



**AGENDA**  
 for the Board of Trustees  
 of the Town of Palisade, Colorado  
 341 W 7<sup>th</sup> Street (Palisade Civic Center)

**December 13, 2022**

**5:45 pm Swear in Jordan Quackenbush to the Palisade Fire Department**

**6:00 pm Regular Meeting**  
 A live stream of the meeting may be viewed at:  
<https://us06web.zoom.us/j/3320075780>

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ADOPTION
- V. ANNOUNCEMENTS
  - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
  - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7<sup>th</sup> Street):**
    - 1. **Planning Commission** – Tuesday, January 3, 2023, at 6:00 pm
    - 2. **Board of Trustees** – Tuesday, January 10, 2023, at 6:00 pm
    - 3. **Tourism Advisory Board** – Thursday, January 13, 2023, at 9:00 am
  - C. **TOWN OFFICES WILL BE CLOSED** Friday, December 23, 2022, Monday, December 26, 2022, and Monday, January 2, 2023, for the holidays.
- VI. TOWN MANAGER REPORT
  - A. Audit Committee to interview new Audit Firms
  - B. Update on TextMyGov

**VII. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

Approval of Bills from Various Town Funds – November 10, 2022 – December 8, 2022

**B. Minutes**

Minutes from November 15, 2022, Regular Board of Trustees Meeting

**C. Resolution 2022-28 - Designating Those Persons Who Are Authorized To Sign On Town of Palisade Bank Accounts****D. Ordinance 2022-20 - Codifying the Results of the 2022 Election Results Increasing the Town of Palisade Lodging Tax****E. Grand Valley Metropolitan Planning Organization Intergovernmental Agreement (IGA)****F. Grand Valley Transit Intergovernmental Agreement (IGA)****VIII. PUBLIC HEARING I****A. ORDINANCE 2022-21: Amending the Land Development Code (LDC) regarding Building Height Measurement**

*The Board of Trustees will consider Ordinance 2022-21, an ordinance adopting a text amendment to Section 5.06.C of the Palisade Land Development Code*

1. Staff Presentation
2. Public Comment (*Please limit comments to **three (3) minutes** or less, and state your name & address*)
3. Board Discussion
4. Decision – *Motion, Second, Rollcall Vote*

**IX. PUBLIC HEARING II****A. RESOLUTION 2022-29: Amending the Property Tax Levy for the 2023 Budget for the Town of Palisade**

*The Board of Trustees will consider amending the Property Tax Levy for the 2023 Budget for the Town of Palisade to reflect the 2022 valuation assessment for the Town of Palisade as certified by the Mesa County Assessor.*

1. Staff Presentation
2. Public Comment (*Please limit comments to **three (3) minutes** or less, and state your name & address*)
3. Board Discussion
4. Decision – *Motion, Second, Rollcall Vote*

**X. NEW ITEMS****A. ORDINANCE 2022-22: Property Maintenance Code Adoption**

*The Board of Trustees will introduce Ordinance 2022-20, an ordinance adopting the 2018 Edition of the Property Maintenance Code and setting a public hearing for January 10, 2023.*

1. Set the Public Hearing Date for Ordinance 2022-22 for January 10, 2023, and order the Town Clerk to publish notifications thereof.
2. Motion, Second, and Rollcall Vote

**B. Resolution 2022-30 Setting the Time, Place, and Designated Posting Location for Public Meetings for the Town of Palisade, Colorado**

*The Board of Trustees will consider Resolution 2022-28 setting the time, place, and designated posting location for public meetings for the Town of Palisade for the 2023 calendar year.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

**C. Request to Auction Town Equipment**

*The Board of Trustees will consider directing staff to auction or sell Town-owned equipment that is inoperable or unused.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

**D. Troyer Lift Station Engineering Contract**

*The Board of Trustees will consider directing the Town Manager to enter into a contract for engineering services for the design of a new lift station on Troyer Avenue.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

**XI. PUBLIC COMMENT**

**All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address.** Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

**XII. COMMITTEE REPORTS**

**XIII. ADJOURNMENT**

Task Name	Dec '22
	27   4   11   18   25
<b>TOWN MANAGER REPORT</b>	
<b>DECEMBER 2022</b>	
<b>TOWN OF PALISADE CAPITAL IMPROVEMENT PROJECTS</b>	
<b>HISTORIC PALISADE GYM REMODEL</b>	
<b>FUNDING - GENERAL FUND</b>	
Engineer drawing being completed	
Obtaing materials for construction	
New foundation being built for stairwells	
Remove exterior walls	
<b>CLINIC</b>	
<b>FUNDING - 100% GRANT &amp; LEASE</b>	
Start cold roof construction	1
Steel for X-Ray room	
Sides up - Start insulation	
<b>BROADBAND</b>	
<b>FUNDING - 50% DOLA GRANT, 50% GENERAL FUND</b>	
RFQ published for contractor to construct Middle Mile & CNL	
<b>ELBERTA SIDEALK IMPROVEMENTS</b>	
<b>FUNDING - 80% MAIN ST GRANT, 20% GENERAL FUND</b>	
Engineer Design Scoping - January 2023	
<b>WASTEWATER CONSOLIDATION</b>	
Submitted Grant Application to USDA - Awaiting results Februar 2023	
<b>COMPREHENSIVE PLAN</b>	
<b>FUNDING - 50% DOLA, 50% GENERAL FUND</b>	
Comprehensive Plan - Complete: March 2023	
Draft available online	
<b>TAP GRANT - SIDEWALKS</b>	
<b>FUNDING - 80% TAP GRANT, 20% GENERAL FUND</b>	
Engineering Design - Cresthaven to High School	
Working with CDOT on Elbert & Hwy 6 round-about	

# **Town of Palisade Future Board of Trustees Agenda Items**

## ***TENTATIVE AND SUBJECT TO CHANGE***

### **January**

- Broadband Presentation and Work Session with DOLA & Region10
- Adopt Property Maintenance Code
- PRESENTATION: Police Department
- Approve New Audit Firm
- Approve contract for construction company for Broadband middle mile and CNL
- Water Area Service Map Adoption (Ordinance)
- Utilities Code Updates (Ordinance)
- PRESENTATION: State of Palisade High School
- Peach Street Distillers CUP Amendment (Public Hearing – Quasi-Judicial)
- Diorio's request for a waiver of the 500' school distance rule for a liquor license
- Approve vac- trailer purchase
- Approve water truck purchase

### **February**

- Approve contract for Troyer Lift Station Construction
- Tourism Advisory Board combined work session.
- Palisade Game Plan (Comprehensive Plan) adoption (Public Hearing – Resolution)
- Clinic estimate 65% completion
- Historic Gym estimate 40% completion
- Approve Engineering Contract for MMOF Grant Project Elberta multi-modal path



# PALISADE BOARD OF TRUSTEES

## Staff Report

**Meeting Date:** December 13, 2022  
**Department:** Fire Department  
**Department Director:** Charles K. Balke, Fire Chief

### December Fire Chief's Report

For the month of November 2022, the Palisade Fire Department responded to 78 calls. This is a decrease by 7 of calls compared to this time last year. For the year to date for 2022 we received 993 calls for service which is an increase of 2 from 2021.

The October 2022 call breakdown is as follows:

- Calls YTD - 993
- Calls for the Month – 78
  - Fire or Hazardous Condition - 5
  - Rescue & EMS – 60
  - Service/Food Intent/False Calls – 13
- Calls in the Town Limits – 54
- Calls in the Rural Area –
- Calls for Mutual Aid – 15
  - Given - 7
  - Received - 8



November 2022 Call Break Down									
Totals		EMS				Fire			
Total Calls	78		Total	% of EMS	% of Total		Total	% of Fire	% of Total
Total EMS Calls	56	Rural EMS	8	14.3%	10.3%	Rural Fire	1	4.5%	1.3%
Total Fire Calls	22	Town EMS	37	66.1%	47.4%	Town Fire	17	77.3%	21.8%
Total Rural Calls	9	EOM EMS	5	8.9%	6.4%	EOM Fire	0	0.0%	0.0%
Total Town Calls	54	Other EMS	6	10.7%	7.7%	Other Fire	4	18.2%	5.1%
		TOTAL	56	100.0%	71.8%	TOTAL	22	100.0%	28.2%

### Administrative Update

- Attended a CDOT Stakeholder meeting to discuss the box culvert under I-70 to the Mt. Garfield trailhead. The estimated cost to replace the box culvert is \$7million. Due to this cost estimate other options are being explored.
- Met with the DFPC's new Resource Mobilization Battalion Chief to get signed up for their Signal Program for early notification and communication

- Participated in a meeting between the DFPC, GJFD, WCCC and us to discuss the use and policies of the Burn Facility on Whitewater Hill. I am listed as a Facility Representative for the use of this resource.

### Personnel Update

- Due to personal conflict, we were unable to swear in all new members. On December 13, 2022 at 5:45pm prior to the Board of Trustee Meeting our final new hire will be sworn in.
  - Firefighter/EMT Jordan Quackenbush has been assigned to Red Crew
- It is with a heavy heart I announce that Chuck Mathis, our contract Fire Marshal, passed away on 12/5/22

### Training Update

- We hosted a joint Water Tender Safety/Operations training with EOMFD on November 9, 2022
- Live Fire Training was held on November 19th in which we had members from Palisade Fire, WCCC, Technical College of the Rockies and the District 51 Academy in attendance.
- Live Fire Practical Testing November 20<sup>th</sup> for Palisade Fire probationary members, District 51 students, WCCC and TCR students. All our students passed.



### Apparatus/Equipment Update

- Brush 41 is having maintenance performed to repair leaking seals and miscellaneous oil leaks. Cost is \$5,243.44
- Rescue 41 has been in the shop since April and maintenance being finalized. Cost is \$11,176.78
- New Scott Breathing Apparatus (SCBA) have been ordered with estimated delivery in early February. This is equipment funded primarily from grant funds. Total project cost of \$162,440.00 with our share being \$26,037.00

### Misc. Information

- We are receiving wildland equipment order from the El Pomar Grant award. Items include hose packs, bladder bags, fire shelters, kestrel, and wildland packs.
- We received 10 new structure helmets from the DFPC Health & Safety Grant
- We had representation at this year's District 51 Middle School Career Fair held on November 28, 2022
- Palisade Fire Department Tower Lighting was held on December 1<sup>st</sup> at 6:00pm. We had several community members in attendance and gave multiple station tours
- The Palisade Holiday Parade was December 2<sup>nd</sup> in which OI' Red served as Santa's Sleigh
- We will have our Christmas Potluck Party on December 18<sup>th</sup> at 6pm



# Town of Palisade

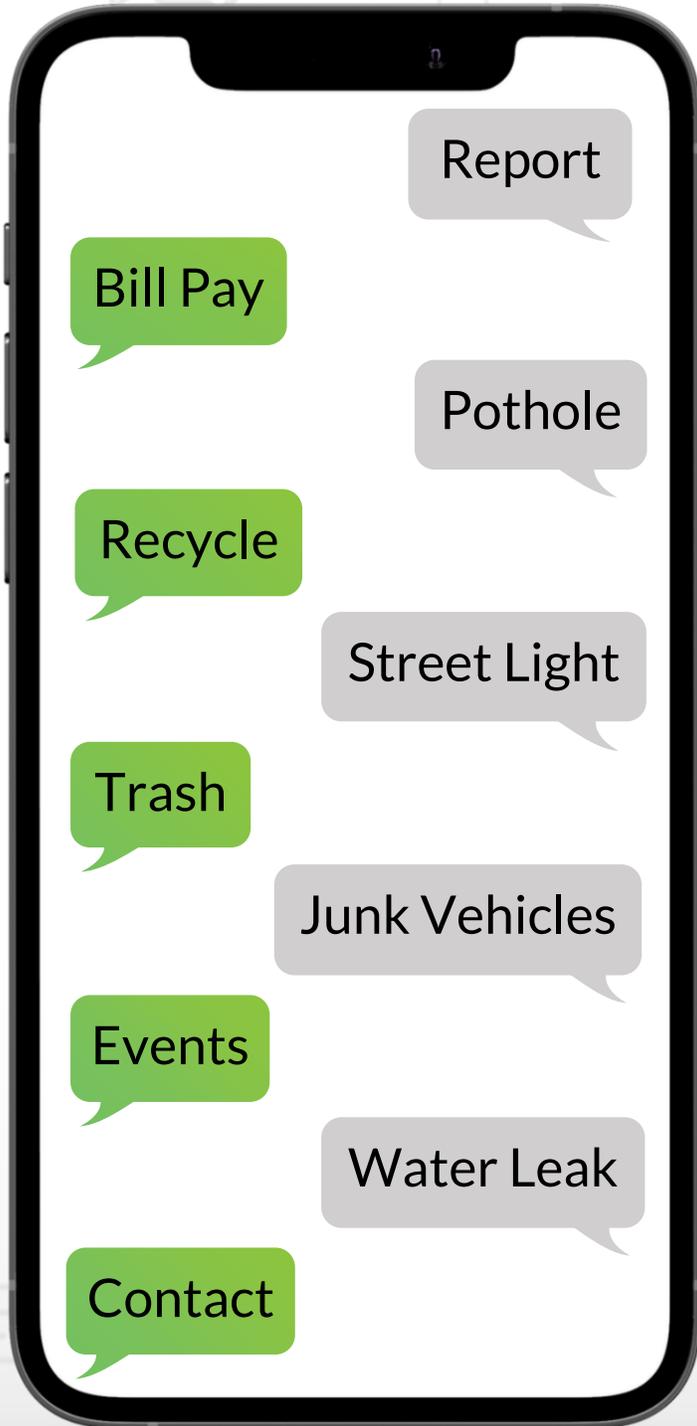
TextMyGov™

**Text the town to  
find information  
and report issues!**

Introducing a new way to skip a phone call and use your mobile phone's text messaging service to quickly report issues and find information on the go.

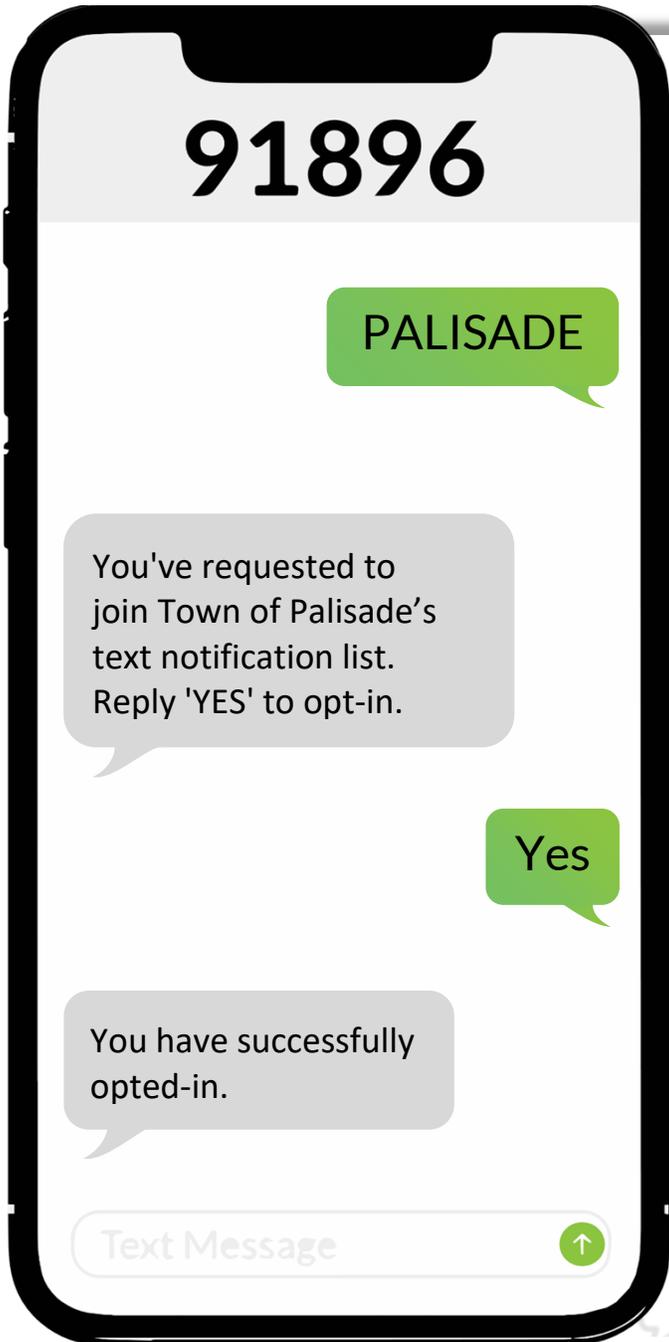
## Get Started

Text **Hi** or any of the other featured keywords to: **970.464.8228**



Town of Palisade  
**Text Alerts**

TextMyGov™



# Sign up to receive town text message notifications

Opt-in today,

Text **PALISADE**

To: **91896**

## What to Expect:

-After the initial keyword is sent, you will receive a confirmation message asking you to reply YES to verify opt-in.

-Msg frequency varies.

-You can text STOP at any time to opt-out.



