



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

July 12, 2022

6:00 pm Regular Meeting

A live stream of the meeting may be viewed at:

<https://youtu.be/uDrfId3jmgw>

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
 - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
 - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7th Street):**
 1. **Tourism Advisory Board** – Thursday, July 14, 2022, at 9:00 am
 2. **Palisade Planning Commission** – Tuesday, July 19, 2022, at 6:00 pm
 - C. **THE NEXT BOARD OF TRUSTEES MEETING ON JULY 26, 2022, HAS BEEN CANCELED.** A social dinner for the Board of Trustees, Planning Commission, and Tourism Advisory Board is scheduled at the Veterans Memorial Community Center (120 W 8th Street) at 6:00 pm instead.
- VI. **PRESENTATIONS**
 - A. **Mesa County Department of Human Services Programs and Services**
Amanda Fuoco, Executive Administration Manager for Mesa County Department of Human Services, will give a presentation to bring awareness to the programs and services Mesa County offers.
- VII. **TOWN MANAGER REPORT**
 - A. **Department Updates**
 1. **Palisade Game Plan**
Community Development Director Brian Rusche will give an update on the process and progress of the Palisade Comprehensive Plan.

2.Fire Authority Update

Palisade Fire Chief Charles Balke will give an update on the process and progress of the proposed Fire Authority.

3.Police Department NOLA Cameras

Palisade Chief of Police Jesse Stanford will update the Board on the progress of the recently installed and soon-to-be installed NOLA cameras around Palisade.

VIII. CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – June 23, 2022 – July 7, 2022

B. Minutes

- Minutes from June 28, 2022, Regular Board of Trustees Meeting
- Minutes from July 5, 2022, Special Board of Trustees Meeting

*** RECESS TO GO VIEW THE PALISADE GYMNASIUM ***

IX. UNFINISHED BUSINESS

A. Palisade Historic Gymnasium - Contract with DARE Case

The Board of Trustees will approve an option for how to move forward with the bleachers in the Palisade gymnasium, the outer wall of the gymnasium and consider directing the Town Manager to enter into a contract with DARE Case for their construction.

- 1.Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

X. NEW ITEMS

A. Contract with FCI Constructors

The Board of Trustees will consider directing the Town Manager to enter into a contract with FCI Constructors for Phase 1 of the construction of the Clinic.

- 1.Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

B. Resolution 2022-11 – Fee Schedule Update

The Board of Trustees will consider Resolution 2022-11 to add a fee for an Alcohol Beverage Festival Permit and update various Fire Department fees.

- 1.Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

XI. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

XII. BOARD OF TRUSTEES OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three (3) minutes apiece to speak

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT

Future Agenda Items:

- *Work Session w/ TAB*
- *Question to allow liquor tastings in Liquor Stores*
- *Work Session w/ Town Attorney*
 - *Add Code Re: Public Comment*
 - *Quit YouTube*
 - *Allow remote access for Trustees if away on Town business*

SAVE THE DATE: July 26, 2022, 6:00 pm - Social Dinner with the Board of Trustees, Planning Commission and Tourism Advisory Board (at the Veterans Memorial Community Center 120 W 8th Street, Palisade)

Town Project Timeline

	July	August	Sept	Oct
Complete old PHS	rebuild south wall - possibly open up bleachers - complete Nov			
New Clinic	finalalze lease 7.10	complete cc documents	construction begins Oct	
Highway 6 construction	completing final inspections - trees under warranty need replaced			
Comprehensive Plan	Has started - first draft complete in October			
Rivers Edge Fire Authority	Meet with Steering Committee on Fire Authoirty IGA			
Wastewater Consolidation	USDA Grant/Loan Wastewater Consolidation - loan application			
Rate Study Water/ Wastewater	Grant funded by RCAC - complete in summer			
Broadband	work with DOLA & Region 10 recieved grant funding - waiting contract			
TAP Grant Sidewalks	designing sidewalks from Cresthaven to Hlgh School Phase 1			



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EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – July 12, 2022

