



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 W 7<sup>th</sup> Street (Palisade Civic Center)**

**October 11, 2022**

**6:00 pm – 6:20 pm**  
**Ribbon Cutting at & for Veteran's Memorial Park Restrooms**

**6:30 pm - 7:20 pm**  
**Work Session: Sewer Pretreatment Agreement**

**7:30 pm Regular Meeting**

**A live stream of the meeting may be viewed at:**

**<https://us06web.zoom.us/j/3320075780>**

**I. WORK SESSION TO BEGIN AT 6:30 pm**

**A. Sewer Pretreatment Agreement and USDA Grant**

- Requirements of the IGA, why pretreatment is needed,
- Notices and surveys are going out by the end of the month,
- The Town and CSD will work with businesses to find solutions to their pretreatment needs, and
- Businesses have until November 2023 to complete the pretreatment survey.

**II. REGULAR MEETING CALLED TO ORDER AT 7:30 pm**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. AGENDA ADOPTION**

**VI. ANNOUNCEMENTS**

**A. PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.

**B. GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7<sup>th</sup> Street):**

1. **Tourism Advisory Board** – Thursday, October 13, 2022, at 9:00 am
2. **Palisade Planning Commission** – Tuesday, October 18, 2022, at 6:00 pm
3. **Board of Trustees** – Tuesday, October 25, 2022, at 6:00 pm

- C. **TOWN CLEAN-UP DAY** is Saturday, October 29, 2022, from 8:00 am – 12:00 pm or until the dumpsters are full.
- D. **LEAF PICK-UP** begins October 24, 2022, and will run through the first week of December, weather permitting.

## VII. TOWN MANAGER REPORT

- A. **TextMyGov Presentation** – Town Clerk Keli Frasier, Community Development Director Brian Rusche
- B. **GIS Mapping Water & Sewer Infrastructure for Maintenance Documentation**
- C. **Budget Work Session** Tuesday, October 18, 2022, 6:00 pm – 7:00 pm at the Veteran’s Memorial Community Center

## VIII. CONSENT AGENDA

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

- A. **Expenditures**
  - Approval of Bills from Various Town Funds – September 24, 2022 – October 5, 2022
- B. **Minutes**
  - Minutes from 27, 2022, Regular Board of Trustees Meeting
  - Minutes from September 29, 2022, Special Board of Trustees Meeting
- C. **Internal Governmental Agreement (IGA) with Mesa County Animal Control**

## IX. NEW ITEMS

- A. **Presentation of the DRAFT 2023 Town of Palisade Budget**  
*Per Colorado Revised Statute 29-1-105, staff will present a draft 2023 budget to the Board of Trustees. The final budget will be presented at a Public Hearing of the Board of Trustees no later than December 31, 2022 (CRS 29-1-108).*
  1. Set the Public Hearing Date to Approve the 2023 Town of Palisade Budget - Motion, Second, and Rollcall Vote
- B. **Resolution 2022-23 to Amend Resolution 2022-15 to Modify the Department of Local Affairs (DOLA) Grant Application**  
*The Board of Trustees will consider Resolution 2022-23 supporting the modification of an application for an Energy and Mineral Impact Assistance Program grant from DOLA for a new lift station on Troyer Avenue.*
  1. Staff Presentation
  2. Board Discussion
  3. Decision - Motion, Second, and Rollcall Vote

**X. PUBLIC COMMENT**

**All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address.** Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

**XI. COMMITTEE REPORTS****XII. ADJOURNMENT****SAVE THE DATE(s):**

- **October 18, 2022 6:00 pm Board of Trustees Work Session Re: 2023 Budget at the Veteran's Memorial Community Center**

**TOWN OF PALISADE**  
**LEAF PICK-UP SCHEDULE**  
**FALL, 2022**

**Monday**

**Wednesday**

**Thursday**

**Tuesday**

**Friday**

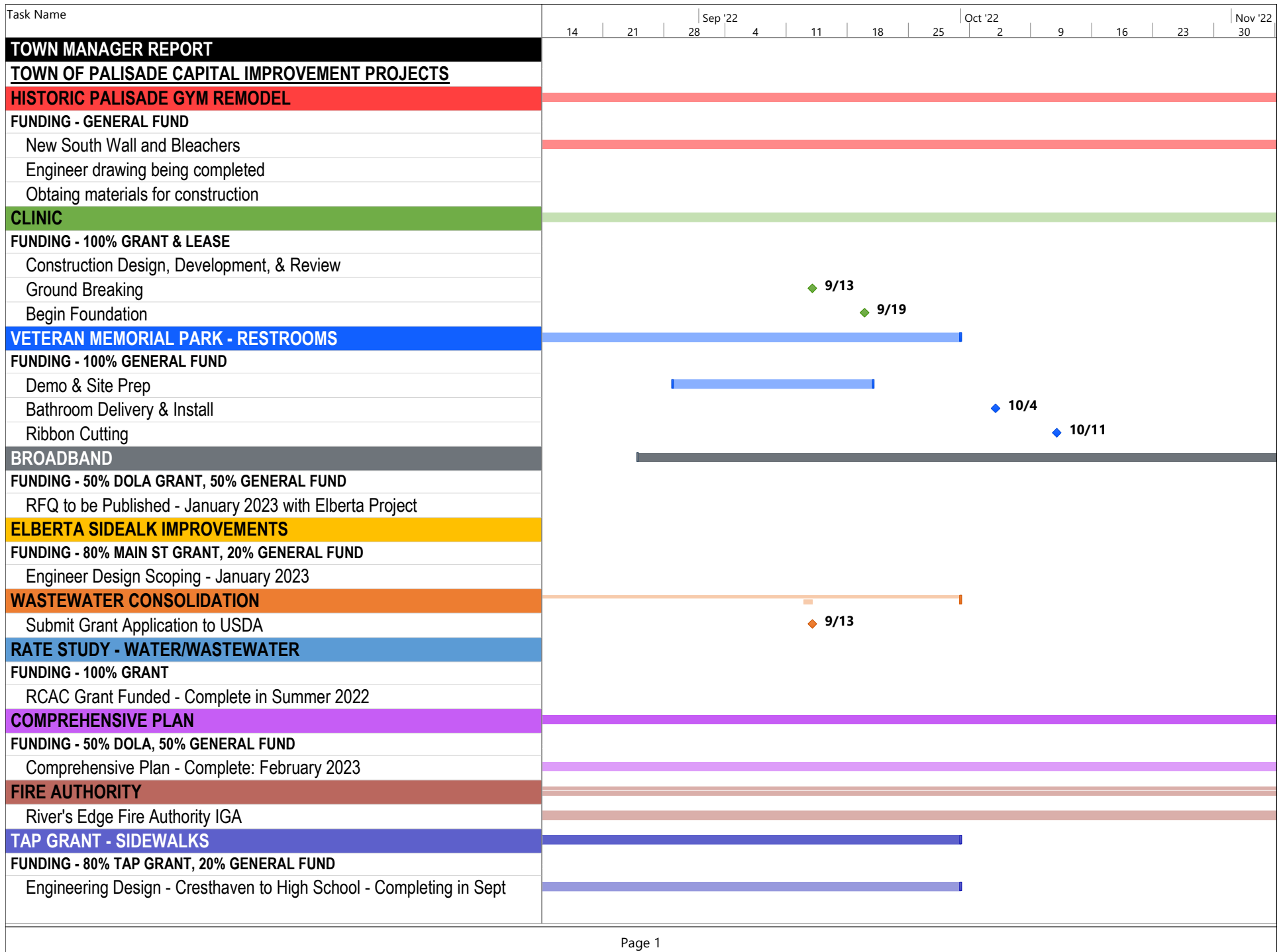
**Legend**

Color-coded areas represent different leaf pick-up zones. The Colorado River is shown in blue. Parks include River Bend Park, Peach Bowl Park, Independent Park, and Veterans Memorial Park. Major roads include Frontage Rd, Highway 6, and various local streets.

**For more information, please call:**  
 970.326.7100  
 970.326.7101  
 970.326.7102

**TOWN OF PALISADE**  
**COLORADO**







## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:**      **October 11, 2022**

**Presented By:**      **Town Clerk Keli Frasier, and Community Development Director Brian Rusche**

**Re:**                      **TextMyGov**

---

**SUBJECT:**  
Increased Citizen Engagement

**SUMMARY:**

Staff is always researching ways to increase communication between the government and citizens.

Currently the Town provides communication through:

- \*emails            \*website            \*social media            \*in person at Town Hall            \*door hangers
- \*meetings/board packets            \*postings at Post Office/Grocery Store/Brewery/ other businesses
- \*posting boxes at fire department and outside Town Hall            \*newspaper

Staff is always striving to improve communication with the public. Town Clerk Keli Frasier and Community Development Director Brian Rusche have been investigating other communication methods used by governments. Their discovery is TextMyGov.

TextMyGov is widely used across Colorado, with staff receiving great reviews from Silt, New Castle, Nederland, and Blue River.

This tool will allow the Town to reach those citizens who don't use social media or who don't subscribe to our e-blast list. While it won't reach those who also don't have cell phones, information is always posted at Town Hall for in-person review.

The text messages are an opt-in tool (meaning citizens must sign up for the free service) and will utilize automated responses to frequently asked questions, allow emergency notification from the Town, and alert staff to citizen concerns in the most efficient manner possible.

Staff has already signed a contract with TextMyGov and is excited to begin using the tool as soon as possible.

# TextMyGov

TextMyGov  
P.O. Box 3784  
Logan, Utah 84323  
435-787-7222

## Partnership Proposal

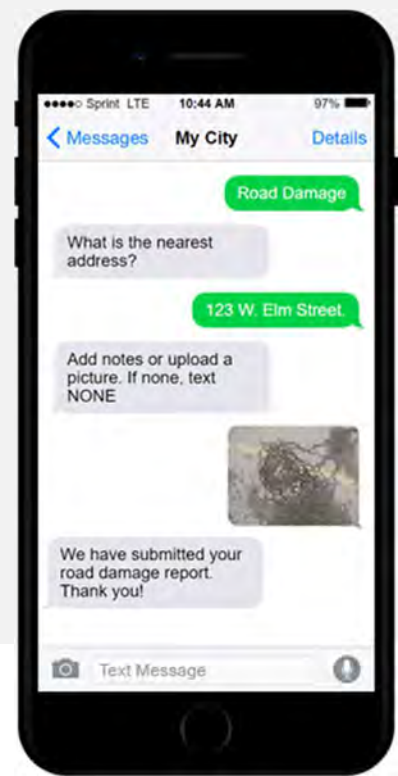
### Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, *97% of smartphone owners text regularly.*

The technology analysts at Compuware reported *that 80 to 90% of all downloaded apps are only used once and then eventually deleted* by users.



### TextMyGov Solutions:

*Communicate, Engage, Boost Website Traffic, Track, and Work*



#### Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



#### Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



## **Boost Website Traffic**

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



## **Track**

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



## **Work**

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

# **Implementation**

## **Getting Started**

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

## **Configuration**

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

## **Media Kit**

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

## **Unlimited Training and Support**

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.





## Town Manager Report GIS Mapping Update

With the work of the GIS Coordinator and the Utilities Department, our water & sewer infrastructure are being mapped and programmed to provide valuable maintenance information.

The Town of Palisade acquired the GIS computer mapping software and equipment two years ago through a grant.

The grant paid for 100% of the cost, which included training, software, computer, and GIS equipment, at a total of \$100,000.

Town Engineer Bret Guillory and JUB Engineering led the grant effort and integration of the GIS software.

Attached are four maps to show as an example of how staff is building the GIS mapping software to monitor water and sewer infrastructure, including records of maintenance on the system.

