



TOWN OF PALISADE, COLORADO
Application/Approval Form for: (Please check appropriate box below)

[] PARADE PERMIT [] STREET CLOSURE REQUEST

Date of Request: _____

Name of Applicant: _____

Address of Applicant: _____

City, State, Zip Code: _____

Phone number: _____

INFORMATION REGARDING REQUEST:

Name of Town Street(s) requested for closure: _____

Purpose for your request: _____

Date of Event (If multi-day list all dates): _____

Time(s) of Event: _____

Name of adjoining cross-streets (if applicable): _____

Will you be requiring assistance from the following department(s)? Check all that apply.

[] Public Works Department, 464-1116

What type of assistance? _____

(For example: street barricades, posts, poles, etc.)

[] Palisade Police Department, 464-5601

What type of assistance? _____

(For example: Assistance with traffic at intersections, State Highways, etc.)

- 1. Payment of Costs. The Applicant hereby agrees to pay to the Town upon request, or within 30 days thereafter, the actual costs incurred by the Town in providing any additional municipal services that may be required as a result or which shall arise from Applicant's use of the Street. Such costs may include any regular or overtime salaries for Town personnel, and the use of Town equipment and fuel for such equipment.
2. Insurance. The Applicant shall pay for and provide public liability and spectator's insurance in the amounts of \$150,000/per occurrence and \$600,000/general aggregate. Such coverage must be in full force and effect throughout the entire time Applicant use the Street. If, for any reason, the required insurance is not in full force and effect on the dates and times specified in Paragraph 1 of this Agreement, the Town's permission to use the Street shall be deemed to have been revoked and Applicant shall not be permitted to use the Street. Evidence of the required insurance shall be submitted with application.

3. **Conduct of Applicant.** Applicant shall see that all members, guests, participants, spectators and others, shall act in a responsible manner at all times while using the Street and the special event(s) sponsored by Applicant shall be held in such a manner so as to cause the least amount of disturbance to those persons residing near the Street and to minimize the damage to public property.
4. **Damages.** Applicant hereby assumes financial responsibility for all damage done to public property during the time Applicant uses the Street and Applicant agrees to pay for any damage done to public property during such usage.
5. **Revocation of Permit.** This Permit may be revoked at any time by the Town.
6. **Authority.** The undersigned person represents and warrants to the Town that he/she is fully authorized to execute this Permit on behalf of the Applicant.

REQUIREMENT: A diagram of the Proposed Parade Route/or Street Closure is required. (Diagram should be done on a separate sheet of paper and submitted with request.)

APPLICANT:

By _____ Phone Number: _____

FOR THE TOWN OF PALISADE:

Approved by _____ Date of Approval: _____
Town Administrator

Approved by _____ Date of Approval: _____
Chief of Police

Approved by _____ Date of Approval: _____
Fire Chief

Approved by _____ Date of Approval: _____
Public Works Director

Approved by _____ Date of Approval: _____
Town Planner

Approved by _____ Date of Approval: _____
Town Treasurer

