



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 West 7<sup>th</sup> Street**

**March 24, 2020**  
**6:00 PM Regular Meeting**

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 PM.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. AGENDA ADOPTION**
- V. ANNOUNCEMENTS**
- VI. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

Approval of Bills from Various Town Funds – March 6, 2020 – March 19, 2020

**B. Minutes**

Minutes from March 10, 2020 Board Meeting

Minutes from March 20, 2020 Special Board Meeting

**VIII. PUBLIC COMMENT**

**IX. PUBLIC HEARING I**

- A. Ordinance 2020-07 entitled “An Ordinance Of The Town Of Palisade, Colorado, Adopting And Amending The Latest Edition Of The International Fire Code; Repealing All Ordinances Of The Town Of Palisade, In Conflict Or Inconsistent Herewith, Including Article Xi Of Chapter 18 Of The Palisade Municipal Code; Providing Penalties For Violation Of The Provisions Of This Primary Code; And Providing For The Effective Date Of This Ordinance And The Code Adopted Herein By Reference.”
  - Staff Presentation
  - Applicant Presentation
  - Public Comment (3 minutes each, please state your name and address)
  - Board Comment and Questions for Staff and Applicant
  - Applicant Closing Remarks
  - Decision

**X. PUBLIC HEARING II**

- A. PRO 2020-7 An application for a variance on the side yard setback requirements located at 453 W 4th St. (Parcel # 2937-092-16-008).
  - Staff Presentation
  - Applicant Presentation
  - Public Comment (3 minutes each, please state your name and address)
  - Board Comment and Questions for Staff and Applicant
  - Applicant Closing Remarks
  - Decision

**XI. NEW BUSINESS**

- A.** Resolution 2020-10 entitled " A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado Supporting The Grant Application For The Consolidation Of Fire Districts From The Department Of Local Affairs."
- B.** Intergovernmental Agreement (IGA) For Provision Of Colorado Discharge Permit System Municipal Separate Storm Sewer System Stormwater Phase II Permit Services.
- C.** Discussion (3 Minutes) Regarding COVID-19 Response/Resources for Local Businesses and Citizens

**XII. STAFF/COMMITTEE REPORTS**

**VII. ADJOURNMENT**



175 East Third Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
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## EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – March 24, 2020

