# AGENDA
## for the Board of Trustees
## of the Town of Palisade, Colorado
## 341 W 7th Street (Board Chambers)

**January 26, 2021**
**6:00 pm Regular (Virtual) Meeting**

I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

IV. **AGENDA ADOPTION**

V. **ANNOUNCEMENTS**

A. **Zoom Meeting Etiquette:** *In order to comply with Colorado Open Meeting Laws, the "chat" ability has been disabled for all participants on the Zoom platform we are using to conduct this meeting. Additionally, the video and audio have been disabled for all participants except for staff and Board members. If you wish to speak to the Board of Trustees during Public Comment or on a single Agenda Item, please log-in or call into the meeting early and advise the meeting Host of which topic you wish to speak on. Staff and Board members, please mute your microphone at all times unless you are speaking.*

*****NEW: All emails sent to the Town Clerk for Public Comment will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement read into the Minutes is required to appear (virtually) at the meeting and make said statements to the Board directly.***

B. **Ice Bowl Disc Golf Tournament will take place in Riverbend Park on February 13 starting at 10:00 am**

VI. **PRESENTATIONS**

A. **Introduction of New Police Officers: Gilbert McVay and David Furnace**

B. **State of Palisade High School** *presented by Principal Dan Bollinger*

VII. **TOWN MANAGER REPORT**

VIII. **CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

A. **Expenditures**
Approval of Bills from Various Town Funds – January 8, 2021 – January 21, 2021

B. **Minutes**
Minutes from January 12, 2021, Regular Board Meetings

C. **Make One-Way Alley Between Peach and 1st**
*This item is for the Board of Trustees to make the Alley Between Peach and 1st one-way*

IX. **PUBLIC COMMENT**

***Please keep comments to 3 minutes or less, and state your name and address.*** *Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting.*

## X. NEW BUSINESS

## XI. OPEN DISCUSSION

*This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.*

## XII. COMMITTEE REPORTS

## XIII. ADJOURNMENT

**TOP Board of Trustees Regular Scheduled Virtual Meeting Electronic Participation Instructions**

*Due to the rise in COVID-19 (coronavirus) cases in Mesa County, the Town of Palisade has decided to return to virtual public attendance at meetings.*

**Regular meeting starts at 6:00 pm**

**https://zoom.us/j/99726428397**

**Meeting ID Number: 997 2642 8397**

To Join Zoom Meeting:

**BY COMPUTER/SMARTPHONE:** Click on the link above and follow the instructions. Participants from the audience will be able to speak during public comment. **There is a hand symbol to push that will allow the meeting moderator to see who wants to speak**. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes. **If using a smartphone, you must download the app.**

***BY TELEPHONE:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:15 pm and 5:29 pm. During that time, the **moderator of the call will ask your name and the agenda item or if you wish to speak to an item, not on the Agenda.** Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

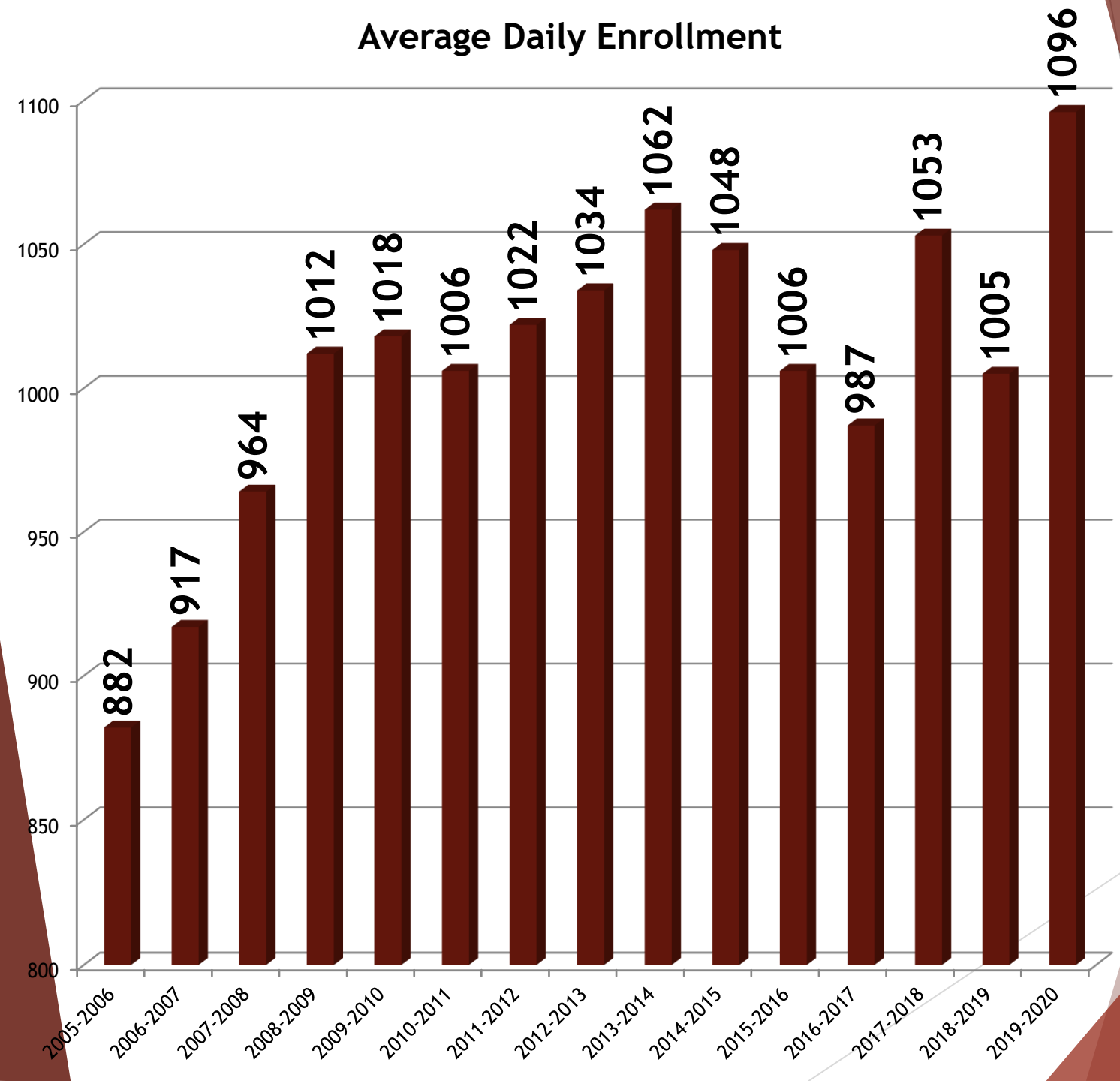
To participate, dial the following phone number: **1 (253) 215 8782**, then there will be a prompt to enter the meeting **ID Number Noted Above**, and the User ID is the pound (#) sign.

**BY ELECTRONIC MAIL:** Members of the public may also provide public comment or comment on a specific agenda item by sending an email to kfrasier@townofpalisade.org. The email must be received by 2:00 pm on the day of the meeting. **The Town Clerk will FORWARD THE EMAIL TO THE BOARD OF TRUSTEES.** *Any member of the public who wishes to have a statement read into the Minutes is required to appear (virtually) at the meeting and make said statements to the Board directly.*

