



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 W 7<sup>th</sup> Street (Palisade Civic Center)**

**September 12, 2023**

**6:00 pm Work Session**

**7:00 pm Regular Meeting**

**A live stream of the meeting may be viewed at:**

<https://us06web.zoom.us/j/3320075780>

**I. WORK SESSION BEGINS AT 6:00 pm – 6:45 pm**

**A. Gurneys for Fire Department**

**B. Wildfire Program 2024 Budget Item**

**C. 2024 Budget Projects Discussion:**

1. Sidewalks/Critical Pathways/ADA crossings - \$300,000 for Budget
2. Community Planning Budget 2024 for: Peach Bowl Park Improvements – Other Recreation Parks in Town, Bike Park, Skate Park, Basketball, Chipping Green, Swimming Pool – Need Community In-Put & Plans - \$35,000
3. Veterans Stage – CIRSA has documented hazard – not ADA compliant – Budget to replace with stage and new ramp - \$500,000

**II. REGULAR MEETING CALLED TO ORDER AT 7:00 pm**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. AGENDA ADOPTION**

**VI. ANNOUNCEMENTS**

**A. PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.

**B. GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7<sup>th</sup> Street):**

1. **Tourism Advisory Board** – Thursday, September 21, 2023, at 11:00 am
2. **Board of Trustees** - Tuesday, September 26, 2023, at 6:00 pm

**VII. TOWN MANAGER REPORT**

**VIII. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – August 17, 2023 –September 7, 2023

**B. Minutes**

- Minutes from August 22, 2023, Regular Board of Trustees Meeting

**C. Internal Governmental Agreement (IGA) with Mesa County Animal Control****IX. NEW BUSINESS****A. Purchase Electronic Gurneys for the Palisade Fire Department**

*The Board of Trustees for the Town of Palisade will consider directing the Town Manager to purchase two electronic gurneys for the Fire Department.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:  
*Approve, deny, or table (until September 26, 2023) directing the Town Manager to purchase two electronic gurneys for the Fire Department.*

**B. Tourism Advisory Board Grant Application**

*The Board of Trustees for the Town of Palisade will consider supporting a grant application to be submitted by the Palisade Tourism Advisory Board (TAB) in partnership with the Palisade Chamber of Commerce for a Colorado Office of Economic Development and International Trade (OEDIT) Destination Tourism Marketing grant.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:  
*Approve, deny, or table (until September 26, 2023) supporting TAB applying for an OEDIT grant in partnership with the Palisade Chamber of Commerce for a destination tourism marketing grant.*

**X. PUBLIC COMMENT**

***All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address.** Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.*

**XI. COMMITTEE REPORTS****XII. ADJOURNMENT**

**Current Project List & Dates:**

Waste-Water Consolidation to Clifton \$24 million

- Project has officially started with kick-off meeting August 30
- Working with local bank on construction loan documents for \$24 million
- Meetings with businesses affected by rate increase – October 2024
- Board of Trustees Resolution for rate change October 2024
- Engineering Design estimate 1.5 years – 9.2023 – 3.2025
- Easement acquisitions estimate 1.5 years - 9-2023 – 3.2025
- Winter Construction (canal drained) – Fall 2025 – Fall 2026
- Abandonment of existing lagoons – 1 year – Summer 2026 – 2027

DOLA Grant – Engineering Waste-Water Consolidation \$1 million

- Submitted Grant Request of \$1 million for engineering on water-consolidation project
- Grant submittal selected to present to Energy Impact Advisory Committee on October 25 – in Avon – Mayor, Manager & Engineer presenters

Roundabout Highway 6 – CDOT CDOT

- 30% designed – moving forward with final design – complete Fall 2024
- Estimated construction start - 1<sup>st</sup> quarter 2025

TAP Grant Sidewalks – 80% Grant – 20% Town \$1 million

- Project changed with roundabout and multi-use paths with this project
- TAP grant sidewalks now from Cresthaven to High School
- 100% designed & CDOT approved
- Land acquisition has started – need 3 property purchases – estimate 6 months
- Land acquisition estimated cost: \$81,550 CDOT grant covers, any cost over this amount Town covers, possible 20%
- Construction bids 2<sup>nd</sup> quarter 2024

Multi-Modal Sidewalk Grant Award for Elberta – 1<sup>st</sup> Street to Wine Cty Rd. \$2million

