

175 East 3rd Street
PO Box 128
Palisade, CO 81526



(970) 464-5602
Fax (970) 464-5609
palisade.colorado.gov

Lodging Fee Report for Short Term Vacation Rentals

Purpose: Use this form to report lodging fees collected from the short-term rental of residential property with occupancy starting January 1, 2023

Notice: Do not use this form for reporting lodging fees collected from hotel, motel, bed and breakfast, campground, or RV park rental activity.

Year of Occupancy: _____ Contact Name: _____
Month of Occupancy: _____ Address of Property: _____

Yes/No

Eligibility: Does the residential property rent out bedrooms individually?

If yes, report lodging fees collected on the Lodging Fees Report under motel.

Fee Calculation:

a. Number of bedrooms in the residence:	_____
b. Number of days the residence was rented in the period:	_____
c. Fee per Bedroom per rented day:	\$6.00
d. Lodging Fees Due:	a x b x c _____
Late Fees are assessed if Filed or Paid after the 20th day of following month	
e. The greater of 10% of balance due on Row d or \$10	_____
f. Interest of 1.5% per month on all unpaid fees	_____
g. Total Penalty and Interest	e + f _____
h. Total amount to remit with this report	d + g _____

I declare, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.

Owner: _____
Please sign and return this document with your payment.

Date: _____

Remit to: Mail: Town of Palisade, PO Box 128, Palisade, CO 81526
E-Mail: finance@townofpalisade.org

Due Date: 20th day of each month following the period in which the fee is collected, thereafter is subject to late fees and interest.

Please contact the Finance Department for any questions at (970) 464-5602