Date Range of Payables – 03/06/20 – 03/19/20

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input date = 03/06/2020-03/20/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0307200	AFLAC After-Tax Pay Period: 3/7/	03/10/2020	93.06	93.06	03/11/2020	
AFLAC INSURANCE	PR0307200	AFLAC Pre-tax Pay Period: 3/7/2	03/10/2020	325.14	325.14	03/11/2020	
COLORADO DEPT OF REVENUE	PR0307200	State Withholding Tax Pay Period	03/10/2020	2,507.00	.00		
FICA/MED/ P/R TAXES	PR0307202	Federal Withholding Tax Pay Peri	03/10/2020	6,427.00	.00		
FICA/MED/ P/R TAXES	PR0307202	Social Security Pay Period: 3/7/2	03/10/2020	2,924.77	.00		
FICA/MED/ P/R TAXES	PR0307202	Social Security Pay Period: 3/7/2	03/10/2020	2,924.77	.00		
FICA/MED/ P/R TAXES	PR0307202	Medicare Pay Period: 3/7/2020	03/10/2020	1,128.13	.00		
FICA/MED/ P/R TAXES	PR0307202	Medicare Pay Period: 3/7/2020	03/10/2020	1,128.13	.00		
FIRE AND POLICE PENSION	PR0307200	FPPA Fire DD Pay Period: 3/7/20	03/10/2020	129.67	.00		
FIRE AND POLICE PENSION	PR0307200	FPPA 457 Pay Period: 3/7/2020	03/10/2020	50.00	.00		
FIRE AND POLICE PENSION	PR0307200	Police Pension Pay Period: 3/7/2	03/10/2020	2,259.77	.00		
FIRE AND POLICE PENSION	PR0307200	Police Pension Pay Period: 3/7/2	03/10/2020	1,643.46	.00		
FIRE AND POLICE PENSION	PR0307200	Fire Pension Pay Period: 3/7/202	03/10/2020	509.41	.00		
FIRE AND POLICE PENSION	PR0307200	Fire Pension Pay Period: 3/7/202	03/10/2020	370.48	.00		
FIRE AND POLICE PENSION	PR0307200	FPPA Police DD Pay Period: 3/7/	03/10/2020	575.22	.00		
ICMA TRST 401 - 107074	PR0307200	ICMA 401K Pay Period: 3/7/2020	03/10/2020	1,869.29	.00		
ICMA TRST 401 - 107074	PR0307200	ICMA 401K Pay Period: 3/7/2020	03/10/2020	1,869.29	.00		
ICMA TRST 457 - 304721	PR0307200	ICMA 457 Pay Period: 3/7/2020	03/10/2020	50.00	.00		
UTILITY REFUNDS	4.0450.03 REF	REFUND CHECK	03/10/2020	128.08	128.08	03/11/2020	
FAMILY SUPPORT REGISTRY	PR0307201	FIPS 056888833 Garnishment P	03/10/2020	246.00	246.00	03/11/2020	
RECREATION PROGRAM REFUND	030820 REFUND	DEPOSIT REFUND	03/08/2020	275.00	.00		
RECREATION PROGRAM REFUND	031020 REFUND	DEPOSIT REFUND	03/10/2020	250.00	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	77.47	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	74.88	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	66.60	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	214.56	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	67.17	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	101.69	.00		
CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance Cig	03/10/2020	72.22	.00		
ANTHEM BLUE CROSS AND BL	PR0307201	Vision Insurance Vision Employee	03/10/2020	54.66	.00		