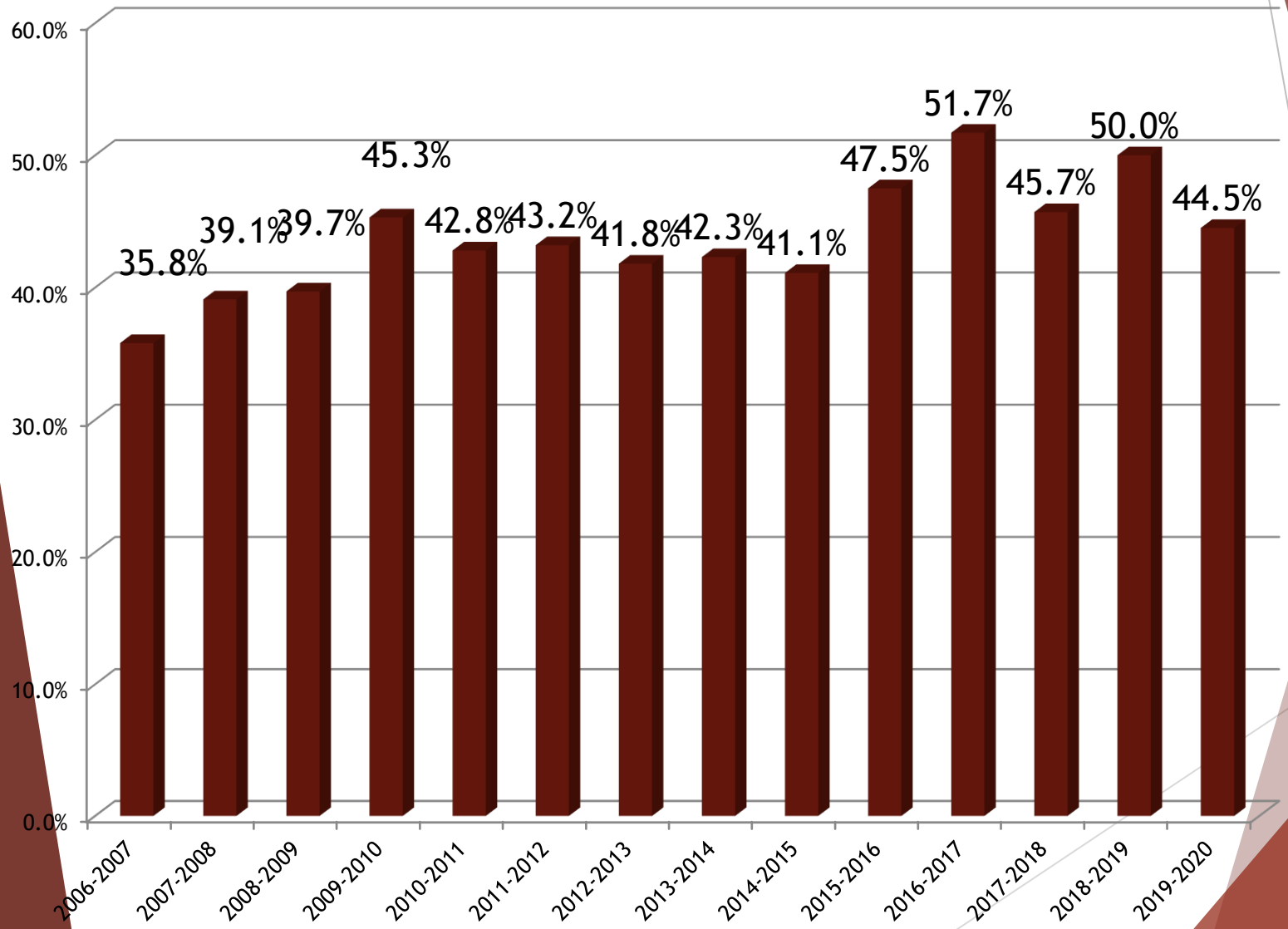
# Palisade High School……Who we are

| International Baccalaureate | Palisade High School | PACK |
|---|---|---|

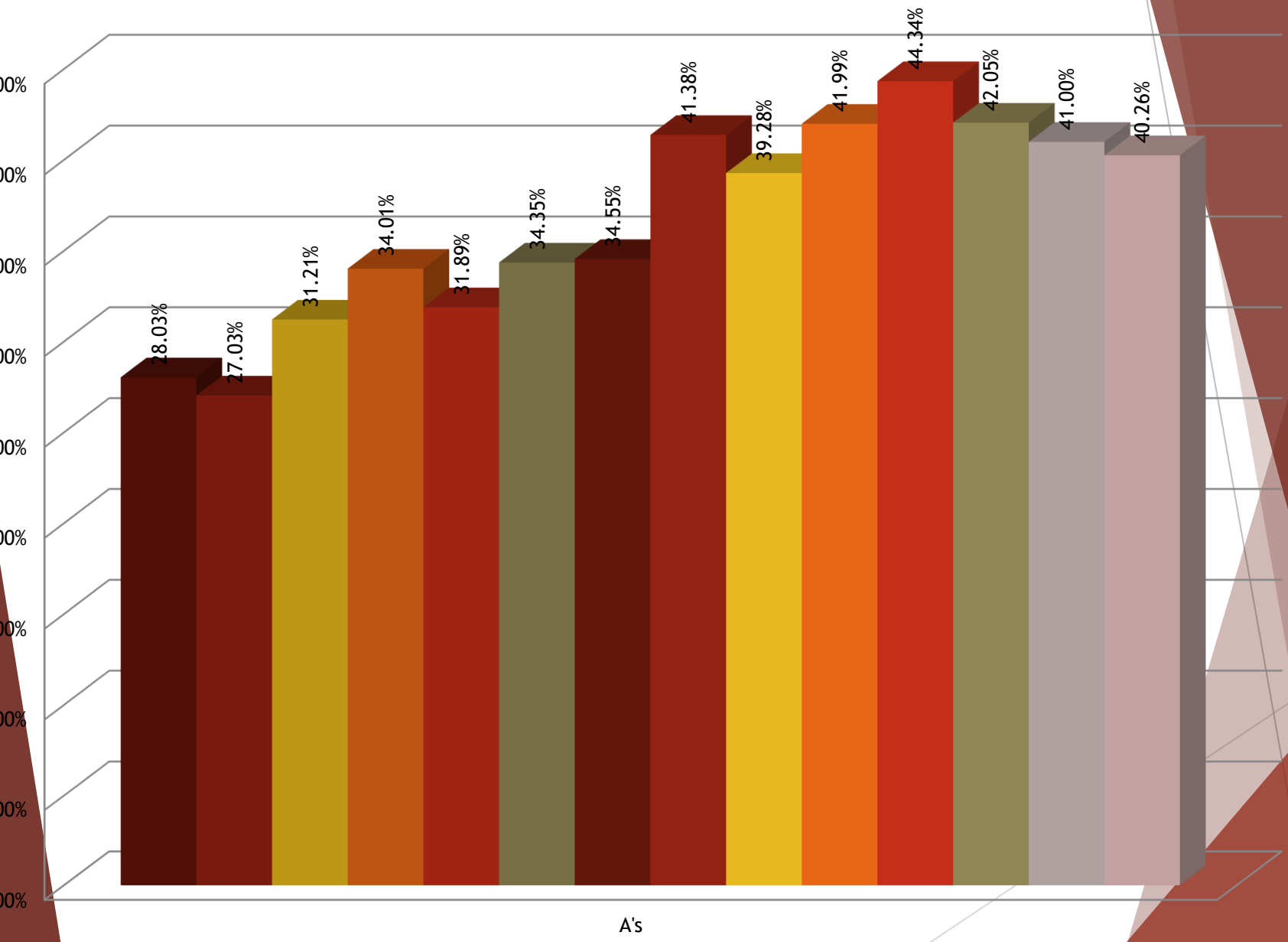
2020-2021


Average Daily Enrollment
1100
1050
1000
950
900
850
800
882
917
964
1012
1018
1006
1022
1034
1062
1048
1006
987
1053
1005
1096
2005-2006
2006-2007
2007-2008
2008-2009
2009-2010
2010-2011
2011-2012
2012-2013
2013-2014
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020