- Town awarded \$2 million in grant funds from CDOT for multi-modal path
- Town match 20% at \$200,000
- Includes 2 bridges over canal
- RFQ for Design Engineering submitted to CDOT for approval
- Advertise RFQ Design/Engineering - October – November 2023
- CDOT approvals of Design – October 2024
- Construction January – May 2025

Clinic \$5 million

- Project Construction Complete with storm drain landscaping October
- Final billing after storm drain
- Project 100% grant funded at \$5 million

Fiber 50% DOLA Grant - 50% Town \$450,000

- CNL room 85% complete
- Middle Mile fiber 75% complete
- Last mile fiber through town 70% complete
- Fiber to town facilities 70% complete
- CDOT permit to connect to I-70 complete
- Estimate light up fiber November

### Renovation Historic Gym

- Punch list being completed
- Landscaping scheduled for 9.25.2023
- Grand Opening scheduled Tuesday, 6:00 pm October 24 before Board meeting

### Troyer Sewer Lift Station

- DOLA grant 80% - Town 20% - total \$346,645.00
- Engineering Complete – Pump Purchased
- Construction November 2023 – February 2024

### Hydraulic Model Study

- DOLA grant \$20,000 - Town \$30,000 Total \$50,000
- Project started – gathering data
- Estimated completion 1<sup>st</sup> quarter 2024

### Land Use Code Update

- DOLA grant \$20,000 - Town \$20,000 Total \$40,000
- Scheduled to begin November 2023
- Completion 3<sup>rd</sup> quarter 2024

### Veterans Memorial Park Playground

- Construction to begin fall 2023



## **PALISADE BOARD OF TRUSTEES Staff Report**

**Meeting Date:** September 12, 2023  
**Department:** Fire Department  
**Department Director:** Charles K. Balke, Fire Chief

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### Comments from the Fire Chief

We are over halfway through 2023 and have had a busy year with organizational changes and improvements. While we continue to struggle with consistency in staffing, I am grateful to our dedicated members. They have worked hard to help make the Palisade Fire Department a more desirable place to work and improved our reputation within the community. I am thankful to both the Town of Palisade Board of Trustees and the Palisade Rural Fire Protection Board of Directors for their ongoing support of the organization and their willingness to invest in the future of the organization.

### Administrative Update

- Continuing to work on 2024 Budget Proposal with an emphasis on hiring three additional full-time employees and implementing a season wildfire program.
- Working on data collection and cost projections for potential mill levy increase for the Palisade Rural Fire Protection District.
- Attending weekly Fire Restriction Conference Calls – With current conditions do not foresee going back into fire restrictions,
- Multiple Planning Meetings for Wine Festival
- Participated in Colorado State IMT Position Task Book Reviews
- Discussions with Town Administrator concerning ongoing lawsuit from 2019 concerning an ambulance sliding into another vehicle during inclement weather.
- Hosted the Mesa County Fire Chief’s Meeting
- Attended the Colorado Department of Public Health’s Ambulance Licensing Task Force meeting

### Personnel Update

- Lieutenant Trevor Nieslanik successfully passed his National Registry Paramedic Testing and is currently working to get on Mesa County EMS Protocol
- Ongoing recruitment for part-time personnel

### Apparatus/Equipment Update

- Ladder Testing was conducted on 8/12/23 with all passing.
- In-house Preventative Maintenance performed on Brush 41

## Training Update

- I serve as the Chair for the Colorado Firefighters Academy. This will be the 35<sup>th</sup> year for this training event. CFFA is scheduled for September 28<sup>th</sup> through October 1<sup>st</sup> in Ignacio Colorado.
- Live Fire Testing/Training for our personnel and firefighters from East Orchard Mesa FD
- SCBA in-service training has begun.



## Miscellaneous

- Grants submitted to Mesa County Federal Mineral Lease District for extrication and stabilization equipment. Board awards October 18<sup>th</sup>.
- Grant submitted to the Colorado Division of Fire Prevention and Control for eight sets of turnout gear and wildland PPE. Grant reviews take place in late September with notifications in October.
- Our annual department picnic was held at Peach Bowl Park on the 26<sup>th</sup>. This is a great time to come together as a family and to continue building a strong bond.
- The Palisade Fire Department brought home the trophy this year for the Guns & Hoses Tug-A-War.