For example:

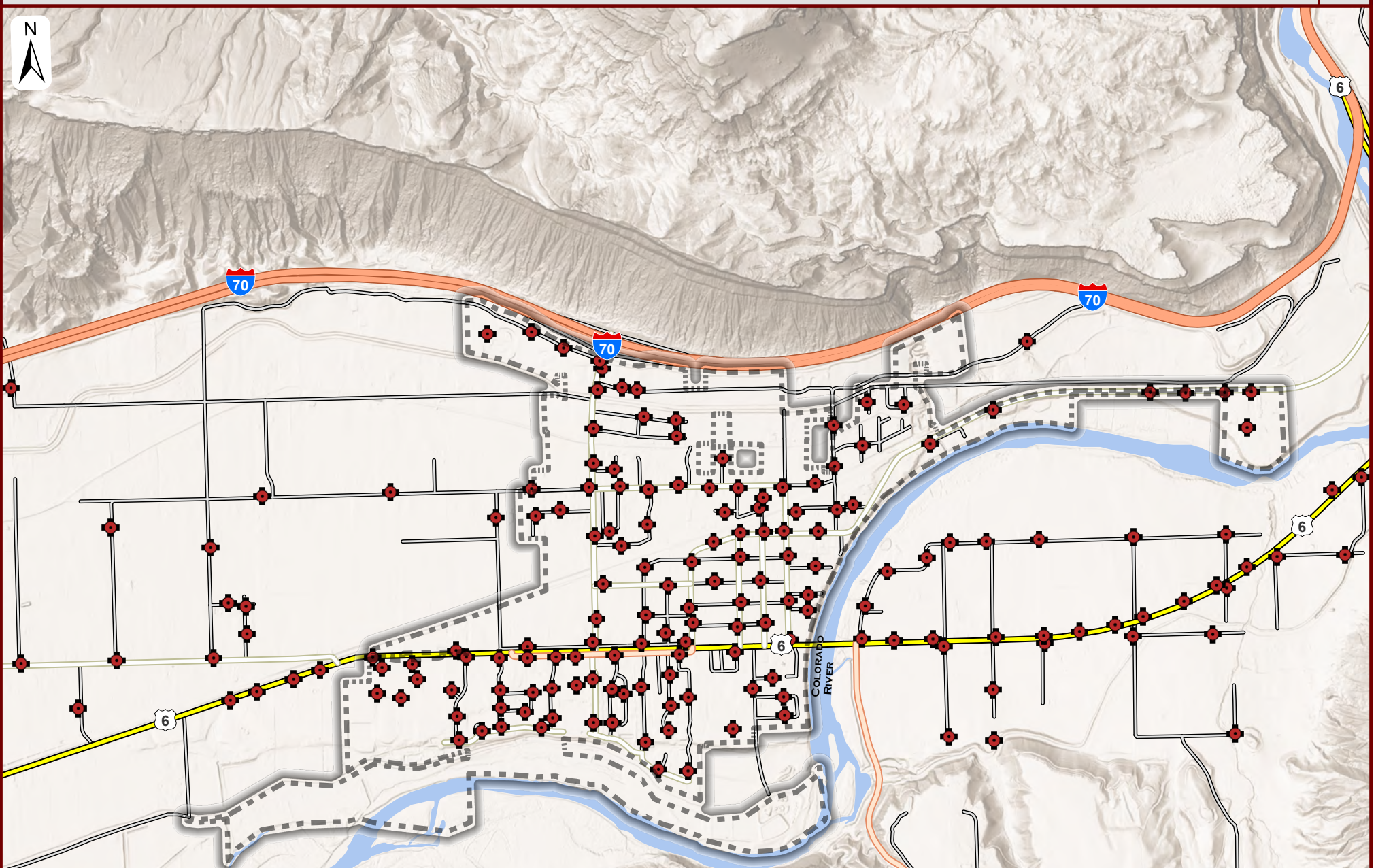
- The fire hydrant map shows the exact location of each fire hydrant on the Palisade water system.
- Viewing this map, you will see fire hydrants outside of town boundaries because we service water in Palisade and the surrounding area.
- Part of the maintenance of this system is to “flush” fire hydrants to clean the system of pipe debris – this is done when water is available.
- This GIS program allows staff to document the date a fire hydrant has been flushed and record it on the map the same day it is flushed
- This allows an updated, accurate record keeping of the maintenance program for this infrastructure.

Similar information is being recorded on GIS for other parts of the water/sewer infrastructure – for example, water/ sewer repairs location and dates; location of water/sewer lines; location of water meters and replacement dates; and much more...

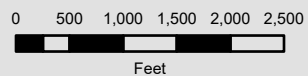
**Congratulations to staff in their team work, gathering and mapping this information over the last year to finally bring our infrastructure into this significant management and informational tool that will serve the Town now and into the future!**

# Town of Palisade - Fire Hydrants

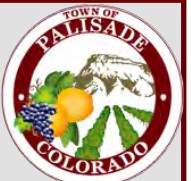
6



Printed: 10/7/2022



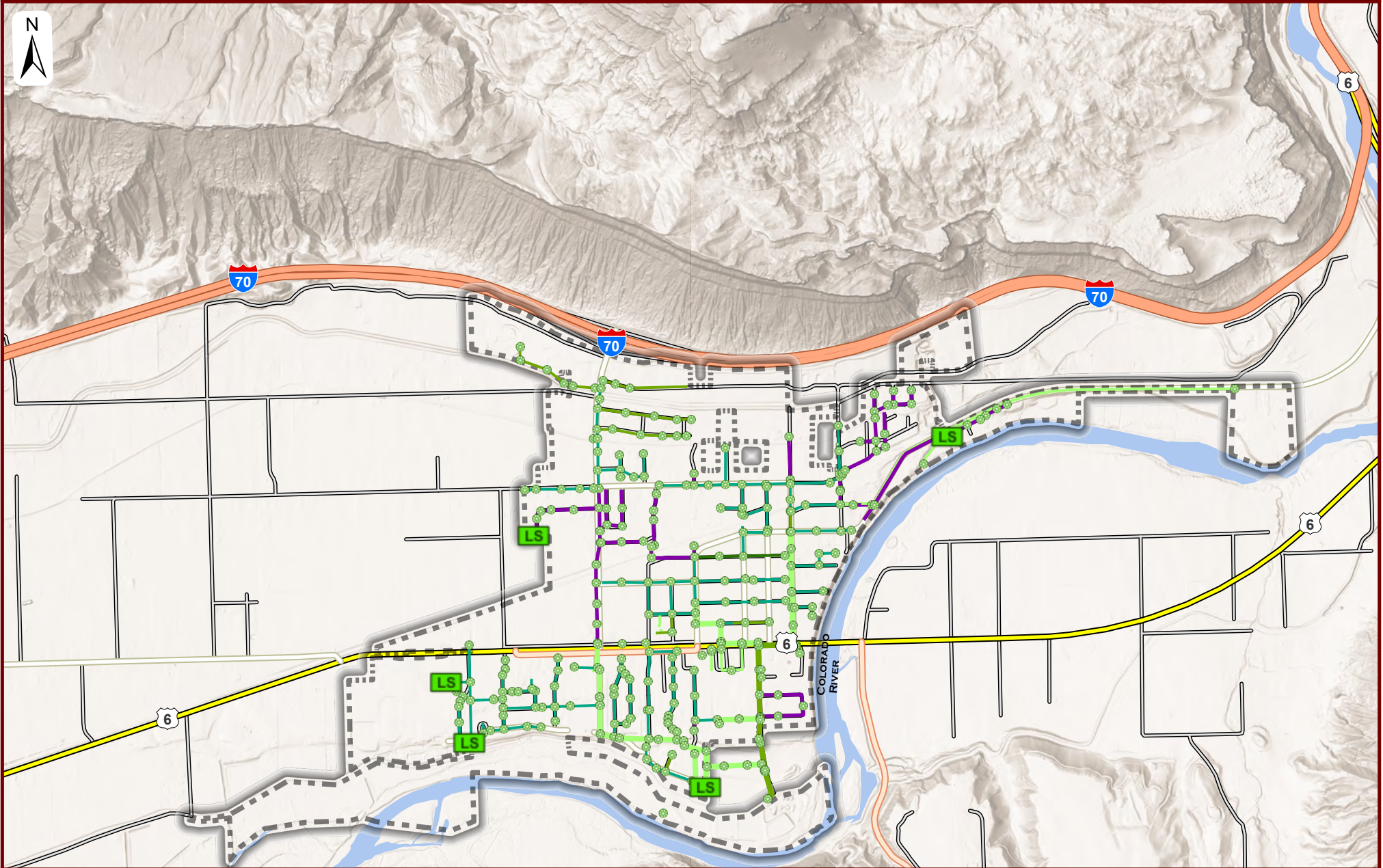
Fire Hydrants





# Town of Palisade - Sewer Collection System

TJW



0 500 1,000 1,500 2,000 2,500

Feet

Printed: 10/7/2022

4 Inch  
6 Inch  
8 Inch

10 Inch  
12 Inch  
14 Inch

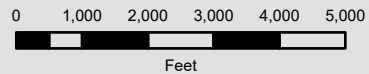
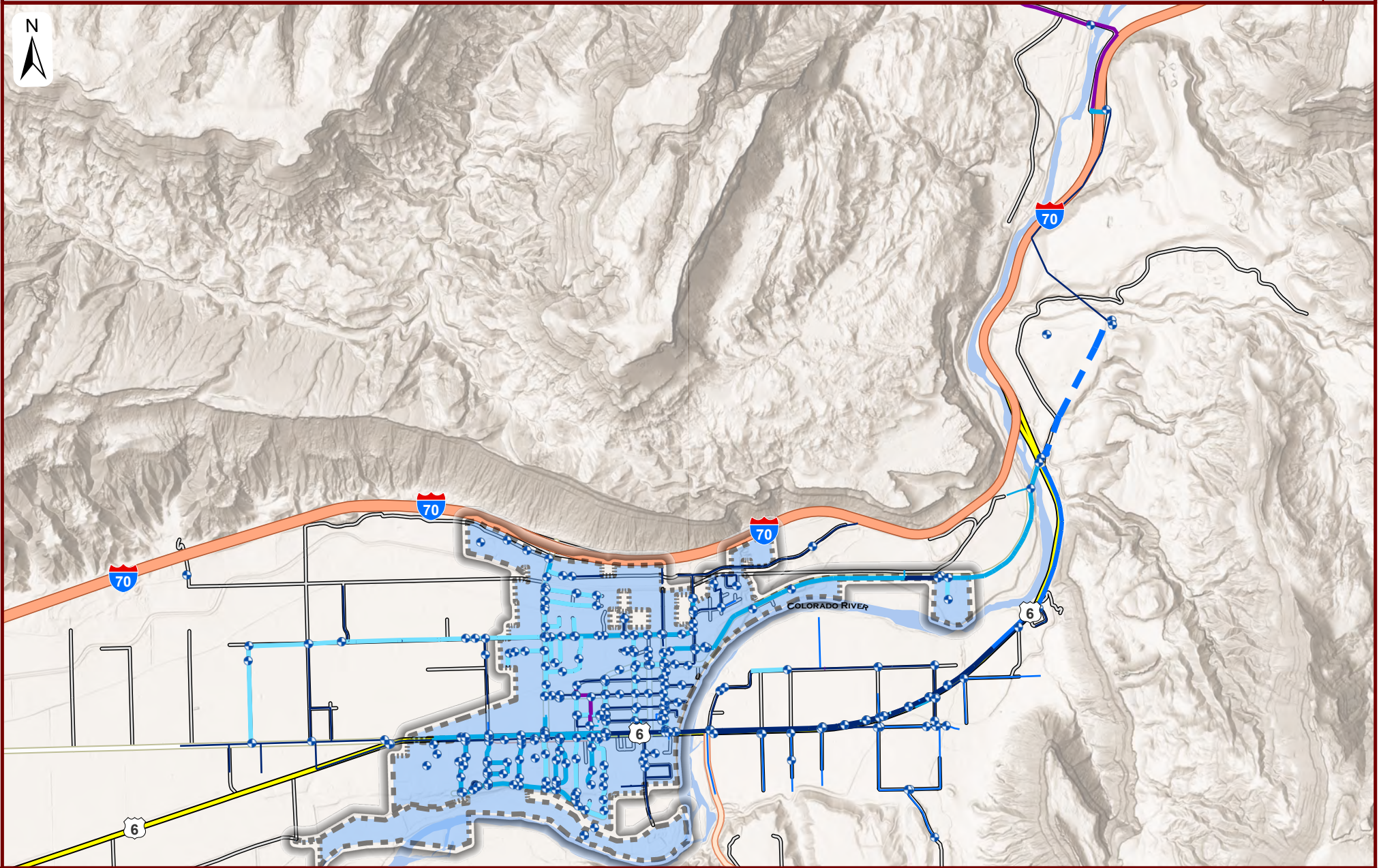
Other  
Sanitary Sewer - Manholes  
Sanitary Sewer - Lift Stations