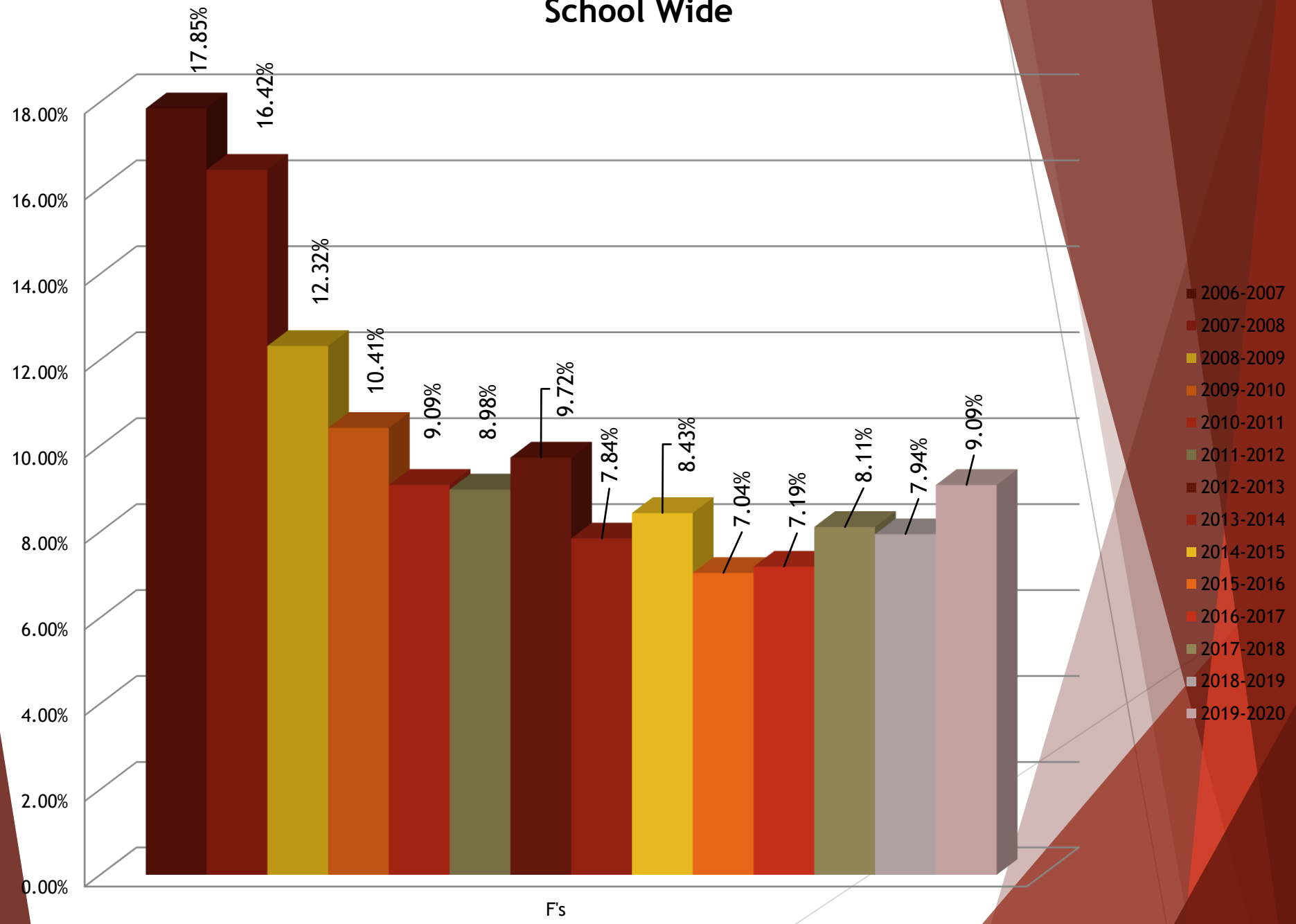
# Percent of Free/Reduced



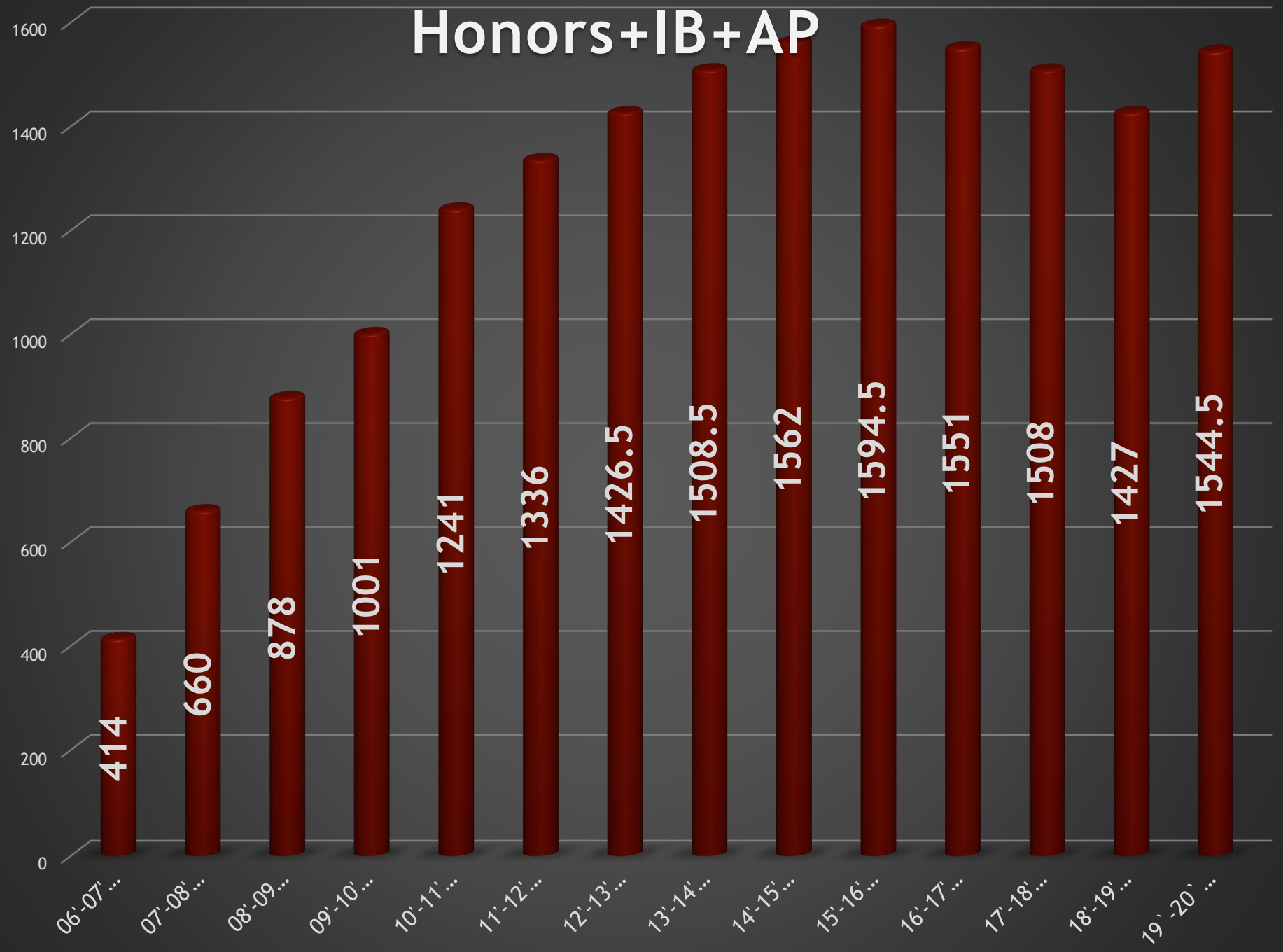
# School Wide


28.03%
27.03%
31.21%
34.01%
31.89%
34.35%
34.55%
41.38%
39.28%
41.99%
44.34%
42.05%
41.00%
40.26%
A's

# School Wide


17.85%
16.42%
12.32%
10.41%
9.09%
8.98%
9.72%
7.84%
8.43%
7.04%
7.19%
8.11%
7.94%
9.09%
18.00%
16.00%
14.00%
12.00%
10.00%
8.00%
6.00%
4.00%
2.00%
0.00%
F's
2006-2007
2007-2008
2008-2009
2009-2010
2010-2011
2011-2012
2012-2013
2013-2014
2014-2015
2015-2016
2016-2017
2017-2018
2018-2019
2019-2020

# Honors+IB+AP


1600
1400
1200
1000
800
600
400
200
0
414
660
878
1001
1241
1336
1426.5
1508.5
1562
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1427
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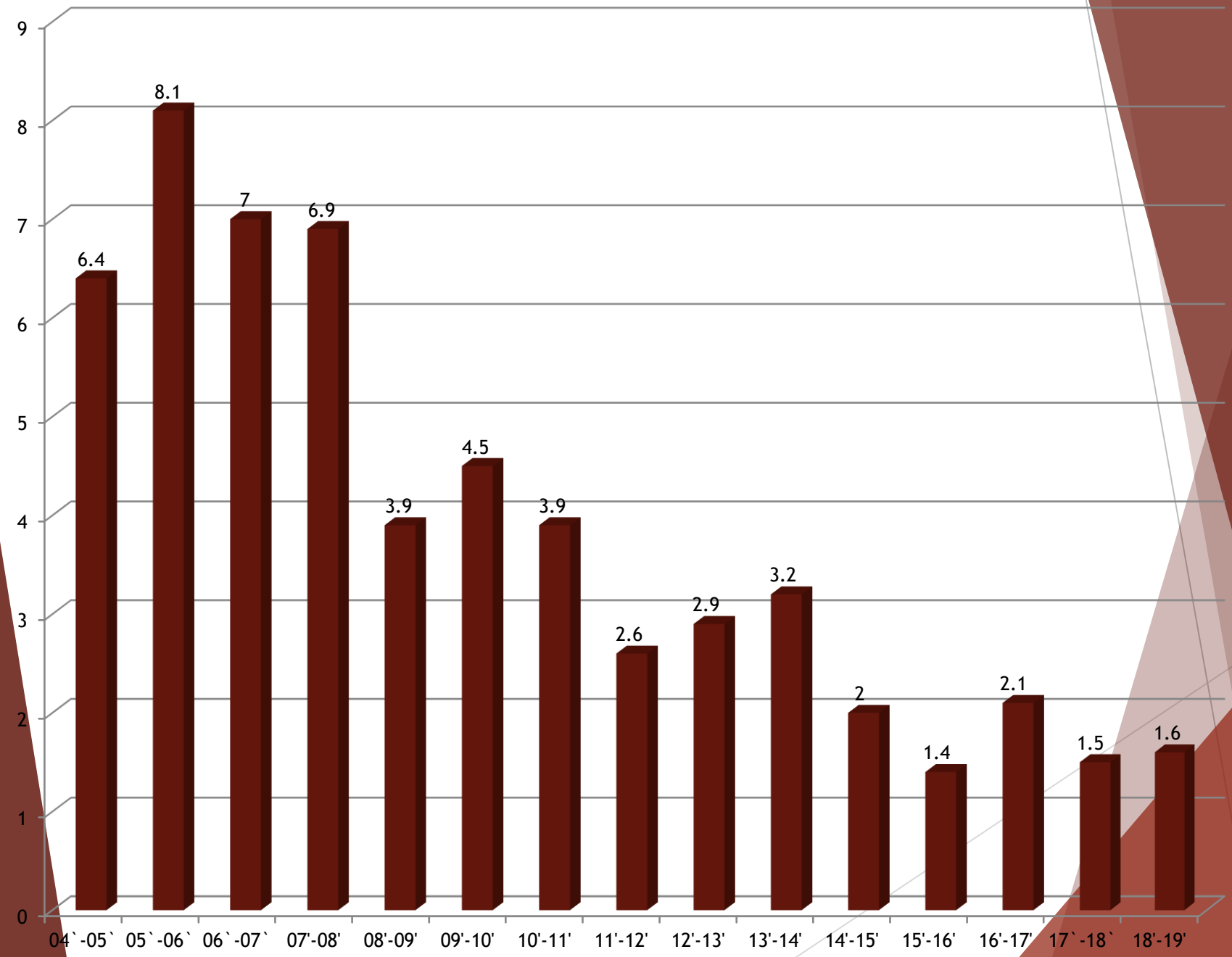
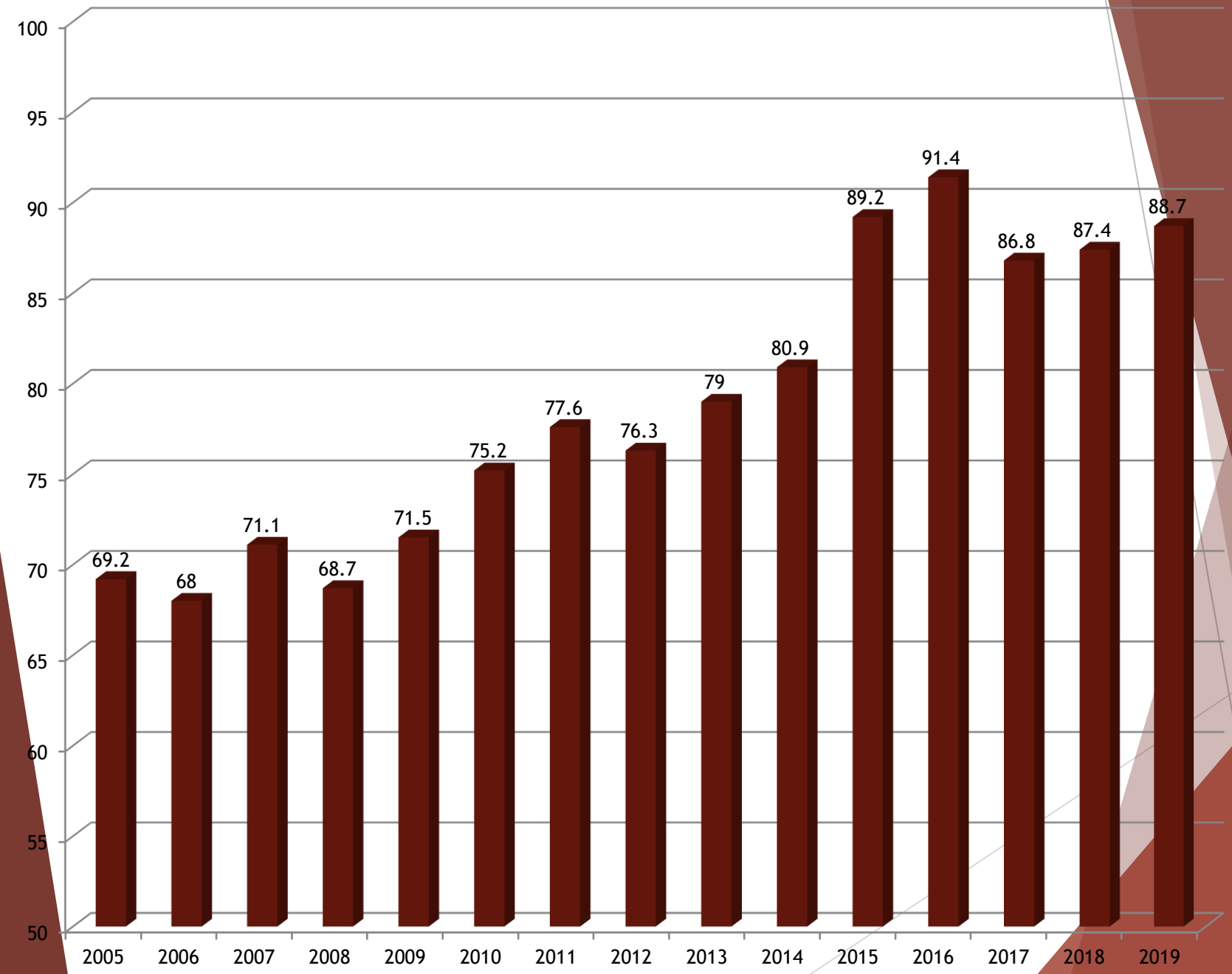
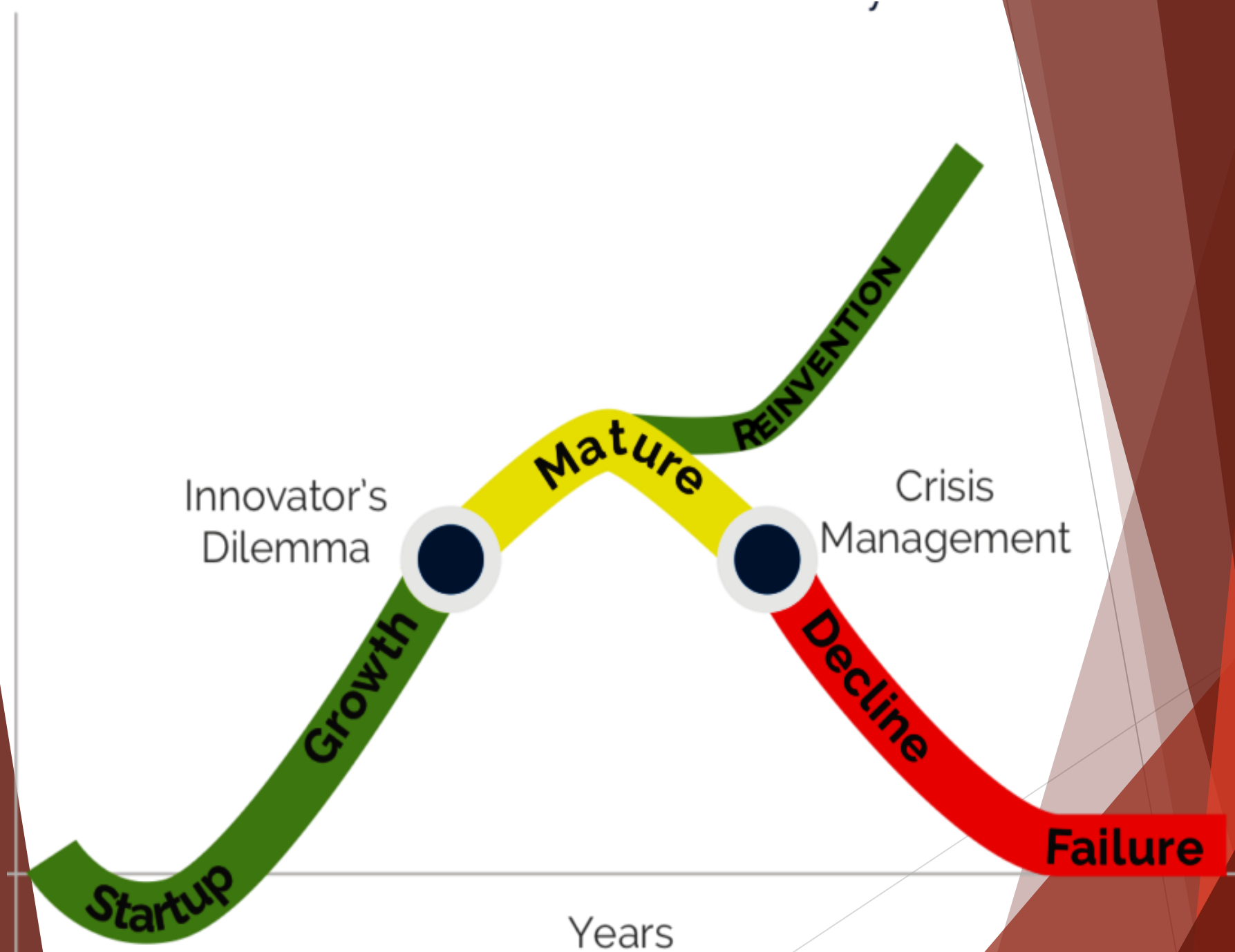
07'-08' ...
08'-09...
09'-10' ...
10'-11' ...
11'-12' ...
12'-13' ...
13'-14' ...
14'-15' ...
15'-16' ...
16'-17' ...
17'-18' ...
18'-19' ...
19 ' -20 ` ...