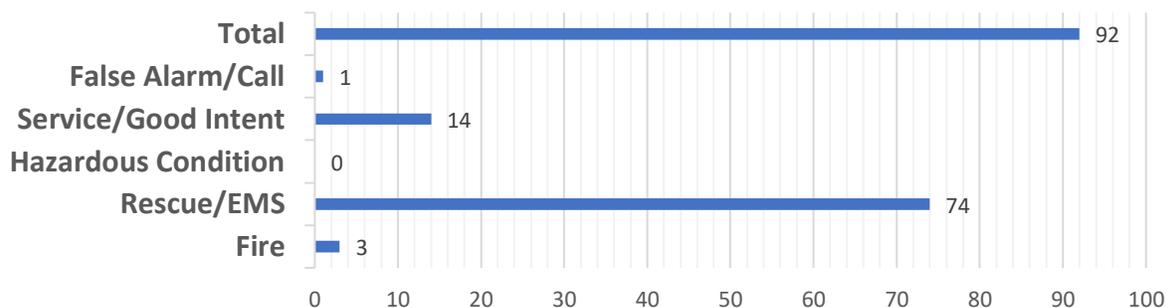
## Operations

For the month of August 2023, the Palisade Fire Department responded to 92 calls. This is an increase of 6 calls compared to this time last year. For the 2023 year to date we received 731 calls for service which is a decrease of 6 from 2022.

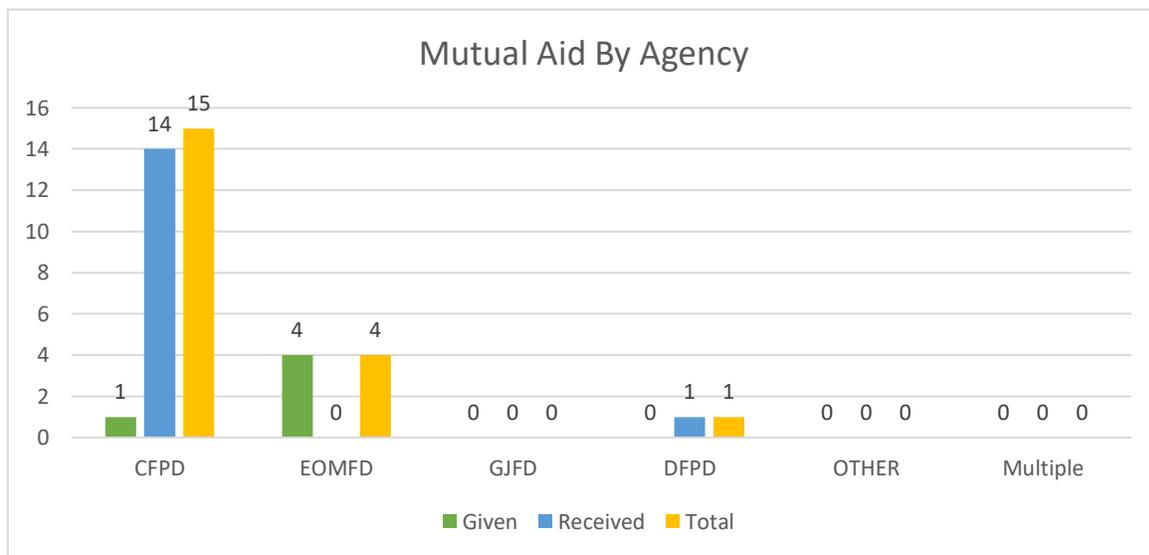
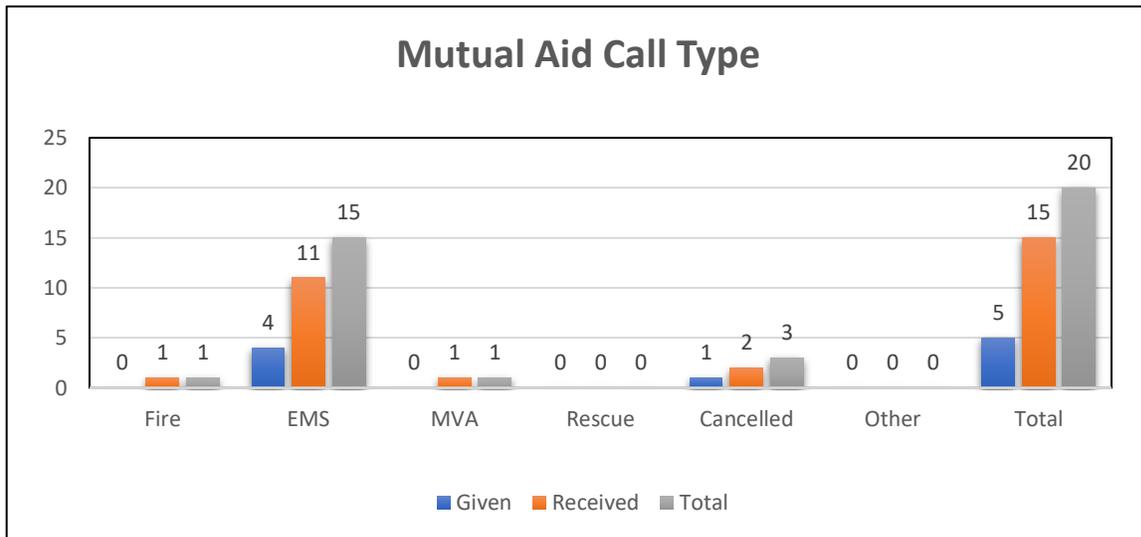
### Call Breakdown