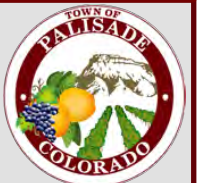


# Town of Palisade - Water Distribution System

TJW



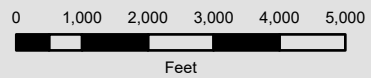
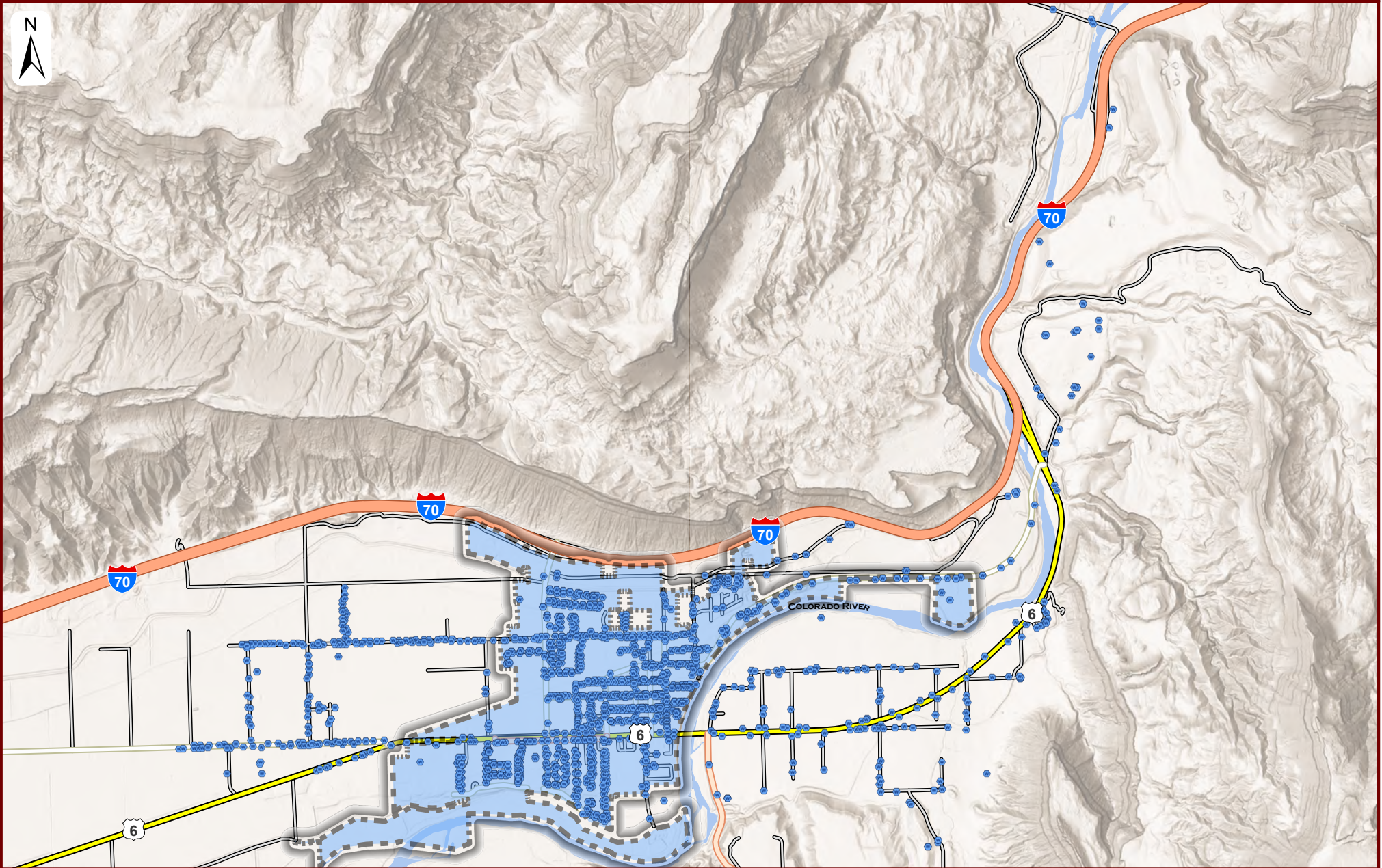
Printed: 10/7/2022



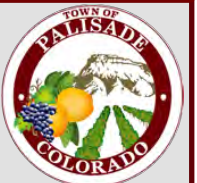


# Town of Palisade - Water Meters

TJW



Printed: 10/7/2022





## **PALISADE BOARD OF TRUSTEES**

### **Staff Report**

**Meeting Date:**                      **October 11, 2022**

**Department:**                      **Community Development**

**Department Director:**        **Brian Rusche**

---

Here are highlights of the accomplishments in Community Development for 2022:

#### **Planning and Development Projects**

- Rezone of 317 W. 8<sup>th</sup> St, known as Winding River Mobile Home Park – 38 total homes
- Rezone of 702 37 1/0 Road for new Palisade Street Eats food truck court
- Rezone of 119 N. Bower St (Food Bank) for expansion of Lincoln Woodworks
- Conditional Use approval for 3819 N. River Road - Tallant Bed & Breakfast
- Wine Country Village Concept (60 homes) reviewed by Planning Commission
- Moratorium on residential construction over four units and residential subdivisions (Ordinance 2022-12) until December 31, 2022
- Administrative approval for Palisade Community Clinic at 731 Iowa Ave
- Administrative approval of building permit for relocated Happy Camper Dispensary at 420 Wine Valley Road (CUP granted 8/26/2021)
- Variance approval for Cope residence on North River Road north of 3<sup>rd</sup> St
- Variance approval for ADU at 221 W. 7<sup>th</sup> St
- Variance approval for new bathhouse for future motel at 215 W. 3<sup>rd</sup> St
- Administrative approval for Change of Use to motel at 215 W. 3<sup>rd</sup> St
- Extension of deadline for Palisade Wine Museum at 244 W. 3<sup>rd</sup> St
- Variance approval for Wine Country Inn signage at Grand River Drive
- 184 Planning Clearances issued so far in 2022 (down slightly from 2021)
  - Includes 14 new single-family homes (all in Cresthaven)

#### **Community Development Projects**

- Worked with MOA Architects, Community Hospital, and the community on the design and with FCI Constructors on the construction of Palisade Community Clinic – groundbreaking on September 13, 2022
- Community Development drafted plans for the replacement of the Veterans Park restroom with a new, self-cleaning, fully contained UrbenBlu toilet. New pumphouse designed by Todd and permitting completed by Brian
- Staff supports Palisade Art Vision (PAV) – new sculptures unveiled September 10, 2022

#### **Grants**

- Awarded \$1.1 million for “Connecting Our Community” project – multimodal improvements to Elberta Ave from I-70 (Exit 42) to Highline Canal, including new pedestrian bridges over the canal, funded by CDOT Revitalizing Main Streets Program
- Received \$5000 to purchase ten (10) new benches for downtown and Veterans Park, including Highway 6 school crossing from CDPHE



- Wrote EIAF (Energy Impact) grant for \$150,000 to replace Troyer Avenue Lift Station – decision anticipated at the end of 2022

### **Transportation Projects**

- Highway 6 MMOF – assisted with completion by acquiring a commemorative plaque
- Working with CDOT on design of TAP grant funded sidewalk from Palisade High School to Rupp Avenue (Cresthaven entrance)
- Working with CDOT on concept designs for Highway 6 from Palisade High to Iowa Ave
  - Open House on August 25, 2022 – second one scheduled for December 15, 2022
- Monthly meetings with the Mesa County TAC (Transportation Advisory Committee)
  - Joint grant application for Safe Streets and Roads for All lead by Mesa County

### **Land Development Code Updates**

- Amendment to definition and allowed zones for Bed & Breakfast (Ord. 2022-01)
- Amendment to definition of family childcare home to match State law (Ord. 2022-02)
- Amendment to Sec. 3.10 clarifying effective date of BOT decision (Ord. 2022-03)
- Amendment to dumpster enclosure standards (Ordinance 2022-04)
- Amendments to Municipal Code regarding concert permits (Ordinance 2022-10)
- Amendments to Outdoor Lighting to match dark sky principles (Ordinance 2022-16)

### **Organizational Efforts**

- All current agendas and minutes of the Planning Commission posted to website
- Todd Widegren continues to improve our GIS system by cataloguing our infrastructure and training Utilities staff to do the same. Todd is also working with Gateway Mapping (JUB) and ESRI (software provider) on future improvement strategies. A new plotter was purchased for this effort, to allow printing of maps in house and seasonal staff was employed to assist with data collection in the field. Accurate mapping supports the Town's grant applications, provides relevant information to the Board of Trustees, and assists with field staff during times of emergency, such as water line breaks.
- Attended the CO state conference of the American Planning Association (APA) to network and learn from other professional planners
- Arrange for the appointment of four (4) new Planning Commissioners and extended terms for two (2) others
- Sat on Police interview panels, including the Chief, Sergeant, and Patrol positions
- Assist other Town departments as appropriate, including Palisade Bluegrass Festival, Palisade Peach Festival, and coordinated the Farmers Market for two weeks.

### **Comprehensive Plan**

- Comprehensive Plan – Interviewed three (3) firms and selected Community Planning Strategies (CPS) to complete the Palisade Game Plan (comprehensive plan update)
- Weekly coordination w/ CPS and extensive public outreach, including at Farmers Market, Locals Monday at Spoke & Vine, combined open house on transportation w/ CDOT, and online (Facebook, website)
- Monthly updates w/ the Planning Commission (steering committee) and outreach to other stakeholders for input.
- Collaboration with Mesa County on their plan update (Mesa Together) as a stakeholder
- DOLA granted an extension until March 31, 2023, to complete this project



## **PALISADE BOARD OF TRUSTEES**

### **Staff Report**

**Meeting Date:**                      **October 5, 2022**

**Department:**                      **Fire Department**

**Department Director:**        **Charles K. Balke, Fire Chief**

---

#### **2022 Highlights**

I am happy to report that the Fire Department has had some significant changes and improvements in 2022 so far.

- Purchased a new/used Ambulance with 4-wheel drive capability
- Received a new \$198,000 Ambulance which was 100% grant funding
- Hired a new Fire Chief in May
- Updated our paint scheme for apparatus
- Cleaned out a large amount of non-usable items from the station.
- Currently have two full-time personnel in Paramedic School with 100% grant funding
- Graduated 6 people from the Fire Academy with 1 pending
- We were awarded a joint FEMA grant in the amount of \$272,727.26 with our portion being \$136,363.63 for new SCBA
- Awarded a grant from the Division of Fire Prevention and Control to buy new leather structure firefighting boots for all members and to replace 10 structure helmets.
- Pending award of \$7,284.47 from the El Pomar grant for wildland equipment
- Hiring additional personnel to improve staffing and replace those that have left

We have also been able to have significant maintenance performed on our apparatus both in-house and through third party vendors.