# Drop out Rates



# Graduation Rate




Startup
Growth
Innovator's Dilemma
Mature
REINVENTION
Crisis Management
Decline
Failure
Years

# What is our focus now?

Well it was supposed to continue to be IB (International Baccalaureate)….

- COVID-19
  - 50 positive cases (from the beginning of the school year)
  - 44 students and 6 staff
  - All students and staff wearing a mask while inside
  - 1 way traffic
  - Hand sanitizing as you enter classes
  - Seating charts to help with contact tracing
  - Shields (Plexiglas) in front of secretary desks

# What is our focus now?

Well it was supposed to continue to be IB (International Baccalaureate)….

- Schoology
  - Learning management system Delivers and manages content
  - Supports teaching and learning, does not replace!
  - Contains the gradebook for parents and students
    - tool for communication of progress and achievement
  - Will strengthen the IB model:

# What is our focus now?

- IB (International Baccalaureate)
  - All school IB (MYP)
    - DP vs MYP difference

- DP – Diploma Programme
- MYP – Middle Years Programme

# What is the framework for an IB education?

- Learner Profile
  - What qualities do we expect in a graduate
- Approaches to Learning
  - What Skills are necessary for students to be able to access the content
- Approaches to teaching
  - How do we as teachers approach Presenting content

# Learner Profile-
# Our student are:

- Balanced
- Caring
- Communicator
- Inquirer
- Knowledgeable
- Open Minded
- Principled
- Reflective
- Risk taker
- Thinker

# ATL
# (Approaches to Learning)

- Communication Skills
- Social Skills
- Self Management Skills
- Research Skills
- Thinking Skills

# ATT
# (Approaches to Teaching)

- based on inquiry.
- focused on conceptual understanding.
- developed in local and global contexts.
- focused on effective teamwork and collaboration.
- differentiated to meet the needs of all learners.
- informed by assessment (formative and summative).

# PACK Changes

- All freshman have an academic mentor class focused on how to be a high schooler (All days are mandatory)
  - Monday and Tuesday - Academic Mentor
  - Wednesday and Friday – Content tutoring
  - Thursday – Club Day
- All sophomores have an academic mentor class focused on their Sophomore project
  - Monday and Tuesday - Academic Mentor (Mandatory)
  - Wednesday and Friday – Content tutoring (Optional)
  - Thursday – Club Day (Optional)

# Other updates

- Fish Hatchery
  - Tanks are installed
  - Fish are in tanks and are growing

# Thank you Town of Palisade!

- Working with the Town of Palisade
  - Just had tents delivered (Town of Palisade COVID $)
  - Help setting them up
  - 5 new drinking stations

# Thank you Town of Palisade!

- Guys and Dolls viewing:
  - PHS musical Feb 25 – 27th

- Daniel.Bollinger@d51schools.org

Town Manager Report January 26, 2021

## Mesa County Receives $935,000 for Grants for small Local Businesses

Please let your local business know there are grant funds available – these funds are NOT a loan and do not need to be paid back – amounts available depending on business size, etc…

Information in this packet and town website.