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – December 13, 2022

Date Range of Payables: November 10 – December 8, 2022

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 11/10/2022-12/08/2022

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR1112220	AFLAC Pre-tax Pay Period: 11/12	11/16/2022	205.83	205.83	11/23/2022	
AFLAC INSURANCE	PR1112220	AFLAC After-Tax Pay Period: 11/	11/16/2022	48.60	48.60	11/23/2022	
AFLAC INSURANCE	PR1126220	AFLAC Pre-tax Pay Period: 11/26	11/29/2022	205.83	.00		
AFLAC INSURANCE	PR1126220	AFLAC After-Tax Pay Period: 11/	11/29/2022	48.60	.00		
COLORADO DEPT OF REVENU	PR1112220	State Withholding Tax Pay Period	11/16/2022	3,518.00	.00		
COLORADO DEPT OF REVENU	PR1126220	State Withholding Tax Pay Period	11/29/2022	3,302.00	.00		
COLORADO STATE TREASURE	PR1112221	State Unemployment Tax Pay Per	11/16/2022	310.93	.00		
COLORADO STATE TREASURE	PR1126221	State Unemployment Tax Pay Per	11/29/2022	295.96	.00		
EMS REFUNDS	EMS REFUND	EMS REFUNDS	11/29/2022	118.97	118.97	12/01/2022	
FICA/MED/ P/R TAXES	PR1112222	Federal Withholding Tax Pay Peri	11/16/2022	11,725.05	.00		
FICA/MED/ P/R TAXES	PR1112222	Social Security Pay Period: 11/12	11/16/2022	3,433.75	.00		
FICA/MED/ P/R TAXES	PR1112222	Social Security Pay Period: 11/12	11/16/2022	3,433.75	.00		
FICA/MED/ P/R TAXES	PR1112222	Medicare Pay Period: 11/12/2022	11/16/2022	1,505.14	.00		
FICA/MED/ P/R TAXES	PR1112222	Medicare Pay Period: 11/12/2022	11/16/2022	1,505.14	.00		
FICA/MED/ P/R TAXES	PR1126222	Federal Withholding Tax Pay Peri	11/29/2022	9,807.05	.00		
FICA/MED/ P/R TAXES	PR1126222	Social Security Pay Period: 11/26	11/29/2022	3,375.39	.00		
FICA/MED/ P/R TAXES	PR1126222	Social Security Pay Period: 11/26	11/29/2022	3,375.39	.00		
FICA/MED/ P/R TAXES	PR1126222	Medicare Pay Period: 11/26/2022	11/29/2022	1,441.15	.00		
FICA/MED/ P/R TAXES	PR1126222	Medicare Pay Period: 11/26/2022	11/29/2022	1,441.15	.00		
FIRE AND POLICE PENSION	PR1112220	FPPA 457 Pay Period: 11/12/202	11/16/2022	250.00	.00		
FIRE AND POLICE PENSION	PR1112220	FPPA Fire DD Pay Period: 11/12/	11/16/2022	264.79	.00		
FIRE AND POLICE PENSION	PR1112220	Police Pension Pay Period: 11/12	11/16/2022	3,275.89	.00		
FIRE AND POLICE PENSION	PR1112220	Police Pension Pay Period: 11/12	11/16/2022	2,456.93	.00		
FIRE AND POLICE PENSION	PR1112220	Fire Pension Pay Period: 11/12/2	11/16/2022	992.94	.00		
FIRE AND POLICE PENSION	PR1112220	Fire Pension Pay Period: 11/12/2	11/16/2022	744.71	.00		
FIRE AND POLICE PENSION	PR1112220	FPPA Police DD Pay Period: 11/1	11/16/2022	873.57	.00		
FIRE AND POLICE PENSION	PR1126220	FPPA Fire DD Pay Period: 11/26/	11/29/2022	567.39	.00		
FIRE AND POLICE PENSION	PR1126220	FPPA 457 Pay Period: 11/26/202	11/29/2022	250.00	.00		
FIRE AND POLICE PENSION	PR1126220	Police Pension Pay Period: 11/26	11/29/2022	3,269.11	.00		
FIRE AND POLICE PENSION	PR1126220	Police Pension Pay Period: 11/26	11/29/2022	2,451.82	.00		
FIRE AND POLICE PENSION	PR1126220	Fire Pension Pay Period: 11/26/2	11/29/2022	2,127.66	.00		
FIRE AND POLICE PENSION	PR1126220	Fire Pension Pay Period: 11/26/2	11/29/2022	1,595.75	.00		
FIRE AND POLICE PENSION	PR1126220	FPPA Police DD Pay Period: 11/2	11/29/2022	871.76	.00		
ICMA TRST 401 - 107074	PR1112220	ICMA 401K Pay Period: 11/12/20	11/16/2022	2,332.02	2,332.02	11/23/2022	
ICMA TRST 401 - 107074	PR1112220	ICMA 401K Pay Period: 11/12/20	11/16/2022	2,332.02	2,332.02	11/23/2022	
ICMA TRST 401 - 107074	PR1126220	ICMA 401K Pay Period: 11/26/20	11/29/2022	2,175.85	.00		
ICMA TRST 401 - 107074	PR1126220	ICMA 401K Pay Period: 11/26/20	11/29/2022	2,175.85	.00		
ICMA TRST 457 - 304721	PR1112220	ICMA 457 Pay Period: 11/12/202	11/16/2022	750.00	750.00	11/23/2022	
ICMA TRST 457 - 304721	PR1126220	ICMA 457 Pay Period: 11/26/202	11/29/2022	750.00	.00		
UTILITY REFUNDS	2022.11.29 - M	ZONING REFUND - W MCGOUG	11/29/2022	250.00	250.00	12/01/2022	
FAMILY SUPPORT REGISTRY	PR1112221	FIPS 056888833 Garnishment P	11/16/2022	227.07	227.07	11/17/2022	
FAMILY SUPPORT REGISTRY	PR1126221	FIPS 056888833 Garnishment P	11/29/2022	342.07	342.07	12/01/2022	
MUTUAL OF OMAHA INSURANC	PR1126221	LTD - MOA Pay Period: 11/26/20	11/29/2022	287.03	.00		
RESTITUTION CLEARING ACCT.	22-1369 - RES	CASE # 22-1369 - RESTITUTION	11/20/2022	500.00	500.00	12/01/2022	
CEBT Payments	PR1112221	PR - Medical Dental Vision Life M	11/16/2022	935.60	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life M	11/16/2022	1,458.00	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life D	11/16/2022	40.65	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life D	11/16/2022	83.25	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life VI	11/16/2022	8.75	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life VI	11/16/2022	19.50	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life LI	11/16/2022	93.62	.00		
CEBT Payments	PR1112221	PR - Medical Dental Vision Life LI	11/16/2022	11.82	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEBT Payments	PR1112221	PR - Medical Dental Vision Life LI	11/16/2022	12.25	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	20,670.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	404.75	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	809.50	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	748.52	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	4,491.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	1,458.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life M	11/29/2022	2,916.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	910.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	18.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	36.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	32.48	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	195.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	83.25	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life D	11/29/2022	166.50	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	275.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	3.75	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	7.50	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	7.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	42.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	19.50	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life VI	11/29/2022	39.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life LI	11/29/2022	245.00	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life LI	11/29/2022	87.33	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life LI	11/29/2022	11.79	.00		
CEBT Payments	PR1126221	PR - Medical Dental Vision Life LI	11/29/2022	12.25	.00		
NAU, ANDREW	21-2689-02 - R	CASE # 21-2689 - RESTITUTION	11/07/2022	100.00	100.00	12/01/2022	
Total :				117,664.47	7,206.58		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
CAPITAL BUSINESS SYSTEMS	32949956	CANNON COPIER RENTAL 107-	12/01/2022	601.00	.00		
FRASIER, KELI	2022 CELL PH	CELL PHONE REIMBURSEMEN	12/05/2022	600.00	.00		
PROVELOCITY LLC	37332	COMPUTER SERVICES	12/01/2022	8,704.09	.00		
CENTURY LINK	11012022	1343 - TOWN HALL INTERNET-R	11/01/2022	172.57	172.57	11/23/2022	
CENTURY LINK	11012022	9016 - ADMIN. FAX	11/01/2022	111.35	111.35	11/23/2022	
CENTURY LINK	12012022	1343 - TOWN HALL INTERNET-R	12/01/2022	172.57	.00		
CENTURY LINK	12012022	9016 - ADMIN. FAX	12/01/2022	111.35	.00		
XCEL ENERGY	NOV 2022 INV	ADMINISTRATION LIGHTS	11/01/2022	1,254.06	.00		
J-U-B ENGINEERS	0157549	ADMIN PRO SERVICES	11/08/2022	7,571.31	.00		
KARP NEU HANLON, PC	38128	ADMIN - PROFESSIONAL SERVI	12/05/2022	6,792.50	.00		
WILLIAM CARLSON	2022.10.19 - M	MILEAGE	11/18/2022	80.38	80.38	11/23/2022	
WILLIAM CARLSON	2022.11.16 - MI	MILEAGE	11/18/2022	64.63	64.63	11/23/2022	
ALPINE BANK CC	BR 5819 NOV	ADMIN - BOARD - OPERATING	11/18/2022	30.55	.00		
ALPINE BANK CC	BR 5819 NOV	ADMIN - OPERATING - STAFF GI	11/18/2022	1,000.00	.00		
ALPINE BANK CC	JH 3061 NOV 2	ADMIN - DUES	11/18/2022	125.00	.00		
ALPINE BANK CC	JH 3061 NOV 2	ADMIN - DUES	11/18/2022	54.99	.00		
ALPINE BANK CC	JH 3061 NOV 2	ADMIN - OPERATING - FOOD	11/18/2022	86.94	.00		
ALPINE BANK CC	JH 3061 NOV 2	ADMIN - OPERATING - FOOD	11/18/2022	85.33	.00		
ALPINE BANK CC	KF 3160 NOV	ADMIN - OPERATING	11/18/2022	46.97	.00		
ALPINE BANK CC	KF 3160 NOV	ADMIN - BOARD - OPERATING	11/18/2022	119.31	.00		
ALPINE BANK CC	KF 3160 NOV	ADMIN - OPERATING - FOOD	11/18/2022	39.64	.00		
ALPINE BANK CC	KF 3160 NOV	ADMIN - OPERATING - FOOD	11/18/2022	236.58	.00		
ALPINE BANK CC	TODDW 4648	ADMIN - EMPLOYMENT AD	11/18/2022	375.00	.00		
ALPINE BANK CC	TRVL 2 3665 N	ADMIN - TRAVEL/TRAINING	11/18/2022	33.51	.00		
ALPINE BANK CC	TRVL 2 3665 N	ADMIN - TRAVEL/TRAINING	11/18/2022	59.54	.00		
ALPINE BANK CC	TRVL 2 3665 N	ADMIN - TRAVEL/TRAINING	11/18/2022	57.80	.00		
ALPINE BANK CC	TRVL 2 3665 N	ADMIN - TRAVEL/TRAINING	11/18/2022	24.53	.00		
ALPINE BANK CC	TRVL 2 3665 N	ADMIN - TRAVEL/TRAINING	11/18/2022	336.60	.00		
COLUMN SOFTWARE, PBC	4E284DA7-012	Ordinance Notice	11/16/2022	8.71	8.71	11/23/2022	
COLUMN SOFTWARE, PBC	4E284DA7-012	Ordinance Notice	11/16/2022	13.55	13.55	11/23/2022	
COLUMN SOFTWARE, PBC	4E284DA7-012	Ordinance Notice	11/16/2022	8.71	8.71	11/23/2022	
COLUMN SOFTWARE, PBC	4E284DA7-012	PUBLIC HEARING NOTICE - BU	12/02/2022	19.23	.00		
SPECTRUM	108289601110	IT CHARGES - COMMUNITY CE	11/01/2022	119.99	119.99	11/23/2022	
SPECTRUM	126548301110	ADMIN PHONE	11/01/2022	506.35	506.35	11/23/2022	
ZEN COMMUNICATIONS LLC	IN12638	ADMIN - TELEPHONE	12/01/2022	141.29	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	ADMIN - SMALL EQUIPMENT	12/01/2022	145.99	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	ADMIN - SMALL EQUIPMENT	12/01/2022	299.95	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	ADMIN - OFFICE SUPPLIES	12/01/2022	19.99	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	ADMIN - OFFICE SUPPLIES	12/01/2022	15.99	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	ADMIN - SHIPPING COSTS	12/01/2022	39.99	.00		
AMAZON CAPITAL SERVICES	1NWH-DV6Y-4	ADMIN - OFFICE SUPPLIES	12/01/2022	74.96	.00		
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	11/20/2022	43.94	.00		
CIVICPLUS, LLC	244317	ADMIN - CODE CODIFICATION	12/01/2022	250.00	.00		
Total ADMINISTRATION:				30,656.74	1,086.24		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
PALISADE HISTORICAL SOCIET	2022	COMM DEV - HISTORICAL SOCI	11/15/2022	10,000.00	.00		
J-U-B ENGINEERS	0157549	COMM DEV - HAPPY CAMPER	11/08/2022	152.01	.00		
J-U-B ENGINEERS	0157549	COMM DEV - WINDING RIVER M	11/08/2022	357.00	.00		
ALPINE BANK CC	BR 5819 NOV	COMM DEV - TRAVEL/TRAINING	11/18/2022	19.38	.00		
ALPINE BANK CC	BR 5819 NOV	COMM DEV - DUES	11/18/2022	14.99	.00		
ALPINE BANK CC	BR 5819 NOV	COMM DEV - TRAVEL/TRAINING	11/18/2022	17.73	.00		
ALPINE BANK CC	TODDW 4648	COMM DEV - DUES	11/18/2022	14.99	.00		
COLUMN SOFTWARE, PBC	4E284DA7-012	COMM DEV - NOTICE	11/16/2022	12.10	12.10	11/23/2022	
BRIAN RUSCHE	2022.11.03 - MI	MILEAGE	11/03/2022	143.75	143.75	11/17/2022	
BRIAN RUSCHE	2022.11.14 - MI	MILEAGE	11/15/2022	136.88	136.88	11/23/2022	
AT&T MOBILITY LLC	287313337970	PLANNING GIS	11/20/2022	40.04	.00		
COMMUNITY PLANNING STRAT	2022-0279	COMPREHENSIVE PLAN	11/10/2022	2,286.25	2,286.25	11/17/2022	
Total COMMUNITY DEVELOPMENT:				13,195.12	2,578.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 NOV	TOURISM - ON LINE MARKETIN	11/18/2022	205.00	.00		
ALPINE BANK CC	TB 3111 NOV 2	TOURISM - ON LINE MARKETIN	11/18/2022	99.99	.00		
Total TOURISM FUND:				304.99	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
ASCAP	11-20-2022	LICENSE FEE BGF 2022-23	11/20/2022	411.08	.00		
ALPINE BANK CC	KF 3160 NOV	BLUEGRASS MARKETING	11/18/2022	120.00	.00		
ALPINE BANK CC	TWARD 0381	RECREATION - PROJECTS & EV	11/18/2022	102.08	.00		
ALPINE BANK CC	TWARD 0381	RECREATION - PROJECTS & EV	11/18/2022	200.00	.00		
EARL G PERRY	2022.11.09 - MI	RECREATION - SEASONAL LIG	11/09/2022	2,400.00	2,400.00	12/01/2022	
Total RECREATION:				3,233.16	2,400.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
ALPINE BANK CC	KF 3160 NOV	COURT - DUES/SUBSCRIPTION	11/18/2022	239.88	.00		
LeMOINE & GRAVES, P.C.	7227	COURT - PROSECUTING ATTO	12/01/2022	945.00	.00		
Total COURT:				1,184.88	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
CITY OF GRAND JUNCTION	2022-0003500	PD COMMUNICATION CHARGE	11/21/2022	3,559.05	.00		
CITY OF GRAND JUNCTION	2022-0007716	911 CHARGES-PD	12/01/2022	9,395.25	.00		
GALLS, LLC	022624617	PD- UNIFORMS	11/08/2022	14.30	.00		
MESA COUNTY	SO-003073	PD - DUES - NOLA CAMERAS	11/08/2022	2,200.00	.00		
CENTURY LINK	11012022	1343 - PD INTOXICATOR PORTI	11/01/2022	35.00	35.00	11/23/2022	
CENTURY LINK	12012022	1343 - PD INTOXICATOR PORTI	12/01/2022	35.00	.00		
TROPHY CASE, THE	82748	PD - NAME TAG	11/08/2022	26.00	.00		
COOP COUNTRY	251172	PD CAR WASH	11/09/2022	8.00	.00		
COOP COUNTRY	251376	PD CAR WASH	11/23/2022	8.00	.00		
COOP COUNTRY	251377	PD CAR WASH	11/23/2022	2.06	.00		
COOP COUNTRY	251773	PD CAR WASH	11/09/2022	10.00	.00		
TURTLE TRACKS	1999	BALLISTIC VEST/ CARRIER	11/01/2022	312.00	.00		
HOLE IN THE WALL SHIRT SHO	76	PD UNIFORMS	11/16/2022	259.84	.00		
PROSAFE	32120	PD- UNIFORMS ALTERATIONS/	09/29/2022	127.00	.00		
PROSAFE	32168	PD- UNIFORMS ALTERATIONS/	11/09/2022	66.00	.00		
PROSAFE	32180	PD- UNIFORMS ALTERATIONS/	11/18/2022	72.00	.00		
FRIENDLY ROD'S	3921	DOCUMENT DESTRUCTION - P	10/31/2022	64.20	.00		
ALPINE BANK CC	BF 4622 NOV	PD - OPERATING SUPPLIES	11/18/2022	37.90	.00		
ALPINE BANK CC	JH 3061 NOV 2	PD - COMPUTER EQUIPMENT	11/18/2022	3,688.02	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - TRAINING	11/18/2022	125.00	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD- UNIFORMS/EQUIPMENT	11/18/2022	151.00	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - OPERATING - FOOD	11/18/2022	6.98	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - OPERATING SUPPLIES	11/18/2022	304.98	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - OPERATING - FOOD	11/18/2022	32.44	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - OPERATING SUPPLIES	11/18/2022	43.68	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - TRAINING	11/18/2022	125.00-	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - TRAINING	11/18/2022	375.00	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - TRAINING	11/18/2022	375.00	.00		
ALPINE BANK CC	JS 8185 NOV 2	PD - OPERATING SUPPLIES	11/18/2022	100.56	.00		
ALPINE BANK CC	KF 3160 NOV	PD - OPERATING SUPPLIES - B	11/18/2022	170.99	.00		
ALPINE BANK CC	KF 3160 NOV	PD - OPERATING SUPPLIES - B	11/18/2022	100.00	.00		
ALPINE BANK CC	TB 3111 NOV 2	PD - COMPUTER EQUIPMENT	11/18/2022	3,097.98-	.00		
ALPINE BANK CC	TRVL 3 3673 N	PD - DISPUTED CHARGES - RE	11/18/2022	31.45-	.00		
ALPINE BANK CC	TRVL 3 3673 N	PD - DISPUTED CHARGES - RE	11/18/2022	30.00-	.00		
ZEN COMMUNICATIONS LLC	IN12638	POLICE - TELEPHONE	12/01/2022	58.87	.00		
ZEN COMMUNICATIONS LLC	IN12638	POOL - TELEPHONE	12/01/2022	23.55	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	12.82	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	55.95	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	19.75	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	20.99	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	29.99	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	3.99	.00		
AMAZON CAPITAL SERVICES	146R-HCLT-6Q	PD - OPERATING	12/01/2022	14.95	.00		
RHINEHART OIL CO., LLC	IN-160452-22	PD - GAS/DIESEL	11/11/2022	196.05	196.05	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	PD - GAS/DIESEL	11/18/2022	162.36	162.36	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	PD - GAS/DIESEL	12/02/2022	198.40	.00		
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	11/20/2022	617.13	.00		
AT&T MOBILITY LLC	287313337970	POLICE DATA	11/20/2022	512.12	.00		
<b>Total POLICE:</b>				<b>20,347.74</b>	<b>393.41</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
GOODWIN SERVICE, INC.	T1763	TOILET CLEANING - CEMETER	12/01/2022	60.00	.00		
XCEL ENERGY	NOV 2022 INV	CEMETERY LIGHTS	11/01/2022	140.48	.00		
WESTERN SLOPE IRON & SUP	168551	CEMETERY - GRAVE SITE FOR	11/15/2022	415.98	415.98	11/23/2022	
RHINEHART OIL CO., LLC	IN-160452-22	CEMETERY - GAS/DIESEL	11/11/2022	50.13	50.13	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	CEMETERY - GAS/DIESEL	11/18/2022	34.04	34.04	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	CEMETERY - GAS/DIESEL	12/02/2022	58.56	.00		
Total CEMETERY:				759.19	500.15		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOUND TREE MEDICAL, LLC	84764029	MEDICAL SUPPLIES/EMS	11/17/2022	119.80	.00		
CITY OF GRAND JUNCTION	2022-0007716	911 CHARGES- FD	12/01/2022	2,570.17	.00		
CO DIV OF FIRE PREVENTION	22-58668	FIRE FIGHTER TRAINING/CERTI	11/07/2022	180.00	180.00	11/23/2022	
CENTURY LINK	11012022	4735 - FIRE INTERNET	11/01/2022	167.09	167.09	11/23/2022	
CENTURY LINK	11012022	9913 - FIRE ALARM	11/01/2022	208.84	208.84	11/23/2022	
CENTURY LINK	11012022	0032 DATA - FIRE ALERT SYS.	11/01/2022	1,711.15	1,711.15	11/23/2022	
CENTURY LINK	11012022	0032 DATA - POLICE DATA	11/01/2022	1,711.15	1,711.15	11/23/2022	