Call Area	EMS	FIRE	MVA	TOTAL BY AREA
Town	54	5	1	60
Rural District	11	4	3	18
East Orchard Mesa	6	1	0	7
I70/Hwy 65	1	2	0	3
Other	3	1	0	4
<b>TOTAL BY CALL TYPE</b>	<b>75</b>	<b>13</b>	<b>4</b>	<b>92</b>

### Incident By Type



## Mutual Aid





## PALISADE BOARD OF TRUSTEES Staff Report

**Meeting Date:** September 12, 2023

**Department:** Police Department

**Department Director:** Jesse James Stanford, Chief of Police

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### **Stats for August 2023:**

- The month of June had 327 Calls for Service (CFS). To date, we have 2361 CFS. August usually marks the start of the slowdown for the Palisade Police Department, and this month was no different. We scheduled and planned for Peach Fest and managed the needs of the Town.

### **Grand Junction Communication Call Summary:**

*Not available this month.*

### **Reports and Summons:**

Case Reports 29

Supplement Reports 15

Arrest Reports 10

- Multiple warrant arrests
- Two DUI arrests
- Two drug violations

### **Traffic:**

15 traffic citations were issued this month.

**Total Calls for Service year to date: 2361**

### **Palisade Code Compliance Statistics Report: August 2023**

Open Issues before August: 13

August Issues:

- |                            |                                    |
|----------------------------|------------------------------------|
| • LDC Sec. 10.10 C-3, E    | Unauthorized & Prohibited signs: 4 |
| • PMC Sec. 7-4             | Public Nuisance: 11                |
| • PMC Sec. 7-92            | Cut & Removed weeds: 3             |
| • PMC Sec. 8-2, MTC 114(1) | Trees blocking Traffic View: 1     |
| • PMC Sec. 8-4 (v) 2h      | Travel Trailer on street: 1        |
| • PMC Sec. 8-42(2), 8-44   | Abandoned Vehicle: 12              |
| • PMC Sec. 8-42(3), 8-44   | Abandoned, Towed Vehicle: 2        |
| • PMC Sec. 8-43(1), 8-46   | Junked Vehicle on Street: 1        |
| • PMC Sec. 8-62(5)         | Illegally Parked, Towed vehicle: 1 |

- PMC Sec. 11-44
- Other-Code Comp. Referral
- Other-Neighbor Dispute

Low Trees over Sidewalk: 2  
no issue: 1  
1

Total August Issues: 40

Closed issues in August: 31

Open issues at the end of August: 9

Issues Year to Date: 240

One of the Weed Violations above was a check of the Town, which involved 26 properties.

### **Training:**

- We had two officers attend NASRO Basic, the basic SRO course that is now state-mandated for all SRO officers. 40 hours
- Officer Schimek attended a Homicide training course, which is a 40-hour in-depth investigative course.
- All officers attended Chief Stanford's presentation on what he learned during the National Command Course.

### **Investigations:**

- Multiple cases are still being worked on, including abuse, fraud, assaults, etc. These cases are complex and require multiple warrants and the production of records to investigate.