**List of Calendar Year Projects**:

| **Capital Improvement Projects** | |
|---|---|
| EPA Brownfields Grant – Asbestos Remediation | Staff working with contractors writing grant to submit Wednesday 10.28.2020 for asbestos remediation at the old highs school – grant request is +/- $500,000 with 20% match |
| Master Sewer Plan Study Completed | Completing portal application with USDA for possible funding on sewer design and construction<br><br>Staff working on IGA with Clifton Sewer to present to the Board for approval |
| Palisade – Clifton Fire Department | Staff & Trustee representatives working on IGA to present to Clifton Fire Board on sharing resources and administrative staff for 2021 |
| DOLA Tier 1 – Fire Department Tender Truck Submittal | Per Board Direction, Staff submitted grant for a 50% grant request to purchase a Fire Tender at total cost of $300,000 |
| | |

| | |
|---|---|
| MPPO GRANT AWARD:<br>$912,000<br>Highway 6 between Main street and Iowa<br>COVID 19 – CARES Act Funding | 30% Completion of design work submitted to CDOT for comment. Staff is working with Landscape Architect to complete 3 concept plans to present to the public at open houses – to be scheduled.<br><br>JUB Engineering Firm was selected to perform design/engineering for this project.<br><br>TOP has been awarded the total grant with the match relief:<br><br>$912,000.00 for work on highway 6 – completed IGA and RFQ with CDOT – Town received 3 RFQ's for design and engineering work |
| TAP Grant Awarded: $1 million dollars –<br><br>Build sidewalks from Lincoln St to High School. | Committee selected Stolfus Engineering as Design Firm for the project.<br>TOP awarded $1 million dollar grant for sidewalks from Lincoln to the high school on the south side of Highway 6<br>Have hired and completed the ICE – Independent Contractor Estimate for design work required by grant<br>Completing IGA with CDOT. |
| CARES Act Funding | The Town has been reimbursed the Cares Act Funding expenses |
| Main Street Grant – TOP awarded $50,000 and Cares Act Funding for Parklets on Main Street | This project is complete. |

MESA COUNTY

P.O. Box 20,000 544 Rood Avenue | Grand Junction, CO 81502-5010

# Eligible Small Businesses in Mesa County Can Apply for a Relief Payment

Applications for the Small Business Relief Program for Mesa County will be available **Thursday, January 14, 2021 through Thursday, February 4, 2021.**

These one-time relief payments, authorized by Senate Bill 20B-001, are available to locally owned small businesses that have been impacted by COVID-19 restrictions including **restaurants, bars, breweries, wineries, distilleries, fitness clubs, caterers, and movie theaters.**

Mesa County businesses that are currently operating, and have a reduced revenue of at least 20% due to capacity restrictions from public health orders, may be eligible for funding.

- Businesses with less than $500,000 in revenue (2019) may receive **up to** $3,500.
- Businesses with revenue between $500,000 and $1 million (2019) may receive **up to** $5,000.
- Businesses with revenue between $1 million and $2.5 million (2019) may receive a payment **up to** $7,000.

# Eligibility Requirements

- Business is in one of the eligible industries identified in State Bill 20B-001 and can provide current State license verifying good standing and legal operation in Colorado.
- Business headquarters located in and is doing business in Colorado.
- Business must have at least 20% revenue loss since March 26, 2020 (except businesses that began operations between Jan 1 and March 26, 2020).
- Business must have less than $2.5M in revenue for 2019 and 2020 calendar year.
- Business must have at least one full-time employee except for sole proprietorship.
- Began operating before March 26, 2020.
- Business must be in compliance with public health orders.

# Ineligibility

- Businesses owned or operated by officials or employees of Mesa County (or other municipality where funding is being distributed).

- Businesses whose regular ongoing operations started after March 26, 2020.
- Corporate-Owned franchises and/or publicly traded companies.
- Businesses with outstanding local tax liabilities or tax liens as of July 1, 2020, or currently in bankruptcy (Corporate or Personal).
- Businesses that do not intend to continue operating in the State for at least six months after receipt of funding.
- Businesses operating in violation of any State, Federal, or local laws.
- State of Colorado "Arts Relief Program" or the "Minority-Owned Business Relief Program" as established in Senate Bill 20B-001.
- Nonprofit organizations

# Application Process

**Applications will be accepted Thursday, January 14, 2021 through Thursday, February 4, 2021.** Mesa County businesses are encouraged to apply as soon as possible. The window for applications is very short, and follow-up materials may be requested after application submittal to ensure businesses have met eligibility requirements.

Please submit your Small Business Relief application at the link provided on the Mesa County website. If you do not have internet access, please submit your application by email or mail to Ashley Greco – Ashley.greco@mesacounty.us or PO Box 20,000 │544 Rood Avenue │Grand Junction, CO 81502. **All applications must be received by 5:00 p.m. on February 4, 2021.**

**All qualified businesses will receive a relief grant. Award amounts will depend on the total number of qualified businesses and funding available. Funding decisions will be made on or around February 1, 2021. Relief grants will be issued by February 12, 2021.**

***Now accepting applications.***

175 East Third Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
www.townofpalisade.org

# EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – January 26, 2021

Date Range of Payables – 01/08/21 – 01/21/21

Report Criteria:

Invoices with totals above $0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 01/08/2021-01/21/2021