Date Range of Payables – June 23, 2022 – July 07, 2022

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 06/23/2022-07/07/2022

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0625220	AFLAC Pre-tax Pay Period: 6/25/	06/30/2022	205.83	.00		
AFLAC INSURANCE	PR0625220	AFLAC After-Tax Pay Period: 6/2	06/30/2022	48.60	.00		
COLORADO DEPT OF REVENUE	PR0625220	State Withholding Tax Pay Period	06/30/2022	3,469.00	.00		
COLORADO STATE TREASURY	PR0625221	State Unemployment Tax Pay Per	06/30/2022	307.34	.00		
FICA/MED/ P/R TAXES	PR0625222	Federal Withholding Tax Pay Peri	06/30/2022	10,386.05	.00		
FICA/MED/ P/R TAXES	PR0625222	Social Security Pay Period: 6/25/	06/30/2022	3,930.26	.00		
FICA/MED/ P/R TAXES	PR0625222	Social Security Pay Period: 6/25/	06/30/2022	3,930.26	.00		
FICA/MED/ P/R TAXES	PR0625222	Medicare Pay Period: 6/25/2022	06/30/2022	1,466.88	.00		
FICA/MED/ P/R TAXES	PR0625222	Medicare Pay Period: 6/25/2022	06/30/2022	1,466.88	.00		
FIRE AND POLICE PENSION	PR0625220	FPPA Fire DD Pay Period: 6/25/2	06/30/2022	304.68	.00		
FIRE AND POLICE PENSION	PR0625220	FPPA 457 Pay Period: 6/25/2022	06/30/2022	150.00	.00		
FIRE AND POLICE PENSION	PR0625220	Police Pension Pay Period: 6/25/	06/30/2022	2,977.97	.00		
FIRE AND POLICE PENSION	PR0625220	Police Pension Pay Period: 6/25/	06/30/2022	2,286.78	.00		
FIRE AND POLICE PENSION	PR0625220	Fire Pension Pay Period: 6/25/20	06/30/2022	1,142.58	.00		
FIRE AND POLICE PENSION	PR0625220	Fire Pension Pay Period: 6/25/20	06/30/2022	856.94	.00		
FIRE AND POLICE PENSION	PR0625220	FPPA Police DD Pay Period: 6/25	06/30/2022	813.07	.00		
ICMA TRST 401 - 107074	PR0625220	ICMA 401K Pay Period: 6/25/202	06/30/2022	2,360.66	.00		
ICMA TRST 401 - 107074	PR0625220	ICMA 401K Pay Period: 6/25/202	06/30/2022	2,576.52	.00		
ICMA TRST 457 - 304721	PR0625220	ICMA 457 Pay Period: 6/25/2022	06/30/2022	50.00	.00		
SUNDAY MARKET REFUNDS	2022.06.30 - S	BUSINESS LICENSE REFUND	06/30/2022	10.00	10.00	07/01/2022	
FAMILY SUPPORT REGISTRY	PR0625221	FIPS 056888833 Garnishment P	06/30/2022	342.07	342.07	07/01/2022	
MUTUAL OF OMAHA INSURANCE	PR0625221	LTD - MOA Pay Period: 6/25/202	06/30/2022	312.69	.00		
MUTUAL OF OMAHA INSURANCE	PR0625221	LTD - MOA Pay Period: 6/25/202	06/30/2022	18.34	.00		
RECREATION PROGRAM REFUND	2022.06.18 - P	PARK DEPOSIT REFUND	06/18/2022	100.00	100.00	07/01/2022	
CEBT Payments	PR0625221	PR - Medical Dental Vision Life M	06/30/2022	18,285.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life M	06/30/2022	935.65	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life M	06/30/2022	5,613.75	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life M	06/30/2022	1,944.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life M	06/30/2022	3,888.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life D	06/30/2022	805.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life D	06/30/2022	40.60	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life D	06/30/2022	243.75	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life D	06/30/2022	111.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life D	06/30/2022	222.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life VI	06/30/2022	242.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life VI	06/30/2022	8.75	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life VI	06/30/2022	52.50	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life VI	06/30/2022	26.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life VI	06/30/2022	52.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life LI	06/30/2022	231.00	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life LI	06/30/2022	100.70	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life LI	06/30/2022	13.51	.00		
CEBT Payments	PR0625221	PR - Medical Dental Vision Life LI	06/30/2022	14.00	.00		
Total :				72,342.61	452.07		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
CAPITAL BUSINESS SYSTEMS	31952514	COPIER LEASE	07/01/2022	601.00	.00		
CAPITAL BUSINESS SYSTEMS	31952514	COLOR COPIES OVERAGES	07/01/2022	.53	.00		
OFFICE DEPOT	248789481001	OFFICE SUPPLY - ADMIN	06/20/2022	80.48	.00		
OFFICE DEPOT	248835583001	OFFICE SUPPLY - ADMIN	06/20/2022	48.45	.00		
OFFICE DEPOT	251159138001	OFFICE SUPPLY - ADMIN	06/24/2022	31.99	.00		
OFFICE DEPOT	251159138002	ADMIN - SMALL EQUIP	06/28/2022	108.38	.00		
OFFICE DEPOT	252405034001	OFFICE SUPPLY - ADMIN	06/30/2022	170.14	.00		
OFFICE DEPOT	253854340001	OPERATING SUPPLY-ADMIN	07/05/2022	31.99-	.00		
OFFICE DEPOT	253862482001	OPERATING SUPPLY-ADMIN	07/01/2022	66.13	.00		
PROVELOCITY LLC	35633	INFORMATION TECHNOLOGY	07/01/2022	7,857.09	.00		
CENTURY LINK	07012022	9016 - ADMIN. FAX	07/01/2022	110.69	.00		
WILLIAM CARLSON	2022.06.27 - C	CML SEMINAR - MEALS	06/27/2022	263.40	263.40	07/01/2022	
WILLIAM CARLSON	2022.06.27 - C	CML SEMINAR - MILEAGE	06/27/2022	263.84	263.84	07/01/2022	
ZEN COMMUNICATIONS LLC	IN11141	ADMIN - TELEPHONE	07/01/2022	145.00	.00		
AMAZON CAPITAL SERVICES	1HRH-HVKH-9	ADMIN - OPERATING	07/01/2022	15.99	.00		
BRIAN RUSCHE	2022.06.09 - M	MILEAGE	06/09/2022	17.55	17.55	07/01/2022	
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	06/20/2022	43.84	.00		
Total ADMINISTRATION:				9,792.51	544.79		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
J-U-B ENGINEERS	0153703	COMM DEV - GENERAL	06/16/2022	506.00	.00		
COLUMN SOFTWARE, PBC	4E284DA7-010	PUBLIC HEARING NOTICE	06/30/2022	9.20	.00		
COLUMN SOFTWARE, PBC	4E284DA7-010	PUBLIC HEARING NOTICE	06/30/2022	10.65	.00		
AT&T MOBILITY LLC	287313337970	PLANNING GIS	06/20/2022	40.04	.00		
Total COMMUNITY DEVELOPMENT:				565.89	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION							
MOUNTAIN GROOVE PRODUCT	305 #2	2022 BGF 4 of 4 Contractor-Final	06/24/2022	17,110.00	.00		
PALISADE BREWING COMPANY	42536	2022 BLUEGRASS FESTIVAL	06/10/2022	444.00	.00		
PEACHTREE HARDWARE AND	112754	2022 BGF - SUPPLIES	06/17/2022	293.28	293.28	07/01/2022	
SUNDAY MARKET REFUNDS	2022.06.30 - S	REFUND SUNDAY MARKET FEE	06/30/2022	300.00	300.00	07/01/2022	
WAGNER RENTS	C2897701	2022 BGF - EQUIPMENT RENTA	06/13/2022	730.80	730.80	07/01/2022	
WASTE MANAGEMENT INC -	1732866-0576-	BLUEGRASS FESTIVAL	06/16/2022	5,684.05	.00		
BILL ALDERMAN	2022.06.13 - M	2022 BGF - MILEAGE	06/13/2022	65.00	65.00	07/01/2022	
MUELLER, GREGG	2022 BGF ITE	BGF	06/15/2022	351.60	.00		
CHRIS BRIARDY	2022.07.03 - S	PSM ENTERTAINMENT - 07/03/2	07/01/2022	250.00	250.00	07/01/2022	
AMAZON CAPITAL SERVICES	1HRH-HVKH-9	RECREATION - BLUEGRASS - S	07/01/2022	47.84	.00		
IMPERIAL BAG & PAPER CO LL	4314493	RECREATION - BGF - SUPPLIES	05/20/2022	2,147.20	.00		
IMPERIAL BAG & PAPER CO LL	4319520	RECREATION - BGF - SUPPLIES	05/27/2022	4,670.16-	.00		
LIAT AROCHAS	2022.07.10 - S	SFM ENTERTAINER - 7/10/2022	07/01/2022	250.00	250.00	07/01/2022	
DAPHNE SMALLWOOD	2022 PBR CA	BGF CAMPGROUND	07/07/2022	500.00	.00		
MICHAEL SMALLWOOD	2022 BGF CA	BGF CAMPGROUND	07/07/2022	500.00	.00		
Total RECREATION:				24,003.61	1,889.08		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
CITY OF GRAND JUNCTION	2022-0007710	911 CHARGES-PD	07/05/2022	9,395.25	.00		
DRANGINIS, DAN	2022.06.07 - N	NOTARY REIMBURSEMENT	06/07/2022	39.73	39.73	07/01/2022	
CENTURY LINK	07012022	1343 - TOWN HALL INTERNET-R	07/01/2022	173.05	.00		
CENTURY LINK	07012022	1343 - PD INTOXICATOR PORTI	07/01/2022	35.00	.00		
COOP COUNTRY	248588	PD CAR WASH	06/22/2022	2.46	.00		
COOP COUNTRY	248589	PD CAR WASH	06/22/2022	2.00	.00		
COOP COUNTRY	248590	PD CAR WASH	06/22/2022	2.36	.00		
COOP COUNTRY	248591	PD CAR WASH	06/22/2022	3.91	.00		
COOP COUNTRY	248593	PD CAR WASH	06/22/2022	9.00	.00		
COOP COUNTRY	248740	PD CAR WASH	06/29/2022	3.41	.00		
COOP COUNTRY	248741	PD CAR WASH	06/29/2022	4.78	.00		
COOP COUNTRY	248742	PD CAR WASH	06/29/2022	2.01	.00		
COOP COUNTRY	248743	PD CAR WASH	06/29/2022	2.41	.00		
COOP COUNTRY	248744	PD CAR WASH	06/29/2022	5.62	.00		
ZEN COMMUNICATIONS LLC	IN11141	POLICE - TELEPHONE	07/01/2022	60.42	.00		
ZEN COMMUNICATIONS LLC	IN11141	POOL - TELEPHONE	07/01/2022	24.17	.00		
AMAZON CAPITAL SERVICES	17N9-77CC-6F	PD - OPERATING	07/01/2022	6.94	.00		
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	06/20/2022	531.13	.00		
AT&T MOBILITY LLC	287313337970	POLICE DATA	06/20/2022	471.03	.00		
Total POLICE:				10,774.68	39.73		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOUND TREE MEDICAL, LLC	84566881	MEDICAL SUPPLIES/EMS	06/17/2022	31.60	31.60	07/01/2022	
CITY OF GRAND JUNCTION	2022-0007710	911 CHARGES- FD	07/05/2022	2,570.17	.00		
CO DIV OF FIRE PREVENTION	22-53464	FIRE FIGHTER TRAINING/CERTI	06/20/2022	180.00	180.00	07/01/2022	
CENTURY LINK	07012022	4735 - FIRE INTERNET	07/01/2022	168.11	.00		
CENTURY LINK	07012022	9913 - FIRE ALARM	07/01/2022	210.88	.00		
CENTURY LINK	07012022	0032 DATA - FIRE ALERT SYS.	07/01/2022	375.00	.00		
CENTURY LINK	07012022	0032 PHONE - FIRE ALERT SYS.	07/01/2022	2,568.67	.00		
SPECTRUM ENTERPRISE	000082006212	INTERNET FIRE DEPT.	06/21/2022	157.97	.00		
DENNIS BODIE	1013	REIMBURSE GATE REPAIRS RA	06/14/2022	60.00	.00		
ZEN COMMUNICATIONS LLC	IN11141	FIRE - TELEPHONE	07/01/2022	193.33	.00		
HARTMAN BROTHERS, INC	373460	FD - OXYGEN	06/17/2022	26.90	26.90	07/01/2022	
AMAZON CAPITAL SERVICES	1THM-MPRT-9	FD - BUILDING REPAIR/MAINT	07/01/2022	166.41	.00		
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	06/20/2022	189.31	.00		
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	06/20/2022	160.16	.00		
Total FIRE / EMS:				7,058.51	238.50		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOOKCLIFF AUTO PARTS INC	426679	STREETS / PARKS SHARED CO	06/07/2022	162.66	162.66	07/01/2022	
BOOKCLIFF AUTO PARTS INC	426799	STREETS / PARKS SHARED CO	06/07/2022	9.21	9.21	07/01/2022	
BOOKCLIFF AUTO PARTS INC	430543	STREETS / PARKS SHARED CO	06/15/2022	99.39	99.39	07/01/2022	
BOOKCLIFF AUTO PARTS INC	431143	STREETS / PARKS SHARED CO	06/16/2022	81.29	81.29	07/01/2022	
PEACHTREE HARDWARE AND	112754	SHARED EXPENSES	06/17/2022	66.40	66.40	07/01/2022	
WESTERN IMPLEMENT	IN07370	SHARED EXPENSES	06/21/2022	93.96	93.96	07/01/2022	
WESTERN IMPLEMENT	IN13190	SHARED EXPENSES	06/23/2022	76.04	76.04	07/01/2022	
COOP COUNTRY	248267	PW CAR WASH	06/08/2022	2.00	.00		
COOP COUNTRY	248592	PW CAR WASH	06/22/2022	9.00	.00		
COOP COUNTRY	248745	PW CAR WASH	06/29/2022	12.00	.00		
KIMBALL MIDWEST	100081960	SHARED COST	07/05/2022	94.75	.00		
TYLER BATTERY	061654	SHARED COSTS	06/17/2022	51.94	51.94	07/01/2022	
Total EMS:				758.64	640.89		