ANTHEM BLUE CROSS AND BL	PR0307201	Vision Insurance Vision Employee	03/10/2020	24.66	.00		
ANTHEM BLUE CROSS AND BL	PR0307201	Vision Insurance Vision Employee	03/10/2020	17.74	.00		
ANTHEM BLUE CROSS AND BL	PR0307201	Vision Insurance Vision Employee	03/10/2020	11.48	.00		
COLORADO DEPT OF REVENUE	PR0307201	ACCOUNT 24064011 Garnishme	03/10/2020	565.00	565.00	03/11/2020	
Total :				29,031.80	1,357.28		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
CAPITAL BUSINESS SYSTEMS	26620894	COPIER LEASE	03/06/2020	511.00	.00		
CIRSA	200624	LIABILITY INSURANCE	03/18/2020	962.50	.00		
ELECTION SYSTEMS & SOFTW	1125270	OFFICIAL ELECTION BALLOTS	03/12/2020	36.75	.00		
ELECTION SYSTEMS & SOFTW	1125271	OFFICIAL ELECTION BALLOTS	03/12/2020	891.43	.00		
GRAND JUNCTION / MESA COU	180	2020 RIVERFRONT FUNDING	02/10/2020	3,269.00	.00		
OFFICE DEPOT	455953382001	OFFICE SUPPLY - ADMIN	03/11/2020	11.99	.00		
OFFICE DEPOT	455965070001	OFFICE SUPPLY - ADMIN	03/11/2020	102.42	.00		
PROVELOCITY LLC	25490	INFORMATION TECHNOLOGY	03/01/2020	6,184.00	.00		
PROVELOCITY LLC	25562	LICENSES	03/18/2020	600.00	.00		
CENTURY LINK	030120	5602 MAIN LINES WATER	03/01/2020	188.25	.00		
CENTURY LINK	030120	9016 - ADMIN. FAX	03/01/2020	98.03	.00		
CENTURY LINK	030120	5602 MAIN LINES ADMIN	03/01/2020	376.50	.00		
TROPHY CASE, THE	75122	NAME PLATE (1)	02/04/2020	10.25	.00		
WILD FLOWER, THE	1046	SYMPATHY FLOWERS (3 ARRA	03/09/2020	277.49	.00		
COOP COUNTRY	233018	OFFICE SUPPLIES	03/12/2020	11.99	.00		
TRANSDEV	970-0220PL	GVT IGA 1ST QTR	02/12/2020	7,500.00	.00		
TRANSDEV	970-1219PL	GVT IGA 4RD QTR	12/03/2019	7,500.00	.00		
Total ADMINISTRATION:				28,531.60	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
GRAINGER, INC.	9447352163	VERTICAL PANEL CHANNELIZE	02/18/2020	590.00	.00		
GRAINGER, INC.	9447352171	VERTICAL PANEL CHANNELIZE	02/18/2020	664.25	.00		
GRAINGER, INC.	9448616004	BLUE GRASS FESTIVAL	02/19/2020	198.99	.00		
RYAN, SAWYER & WHITNEY, LL	2099-6031	2020 BGF	03/02/2020	4,091.07	.00		
Total COMMUNITY DEVELOPMENT:				5,544.31	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
TROPHY CASE, THE	75414	RETIRING JUDGE GIFT	03/09/2020	33.40	.00		
Total COURT:				33.40	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
BOOKCLIFF AUTO PARTS INC	047177	PD- VEHICLE MAINTENANCE	02/28/2020	26.43	.00		
BOOKCLIFF AUTO PARTS INC	973424	PD- VEHICLE MAINTENANCE	09/18/2019	21.18	.00		
CITY OF GRAND JUNCTION	202000080014	911 CHARGES PD	03/09/2020	27,605.50	.00		
GALLS, LLC	FEB 2020 STM	PD- UNIFORMS	02/06/2020	209.01	.00		
JIM DIBLE OIL COMPANY	107986	POLICE DEPT - GAS / DIESEL	02/14/2020	130.20	.00		
JIM DIBLE OIL COMPANY	108128	POLICE DEPT - GAS / DIESEL	02/28/2020	158.78	.00		
JIM DIBLE OIL COMPANY	108194	POLICE DEPT - GAS / DIESEL	03/06/2020	86.15	.00		