CENTURY LINK	12012022	4735 - FIRE INTERNET	12/01/2022	167.09	.00		
CENTURY LINK	12012022	9913 - FIRE ALARM	12/01/2022	208.84	.00		
CENTURY LINK	12012022	0032 DATA - FIRE ALERT SYS.	12/01/2022	1,711.15	.00		
CENTURY LINK	12012022	0032 DATA - POLICE DATA	12/01/2022	1,711.15	.00		
RDJ SPECIALTIES, INC.	115552	PUBLIC EDUCATION & PR	11/10/2022	1,056.10	1,056.10	11/23/2022	
TRANSWEST TRUCKS	004S444284	FD - VEHICLE MAINT & REPAIR	12/05/2022	4,015.02	.00		
XCEL ENERGY	NOV 2022 INV	FIRE/EMS LIGHTS	11/01/2022	1,403.09	.00		
SPECTRUM ENTERPRISE	000082011212	INTERNET FIRE DEPT.	11/21/2022	157.97	.00		
ALPINE BANK CC	CB 5827 NOV	BLDG - REPAIR & MAINT - FD	11/18/2022	77.00	.00		
ALPINE BANK CC	CB 5827 NOV	FD - EMS SUPPLIES	11/18/2022	598.00	.00		
ALPINE BANK CC	CB 5827 NOV	FD - EMS SUPPLIES	11/18/2022	751.55	.00		
ALPINE BANK CC	CB 5827 NOV	FD - SUPPLIES	11/18/2022	52.63	.00		
ALPINE BANK CC	CB 5827 NOV	FD - SMALL EQUIPMENT	11/18/2022	580.00	.00		
ALPINE BANK CC	CL 0230 NOV	FD - VEHICLE REPAIR & MAINT	11/18/2022	36.00	.00		
ZEN COMMUNICATIONS LLC	IN12638	FIRE - TELEPHONE	12/01/2022	188.39	.00		
HARTMAN BROTHERS, INC	383152	FD - OXYGEN	11/09/2022	21.35	21.35	11/23/2022	
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-6H	FD - MEDICAL SUPPLIES	12/01/2022	29.49	.00		
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-6H	FD - OPERATING	12/01/2022	4.31	.00		
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-6H	FD - MEDICAL SUPPLIES	12/01/2022	6.99	.00		
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-6H	FD - OPERATING	12/01/2022	181.56	.00		
RHINEHART OIL CO., LLC	IN-160452-22	FD/EMS - GAS/DIESEL	11/11/2022	172.51	172.51	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	FD/EMS - GAS/DIESEL	11/18/2022	20.95	20.95	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	FD/EMS - GAS/DIESEL	12/02/2022	302.24	.00		
GIRARDI'S HEAVY HAUL LLC	61103	FD - VEHICLE TOW	11/10/2022	320.00	320.00	11/23/2022	
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	11/20/2022	190.88	.00		
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	11/20/2022	160.16	.00		
SEA-WESTERN, INC	INV19552	FD - PPE - GEAR	11/02/2022	141.40	141.40	11/23/2022	
CREATIVE PRODUCT SOURCE,	CPI097343	FD - PUBLIC ED	11/18/2022	829.92	829.92	12/01/2022	
Total FIRE / EMS:				21,763.94	6,540.46		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
COOP COUNTRY	251473	PW CAR WASH	11/30/2022	10.00	10.00	12/01/2022	
COOP COUNTRY	251474	PW CAR WASH	11/30/2022	10.00	10.00	12/01/2022	
ALPINE BANK CC	DJ 4424 NOV 2	SHARED EXPENSES	11/18/2022	3.31	.00		
ALPINE BANK CC	DJ 4424 NOV 2	SHARED EXPENSES	11/18/2022	7.18	.00		
ALPINE BANK CC	DJ 4424 NOV 2	SHARED EXPENSES	11/18/2022	747.90	.00		
Total EMS:				778.39	20.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
BOOKCLIFF AUTO PARTS INC	501989	STREETS - VEHICLES	11/28/2022	54.98	54.98	12/01/2022	
XCEL ENERGY	NOV 2022 INV	STREET LIGHTS	11/01/2022	182.38	.00		
XCEL ENERGY	NOV 2022 INV	307 MAIN -CHARGING STATION	11/01/2022	30.05	.00		
XCEL ENERGY	NOV 2022 INV	STREET LIGHTS	11/01/2022	1,306.68	.00		
ALPINE BANK CC	DM 4309 NOV	STREETS - OPERATING	11/18/2022	16.58	.00		
ALPINE BANK CC	DM 4309 NOV	STREETS - OPERATING	11/18/2022	64.99	.00		
ALPINE BANK CC	FM 3145 NOV	STREETS - OPERATING	11/18/2022	39.99	.00		
WESTERN SLOPE IRON & SUP	168778	STREETS - METAL FOR SAND/S	11/15/2022	1,795.15	1,795.15	12/01/2022	
RHINEHART OIL CO., LLC	IN-160452-22	STREETS - GAS/DIESEL	11/11/2022	125.32	125.32	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	STREETS - GAS/DIESEL	11/18/2022	85.11	85.11	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	STREETS - GAS/DIESEL	12/02/2022	146.39	.00		
AT&T MOBILITY LLC	287313337970	STREETS	11/20/2022	40.04	.00		
RED ROCK AUTO GROUP #2	5062808	STREETS - VEHICLE	09/20/2022	45.73	45.73	12/01/2022	
Total STREETS:				3,933.39	2,106.29		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
CITY OF GRAND JUNCTION	2022-0007322	WATER - LAB FEES	11/22/2022	180.00	180.00	12/01/2022	
GRAND JUNCTION MEDIA, INC.	12223427	EMPLOYMENT - PW	11/30/2022	415.80	.00		
DANA KEPNER COMPANY	1570853-00	WATER DIST - LICENSE FOR W	11/16/2022	1,000.00	.00		
DELTA RIGGING & TOOLS, INC.	GRA_PSI0010	WATER - OPERATING	12/02/2022	227.43	.00		
FERGUSON US HOLDINGS, INC	1383778	WATER DIST - OPERATING	11/09/2022	249.17	249.17	12/01/2022	
FERGUSON US HOLDINGS, INC	1384452	WATER SUPPLIES	11/16/2022	549.98	549.98	12/01/2022	
FERGUSON US HOLDINGS, INC	1385182	WATER DIST - OPERATING	11/09/2022	105.00	105.00	12/01/2022	
FERGUSON US HOLDINGS, INC	1390063	WATER SUPPLIES	12/01/2022	104.32	.00		
FERGUSON US HOLDINGS, INC	1390172	WATER SUPPLIES	12/01/2022	33.31	.00		
FERGUSON US HOLDINGS, INC	CM158292	WATER SUPPLIES - CREDIT	12/02/2022	24.50-	.00		
HACH COMPANY	13333285	WATER TREATMENT - OPERATI	11/10/2022	231.40	231.40	12/01/2022	
HACH COMPANY	13355518	WATER TREATMENT - OPERATI	11/23/2022	108.00	108.00	12/01/2022	
MUNRO SUPPLY INC.	446465	WATER TREATMENT - RAW WA	11/04/2022	17.97	17.97	12/01/2022	
MUNRO SUPPLY INC.	446956	WATER SUPPLIES	12/01/2022	22.76	.00		
CENTURY LINK	11012022	7148 - CARETAKER RESERVOI	11/01/2022	65.42	65.42	11/23/2022	
CENTURY LINK	12012022	7148 - CARETAKER RESERVOI	12/01/2022	65.42	.00		
DANSCO ENTERPRISES INC D	003314	FIRST AID SUPPLIES - WATER	11/04/2022	22.25	22.25	12/01/2022	
TAYLOR FENCE COMPANY /	G57574	WATER PLANT - GATE CONTRO	11/21/2022	151.00	151.00	12/01/2022	
U S POSTOFFICE	12.01.2022 UTI	WATER	12/01/2022	201.81	201.81	12/01/2022	
USA BLUEBOOK	176591	WATER TREATMENT - SUPPLIE	11/14/2022	140.47	140.47	12/01/2022	
UTE WATER CONSERVANCY	LAB22130	4TH QTR COMPLIANCE ANALY	11/21/2022	255.00	255.00	12/01/2022	
UTILITY NOTIFICATION	222111053	UTILITY LOCATES - WATER	11/30/2022	65.65	.00		
WAGNER RENTS	B4976501	WATER - CAPITAL EQUIPMENT -	12/07/2022	71,672.00	.00		
WESTERN IMPLEMENT	IN21100	WATER SUPPLIES	11/07/2022	140.58	140.58	12/01/2022	
XCEL ENERGY	NOV 2022 INV	WATER LIGHTS	11/01/2022	489.70	.00		
XCEL ENERGY	NOV 2022 INV	PRODUCTION SOLAR CREDIT -	11/01/2022	57.72-	.00		
XCEL ENERGY	NOV 2022 INV	175 1/2 E. 3RS - BULK WATER S	11/01/2022	105.44	.00		
BUREAU OF RECLAMATION	1803709309	RUEDI WATER - 2022	12/02/2022	348.00	.00		
KIMBALL MIDWEST	100469806	WATER DIST - BIN STOCK	11/08/2022	53.12	53.12	12/01/2022	
DPE, LLC	7667	SITE LEASE-PAL PT.	11/30/2022	75.00	.00		
DE NORA WATER TECHNOLOGI	9200066316	WATER PLANT EQUIP REPAIR	11/17/2022	260.92	260.92	12/01/2022	
J-U-B ENGINEERS	0157549	WATER TREATMENT - PRO SER	11/08/2022	1,232.50	.00		
COLORADO CSG II LLC	10087363	SUBSCRIBER - WATER	12/01/2022	66.35	.00		
ALPINE BANK CC	BF 4622 NOV	WATER TREATMENT - OPERATI	11/18/2022	6.99	.00		
ALPINE BANK CC	BF 4622 NOV	WATER TREATMENT - OPERATI	11/18/2022	31.76	.00		
ALPINE BANK CC	BF 4622 NOV	WATER - TRAINING	11/18/2022	210.00	.00		
ALPINE BANK CC	BF 4622 NOV	WATER TREATMENT - SUPPLIE	11/18/2022	357.33	.00		
ALPINE BANK CC	BF 4622 NOV	WATER TREATMENT - SUPPLIE	11/18/2022	28.05-	.00		
ALPINE BANK CC	BF 4622 NOV	WATER - TRAINING	11/18/2022	50.00	.00		
ALPINE BANK CC	DM 4309 NOV	WATER - TRAINING	11/18/2022	105.00	.00		
ALPINE BANK CC	FH 4614 NOV	WATER TREATMENT - OPERATI	11/18/2022	26.64	.00		
ALPINE BANK CC	FH 4614 NOV	WATER TREATMENT - OPERATI	11/18/2022	33.98	.00		
ALPINE BANK CC	FM 3145 NOV	WATER DIST - OPERATING	11/18/2022	9.37	.00		
ALPINE BANK CC	FM 3145 NOV	WATER - TRAINING	11/18/2022	105.00	.00		
ALPINE BANK CC	FM 3145 NOV	WATER DIST - OPERATING	11/18/2022	63.78	.00		
OPTIMUS COMMUNICATIONS, L	29362	INTERNET SERVICE	10/19/2022	87.00	87.00	12/01/2022	
OPTIMUS COMMUNICATIONS, L	30170	INTERNET SERVICE	11/19/2022	87.00	87.00	12/01/2022	
SPECTRUM	126548301110	WATER PHONE	11/01/2022	116.85	116.85	11/23/2022	
ZEN COMMUNICATIONS LLC	IN12638	WATER - TELEPHONE	12/01/2022	211.94	.00		
AMERICAN WATER WORKS AS	7002044278	WATER - AWWA MEMBERSHIP	07/27/2022	355.00	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	WATER - OPERATING SUPPLIE	12/01/2022	14.99	.00		
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-7T	WATER - OPERATING SUPPLIE	12/01/2022	20.98	.00		
RHINEHART OIL CO., LLC	IN-160452-22	WATER - GAS/DIESEL	11/11/2022	175.45	175.45	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	WATER - GAS/DIESEL	11/18/2022	119.15	119.15	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	WATER - GAS/DIESEL	12/02/2022	204.94	.00		
AT&T MOBILITY LLC	287313337970	WATER	11/20/2022	239.45	.00		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WATER:				81,178.10	3,317.54		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
ALL-PHASE	2688-1030803	SEWER TREATMENT - LAGOON	11/16/2022	169.84	169.84	12/01/2022	
DELTA RIGGING & TOOLS, INC.	GRA_PSI0010	SEWER TREATMENT - LAGOON	11/17/2022	311.85	311.85	12/01/2022	
CENTURY LINK	11012022	1319 - SEWER & CALL OUT	11/01/2022	159.53	159.53	11/23/2022	
CENTURY LINK	12012022	1319 - SEWER & CALL OUT	12/01/2022	159.53	.00		
THATCHER COMPANY	202210012654	SEWER PLANT SUPPLIES - CH	11/21/2022	1,032.92	1,032.92	12/01/2022	
U S POSTOFFICE	12.01.2022 UTI	TRASH	12/01/2022	50.45	50.45	12/01/2022	
XCEL ENERGY	NOV 2022 INV	SEWER LIGHTS	11/01/2022	2,743.52	.00		
XCEL ENERGY	NOV 2022 INV	PRODUCTION SOLAR CREDIT -	11/01/2022	57.71-	.00		
XCEL ENERGY	NOV 2022 INV	661 BRENTWOOD DR	11/01/2022	12.21	.00		
COLORADO CSG II LLC	10087363	SUBSCRIBER - SEWER	12/01/2022	66.36	.00		
ALPINE BANK CC	FH 4614 NOV	SEWER TREATMENT - OPERATI	11/18/2022	4.99	.00		
ALPINE BANK CC	FH 4614 NOV	SEWER TREATMENT - OPERATI	11/18/2022	5.92	.00		
RECLA METALS LLLP	27754	SEWER TREATMENT - METAL F	11/01/2022	12.30	12.30	12/01/2022	
ZEN COMMUNICATIONS LLC	IN12638	SEWER TREATMENT - TELEPH	12/01/2022	47.10	.00		
AMAZON CAPITAL SERVICES	1T3Q-Y1PJ-7T	SEWER - TRAINING/TRAVEL	12/01/2022	139.00	.00		
RHINEHART OIL CO., LLC	IN-160452-22	SEWER - GAS/DIESEL	11/11/2022	50.12	50.12	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	SEWER - GAS/DIESEL	11/18/2022	34.05	34.05	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	SEWER - GAS/DIESEL	12/02/2022	58.56	.00		
Total SEWER PLANT:				5,000.54	1,821.06		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
U S POSTOFFICE	12.01.2022 UTI	SEWER	12/01/2022	50.45	50.45	12/01/2022	
UTILITY NOTIFICATION	222111053	UTLIITY LOCATES - SEWER	11/30/2022	65.65	.00		
WAGNER RENTS	B4976501	SEWER - CAPITAL EQUIPMENT	12/07/2022	71,672.00	.00		
ACS SEWER & IRRIGATION SE	22006	SEWER LINE INSPECTION	11/29/2022	560.00	560.00	12/01/2022	
FALCON ENVIRONMENTAL CO	9601	SEWER COLLECTION - LIFT ST	11/21/2022	2,107.20	2,107.20	12/01/2022	
SPECTRUM	126548301110	SEWER COLLECTION PHONE	11/01/2022	116.85	116.85	11/23/2022	
ZEN COMMUNICATIONS LLC	IN12638	SEWER COLLECTION - TELEPH	12/01/2022	11.77	.00		
WISELAND CONSTRUCTION &	30344	SEWER COLLECTION - MAIN &	11/22/2022	5,020.00	.00		
AUSTIN CIVIL GROUP, INC	103122-68	SEWER COLLECTION - WINE V	11/16/2022	1,970.00	1,970.00	11/23/2022	
Total SEWER COLLECTION:				81,573.92	4,804.50		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
U S POSTOFFICE	12.01.2022 UTI	SOLID WASTE	12/01/2022	100.91	100.91	12/01/2022	
WASTE MANAGEMENT INC -	1743334-0576-	TOWN CLEAN UP DAY	11/16/2022	814.93	814.93	11/23/2022	
WASTE MANAGEMENT INC -	1744736-0576-	DUMPSTER SERVICE	11/29/2022	1,391.02	.00		
WASTE MANAGEMENT INC -	1745095-0576-	GARBAGE SERVICE	12/01/2022	16,185.82	.00		
ALPINE BANK CC	FH 4614 NOV	TOWN CLEAN UP - STAFF LUN	11/18/2022	31.49	.00		
SPECTRUM	126548301110	TRASH PHONE	11/01/2022	38.95	38.95	11/23/2022	
Total :				18,563.12	954.79		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BESTWAY SERVICES	223543	PARKS - VETERAN MEMORIAL	09/26/2022	355.00	355.00	11/23/2022	
BESTWAY SERVICES	223848	PARKS - VETERAN MEMORIAL	09/23/2022	265.00	265.00	11/23/2022	
CURRENT SOLUTIONS, LLC.	10973	PARKS - NOLA CAMERA - VETE	11/16/2022	1,573.78	.00		
CURRENT SOLUTIONS, LLC.	10974	PARKS - NOLA CAMERA - PARK	11/16/2022	1,803.26	.00		
DELTA RIGGING & TOOLS, INC.	GRA_PSI0010	PARKS - OPERATING	12/02/2022	227.43	.00		
GOODWIN SERVICE, INC.	T1763	TOILET CLEANING - RIVERBEN	12/01/2022	120.00	.00		
GOODWIN SERVICE, INC.	T1763	TOILET CLEANING-BIKE TREK	12/01/2022	60.00	.00		
GOODWIN SERVICE, INC.	T1763	VAULT CLEANING/ TOILET CLE	12/01/2022	300.00	.00		
GRAND RIVER ELECTRIC	23048	PARKS - VETERANS MEMORIAL	11/09/2022	7,781.26	.00		
CENTURY LINK	11012022	1207 - RIVERBEND PARK	11/01/2022	126.96	126.96	11/23/2022	
CENTURY LINK	12012022	1207 - RIVERBEND PARK	12/01/2022	126.96	.00		
DANSCO ENTERPRISES INC D	003314	FIRST AID SUPPLIES - PARKS	11/04/2022	22.25	22.25	12/01/2022	
XCEL ENERGY	NOV 2022 INV	PARKS LIGHTS	11/01/2022	421.83	.00		
AIR COMPRESSOR SERVICE, L	55445	PARKS - SPRINKLER BLOWOUT	11/08/2022	780.00	780.00	12/01/2022	
KIMBALL MIDWEST	100469806	PARKS - OPERATING	11/08/2022	53.12	53.12	12/01/2022	
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING	11/18/2022	5.98	.00		
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING - SEASON	11/18/2022	224.96	.00		
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING - SEASON	11/18/2022	47.97	.00		
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING -SEASON	11/18/2022	23.98	.00		
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING	11/18/2022	21.97	.00		
ALPINE BANK CC	BC 3152 NOV	PARKS - OPERATING - SEASON	11/18/2022	29.99	.00		
ALPINE BANK CC	BW 8193 NOV	PARKS - OPERATING	11/18/2022	49.98	.00		
ALPINE BANK CC	DJ 4424 NOV 2	PARKS - EQUIPMENT REPAIR	11/18/2022	271.23	.00		
ALPINE BANK CC	FH 4614 NOV	PARKS - VETERAN MEMORIAL	11/18/2022	29.44	.00		
ALPINE BANK CC	FH 4614 NOV	PARKS - VETERAN MEMORIAL	11/18/2022	19.99	.00		
ZEN COMMUNICATIONS LLC	IN12638	PARKS - TELEPHONE	12/01/2022	40.03	.00		
AMAZON CAPITAL SERVICES	16FW-4N6P-4F	PARKS - SMALL EQUIPMENT	12/01/2022	152.77	.00		
RHINEHART OIL CO., LLC	IN-160452-22	PARKS - GAS/DIESEL	11/11/2022	100.26	100.26	11/23/2022	
RHINEHART OIL CO., LLC	IN-174134-22	PARKS - GAS/DIESEL	11/18/2022	68.09	68.09	11/23/2022	
RHINEHART OIL CO., LLC	IN-200390-22	PARKS - GAS/DIESEL	12/02/2022	117.11	.00		
SOLSBURY HILL, LLC DBA/	S4810606.001	PARKS - IRRIGATION SUPPLIES	11/07/2022	185.79	185.79	11/23/2022	
AT&T MOBILITY LLC	287313337970	PARKS	11/20/2022	205.04	.00		
LOCAL ROOTS LANDSCAPING,	1207	PARKS - CONTRACT MAINTENA	12/01/2022	200.00	.00		
LOCAL ROOTS LANDSCAPING,	1208	PARKS - CONTRACT MAINTENA	12/01/2022	200.00	.00		
<b>Total PARKS:</b>				<b>16,011.43</b>	<b>1,956.47</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
CENTURY LINK	11012022	1067 - POOL INTERNET	11/01/2022	159.53	159.53	11/23/2022	
CENTURY LINK	12012022	1067 - POOL INTERNET	12/01/2022	159.53	.00		
XCEL ENERGY	NOV 2022 INV	POOL LIGHTS	11/01/2022	526.31	.00		
Total POOL:				845.37	159.53		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
DENNIS' BACKFLOW	36471	FACILITIES - BACKFLOW FIX - F	11/30/2022	40.00	.00		
PEACHTREE HARDWARE AND	495735	BUILDING MAINTENANCE - SUP	11/15/2022	30.76	30.76	11/23/2022	
WESTERN IMPLEMENT	IN21335	FACILITIES - SUPPLIES	11/17/2022	97.68	97.68	11/23/2022	
XCEL ENERGY	NOV 2022 INV	FACILITIES LIGHTS	11/01/2022	663.51	.00		
XCEL ENERGY	NOV 2022 INV	711 IOWA - GYM	11/01/2022	2,054.63	.00		
XCEL ENERGY	NOV 2022 INV	120 W 8TH - COMMUNITY CENT	11/01/2022	123.97	.00		
ALPINE BANK CC	BC 3152 NOV	BLDG - REPAIR & MAINT	11/18/2022	39.98	.00		
ALPINE BANK CC	BC 3152 NOV	BLDG - REPAIR & MAINT - GYM	11/18/2022	14.99	.00		
ALPINE BANK CC	BC 3152 NOV	BLDG - REPAIR & MAINT - GYM	11/18/2022	51.98	.00		
ALPINE BANK CC	BC 3152 NOV	BLDG - REPAIR & MAINT - COM	11/18/2022	89.98	.00		
ALPINE BANK CC	BC 3152 NOV	FACILITIES - 5203 - SUPPLIES	11/18/2022	22.99	.00		
ALPINE BANK CC	BC 3152 NOV	FACILITIES - 5203 - SUPPLIES	11/18/2022	19.99	.00		
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - MOTION AC	11/18/2022	29.98	.00		
ZEN COMMUNICATIONS LLC	IN12638	FACILITIES - TELEPHONE	12/01/2022	153.06	.00		
FORTERRA PRECAST CONCEP	25995109	FACILITIES - CONCRETE PANS	11/09/2022	340.00	340.00	12/01/2022	
ALSCO INC	LGRA2701893	BUILDING - REP & MAINT - FLO	11/18/2022	50.80	50.80	11/23/2022	
ALSCO INC	LGRA2704293	BUILDING - REP & MAINT - FLO	11/25/2022	50.80	50.80	12/01/2022	
Total FACILITIES:				3,875.10	570.04		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
DANA KEPNER COMPANY	1571732-00	CAPITAL PROJECTS - CLINIC	11/10/2022	2,326.13	.00		
FCI CONSTRUCTORS, INC.	10-22-019-5	CAPITAL PROJECTS - CLINIC	12/06/2022	526,037.95	.00		
FERGUSON US HOLDINGS, INC	1381789	CAPITAL PROJECTS - CLINIC	11/09/2022	1,047.19	1,047.19	12/01/2022	
GRAND JUNCTION WINWATER	067028-01	CAPITAL PROJECTS - CLINIC	11/14/2022	4,153.00	.00		
GRAND JUNCTION WINWATER	067242-01 - C	CAPITAL PROJECTS - CLINIC	11/21/2022	920.49-	.00		
HUDDLESTON-BERRY	19383	CAPITAL PROJECTS - CLINIC	10/31/2022	4,841.00	.00		
J-U-B ENGINEERS	0157549	CAPITAL PROJECTS - USDA GR	11/08/2022	987.67	.00		
J-U-B ENGINEERS	0157549	CAPITAL PROJECTS - GYM	11/08/2022	13,437.50	.00		
DARE-CASE CONTRACTING SE	2206-006	CAPITAL PROJECTS - 711 IOWA	11/10/2022	13,118.55	.00		
MOA, INC DBA/ MOA ARCHITEC	022108.00-10	CAPITAL PROJECTS - CLINIC	12/02/2022	6,085.98	.00		
ADRIANNE WAGNER	0569	CAPITAL PROJECTS - OLD HS L	10/07/2022	250.00	.00		
Total :				571,364.48	1,047.19		
Grand Totals:				992,234.07	37,463.23		