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STREETS							
NEWMAN SIGNS INC.	TRFINV040644	STREETS - SIGNS	06/30/2022	246.85	.00		
NEWMAN SIGNS INC.	TRFINV040645	STREET SIGNS	06/30/2022	250.87	.00		
AT&T MOBILITY LLC	287313337970	STREETS	06/20/2022	40.04	.00		
Total STREETS:				537.76	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
BOOKCLIFF AUTO PARTS INC	431811	WATER EQUIP REPAIR & MAINT	06/17/2022	60.98	60.98	07/01/2022	
FERGUSON US HOLDINGS, INC	1340535	WATER DIST - OPERATING	07/01/2022	107.40	.00		
PEACHTREE HARDWARE AND	112754	WATER - OPERATING	06/17/2022	114.30	114.30	07/01/2022	
CENTURY LINK	07012022	7148 - CARETAKER RESERVOI	07/01/2022	65.93	.00		
U S POSTOFFICE	06.30.2022 UTI	WATER	07/01/2022	181.91	181.91	07/01/2022	
UTILITY REFUNDS	04282022 LET	REPAIRS TO PROPERTY	04/28/2022	37.00	.00		
UTILITY REFUNDS	06022022 REP	LINE REPAIRS	06/02/2022	1,211.76	.00		
UTILITY NOTIFICATION	222061105	RTL TRANSMISSIONS	06/30/2022	75.40	.00		
UTILITY NOTIFICATION	222061105	LOCATE SERVICE	06/30/2022	10.40	.00		
WESTERN SLOPE AUTO	191128	WATER - VEHICLE REPAIR/MAI	06/17/2022	259.33	259.33	07/01/2022	
DPE, LLC	7388	SITE LEASE-PAL PT.	06/30/2022	75.00	.00		
ACS SEWER & IRRIGATION SE	22004	VIDEO INSPECTION OF DRAIN	06/30/2022	1,275.00	.00		
COLORADO CSG II LLC	10068074	SUBSCRIBER - WATER	07/01/2022	915.68	.00		
ZEN COMMUNICATIONS LLC	IN11141	WATER - TELEPHONE	07/01/2022	217.51	.00		
WISELAND CONSTRUCTION &	30247	WATER - SEWER LINE REPAIR	06/30/2022	2,672.50	.00		
AMAZON CAPITAL SERVICES	1TY4-KTRT-F6	WATER - VEHICLE MAINTENAN	07/01/2022	24.68	.00		
AMAZON CAPITAL SERVICES	1TY4-KTRT-F6	WATER - VEHICLE MAINTENAN	07/01/2022	8.22	.00		
AMAZON CAPITAL SERVICES	1TY4-KTRT-F6	WATER - VEHICLE MAINTENAN	07/01/2022	79.95	.00		
AMAZON CAPITAL SERVICES	1TY4-KTRT-F6	WATER - VEHICLE MAINTENAN	07/01/2022	159.90	.00		
AT&T MOBILITY LLC	287313337970	WATER	06/20/2022	273.99	.00		
Total WATER:				7,826.84	616.52		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
CITY OF GRAND JUNCTION	2022-0007310	LAB TESTS - SEWER	06/27/2022	396.00	.00		
CENTURY LINK	07012022	1319 - SEWER & CALL OUT	07/01/2022	160.91	.00		
U S POSTOFFICE	06.30.2022 UTI	TRASH	07/01/2022	45.47	45.47	07/01/2022	
COLORADO CSG II LLC	10068074	SUBSCRIBER - SEWER	07/01/2022	915.67	.00		
ZEN COMMUNICATIONS LLC	IN11141	SEWER TREATMENT - TELEPH	07/01/2022	48.33	.00		
Total SEWER PLANT:				1,566.38	45.47		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
U S POSTOFFICE	06.30.2022 UTI	SEWER	07/01/2022	45.48	45.48	07/01/2022	
ZEN COMMUNICATIONS LLC	IN11141	SEWER COLLECTION - TELEPH	07/01/2022	12.08	.00		
Total SEWER COLLECTION:				57.56	45.48		