JIM DIBLE OIL COMPANY	108270	POLICE DEPT - GAS / DIESEL	03/13/2020	67.38	.00		
MESA COUNTY	00022367	EVIDENCE DESTRUCTION	02/27/2020	52.85	.00		
PROFORCE LAW ENFORCEME	401651	HI TAC GUN MOUNTS	02/25/2020	1,339.68	.00		
CENTURY LINK	030120	1343 - PD INTOXICATOR PORTI	03/01/2020	35.00	.00		
CENTURY LINK	030120	1343 - TOWN HALL INTERNET-R	03/01/2020	139.57	.00		
CENTURY LINK	030120	5602 MAIN LINES POLICE	03/01/2020	188.25	.00		
POST, MARK	031720	FLEXIBLE BENEFIT REIMBURS	03/17/2020	48.00	.00		
KINETIC LEASING, INC.	229019	INTERCEPTOR LEASE (3)	02/28/2020	3,869.04	.00		
MILE HIGH SHOOTING ACCESS	W99511	WEAPON 50 ROUND BOXES	03/05/2020	198.80	.00		
Total POLICE:				34,175.82	.00		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
FERGUSON WATERWORKS #11	1093011	CEMETERY MAINTENANCE	03/06/2020	77.89	.00		
JIM DIBLE OIL COMPANY	107986	CEMETERY - GAS / DIESEL	02/14/2020	27.30	.00		
JIM DIBLE OIL COMPANY	108119	CEMETERY - GAS / DIESEL	02/27/2020	13.40	.00		
JIM DIBLE OIL COMPANY	108128	CEMETERY - GAS / DIESEL	02/28/2020	33.29	.00		
JIM DIBLE OIL COMPANY	108194	CEMETERY - GAS / DIESEL	03/06/2020	25.03	.00		
JIM DIBLE OIL COMPANY	108270	CEMETERY - GAS / DIESEL	03/13/2020	20.63	.00		
WHITEWATER BLDG. MATLS.	258935	6' BLOCKS & DELIVERY	02/18/2020	967.50	.00		
Total CEMETERY:				1,165.04	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOOKCLIFF AUTO PARTS INC	008106	FD VEHICLE MAINTENANCE	11/29/2019	34.56	.00		
CITY OF GRAND JUNCTION	202000080014	911 CHARGES FD	03/09/2020	7,367.24	.00		
HIGH COUNTRY GAS & SUPPLY	314522	OXYGEN	03/05/2020	140.70	.00		
HIGH COUNTRY GAS & SUPPLY	R5478	OXYGEN	02/29/2020	72.50	.00		
IMPACT PROMOTIONAL PRODU	69414	UNIFORMS	01/22/2020	1,058.95	.00		
IMPACT PROMOTIONAL PRODU	69464	VOLUNTEER UNIFORMS	02/05/2020	1,668.84	.00		
IMPACT PROMOTIONAL PRODU	69490	UNIFORMS	02/13/2020	114.82	.00		
IMPACT PROMOTIONAL PRODU	69497	VOLUNTEER UNIFORMS	02/17/2020	225.51	.00		
JIM DIBLE OIL COMPANY	107986	FIRE/EMS GAS & DIESEL	02/14/2020	16.80	.00		
JIM DIBLE OIL COMPANY	108119	FIRE/EMS GAS & DIESEL	02/27/2020	218.61	.00		
JIM DIBLE OIL COMPANY	108128	FIRE/EMS GAS & DIESEL	02/28/2020	20.49	.00		
JIM DIBLE OIL COMPANY	108194	FIRE/EMS GAS & DIESEL	03/06/2020	124.79	.00		
JIM DIBLE OIL COMPANY	108270	FIRE/EMS GAS & DIESEL	03/13/2020	114.71	.00		
CENTURY LINK	030120	4735 - FIRE INTERNET	03/01/2020	296.48	.00		
CENTURY LINK	030120	9913 - FIRE ALARM	03/01/2020	169.36	.00		
CENTURY LINK	030120	0032 DATA - FIRE ALERT SYS.	03/01/2020	375.00	.00		
CENTURY LINK	030120	0032 PHONE - FIRE ALERT SYS.	03/01/2020	916.64	.00		
RDJ SPECIALTIES, INC.	112505	TUMBLERS	12/09/2019	1,229.95	.00		
PYE-BARKER FIRE & SAFETY L	000192581	FIRE EXTINGUISHER ANNUAL S	02/01/2020	658.50	.00		