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| AFLAC INSURANCE | PR0109210 | AFLAC After-Tax Pay Period: 1/9/ | 01/13/2021 | 55.80 | .00 | | |
| AFLAC INSURANCE | PR0109210 | AFLAC Pre-tax Pay Period: 1/9/2 | 01/13/2021 | 230.70 | .00 | | |
| COLORADO DEPT OF REVENU | PR0109210 | State Withholding Tax Pay Period | 01/13/2021 | 2,505.00 | .00 | | |
| FICA/MED/ P/R TAXES | PR0109212 | Federal Withholding Tax Pay Peri | 01/13/2021 | 6,750.05 | .00 | | |
| FICA/MED/ P/R TAXES | PR0109212 | Social Security Pay Period: 1/9/2 | 01/13/2021 | 2,789.08 | .00 | | |
| FICA/MED/ P/R TAXES | PR0109212 | Social Security Pay Period: 1/9/2 | 01/13/2021 | 2,789.08 | .00 | | |
| FICA/MED/ P/R TAXES | PR0109212 | Medicare Pay Period: 1/9/2021 | 01/13/2021 | 1,180.75 | .00 | | |
| FICA/MED/ P/R TAXES | PR0109212 | Medicare Pay Period: 1/9/2021 | 01/13/2021 | 1,180.75 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | Police Pension Pay Period: 1/9/2 | 01/13/2021 | 2,306.36 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | Police Pension Pay Period: 1/9/2 | 01/13/2021 | 1,704.70 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | Fire Pension Pay Period: 1/9/202 | 01/13/2021 | 552.16 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | Fire Pension Pay Period: 1/9/202 | 01/13/2021 | 408.11 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | FPPA Police DD Pay Period: 1/9/ | 01/13/2021 | 601.66 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | FPPA 457 Pay Period: 1/9/2021 | 01/13/2021 | 50.00 | .00 | | |
| FIRE AND POLICE PENSION | PR0109210 | FPPA Fire DD Pay Period: 1/9/20 | 01/13/2021 | 144.04 | .00 | | |
| ICMA TRST 401 - 107074 | PR0109210 | ICMA 401K Pay Period: 1/9/2021 | 01/13/2021 | 1,881.52 | .00 | | |
| ICMA TRST 401 - 107074 | PR0109210 | ICMA 401K Pay Period: 1/9/2021 | 01/13/2021 | 1,881.52 | .00 | | |
| ICMA TRST 457 - 304721 | PR0109210 | ICMA 457 Pay Period: 1/9/2021 | 01/13/2021 | 100.00 | .00 | | |
| SESAC | 10468101 | BLUEGRASS MUSIC LICENSE F | 01/01/2021 | 483.00 | 483.00 | 01/13/2021 | |
| FAMILY SUPPORT REGISTRY | PR0109211 | FIPS 056888833 Garnishment P | 01/13/2021 | 227.08 | 227.08 | 01/13/2021 | |
| RECREATION PROGRAM REFU | 01072021 REF | DEPOSIT REFUND | 01/07/2021 | 100.00 | .00 | | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 144.83 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 6,347.05 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 5,426.58 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 125.76 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 4,045.05 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 494.85 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 17,450.85 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 92.28 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 1,259.60 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 139.60 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 1,906.83 | .00 | 01/13/2021 | |
| CIGNA HEALTHCARE | PR0109211 | Health and Dental Insurance Cig | 01/13/2021 | 154.45 | .00 | 01/13/2021 | |
| ANTHEM BLUE CROSS AND BL | PR0109211 | Vision Insurance Vision Employe | 01/13/2021 | 63.77 | .00 | | |
| ANTHEM BLUE CROSS AND BL | PR0109211 | Vision Insurance Vision Employe | 01/13/2021 | 24.67 | .00 | | |
| ANTHEM BLUE CROSS AND BL | PR0109211 | Vision Insurance Vision Employe | 01/13/2021 | 11.99 | .00 | | |
| ANTHEM BLUE CROSS AND BL | PR0109211 | Vision Insurance Vision Employe | 01/13/2021 | 11.48 | .00 | | |
| Total : | | | | 65,621.00 | 710.08 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **ADMINISTRATION** | | | | | | | |
| CASELLE, INC. | 107201 | ADD LICENSE | 01/15/2021 | 2,000.00 | .00 | | |
| OFFICE DEPOT | 147349355001 | OFFICE SUPPLY - ADMIN | 01/05/2021 | 61.46 | .00 | | |
| OFFICE DEPOT | 147422157001 | OFFICE SUPPLY - ADMIN | 01/05/2021 | 152.75 | .00 | | |
| OFFICE DEPOT | 148676555001 | OFFICE SUPPLY - ADMIN | 01/05/2021 | 339.99 | .00 | | |
| OFFICE DEPOT | 149269458001 | OFFICE SUPPLY - ADMIN | 01/08/2021 | 57.25 | .00 | | |
| OFFICE DEPOT | 149481796001 | OFFICE SUPPLY - ADMIN | 01/15/2021 | 10.31 | .00 | | |
| OFFICE DEPOT | 149484541001 | OFFICE SUPPLY - ADMIN | 01/15/2021 | 97.58 | .00 | | |
| OFFICE DEPOT | 149630254001 | OFFICE SUPPLY - ADMIN | 01/11/2021 | 20.00 | .00 | | |
| OFFICE DEPOT | 149633142001 | OFFICE SUPPLY - ADMIN | 01/13/2021 | 34.99 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 295.05 | 295.05 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 1343 - TOWN HALL INTERNET-R | 01/01/2021 | 162.15 | .00 | | |
| CENTURY LINK | 01012021 | 9016 - ADMIN. FAX | 01/01/2021 | 108.35 | .00 | | |
| XCEL ENERGY | 01122021 | ADMINISTRATION LIGHTS | 01/12/2021 | 1,271.85 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Admin | 01/15/2021 | 70.03 | .00 | | |
| ROCKY MOUNTAIN RESERVE | 2213259 | COBRA ADMINISTRATION | 01/01/2021 | 900.00 | .00 | | |
| FRIENDLY ROD'S | 2908 | DOCUMENT DESTRUCTION | 12/31/2020 | 8.60 | .00 | | |
| ALPINE BANK CC | TB JAN 3111 | ADMIN - OPERATING | 01/18/2021 | 211.50 | .00 | | |
| SPECTRUM ENTERPRISE | 108289601010 | IT CHARGES | 01/01/2021 | 109.99 | .00 | | |
| Total ADMINISTRATION: | | | | 5,911.85 | 295.05 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **COMMUNITY DEVELOPMENT** | | | | | | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 231.82 | 231.82 | 10/20/2020 | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Comm Dev | 01/15/2021 | 17.25 | .00 | | |
| COLUMN | 4E284DA7-002 | PUBLIC HEARING NOTICE | 01/13/2021 | 15.49 | .00 | | |
| Total COMMUNITY DEVELOPMENT: | | | | 264.56 | 231.82 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **RECREATION** | | | | | | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 263.44 | 263.44 | 10/20/2020 | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Rec | 01/15/2021 | 25.66 | .00 | | |
| MARIE'S DECORATING PAINTIN | 1001 | ART SUPPLIES - DECORATIVE | 12/04/2020 | 197.67 | .00 | | |
| Total RECREATION: | | | | 486.77 | 263.44 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **COURT** | | | | | | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 42.15 | 42.15 | 10/20/2020 | |
| Total COURT: | | | | 42.15 | 42.15 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **POLICE** | | | | | | | |
| CITY OF GRAND JUNCTION | 2021-0007801 | 911 CHARGES PD | 01/08/2021 | 8,799.50 | .00 | | |
| JIM DIBLE OIL COMPANY | 111253 | POLICE DEPT - GAS / DIESEL | 01/07/2021 | 134.04 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | POLICE DEPT - GAS / DIESEL | 01/15/2021 | 131.01 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 1,896.74 | 1,896.74 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 1343 - PD INTOXICATOR PORTI | 01/01/2021 | 35.00 | .00 | | |
| WESTERN SLOPE AUTO | 643781 | PD VEHICLE MAINTENANCE | 01/13/2021 | 688.26 | .00 | | |
| COOP COUNTRY | 238736 | PD CAR WASH | 01/06/2021 | 2.08 | .00 | | |
| COOP COUNTRY | 238737 | PD CAR WASH | 01/06/2021 | 15.00 | .00 | | |
| COOP COUNTRY | 238738 | PD CAR WASH | 01/06/2021 | 3.53 | .00 | | |
| COOP COUNTRY | 238949 | PD CAR WASH | 01/20/2021 | 2.00 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Police | 01/15/2021 | 15.15 | .00 | | |
| HOLE IN THE WALL SHIRT SHO | 22788 | PD UNIFORMS | 11/12/2020 | 205.90 | .00 | | |
| FRIENDLY ROD'S | 3166 | DOCUMENT DESTRUCTION | 12/31/2020 | 11.40 | .00 | | |
| ALPINE BANK CC | DF JAN 3129 | PD - OPERATING SUPPLIES | 01/18/2021 | 40.93 | .00 | | |
| ALPINE BANK CC | DF JAN 3129 | PD - OPERATING SUPPLIES | 01/18/2021 | 76.74 | .00 | | |
| ALPINE BANK CC | DF JAN 3129 | PD - OPERATING SUPPLIES | 01/18/2021 | 37.98 | .00 | | |
| ALPINE BANK CC | DF JAN 3129 | PD - PROFESSIONAL SERVICE | 01/18/2021 | 50.00 | .00 | | |
| Total POLICE: | | | | 12,145.26 | 1,896.74 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **CEMETERY** | | | | | | | |
| GOODWIN SERVICE, INC. | 91232 | TOILET CLEANING - CEMETARY | 01/01/2021 | 60.00 | 60.00 | 01/13/2021 | |
| JIM DIBLE OIL COMPANY | 111253 | CEMETERY - GAS / DIESEL | 01/07/2021 | 38.77 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | CEMETERY - GAS / DIESEL | 01/15/2021 | 31.16 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 189.67 | 189.67 | 10/20/2020 | |
| HEUTON, STEVE | 01132021 EXP | DOT PHYSICAL | 01/13/2021 | 80.00 | .00 | | |
| UPLAND GRAVEL | 3282 | SCREENED DIRT - CEMETERY | 01/08/2021 | 651.50 | 651.50 | 01/13/2021 | |
| XCEL ENERGY | 01122021 | CEMETERY LIGHTS | 01/12/2021 | 47.23 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Cemetery | 01/15/2021 | 14.82 | .00 | | |
| Total CEMETERY: | | | | 1,113.15 | 901.17 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **FIRE / EMS** | | | | | | | |
| BOOKCLIFF AUTO PARTS INC | 190685 | FD VEHICLE MAINTENANCE | 01/08/2021 | 12.58 | 12.58 | 01/13/2021 | |
| BOOKCLIFF AUTO PARTS INC | 193283 | FD VEHICLE MAINTENANCE | 01/13/2021 | 12.73- | .00 | | |
| BOUND TREE MEDICAL, LLC | 83905150 | MEDICAL SUPPLIES/EMS | 01/06/2021 | 126.77 | .00 | | |
| BOUND TREE MEDICAL, LLC | 83907061 | MEDICAL SUPPLIES/EMS | 01/07/2021 | 2,910.36 | .00 | | |
| BOUND TREE MEDICAL, LLC | 83908991 | MEDICAL SUPPLIES/EMS | 01/08/2021 | 385.91 | .00 | | |
| BOUND TREE MEDICAL, LLC | 83910526 | MEDICAL SUPPLIES/EMS | 01/11/2021 | 21.79 | .00 | | |
| BOUND TREE MEDICAL, LLC | 83912351 | MEDICAL SUPPLIES/EMS | 01/12/2021 | 74.34 | .00 | | |
| CITY OF GRAND JUNCTION | 2021-0007801 | 911 CHARGES FD | 01/08/2021 | 2,407.41 | .00 | | |
| HIGH COUNTRY GAS & SUPPLY | 320798 | OXYGEN | 01/07/2021 | 140.70 | .00 | | |
| IMPACT PROMOTIONAL PRODU | 70054 | FD - UNIFORMS | 10/12/2020 | 445.19 | .00 | | |
| JIM DIBLE OIL COMPANY | 111253 | FIRE/EMS GAS & DIESEL | 01/07/2021 | 191.21 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | FIRE/EMS GAS & DIESEL | 01/15/2021 | 77.04 | .00 | | |
| OFFICE DEPOT | 148610818001 | OFFICE SUPPLIES - FIRE | 01/06/2021 | 688.94 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 1,106.44 | 1,106.44 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 4735 - FIRE INTERNET | 01/01/2021 | 163.19 | .00 | | |
| CENTURY LINK | 01012021 | 9913 - FIRE ALARM | 01/01/2021 | 208.18 | .00 | | |
| CENTURY LINK | 01012021 | 0032 DATA - FIRE ALERT SYS. | 01/01/2021 | 375.00 | .00 | | |
| CENTURY LINK | 01012021 | 0032 PHONE - FIRE ALERT SYS. | 01/01/2021 | 1,227.72 | .00 | | |
| GCR TIRES & SERVICE | 202-114465 | FD - VEHICLE REPAIRS | 01/07/2021 | 441.61 | 441.61 | 01/13/2021 | |
| XCEL ENERGY | 01122021 | FIRE/EMS LIGHTS | 01/12/2021 | 1,265.82 | .00 | | |
| MILE-HI FIRE APPARATUS INC | 5424 | AIR FILTER | 12/20/2020 | 144.75 | .00 | | |
| Total FIRE / EMS: | | | | 12,402.22 | 1,560.63 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **EMS** | | | | | | | |
| BOOKCLIFF AUTO PARTS INC | 190679 | STREETS / PARKS SHARED CO | 01/08/2021 | 41.61 | 41.61 | 01/13/2021 | |
| BOOKCLIFF AUTO PARTS INC | 192663 | STREETS / PARKS SHARED CO | 01/12/2021 | 32.28 | 32.28 | 01/13/2021 | |
| BOOKCLIFF AUTO PARTS INC | 196164 | STREETS / PARKS SHARED CO | 01/20/2021 | 14.95 | .00 | | |
| COOP COUNTRY | 238950 | PW CAR WASH | 01/20/2021 | 4.97 | .00 | | |
| Total EMS: | | | | 93.81 | 73.89 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **STREETS** | | | | | | | |
| BOOKCLIFF AUTO PARTS INC | 193212 | STREETS - VEHICLES | 01/13/2021 | 5.92 | .00 | | |
| BOOKCLIFF AUTO PARTS INC | 194174 | STREETS - VEHICLES | 01/15/2021 | 41.52 | .00 | | |
| JIM DIBLE OIL COMPANY | 111253 | STREETS - GAS / DIESEL | 01/07/2021 | 96.91 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | STREETS - GAS / DIESEL | 01/15/2021 | 77.89 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 421.50 | 421.50 | 10/20/2020 | |
| XCEL ENERGY | 01122021 | STREET LIGHTS | 01/12/2021 | 268.96 | .00 | | |
| XCEL ENERGY | 01122021 | 307 MAIN -CHARGING STATION | 01/12/2021 | 21.87 | .00 | | |
| XCEL ENERGY | 01122021 | STREET LIGHTS | 01/12/2021 | 3,386.05 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Streets | 01/15/2021 | 13.77 | .00 | | |
| Total STREETS: | | | | 4,334.39 | 421.50 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **WATER** | | | | | | | |
| JIM DIBLE OIL COMPANY | 111253 | WATER - GAS / DIESEL | 01/07/2021 | 135.68 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | WATER - GAS / DIESEL | 01/15/2021 | 109.05 | .00 | | |
| LITTLETON, MICHAEL | FBP01192021 | FLEXIBLE PLAN BENEFIT | 01/19/2021 | 285.01 | .00 | | |
| OFFICE DEPOT | 149630254001 | OFFICE SUPPLIES - WATER | 01/11/2021 | 54.99 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 684.94 | 684.94 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 7148 - CARETAKER RESERVOI | 01/01/2021 | 75.27 | .00 | | |
| XCEL ENERGY | 01122021 | WATER LIGHTS | 01/12/2021 | 894.31 | .00 | | |
| XCEL ENERGY | 01122021 | 175 1/2 E. 3RS - BULK WATER S | 01/12/2021 | 209.27 | .00 | | |
| AIR COMPRESSOR SERVICE, L | 50844 | EQUIPMENT REPAIR AND MAIN | 01/08/2021 | 95.00 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Water | 01/15/2021 | 79.78 | .00 | | |
| COLORADO CSG II LLC | FD53D7E6 | SUBSCRIBER - WATER | 01/20/2021 | 353.52 | .00 | | |
| ALPINE BANK CC | TB JAN 3111 | WATER REPAIR & MAINT EQUIP | 01/18/2021 | 17.18 | .00 | | |
| Total WATER: | | | | 2,994.00 | 684.94 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **SEWER PLANT** | | | | | | | |
| JIM DIBLE OIL COMPANY | 111253 | SEWER - GAS / DIESEL | 01/07/2021 | 38.76 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | SEWER - GAS / DIESEL | 01/15/2021 | 31.16 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 210.75 | 210.75 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 1319 - SEWER & CALL OUT | 01/01/2021 | 158.54 | .00 | | |
| XCEL ENERGY | 01122021 | 661 BRENTWOOD DR | 01/12/2021 | 11.26 | .00 | | |
| XCEL ENERGY | 01122021 | SEWER LIGHTS | 01/12/2021 | 1,514.10 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Sewer | 01/15/2021 | 13.24 | .00 | | |
| COLORADO CSG II LLC | FD53D7E6 | SUBSCRIBER - SEWER | 01/20/2021 | 353.52 | .00 | | |
| Total SEWER PLANT: | | | | 2,331.33 | 210.75 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **SEWER COLLECTION** | | | | | | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 210.75 | 210.75 | 10/20/2020 | |
| Total SEWER COLLECTION: | | | | 210.75 | 210.75 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| WASTE MANAGEMENT INC - | 1688847-0576- | GARBAGE SERVICE | 01/04/2021 | 14,474.37 | .00 | | |
| Total : | | | | 14,474.37 | .00 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **PARKS** | | | | | | | |
| BOOKCLIFF AUTO PARTS INC | 192388 | PARKS - VEHICLE REPAIRS | 01/12/2021 | 75.42 | 75.42 | 01/13/2021 | |
| BOOKCLIFF AUTO PARTS INC | 192389 | PARKS - VEHICLE REPAIRS | 01/12/2021 | 223.50 | 223.50 | 01/13/2021 | |
| BOOKCLIFF AUTO PARTS INC | 192896 | PARKS - VEHICLE REPAIRS | 01/13/2021 | 200.83- | .00 | | |
| GOODWIN SERVICE, INC. | 91232 | TOILET CLEANING - RIVERBEN | 01/01/2021 | 120.00 | 120.00 | 01/13/2021 | |
| GOODWIN SERVICE, INC. | 91232 | TOILET CLEANING-BIKE TREK | 01/01/2021 | 60.00 | 60.00 | 01/13/2021 | |
| GOODWIN SERVICE, INC. | 91232 | VAULT CLEANING | 01/01/2021 | 300.00 | 300.00 | 01/13/2021 | |
| HEUTON TIRE COMPANY INC. | 154967 | PARKS TIRE MAINTENANCE | 01/12/2021 | 925.00 | 925.00 | 01/13/2021 | |
| JIM DIBLE OIL COMPANY | 111253 | PARKS - GAS / DIESEL | 01/07/2021 | 77.53 | .00 | | |
| JIM DIBLE OIL COMPANY | 111316 | PARKS - GAS / DIESEL | 01/15/2021 | 62.31 | .00 | | |
| OFFICE DEPOT | 147422155001 | PARKS - OPERATING SUPPLIES | 01/13/2021 | 159.92 | .00 | | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 632.25 | 632.25 | 10/20/2020 | |
| CENTURY LINK | 01012021 | 1207 - RIVERBEND PARK | 01/01/2021 | 128.08 | .00 | | |
| XCEL ENERGY | 01122021 | PARKS LIGHTS | 01/12/2021 | 310.35 | .00 | | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Parks | 01/15/2021 | 27.01 | .00 | | |
| JOHNS, DAVID | FBP01122021 | FLEXIBLE BENEFIT REIMBURS | 01/12/2021 | 38.61 | .00 | | |
| TYLER BATTERY | 372232 | PPARKS BATTERY | 01/12/2021 | 85.19 | 85.19 | 01/13/2021 | |
| Total PARKS: | | | | 3,024.34 | 2,421.36 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **POOL** | | | | | | | |
| CENTURY LINK | 01012021 | 1067 - POOL INTERNET | 01/01/2021 | 158.54 | .00 | | |
| XCEL ENERGY | 01122021 | POOL LIGHTS | 01/12/2021 | 281.37 | .00 | | |
| Total POOL: | | | | 439.91 | .00 | | |

| Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|
| **FACILITIES** | | | | | | | |
| BUD'S SIGNS | 107137 | COVID - CAPITAL PROJECTS - P | 12/31/2020 | 1,800.00 | 1,800.00 | 01/13/2021 | |
| GRAND MESA MECHANICAL | 2023830 | CIVIC CENTER HEAT REPAIR | 01/07/2021 | 255.00 | 255.00 | 01/13/2021 | |
| GRAND RIVER ELECTRIC | 21397 | PD - REMODEL | 12/08/2020 | 969.75 | .00 | | |
| JOHNSTONE SUPPLY | 1157946 | PD REMODEL | 12/16/2020 | 22.49 | .00 | | |
| DORA ORTIZ | TP-01 2021 | JANITORIAL SERVICES | 01/17/2021 | 1,240.00 | .00 | | |
| KLEEN KUT SERVICE | 200424 | PD REMODEL HOLE DRILLING | 12/02/2020 | 100.00 | 100.00 | 01/13/2021 | |
| PINNACOL ASSURANCE COMP | 102 | Workers Comp | 10/11/2020 | 421.50 | 421.50 | 10/20/2020 | |
| XCEL ENERGY | 01122021 | 711 IOWA - GYM | 01/12/2021 | 1,040.39 | .00 | | |
| XCEL ENERGY | 01122021 | FACILITIES LIGHTS | 01/12/2021 | 773.94 | .00 | | |
| TERMINIX | 250355 | PEST CONTROL | 01/06/2021 | 62.00 | 62.00 | 01/13/2021 | |
| MUTUAL OF OMAHA INSURANC | 001164428459 | LTD - Facilities | 01/15/2021 | 12.92 | .00 | | |
| Total FACILITIES: | | | | 6,697.99 | 2,638.50 | | |
| Grand Totals: | | | | 132,587.85 | 12,562.77 | | |

Finance Director: _____ Date: 1/22/2021
(Finance Department Review and Approval for Payment)

Town Manager: J Hawkinson Date: 1.22.2021
(Administrative Reveiw and Approval for Payment)

Mayor: _____ Date: _____
(Board of Trustees Reveiw and Approval for Payment)

Town Clerk: _____ Date: _____
(Document Recorded)

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.Input date = 01/08/2021-01/21/2021

**MINUTES OF THE REGULAR (and VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES**
**January 12, 2021**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees Somerville, Turner, Carlson, and Maxwell present in person. Trustee L'Hommedieu and Mayor Pro-Tem Chase appeared via Zoom. Also present in person were Town Manager Janet Hawkinson and Parks, Recreation and Events Director Troy Ward. Town Clerk Keli Frasier, Town Attorney Jim Neu, Finance Director Travis Boyd, Utilities Director Matt Lemon, and Police Chief Deb Funston appeared via Zoom.

## AGENDA ADOPTION

*Motion #1* by Trustee Somerville, seconded by Trustee Turner, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

## PRESENTATIONS

Mayor Mikolai presented a proclamation for Martin Luther King Jr. Day to Mr. David Combs, who thanked the Board and asked the community to participate in some form of community service in remembrance of Dr. King.

Trustee Somerville presented a proclamation for Crime Stoppers Month to Amanda McCain, who expressed her gratitude for the Board and Community's support.

## TOWN MANAGER REPORT

Town Manager Janet Hawkinson played a video created by Police Chief Deb Funston with images of Town staff throughout 2020. Town Manager Hawkinson also outlined her Manager's Report highlighting department accomplishments in 2020.

## CONSENT AGENDA

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**
  Approval of Bills from Various Town Funds – December 4, 2020 – January 7, 2021
- **Minutes**
  Minutes from the December 8, 2020 Board Meeting

*Motion #2* by Trustee Somerville, seconded by Trustee Turner, to approve the Consent Agenda as presented.

A roll call vote was requested.
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell
No:
Absent:

Motion carried.

## PUBLIC COMMENT

Town Clerk Keli Frasier read an email from Ray Musser 856 Montclair Drive. *Mr. Musser's letter will be a permanent attachment to these minutes*. Mr. Musser, Linda Odette 864 Montclair Drive, and Trustee Carlson all spoke about the lack of communication with the surrounding neighborhood regarding the Cresthaven Acres subdivision. The focus of the discussion was on the proposed retaining wall and fence.

Members of the Board expressed their empathy with the homeowners on Montclair Drive, and Mayor Mikolai stated he would contact the Town Engineers and the builders of Cresthaven Acres to see if there is a possible solution to help ease the concerns voiced at this meeting.

## NEW BUSINESS

### *Discussion on Ending Utility Holiday Due to COVID-19*

Finance Director Travis Boyd stated that in the Town's response to the COVID-19 pandemic, the Board of Trustees gave direction to suspend late fees and service disconnections for Town residences that do not pay their monthly utility bills. The policy intended to alleviate strain from unemployment and reduced employment caused by lockdown restrictions mandated by the State of Colorado and Mesa County. The expected result was that the policy would increase the short-term indebtedness of some Town citizens to the Town for water, sewer, and trash services they consume and do not remit payment.