- Rescue 41 is an International Heavy-Duty apparatus purchased several years ago utilizing State Grant Funds. We have had significant safety and operational maintenance performed.
- Engine 41 is our frontline fire apparatus. It too had significant safety and functionality issues corrected, mainly in-house
- Squad 42 has 198,000 miles and will ultimately be retired
- Ladder 41 is out of service due to multiple failing points on inspection
- Engine 42 is out of service due to multiple mechanical issues





175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

---

## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – October 11, 2022

Date Range of Payables – September 24 – October 5, 2022

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 09/24/2022-10/05/2022

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PROFORCE LAW ENFORCEME	494531	PD PR PURCH PLAN - STANFO	09/21/2022	236.58	236.58	10/06/2022	
PROFORCE LAW ENFORCEME	494531	PD PURCH PLAN - HIGGINS	09/21/2022	236.57	236.57	10/06/2022	
PROFORCE LAW ENFORCEME	494639	PD PR PURCH PLAN - CLARKS	09/22/2022	232.07	232.07	10/06/2022	
PROFORCE LAW ENFORCEME	494639	PD PR PURCH PLAN - SEGERS	09/22/2022	232.07	232.07	10/06/2022	
PROFORCE LAW ENFORCEME	494639	PD PR PURCH PLAN - BAKER	09/22/2022	232.07	232.07	10/06/2022	
RECREATION PROGRAM REFU	2022.09.26 - S	COMM CENTER REFUND	09/26/2022	500.00	500.00	09/29/2022	
RECREATION PROGRAM REFU	2022.09.26 - T	PARK DEPOSIT REFUND	09/26/2022	100.00	100.00	09/29/2022	
RECREATION PROGRAM REFU	2022.10.03 - R	PARK DEPOSIT REFUND	10/03/2022	100.00	100.00	10/06/2022	
CHRONOS BUILDERS	REFUND 5.630	UTILITY ACCOUNT REFUND	10/05/2022	75.47	75.47	10/06/2022	
Total :				1,944.83	1,944.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
CAPITAL BUSINESS SYSTEMS	32549687	CANNON COPIER RENTAL 107-	10/03/2022	601.00	601.00	10/06/2022	
OFFICE DEPOT	266739875001	OFFICE SUPPLY - ADMIN	09/13/2022	478.35	478.35	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	193.96	193.96	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	193.96	.00		
PROVELOCITY LLC	36656	INFORMATION TECHNOLOGY	10/01/2022	7,919.59	.00		
J-U-B ENGINEERS	0155986	ADMIN PRO SERVICES	09/26/2022	4,426.31	.00		
J-U-B ENGINEERS	0155986	ADMIN PRO SERVICES	09/26/2022	152.72	.00		
ALPINE BANK CC	BC 3152 SEP 2	ADMIN - OPERATING	09/18/2022	27.98	27.98	10/06/2022	
ALPINE BANK CC	JH 3061 SEP 2	ADMIN - DUES	09/18/2022	52.99	52.99	10/06/2022	
ALPINE BANK CC	JH 3061 SEP 2	ADMIN - TRAVEL/TRAINING	09/18/2022	45.00	45.00	10/06/2022	
ALPINE BANK CC	KF 3160 SEP 2	ADMIN - DUES - AMAZON	09/18/2022	1,299.00	1,299.00	10/06/2022	
ALPINE BANK CC	KF 3160 SEP 2	ADMIN - OPERATING	09/18/2022	46.97	46.97	10/06/2022	
ALPINE BANK CC	KF 3160 SEP 2	ADMIN - BOARD - OPERATING	09/18/2022	61.06	61.06	10/06/2022	
ALPINE BANK CC	TB 3111 SEP 2	ADMIN - OPERATING - FOOD	09/18/2022	83.19	83.19	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	ADMIN - TELEPHONE	10/01/2022	138.94	138.94	10/06/2022	
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	09/20/2022	44.03	44.03	10/06/2022	
Total ADMINISTRATION:				15,765.05	3,072.47		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	155.17	155.17	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	155.17	.00		
J-U-B ENGINEERS	0155986	COMM DEV - CRESTHAVEN AC	09/26/2022	2,527.25	.00		
J-U-B ENGINEERS	0155986	COMM DEV - HAPPY CAMPER	09/26/2022	210.00	.00		
J-U-B ENGINEERS	0155986	COMM DEV - GENERAL	09/26/2022	105.00	.00		
ALPINE BANK CC	BR 5819 SEP 2	COMM DEV - DUES	09/18/2022	14.99	14.99	10/06/2022	
ALPINE BANK CC	BR 5819 SEP 2	COMM DEV - PAV - SOFTWARE	09/18/2022	46.00	46.00	10/06/2022	
ALPINE BANK CC	BR 5819 SEP 2	COMM DEV - TRAVEL/TRAINING	09/18/2022	186.41	186.41	10/06/2022	
ALPINE BANK CC	TODDW 4648	COMM DEV - DUES	09/18/2022	14.99	14.99	10/06/2022	
BRIAN RUSCHE	2022.10.03 - M	MILEAGE	10/03/2022	200.62	200.62	10/06/2022	
AT&T MOBILITY LLC	287313337970	PLANNING GIS	09/20/2022	40.04	40.04	10/06/2022	
Total COMMUNITY DEVELOPMENT:				3,655.64	658.22		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 SEP 2	TOURISM - ON LINE MARKETIN	09/18/2022	205.00	205.00	10/06/2022	
Total TOURISM FUND:				205.00	205.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	168.10	168.10	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	168.10	.00		
SUNDAY MARKET REFUNDS	2022.09.28 - Z'	REFUND SUNDAY MARKET FEE	09/28/2022	360.00	360.00	09/29/2022	
PALISADE HIGH SCHOOL	2022.10.04 - P	2022 BGF - PHS GIRLS BASKET	10/04/2022	500.00	500.00	10/06/2022	
ALPINE BANK CC	KF 3160 SEP 2	BLUEGRASS MARKETING	09/18/2022	120.00	120.00	10/06/2022	
Total RECREATION:				1,316.20	1,148.10		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	29.09	29.09	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	29.09	.00		
Total COURT:				58.18	29.09		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
PLAZA REPROGRAPHICS	285765	PD - OPERATING - PLOTTING B	08/18/2022	18.00	18.00	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	1,228.40	1,228.40	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	1,228.40	.00		
COOP COUNTRY	250391	PD CAR WASH	09/22/2022	8.00	8.00	10/06/2022	
COOP COUNTRY	250392	PD CAR WASH	09/22/2022	2.00	2.00	10/06/2022	
COOP COUNTRY	250471	PD CAR WASH	09/28/2022	2.04	2.04	10/06/2022	
COOP COUNTRY	250472	PD CAR WASH	09/28/2022	3.09	3.09	10/06/2022	
COOP COUNTRY	250473	PD CAR WASH	09/28/2022	5.77	5.77	10/06/2022	
COOP COUNTRY	250474	PD CAR WASH	09/28/2022	10.00	10.00	10/06/2022	
COOP COUNTRY	250477	PD CAR WASH	09/28/2022	3.31	3.31	10/06/2022	
COOP COUNTRY	250478	PD CAR WASH	09/28/2022	2.78	2.78	10/06/2022	
ALPINE BANK CC	JS 8185 SEP 2	PD - COMPUTER EQUIPMENT	09/18/2022	92.00	92.00	10/06/2022	
ALPINE BANK CC	JS 8185 SEP 2	PD - TRAINING	09/18/2022	61.57	61.57	10/06/2022	
ALPINE BANK CC	JS 8185 SEP 2	PD - TRAINING	09/18/2022	63.94	63.94	10/06/2022	
ALPINE BANK CC	TRVL 1 3657 S	PD - TRAINING	09/18/2022	44.00	44.00	10/06/2022	
ALPINE BANK CC	TRVL 1 3657 S	PD - TRAINING	09/18/2022	9.44	9.44	10/06/2022	
ALPINE BANK CC	TRVL 2 3665 S	PD - TRAINING	09/18/2022	495.00	495.00	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	POLICE - TELEPHONE	10/01/2022	57.89	57.89	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	POOL - TELEPHONE	10/01/2022	23.16	23.16	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	PD - GAS/DIESEL	09/23/2022	239.24	239.24	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	PD - GAS/DIESEL	09/30/2022	227.45	227.45	10/06/2022	
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	09/20/2022	533.40	533.40	10/06/2022	
AT&T MOBILITY LLC	287313337970	POLICE DATA	09/20/2022	471.03	471.03	10/06/2022	
Total POLICE:				4,829.91	3,601.51		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
GOODWIN SERVICE, INC.	T1456	TOILET CLEANING - CEMETER	10/01/2022	60.00	60.00	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	122.84	122.84	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	122.84	.00		
RHINEHART OIL CO., LLC	IN-068750-22	CEMETERY - GAS/DIESEL	09/23/2022	64.12	64.12	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	CEMETERY - GAS/DIESEL	09/30/2022	53.85	53.85	10/06/2022	
Total CEMETERY:				423.65	300.81		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOBCAT OF THE ROCKIES	12105578	WATER - SMALL EQUIPMENT	09/30/2022	2,385.00	2,385.00	10/06/2022	
BOBCAT OF THE ROCKIES	12105606	WATER - OPERATING	10/03/2022	322.99	322.99	10/06/2022	
BOUND TREE MEDICAL, LLC	84691331	MEDICAL SUPPLIES/EMS	09/20/2022	564.96	564.96	10/06/2022	
BOUND TREE MEDICAL, LLC	84691332	MEDICAL SUPPLIES/EMS	09/20/2022	1,096.72	1,096.72	10/06/2022	
BOUND TREE MEDICAL, LLC	84693381	MEDICAL SUPPLIES/EMS	09/21/2022	15.64	15.64	10/06/2022	
BOUND TREE MEDICAL, LLC	84700497	MEDICAL SUPPLIES/EMS	09/27/2022	15.79	15.79	10/06/2022	
BOUND TREE MEDICAL, LLC	84702477	MEDICAL SUPPLIES/EMS	09/28/2022	100.32	100.32	10/06/2022	
BOUND TREE MEDICAL, LLC	84704248	MEDICAL SUPPLIES/EMS	09/29/2022	112.19	112.19	10/06/2022	
BOUND TREE MEDICAL, LLC	84704249	MEDICAL SUPPLIES/EMS	09/29/2022	69.30	69.30	10/06/2022	
BOUND TREE MEDICAL, LLC	84706117	MEDICAL SUPPLIES/EMS	09/30/2022	14.37	14.37	10/06/2022	
BOUND TREE MEDICAL, LLC	84706118	MEDICAL SUPPLIES/EMS	09/30/2022	66.98	66.98	10/06/2022	
HEUTON TIRE COMPANY INC.	164640	FD TIRES	09/21/2022	248.25	248.25	10/06/2022	
HEUTON TIRE COMPANY INC.	164756	FD TIRES	09/27/2022	253.25	253.25	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	2,245.62	2,245.62	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	1,745.62	.00		
USA BLUEBOOK	112630	DECHLORINATION TABLETS -	09/15/2022	839.50	839.50	10/06/2022	
SPECTRUM ENTERPRISE	000082009212	INTERNET FIRE DEPT.	09/21/2022	157.97	157.97	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	BLDG - REPAIR & MAINT - FD	09/18/2022	11.99	11.99	10/06/2022	
ALPINE BANK CC	CB 5827 SEP 2	FD - TRAINING	09/18/2022	1,627.80	1,627.80	10/06/2022	
ALPINE BANK CC	CB 5827 SEP 2	FD - UNIFORMS - CREDIT	09/18/2022	130.61-	130.61-	10/06/2022	
ALPINE BANK CC	CB 5827 SEP 2	FD - SMALL EQUIPMENT - CRE	09/18/2022	48.25-	48.25-	10/06/2022	
ALPINE BANK CC	CB 5827 SEP 2	FD - TRAINING - CREDIT	09/18/2022	127.80-	127.80-	10/06/2022	
ALPINE BANK CC	CB 5827 SEP 2	FD - SUPPLIES	09/18/2022	158.02	158.02	10/06/2022	
ALPINE BANK CC	CL 0230 SEP 2	FD - TRAINING	09/18/2022	120.00	120.00	10/06/2022	
ALPINE BANK CC	CL 0230 SEP 2	FD - TRAINING	09/18/2022	120.00	120.00	10/06/2022	
ALPINE BANK CC	CL 0230 SEP 2	FD - OPERATING - FOOD	09/18/2022	62.00	62.00	10/06/2022	