Finance Director:   
 (Finance Department Review and Approval for Payment)

Date: December 9, 2022

Town Manager:   
 (Administrative Review and Approval for Payment)

Date: 12.9.2022

Mayor: \_\_\_\_\_  
 (Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
 (Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 11/10/2022-12/08/2022



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
November 15, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustees Thea Chase and Nicole Maxwell were absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Finance Director Travis Boyd, Police Chief Jesse Stanford, and Fire Chief Charles Balke.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Mayor Mikolai presented Penny Prinster a token of the Town's appreciation for her many years of service to the Town of Palisade as a Board of Trustee and a Planning Commission Member.

Chief of Police Jesse Stanford gave a brief introduction of new Palisade Police Officer William Sauer.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed her Town Manager's report (included in the packet), announced that the Town was awarded a grant for the Troyer lift station, and then offered to answer any questions or concerns from the Board.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – October 20, 2022 – November 9, 2022
- **Minutes**  
Minutes from the October 25, 2022, Regular Board of Trustees Meeting  
Minutes from the November 8, 2022, Special Board of Trustees Meeting

*Motion #2* by Trustee Somerville, seconded by Mayor Pro-Tem Turner to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

**PUBLIC HEARING I**

**ORDINANCE 2022-17 – Adopting the 2018 Edition of the International Energy Conservation Code**

Mayor Mikolai opened the public hearing at 6:08 pm.

Community Development Director Brian Rusche reviewed his staff report, confirming that Town Clerk Frasier published all required public notices.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment. None was offered.

*Motion #3* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Ordinance 2022-17 – Adopting the 2018 Edition of the International Energy Conservation Code.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 6:10 pm.

**PUBLIC HEARING II**

**PRO 2022-16 - Campbell Garage Variance**

Mayor Mikolai opened the public hearing at 6:10 pm.

Community Development Director Brian Rusche reviewed his staff report, citing the approval criteria required for consideration by the Board of Trustees.

**NO VARIANCE SHALL BE APPROVED BY THE BOARD OF ADJUSTMENT UNLESS ALL OF THE FOLLOWING FINDINGS ARE MADE:**

- 1. There are exceptional conditions pertaining to the particular piece of property in question because of its shape, size, or topography that are not applicable to other lands or structures in the same district [or there is a peculiar characteristic of an establishment which makes the parking and/or loading requirements of this LDC unrealistic];**

There are exceptional conditions pertaining to this property because of the configuration of the existing structure.

*The entry to the residence is recessed, and the front of the home is not flush with the street. The proposed garage includes a renovation to what was formerly a sunroom that will provide a proper front door for the residence facing the street.*

2. **Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.**  
Granting the variance requested will not confer upon the applicant any special privilege.  
*The purpose of the ten (10) foot side-yard setback in the MU (Mixed Use) zone is to provide separation between residences along the street frontage. The proposed setback variance would still provide separation between the adjacent neighbor to the west, where the residence is separated from the property line by a driveway. The property does not currently have a garage. Garages are permitted for all single-family residences.*
3. **A literal interpretation of the provisions of the LDC would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.**  
A literal interpretation of the code would deprive the applicant of the ability to upgrade the property to meet vehicle storage needs.  
*The proposed garage is just large enough to accommodate two vehicles, which are common for today's homes. In fact, the code requires two parking spaces per residence. The alternative to an enclosed garage is parking within a driveway or on the public street, which is common in older neighborhoods but often visually blocks the front of the residence as viewed from the street.*
4. **The requested variance will be in harmony with the purpose and intent of this LDC and will not be injurious to the neighborhood or to the general welfare.**  
The requested variance will be in harmony with the purpose and intent of the LDC and will not be injurious to the neighborhood or to the public.  
*The front of the garage will be sufficiently set back from the existing sidewalk and in harmony with the front of adjacent residences. The side yard will not be reduced to less than what is allowed if the garage were behind the residence.*
5. **The special circumstances are not the result of the actions of the applicant.**  
The current owner purchased the residence in its existing configuration.  
*The applicant is attempting to modernize the existing building and the residence's visual appeal while accommodating the modern necessity of enclosed parking.*
6. **The variance requested is the minimum variance that will make possible the legal use of the land, building, or structure.**  
The requested variance is the minimum necessary to accommodate the garage.  
*Five (5) feet is a standard setback for detached garages, while ten (10) feet is the standard setback for a residence. Given the configuration of the residence, a variance is necessary to attach the garage to the residence. A 5-foot setback does not create any building or fire code issues for this property or the neighboring property.*

Mayor Mikolai opened the hearing to public comment.

*Adriann Jones, 326 W 4<sup>th</sup> Street;* announced that she, as the neighboring homeowner, is agreeable to the variance as long as the distance from the property line is verified by a surveyor.

Mayor Mikolai opened the hearing to Board comment.

*Trustee Somerville* asked for a description of what kind of verification the neighbor was requesting. Community Development Director Rusche responded that both property owners have agreed upon the existing survey pin as the property line and that the contractor has been instructed to begin constructing 5 feet from that point.

*Trustee Harbaugh* requested clarification on the Land Development Code’s requirements for a detached garage in the front yard. Community Development Director Rusche clarified that the proposed garage is attached to the existing home, not detached.

**Motion #4** by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to approve PRO 2022-16 - Campbell Garage Variance.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Harbaugh

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 6:20 pm.

### **PUBLIC HEARING III**

#### **Budget Resolutions**

Mayor Mikolai opened the public hearing at 6:20 pm.

Finance Director Travis Boyd reviewed his staff report and explained all three resolutions before the Board.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment.

*Trustee Harbaugh* asked if the budget had changed at all from the version they received on November 8, 2022. Finance Director Boyd stated that no changes were made since that date.

**Motion #5** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolution 2022-25 – Appropriating Sums to Various Funds.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

**Motion #6** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolution 2022-26 – Budget Expenditures and Revenues.

A roll call vote was requested.

**Yes:** Trustee Carlson, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

*Motion #7* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to approve Resolution 2022-27 – Budget Tax Levy.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 6:25 pm.

### **NEW BUSINESS**

#### ***Expanding the Scope of Work for the existing Agreement for Professional Services with Mountain Groove Productions***

Town Attorney Jim Neu reviewed his staff report, briefly explaining the history of Mountain Groove Production’s involvement with the Palisade Bluegrass and Roots Festival, and reviewed the details proposed for expanding their contractor services.

Josh Behrman and Amy Kimberly with Mountain Groove Productions described their excitement for the opportunity to take on a more prominent role with the festival and the goal of engaging the community more than what has been possible under the management of Town staff.

Trustee Carlson gave suggestions on website updates and recommended offering a locals discount on ticket prices. Both Mr. Behrman and Ms. Kimberly agreed that all of his proposals were great and had already been discussed among their staff.

Mayor Pro-Tem Turner asked for confirmation that ticket sales would be restricted to 3,500. Town Attorney Neu confirmed that the restricted number of ticket sales had been added to the contract.

*Motion #8* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to approve the contract for expanding the scope of work for the existing agreement for professional services with Mountain Groove Productions.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Mayor Mikolai

**No:** Trustee Carlson

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

#### ***ORDINANCE 2022-18 – Extending the Temporary Moratorium for Major Residential Subdivisions and Large Residential Developments***

Town Attorney Jim Neu reviewed the staff report, detailing that the proposed moratorium is to extend the expiration date until the Comprehensive Plan is completed and can offer the Board direction on moving forward with larger developments. He noted that the Board may end the moratorium at any time if the Comprehensive Plan is completed sooner than the June 30, 2023 date noted in the Ordinance.

*Motion #9* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolution 2022-18 – Extending the Temporary Moratorium for Major Residential Subdivisions and Large Residential Developments.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Harbaugh

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

***ORDINANCE 2022-19 Regarding the Number of Retail Marijuana Store Licenses Available in the Town of Palisade***

Town Attorney Neu explained that the current moratorium on new retail marijuana store licenses has been in place for going on two years while the Town was in litigation with the last applicant for a retail marijuana store. The proposed ordinance will amend the Town’s current marijuana Code so there are only two licenses for retail marijuana stores and one license for a medical marijuana center. Town Attorney Neu stated that the current marijuana code needs a lot of work, but this ordinance will allow the moratorium to expire at the end of the year and that the Board can always authorize more licenses in the future once the Comprehensive Plan is complete if they choose to.

*Motion #10* by Trustee Somerville, seconded by Trustee Harbaugh to approve Ordinance 2022-19 Regarding the Number of Retail Marijuana Store Licenses Available in the Town of Palisade.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner

**No:**

**Absent:** Trustee Chase, Trustee Maxwell

Motion carried.

**PUBLIC COMMENT**

*Andrea Skorupski, 229 W 5<sup>th</sup> Street, and Tara Brosig with Mountain Side Production Services;* apologized for appearing later in the meeting than intended, as they both wanted to comment on the Mountain Groove Productions agreement. Ms. Skorupski and Ms. Brosig expressed their disappointment in not having an opportunity to bid on the project as they are both local.

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

*Motion #11* by Trustee Somerville, seconded by Trustee Carlson to adjourn the meeting at 7:00 pm.

A voice vote was requested.

Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli Frasier  
Town Clerk



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**            **December 13, 2022**

**Presented By:**           **Consent Agenda**

**Department:**

**Re:**                         **Resolution 2022-28**

---

**SUBJECT:**

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Designating Those Persons Who are Authorized to Sign on Town Bank Accounts

**SUMMARY:**

This is a general housekeeping resolution to update the Town's bank account signers.

**BOARD DIRECTION:**

Approve Resolution 2022-28 in the Consent Agenda.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2022-28**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO:

**Section 1.** The following persons are authorized signatories for all bank, or financial institution accounts maintained by the Town of Palisade:

- A. Greg Mikolai, Mayor
- B. Ellen Turner, Mayor Pro Tempore
- C. Janet Hawkinson, Town Administrator
- D. Keli L. Frasier, Town Clerk

All checks or other instruments evidencing the withdrawal of Town funds from any bank or other financial institution shall be signed by Mayor Greg Mikolai or Mayor Pro Tempore Ellen Turner *and* by Janet Hawkinson, Town Administrator, or Keli L. Frasier, Town Clerk.

**Section 2.** All Resolutions of the Town of Palisade, which are inconsistent herewith, are hereby repealed.

**Section 3.** This Resolution shall become effective upon adoption.

**RESOLVED, APPROVED, and ADOPTED this 13<sup>th</sup> day of December 2022.**

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

By: \_\_\_\_\_  
Town Clerk, Keli L. Frasier



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** December 13, 2022

**Presented By:** Consent Agenda

**Department:** Clerk

**Re:** Ordinance 2022-20

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**SUBJECT:**

An Ordinance of the Town of Palisade, Colorado, Amending Chapter 6, Article III of the Palisade Municipal Code Implementing Amendments to the Lodging Tax as Authorized by the Palisade Electorate at the November 8, 2022 Election.

**SUMMARY:**

Ordinance 2022-20 amends the Palisade Municipal Code to reflect the results of the November 2022 Election.

Question on Ballot:

“SHALL THE TOWN OF PALISADE’S TAXES BE INCREASED BY \$200,000 ANNUALLY (FIRST FULL FISCAL YEAR INCREASE) AND BY WHATEVER AMOUNTS ARE RAISED ANNUALLY THEREAFTER BY INCREASING THE TOWN’S LEVY OF AN OCCUPATION TAX BY \$4.00 FROM THE CURRENT \$2.00 TO \$6.00 PER DAY PER OCCUPIED ROOM ON THE SHORT TERM RENTAL (LESS THAN 31 CONSECUTIVE DAYS) OF ANY HOTEL ROOM; MOTEL ROOM; LODGING ROOM, MOTOR HOTEL ROOM, BED AND BREAKFAST GUEST ROOM; GUEST HOUSE ROOM; RECREATIONAL VEHICLE PARK, RESORT OR CAMPGROUND SPACE; OR OTHER SIMILAR ACCOMMODATION LOCATED IN THE TOWN; AND SHALL ALL REVENUES DERIVED FROM SUCH TOTAL OCCUPATION TAX BE COLLECTED AND SPENT, WITH 67 PERCENT OF SUCH REVENUES DIRECTED TO A FUND TO PROMOTE SUSTAINABLE TOURISM AND 33 PERCENT TO FUND EMERGENCY SERVICES, INCLUDING, WITHOUT LIMITATION, FIRST RESPONDERS, FIRE, EMS, POLICE, AND SAFETY PERSONNEL, AS A VOTER APPROVED REVENUE CHANGE, AND IN CONNECTION THEREWITH SHALL THE TOWN BE AUTHORIZED TO COLLECT AND RETAIN OR EXPEND THE PROCEEDS OF SUCH TAX AND INVESTMENT EARNINGS THEREON FOR SUCH PURPOSES, NOTWITHSTANDING ANY APPLICABLE LIMITATION ON REVENUES AND EXPENDITURES, INCLUDING THE LIMITATIONS SET FORTH IN ARTICLE X SECTION 20 OF THE COLORADO CONSTITUTION?”

Results:

YES/FOR: 659

NO/AGAINST: 605

**BOARD DIRECTION:**

Approve Ordinance 2022-20 under the consent agenda.

**TOWN OF PALISADE, COLORADO  
ORDINANCE NO. 2022-20**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO,  
AMENDING CHAPTER 6, ARTICLE III OF THE PALISADE MUNICIPAL  
CODE IMPLEMENTING AMENDMENTS TO THE LODGING TAX AS  
AUTHORIZED BY THE PALISADE ELECTORATE AT THE  
NOVEMBER 8, 2022 ELECTION.**

**WHEREAS**, the Town of Palisade (“Palisade” or the “Town”) is a Colorado municipality organized pursuant to Title 31 of the Colorado Revised Statutes and with the authority set forth therein; and

**WHEREAS**, at the November 8, 2022 general election, the Palisade electorate approved the ballot question submitted pursuant to Resolution No. 2022-17 increasing the Town’s occupation tax for lodging rooms and accommodations from \$2.00 to \$6.00 per day per occupied room with the revenues from the total occupation tax collected to be used 67 percent to fund the promotion of sustainable tourism and 33 percent to fund emergency services; and

**WHEREAS**, the Board of Trustees finds it necessary to amend the Palisade Municipal Code to implement that change.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO THAT:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** Article III of Chapter 6 of the Palisade Municipal Code is hereby amended as follows, with underlined text added and ~~strike through language deleted~~:

\*\*\*

**Sec. 6-53. Levy of tax.**

Effective January 1, 20~~23~~<sup>09</sup>, there is hereby levied by the Town an occupation tax on the provision of lodging upon every person or business that furnishes any hotel room, motel room, lodging room, motor hotel room, recreational vehicle park or resort space, campground space or other similar accommodation for consideration for less than one (1) month or thirty-one (31) consecutive days, whichever is less, within the Town in the amount of ~~sixtwo~~ dollars (\$~~62~~.00) per day, per occupied lodging room or accommodation.

**Sec. 6-68. Tourism Fund/Emergency Services.**

There is hereby created a fund to be known as the "Tourism Fund." ~~All~~Sixty-seven percent (67%) of the revenues derived from the occupation tax on the provision of lodging imposed by this Article shall be placed in such Fund. All expenditures from such Tourism Fund shall be used exclusively for the sustainable promotion of the Town, its attractions and businesses to tourists

Town of Palisade, Colorado

Ordinance No. 2022-20

Page 2 of 2

and travelers. The remaining thirty-three percent (33%) of the revenues derived from the occupation tax on the provision of lodging imposed by this Article shall be used to fund emergency services.

**INTRODUCED, READ, PASSED, APPROVED AND ORDERED PUBLISHED BY TITLE**, at the regular meeting of the Board of Trustees of the Town of Palisade, Colorado held on December 13, 2022.

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** December 13, 2022

**Presented By:** Consent Agenda

**Department:**

**Re:** Grand Valley Metropolitan Planning Organization  
Intergovernmental Agreement (IGA)

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**SUBJECT:**

An Intergovernmental Agreement (IGA) Concerning the Adoption of the Local Match Funding for Grand Valley Metropolitan Planning Organization (GVMPO) for FY 2023.

**SUMMARY:**

This year the Grand Valley Regional Transportation Committee (GVRTC) split the traditional IGA into two parts. This, along with the following IGA are general housekeeping agreements to continue public transportation in the Town of Palisade.

**BOARD DIRECTION:**

Approve the Grand Valley Metropolitan Planning Organization Intergovernmental Agreement (IGA) under the consent agenda.

## **GRAND VALLEY METROPOLITAN PLANNING ORGANIZATION INTERGOVERNMENTAL AGREEMENT**

### **AN INTERGOVERNMENTAL AGREEMENT (IGA) CONCERNING THE ADOPTION OF THE LOCAL MATCH FUNDING FOR GRAND VALLEY METROPOLITAN PLANNING ORGANIZATION (GVMPO) FOR FY 2023.**

WHEREAS, the Grand Valley Regional Transportation Committee (GVRTC) is the decision-making mechanism for the Grand Valley Metropolitan Planning Organization (GVMPO) consistent with federal and state transportation planning requirements [23 USC §§134 and 135; 43-1-1101 et seq. C.R.S.]; and

WHEREAS, the GVMPO represents all local governments within the MPO boundary, as found in Attachment A or as amended, including Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade to meet federal and state requirements and to speak with one "regional voice;" and

WHEREAS, the GVMPO fulfills a number of transportation planning roles as stated in the GVRTC Bylaws updated December 16, 2019 by resolution 2019-004 and found in Attachment B including the Unified Planning Work Program (UPWP), the annual Transportation Improvement Program (TIP), the Grand Valley Travel Demand Model (TDM), and the long-range 20-year Regional Transportation Plan (RTP); and

WHEREAS, the Federal Highway Administration (FHWA) and Colorado Department of Transportation (CDOT) awards operating assistance to Mesa County on a matching and non-matching basis to assist in the implementation of the MPO functions; and

WHEREAS, the GVRTC for itself and for the local governments and population that it serves desires to establish a stable, long-term operating financing structure for the MPO; and

WHEREAS, the GVRTC has recommended a financing structure that it believes will provide for the funding needs of the MPO for the 2023; and

WHEREAS, Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade have negotiated and agreed on the 2023 funding formula setting forth the funds to be provided by each entity; and

WHEREAS, the GVRTC and Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade all agree, subject to annual appropriation, to continue funding as established by this IGA until December 31, 2023 or the implementation of an approximately equal or greater permanent MPO funding source; and

WHEREAS, Mesa County has historically contributed an additional \$20,000 to the MPO in order to secure additional grant funding which will continue but not be included in the funding distribution; and

WHEREAS, the GVRTC has stated that it understands, acknowledges and agrees that local match funding is not permanent funding and that the funding formula and the local match funding

commitments as set forth herein will allow for the continued operation of the MPO; and

WHEREAS, the Mesa County Regional Transportation Planning Office will invoice the partners annually in January for the agreed upon funding amounts with payment due within 30 days of receipt of invoice; and

WHEREAS, the GVRTC approved the funding amounts for the MPO IGA at a regularly scheduled meeting on August 8, 2022 by Resolution 2022-011.