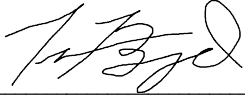
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
U S POSTOFFICE	06.30.2022 UTI	SOLID WASTE	07/01/2022	90.95	90.95	07/01/2022	
WASTE MANAGEMENT INC -	1733770-0576-	DUMPSTER SERVICE	06/29/2022	1,553.74	.00		
WASTE MANAGEMENT INC -	1733965-0576-	GARBAGE SERVICE	07/01/2022	16,034.77	.00		
Total :				17,679.46	90.95		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
CENTURY LINK	07012022	1207 - RIVERBEND PARK	07/01/2022	127.47	.00		
WESTERN IMPLEMENT	IN14145	PARKS SUPPLIES	06/28/2022	272.40	272.40	07/01/2022	
WIDEGREN, BENJAMIN	2022.06.14 - B	SAFETY BOOTS	06/14/2022	150.00	150.00	07/01/2022	
ZEN COMMUNICATIONS LLC	IN11141	PARKS - TELEPHONE	07/01/2022	41.08	.00		
IMPERIAL BAG & PAPER CO LL	4314525	PARKS - SUPPLIES	05/20/2022	1,202.10	.00		
IMPERIAL BAG & PAPER CO LL	4314526	PARKS - SUPPLIES	05/20/2022	729.25	.00		
IMPERIAL BAG & PAPER CO LL	4314527	PARKS - SUPPLIES	05/20/2022	148.38	.00		
AT&T MOBILITY LLC	287313337970	PARKS	06/20/2022	203.54	.00		
Total PARKS:				2,874.22	422.40		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
CENTURY LINK	07012022	1067 - POOL INTERNET	07/01/2022	160.91	.00		
CEM SALES & SERVICE	157348	POOL SUPPLIES	06/23/2022	185.26	185.26	07/01/2022	
CEM SALES & SERVICE	157451	POOL SUPPLIES	06/29/2022	562.52	562.52	07/01/2022	
Total POOL:				908.69	747.78		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
OFFICE DEPOT	239014299001	FACILITIES - PD FURNITURE	06/28/2022	1,259.91	.00		
OVERHEAD DOOR COMPANY O	85283	SHOP DOOR REPAIR	06/29/2022	719.00	.00		
PEACHTREE HARDWARE AND	484368	BUILDING MAINTENANCE - SUP	06/28/2022	39.75	39.75	07/01/2022	
ZEN COMMUNICATIONS LLC	IN11141	FACILITIES - TELEPHONE	07/01/2022	157.08	.00		
ALSCO INC	LGRA2648262	BUILDING - REP & MAINT - FLO	06/24/2022	50.80	50.80	07/01/2022	
IMPERIAL BAG & PAPER CO LL	4314494	FACILITIES - SUPPLIES	05/20/2022	139.32	.00		
Total FACILITIES:				2,365.86	90.55		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TAYLOR FENCE COMPANY /	G56284	FACILITIES - FENCE RENTAL -	06/21/2022	48.60	48.60	07/01/2022	
TAYLOR FENCE COMPANY /	G56285	FACILITIES - FENCE RENTAL -	06/21/2022	248.40	248.40	07/01/2022	
TAYLOR FENCE COMPANY /	G56286	FACILITIES - FENCE RENTAL -	06/21/2022	38.40	38.40	07/01/2022	
TAYLOR FENCE COMPANY /	G56287	FACILITIES - FENCE RENTAL -	06/21/2022	81.00	81.00	07/01/2022	
UNITED COMPANIES	PAY APP 3 - A	CAPITAL PROJECTS - ADA RAM	04/21/2022	7,268.26	7,268.26	07/06/2022	
UNITED COMPANIES	PAY APP 3 - N	CAPITAL PROJECTS - N SIDEW	04/21/2022	21,274.06	21,274.06	07/06/2022	
UNITED COMPANIES	PAY APP 4	CAPITAL PROJECTS - HIGHWAY	06/06/2022	303,064.01	303,064.01	07/01/2022	
UNITED COMPANIES	PAY APP 4 - SI	CAPITAL PROJECTS - N SIDEW	06/06/2022	12,108.58	12,108.58	07/01/2022	
UNITED COMPANIES	PAY APP 3 -	CAPITAL PROJECTS - HIGHWAY	04/21/2022	348,136.64	348,136.64	07/06/2022	
ARCTIC COOLING & HEATING, I	16857	OLD PHS - CAPITAL PROJECTS	06/16/2022	940.00	940.00	07/01/2022	
Total :				693,207.95	693,207.95		
Grand Totals:				852,321.17	699,072.16		

Finance Director: 
(Finance Department Review and Approval for Payment)

Date: 7/8/2022

Town Manager: _____
(Administrative Review and Approval for Payment)

Date: _____

Mayor: _____
(Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
(Document Recorded)

Date: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 06/23/2022-07/07/2022



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
June 28, 2022**

A work session of the Board of Trustees for the Town of Palisade began at 5:30 pm to interview three candidates for one open Tourism Advisory Board seat. Present were Mayor Greg Mikolai, Trustees Jamie Sommerville, Bill Carlson, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustee Thea Chase was absent. Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustee Thea Chase was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested
Motion carried unanimously

PRESENTATIONS

Sue Ellen Rodwick of Food Bank of the Rockies gave the Board an update on the construction of the new facility in Grand Junction.

Juliann Adams, Chair of the Tourism Advisory Board, and Ryan Burke with Slate Communications gave a brief presentation on the accomplishments and goals of the Tourism Advisory Board.

PUBLIC COMMENT

Corinna Scott, 937 Logan Court, Palisade; expressed personal concerns regarding the Town.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed her Town Manager's report (included in the packet) and offered to answer any questions or concerns from the Board.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**

Approval of Bills from Various Town Funds – May 20, 2022 – June 22, 2022

- **Minutes**

Minutes from the May 24, 2022, Regular Board Meeting

Motion #2 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

No:

Absent: Trustee Chase

Motion carried.

PUBLIC HEARING I

Beer and Wine Liquor License Application for JCC Enterprises, LLC

Mayor Mikolai opened the public hearing at 6:54 pm.

Town Clerk Keli Frasier reviewed her staff report, reiterating the results of the investigation and reminding the Board of the criteria they need to consider with approving or denying the application.

Before entering any decision, approving or denying the application, the local licensing authority shall:

- Consider the facts and evidence gathered as part of its investigation, as well as any other facts, the reasonable requirements of the neighborhood for the type of license being considered
- The desires of the adult inhabitants of the neighborhood
- The number, type, and availability of alcohol beverage outlets located in or near the neighborhood under consideration
- Any other pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed.

Attorney Trent Cromartie (Bar #52917) read a brief introductory statement, and then questioned his client, Rhonda Hummell, regarding all aspects of the application for a beer and wine liquor license.