TROPHY CASE, THE	75347	FD VOLUNTEER SERVICE PLA	02/28/2020	295.69	.00		
CLASSIC AVIATION	INV-3	BLS CARDS	01/23/2020	150.00	.00		
FORRESTDY SUPPLIERS INC	641418-00	WILDLAND GRANT - EQUIPMEN	01/24/2020	3,790.50	.00		
Total FIRE / EMS:				19,060.64	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
BOOKCLIFF AUTO PARTS INC	047178	STREETS - VEHICLES	02/28/2020	81.99	.00		
GRAINGER, INC.	9447352163	VERTICAL PANEL CHANNELIZE	02/18/2020	590.00	.00		
GRAINGER, INC.	9447352171	VERTICAL PANEL CHANNELIZE	02/18/2020	664.25	.00		
IMPACT PROMOTIONAL PRODU	69567	PW - VESTS	03/11/2020	118.16	.00		
JIM DIBLE OIL COMPANY	107986	STREETS - GAS / DIESEL	02/14/2020	68.25	.00		
JIM DIBLE OIL COMPANY	108119	STREETS - GAS / DIESEL	02/27/2020	33.50	.00		
JIM DIBLE OIL COMPANY	108128	STREETS - GAS / DIESEL	02/28/2020	83.23	.00		
JIM DIBLE OIL COMPANY	108194	STREETS - GAS / DIESEL	03/06/2020	62.58	.00		
JIM DIBLE OIL COMPANY	108270	STREETS - GAS / DIESEL	03/13/2020	51.56	.00		
WHITEWATER BLDG. MATLS.	257936	SAND ICE SLICER MIX	01/02/2020	441.94	.00		
XCEL ENERGY	031120	307 MAIN -CHARGING STATION	03/11/2020	10.36	.00		
Total STREETS:				2,205.82	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
GARFIELD & HECHT, P.C.	188305	DILIGENCE APPLICATION	02/29/2020	27.00	.00		
CUMMINS - ROCKY MOUNTAIN,	48-15541	GENERATOR - PW	02/25/2020	963.50	.00		
DENNIS' BACKFLOW	29365	TEST OF BACKFLOW DEVICE	03/16/2020	73.85	.00		
FERGUSON WATERWORKS #11	1092771	BACK FLOW PREVENTION	03/05/2020	75.84	.00		
FERGUSON WATERWORKS #11	1092771	WATER SUPPLIES	03/05/2020	12.00	.00		
HONNEN EQUIPMENT CO.	1139671	HEAVY EQUIPMENT REPAIR	02/24/2020	502.52	.00		
HONNEN EQUIPMENT CO.	1139672	HEAVY EQUIPMENT REPAIR	02/24/2020	54.40	.00		
HONNEN EQUIPMENT CO.	1139820	HEAVY EQUIPMENT REPAIR	02/24/2020	423.78-	.00		
IMPACT PROMOTIONAL PRODU	69567	PW - VESTS	03/11/2020	400.00	.00		
JIM DIBLE OIL COMPANY	107986	WATER - GAS / DIESEL	02/14/2020	95.55	.00		
JIM DIBLE OIL COMPANY	108119	WATER - GAS / DIESEL	02/27/2020	46.90	.00		
JIM DIBLE OIL COMPANY	108128	WATER - GAS / DIESEL	02/28/2020	116.52	.00		
JIM DIBLE OIL COMPANY	108194	WATER - GAS / DIESEL	03/06/2020	87.61	.00		
JIM DIBLE OIL COMPANY	108270	WATER - GAS / DIESEL	03/13/2020	72.19	.00		
MOUNTAIN PEAK CONTROLS	9630	WATER PLANT UPGRADE	02/28/2020	13,636.70	.00		
CENTURY LINK	030120	7148 - CARETAKER RESERVOI	03/01/2020	182.93	.00		
TRANSWEST TRUCKS	004P65142	HEAVY EQUIPMENT REPAIR	02/26/2020	226.64	.00		
UTILITY NOTIFICATION	220020834	RTL TRANSMISSIONS	02/29/2020	71.52	.00		
WESTERN IMPLEMENT	IN47061	WATER SUPPLIES	03/04/2020	6.85	.00		
XCEL ENERGY	031120	175 1/2 E. 3RS - BULK WATER S	03/11/2020	60.91	.00		