NOW, THEREFORE, BE IT AGREED AND RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MESA COUNTY, THE GRAND JUNCTION CITY COUNCIL, THE FRUITA CITY COUNCIL AND THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE THAT THE LOCAL MATCH FUNDING FOR FY 2023 FOR THE GVMPO SHALL BE ESTABLISHED IN ACCORDANCE WITH THE FOREGOING RECITALS AND THE FUNDING FORMULA SET FORTH HEREIN BELOW:

	Contribution	Percent	Mesa County Additional Contribution
Mesa County	\$57,227	47.1%	\$20,000
City of Grand Junction	\$57,227	47.1%	
City of Fruita	\$4,982	4.1%	
Town of Palisade	\$2,066	1.7%	
Total	\$121,500		\$141,500

**CITY OF FRUITA**

By: \_\_\_\_\_  
Michael Bennett, City Manager                      Date

**CITY OF GRAND JUNCTION**

By: \_\_\_\_\_  
Greg Caton, City Manager                      Date

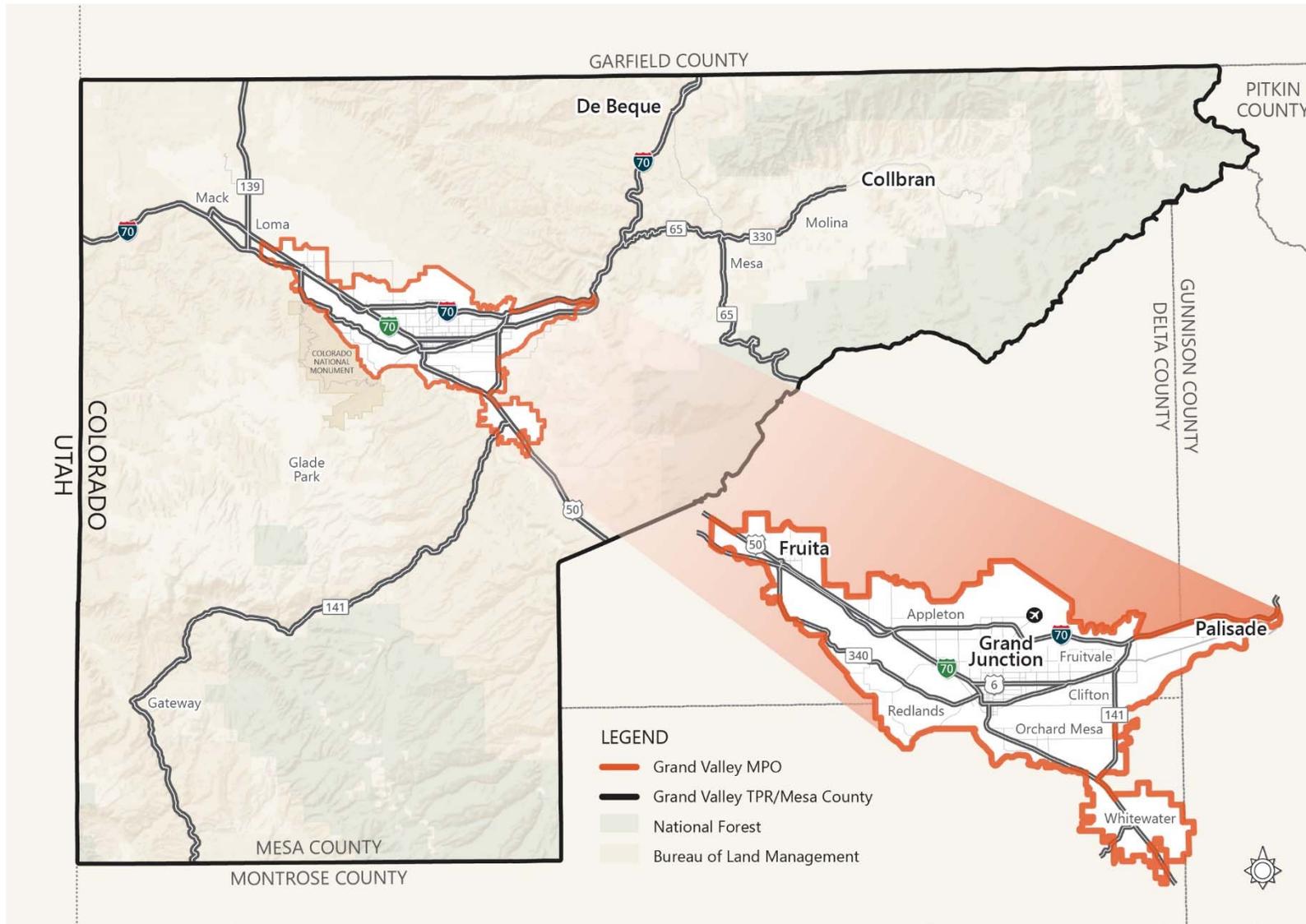
**MESA COUNTY**

By: \_\_\_\_\_  
Peter Baier, County Administrator                      Date

**TOWN OF PALISADE**

By: \_\_\_\_\_  
Janet Hawkinson, Town Administrator                      Date

# Attachment A: MPO Boundary



**First Amended Intergovernmental Agreement  
Concerning the  
Grand Valley Regional Transportation Committee  
And Adopting Rules and Bylaws**

THIS FIRST AMENDED INTERGOVERNMENTAL AGREEMENT (this "Agreement") amends that certain Intergovernmental Agreement Creating the Grand Valley Regional Transportation Committee and Adopting Rules and Bylaws dated December 17, 2002 (the "2002 Agreement") that created the GRAND VALLEY REGIONAL TRANSPORTATION COMMITTEE (hereinafter referred to as "GVRTC") and adopted bylaws and process rules. This Agreement is agreed to, made and entered into effective this 16th day of December, 2019, by and between THE COUNTY OF MESA, COLORADO, (hereinafter referred to as "County"), THE CITY OF GRAND JUNCTION, COLORADO, (hereinafter referred to as "Grand Junction"), THE CITY OF FRUITA, COLORADO (hereinafter referred to as "Fruita"), and the TOWN OF PALISADE, COLORADO, (hereinafter referred to as "Palisade"). Each of the County, Grand Junction, Fruita and Palisade are referred to herein as a "Party" and collectively as the "Parties".

**RECITALS.**

- A. The Federal Transit Act (49 USC 5301 *et seq.*), and federal laws dealing with federal aid for highways (23 USC §§134 and 135) require the County and Grand Junction, as members of the Grand Junction/Mesa County MPO, also known as the Grand Valley Metropolitan Planning Organization, to develop and implement transportation plans within their respective jurisdictions.
- B. The boundaries of the Grand Valley Metropolitan Planning Organization "MPO" include the areas between Fruita, Grand Junction and Palisade and include Whitewater. The boundaries have been determined and will be updated, as required, by the United States decennial Census of Population and Housing.
- C. The Parties conclude that, notwithstanding federally mandated Census tracts and boundaries, and federally directed definitions, the part of the Grand Valley from Palisade to Fruita, including the lands in each municipality (for this Agreement hereinafter referred to as the "Grand Valley"), actually operates and should be treated as one inter-related and integrated whole, at least for transit and transportation planning purposes.
- D. Regardless of the boundary of the federally defined Grand Junction Urbanized

Area, each Party recognizes that its transportation policy and improvement decisions affect the other Parties, and that each Party has a stake in the administration, policies and activities of the MPO.

- E. Both because of federal mandates, and because of the desire to consider the needs and desires of the residents of the Grand Valley, the Parties recognize the need to involve property owners and residents of Mesa County in transportation planning and the priority-setting of which projects should be built and in what sequence, and similar transportation and transit questions.
- F. The Parties agree that it is in their best interests to work together to continue past efforts to meaningfully involve each party and its citizens in transportation planning and management processes.
- G. Currently each Party has been interested in, and has funded at least in part, the management and operations of the Grand Valley's transit system. That transit system, known as Grand Valley Transit ("GVT"), is owned and directed by Mesa County, and operated through a contract between Mesa County and a contractor.
- H. Mesa County desires, and the Parties are willing, "to agree upon the overarching issues and policies that should be addressed by the GVRTC.
- I. The Parties desire that the structure provided for in this Agreement will continue to provide a regional decision-making structure that can implement the federal and state mandated (and as authorized by the GVTRC) planning, coordination, operating and funding "missions," while recognizing that each Party must retain its fiscal decision making and each must continue to comply with its individual constitutional and statutory requirements.
- J. One of the purposes of this Agreement is to create one body and process to meet federal and state requirements and to speak with one "regional voice" regarding the matters arising out of or under this Agreement. The Parties do so with full appreciation that "regional" means different things for different purposes. For MPO purposes, "regional" means the Grand Valley, as defined herein. For state law relating to transportation planning "regional" means all of Mesa County. The Parties hereto desire to delegate to the GVRTC the responsibility for the planning of the Mesa County TPR in coordination with the Mesa County Regional Transportation Planning Office ("RTPO").

- K. The Parties acknowledge that federal law requires that the MPO and other planning efforts require the consideration, if not direct participation, of other entities and businesses involved in the federally mandated “multi-modal” view of modern transportation planning and funding. Examples of other entities whose interests must be considered are railroads, freight carriers, airport, private bus companies, pedestrians and bicyclists.
- L. State law (§ 43-1-1101, *et seq.*, C.R.S.) requires that all regions of the state adopt short- and long-term transportation plans. Mesa County is one of such regions (hereinafter termed the Transportation Planning Region (“TPR”) as further defined in § 43-1-1102(8), C.R.S. and 2 CCR 601-22:1.41). The local government planning for Mesa County’s TPR is being performed by the MPO and the local staff of the RTPO.

## **AGREEMENT**

NOW, THEREFORE, in consideration of their mutual promises contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, THE PARTIES AGREE as follows:

### **ARTICLE 1 ORGANIZATION, DEFINITIONS, PURPOSE, AND OBJECTIVES**

#### **1.1. INITIAL MATTERS**

- A. The Recitals set forth above are incorporated into the Agreement by reference.
- B. The previously established “Grand Valley Regional Transportation Committee” (“GVRTC”) is authorized by §29-1-203, C.R.S. This Agreement is intended to be a contract between governments as described therein.

#### **1.2. THE PURPOSE OF THE GVRTC IS:**

- A. To ensure that the TPR represents the Parties' priorities, issues and concerns regarding regional transportation, planning and transit issues, and that such matters are communicated in a unified manner to third parties including, without limitation, the Colorado Department of Transportation (“CDOT”), the Federal Highway Administration (“FHWA”) the Federal Transit Administration (“FTA”), other federal agencies, Mesa County's federal and state legislative delegations and other entities.

- B. To assist the CDOT, the "FHWA" and the "FTA" in prioritizing requests for funding in Mesa County, the Grand Valley, and the local CDOT Region.
- C. To promote active involvement by each Party in the planning, development and implementation of the long-range plan for the TPR.
- D. To promote on-going consultation among the Parties in regional transportation and transit planning from a regional perspective.
- E. To establish a mechanism for the administration of GVT.
- F. To establish a decision-making mechanism for the MPO, in light of the purposes of this Agreement, consistent with federal transportation planning requirements. [23 USC §§134 and 135].
- G. To present a clear regional voice to the public on transportation planning and transit issues. [23 USC §§ 134 and 135; 23 CFR 450.200 and 23 CFR 450.300].
- H. To define the relationship between the GVRTC and the staff of the County that has been doing the work of the MPO including the state required planning for this transportation planning region pursuant to § 43-1-1102, C.R.S. (termed the TPR plan); public transit support and planning [49 USC 5301 *et seq.*] and transportation planning for the Grand Valley. Such staff is termed the RTPO staff.

**1.3. THE OBJECTIVES OF THE GVRTC ARE TO:**

- A. Consider those differences while continuing the cooperative and comprehensive coordination of transportation planning activities and transportation projects consistent with the different needs, resources and populations of each Party.
- B. Use the forum established by the creation of the GVRTC to achieve maximum benefits from available resources, to reduce duplication of effort and to obtain better overall coordination of transportation planning and management.
- C. Create one decision-making clearinghouse for TPR regional transportation "plans" or "planning", the MPO plans and GVT issues and policies.

- D. Grant sufficient authority to the GVRTC so that the other objectives can be met, without unlawfully usurping the decisions and functions of each individual Party.
- E. Facilitate active communication between and among the Parties and their citizens, and other "stakeholders," regarding transportation, planning and transit issues and policies.
- F. Provide needed policies for the administration of GVT, in accordance with the Regional Transportation Plan.
- G. Collaborate with Parties to secure local funding for regional transportation projects.
- H. Collaborate with Parties to study and initiate regional transportation funding mechanisms.
- I. Through open information sharing, provide regional coordination and funding of transportation projects.

## **ARTICLE 2 PROCEDURES AND AUTHORITY**

### **2.1. THE PROCEDURES FOR THE GVRTC ARE AS FOLLOWS:**

- A. The GVRTC is to act as a regional transportation planning committee that sets and recommends transportation policy for regional initiatives, regional priorities and regional projects, as contemplated by 23 USC §§ 134 and 135.
- B. The GVRTC will seek the advice and technical support of the respective staffs of the Parties, which staffs together are called the Technical Advisory Committee ("TAC"), for technical analysis in decisions as stated in Article 6.
- C. The GVRTC shall adopt:
  - 1. Annual Unified Planning Work Program ("UPWP") and any amendments. [23 CFR 450.308(b)]
  - 2. Annual Transportation Improvement Program. [23 CFR 450.326]

3. The twenty (20) year long-range transportation plans, as required by federal and state law. [23 USC§§ 134 and 135; 43-1-1101 *et seq.* C.R.S.].
- D. The Parties agree to recommend the integration of the work, plans and decisions that are approved by the GVRTC in accordance with this Agreement into the master plans, growth plans, and similar planning efforts of each Party. For example, and without limitation, the 20-year planning that is contemplated by various federal laws and regulations will be the planning efforts (typically evidenced by a master or growth plan) of each Party. Such efforts are intended to make sure that the planning done by the GVRTC is integrated into and with other planning processes in the Grand Valley for each Party.

## **2.2. THE GVRTC HAS THE AUTHORITY TO:**

- A. Recommend to RTPO staff such day-to-day and other administrative decisions and plans that would not usurp the policy and fiscal decisions reserved to the Parties.
- B. Develop and communicate with federal, state and other interested parties regarding the adopted plans and policies of the Parties, such as are listed in 2.1 (C) and (D), above.
- C. Act as the administrative agency and recommending authority for:
  1. Non-policy decisions and work relating to the MPO, TPR, and GVT.
  2. Contracts with CDOT to execute the Consolidated Planning Grant which grant funds the planning functions of the MPO.
  3. The Regional Planning Contracts that fund the execution of the UPWP. [23 CFR 450.200, *et seq.* and 23 CFR Section 450.300 *et seq.*]
- D. Act as the policy-making authority for the GVT including having recommendation authority over budget, operations and administration of the GVT to the Mesa County Board of Commissioners.
- E. Recommend levels of local match for administration, capital projects and operations of the GVT to the Parties.

- F. Recommend to the Parties levels of match for CDOT Consolidated Planning Grant contracts and transit grants.
- G. Adopt policies and procedures for the operation and administration of the GVRTC.

## **ARTICLE 3 MEMBERS**

### **3.1. MEMBERSHIP AND RELATED RULES:**

Each Party to this Agreement is a Party of the GVRTC. The Parties may allow other entities, persons and stakeholders to participate in all or a portion of the activities and functions of the GVRTC, but to add a voting Party, this Agreement must be amended in writing by a majority of the parties.

### **3.2. MEMBERSHIP RULES:**

- A. The GVRTC may impose such conditions upon each new Party as it deems necessary to preserve the structure and integrity of the GVRTC, including, but not limited to, requiring financial support for its continued operation.
- B. A Party may withdraw from the GVRTC (and thereby terminate this Agreement with regard to such Party) upon the giving of not less than sixty (60) days written notice to the Chair of the GVRTC. No such withdrawal shall serve to excuse the payment of any sums or performance of any obligations agreed to be paid prior to the withdrawal.
- C. Each Party shall designate a representative ("Representative") and collectively, the Representatives shall form the Board of Representatives (the "Board"). Each Party may also designate an Alternate Representative to act in place of the Representative when the Representative is not available and such person shall be referred to as the Representative, as applicable, for purposes of this Agreement. Each Party shall determine, pursuant to each Party's own rules and requirements, the qualifications and designations of such Party's Representative and shall provide written notice to the other Parties of who will serve in that role, as well as the role of any Alternative Representative.

## **ARTICLE 4 OFFICERS**

### **4.1. APPOINTMENT, TERM AND REMOVAL**

- A. The officers of the GVRTC shall be selected by the Representatives and must be Representatives themselves. The officers shall consist of a Chair and a Vice Chair and must be natural persons eighteen (18) years of age or older. The Chair and Vice Chair shall not be Representatives of the same Party.
- B. Each officer will serve a term of one (1) year, with the term to run from June 1 through May 31; provided, however, each officer shall continue to serve until elections for new officers are held. Nominations and election of officers will be held during the first meeting held in June. The majority vote of the Representatives present at the time of the vote will determine the officers.
- C. Vacancies in any office may be filled by a majority vote of the Representatives at any regular or special meeting of the GVRTC.

### **4.2. DUTIES AND AUTHORITY OF OFFICERS**

- A. Chair. The Chair shall have general charge and control of all of the business and affairs of the GVRTC and shall perform all duties incident to the office of Chair. He or she shall preside at all meetings of the Representatives and any other meetings held by the GVRTC. Except as otherwise directed by a majority of the Representatives, the Chair will execute all legal instruments of the GVRTC and will represent the GVRTC at any meeting, event, or other activity at which a GVRTC representative is permitted, requested, or required to be in attendance. The Chair will perform such additional duties and have such additional authority as directed by a majority of the Representatives from time to time.
- B. Vice-Chair. Except as otherwise directed by a majority of the Representatives, the Vice-Chair will perform the duties and have the authority of the Chair in the Chair's absence or inability or refusal to perform his/her duties. The Vice-Chair will perform such additional duties and have such additional authority as directed by the Chair or a majority of the Representatives from time to time so long as such duties are not inconsistent with the duties and authority of the Chair. The Vice-Chair will serve as the Chairperson at any Board meeting where the Chair is absent, or is unable or refuses to serve as the Chairperson.

### C. Additional Terms.

1. The Chair, Vice-Chair, the Director of the RTPO and/or Alternative Representative will represent the GVRTC on the Statewide Transportation Advisory Committee , which advises CDOT and the Transportation Commission on the needs of the transportation system in Colorado and reviews and comments on all Regional Transportation Plans and the Statewide Transportation Plan. [2 CCR 601-22]
2. The Chair, the Director of the RTPO and/or their designee will advise CDOT on the needs of the transportation system in Colorado.
3. The Chair, or in the Chair's absence, the Vice Chair, may designate another to act in his/her stead if the Vice Chair is also not available.
4. The Director of the RTPO, and his/her staff, shall be responsible for drafting minutes of each Board meeting and maintaining such minutes, as well as for providing notice of meetings as further described herein, but shall not be considered officers for the purposes of this Agreement.

## **ARTICLE 5 MEETINGS AND VOTING**

### **5.1. Meetings**

1. The Representatives from each Party of the GVRTC shall meet at least bi-monthly, at a time and place established at the previous meeting of the GVRTC, or at a time and place determined by the Chair, with reasonable notice to all Representatives and to the public. Public notices for the GVRTC shall be given by the Director of the RTPO on the RTPO website. Representatives may participate in any regular meeting in-person, telephonically or by any other media by which each Representative can hear and be heard by the other Representatives and the audience.
2. Special meetings of the Board may be called by the Chair. Thereupon it will be the duty of the Director to cause notice of such meeting to be given to each Representative not less than 72 hours before the date and time fixed for such meeting. Notice may be delivered in person, by facsimile or by electronic mail at the direction of Director of the RTPO or the Chair. Work/study sessions will constitute a special meeting. Special meetings of the Board will be held at the time and place fixed by the Chair.

Representatives may participate in any special meeting in-person, telephonically or by any other media by which each Representative can hear and be heard by the other Representatives and the audience.

3. Whenever any notice is required to be given to any Representative under the provisions of law or this Agreement, a waiver thereof in writing by such Representative, whether before or after the time stated therein, will be equivalent to the giving of such notice. Attendance of a Representative at any meeting of the Board will constitute a waiver by such Representative of notice of such meeting, except when such Representative attends such meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully convened.
4. All meetings will be open to the public and shall be posted by the GVRTC in conformity with the Colorado Open Meetings Law, § 24-6-401, *et seq.* C.R.S.
5. The GVRTC may vote to go into executive session for any purpose authorized and consistent with the Colorado Open Meetings Law. §24-6-401, *et seq.*, C.R.S.
6. At any meeting of the Parties, Representatives from more than one-half the number of Parties shall constitute a quorum, whether participating in-person, telephonically or by any other media by which each Representative can hear and be heard by the other Representatives and the audience. A Representative who abstains from a vote will still be counted for purposes of determining if a quorum is present.

## **5.2 VOTING**

- A. Final actions or decisions of the Representatives may be taken or made only at regular or special meetings of the Representatives, called upon notice as required herein, at which a quorum is present. Except as otherwise provided in this Agreement, final actions or decisions of the Parties shall be made by the affirmative vote of a majority of the Representatives at a properly-noticed regular or special meeting at which a quorum is present.
- B. Appeals.
  1. Notwithstanding the foregoing, any Party can veto any GVRTC decision or

- action by a majority vote of the Party's governing board if such vote is within thirty (30) business days of the GVRTC decision or action.
2. If a veto occurs, the Representative shall notify the Chair and Director of the RTPO within one (1) business day of the veto, and shall thereafter forthwith consult in good faith with the other Representatives and Parties, to obtain a reasonable remedy or resolution.
  3. Any matter subject to a veto shall not have any force or effect, and the Parties shall vote on any remedy or resolution reached with respect to the veto pursuant to Section B.2 herein. Such vote shall be subject to the veto provisions set forth in Section A herein.
  4. Any other objections to items of consideration by the GVRTC will be handled through the procedures established by the Representatives from time- to-time.