ALPINE BANK CC	CL 0230 SEP 2	FD - OPERATING - FOOD	09/18/2022	59.99	59.99	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	FD - VEHICLE REPAIR & MAINT	09/18/2022	303.47	303.47	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	FIRE - TELEPHONE	10/01/2022	185.26	185.26	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	FD/EMS - GAS/DIESEL	09/23/2022	258.53	258.53	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	FD/EMS - GAS/DIESEL	09/30/2022	129.78	129.78	10/06/2022	
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	09/20/2022	191.24	191.24	10/06/2022	
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	09/20/2022	160.16	160.16	10/06/2022	
SOUTHERN TIRE MART LLC	5490001506	FD - VEHICLE REPAIR & MAINT	09/27/2022	377.53	377.53	10/06/2022	
Total FIRE / EMS:				13,713.58	11,967.96		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOBCAT OF THE ROCKIES	12105469	SHARED STREETS & PARKS	09/27/2022	88.60	88.60	10/06/2022	
BOOKCLIFF AUTO PARTS INC	461990	STREETS / PARKS SHARED CO	08/24/2022	377.55	377.55	10/06/2022	
BOOKCLIFF AUTO PARTS INC	468057	STREETS / PARKS SHARED CO	09/07/2022	295.93	295.93	09/29/2022	
BOOKCLIFF AUTO PARTS INC	474314	STREETS / PARKS SHARED CO	09/21/2022	80.88	80.88	10/06/2022	
BOOKCLIFF AUTO PARTS INC	474316	STREETS / PARKS SHARED CO	09/21/2022	10.98	10.98	10/06/2022	
BOOKCLIFF AUTO PARTS INC	474815	STREETS / PARKS SHARED CO	09/22/2022	119.52	119.52	10/06/2022	
BOOKCLIFF AUTO PARTS INC	476039	STREETS / PARKS SHARED CO	09/26/2022	120.98	120.98	10/06/2022	
BOOKCLIFF AUTO PARTS INC	476155	STREETS / PARKS SHARED CO	09/26/2022	26.97	26.97	10/06/2022	
BOOKCLIFF AUTO PARTS INC	476557	STREETS / PARKS SHARED CO	09/27/2022	119.94	119.94	10/06/2022	
VERMEER SALES AND SERVIC	20022008	SHARED EXPENSES	09/27/2022	383.78	383.78	10/06/2022	
WESTERN IMPLEMENT	IN19830	SHARED EXPENSES	09/21/2022	123.94	123.94	09/29/2022	
WESTERN IMPLEMENT	IN20008	SHARED EXPENSES	09/27/2022	282.03	282.03	10/06/2022	
COOP COUNTRY	250108	PW CAR WASH	09/07/2022	10.00	10.00	10/06/2022	
COOP COUNTRY	250393	PW CAR WASH	09/22/2022	8.64	8.64	10/06/2022	
COOP COUNTRY	250475	PW CAR WASH	09/28/2022	2.00	2.00	10/06/2022	
COOP COUNTRY	250476	PW CAR WASH	09/28/2022	10.00	10.00	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	43.27	43.27	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	31.99	31.99	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	45.39	45.39	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	3.00	3.00	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	479.78	479.78	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	SHARED EXPENSES	09/18/2022	300.00	300.00	10/06/2022	
HONK-KEY LOCK & SAFE LLC	1759 GUNNIS	SHARED EXPENSES - KEYS	09/22/2022	197.75	197.75	09/29/2022	
RED ROCK AUTO GROUP #2	5062831	SHARED EXPENSES - REP & M	09/21/2022	759.94	759.94	10/06/2022	
RED ROCK AUTO GROUP #2	5062889	SHARED EXPENSES - REP & M	09/26/2022	80.72	80.72	10/06/2022	
Total EMS:				4,003.58	4,003.58		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
ED BOZARTH CHEVROLET	3915	VEHICLE MAINTENANCE - STR	09/28/2022	472.61	472.61	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	271.54	271.54	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	271.54	.00		
QUIKRETE COMPANIES	25716201	BLACKTOP PATCH	09/22/2022	772.38	772.38	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	STREETS - OPERATING	09/18/2022	20.40	20.40	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	STREETS - OPERATING	09/18/2022	67.24	67.24	10/06/2022	
ALPINE BANK CC	MLEMON 3103	STREETS - ADOBE SUBSCRIPTI	09/18/2022	14.99	14.99	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	STREETS - GAS/DIESEL	09/23/2022	160.29	160.29	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	STREETS - GAS/DIESEL	09/30/2022	134.62	134.62	10/06/2022	
AT&T MOBILITY LLC	287313337970	STREETS	09/20/2022	40.04	40.04	10/06/2022	
DAWSON INFRASTRUCTURE S	INV211867	STREETS - SWEEPER PARTS	09/23/2022	556.88	556.88	10/06/2022	
THE SPRING WORKS, LLC	922-452	STREETS - VEHICLE REPAIR &	09/27/2022	1,816.07	1,816.07	10/06/2022	
Total STREETS:				4,598.60	4,327.06		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
ADCOCK CONCRETE INC.	80116	SIDEWALK REPAIR	09/27/2022	6,560.00	.00		
COLORADO WATER RESOURC	NOV 2022 LN	LOAN REPAYMENT	10/01/2022	33,333.33	.00		
FERGUSON US HOLDINGS, INC	1361745-1	WATER TREATMENT - RAW WA	09/30/2022	184.03	184.03	10/06/2022	
FERGUSON US HOLDINGS, INC	1364689	WATER SUPPLIES	09/30/2022	112.00	112.00	10/06/2022	
FERGUSON US HOLDINGS, INC	1372457	WATER LINE REPAIR	09/30/2022	651.34	651.34	10/06/2022	
HACH COMPANY	13256644	WATER TREATMENT - OPERATI	09/21/2022	432.24	432.24	10/06/2022	
MOUNTAIN PEAK CONTROLS	29767	WATER PLANT IMPROVEMENT	10/01/2022	2,849.00	.00		
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	452.57	452.57	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	452.57	.00		
CENTURY LINK	P-311532	WATER DIST - REPAIRS FOR D	09/12/2022	2,069.93	2,069.93	10/06/2022	
U S POSTOFFICE	010.03.2022 U	WATER	10/03/2022	202.93	202.93	10/03/2022	
UTILITY NOTIFICATION	222091077	UTILITY LOCATES - WATER	09/30/2022	57.85	57.85	10/06/2022	
WESTERN SLOPE AUTO	201862	WATER - VEHICLE REPAIR/MAI	09/28/2022	46.55	46.55	10/06/2022	
DPE, LLC	7557	SITE LEASE-PAL PT.	09/30/2022	75.00	75.00	10/06/2022	
J-U-B ENGINEERS	0155986	WATER TREATMENT - PRO SER	09/26/2022	2,248.50	.00		
COLORADO CSG II LLC	10080044	SUBSCRIBER - WATER	10/01/2022	746.66	746.66	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	WATER TREATMENT - SUPPLIE	09/18/2022	16.98	16.98	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	WATER - OPERATING	09/18/2022	46.42	46.42	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	WATER - OPERATING	09/18/2022	46.42-	46.42-	10/06/2022	
ALPINE BANK CC	DM 4309 SEP	WATER - OPERATING - FOOD	09/18/2022	37.59	37.59	10/06/2022	
ALPINE BANK CC	FH 4614 SEP 2	WATER TREATMENT - OPERATI	09/18/2022	15.11	15.11	10/06/2022	
ALPINE BANK CC	FH 4614 SEP 2	WATER TREATMENT - OPERATI	09/18/2022	7.59	7.59	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER DIST - OPERATING	09/18/2022	17.99	17.99	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER DIST - OPERATING	09/18/2022	9.18	9.18	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER - OPERATING - FOOD	09/18/2022	43.24	43.24	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER - OPERATING - FOOD	09/18/2022	8.05	8.05	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER - OPERATING	09/18/2022	67.23	67.23	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER TREATMENT - RAW WA	09/18/2022	56.00	56.00	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER DIST - OPERATING	09/18/2022	4.59	4.59	10/06/2022	
ALPINE BANK CC	FM 3145 SEP	WATER - OPERATING	09/18/2022	6.77	6.77	10/06/2022	
ALPINE BANK CC	MLEMON 3103	WATER TREATMENT - SUPPLIE	09/18/2022	149.96	149.96	10/06/2022	
ALPINE BANK CC	MLEMON 3103	WATER TREATMENT - SUPPLIE	09/18/2022	45.99	45.99	10/06/2022	
ALPINE BANK CC	TB 3111 SEP 2	WATER TREATMENT - SMALL E	09/18/2022	1,962.00	1,962.00	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	WATER - TELEPHONE	10/01/2022	208.41	208.41	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	WATER - GAS/DIESEL	09/23/2022	224.41	224.41	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	WATER - GAS/DIESEL	09/30/2022	188.46	188.46	10/06/2022	
AT&T MOBILITY LLC	287313337970	WATER	09/20/2022	241.58	241.58	10/06/2022	
Total WATER:				53,785.63	8,342.23		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
CITY OF GRAND JUNCTION	2022-0007317	LAB TESTS - SEWER	09/27/2022	180.00	.00		
MESA COUNTY	INV22-7776	PERMIT	09/19/2022	25.00	25.00	10/06/2022	
MOUNTAIN PEAK CONTROLS	29761	SEWER TREATMENT - LAGOON	09/22/2022	260.00	.00		
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	122.84	122.84	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	122.84	.00		
U S POSTOFFICE	010.03.2022 U	TRASH	10/03/2022	50.73	50.73	10/03/2022	
J-U-B ENGINEERS	0155986	SEWER PRO SERVICES - UD SA	09/26/2022	2,158.95	.00		
COLORADO CSG II LLC	10080044	SUBSCRIBER - SEWER	10/01/2022	746.67	746.67	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	SEWER - TREATMENT - SUPPLI	09/18/2022	20.13	20.13	10/06/2022	
ALPINE BANK CC	FH 4614 SEP 2	SEWER - TREATMENT - SUPPLI	09/18/2022	26.96	26.96	10/06/2022	
ALPINE BANK CC	MLEMON 3103	SEWER - TREATMENT - SUPPLI	09/18/2022	51.95	51.95	10/06/2022	
ALPINE BANK CC	TB 3111 SEP 2	SEWER TREATMENT - PLANT E	09/18/2022	3,867.62	3,867.62	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	SEWER TREATMENT - TELEPH	10/01/2022	46.31	46.31	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	SEWER - GAS/DIESEL	09/23/2022	64.11	64.11	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	SEWER - GAS/DIESEL	09/30/2022	53.85	53.85	10/06/2022	
Total SEWER PLANT:				7,797.96	5,076.17		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	142.24	142.24	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	142.24	.00		
U S POSTOFFICE	010.03.2022 U	SEWER	10/03/2022	50.73	50.73	10/03/2022	
UTILITY NOTIFICATION	222091077	UTLIITY LOCATES - SEWER	09/30/2022	57.85	57.85	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	SEWER COLLECTION - TELEPH	10/01/2022	11.58	11.58	10/06/2022	
Total SEWER COLLECTION:				404.64	262.40		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	38.79	38.79	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	38.79	.00		
U S POSTOFFICE	010.03.2022 U	SOLID WASTE	10/03/2022	101.46	101.46	10/03/2022	
WASTE MANAGEMENT INC -	1740486-0576-	DUMPSTER SERVICE	09/29/2022	1,590.17	1,590.17	10/06/2022	
Total :				1,769.21	1,730.42		




Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BESTWAY SERVICES	223542	PARKS - VETERAN MEMORIAL	08/29/2022	355.00	355.00	10/06/2022	
GOODWIN SERVICE, INC.	T1456	TOILET CLEANING - RIVERBEN	10/01/2022	120.00	120.00	10/06/2022	
GOODWIN SERVICE, INC.	T1456	TOILET CLEANING-BIKE TREK	10/01/2022	60.00	60.00	10/06/2022	
GOODWIN SERVICE, INC.	T1456	VAULT CLEANING/ TOILET CLE	10/01/2022	300.00	300.00	10/06/2022	
GRAND RIVER ELECTRIC	22939	PARKS - VETERANS MEMORIAL	09/22/2022	4,832.07	.00		
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	484.90	484.90	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	484.90	.00		
TAYLOR FENCE COMPANY /	GG57037	PARKS - FENCE RENTAL - VETE	09/20/2022	97.20	97.20	09/29/2022	
ALPINE BANK CC	BC 3152 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	8.59	8.59	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	13.16	13.16	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	21.58	21.58	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	23.17	23.17	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	9.59	9.59	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	81.98	81.98	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	15.99	15.99	10/06/2022	
ALPINE BANK CC	BF 4622 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	41.16	41.16	10/06/2022	
ALPINE BANK CC	BR 5819 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	119.59	119.59	10/06/2022	
ALPINE BANK CC	BW 8193 SEP	PARKS - OPERATING	09/18/2022	32.35	32.35	10/06/2022	
ALPINE BANK CC	BW 8193 SEP	PARKS - OPERATING - CREDIT	09/18/2022	34.70-	34.70-	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	PARKS - VEHICLE MAINT - MUL	09/18/2022	210.30	210.30	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	PARKS - VEHICLE MAINT - MO	09/18/2022	25.88	25.88	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	PARKS - VETERAN MEMORIAL	09/18/2022	4.99	4.99	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	PARKS - VEHICLE MAINT - GOL	09/18/2022	178.90	178.90	10/06/2022	
ALPINE BANK CC	PH 8201 SEP 2	PARKS - SPRINKLERS/IRRIGATI	09/18/2022	45.98	45.98	10/06/2022	
ALPINE BANK CC	PH 8201 SEP 2	PARKS - SPRINKLERS/IRRIGATI	09/18/2022	28.70	28.70	10/06/2022	
ALPINE BANK CC	PH 8201 SEP 2	PARKS - SPRINKLERS/IRRIGATI	09/18/2022	34.98	34.98	10/06/2022	
ALPINE BANK CC	PH 8201 SEP 2	PARKS - SPRINKLERS/IRRIGATI	09/18/2022	18.76	18.76	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	PARKS - TELEPHONE	10/01/2022	39.37	39.37	10/06/2022	
RHINEHART OIL CO., LLC	IN-068750-22	PARKS - GAS/DIESEL	09/23/2022	128.23	128.23	10/06/2022	
RHINEHART OIL CO., LLC	IN-082934-22	PARKS - GAS/DIESEL	09/30/2022	107.69	107.69	10/06/2022	
PHILLIP HURT	2022.08.25 - M	PARKS TRAINING - MILEAGE R	08/25/2022	35.75	35.75	09/29/2022	
SOLSBURY HILL, LLC DBA/	S4788498.001	PARKS - IRRIGATION SUPPLIES	09/16/2022	58.04	58.04	10/06/2022	
AT&T MOBILITY LLC	287313337970	PARKS	09/20/2022	206.84	206.84	10/06/2022	
Total PARKS:				8,190.94	2,873.97		

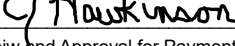
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
CITY OF GRAND JUNCTION	2022-0004700	CONTRACT FOR POOL OPERAT	10/03/2022	110,918.00	.00		
ALPINE BANK CC	BC 3152 SEP 2	POOL REPAIR	09/18/2022	23.97	23.97	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	POOL REPAIR	09/18/2022	50.77	50.77	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	POOL REPAIR	09/18/2022	57.49	57.49	10/06/2022	
ALPINE BANK CC	PH 8201 SEP 2	POOL - OPERATING	09/18/2022	25.99	25.99	10/06/2022	
Total POOL:				111,076.22	158.22		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
JOHNSTONE SUPPLY	9053274	FACILITIES - BLDG REP & MAIN	09/21/2022	74.73	74.73	10/06/2022	
PINNACOL ASSURANCE COMP	115	Workers Comp	05/11/2022	290.94	290.94	05/31/2022	
PINNACOL ASSURANCE COMP	116	Workers Comp	06/11/2022	290.94	.00		
ALPINE BANK CC	BC 3152 SEP 2	FACILITIES - 5203 - SUPPLIES	09/18/2022	68.67	68.67	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	FACILITIES - 5203 - SUPPLIES	09/18/2022	23.99	23.99	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	BLDG - REPAIR & MAINT - COM	09/18/2022	36.53	36.53	10/06/2022	
ALPINE BANK CC	BC 3152 SEP 2	FACILITIES - 5203 - SUPPLIES	09/18/2022	69.99	69.99	10/06/2022	
ALPINE BANK CC	DJ 4424 SEP 2	FACILITIES - 5203 - SUPPLIES	09/18/2022	167.71	167.71	10/06/2022	
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - MOTION AC	09/18/2022	29.98	29.98	10/06/2022	
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - SUPPLIES	09/18/2022	161.98	161.98	10/06/2022	
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - SUPPLIES	09/18/2022	22.99	22.99	10/06/2022	
ZEN COMMUNICATIONS LLC	IN12042	FACILITIES - TELEPHONE	10/01/2022	150.52	150.52	10/06/2022	
ALSCO INC	LGRA2682250	BUILDING - REP & MAINT - FLO	09/23/2022	50.80	50.80	10/06/2022	
ALSCO INC	LGRA2684833	BUILDING - REP & MAINT - FLO	09/30/2022	50.80	50.80	10/06/2022	
HONK-KEY LOCK & SAFE LLC	1759 GUNNIS	FACILITIES - KEYS	09/22/2022	197.75	197.75	09/29/2022	
Total FACILITIES:				1,688.32	1,397.38		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FCI CONSTRUCTORS, INC.	10-22-019-3	CAPITAL PROJECTS - CLINIC	09/30/2022	136,973.86	.00		
J-U-B ENGINEERS	0155986	CAPITAL PROJECTS - GYM	09/26/2022	3,532.50	.00		
STOLFUS & ASSOCIATES, INC	4000.049.01-0	CAPITAL PROJECTS - HWY 6 SI	09/22/2022	10,815.00	.00		
MOA, INC DBA/ MOA ARCHITEC	022108.00-8	CAPITAL PROJECTS - CLINIC	10/04/2022	4,894.00	.00		
Total :				156,215.36	.00		
Grand Totals:				391,442.50	51,099.42		

Finance Director:   
(Finance Department Review and Approval for Payment)

Date: October 7, 2022

Town Manager:   
(Administrative Review and Approval for Payment)

Date: October 7, 2022

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 09/24/2022-10/05/2022



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
September 27, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustee Thea Chase was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Finance Director Travis Boyd, Police Chief Jesse Stanford, and Fire Chief Charles Balke.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as amended to move the acceptance of the Audit (New Business item E) to AFTER the two published Public Hearings regarding supplemental budget appropriations.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Lavender Association of Colorado Executive Director Juliann Adams presented the Board of Trustees with the official poster from the 2022 Colorado Lavender Festival.

Mayor Pro-Tem Turner presented Police Chief Stanford and Code Compliance Officer Tom Chapman with a Proclamation for Code Compliance Month.

**TOWN MANAGER REPORT**

Community Development Director Brian Rusche gave a brief update on the the Palisade Game Plan (Comprehensive Plan Update).

Town Manager Janet Hawkinson advised the Board that, if approved, an RFQ will be published next week in search of a new water attorney for the Town of Palisade. ***The consensus of the Board is to move forward with the RFQ process to hire a new water attorney.***

Town Manager Janet Hawkinson reviewed her Town Manager's report (included in the packet) and offered to answer any questions or concerns from the Board.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**

Approval of Bills from Various Town Funds – September 8, 2022 – September 23, 2022

- **Minutes**

Minutes from the August 23, 2022, Regular Board Meeting

Minutes from the September 13, 2022, Regular Board Meeting

Trustee Carlson asked for the expenditures to be removed from the consent agenda. They were added to New Business.

**Motion #2** by Trustee Somerville, seconded by, Mayor Pro-Tem Turner to approve the consent agenda as amended.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Chase

Motion carried.

### **NEW BUSINESS**

#### **Expenditures 09/08/2022-09/23/2022**

Various members of the Board asked for clarification on items within the expenditure report.

After a lengthy discussion, the *consensus of the Board is that in the future, if the scope of a purchase is going to be different than what's approved, that staff comes back to the Board for approval OR make motions broader to allow staff to make decisions without returning to the Board.*

**Motion #3** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the expenditures from September 8, 2022, to September 23, 2022, as presented.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell

**No:**

**Absent:** Trustee Chase

Motion carried.

#### **Interviews and Appointments for the Palisade Planning Commission**

Board members interviewed the two applicants individually (Tracy Johnson and then Ed Seymour), and then held a silent vote to determine who would be appointed to the seat.

The first silent vote was a tie. Trustee Somerville recused himself from the second silent vote.

*A copy of both silent votes will be a permanent attachment to these minutes.*

**Motion #4** by Trustee Maxwell, seconded by Mayor Pro-Tem Turner, to appoint Ed Seymour to the Planning Commission to complete the term ending February 2023.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Carlson, Mayor Mikolai  
**No:**  
**Absent:** Trustee Chase

Trustee Somerville recused himself from the vote.

Motion carried.

***Resolution 2022-19 - Opting the Town of Palisade Out of the State of Colorado Family Medical Leave Insurance (FAMLI) Program***

Finance Director Travis Boyd reviewed his staff report, explaining that in November 2020, Colorado voters approved Proposition 118, which created the state-run Family Medical Leave Insurance (FAMLI) program, but that the Town of Palisade already offers paid time off for medical and family purposes that surpasses what the State offers under FAMLI.

Finance Director Boyd clarified that a local government may decline all participation in the FAMLI program by a vote of its governing body, and interested employees may still elect to participate individually.

Mayor Mikolai opened the floor to public comment. None was offered.

***Motion #5*** by Trustee Somerville, seconded by Trustee Maxwell to approve Resolution 2022-19, opting the Town of Palisade out of the State of Colorado Family Medical Leave Insurance program..

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell  
**No:**  
**Absent:** Trustee Chase

Motion carried.

***Full-Time Fire Department Staff***

Town Manager Hawkinson, Finance Director Boyd, and Fire Chief Balke spoke about the importance of hiring three full-time Fire Department staff and where the funds would be allocated from. Finance Director Boyd stated that the additional cost to the Town for the three positions would be a total of \$150,000.00. Chief Balke added that the hiring process takes about six weeks to complete.

Trustees discussed the total cost, the benefits of additional fire personnel, and future funding.

***Motion #6*** by Trustee Maxwell, seconded by Trustee Somerville to approve the addition of three full-time Fire Department personnel.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh  
**No:**  
**Absent:** Trustee Chase

Motion carried.

***Approval to purchase a Backhoe***

Finance Director Boyd explained that the Town currently owns two backhoes that are no longer safe to operate and that staff has found a few options that can be purchased and delivered in a timely manner. The option of renting a backhoe for staff use would cost more financially than purchasing the equipment.

Board members asked about alternate pieces of equipment and questioned the urgency of the purchase. Finance Director Boyd explained that the equipment proposed fits the Town's needs and that the purchase is incredibly urgent to complete due to the always present potential of emergency situations that would require a backhoe to repair.