Mayor Mikolai opened the hearing to public comment.
None was offered.

Mayor Mikolai opened the hearing to Board comment.

Trustee Somerville and Trustee Maxwell asked staff for clarification on the *Needs and Desires* petition and if there were a required number of signatures.

Trustee Carlson and Trustee Harbaugh asked the applicant for clarification on the two businesses in the proposed licensed building (Purple Bee and Hummel Real Estate). Mrs. Hummel clarified the drawing and the two businesses.

Trustee Maxwell and Mayor Mikolai expressed concerns about the access from Main Street to the courtyard and questioned how the alcohol would be secured in that area. Mrs. Hummell responded

that they will have security cameras in the area, as well as she and her husband (and possibly additional staff) will be walking the area.

Various members of the Board began discussing the possibility of a food truck and live music in the area after Mrs. Hummel stated it might be a potential future for the business. Attorney Cromartie objected to the line of discussion, stating that the hearing was regarding the application for a liquor license, and future permits should not be under discussion at this time. Mayor Mikolai directed the Board's discussion back to the application in front of them.

Mayor Pro-Tem Turner observed the number of liquor licenses in the Town limits as well as the number of licenses within 500 feet of the requested license and commented that the area is becoming oversaturated.

Applicant Rhonda Hummel gave a brief closing statement requesting approval of her application for a beer and wine liquor license.

Motion #3 by Mayor Pro-Tem Turner, seconded by Trustee Carlson, to deny the application for a beer and wine liquor license as applied for by JCC Enterprises, LLC, located at 211-213 Main Street in Palisade, Colorado, finding that "The number, type, and availability of alcohol beverage outlets located in or near the neighborhood under consideration" is already at a high enough capacity to deem this application unnecessary in the neighborhood.

A roll call vote was requested.

Yes: Mayor Pro-Tem Turner, Trustee Carlson

No: Trustee Harbaugh, Trustee Somerville, Mayor Mikolai, Trustee Maxwell

Absent: Trustee Chase

Motion failed.

Motion #4 by Trustee Somerville, seconded by Trustee Harbaugh, to approve the application for a beer and wine liquor license as applied for by JCC Enterprises, LLC, located at 211-213 Main Street in Palisade, Colorado, finding that the application meets all requirements.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Somerville, Mayor Mikolai, Trustee Maxwell

No: Mayor Pro-Tem Turner, Trustee Carlson

Absent: Trustee Chase

Motion carried.

Mayor Mikolai closed the public hearing at 7:34 pm.

NEW BUSINESS

Appointment to the Tourism Advisory Board

The Board of Trustees held a silent ballot vote to choose one candidate from the three interviewed during the work session prior to the regular meeting. *The results of this vote will be a permanent attachment to these minutes.*

Motion #5 by Mayor Pro-Tem Turner, seconded by Trustee Carlson to appoint Ashley McGee to the Tourism Advisory Board for a two-year term.

A roll call vote was requested.

Yes: Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner

No:

Absent: Trustee Chase

Motion carried.

Ordinance 2022-13 – Text Amendment to the Palisade Liquor Code

Town Clerk Frasier explained that current State of Colorado liquor laws permits certain applicants to apply for an Alcohol Festival Permit with only ten days' notice to the local municipality and no other approval process unless the Local Licensing Authority adopts a permitting process of their own. Ordinance 2022-13 adopts similar standards for an alcohol festival permit that are required for special event permits.

Motion #6 by Trustee Somerville, seconded by Mayor Pro-Tem Turner to approve Ordinance 2022-13.

A roll call vote was requested.

Yes: Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

No:

Absent: Trustee Chase

Motion carried.

Resolution 2022-10 – Fee Schedule Update

Town Clerk Frasier summarized that the Board of Trustees passed Ordinance 2022-10 amending the concert permit process on March 22, 2022, and Resolution 2022-10 adopts a fee for that permit.

Motion #7 by Mayor Pro-Tem Turner, seconded by Trustee Maxwell to approve Resolution 2022-10.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

No:

Absent: Trustee Chase

Motion carried.

Ordinance 2022-14 – Amending Ordinance 2021-07

Town Manager Hawkinson reported that Ordinance 2022-14 proposes to extend the deadline for High Country Orchards, LLC to apply for a building permit for 244 W 3rd Street, Palisade, Colorado, as specified in Ordinance 2021-07 due to additional time and research necessary in preparing the plans for the restoration of this historical structure.

Motion #8 by Trustee Somerville, seconded by Trustee Harbaugh to approve Ordinance 2022-14.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

No:

Absent: Trustee Chase

Motion carried.

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

OPEN DISCUSSION

Mayor Pro-Tem Turner requested a work session with the Town Attorney to discuss:

- Adding an Ordinance regarding public comment during meetings
- Adding an Ordinance to allow Board participation via Zoom if away on Town business
- Removing YouTube as a public viewing option for meetings and instead going to Zoom only

Trustee Maxwell described the YouTube audio as horrific when she viewed the last meeting online (due to being away on Town Business). Trustee Maxwell asked about a staff appreciation lunch and if there was anything the Board could do to help move it along. She stated that she received a very nice email regarding the Palisade Police Department and wanted to pass along the kudos.

Trustee Somerville and Trustee Harbaugh stated Bluegrass was awesome, and they heard nothing but positive feedback.

Trustee Carlson and Trustee Maxwell both commented on how stressed staff seemed leading up to Bluegrass and that staff should not be so busy with the festival that Town Hall gets shut down two days before the festival. Trustee Carlson suggested getting an outside company to run the festival, and Town Staff solely supervises.

Trustee Carlson also asked staff for information regarding the difference between Home Rule Towns/Cities and Statutory Towns/Cities.

ADJOURNMENT

Motion #6 by Trustee Maxwell, seconded by Trustee Somerville to adjourn the meeting at 8:16 pm.

A voice vote was requested.

Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli Frasier
Town Clerk

Trustee Stan Harbaugh

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole

Trustee Bill Carlson

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole

Mayor Pro-Tem Ellen Turner

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole

Trustee Nicole Maxwell

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole

Mayor Greg Mikolai

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole

Trustee Jamie Somerville

Tourism Advisory Board Appointment

06/28/2022

Vote for 1

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Coleman, Joey

McGee, Ashley

Wilson-Balien, Nicole



Board of Trustees Regular Meeting JUNE 28, 2022

Tourism Advisory Board Appointments Tally Sheet

(Individual Board Member Votes Will Be Attached to This Sheet
as a Permanent Attachment to the 06/28/2022 Minutes)

Vote 1

	<u>Coleman, Joey</u>	<u>McGee, Ashley</u>	<u>Wilson-Balien, Nicole</u>
<u>Mayor Greg Mikolai</u>	1		
<u>Mayor Pro-Tem Ellen Turner</u>		1	
<u>Trustee Thea Chase</u>	ABSENT	ABSENT	ABSENT
<u>Trustee Bill Carlson</u>		1	
<u>Trustee Jamie Somerville</u>	1		
<u>Trustee Nicole Maxwell</u>			1
<u>Trustee Stan Harbaugh</u>		1	
Total:	2	3	1

Vote 2

	<u>Coleman, Joey</u>	<u>McGee, Ashley</u>	<u>Wilson-Balien, Nicole</u>
<u>Mayor Greg Mikolai</u>			
<u>Mayor Pro-Tem Ellen Turner</u>			
<u>Trustee Thea Chase</u>	ABSENT	ABSENT	ABSENT
<u>Trustee Bill Carlson</u>			
<u>Trustee Jamie Somerville</u>			
<u>Trustee Nicole Maxwell</u>			
<u>Trustee Stan Harbaugh</u>			
Total:			

Votes Counted and Verified By:

Keli Frasier

Keli Frasier, Town Clerk



**MINUTES OF THE SPECIAL MEETING OF THE
PALISADE BOARD OF TRUSTEES
July 5, 2022**

The special meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustee Thea Chase was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Town Attorney Jim Neu, Events & Parks (EP) Director Troy Ward, and Finance Director Travis Boyd.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee Maxwell, to approve the agenda as presented.