## **ARTICLE 6 COMMITTEES AND STAFFING**

### **6.1. TECHNICAL ADVISORY COMMITTEE**

- A. A TAC comprised of the staff of the Parties, and other experts and persons with expertise, is established. The TAC shall provide technical recommendations and policy advice to the GVRTC. [2 CCR 601-22].
- B. The Parties shall determine from time-to-time, by either formal or informal means, who shall serve and participate as a member of the TAC. Normally, the members of the TAC would include staff from counties, municipalities, state and federal agencies and/or from any public and private entities involved in transportation or transit.
- C. The TAC shall be responsible for reviewing and recommending for approval by the GVRTC the following:
  1. Unified Planning Work Program and amendments. [23 CFR 450.314].
  2. Transportation Improvement Programs and amendments consisting of projects utilizing federal and state funds and reflective of the jurisdiction they

represent.

3. Long range regional transportation and transit plans.
  4. Policies and programs as may be directed by the GVRTC.
  5. Any CDOT requests for ranking of regional transportation projects.
- D. The TAC shall conduct its business within the guidelines established by GVRTC from time-to-time. The TAC shall make its recommendations to the GVRTC, based on a majority of the TAC members attending the TAC meeting.
- E. Meeting locations of the TAC will be determined by the TAC members. Notice thereof shall be given by the Director of the RTPO and shall be posted at the RTPO offices. The TAC shall conduct meetings at least quarterly. The Director of the RTPO, or his or her designee, shall serve as Chair of the TAC.

## **6.2. SUB-COMMITTEES**

- A. The GVRTC may establish working sub-committees as is necessary and shall provide for the appointment of the membership of said committees. These appointments shall be in accordance with state and/or federal requirements.

## **6.3. STAFFING AND SUPPORT**

- A. The administration and coordination of the needs of the GVRTC shall be provided by the RTPO staff.
- B. To provide for the operation of the GVRTC activities, the Director of the RTPO shall act as staff support of the GVRTC. The Director of the RTPO shall appoint and assign titles and duties to the RTPO staff for the completion of GVRTC activities.
- C. The Director of the RTPO will be appointed and supervised by the Mesa County Administrator, or his or her designee.
- D. Mesa County will enter into contracts with CDOT for planning and transit funding and with a transit operator for operations of GVT.

- E. Mesa County shall act as the budget authority for the GVRTC and the RTPO.
- F. The Director of the RTPO shall be the custodian of records for the GVRTC.
- G. Examples of administrative activities of the RTPO are:
  - 1. Maintain and distribute the GVRTC meeting minutes.
  - 2. Make necessary meeting arrangements.
  - 3. Compile information for GVRTC consideration.
  - 4. Prepare applications and contracts for "pass-through" federal and/or state grants.
  - 5. Prepare billings under federal and state grants.
  - 6. Conduct audits as indicated by federal and state laws and regulations.
  - 7. Maintain financial records adequate to sustain such audits.
  - 8. Provide administrative support for the GVRTC in its role as an MPO, TPR and as the contract transit service administrator.
  - 9. Participation in the State Transportation Advisory Committee, as directed by GVRTC.
  - 10. Coordinate information exchange between the Parties and their staff, CDOT, FHWA, FTA, State and federal legislators.
  - 11. Other administrative duties as directed by the GVRTC.
  - 12. Prepare a recommended budget through the Unified Planning Work Program, for review by the GVRTC. The budget year shall follow timelines required by federal and state contracts.
  - 13. Oversee updates of the Regional Transportation Plan and Transportation Demand Model and other transportation studies.

**ARTICLE 7  
BUDGET AND FINANCE**

**7.1. GVRTC AND RTPO BUDGET**

- A. Each year the RTPO shall recommend to the Mesa County Board of Commissioners ("BOCC"), a budget for the operation of the RTPO. The GVRTC

shall determine a local match for transit grant funds through an intergovernmental agreement which will be approved through the annual budget process of each Party.

## **7.2. ADMINSTRATIVE COSTS**

- B. The GVRTC shall recommend to its Parties joint funding for the administrative and operation costs of the RTPO, after appropriate federal and state grants are spent.

## **7.3. NO INDEPENDENT POWERS**

A. The GVRTC is not empowered to contract for, or accept grants, funds, gifts or services from any federal, state, local public or private source or in connection with any program or purpose of which the GVRTC exists.

B. For contracts and purchases made by the RTPO -, the RTPO shall work through the Mesa County Purchasing Department, as approved by the BOCC.

C. GVRTC shall have no power to either borrow any money or pledge any assets.

D. Mesa County shall provide the GVRTC with the financial, auditing and other services including an annual audit of GVRTC's financial- transactions and expenditures, or as otherwise required by law.

E. Project costs not deemed by the GVRTC to be administrative in nature shall be paid by the Party benefiting from the project.

F. The benefiting Parties shall pay any local match required by a state or federal grant. The GVRTC shall decide which Parties benefit by agreement between the GVRTC and the benefiting Parties.

G. Mesa County shall be the financial, human resources, purchasing, and budgetary authority for the GVRTC.

## **ARTICLE 8 MISCELLANEOUS**

**8.1. REPEAL OF PRIOR AGREEMENTS AND RESOLUTIONS.**

This Agreement supersedes, revokes and replaces all resolutions and agreements by and between any of the Parties that relate to the GVRTC, except that any annual Intergovernmental Agreements concerning GVRTC funding, which IGAs shall remain in full force and effect.

**8.2. NOTICES.** Except for notice of a special meeting delivered in person, by facsimile or by electronic mail in accordance with this Agreement, any notice, demand or request required by or relating to this Agreement shall be in writing and shall be given by personal delivery, by facsimile, or sent by registered or certified mail, postage prepaid, to each Party at the address set forth on the signature page(s) attached hereto, unless a Party has provided another address to the GVRTC.

**8.3. THIRD PARTY BENEFICIARIES.** Nothing in this Agreement shall be deemed to create any third-party benefits or beneficiaries, or create a right or cause of action for the enforcement of its terms, in any entity or person not a Party to this Agreement.

**8.4. AMENDMENTS.** This Agreement may be amended either by a written document approved by formal consent of the governing bodies of all of the Parties at the time of the amendment or in accordance with Section 5.2 above. Course of conduct, no matter how long, shall not constitute an amendment to this Agreement.

**8.5. NO ASSIGNMENT.** This Agreement may not be assigned by any Party.

**8.6. SEVERABILITY.** In the event that any of the terms, covenants or conditions of this Agreement, or their application, shall be held invalid by any court having competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall remain in full force and effect.

**8.7. GOVERNMENTAL IMMUNITY.** This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Parties, and their past and present directors, officers, council members, employees and volunteers, under federal or state constitutional, statutory or common law, including but not limited to the Colorado Governmental Immunity Act, § 24-10-101, C.R.S., *et seq.*

**8.8. GOVERNING LAW, JURISDICTION AND VENUE.** Colorado law governs this Agreement. Jurisdiction and venue shall lie in the District Court for the county in which all of the disputing Parties are located. If one or more of the disputing Parties are located in different counties, the Parties agree that jurisdiction and venue shall lie in the District

Court for Mesa County. Under no circumstances may a civil action be removed to a federal court.

**8.9. WAIVER OF BREACH.** A Party's waiver of another Party's breach of any term or provision of this Agreement will not operate or be construed as a waiver of any subsequent breach by any Party.

**8.10. DISPUTE RESOLUTION.** Any dispute or claim arising under or relating to this Agreement shall be submitted first to the Representatives for possible resolution. If the Representatives are unable to resolve the dispute or claim, or if one or more of the Parties to the dispute or claim is not satisfied with the proposed resolution, the dispute or claim shall be submitted to mediation. The Parties to the dispute or claim shall share equally the cost of the mediation, provided that each Party shall pay its own attorneys' fees, costs and expenses incurred in preparing for and participating in the mediation. If the Parties are unable to resolve their dispute or claim through mediation, any Party to the dispute or claim may bring a civil action. Each Party waives its right to a jury trial.

**8.11. EXECUTION.** This Agreement may be executed in several counterparts, and by facsimile or electronic pdf, each of which will be an original, and all of which together will constitute one in the same instrument.

**8.12. STATUTORY AMENDMENTS.** All statutory references in this Agreement shall include any subsequent statutory amendments or reenactments.

**8.13 TABOR.** The parties understand and acknowledge that the Parties are subject to Article X, Section 20 of the Colorado Constitution ("TABOR"). The Parties do not intend to violate the terms and requirements of TABOR by the execution of this Agreement. It is understood and agreed that this Agreement does not create a multi-fiscal year direct or indirect debt or obligation within the meaning of TABOR and, therefore, notwithstanding anything in this Agreement to the contrary, all payment obligations of the Parties are expressly dependent and conditioned upon the continuing availability of funds beyond the term of the Parties' current fiscal period ending upon the next succeeding December 31. Financial obligations of Parties payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of the Parties, and other applicable law. Upon the failure to appropriate such funds, this Agreement shall be terminated.

IN WITNESS WHEREOF, this Agreement has been executed the day and year first above written.

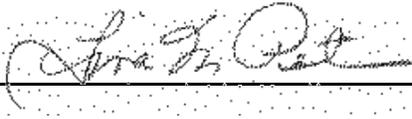
The County of Mesa, Colorado

By:



\_\_\_\_\_  
Rose Pugliese, Chair, Mesa County Board of  
County Commissioners

Attest:



The City of Fruita, Colorado

By:

\_\_\_\_\_  
Joel Kincaid, Mayor  
Fruita City Council

Attest:

\_\_\_\_\_

The City of Grand Junction, Colorado

By:

\_\_\_\_\_  
J. Merrick Taggart, Mayor  
Grand Junction City Council

Attest:

\_\_\_\_\_

The Town of Palisade, Colorado

By:

\_\_\_\_\_  
Roger Granat, Mayor  
Palisade Board of Trustees

Attest:

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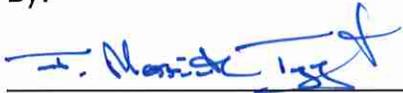
\_\_\_\_\_  
Joel Kincaid, Mayor  
Fruita City Council

Attest:

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J. Merrick Taggart, Mayor  
Grand Junction City Council

Attest:

  
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Roger Granat, Mayor  
Palisade Board of Trustees

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Roger Granat, Mayor  
Palisade Board of Trustees

Attest:

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Fruita City Council

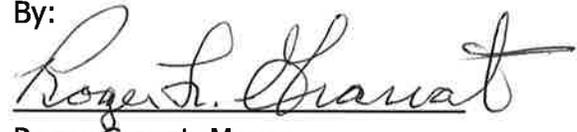
Attest:

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The City of Grand Junction, Colorado  
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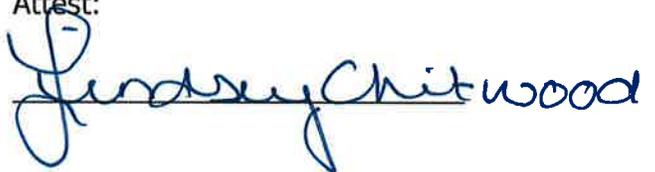
\_\_\_\_\_  
J. Merrick Taggart, Mayor  
Grand Junction City Council

  
\_\_\_\_\_  
Roger Granat, Mayor  
Palisade Board of Trustees

Attest:

Attest:

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**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **December 13, 2022**

**Presented By:**           **Consent Agenda**

**Department:**

**Re:**                       **Grand Valley Transit Intergovernmental Agreement (IGA)**

---

**SUBJECT:**

An Intergovernmental Agreement (IGA) Concerning the Adoption of the Local Match Funding for Grand Valley Transit (GVT) Public Transit Services for FY 2023.

**SUMMARY:**

This year the Grand Valley Regional Transportation Committee (GVRTC) split the traditional IGA into two parts. This, along with the previous IGA are general housekeeping agreements to continue public transportation in the Town of Palisade.

**BOARD DIRECTION:**

Approve the Grand Valley Transit Intergovernmental Agreement (IGA) under the consent agenda.

## **GRAND VALLEY TRANSIT INTERGOVERNMENTAL AGREEMENT**

### **AN INTERGOVERNMENTAL AGREEMENT (IGA) CONCERNING THE ADOPTION OF THE LOCAL MATCH FUNDING FOR GRAND VALLEY TRANSIT (GVT) PUBLIC TRANSIT SERVICES FOR FY 2023.**

---

WHEREAS, the Grand Valley Regional Transportation Committee (GVRTC) was formed by Intergovernmental Agreement by and between Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade to develop recommendations for local funding of transit services in the Grand Valley Urban Area; and

WHEREAS, in order to accomplish the goals for funding the transit system, a Transit Element setting forth the needs and mechanisms for future funding has been developed and adopted by the GVRTC; and

WHEREAS, the Federal Transit Administration awards operating and capital assistance to Mesa County on a matching and non-matching basis to assist in the implementation of the adopted Transit Element; and

WHEREAS, in order to remain eligible for Federal Transit Administration funding the GVRTC must develop, approve and implement a local financing structure that includes matching funds, which when expended will allow continuation of transit services in accordance with Federal standards; and

WHEREAS, the GVRTC has recommended a financing structure that it believes will provide for the funding needs of the transit system for 2023; and

WHEREAS, the GVRTC for itself and for the local governments and population that it serves desires to establish a stable, long-term operating and capital financing structure for the transit system; and

WHEREAS, the adoption of this financing structure for 2023 will allow local officials time to review all possible funding sources and to consider and work towards implementing alternative funding, including but not limited to the creation of a Regional Transportation Authority; and

WHEREAS, Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade have negotiated and agreed on the 2023 funding formula setting forth the funds to be provided by each entity; and

WHEREAS, the GVRTC approved the funding amounts for the GVT IGA at a regularly scheduled meeting on August 8, 2022 by Resolution 2022-010;

WHEREAS, the GVRTC and Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade all agree, subject to annual appropriation, to continue funding as established by this IGA until December 31, 2023 or the implementation of an approximately equal or greater permanent transit system funding source; and

WHEREAS, the GVRTC has stated that it understands, acknowledges and agrees that local match funding is not permanent funding and that the funding formula and the local match funding commitments as set forth herein will allow for the continued operation of the transit system and those funds are not and shall not be a permanent transit system funding source as set out above;





## PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

**Meeting Date:** December 13, 2022

**Presented By:** Brian Rusche, Community Development Director

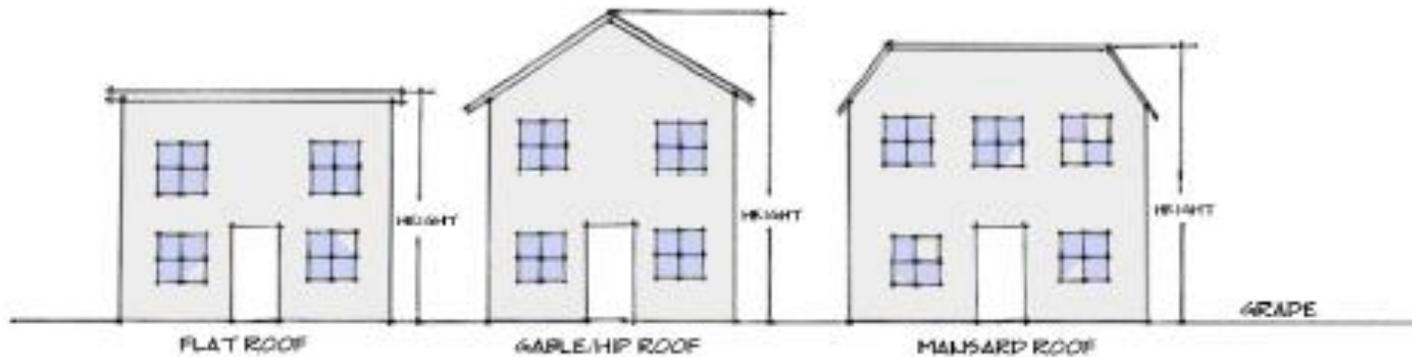
**Department:** Community Development

**Re:** Ordinance 2022-21 – Amending the Land Development Code regarding Building Height Measurement

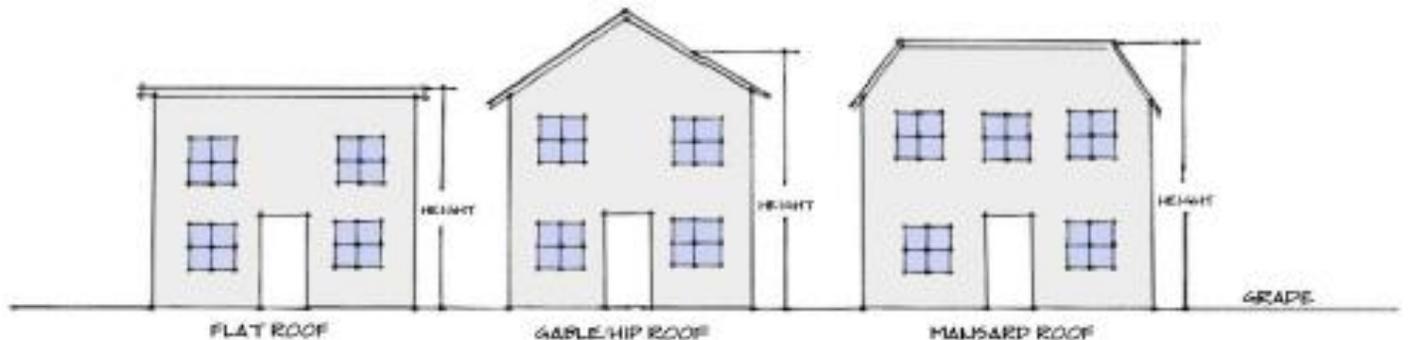
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**SUBJECT:** ORDINANCE 2022-21 – AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE REGARDING OUTDOOR LIGHTING.

**SUMMARY:** Building height (Section 5.06.C of the Land Development Code) is measured from the lowest finished grade to the top of the highest roof beam or the peak of a gable, hip or pitched roof, as shown in the exhibit below:



Another way to measure the height of a gable or hip roof is the average height between the eaves and the ridge line. This method is used in unincorporated Mesa County, which includes areas adjacent to the Town of Palisade, as shown in the exhibit below:



Community Development has received inquiries about how building height is measured and has encountered designs that necessitate a variance if the current standard is applied but would meet the height limitations if the Mesa County standard were applied. This is due primarily to interior ceiling height requirements under current building regulations. Many older structures with similar roof styles have low ceiling height that would not meet today's standards. Staff proposes to adopt a standard that would use average height between the eaves and the ridge line for various types of pitched roofs. This would allow some flexibility to design structures that complement the existing neighborhoods and architectural styles while meeting the needs of modern residential design.

In evaluating any proposed amendment of the text of the Land Development Code, the following shall be considered:

1. The extent to which the proposed text amendment is consistent with the remainder of the LDC, including, specifically, any purpose and intent statements;

*The proposed text amendment is consistent with the remainder of the LDC, as it does not change the residential design standard that favors pitched roofs nor does it change the maximum height in any zone.*

2. The amendment must not adversely affect the public health, safety or general welfare;

*The proposed text amendment would not affect the public health, safety or general welfare as all new buildings and renovations of existing buildings would still need to meet the standards of the building code.*

3. The amendment is necessary because of changed or changing social values, new planning concepts or other social or economic conditions in the areas affected;

*Architectural styles change over time and the goal is to create standards that encourage new construction to complement historic styles, while it is still necessary to design to modern codes.*

4. The proposed text amendment revises the LDC to comply with state or federal statutes or case law; or

*The proposed text amendment does not go against any state or federal statutes or case law.*

5. The proposed text is found to be consistent with the Town's adopted comprehensive plan.

*The Town is currently updating the Comprehensive Plan. This amendment would not materially affect that project.*

#### **BOARD DIRECTION:**

The **Planning Commission** reviewed this request at their regular meeting on December 6, 2022, and having received no testimony on this request, **forward a unanimous recommendation of approval of the proposed text amendment.**

#### **SUGGESTED MOTION:**

I move to **approve** Ordinance 2022-21, Amending the Land Development Code regarding Building Height Measurement, finding that the criteria of Section 4.01.E have been met.