***Motion #7*** by Mayor Pro-Tem Turner, seconded by Trustee Harbaugh to direct the Town Manager to purchase a new backhoe for an amount not to exceed \$180,000.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner

**No:**

**Absent:** Trustee Chase

Motion carried.

*Mayor Mikolai called for a 5 Minute Recess at 7:14 pm.  
The meeting was called back to order at 7:22 pm.*

**PUBLIC HEARING I**

**Resolution 2022-21 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Tourism Fund**

Mayor Mikolai opened the public hearing at 7:22 pm.

Finance Director Boyd reviewed his staff report explaining that in 2021, the Tourism Advisory Board (TAB) had the opportunity to receive grant funding by cooperating with the City of Fruita and that the grant required a match of funds that were not initially budgeted.

Finance Director Boyd went on to explain that in 2021, the Board of Trustees approved the use of \$205,495 from the Solid Waste Fund to support trash collection operations. This was the first year of a new contract with Waste Management, and the change in the contract costs were not fully budgeted in the initial budget, and that the Board is being asked to officially amend the 2021 Tourism Fund expenditure budget to \$65,532 from \$43,400 and the revenue budget to \$73,048 from \$50,000.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment.



*Trustee Maxwell* asked for clarification on what the grants for TAB were utilized for. Finance Director Boyd and Mayor Pro-Tem Turner responded that the funds were for book-end advertising with the City of Fruita

***Motion #8*** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolution 2022-21 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Tourism Fund.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

No:

Absent: Trustee Chase

Motion carried.

Mayor Mikolai closed the public hearing at 7:26 pm.

## **PUBLIC HEARING II**

### **Resolution 2022-22 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Solid Waste Fund**

Mayor Mikolai opened the public hearing at 7:26 pm.

Finance Director Boyd went on to explain that in 2021, the Board of Trustees approved the use of \$205,495 from the Solid Waste Fund to support trash collection operations. This was the first year of a new contract with Waste Management, and the change in the contract costs were not fully budgeted in the initial budget, and that the Board is being asked to officially amend the 2021 Solid Waste Fund expenditure budget to \$237,526 from \$205,495 and the revenue budget to 237,526 from \$220,000.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment.

*Trustee Maxwell and Trustee Carlson* asked for clarification on the costs, funds, and why the supplemental appropriation was being requested at this time instead of in 2021.

Finance Director Boyd answered the clarification questions and stated that the supplemental appropriations are being requested at the same time as the Audit so that the Board can review all appropriations once instead of multiple times throughout the year.

***Motion #9*** by Trustee Somerville, seconded by Mayor Pro-Tem, to approve Resolution 2022-22 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Solid Waste Fund.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

No:

Absent: Trustee Chase

Motion carried.

Mayor Mikolai closed the public hearing at 7:34 pm.

***Resolution 2022-20 Accepting the 2021 Audit***

Finance Director Boyd reviewed his report and then introduced Lisa Hemann with Chadwick, Steinkirchner, Davis, and Company, P.C.

Board members had a brief discussion about not receiving the Audit for review before this meeting and agreed that a special meeting needed to be held for the Audit acceptance in order to have time for review.

***Motion #10*** by Trustee Maxwell, seconded by Trustee Carlson to table Resolution 2022-20 Accepting the 2021 Audit until Thursday, September 29, 2022, at 6:00 pm.

A roll call vote was requested.

**Yes:** Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

**No:**

**Absent:** Trustee Chase

Motion carried.

**PUBLIC COMMENT**

None was offered.

**OPEN DISCUSSION**

After Board members discussed various matters, the following direction was given to staff via consensus of the Board:

- Trustee Maxwell will attend the next Palisade High School Parent Advisory Committee and present the idea of a Youth Council
- Schedule a broadband presentation in October with Cory from Region 10
- Do away with Proclamations, and schedule an employee appreciation dinner toward the end of the year

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

***Motion #11*** by Trustee Somerville, seconded by Trustee Turner to adjourn the meeting at 8:13 pm.

A voice vote was requested.

Motion carried unanimously.

X

---

Greg Mikolai  
Mayor

X

---

Keli Frasier  
Town Clerk



# Board of Trustees Regular Meeting September 27, 2022

## Planning Commission Appointment Tally Sheet

(Individual Board Member Votes Will Be Attached to This Sheet as a Permanent Attachment to the 09/27/2022 Minutes)

### Vote 1

	<u>Johnson, Tracy</u>	<u>Seymour, Ed</u>
<u>Mayor Greg Mikolai</u>		X
<u>Mayor Pro-Tem Ellen Turner</u>	X	<del>X</del>
<u>Trustee Thea Chase</u>		
<u>Trustee Bill Carlson</u>		X
<u>Trustee Jamie Somerville</u>	X	
<u>Trustee Nicole Maxwell</u>		X
<u>Trustee Stan Harbaugh</u>	X	
<u>Total:</u>	3	3

### Vote 2

	<u>Johnson, Tracy</u>	<u>Seymour, Ed</u>
<u>Mayor Greg Mikolai</u>		X
<u>Mayor Pro-Tem Ellen Turner</u>	X	
<u>Trustee Thea Chase</u>		
<u>Trustee Bill Carlson</u>		X
<u>Trustee Jamie Somerville</u>		
<u>Trustee Nicole Maxwell</u>		X
<u>Trustee Stan Harbaugh</u>	X	
<u>Total:</u>	2	3

*Requested*

Votes Counted and Verified By:

*Keli Frasier*  
Keli Frasier, Town Clerk

## Trustee Jamie Somerville

Planning Commission Appointment

09/27/2022

Vote for One

1

Johnson, Tracy

Seymour, Ed

Vote # 1

## Trustee Nicole Maxwell

Planning Commission Appointment

09/27/2022

Vote for One

<del>X</del>

Johnson, Tracy

Seymour, Ed

Vote # 1

## Trustee Stan Harbaugh

Planning Commission Appointment

09/27/2022

Vote for One

<del>X</del>

Johnson, Tracy

Seymour, Ed

Vote # 1

## Trustee Bill Carlson

Planning Commission Appointment

09/27/2022

Vote for One

X

Johnson, Tracy

Seymour, Ed

Vote # 1

## Mayor Pro-Tem Ellen Turner

Planning Commission Appointment

09/27/2022

Vote for One

X

Johnson, Tracy

Seymour, Ed

Vote # 1

## Mayor Greg Mikolai

Planning Commission Appointment

09/27/2022

Vote for One

<del>X</del>

Johnson, Tracy

Seymour, Ed

Vote # 1

**Trustee Stan Harbaugh**  
Planning Commission Appointment  
09/27/2022  
Vote for One

☒ Johnson, Tracy  
☐ Seymour, Ed

Vote #2

**Trustee Nicole Maxwell**  
Planning Commission Appointment  
09/27/2022  
Vote for One

☐ Johnson, Tracy  
☒ Seymour, Ed

Vote #2

**Mayor Pro-Tem Ellen Turner**  
Planning Commission Appointment  
09/27/2022  
Vote for One

☒ Johnson, Tracy  
☐ Seymour, Ed

Vote #2

**Trustee Bill Carlson**  
Planning Commission Appointment  
09/27/2022  
Vote for One

☐ Johnson, Tracy  
☒ Seymour, Ed

Vote #2

**Mayor Greg Mikolai**  
Planning Commission Appointment  
09/27/2022  
Vote for One

☐ Johnson, Tracy  
☒ Seymour, Ed

Vote #2



**MINUTES OF THE SPECIAL MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
September 29, 2022**

The special meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustees Thea Chase, Bill Carlson, and Nicole Maxwell were absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Finance Director Travis Boyd.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**UNFINISHED BUSINESS**

***Resolution 2022-20 Accepting the 2021 Audit***

Finance Director Travis Boyd explained that the audit is conducted by Chadwick, Steinkirchner, Davis, and Company, P.C., who are independent contractors hired by the Board to investigate whether the financial statements fairly represent the Town's economic position. Finance Director Boyd then introduced Lisa Hemann as the lead auditor with Chadwick, Steinkirchner, Davis and Company.

Ms. Hemann gave a brief presentation on the audit and the auditor's findings for the 2021 fiscal year.

*Trustees* asked for clarification on various items and commended Town Manager Hawkinson and Finance Director Boyd for doing a great job.

*Motion #2* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolution 2022-20 accepting the 2021 audit.

A roll call vote was requested.

**Yes:** Trustee Somerville, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Turner

**No:**

**Absent:** Trustee Chase, Trustee Carlson, Trustee Maxwell

Motion carried.

**ADJOURNMENT**

*Motion #3* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 6:14 pm.

A voice vote was requested.

Motion carried unanimously.

X

---

Greg Mikolai  
Mayor

X

---

Keli Frasier  
Town Clerk



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **October 11, 2022**

**Presented By:**           **Jesse Stanford, Interim Chief of Police**

**Department:**           **Police Department**

---

**SUBJECT:**   Intergovernmental Agreement (IGA) With Mesa County Animal Services

**SUMMARY:** This agreement is a general housekeeping item that the Board approves each year. No changes have been made to the agreement from previous years.

**BOARD DIRECTION:**   Direct the Town Manager to enter into an IGA with Mesa County Animal Services for the year 2023.



AGREEMENT  
REGARDING THE PROVISION OF ANIMAL SERVICES TO  
THE TOWN OF PALISADE  
2023

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Mesa County, Colorado, a political subdivision of the State of Colorado (the "County"), on behalf of the Mesa County Animal Services, and the Town of Palisade (the "Town").

WHEREAS, the Town has its own animal control program and does its own enforcement of its animal control ordinance, but does not have sufficient impoundment facilities to house animals for other than a short time, nor a disposal facility; and

WHEREAS, Mesa County operates an animal control center, the Mesa County Animal Services Facility, suitable to house those animals collected in the Town of Palisade under its animal control program and to dispose of those animals, if necessary; and

WHEREAS, both parties desire to cooperate in animal control programs and coordinate services to affect mutual savings.

NOW THEREFORE, in consideration of the mutual covenants, conditions and promised contained herein, the parties hereto hereby agree as follows:

1. Term. This Agreement shall be in effect from January 1, 2023 through December 31, 2023 unless earlier terminated under the provisions of paragraph 12 herein.
2. Definitions.
  - a. Official Representative: an individual designated by the Town to address and handle animal control issues within the Town.
  - b. Hold Time: a stray animal shall be held 5 days as stated in the Dept. of Agriculture Pet Animal Care and Facility Act (PACFA).
  - c. Impoundment: completion of intake process and data entry of animal into the Mesa County Animal Services data base.
3. Scope of Services. The County agrees to provide the Town the following services:
  - a. Upon receiving prior approval from the Mesa County Animal Services Facility staff, an official representative of the Town may deliver animals to the Mesa County Animal Services Facility. Or, upon the request of an official representative of the Town of Palisade

(Peace Officer or Code Compliance Officer), the Mesa County Animal Services Facility may dispatch a Mesa County Animal Control Officer to pick up animals at any temporary location within the Town of Palisade. If a request for services, as outlined in section "4. Cost of Services", is made and a Mesa County Animal Services Officer is dispatched, fees for costs incurred will be billed even if the call is subsequently cancelled by the Town of Palisade.

The above service will be provided seven days per week; Monday through Friday between the hours of 8:00 A.M. and 8:00 P.M. excluding holidays, and Saturdays and Sundays between the hours of 8:00 A.M. And 4:00 P.M. excluding holidays. Calls placed outside of these service times by agents of the Town to Animal Services for consultation will be billed a \$20 per call consultation fee even if no services are ultimately requested. If additional services are requested beyond the consultation, those services will likewise be billed to the Town (according to the pre-set fee schedule as provided herein in section "4. Cost for Services").