A voice vote was requested
Motion carried unanimously

NEW BUSINESS

Community Clinic Lease

Town Manager Hawkinson explained that numerous meetings have been held with Town Staff, Community Hospital, and FCI Constructors regarding design and costs. Community Hospital has agreed to increase its contribution to \$2.5 Million, and the Town has agreed to reduce the monthly rent of the future facility to \$10,000.00 per month.

Motion #2 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the amendments to the lease with Community Hospital and reduce the rent for the primary lease term.

A roll call vote was requested.

Yes: Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner

No:

Absent: Trustee Chase

Motion carried.

Bleachers at the Historic Palisade Gymnasium

Town Manager Hawkinson explained rising costs from recent estimates to open the wall and make the historic bleachers in the Palisade Gymnasium accessible.

After a brief discussion amongst the Board, they asked staff to bring the item back to the next meeting with the following information available:

- Show Option 4 on the list of options (do not address the bleachers at all, and leave them closed off)
- Estimates of what revenue may be generated if the bleachers are opened and used
- Leave both the \$842,300.00 and the \$77,000.00 for the structural wall and roof off of the estimates shown to the Board, so they may consider the cost of the bleachers individually
- Make the sprinkler and safety requirements for the bleacher room part of the presentation

Motion #3 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to table the decision on the bleachers at the Palisade Gymnasium until the next meeting.

A roll call vote was requested.

Yes: Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

No:

Absent: Trustee Chase

Motion carried.

ADJOURNMENT

Motion #4 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 6:33 pm.

A voice vote was requested.

Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli Frasier
Town Clerk



PALISADE BOARD OF TRUSTEES

Agenda Cover Item

Meeting Date:

July 12, 2022

Department:

Administration

Department Director:

J. Hawkinson & Bret Guillory, JUB, Town Engineer

SUBJECT:

The Town of Palisade is in the process of repairing the south gym wall.

There are bleachers in the gym that have been enclosed with the remodel that occurred over ten years ago. During this process, the town has been exploring how to open the bleachers, access them with two staircases per code and utilize them without incurring too much cost.

The Board will be presented with four options. Staff is still waiting on additional construction numbers for one of the options, which is why the numbers are not in the packet.

Staff requests a brief recess to tour the high school during this discussion so Board can see the interior bleachers again, new planned walls, and compare plans with space.

Board Action:

Give direction to Town Administrator on an option for bleachers in the old high school.



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: **July 12, 2022**

Presented By: **Janet Hawkinson, Town Manager**
 FCI, Lance Kramer

Department: **Administration**

Re: **Approve Phase 1 Clinic Construction Contract**

SUBJECT:

The Town of Palisade is constructing a clinic in partnership with Community Hospital.

FCI has been hired as the General Contractors/ Construction Managers.

Through the design development phase, various value engineering meetings were held to control design and construction costs to stay within budget.

The Contractor is presenting a contract for the first phase of the construction for \$1.86M.

This contract is to purchase the concrete, steel, mechanical, electric & plumbing. It is important to procure everything now to keep the project on time and within budget.

The lead time for the listed items is 8-16 weeks. The advantage to ordering now is to pick up six weeks of time instead of waiting for the complete set of construction documents.

The final set of complete construction drawings will be done by August 17. The final value engineering will occur, and the second phase of the bid package will be completed. Per our contract, FCI has to guarantee contracts to get the building done for \$4.5M + architecture fees and their fees for a total of no more than \$5M. There is an owner contingency and a contractor contingency in the contract as a form of guarantee to meet the contract price.

Board Direction: Does the Board of Trustees give direction to the Town Manager to enter into a contract with FCI for the first phase of construction for \$1.86M.



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: July 12, 2022

Presented By: Keli Frasier, Town Clerk

Department: Clerk

Re: Resolution 2022-11 Fee Schedule Update for Alcohol Beverage Festival Permit, various liquor license/permit fees and various Fire Department Fees

SUBJECT:

Resolution 2022-11 implements a fee for Alcohol Beverage Festival Permits and updates various Fire Department Fees.

SUMMARY:

The Board of Trustees passed and approved Ordinance 2022-13, amending the liquor code to add a permit for Alcohol Beverage Festivals on June 28, 2022. Resolution 2022-11 creates a fee for that permit.

Other liquor license fees are being updated to match what the State of Colorado suggests Local Licensing Authorities should be charging.

The Ambulance Fees are what have been approved throughout Mesa County for all transport agencies. The other fees are for performing plans review/inspections for new businesses, several of which require us to utilize a contractor to complete.

ATTACHED: Town of Palisade Fee Schedule with changes. **ONLY HIGHLIGHTED FEES ARE BEING MODIFIED.**

BOARD DIRECTION:

Motion and second to approve Resolution 2022-11 with a roll call vote.

Liquor Enforcement Division Fee Schedule

Application Fees

	Local Fee	State Fee
Application Fee	up to \$1000.00	\$1,100.00
Application Fee with Concurrent Review	up to \$1000.00	\$1,200.00
Application Fee Transfer of Ownership	\$750.00	\$1,100.00
Application Fee Additional Liquor-Licensed Drugstore	up to \$1000.00	\$1,100.00
Application Fee Additional Liquor-Licensed Drugstore with Concurrent Review	up to \$1000.00	\$1,200.00
Application Fee Manager Permit	N/A	\$100.00
Application Late Renewal Fee (Not more than 90-days of license expiration date)	\$500.00	\$500.00
Application Reissue Fee (More than 90-days but less than 180-days of license expiration date)	\$500.00	\$500.00
Application Reissue Fine (More than 90-days but less than 180-days of license expiration date)	\$25.00 a day beyond 90-day expiration date	\$25.00 a day beyond 90-day expiration date
Annual Renewal Application Fee	\$100.00	\$50.00
Annual Art Gallery Fee	\$100.00	\$0.00