# PRO 2022-17, TEXT AMENDMENT TO THE LAND DEVELOPMENT CODE

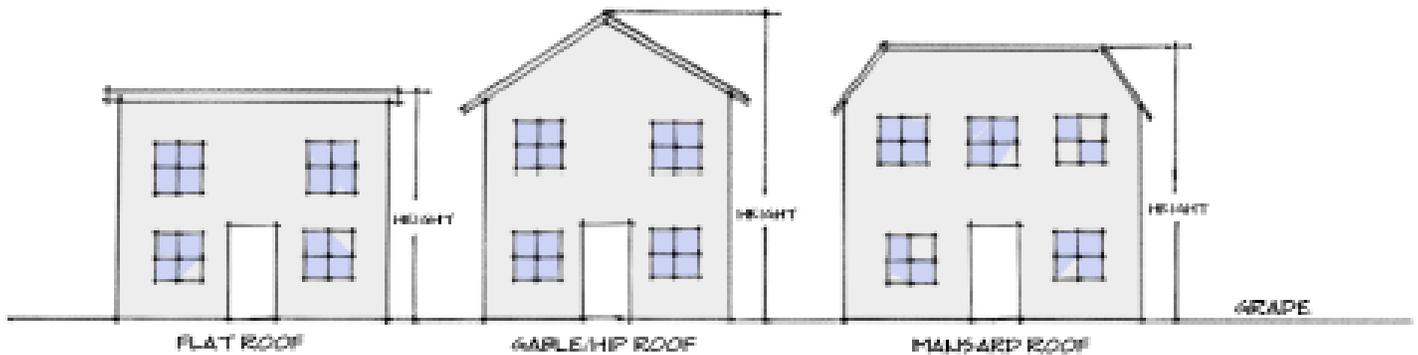
## Section 5.06.C – Building Height Measurement

### SUMMARY

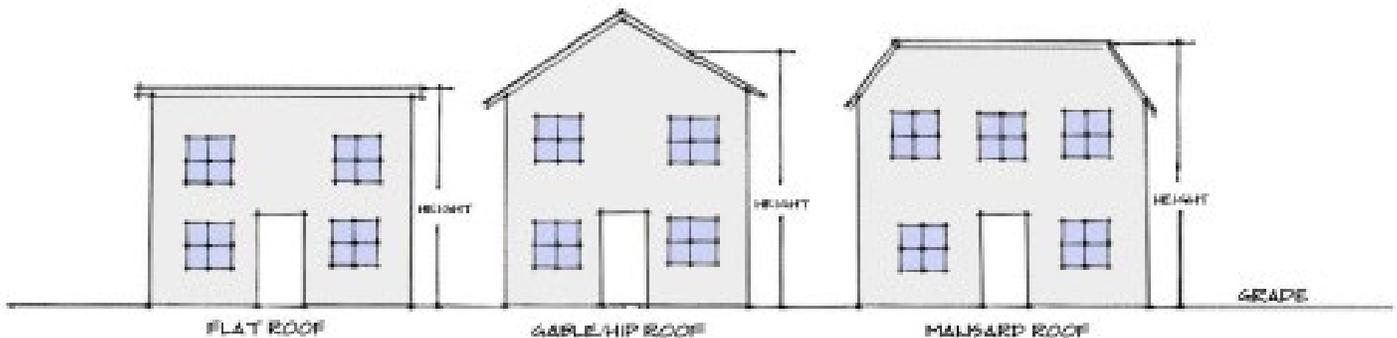
The Town of Palisade has a variety of building types and styles, from historic downtown commercial buildings and large warehouses adjacent to the railroad, large homes tucked into orchard tracts and historic residential blocks as well as modern residential subdivisions. The majority of residential buildings have some type of pitched roof, consistent with historic architectural styles and accounting for our four-season climate.

The variety of architectural styles, from Victorian to Modern, create different roof patterns and variety throughout the Town. Renovations and new construction, particularly of accessory structures, add to the variety. Architects are able to create structures that compliment neighboring structures while providing modern amenities. However, one challenge that has been encountered is the way building height is measured.

Building height (Section 5.06.C of the Land Development Code) is measured from the lowest finished grade to the top of the highest roof beam or the peak of a gable, hip or pitched roof, as shown in the exhibit below:



Another way to measure the height of a gable or hip roof is the average height between the eaves and the ridge line. This method is used in unincorporated Mesa County, which includes areas adjacent to the Town of Palisade, as shown in the exhibit below:



Community Development has received inquiries about how building height is measured and have encountered designs that necessitate a variance if the current standard is applied, but would meet the height limitations if the Mesa County standard were applied. This is due primarily to interior ceiling height requirements under current building regulations. Many older structures with similar roof styles have low ceiling height that would not meet today's standards.

Staff is proposing to adopt a standard that would use average height between the eaves and the ridge line for various types of pitched roofs. This would allow some flexibility to design structures that complement the existing neighborhoods and architectural styles while meeting the needs of modern residential design.

## LAND DEVELOPMENT CODE

The following amendment is proposed to this section, with words changes highlighted in **RED/BOLD TEXT with new additions underlined and removals in strikethrough**.

### Section 5.06 Measurements and Exceptions

#### C. Building Height

Height shall be determined by the vertical distance in feet between the lowest finished grade (including finished grade of a basement with direct, at-grade walk-out access) to the top of the highest roof beam on a flat, shed or mansard roof or the ~~peak~~ **average height between the eaves and ridge line** of a gable, hip or pitched roof.

### Section 4.01.E., Text Amendment Approval Criteria

In evaluating any proposed amendment of the text of the Land Development Code, the following shall be considered:

1. The extent to which the proposed text amendment is consistent with the remainder of the LDC, including, specifically, any purpose and intent statements;

*The proposed text amendment is consistent with the remainder of the LDC, as it does not change the residential design standard that favors pitched roofs nor does it change the maximum height in any zone.*

2. The amendment must not adversely affect the public health, safety or general welfare;

*The proposed text amendment would not affect the public health, safety or general welfare as all new buildings and renovations of existing buildings would still need to meet the standards of the building code.*

3. The amendment is necessary because of changed or changing social values, new planning concepts or other social or economic conditions in the areas affected;

*Architectural styles change over time and the goal is to create standards that encourage new construction to complement historic styles, while it is still necessary to design to modern codes.*

4. The proposed text amendment revises the LDC to comply with state or federal statutes or case law; or

*The proposed text amendment does not go against any state or federal statutes or case law.*

5. The proposed text is found to be consistent with the Town's adopted comprehensive plan.

*The Town is currently updating the Comprehensive Plan. This amendment would not materially affect that project.*

## RECOMMENDATION

The Planning Commission reviewed the proposed text amendment to the LDC and makes a recommendation of approval, based on the above approval criteria, to the Board of Trustees.

**TOWN OF PALISADE, COLORADO  
ORDINANCE NO. 2022-21**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO  
AMENDING THE LAND DEVELOPMENT CODE REGARDING  
BUILDING HEIGHT MEASUREMENT**

**WHEREAS**, pursuant to Section 31-23-305, C.R.S., the Board of Trustees may adopt, alter or amend zoning and regulations; and

**WHEREAS**, the Palisade Board of Trustees desires to amend the Land Development Code regarding the method of measuring building height; and

**WHEREAS**, the Town's Planning Commission has recommended to the Board of Trustees that the amendment to the Land Development Code contained in this Ordinance be adopted; and

**WHEREAS**, in accordance with Sections 3.02 and 4.01 of the Land Development Code, and Section 31-23-306, C.R.S., on December 06, 2022 a public hearing was held before the Planning Commission to consider a recommendation of an amendment of the Land Development Code to the Board of Trustees as set forth herein, following public notice as required by law; and

**WHEREAS**, in accordance with Sections 3.02 and 4.01 of the Land Development Code, and Section 31-23-304, C.R.S., on December 13, 2022 a public hearing was held before the Board of Trustees to consider the amendment of the Land Development Code as set forth herein, following public notice as required by law; and

**WHEREAS**, the Board of Trustees finds and determines that the amendments to the Land Development Code, as contained herein, are necessary and designed for the purpose of promoting the health, safety, convenience, order, prosperity and welfare of the present and future inhabitants of the Town of Palisade and are consistent with the Town's Comprehensive Plan and the Town's other goals, policies and plans.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** Land Development Code Section 5.06.C is hereby amended **with new additions underlined and deletions in ~~strikethrough~~** as follows:

**Section 5.06 Measurements and Exceptions**

**C. Building Height**

Height shall be determined by the vertical distance in feet between the lowest finished grade (including finished grade of a basement with direct, at-grade walk-out access) to the top of the highest roof beam on a flat, shed or mansard roof or the ~~peak~~ **average height between the eaves and ridge line** of a gable, hip or pitched roof.

**INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED** at a regular meeting of the Board of the Trustees of the Town of Palisade, Colorado, held on December 13, 2022.

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **December 13, 2022**

**Presented By:**       **Janet Hawkinson, Town Manager and Travis Boyd, Finance Director**

**Department:**       **Finance**

**Re:**                   **Resolution 2022-29**

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**SUBJECT:**

A Resolution of the Board of Trustees for the Town of Palisade Amending the Property Tax Levy for the 2023 Budget for the Town of Palisade.

**SUMMARY:**

At the regular meeting of the Board of Trustees on November 14, 2022, when the 2023 Budget for the Town of Palisade was approved, it was noted that once the Mesa County Assessor's Office released the Certification of Valuation, the Board may be asked to amend the budget to reflect their assessment.

The Property Tax Levy of 17.5 mills remains the same.

This resolution is required in order to allow Mesa County to collect the tax on behalf of the Town of Palisade.

**BOARD DIRECTION:**

Approve Resolution 2022-29 Levying General Property Taxes for the Year 2022 to Help Defray the Costs of Government for the Town of Palisade, Colorado, for the 2023 Budget Year.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO 2022-29**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF PALISADE, COLORADO, FOR THE 2023 BUDGET YEAR.**

**WHEREAS**, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law on December 13, 2022; and

**WHEREAS**, the amount of money necessary to balance the budget for general operating expenses and capital outlay is \$533,805; and

**WHEREAS**, the 2022 valuation for assessment for the Town of Palisade as certified by the County Assessor is \$30,503,180.

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO AS FOLLOWS:**

SECTION 1. The Town of Palisade's gross mill levy is **17.5** mills.

SECTION 2. For the purpose of meeting all general operating expenses and capital outlay of the Town of Palisade during 2023 budget year, there is hereby levied a mill levy of **17.5** mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2022.

SECTION 3. Town Finance Director, Travis Boyd, is hereby authorized and directed to immediately certify to the County Commissioners of Mesa County, Colorado, the mill levies for the Town of Palisade as herein above determined and set.

**ADOPTED AND APPROVED THIS 13<sup>th</sup> DAY OF DECEMBER, 2022.**

**By Town of Palisade, Mesa County, State of Colorado**

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**Greg Mikolai, Mayor**

**Attest:**

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**Keli Frasier, Town Clerk**

**CERTIFICATION OF VALUATION BY**  
**Mesa County COUNTY ASSESSOR**

New Tax Entity?  YES  NO

Date 11/30/2022

**NAME OF TAX ENTITY:** TOWN OF PALISADE

**USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY**

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 \_\_\_\_\_:

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1.	\$ 30,156,320
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2.	\$ 30,503,180
3.	LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3.	\$ 0
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4.	\$ 30,503,180
5.	NEW CONSTRUCTION: *	5.	\$ 585,770
6.	INCREASED PRODUCTION OF PRODUCING MINE: ≈	6.	\$ 0
7.	ANNEXATIONS/INCLUSIONS:	7.	\$ 0
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8.	\$ 0
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): ☐	9.	\$ 0
10.	TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10.	\$ 723.44
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$ 2,064.66

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

\* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

☐ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

**USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY**

IN ACCORDANCE WITH ART.X, SEC.20, COLO. CONSTUTION AND 39-5-121(2)(b), C.R.S., THE Mesa County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 \_\_\_\_\_:

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1.	\$ 297,750,680
<b>ADDITIONS TO TAXABLE REAL PROPERTY</b>			
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2.	\$ 6,841,700
3.	ANNEXATIONS/INCLUSIONS:	3.	\$ 0
4.	INCREASED MINING PRODUCTION: §	4.	\$ 0
5.	PREVIOUSLY EXEMPT PROPERTY:	5.	\$ 673,800
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	6.	\$ 0
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7.	\$ 0

**DELETIONS FROM TAXABLE REAL PROPERTY**

8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8.	\$ 125,520
9.	DISCONNECTIONS/EXCLUSIONS:	9.	\$ 0
10.	PREVIOUSLY TAXABLE PROPERTY:	10.	\$ 0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

\* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

**TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY** **\$ 302,836,050**

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

**HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): \*\* \$ 109,170**

\*\* The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

**NOTE:** ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** December 13, 2022  
**Presented By:** Brian Rusche, Community Development Director  
**Department:** Community Development  
**Re:** 2018 International Property Maintenance Code

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**SUBJECT:**

Ordinance 2022-22 – Adoption of the 2018 International Property Maintenance Code

**SUMMARY:**

The last version of building codes for the Town was adopted by Ordinance 2019-01. Upon review, it appears that this ordinance did not include the adoption of the 2018 International Property Maintenance Code by reference. The Town had used the 2006 version of this code prior to 2019.

The proposed ordinance would adopt the 2018 International Property Maintenance Code by reference. No other building codes would be amended.

**BOARD DIRECTION:**

Motion and second to approve the first reading of Ordinance 2022-22, setting a public hearing for January 10, 2023, and ordering the Town Clerk to publish notice thereof.

**TOWN OF PALISADE, COLORADO  
ORDINANCE NO. 2022-22**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, ENACTING CHAPTER 18, ARTICLE XII OF THE PALISADE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE; REPEALING ALL ORDINANCES OF THE TOWN OF PALISADE, IN CONFLICT OR INCONSISTENT HERewith; PROVIDING PENALTIES FOR VIOLATION OF THE PROVISIONS OF THIS PRIMARY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE AND THE CODE ADOPTED HEREIN BY REFERENCE.**

WHEREAS, pursuant to C.R.S. § 31-16-201 et seq., the Palisade Board of Trustees has the power to adopt ordinances which adopt uniform codes by reference; and

WHEREAS, the Palisade Board of Trustees finds that it is necessary to adopt and amend the 2018 International Property Maintenance Code to be applied throughout the Town of Palisade providing for administration, enforcement, appeals, penalties for violation of the provisions of this code; and

WHEREAS, the Palisade Board of Trustees finds that adoption of this Ordinance is necessary to preserve the health, safety and welfare of the citizens of the Town of Palisade.

NOW THEREFORE, BE IT ORDAINED, BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, AS FOLLOWS:

**Section 1.**     Legislative Declaration. The Town of Palisade Board of Trustees finds that it is important for the citizens of Town of Palisade to have established a current uniform building code. Accordingly, it is necessary to adopt and amend the 2018 Edition of the International Property Maintenance Code (“IPMC”) into the Palisade Municipal Code.

**Section 2.**     Applicability. This Ordinance shall apply throughout the Town of Palisade, Colorado.

**Section 3.**     Purpose. The provisions of this Ordinance have been made with reasonable consideration of, and in accordance with, the public health, safety, morals and general welfare of the public, and the safety, protection, and efficiency of such dwellings, buildings, and structures. The purpose of the IPMC is the practical safeguarding of persons and property in regard to buildings and structures within the Town.

**Section 4.**     That Article XII of Chapter 18 of the Palisade Municipal Code is hereby enacted to read as follows:

**ARTICLE XII**

## **International Property Maintenance Code**

### **Sec. 18-250. Adopted by reference.**

The International Property Maintenance Code, 2018 Edition, as published by the International Code Council, Inc., together with amendments set forth below (hereafter "IPMC"), is hereby adopted to establish minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and property improvement provisions. The IPMC provides for the regulation and safe use of existing structures in the interest of the social and economic welfare of the Town.

### **Sec. 18-251. Amendments.**

The International Property Maintenance Code, 2018 Edition, is hereby amended as follows:

- (a) Section 111, Means of Appeal, is hereby deleted. The Board of Appeals established in Section 18-4 of this Code shall hear appeals.

### **Sec. 18-252. Copies on file and available for sale.**

At least one copy of the International Property Maintenance Code, 2018 Edition, together with one (1) copy of the ordinance codified in this Chapter, shall be kept on file in the office of the Town Clerk or Building Official. Copies of said IPMC shall be available for sale to the public at a moderate price.

### **Sec. 18-253. Penalties.**

- (a) Any person, firm or corporation violating any provisions of the IPMC shall be punished by a fine of not more than three hundred dollars (\$300.00), or imprisonment for not more than ninety (90) days or by both such fine and imprisonment. Each separate day or any portion thereof, during which any violation of the IPMC occurs or continues, shall be deemed to constitute a separate offense and, upon conviction thereof, shall be punishable as herein provided. Any municipal offense under the IPMC shall be deemed one of "strict liability."
- (b) The issuance of or granting of a permit or approval of plans and specifications shall not be deemed or construed to be a permit for, or an approval of, any violation of the provisions of IPMC. No permit presuming to give authority to violate or cancel the provisions of the IPMC shall be valid, except insofar as the work or use, which it authorized, is lawful.
- (c) The issuance of or granting of a permit or approval of plans shall not prevent the administrative authority from thereafter requiring the correction of errors in said plans

and specifications, or from preventing construction operations being carried on thereunder when in violation of the IPMC, or any other ordinance, or from revoking any certificate of approval when issued in error.

**Section 5.** **Repeal.** Any ordinance of the Town of Palisade, or part thereof, whose provisions are in conflict with this ordinance is hereby repealed. The adoption of this ordinance shall not in any way prevent the prosecution of violations of any previous ordinance adopting a previous property maintenance code which occurred prior to the effective date of this ordinance. Where this ordinance and the code adopted by reference herein are in conflict with other resolutions or ordinances of the Town of Palisade, Colorado, the more restrictive provision shall apply.

**Section 6.** **Severability.** Each section of this ordinance is an independent section and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof.

**Section 7.** **Public Notice.** Pursuant to Section 31-16-203, C.R.S., as amended, a public notice shall be published twice in a newspaper of general circulation within the Town, once at least fifteen (15) days preceding a public hearing, and once at least eight (8) days preceding the public hearing. The notice shall state the time and place of the hearing, shall state that copies of the primary code to be considered for adoption are on file with the Town Clerk and are open to public inspection, shall contain a description deemed sufficient to give notice to interested persons of the purpose of the primary code, the subject matters of said code and the name and address of the agency by which it has been enacted. The public hearing on the adoption of this ordinance is hereby set for January 10, 2023.

This ordinance shall be in full force and effect following adoption and approval by the Board of Trustees and thirty (30) days following the publication of the within ordinance.

INTRODUCED, READ, AND PUBLIC NOTICE ORDERED PUBLISHED, at a regular meeting of the Palisade Board of Trustees, on the 13<sup>th</sup> day of December, 2022.

Public Notice Publication Dates:

December 18, 2022  
January 1, 2023

Town of Palisade, Colorado  
Ordinance No. 2022-22  
Page 4 of 4

INTRODUCED A SECOND TIME at a regular meeting of the Board of Trustees of the Town of Palisade, Colorado at a public hearing held on January 10, 2022, PASSED, ADOPTED AND ORDERED PUBLISHED PURSUANT TO LAW.

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk

## PUBLIC NOTICE

Public notice is hereby given that at a regular meeting of the Board of Trustees of the Town of Palisade, Colorado, to be held on January 10, 2023, at 6:00 p.m. at the Palisade Civic Center, 341 W. 7<sup>th</sup> Street, Palisade, Colorado, the Board will hold a public hearing to consider an Ordinance entitled:

AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, ENACTING CHAPTER 18, ARTICLE XII OF THE PALISADE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE; REPEALING ALL ORDINANCES OF THE TOWN OF PALISADE, IN CONFLICT OR INCONSISTENT HERewith; PROVIDING PENALTIES FOR VIOLATION OF THE PROVISIONS OF THIS PRIMARY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE AND THE CODE ADOPTED HEREIN BY REFERENCE.

Said Ordinance proposes to adopt by reference as a primary code, the 2018 edition of the International Property Maintenance Code, together with the appendices thereto as published by the International Code Council, Inc, 500 New Jersey Avenue, NW 6th Floor, Washington DC 20001 (hereinafter "IPMC" or "International Property Maintenance Code"). The purpose of the IPMC is to establish minimum requirements for the maintenance of existing buildings for the practical safeguarding of persons and property in regard to buildings and structures within the Town.

PLEASE TAKE NOTICE that the Ordinance to be considered at said public hearing also contains proposed amendments to the primary codes to be adopted by reference, provides for penalties for violations of the provisions of the primary codes in said Ordinance, provides for the maintenance of official copies of such codes, provides for the sale of copies of such codes, provides for repeal of certain existing Town ordinances, and provides for the effective date of the Ordinance to be considered at said public hearing.

PLEASE FURTHER TAKE NOTICE that copies of the primary code being considered for adoption, and copies of the proposed ordinance adopting said code, are on file with the Palisade Town Clerk and are available for public inspection during regular business hours at the Palisade Town Hall, 175 East Third Street, Palisade, Colorado 81526. Any questions concerning the proposed Ordinance before the Board of Trustees of the Town of Palisade, Colorado, or questions concerning the primary codes being considered for adoption may be directed to Town Hall in person or by telephone at (970) 464-5602.

TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Keli Frasier, Town Clerk

Published December 18, 2022, and January 1, 2023, in The Daily Sentinel, Grand Junction, Colorado.



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **December 13, 2022**

**Presented By:**       **Keli Frasier, Town Clerk**

**Department:**

**Re:**                       **Resolution 2022-30**

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**SUBJECT:**

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Setting Time, Place, and Designated Posting Location for Public Meetings For the Town of Palisade, Colorado.