XCEL ENERGY	031120	AREA LIGHTS	03/11/2020	16.48	.00		
XCEL ENERGY	031120	STREET LIGHTS	03/11/2020	3,055.86	.00		
AIR COMPRESSOR SERVICE, L	48737	OPERATING CHARGES	02/24/2020	250.00	.00		
COOP COUNTRY	232569	WATER SUPPLIES	02/20/2020	6.59	.00		
COOP COUNTRY	232584	WATER SUPPLIES	02/21/2020	8.59	.00		
COOP COUNTRY	232590	WATER SUPPLIES	02/21/2020	9.98	.00		
COOP COUNTRY	232595	WATER SUPPLIES	02/21/2020	6.59-	.00		
COOP COUNTRY	232728	WATER SUPPLIES	02/27/2020	3.99	.00		
COOP COUNTRY	232732	WATER SUPPLIES	02/28/2020	5.99	.00		
COOP COUNTRY	232750	WATER VEHICLE REPAIRS	02/28/2020	2.55	.00		
DPE, LLC	5763	SITE LEASE-PAL PT.	02/29/2020	75.00	.00		
TECHNOLOGY CREDIT CORPO	169196	2019 PROP. TAX- 865 RAPID CR	02/25/2020	1,435.00	.00		
CORE & MAIN	M007403	WATERLINE REPAIR	03/04/2020	626.80	.00		
CORE & MAIN	M024266	WATERLINE MAINTENANCE	03/06/2020	15.04	.00		
Total WATER:				21,794.93	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
BRODY CHEMICAL COMPANY, L	481582	CHLORINE	03/12/2020	844.52	.00		
JIM DIBLE OIL COMPANY	107986	SEWER - GAS / DIESEL	02/14/2020	27.30	.00		
JIM DIBLE OIL COMPANY	108119	SEWER - GAS / DIESEL	02/27/2020	13.39	.00		
JIM DIBLE OIL COMPANY	108128	SEWER - GAS / DIESEL	02/28/2020	33.30	.00		
JIM DIBLE OIL COMPANY	108194	SEWER - GAS / DIESEL	03/06/2020	25.03	.00		
JIM DIBLE OIL COMPANY	108270	SEWER - GAS / DIESEL	03/13/2020	20.63	.00		
CENTURY LINK	030120	1319 - SEWER & CALL OUT	03/01/2020	152.34	.00		
Total SEWER PLANT:				1,116.51	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
CIRSA	200593	CLAIM # PC6010806-1	03/18/2020	5,000.00	.00		
Total SEWER COLLECTION:				5,000.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BOOKCLIFF AUTO PARTS INC	0330001	PARKS - VEHICLE REPAIRS	01/28/2020	36.05-	.00		
GOODWIN SERVICE, INC.	87502	TOILET & VAULTS	03/05/2020	220.00	.00		
GOODWIN SERVICE, INC.	87646	VAULT CLEANING	03/05/2020	900.00	.00		
HIGH COUNTRY TREE SERVICE	1786	TREE TRIMMING-RIVERBEND	02/25/2020	325.00	.00		
JIM DIBLE OIL COMPANY	107986	PARKS - GAS / DIESEL	02/14/2020	54.60	.00		
JIM DIBLE OIL COMPANY	108119	PARKS - GAS / DIESEL	02/27/2020	26.80	.00		
JIM DIBLE OIL COMPANY	108128	PARKS - GAS / DIESEL	02/28/2020	66.58	.00		
JIM DIBLE OIL COMPANY	108194	PARKS - GAS / DIESEL	03/06/2020	50.06	.00		
JIM DIBLE OIL COMPANY	108270	PARKS - GAS / DIESEL	03/13/2020	41.25	.00		
CENTURY LINK	030120	1207 - RIVERBEND PARK	03/01/2020	122.87	.00		
TAYLOR FENCE COMPANY /	G49963	FENCE	02/28/2020	2,241.00	.00		
Total PARKS:				4,012.11	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
PEACHTREE HARDWARE AND	522903	POOL MAINTENANCE	03/10/2020	1,920.16	.00		
CENTURY LINK	030120	1067 - POOL INTERNET	03/01/2020	152.34	.00		
Total POOL:				2,072.50	.00		