- b. When an animal is transported to the Mesa County Animal Services Facility from within the town limits of Palisade, with approval from within the Town, the Mesa County Animal Services Facility will provide for boarding and disposal under the terms dictated by Mesa County Resolution MCM 2013-023, as amended or may be amended, and this Agreement.
- c. Stray animals brought to the Mesa County Animal Services Facility from the Town of Palisade without prior approval will not be accepted. Reasonable efforts will be made by the Mesa County Animal Services Facilities to gain approval or disapproval from a Town of Palisade representative regarding such stray animals.
- d. Owned animals brought to the Mesa County Animal Services Facility by the owner of the animal, who shall be a resident of the Town, will be accepted if the owner is willing to pay the impound fee or if prior approval is received from the Town to accept the animal without collecting the impound fee. Impound fees collected from the owner will be credited to the Town of Palisade's account. Information on owners who do not reclaim their animal will be forwarded to the Town of Palisade. Upon investigation if it is determined that the owner resides outside of the Town of Palisade Town limits, the Town of Palisade will not be charged impound fees.

- d. Mesa County Animal Services staff will provide the Town with any information regarding ownership that is available. In turn, the Town of Palisade will inform Mesa County Animal Services staff of any information pertinent to the adoptability or appropriate placement of any owner release or stray animal that is brought to the Mesa County Animal Services Facility.
4. Cost for Services. The charges for services provided by Mesa County Animal Services under this Agreement are as follows:
- a. \$35.00 for each animal impounded at the Mesa County Animal Services Facility by or for the Town of Palisade, plus charges noted below, as applicable.
  - b. \$8.00 per day room & board
  - c. \$12.00 per day quarantine and animal being held for Dangerous Dog charges
  - d. \$40.00 for each trip Mesa County Animal Services staff makes to any location within the Town limits made at the request of the official representative for the Town of Palisade.
  - e. \$80.00 for each animal prepared, packaged and shipped to the State Department of Health for rabies examination. This fee includes the \$65.00 fee charged to Mesa County Animal Services by the State Department of Health for testing services.
  - f. The cost of veterinary care necessary to provide relief from pain or suffering for an animal being held on behalf of the Town .
5. Owner/Caretaker Notification. The Town is responsible for providing owner/caretaker notification in order to comply with all applicable laws and ordinances. Neither the County nor the staff of Mesa County Animal Services shall be responsible for any failure to provide or inadequate owner/caretaker notification.
6. Legal Hold Time of Animal. The Town is responsible for notifying staff of the Mesa County Animal Services Facility when to cease holding an animal. The Town shall ensure that the animal is held in accordance with all applicable laws and ordinances. Neither the County nor staff of Mesa County Animal Services shall be responsible for any act or consequence as a result of violation of the legal hold time.

In cases where animals are released directly to Mesa County Animal Services staff by the owner, the release signed by the owner will serve as a cease to hold.

7. Release of Animals. Mesa County Animal Services staff will match the animals with properly identified owners and assist owners in reclaiming their animals. Mesa County Animal Service staff will release the animal to the owner and advise the owner that owner information will be forwarded to the Town of Palisade Police Department. If the owner of the animal elects to pay the required fees to reclaim the animal, Mesa County Animal Services staff will collect the fees and credit those fees to the Town's account. Owner (if known) who fails to reclaim their animal will be forwarded to the Town of Palisade for follow up by that municipality.
8. No Patrol or Enforcement. Mesa County Animal Services staff will not patrol in or enforce laws, or otherwise be involved in the impoundment of animals within the city limits of the Town. However, upon request and based on Mesa County Animal Services officer availability, Mesa County Animal Services may assist the Town with animals which are an imminent threat to public safety.
9. Invoicing. Mesa County will provide the Town with an accurate record of each animal impounded during the previous period, to be determined by volume. This record will include the animal's disposition. Included with these records will be an invoice detailing the dollar amount due Mesa County for services rendered. The Town shall pay each invoice within 30 days of receipt.
10. Ordinance. The Town certifies that it has an ordinance in effect requiring that current Mesa County dog licenses be worn by any dog, over 4 months of age, harbored within the Town of Palisade city limits.
11. Liability.

To the extent permitted by law, the Town agrees to indemnify and hold harmless Mesa County, its officials, officers, employees and agents from any and all damages, claims, actions and liabilities, including attorney's fees which may be claimed or asserted against Mesa County for acts or omissions by the Town which result from, or arise out of, the performance of this Agreement.

Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to either party, its officials, officers, employees, and agents, or any other person acting on behalf of either party and, in particular, governmental immunity afforded or available pursuant to the Colorado Governmental Immunity Act, Title 24, Article 10, Part 1, of the Colorado

Revised Statutes. This section shall survive termination of this Agreement.

12. Termination. Either party shall have the right to terminate this agreement with or without cause at any time by giving the other party thirty (30) days' prior written notice of termination. Upon termination, the County shall be entitled to compensation for services performed prior to such termination, and both parties shall thereafter be relieved of any and all duties and obligations under this agreement.

Obligations of the parties are contingent upon the availability of appropriated funds for the purpose set forth in this Agreement.

13. General Provisions.

- a. Notices. All notices, requests, consents, approvals, written instructions, reports, or other communication between the parties herein and under this Agreement shall be in writing and shall be deemed to have been given or served if delivered or mailed by certified mail, postage prepaid, or hand delivered to the parties as follows:

Town of Palisade: Chief of Police/Palisade Police Department  
175 East Third Street  
Palisade, Colorado 81526  
Tel: 970-464-5601

Mesa County: Doug Frye  
971-A Coffman Road  
Whitewater, CO 81527  
Tel: 970-255-5003

Either party may change the address to which notices, requests, consents, approvals, written instructions, reports, or other communications are to be given by a notice of change of address given in the manner set forth in this paragraph a.

- b. This Agreement does not and shall not be deemed to confer upon or grant to any third party any right to claim damages or to bring any lawsuit, action, or other proceedings against either of the parties herein because of any breach hereof or because of any terms, covenants, agreements, or conditions contained herein.
- c. No modification or waiver of this Agreement or any covenant,

condition, or provision herein contained shall be valid unless in writing and duly executed by the parties to this Agreement.

- d. This written Agreement embodies the whole agreement between the parties hereto and there are no inducements, promises, terms, conditions, or obligations made or entered into either by the County or the Town other than those contained herein.
- e. This Agreement shall be binding upon the respective parties hereto, their successors or assigns and may not be assigned by anyone without the prior written consent of the other respective party hereto.
- f. All agreements and covenants herein are severable, and in the event that any of them shall be held invalid by a court of competent jurisdiction, this Agreement shall be interpreted as if such invalid Agreement or covenant were not contained herein.
- g. Both parties herein represent that is possesses the legal ability to enter into this Agreement. In the event that a court of competent jurisdiction determines that either of the parties hereto did not possess the legal ability to enter into this Agreement, this Agreement shall be considered null and void as of the date of such court determination.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

THE COUNTY OF MESA, COLORADO

ATTEST

BY: \_\_\_\_\_  
Cody Davis, Chair  
Mesa County Commissioners

BY: \_\_\_\_\_  
Clerk to the Board

THE TOWN OF PALISADE, COLORADO

ATTEST

BY: \_\_\_\_\_

BY: \_\_\_\_\_  
Town Clerk



## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:**      October 11, 2022

**Presented By:**      Travis Boyd, Finance Director

**Department:**      Finance

**Re:**                      Draft 2023 Town of Palisade Budget

---

**SUBJECT:**  
Draft 2023 Town of Palisade Budget

**SUMMARY:**  
Per Colorado Revised Statute 29-1-105, staff will present a draft 2023 budget to the Board of Trustees. The final budget will be presented at a Public Hearing of the Board of Trustees no later than December 31, 2022 (CRS 29-1-108).

**BOARD DIRECTION:** Motion to set the Public Hearing to adopt the 2023 Town of Palisade Budget for Tuesday, November 15, 2022.



## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:**      **October 11, 2022**

**Presented By:**      **Janet Hawkinson, Town Administrator**  
**Brian Rusche, Community Development Director**

**Re:**                      **Energy and Mineral Impact Assistance Fund (EIAF) Grant Request AMENDED**

---

**SUBJECT:**      Amending the Grant Application for the Troyer Lift Station Replacement due to rising construction costs

#### **SUMMARY:**

On August 23, 2022, the Board of Trustees approved Resolution 2022-15 in support of a Department of Local Affairs (DOLA) Grant application from the Energy and Mineral Impact Assistance Fund (EIAF) for the replacement of the Troyer Avenue Lift Station.

This lift station is the oldest in the system with outdated electric controls for the pumps, a visual alarm system with no call out to staff or audible alarm for notification. A Sanitary Sewer Overflow (SSO) at this location would be directed to the Colorado River in less than five minutes.

Per the Resolution, the request to DOLA was a Tier I request of \$150,000, with a required 50/50 cash match that would come from the Sewer Enterprise Fund and/or General Fund.

The Town Engineer provided an estimate of this project, as required by the grant application, totaling \$346,645. This estimate includes engineering design, which was not included in the original request.

Staff have met with the DOLA Regional Manager, who is supportive of the request. However, it is necessary to amend the BOT Resolution of support to account for the increased budget estimate. The revised request would therefore be \$173,322.50 from DOLA, with a match of \$173,322.50 from the Town.

This Resolution would replace the previous version.



**BOARD DIRECTION:** Motion to Approve Resolution 2022-23.

**ATTACHMENTS**

Engineers Estimate of Probable Construction Cost

Troyer Lift Station					
OPCC 08/31/2022					
Engineers Estimate of Probable Construction Cost					
Item	Description	Quantity	Unit	Unit Price	Total
1	S&L Vacuum Primed 4B2B Pump Station (EV 1000)	1	LS	\$ 99,613	\$ 99,613
2	Wet Well Mounted S&L Pump Station Installation	1	LS	\$ 60,000	\$ 60,000
3	Electrical and SCADA	1	LS	\$ 15,000	\$ 15,000
4	Site Improvements - Security Fencing and Grading	1	LS	\$ 5,000	\$ 5,000
5	6" SDR 35 PVC Pipe (installed)	550	LF	\$ 150	\$ 82,500
Subtotal					\$ 262,113
Construction/Materials contingency 15%					\$ 39,317
Construction/Materials Subtotal					\$ 301,430
Engineering Design and Coordination with CDPHE					
(15%) of Construction/Materials Estimate					\$ 45,215
Project Total					\$ 346,645

**TOWN OF PALISADE, COLORADO**  
**RESOLUTION NO. 2022-23**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO SUPPORTING THE GRANT APPLICATION FOR AN ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM GRANT FROM THE DEPARTMENT OF LOCAL AFFAIRS

WHEREAS, the Town of Palisade is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Department of Local Affairs; and

WHEREAS, the Town of Palisade has requested \$173,322.50, to be matched with \$173,322.50 from the Town of Palisade, for a Tier 1 Energy and Mineral Impact Assistance Program (EIAF) Grant 1271 (the “Grant”) in order to replace the Troyer Lift Station (the “Project”); and

WHEREAS, the Board of Trustees of the Town of Palisade supports the Grant application for the Project, and if the Grant is awarded, the Town of Palisade supports the completion of the Project.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO THAT:**

- Section 1: The Board of Trustees of the Town of Palisade strongly supports the Grant application and has appropriated matching funds for a grant with the Department of Local Affairs.
- Section 2: If the Grant is awarded, the Board of Trustees of the Town of Palisade strongly supports the completion of the Project.
- Section 3: The Board of Trustees of the Town of Palisade authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.
- Section 4: If the Grant is awarded, the Board of Trustees hereby authorizes the Mayor to sign the Grant agreement with the Department of Local Affairs.
- Section 5: This Resolution to be in full force and effect from and after its passage and approval

**RESOLVED, APPROVED, and ADOPTED this 11<sup>th</sup> day of October, 2022.**

(Seal) TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk



Troyer Lift Station with Drainage in background



Control Panel