The actual result was a significant increase in a small portion of citizens' indebtedness to the Town. If the Town continues with this policy and does not set up a payment plan for these citizens who are currently past due, some will not be able to pay down this debt when fees are reinstated. If we end the utility payment holiday and get these citizens on a payment plan, we can avoid filing an assessment with the Mesa County Treasurer's Office that will be part of their property tax bill for 2022.

*Motion #3* by Trustee Maxwell, seconded by Trustee Somerville to discontinue the utility relief program starting with the billing cycle on April 1, 2021, and to give staff discretion to set up payment plans for residents on an individual basis while waiving further late fees - as long as additional payments are being made toward outstanding balances.

A roll call vote was requested.
Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai

No:
Absent:

Motion carried.

***Discussion Regarding Signage Down Peach Avenue & 1st Street Alley***

Town Manager Hawkinson stated that at a previous work session of the Board of Trustees, the consensus of all involved was to have parallel parking only on the Northside of the Colorado Weedery, and to date, that is not occurring consistently.

It was requested that staff bring this issue back to the Board to seek approval to mark the alley showing boundaries and to add more signage in the area.

Casey Sumnicht 229 W 1st Street and Virginia Phillips 114 Kluge Avenue spoke about the need for the Town to do more to help mitigate the parking issues and alley blockage that occurs during the Colorado Weedery business hours. Desa Loughman, an owner of the Colorado Weedery, expressed their willingness to work with the Town and assured the Board that they are fulfilling the Board's prior requests regarding signage and customer training to the best of their ability. Town Clerk Keli Frasier read an email from Bill Graham of Peach Street Distillers – *this email will be a permanent attachment to these minutes*.

After a lengthy discussion amongst the Board, the consensus is for staff to work with neighbors who share the alley, to mark the alley showing the boundaries and add more signage to the area. Direction given to have the One Way alley at the next meeting for the Board to have an official vote.

***MOU with Clifton Fire Department***

Town Attorney Jim Neu advised the Board that this MOU is the first step to an intergovernmental agreement (IGA) with the Clifton Fire Protection District and will make Chief Balke of the Clifton Fire Department the acting fire chief Palisade. This MOU will also be a cost-share agreement for administrative services.

*Motion #4* by Trustee Somerville, seconded by Trustee Carlson to approve and enter into the memorandum of understanding with Clifton Fire Protection District.

A roll call vote was requested.
Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner,
No:
Absent:

Motion carried.

**OPEN DISCUSSION**

**Trustee Maxwell** suggested putting reflective tape or another marker where the new parklets meet the sidewalk for pedestrian safety.

**Trustee Somerville** thanked the Police Department, and Code Compliance for distributing snow removal notices to homeowners and requested that staff notify citizens that the Municipal Code states that snow removal is required.
**Trustee Carlson** noted that the valley is in the second-worst drought in the last twenty years, and we may need to consider water restrictions in the spring.
**Mayor Mikolai** described a solar panel carport he recently installed at his home and suggested looking into a similar structure for the Plunge parking lot.

## COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

## ADJOURNMENT

*Motion #5* by Trustee Somerville, seconded by Trustee Turner to adjourn the meeting at 8:04 pm.

A voice vote was requested.

Motion carried unanimously.

## WORK SESSION

A work session of the Board of Trustees for the Town of Palisade to discuss Board Liability and Training began at 8:15 pm. Present were Mayor Mikolai, Trustees Somerville, Turner, Carlson, and Maxwell present in person. Trustee L'Hommedieu and Mayor Pro-Tem Chase appeared via Zoom. Also present in person were Town Manager Janet Hawkinson and Parks, Recreation and Events Director Troy Ward. Town Clerk Keli Frasier, Town Attorney Jim Neu, Finance Director Travis Boyd, and Police Chief Deb Funston appeared via Zoom.

X _____

Greg Mikolai
Mayor

X _____

Keli L. Frasier
Town Clerk

# PALISADE BOARD OF TRUSTEES
## Agenda Item Cover Sheet

**Meeting Date:** **January 26, 2020**

**Presented By:** **Matt Lemon**

**Department:** **UTILITIES DEPARTMENT**

**Re:** **Alley as a One Way**

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**SUBJECT:**

Provide a one-way alley between Peach Ave. and First Street.

**SUMMARY:**

This project was discussed at the board meeting on January 12, 2020. Presented tonight is a diagram showing where signage is to be located and what size.

As of Friday January 22, town staff has installed a small "no parking in alley" sign that will be replaced with a larger sign with the same wording. Delineation of the south edge of the alley was also installed Friday.

Staff has had multiple meetings with neighboring properties of the alley discussing it becoming a one way. It was requested by neighboring properties at a work session with the Board of Trustees.

Emails, phone calls and in-person meetings were held with Town Staff ( Manager, Utilities Director, Planner and Engineer) neighboring properties of the alley, and Colorado Alternative Health Care on the project plans:

*Meeting Dates:*
*May 7, 2020 - May 27, 2020 – June 24, 2020 – Board Work Session: November 13, 2020*
*Board Discussion: January 12, 2020*

*Email Correspondence:*
*June 3 - June 17 - June 23 - June 24 - July 8 -*
*July 13 June 18 - July 30, 2020 - Nov. 3, 2020 - Nov. 10, 2020 – January 21, 2021*

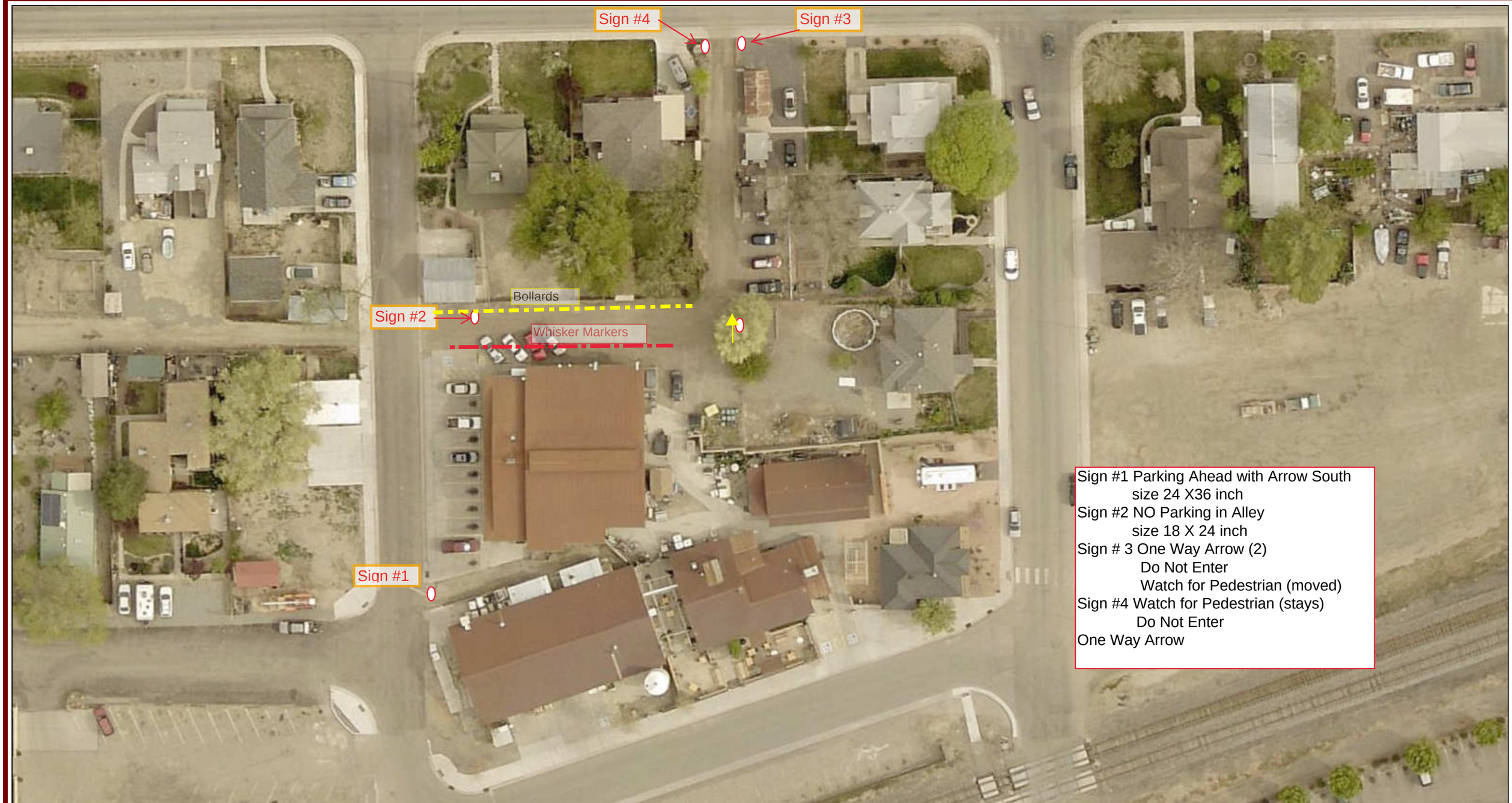
At these meetings, neighbors requested protection of their property with bollards on the north side of the alley, signage and turning alley into a One- Way, keeping parking from blocking alley where neighbors and trash service.

**BOARD DIRECTION:**

Board vote to install remaining signage to create a one-way alley. Traffic flow would enter off Peach Ave and turn North to First Street.

**ATTACHMENT(S):**
Image of area with sign location and Information that will appear on each sign.

# Alley Project




Sign #1 Parking Ahead with Arrow South
size 24 X36 inch
Sign #2 NO Parking in Alley
size 18 X 24 inch
Sign # 3 One Way Arrow (2)
Do Not Enter
Watch for Pedestrian (moved)
Sign #4 Watch for Pedestrian (stays)
Do Not Enter
One Way Arrow

N

0 0.0175 0.035 ft

Date: 1/20/2021

1 inch = 27 feet