### **Significant Events:**

- The Peach Festival occurred, and the team was able to utilize the power bikes and the police side by side to offer better services throughout the event.

### **Message from Chief Jesse James Stanford:**

I appreciate all the hard work of police staff, directors, volunteers, and all Town employees. To safely run events it takes a team effort from so many people, and I personally thank all those people for their dedication to the Town. We continue to work on our police service through staff development and partnership with the community we serve.



## PALISADE BOARD OF TRUSTEES

**Meeting Date:** September 12, 2023

**Re:** Consent Agenda

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The Consent Agenda has been attached as a separate document for ease of reading.

Included in the consent agenda are:

- A. **Expenditures**
  - Approval of Bills from Various Town Funds – August 17, 2023 – September 7, 2023
- B. **Minutes**
  - Minutes from August 22, 2023, Regular Board of Trustees Meeting
- C. **Internal Governmental Agreement (IGA) with Mesa County Animal Control**



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** September 12, 2023  
**Presented By:** Charles K. Balke, Fire Chief  
**Department:** Fire Department  
**Re:** Powerload Gurneys

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**SUBJECT:**

Purchase of two powerload gurney systems. One for each of the ambulances

**SUMMARY:**

Our gurneys have reached their point where they are beyond their return on investment. Due to their age, we can no longer get them serviced by a qualified technician creating liability issues. Our current gurney system requires personnel to lift and hold the gurney until the legs fully retract. This means a firefighter and/or two are forced to hold the weight of the gurney and the patient for an extended period.

A powerload gurney is a cot fastener system designed to help boost safety for patients and EMS providers by supporting the cot throughout loading and unloading. The reduction in spinal load helps prevent cumulative trauma injuries resulting in long term back injuries which is one of the leading causes for worker's compensation injuries for EMS personnel.

These powered stretchers do all the manual lifting, raising, and lowering. They can also load themselves into the unit when appropriately attached to the powered lift in the ambulance. They are rated to independently support up to 550lbs of weight without human assistance and 700lbs of patient weight overall.

Our newest ambulance was designed to eventually have this type of system integrated into the patient compartment. Our older ambulance requires a minor retrofit which is included in the project costs.

**Why do we need them?**

- Patient Safety – reduces potential of dropping patients.
- Provider Safety – Most common job-related injury is back injuries.
- Increased average weight – 220lbs for males.
  - Gurney 80 – 150 lbs.
- Higher weight capacity – 700 pounds
- Small statured providers – Half the department is female weighing 100 – 135lbs.
  - Many are under 5'8" in height.
  - Often paired together.

**Why now?**

- Continuously rising costs – October 1, 2023 5% price increase
- 4 consecutive years of unsuccessful grants applications
- Failing current gurneys – old technology and worn out from use

**Cost = \$110,000.00**

- Includes
  - Gurney
  - Load System
  - Installation Costs

**BOARD DIRECTION:**

Direct the Town Manager to purchase two gurneys for the Fire Department ambulances for \$110,000.00.





**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** September 12, 2023

**Presented By:** Ellen Turner, Trustee TAB Representative  
Jamie Somerville, Trustee Palisade Chamber of Commerce Representative

**Re:** Tourism Advisory Board Grant Application

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**SUBJECT:**

The Board of Trustees for the Town of Palisade will consider supporting a grant application to be submitted by the Palisade Tourism Advisory Board (TAB) in partnership with the Palisade Chamber of Commerce for a Colorado Office of Economic Development and International Trade (OEDIT) Destination Tourism Marketing grant.

**SUMMARY:**

The Tourism Advisory Board, in partnership with the Palisade Chamber of Commerce, would like to apply for a Colorado Office of Economic Development and International Trade (OEDIT) Destination Tourism Marketing grant.

The grant is a 50/50 match for a total of \$40,000.00 to be divided as follows:

Palisade Chamber of Commerce:

\$10,000.00 investment + \$10,000.00 grant = \$20,000.00

Palisade Tourism Advisory Board:

\$10,000.00 investment + \$10,000.00 grant = \$20,000.00

The \$10,000.00 TAB wishes to expend was not budgeted for 2023, but is available in the Tourism Budget.

**BOARD DIRECTION:**

Approve supporting TAB applying for an OEDIT grant in partnership with the Palisade Chamber of Commerce for a destination tourism marketing grant, with \$10,000.00 being expended from the Tourism Fund.