Retail License Fees

	Local Fee City	State Fee City	Local Fee County	State Fee County
Art	\$41.25	\$308.75	\$41.25	\$308.75
Beer & Wine	\$48.75	\$351.25	\$63.75	\$436.25
Brew Pub	\$75.00	\$750.00	\$75.00	\$750.00
Club	\$41.25	\$308.75	\$41.25	\$308.75
Distillery Pub	\$75.00	\$750.00	\$75.00	\$750.00
Hotel & Restaurant	\$75.00	\$500.00	\$75.00	\$500.00
Hotel Restaurant with one Optional Premises	\$75.00	\$600.00	\$75.00	\$600.00
Each Additional OP License		\$100.00		\$100.00
Resort Complex	\$75.00	\$500.00	\$75.00	\$500.00
Campus Liquor Complex	\$75.00	\$500.00	\$75.00	\$500.00
Related Facility – Resort Complex	\$15.00	\$160.00	\$15.00	\$160.00
Related Facility – Campus Liquor Complex	\$15.00	\$160.00	\$15.00	\$160.00
Liquor-Licensed Drugstore	\$22.50	\$227.50	\$37.50	\$312.50
Lodging & Entertainment	\$75.00	\$500.00	\$75.00	\$500.00
Optional Premises	\$75.00	\$500.00	\$75.00	\$500.00
Racetrack	\$75.00	\$500.00	\$75.00	\$500.00
Retail Gaming Tavern	\$75.00	\$500.00	\$75.00	\$500.00
Retail Liquor Store	\$22.50	\$227.50	\$37.50	\$312.50
Tavern	\$75.00	\$500.00	\$75.00	\$500.00
Vintner's Restaurant	\$75.00	\$750.00	\$75.00	\$750.00
Fermented Malt Beverage On Premises	\$3.75	\$96.25	\$7.50	\$117.50
Fermented Malt Beverage Off Premises	\$3.75	\$96.25	\$7.50	\$117.50
Fermented Malt Beverage On/Off Premises	\$3.75	\$96.25	\$7.50	\$117.50

Local and State Issued Permit Fees

	Local Fee City	Local Fee County	State Fee
Art Gallery Permit	\$3.75	\$3.75	\$71.25
Bed & Breakfast Permit	\$3.75	\$3.75	\$71.25
Each Resort-Complex-Related Facility Permit	\$15.00	\$15.00	\$160.00
Special Event Permit			
Malt, Vinous and Spirituous Liquor	\$100.00	\$100.00	\$25.00 Per Day
Fermented Malt Beverage (3.2% Beer)	\$100.00	\$100.00	\$10.00 Per Day
Mini Bar Permit with Hotel Restaurant License	\$48.75	\$48.75	\$276.25

State License Fees

	Fee
Limited Winery License	\$70.00
Manufacturer's License (Distillery or Rectifier)	
On or after August 10, 2016, and before August 10, 2017	\$675.00
On or after August 10, 2017	\$300.00
Manufacturer's License (Brewery)	\$300.00
Manufacturer's License (Winery)	\$300.00
Nonresident Manufacturer's License (Malt Liquor)	\$300.00
Importer License	\$300.00
Wholesaler's Liquor License	
On or after August 10, 2016, and before August 10, 2017	\$800.00
On or after August 10, 2017	\$550.00
Wholesaler's Beer License	\$550.00
Public Transportation (dining, club or parlor car; plane; bus or other vehicle)	\$75.00

Additional Fees

	Local Fee	State Fee
Alternating Proprietor Licensed Premises	N/A	\$150.00
Change of Location	Not to exceed \$750.00	\$150.00
Change of Trade Name/Corporate Name	N/A	\$50.00
Corporate/LLC Change (Per Person)	\$100.00	\$100.00**
Duplicate License	N/A	\$50.00
Add Optional Premises to Hotel & Restaurant License	N/A	\$100.00
Limited Liability Change	N/A	\$100.00
Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	\$30.00	\$30.00
Master File Background	N/A	\$250.00
Master File Location Fee (Per Location)	N/A	\$25.00
Modification of Premises	N/A	\$150.00
Sole Source Registration	N/A	\$100.00

State Only Issued Permits

	Fee
Winery Direct Shipper Permit	\$100.00
Wine Packaging Permit	\$200.00
Wine Festival Permit	\$25.00
Branch Warehouse or Warehouse Storage Permit	\$100.00
Retail Warehouse Storage Permit	\$100.00
Manager Permit Registration (Liquor-Licensed Drugstore)	\$100.00
Non-Contiguous Location (Winery/Limited Winery) Application	\$125.00
Non-Contiguous Location (Winery/Limited Winery) Renewal	\$100.00
Takeout and Delivery Permit Application	\$11.00
Takeout and Delivery Permit Renewal	\$11.00

**** The State Fee of \$100 only pertains to state-only issued licenses and does not apply to licenses issued by local licensing authorities**

Mesa County Sheriff's Office



215 Rice Street
P.O. Box 20,000
Grand Junction, CO 81502

970-244-3500 Phone
970-244-3503 Fax
www.sheriff.mesacounty.us

02/11/2022

ASA Director,

In accordance with the Mesa County EMS Resolution and the CPI formula, an annual review of maximum ambulance rates has been conducted. This review was conducted in February 2022 using the most recent calendar year Consumer Price Index data (January - December 2021 and published February 10th, 2022). This review indicated a 4.08% increase in maximum ambulance rates. The following table illustrates the CPI factors that are considered and how the increase is calculated.

CPI Factor	% Increase	Ratio	Adjustment
All Items	7.0	0.2	1.40%
Transportation	4.2	0.4	1.68%
Medical Care	2.5	0.4	1.00%
		Total Adjustment	4.08%

The following schedule of maximum ambulance rates becomes effective March 1, 2022.

Service	2021 Maximum Rate	New 2022 Maximum Rate
Advanced Life Support (ALS)	\$1165	\$1213
Basic Life Support (BLS)	\$853	\$888
ALS Critical Care Transport	\$1269	\$1321
BLS Critical Care Transport	\$969	\$1009
Critical Care / Specialty Care	\$3868	\$4026

Please feel free to contact me if you have any questions.

Chris Rowland
Mesa County EMS System Coordinator
Mesa County Sheriff's Office / OEM
215 Rice Street, Grand Junction, CO 81501
970-255-5078/970-812-7151
christopher.rowland@mesacounty.us

**TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2022-11**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, AMENDING THE TOWN'S FEE SCHEDULE REGARDING VARIOUS TOWN FEES

WHEREAS, the Board of Trustees is authorized to establish fees charged by the Town,
and

WHEREAS, the Board of Trustees recognizes a need for changes to the current fee schedule for the Town of Palisade.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, that the amended fee schedule attached hereto as Exhibit "A" are adopted as the fee schedule for the Town of Palisade, Colorado, effective July 13, 2022.

RESOLVED, APPROVED, AND ADOPTED this Tuesday, July 12, 2022.

TOWN OF PALISADE

(seal)

By: _____
Greg Mikolai, Mayor

ATTEST:

