

## **TOWN OF PALISADE, COLORADO**

### **Parks & Events Seasonal Laborer**

**Department/Division:** Parks and Events  
**Work Location:** Town Hall, 175 East Third Street, Palisade, CO  
**FLSA Status:** Non-exempt: 40-hour work week  
**Pay:** \$15.00 - \$18.00 per hour depending on qualifications  
**Effective Date:** April 1, 2021

### **GENERAL STATEMENT OF DUTIES**

Performs skilled labor involving park maintenance including: lawn mowing, weed wacking, mulching, trimming and maintenance work of a primarily physically demanding nature. Assists with set up of Sunday Market and other Festivals in Town. Schedule varies depending on working weekends to manage events. If you are interested in learning about Parks and Events management, this seasonal position will give you that experience.

### **ESSENTIAL DUTIES**

*The following statements illustrate the essential functions of the job and do not include other nonessential or peripheral duties that may be required. The Town retains the right to modify or change the essential and additional functions of the job at any time.*

- Assists in the maintenance and mowing of all Town parks and facilities
- Operates light equipment such as pick-up trucks, mowers, trimmers, etc
- Assists with planting and maintaining trees, shrubs, flowers, etc
- Performs general custodial work at all public facilities -including removing trash, cleaning restrooms and picnic shelters, and other general cleaning duties
- Assist with set up and tear down of all Events and Festivals within the Town
- Work setting up and tearing down the Sunday Market

### **ADDITIONAL DUTIES**

- Irrigation systems repair and maintenance
- General maintenance and construction work as needed
- Performs related work as required

### **REPORTING RELATIONSHIPS**

**Supervision Received:** Parks & Events Director

## **KNOWLEDGE, SKILLS, AND ABILITIES**

### **Education and Experience:**

Requires high school diploma or G.E.D. Some experience in maintenance work is desirable. Pay is determined by qualifications and experience in Park Maintenance and Event Management. Must be 18 years of age or older.

### **Knowledge of:**

- Knowledge of equipment, material, and practices used in park maintenance, construction, and repair
- Knowledge of applicable safety rules and procedures

### **Ability to:**

- Operate light equipment such as mowers, trimmers, and/or pick-up trucks
- Understand and follow oral and written instructions
- Maintain physical conditioning appropriate to the performance of assigned duties and responsibilities, which may include the following:
  - Walking, standing, sitting, and lifting for extended periods
  - Operating powered and non-powered equipment

**Requires** employees to maintain safe working environments, communicate courteously and cooperatively with other staff and the general public, and work with a team or in an individual situation with minimum supervision

## **EQUIPMENT USED**

Operates light equipment such as pick-up trucks, mowers, trimmers, utility vehicles, horticultural hand tools, blowers, pruners, power washers, and other equipment, as necessary. Depending on the project, may also utilize small tools such as hammers, saws, measuring tape, levels, drills, and power tools to complete assigned responsibilities.

## **WORK ENVIRONMENT/PHYSICAL REQUIREMENTS**

This position includes bending, stooping, reaching, standing, walking, and sitting due to the physical nature of required work. Occasional lifting of up to 50 pounds. Sufficient physical strength, stamina, and conditioning for temperatures that may exceed 100 degrees in the summertime. Constant noise levels of machinery and equipment such as lawnmowers, trimmers, blowers require safety precautions that require the wearing of ear and eye protection.

Available to work scheduled weekends for Sunday Market and Events

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Employee

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Date

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Supervisor

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Date