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<b>FACILITIES</b>							
BOOKCLIFF AUTO PARTS INC	009565	SMALL EQUIPMENT	12/03/2019	32.49	.00		
CURRENT SOLUTIONS, LLC.	8870	PD INTERVIEW ROOM	02/17/2020	150.00	.00		
CURRENT SOLUTIONS, LLC.	8883	FIRE DEPT DOOR REPAIRS	02/25/2020	271.49	.00		
GRAND MESA MECHANICAL	2022750	BUILDING - REPAIRS & MAINT	02/17/2020	3,711.09	.00		
DORA ORTIZ	TP 3 2020	JANITORIAL SERVICES	03/16/2020	1,240.00	.00		
PEACHTREE HARDWARE AND	533091	TOWN HALL	03/11/2020	168.32	.00		
SIMMONS LOCK & KEY, INC	273075	BLDG. KEYS	03/03/2020	32.50	.00		
SUPERIOR ALARM, INC.	138780	MONITORING - FIRE STATION	03/01/2020	108.00	.00		
SUPERIOR ALARM, INC.	138781	MONITORING - REC CENTER	03/01/2020	108.00	.00		
SUPERIOR ALARM, INC.	138782	MONITORING - VETERAN MEM	03/01/2020	84.00	.00		
XCEL ENERGY	031120	711 IOWA - GYM	03/11/2020	830.35	.00		
COOP COUNTRY	232789	FACILITIES	03/03/2020	85.11	.00		
COOP COUNTRY	232857	FACILITIES	03/05/2020	41.16	.00		
TERMINIX	242476	PEST CONTROL	03/04/2020	62.00	.00		
WESTERN PAPER DISTRIBUTO	3636392	CLEANING SUPPLIES	02/27/2020	4,033.83	.00		
WESTERN PAPER DISTRIBUTO	3643122	BUILDING REPAIRS & MAINT	03/05/2020	115.20	.00		
MARIO A ORTIZ	03172020	COMM CENTER IMPROVEMENT	03/17/2020	1,000.00	1,000.00	03/18/2020	
Total FACILITIES:				12,008.56	1,000.00		
Grand Totals:				165,753.04	2,357.28		