**SUMMARY:**

Resolution 2022-28 is a resolution to set the dates, times, and places for regularly scheduled public meetings. Special meetings may be scheduled at any time as long as notice is posted no less than 24 hours in advance.

In 2023, a regularly scheduled work session of the Board of Trustees will be held on the first Tuesday of every month in the Palisade Civic Center Training Room (341 W 7<sup>th</sup> Street).

*Note: The **bold** dates on the Board of Trustees meeting dates are regular meetings, non-bolded dates are work sessions. The dates for Planning Commission and the Tourism Advisory Board are **bold** and non-bolded for design purposes only to make them easier to read.*

**BOARD DIRECTION:**

Approve Resolution 2022-30.

**TOWN OF PALISADE, COLORADO**  
**RESOLUTION NO. 2022-30**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, SETTING TIME, PLACE, AND DESIGNATED POSTING LOCATION FOR PUBLIC MEETINGS FOR THE TOWN OF PALISADE, COLORADO.**

**WHEREAS**, in accordance with 24-6-401 and 402 (2) C.R.S., the Board of Trustees of the Town of Palisade wishes to comply in spirit and in fact with the Colorado Open Meetings Law;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Palisade, Colorado, that;

Section 1. (a) The Board of Trustees shall meet for regular meetings at 6:00 p.m. on the second and fourth Tuesday of each month, excluding November and December, which shall have one regularly scheduled meeting on the second Tuesday of each month. The Board of Trustees shall also meet for a work session on the first Tuesday of every month.

Section 1. (b) The Board of Trustees shall hold regularly scheduled meetings in the Board Chambers located at the Palisade Civic Center, 341 West 7th Street.

Section 1. (c) The Board of Trustee meetings are to end by 9:00 p.m. unless a motion is made to extend the meeting.

Section 1. (d) The Board of Trustees shall hold regularly scheduled work sessions in the Training Room located at the Palisade Civic Center, 341 West 7th Street.

Section 2. (a) The Planning Commission shall meet at 6:00 p.m. on the first and third Tuesday of each month, excluding July, which shall have one regularly scheduled meeting on the third Tuesday of the month.

Section 2. (b) The Planning Commission shall hold meetings at the Board Chambers located at the Palisade Civic Center, 341 West 7th Street.

Section 2. (c) The Planning Commission meeting is to end by 9:00 p.m. unless a motion is made to extend the meeting.

Section 3. The Tourism Advisory Board shall meet monthly at 9:00 a.m. on the second Thursday of every month at the Palisade Civic Center, 341 West 7th Street.

Section 4. Standing Committees shall meet as needed, and a notice of these meetings shall be posted in the designated posting location.

Section 5. The designated posting location for the Palisade Municipal Government shall be the bulletin board outside the vestibule of the Palisade Municipal Building, 175 East 3<sup>rd</sup> Street, Palisade, Colorado, and other locations as determined by the Town Administrator.

**PASSED AND APPROVED** this 13th day of December 2022.

**TOWN OF PALISADE**

\_\_\_\_\_  
Greg Mikolai, Mayor

**ATTEST:**

\_\_\_\_\_  
Keli Frasier, Town Clerk

## EXHIBIT A



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

# TOWN OF PALISADE

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## 2023 Palisade Board of Trustees Meeting Dates

January 3, 2023 – Work Session

**January 10, 2023**

**January 24, 2023**

February 7, 2023 – Work Session

**February 14, 2023**

**February 28, 2023**

March 7, 2023 – Work Session

**March 14, 2023**

**March 28, 2023**

April 4, 2023 – Work Session

**April 11, 2023**

**April 25, 2023**

May 2, 2023 – Work Session

**May 9, 2023**

**May 23, 2023**

June 6, 2023 – Work Session

**June 13, 2023**

**June 27, 2023**

July - *No Work Session due to holiday*

**July 11, 2023**

**July 25, 2023**

August 1, 2023 – Work Session

**August 8, 2023**

**August 22, 2023**

September 5, 2023 - Work Session

**September 12, 2023**

**September 26, 2023**

October 3, 2023 – Work Session

**October 10, 2023**

**October 24, 2023**

November 7, 2023 – Work Session

**November 14, 2023** - *There will only be one meeting in November*

December 5, 2023 - Work Session

**December 12, 2023** - *There will only be one meeting in December*

- ❖ All **regular meeting** dates are the second and fourth Tuesday of every month at 6:00 pm, held at **341 W 7<sup>th</sup> Street, Palisade, CO 81526 – Board Chambers**, unless otherwise posted.
- ❖ All **regular work session** dates are the first Tuesday of every month at 6:00 pm, held at **341 W 7<sup>th</sup> Street, Palisade, CO 81526 – Training Room**, unless otherwise posted.
- ❖ Work Sessions and Special meetings may be scheduled at any time with a minimum of 24 hours' notice.
- ❖ Agendas are posted at Town Hall, 175 E 3<sup>rd</sup> Street, Palisade, and online at [www.palisade.colorado.gov](http://www.palisade.colorado.gov)

EXHIBIT B



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
palisade.colorado.gov

## TOWN OF PALISADE

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### 2023 Palisade Board Planning Commission Meeting Dates

**January 3, 2023**

January 17, 2023

**February 7, 2023**

February 21, 2023

**March 7, 2023**

March 21, 2023

**April 4, 2023**

April 18, 2023

**May 2, 2023**

May 16, 2023

**June 6, 2023**

June 20, 2023

**July 4, 2023** - *No Meeting due to holiday*

July 18, 2023

**August 1, 2023**

August 15, 2023

**September 5, 2023**

September 19, 2023

**October 3, 2023**

October 17, 2023

**November 7, 2023**

November 21, 2023

**December 5, 2023**

December 19, 2023

- ❖ All **regular meeting** dates are the first and third Tuesday of every month at 6:00 pm, held at **341 W 7<sup>th</sup> Street, Palisade, CO 81526 – Board Chambers**, unless otherwise posted.
- ❖ Work Sessions and Special meetings may be scheduled at any time with a minimum of 24 hours' notice.
- ❖ Agendas are posted at Town Hall, 175 E 3<sup>rd</sup> Street, Palisade, and online at [www.palisade.colorado.gov](http://www.palisade.colorado.gov)

## EXHIBIT C



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

# TOWN OF PALISADE

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## 2023 Palisade Tourism Advisory Board Meeting Dates

**January 12, 2023**

February 9, 2023

**March 9, 2023**

April 13, 2023

**May 11, 2023**

June 8, 2023

**July 13, 2023**

August 10, 2023

**September 14, 2023**

October 12, 2023

**November 9, 2023**

December 14, 2023

- ❖ All **regular meeting** dates are the second Thursday of every month at 9:00 am, held at **341 W 7<sup>th</sup> Street, Palisade, CO 81526 – Board Chambers**, unless otherwise posted.
- ❖ Work Sessions and Special meetings may be scheduled at any time with a minimum of 24 hours' notice.
- ❖ Agendas are posted at Town Hall, 175 E 3<sup>rd</sup> Street, Palisade, and online at [www.palisade.colorado.gov](http://www.palisade.colorado.gov)



## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:** December 13, 2022

**Presented By:** Troy Ward, Director of Parks, Recreation & Events

**Department:** Fleet

**Re:** Permission to auction equipment

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**SUBJECT:**  
Permission to auction equipment that is no longer viable to Town functions

**SUMMARY:**

Staff is seeking permission to auction off Town owned equipment that is no longer viable.

Items that are being requested for auction:

1. 1976 Ford Dump Truck with street salt/sand spreading box
2. 1999 John Deere 510C Backhoe
3. 2001 John Deere 310G Backhoe
4. 1982 PemFab 55' Ladder Truck
5. 1983 FMC Omega Fire Engine

**BOARD DIRECTION:**

Permission for staff to auction the 5 pieces of equipment listed above.



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** December 13, 2022

**Presented By:** J Hawkinson, Manager - Bret Guillory, Town Engineer

**Department:** Sewer

**Re:** Troyer Sewer Lift Station Replacement

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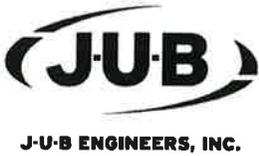
**SUMMARY:**

The Town received grant funding from DOLA for the replacement of the Troyer Sewer Lift Station. The estimated total cost of the project is \$348,000 with the grant funding for 50% at \$174,000. The remaining project cost is paid out of the Utilities Fund and is appropriated in the 2023 budget.

The first step is design and engineering of the project. This contract reflects this work. With the completed engineering plans, the second step is to advertise an RFP for construction and installation of the lift station and new sewer line.

**BOARD DIRECTION:**

Give direction to the Town Manager to enter into contract with JUB for the design & engineering of the Troyer Lift Station.



J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Authorization for Contract Amendment

CLIENT: Town of Palisade
Project Name: Engineering Services for the Town of Palisade
J-U-B Project Number: 81-23-003

1. Amendments. The following additional items of work on the project referenced above have been or will be provided by J-U-B ENGINEERS, Inc. (J-U-B). These Amendments are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this Project, dated 1/11/2022. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

See Attachment 1

2. Verbal Authorization by CLIENT, if Applicable. J-U-B was verbally authorized by the CLIENT to provide these Amendments by:

Name Date

3. Payment for Amendments. Unless otherwise noted below, J-U-B will provide these Amendments on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

Other Basis for Payment:

Lump Sum - See fees in Attachment 1

4. Schedule of Services. Due to the Amendments, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

See Attachment 1

Dated this 8th day of December, 2022,

CLIENT

J-U-B ENGINEERS, Inc.

By: Project Representative or Authorized Signatory for CLIENT

By: Project Representative or Authorized Signatory for J-U-B

Janet Hawkinson, Town Administrator
Print or Type Name and Title

Luke Gingerich, JUB Western Colorado Office Manager
Print or Type Name and Title



**J-U-B ENGINEERS, Inc.  
AGREEMENT FOR PROFESSIONAL SERVICES**

**Attachment 1 – Scope of Services, Basis of Fee, and Schedule**

**PROJECT NAME:** Troyer Avenue Lift Station Replacement

**CLIENT:** Town of Palisade

**J-U-B PROJECT NUMBER:** 81-23-003

**CLIENT PROJECT NUMBER:** Click or tap here to enter text.

**ATTACHMENT TO:**

**AGREEMENT DATED:** 1/11/2022; or

**AUTHORIZATION FOR ADDITIONAL SERVICES #X; DATED:** Click or tap to enter a date.

The referenced Agreement for Professional Services executed between J-U-B ENGINEERS, Inc. (J-U-B) and the CLIENT is amended and supplemented to include the following provisions regarding the Scope of Services, Basis of Fee, and/or Schedule:

**PART 1 - PROJECT UNDERSTANDING**

J-U-B's understanding of this project's history and CLIENT's general intent and scope of the project are described as follows:

The Town of Palisade plans to replace the wastewater lift station at Troyer Avenue. The current lift station consists of a wet well with submersible pumps and will be replaced with a wet well surface-mounted pump station, new security fencing, and new electric meter and disconnect. The wet well structure will not be replaced. Additionally, the lift station receives wastewater from the west via a 4" sewer line, which will be partially replaced. This will involve the installation of approximately 500 linear feet of sewer pipe and one or more new manholes.

In general, J-U-B, our subconsultant surveyor, and our subconsultant electrical engineer will work with Town of Palisade staff to provide the design of a packaged wet well mounted pump station and sewer line replacement.

A detailed Scope of Services is provided in Part 2 below.

**PART 2 - SCOPE OF SERVICES BY J-U-B**

J-U-B's Services under this Agreement are limited to the following tasks. Any other items necessary to plan and implement the project, including but not limited to those specifically listed in PART 3, are the responsibility of CLIENT.

**A. Task 001: Project Management**

1. Subtask 001: Project Setup and Management
  - a. Set up project into J-U-B's financial and record keeping systems for document retention and project controls.
  - b. Conduct project planning and risk assessment.
  - c. Communicate and coordinate J-U-B team activities with kickoff and progress meetings as required.
  - d. Communicate and coordinate subconsultant activities under J-U-B.
  - e. Regularly monitor project status, budget, and schedule.
  - f. Attend meetings with CLIENT to report project status.
  - g. During periods of project activity, provide a regular report to CLIENT on project status, budget and schedule.
  - h. Provide a monthly invoice including budget status.

- i. Provide ongoing document handling and filing.
  - j. Provide DOLA coordination.
2. Subtask 002: CDPHE Site Application
    - a. Complete CDPHE Site Application.
  3. Subtask 003: Survey
    - a. J-U-B will call utility locates and work with the town and irrigation provider.
    - b. Subconsultant survey collection and data preparation.
    - c. QA/QC of survey data.
  4. Subtask 003: QA/QC Reviews
    - a. Coordinate quality assurance / quality control (QA/QC) processes.
    - b. Conduct internal reviews at appropriate phases for quality control and assurance.
  5. Subtask 004: Project Closeout
    - a. Prepare record drawings, if necessary.
      - i. The record drawings will be prepared based on information gathered during field observations as well as information provided by others. The accuracy or completeness of information provided by others will not be verified by J-U-B.
      - ii. If the record drawings will be a public record, J-U-B will grant the public entity with jurisdiction the right to copy and disseminate the hard copy or digital image to those who legitimately request the information in writing. Any release, use, or reuse by the public entity, any individual, or organization, shall be at the public entity's, individual's, and/or organization's sole risk and without liability or legal exposure to J-U-B.
      - iii. Any seals of the registrants included on the record drawings will represent that the drafting of the record drawing information was completed by staff under the registrants' responsible charge.
    - b. Archive paper and electronic files and records.
    - c. Communicate the project completion to CLIENT and other affected agencies and stakeholders, as required.
    - d. Close financial billing and accounting records in J-U-B's financial and record-keeping systems.

**B. Task 002: Preliminary Design (50%)**

1. For this task, J-U-B will:
  - a. Develop the site improvements footprint based on topographic site survey, anticipated pump station configuration, sewer alignment, and security fencing configuration.
  - b. Develop construction plans and technical specifications for the project. Specifications will be based on City of Grand Junction Standard Contract Documents for Capital Improvements Construction. Special Conditions and Provision will be provided to address job specific conditions.
  - c. Develop the contract documents.
  - d. Develop the Opinion of Probable Construction Cost (OPCC).
2. Assumptions:
  - a. CLIENT will provide review comments during a review meeting or in a timely manner thereafter.
3. Deliverables:

- i. 50% Plans
  - (a) Electronic printable PDF
- ii. 50% Technical Specifications
  - (a) Electronic printable PDF
- iii. 50% Contract Documents
  - (a) Electronic printable PDF
- iv. 50% OPCC
  - (a) Electronic printable PDF

**C. Task 003: Final Design**

1. For this task, J-U-B will:
  - a. Finalize the site improvements footprint based on topographic site survey, anticipated pump station configuration, sewer alignment, and security fencing configuration.
  - b. Finalize construction plans and technical specifications for the project.
  - c. Finalize the contract documents.
  - d. Finalize the Opinion of Probable Construction Cost (OPCC).
2. Assumptions:
  - a. CLIENT will provide review comments during a review meeting or in a timely manner thereafter.
3. Deliverables:
  - i. Final Plans
    - (a) Electronic printable PDF
  - ii. Final Technical Specifications
    - (a) Electronic printable PDF
  - iii. Final Contract Documents
    - (a) Electronic printable PDF
  - iv. Final OPCC
    - (a) Electronic printable PDF

**D. Task 004: Bid Phase Services**

1. For this task, J-U-B will:
  - a. Conduct and attend pre-bid meeting.
  - b. Prepare one addendum based on comments and questions received at pre-bid meeting and up to question submittal deadline.
2. Assumptions:
  - a. CLIENT will provide location and staff for site visit as needed during pre-bid meeting.
3. Deliverables:
  - a. Pre-bid meeting minutes and addendum.

**PART 3 - CLIENT-PROVIDED WORK AND ADDITIONAL SERVICES**

- A. CLIENT-Provided Work** - CLIENT is responsible for completing, or authorizing others to complete, all tasks not specifically included above in PART 2 that may be required for the project including, but not limited to:
1. Negotiate and acquire all property, rights-of-way, and easements, if required, and provide supporting documentation.
  2. Provide potholing at multiple locations along the 4" sewer line between the cleanout and lift station by no later than 1/11/2023 (see Exhibit 1-A).
  3. Provide location of sewer service connections to the 4" main by 1/11/2023.
  4. Provide prompt comment based on meeting discussions and submittal materials.

- B. Additional Services** - CLIENT reserves the right to add future tasks for subsequent phases or related work to the scope of services upon mutual agreement of scope, additional fees, and schedule. These future tasks, to be added by amendment at a later date as Additional Services, may include:
1. Construction Phase Services.

**PART 4 - BASIS OF FEE AND SCHEDULE OF SERVICES**

A. CLIENT shall pay J-U-B for the identified Services in PART 2 as follows:

1. For Lump Sum fees:
  - a. The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.
2. J-U-B may alter the distribution of compensation between individual tasks to be consistent with services actually rendered while not exceeding the total project amount.

**B. Period of Services**

1. If the planned period of service for the Tasks identified above extend more than one year, J-U-B's billing rates and/or fees for remaining Tasks may be increased to account for direct labor cost, rate table adjustments, or other inflationary increases. If that occurs, an adjustment to the billing rates and/or Fee will be computed based on remaining scope amount times the specific rate increase.
2. If the period of service for the Tasks identified above is extended beyond 6 months or if the Project has stop/start iterations, the compensation amount for J-U-B's services may be appropriately adjusted to account for salary adjustments, extended duration of project management and administrative services, and/or costs related to stop/start cycles including necessary monitoring and communication efforts during inactive periods.

C. CLIENT acknowledges that J-U-B will not be responsible for impacts to the schedule by actions of others over which J-U-B has no control.

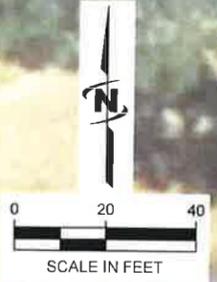
D. The following table summarizes the fees and anticipated schedule for the services identified in PART 2.

<b>Task Number</b>	<b>Task Name</b>	<b>Fee Type</b>	<b>Amount</b>	<b>Anticipated Schedule</b>
001	Project Management	Lump Sum	\$14,800	Concurrent with work progress
002	Preliminary Design (50%)	Lump Sum	\$16,700	Draft for CLIENT review 4 weeks after subconsultant survey received
003	Final Design	Lump Sum	\$12,300	Final submittal 3 weeks after receipt of CLIENT review comments on Preliminary Design
004	Bid Phase Services	Lump Sum	\$1,200	
<b>Total:</b>			<b>\$45,000</b>	

***NOTE on Coronavirus and Schedule:** J-U-B is committed to meeting your project schedule commitments as delineated above. As our response to the COVID-19 pandemic, J-U-B is engaging in safety procedures in help to protect clients, staff, their families, and the public. Our staff or offices may be subject to quarantine or other interruptions. Since COVID-19 impacts are beyond J-U-B's control, we are not responsible for the force majeure impacts to delivery timelines, or subsequent project delays and related claims, costs, or damages. Should circumstances related to the COVID-19 issue arise with J-U-B staff or in a J-U-B office that will impact our delivery schedule, we will notify you of the circumstances and mutually agree to a schedule adjustment.*

**Exhibit(s):**

- Exhibit 1-A: Potholing
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NOTE: LOCATIONS DEPICTED ARE APPROXIMATE

**JUB**  
 J-U-B ENGINEERS, INC.  
 305 S. Main Street  
 Unit 6  
 Palisade, CO 81526  
 Phone: 970.208.8508  
 www.jub.com

PRELIMINARY  
 PLANS  
 NOT FOR  
 CONSTRUCTION

REUSE OF DRAWINGS  
 J-U-B SHALL RETAIN ALL COMMON LAW STATUTORY, COPYRIGHT AND  
 OTHER RESERVED RIGHTS OF THESE DRAWINGS, AND THE SAME  
 MAY BE REUSED WITHOUT JUB'S PRIOR WRITTEN CONSENT.  
 ANY REUSE OF THESE DRAWINGS BY ANY OTHER PARTY IS AT THE USER'S  
 SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO JUB.

NO.	DESCRIPTION	BY	DATE

TROYER AVENUE LIFT STATION REPLACEMENT  
 TOWN OF PALISADE  
 POTHOLING  
 EXHIBIT T-A

FILE: TROYERPOTHOLING
JUB PROJ #:
DRAWN BY:
DESIGN BY:
CHECKED BY:
SCALE: 1" = 40'
AT FULL SIZE IF NOT ONE INCH SCALE ACCORDINGLY
LAST UPDATED: 12/2/2022
SHEET NUMBER:

Plot Date: 12/02/2022 2:35 PM Plotted By: Matthew Fila  
 Plot Location: C:\Users\mfla\OneDrive\Documents\Troyer Lift Station\Drawings\TroyerPotholes.dwg