Keli Frasier, Town Clerk

TOWN OF PALISADE, COLORADO FEE SCHEDULE - LICENSES

Licenses				
General Licenses	Business License (annual)	\$50.00		New AND Renewals
	Business License (one-day)	\$10.00		
	Concert Permit (annual)	\$50.00		New AND Renewals
	Master Gas Installer License	\$35.00		
	Master Gas Fitter's License	\$15.00		
	Appliance Dealer License	\$5.00		
Medical Marijuana	New License	\$4,000.00		
	Renewal	\$500.00		
	Renewal Late Fee	\$500.00		in addition to renewal fee
	Change of Business Manager	\$150.00		PLUS actual fingerprint based background check fees
	Transfer of Location	\$1,000.00		
	Modification of premises and/or other activities for which a fee is permitted, but for which a fixed amount is not set in this article	Up to \$250.00		
	Change of corporate structure or change of a Principal	\$150.00		Per person, PLUS actual fingerprint based background check fees
	Other change in financial interests	\$100.00		Minimum, or actual cost if more than \$100.00
Retail Marijuana	Store	\$5,000.00		New Application
	Cultivation	\$5,000.00		New Application
	Manufacturing	\$5,000.00		New Application
	Testing	\$5,000.00		New Application
	Annual Operating Fee	\$5,000.00		
	Renewal for any of the above licenses	\$1,500.00		
	Transfer of Location	\$1,000.00		
			NEW	
Liquor Licenses	New License	\$625.00	\$1,000.00	
	> With concurrent review	\$625.00	\$1,000.00	
	Transfer of Ownership	\$750.00		
	> With concurrent review	\$750.00		
	Annual Renewal	\$75.00	\$100.00	
	Retail License Fees:	All below fees are in ADDITION to New License or Renewal Application Fee		
	Art License	\$41.25		
	Beer & Wine License	\$48.75		
	Brew-Pub License	\$75.00		
	Club License	\$41.25		
	Hotel & Restaurant	\$75.00		
	> Optional premises	\$75.00		
	Liquor Licensed Drugstore	\$22.50		
	Optional Premises License	\$75.00		
	Recetrack License	\$75.00		
	Retail Gaming Tavern	\$75.00		
	Retail Liquor Store	\$22.50		
	Tavern License	\$75.00		
	Distillery Pub	\$75.00		
	Lodging & Entertainment	\$75.00		
	Vintner's Restaurant	\$75.00		

EXHIBIT A (PAGE 2)

TOWN OF PALISADE, COLORADO FEE SCHEDULE - LICENSES (continued)

3.2% Beer License	Retail Beer ON Premises	\$3.75		
	Retail Beer OFF Premises	\$3.75		
	Retail Beer On/Off Premises	\$100.00		
No OAP Contribution	Special Event Permit (Liquor)	\$100.00		
	Special Event Permit (3.2%)	\$50.00	\$100.00	
	Temporary Permit	\$100.00		
	Alcohol Beverage Festival Permit		\$100.00	
Related Fees & Permits	Addition of Related Facilities	\$100.00		
	Bed & Breakfast Permit	\$3.75		
	Change of Location	\$750.00		
Other	Corp/LLC Change	\$100.00		per person
May be charged for background investigation by local or state (not both) non Master file only				
	Hotel Manager Registration	\$75.00		
	Tavern Manager Registration	\$75.00		
	Late Renewal Fee	\$500.00		
	Mini-Bar Permit	\$48.75		w/ HR License
	Art Gallery Permit	\$3.75		
	Annual Art Gallery Permit	\$100.00		

EXHIBIT A (PAGE 3)

TOWN OF PALISADE, COLORADO FEE SCHEDULE - EMERGENCY SERVICES

Police Department				
Municipal Traffic Fines	Listed by Municipal Code			
Municipal Criminal Fines	Listed by Municipal Code			
Vehicle Inspection (VIN)	Regular	\$10.00		
Record Request of Any Kind	Report	\$0.25		per page
	All data manipulation after the first hour of inspection	\$30.00		per hour
	Digital Media	\$7.00		per CD or DVD
Sex Offender Registration	Initial Registration	\$20.00		
	Information Update	No Charge		
	De-Registration	No Charge		
Fire Department/EMS Department				
Burn Permit	Per Season	\$5.00		
	Annual	\$10.00		
False Alarms	First over allowable number	\$75.00		(3 unexplained false alarms allowed per the UFC)
	Second over allowable number	\$150.00		
	Third over allowed number	\$250.00		
	Fourth and subsequent over allowable number	\$300.00		each
Transport Hospice Patients	Pre-Scheduled	\$75.00		
	Non-Scheduled	\$125.00		
Fire Service Fees	Ladder	\$650.00		Includes 4 person crew
	> Each additional hour	\$300.00		
	Engine	\$500.00		Includes 4 person crew
	> Each additional hour	\$250.00		
	Rescue	\$450.00		Includes 2 person crew
	> Each additional hour	\$200.00		
	Tender	\$350.00		Includes 1 person crew
	> Each additional hour	\$100.00		
	Brush	\$150.00		Includes 1 person crew
	Command	\$60.00		
	Additional Personnel	\$30.00		each
	Ambulance Standby	\$75.00		Includes 2 person crew
Ambulance standby is for when an individual or organization requires a dedicated ambulance at an event or scene.				
			NEW	
EMS Rescue Fees	Advanced Life Support (ALS)	\$1,059.00	\$1,213.00	
	Basic Life Support (BLS)	\$777.00	\$888.00	
	ALS Critical Care Transport	\$1,155.00	\$1,321.00	
	BLS Critical Care Transport	\$882.00	\$1,009.00	
	Critical Care/Specialty Care	\$3,520.00	\$4,026.00	
	Mileage	\$25.00		per mile
All incidents will be charged for replacement of materials used at replacement cost.				
International Fire and Building Code Inspection Fees				
	New Building Fee	IBC 109.1,109.2		
	1-5,000 square feet	\$150 flat fee / \$75 each inspection		
	> 5,000 square feet	\$150 plus \$.04 per sq ft > 5000 sq ft / \$75 each inspection		
	Tenant Finish Plan Review Fee	IBC 109.1,109.2		
	1-200 square feet	\$50 flat fee (includes inspections)		
	201-500 square feet	\$50 flat fee / \$75 each inspection		
	501-5,000 square feet	\$100 flat fee / \$75 each inspection		
	> 5,000 square feet	\$150 plus \$.04 per sq ft > 5000 sq ft / \$75 each inspection		

TOWN OF PALISADE, COLORADO FEE SCHEDULE - EMERGENCY SERVICES (continued)

	Fire Alarm Plan Review Fee	IFC 105. 7.6		
	System Modification	\$50 flat fee = < devices / \$75 each inspection		
	Fire Alarm System	\$150 plus \$2.00 per device / \$75 each inspection		
	Fire Sprinkler Plan Review Fee	IFC 150.7.1		
	System Modification	\$50 flat fee (= < 20 heads) /\$75 each inspection		
	Fire Sprinkler System	\$150 plus \$2.00 per head / \$75 each inspection		
	Underground Fire Line	\$200 per permit with building clearance (includes maximum of 3 inspections)		
	Miscellaneous Permits			
	Misc./ Special / Extra Inspections	\$100 per trip / Paid prior to inspection		
	Fire Flow	\$75 witness test		
	Hood extinguishing system (IFC 105.7.1)	\$100 flat fee per hood / \$75 each inspection		
	Spray Booth (IFC 105.7.1)	\$200 flat fee / \$75 each inspection		
	Install above-ground tank (IFC 105.7.8)	\$100 flat fee / \$75 each inspection		
	Install under-ground tank (IFC 105.7.8)	\$200 flat fee / \$75 each inspection		
	Remove underground tanks (IFC 105.7.8)	\$200 flat fee / \$75 each inspection		
	LP Gas installation (IFC 105.7.11)	\$200 flat fee / \$75 each inspection		
	Explosives or blasting agents (IFC 105.6.14)	\$250 per permit		
	High-piled storage (IFC 105.6.22)	\$100 per permit		
	Spray Finishing (IFC 105.6.41)	\$200 per permit		
	Tents /air-supported structures (IFC 105.6.43)	\$100 per permit		
	Fireworks Sales (IFC 105.6.14)	\$150 per permit		
	Work performed without obtaining permit	Double regular fee		