Finance Director:

(Finance Department Review and Approval for Payment)

Date: 03/20/2020

Town Manager:

(Administrative Review and Approval for Payment)

Date:

3-20-2020

Mayor:

(Board of Trustees Review and Approval for Payment)

Date:

Town Clerk:

(Document Recorded)

Date:

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input date = 03/06/2020-03/20/2020



175 East Third Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[www.townofpalisade.org](http://www.townofpalisade.org)

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## EXPENDITURES - APPROVAL BY VENDOR

Council Meeting Date – March 24, 2020

Date Range of Payables – 03/06/2020 – 03/19/2020

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input date = 03/06/2020-03/20/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>115</b>								
115	AFLAC INSURANCE	PR0307200	AFLAC After-Tax Pay Period: 3	03/10/2020	93.06	93.06	03/11/2020	
115	AFLAC INSURANCE	PR0307200	AFLAC Pre-tax Pay Period: 3/	03/10/2020	325.14	325.14	03/11/2020	
Total 115:					418.20	418.20		
<b>5184</b>								
5184	AIR COMPRESSOR SERVICE	48737	OPERATING CHARGES	02/24/2020	250.00	.00		
Total 5184:					250.00	.00		
<b>5689</b>								
5689	ANTHEM BLUE CROSS AND	PR0307201	Vision Insurance Vision Emplo	03/10/2020	54.66	.00		
5689	ANTHEM BLUE CROSS AND	PR0307201	Vision Insurance Vision Emplo	03/10/2020	24.66	.00		
5689	ANTHEM BLUE CROSS AND	PR0307201	Vision Insurance Vision Emplo	03/10/2020	17.74	.00		
5689	ANTHEM BLUE CROSS AND	PR0307201	Vision Insurance Vision Emplo	03/10/2020	11.48	.00		
Total 5689:					108.54	.00		
<b>540</b>								
540	BOOKCLIFF AUTO PARTS IN	008106	FD VEHICLE MAINTENANCE	11/29/2019	34.56	.00		
540	BOOKCLIFF AUTO PARTS IN	009565	SMALL EQUIPMENT	12/03/2019	32.49	.00		
540	BOOKCLIFF AUTO PARTS IN	0330001	PARKS - VEHICLE REPAIRS	01/28/2020	36.05	.00		
540	BOOKCLIFF AUTO PARTS IN	047177	PD- VEHICLE MAINTENANCE	02/28/2020	26.43	.00		
540	BOOKCLIFF AUTO PARTS IN	047178	STREETS - VEHICLES	02/28/2020	81.99	.00		
540	BOOKCLIFF AUTO PARTS IN	973424	PD- VEHICLE MAINTENANCE	09/18/2019	21.18	.00		
Total 540:					95.62	.00		
<b>575</b>								
575	BRODY CHEMICAL COMPAN	481582	CHLORINE	03/12/2020	844.52	.00		
Total 575:					844.52	.00		
<b>695</b>								
695	CAPITAL BUSINESS SYSTEM	26620894	COPIER LEASE	03/06/2020	511.00	.00		
Total 695:					511.00	.00		
<b>3950</b>								
3950	CENTURY LINK	030120	1067 - POOL INTERNET	03/01/2020	152.34	.00		
3950	CENTURY LINK	030120	1207 - RIVERBEND PARK	03/01/2020	122.87	.00		
3950	CENTURY LINK	030120	1319 - SEWER & CALL OUT	03/01/2020	152.34	.00		
3950	CENTURY LINK	030120	1343 - PD INTOXICATOR POR	03/01/2020	35.00	.00		
3950	CENTURY LINK	030120	1343 - TOWN HALL INTERNE	03/01/2020	139.57	.00		
3950	CENTURY LINK	030120	4735 - FIRE INTERNET	03/01/2020	296.48	.00		
3950	CENTURY LINK	030120	5602 MAIN LINES POLICE	03/01/2020	188.25	.00		
3950	CENTURY LINK	030120	5602 MAIN LINES WATER	03/01/2020	188.25	.00		
3950	CENTURY LINK	030120	7148 - CARETAKER RESERV	03/01/2020	182.93	.00		
3950	CENTURY LINK	030120	9016 - ADMIN. FAX	03/01/2020	98.03	.00		
3950	CENTURY LINK	030120	9913 - FIRE ALARM	03/01/2020	169.36	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3950	CENTURY LINK	030120	0032 DATA - FIRE ALERT SYS	03/01/2020	375.00	.00		
3950	CENTURY LINK	030120	0032 PHONE - FIRE ALERT S	03/01/2020	916.64	.00		
3950	CENTURY LINK	030120	5602 MAIN LINES ADMIN	03/01/2020	376.50	.00		
Total 3950:					3,393.56	.00		
<b>5687</b>								
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	77.47	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	74.88	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	66.60	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	214.56	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	67.17	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	101.69	.00		
5687	CIGNA HEALTHCARE	PR0307201	Health and Dental Insurance C	03/10/2020	72.22	.00		
Total 5687:					674.59	.00		
<b>820</b>								
820	CIRSA	200593	CLAIM # PC6010806-1	03/18/2020	5,000.00	.00		
820	CIRSA	200624	LIABILITY INSURANCE	03/18/2020	962.50	.00		
Total 820:					5,962.50	.00		
<b>845</b>								
845	CITY OF GRAND JUNCTION	202000080014	911 CHARGES FD	03/09/2020	7,367.24	.00		
845	CITY OF GRAND JUNCTION	202000080014	911 CHARGES PD	03/09/2020	27,605.50	.00		
Total 845:					34,972.74	.00		
<b>6005</b>								
6005	CLASSIC AVIATION	INV-3	BLS CARDS	01/23/2020	150.00	.00		
Total 6005:					150.00	.00		
<b>1005</b>								
1005	COLORADO DEPT OF REVEN	PR0307200	State Withholding Tax Pay Peri	03/10/2020	2,507.00	.00		
Total 1005:					2,507.00	.00		
<b>6002</b>								
6002	COLORADO DEPT OF REVEN	PR0307201	ACCOUNT 24064011 Garnish	03/10/2020	565.00	565.00	03/11/2020	
Total 6002:					565.00	565.00		
<b>5188</b>								
5188	COOP COUNTRY	232569	WATER SUPPLIES	02/20/2020	6.59	.00		
5188	COOP COUNTRY	232584	WATER SUPPLIES	02/21/2020	8.59	.00		
5188	COOP COUNTRY	232590	WATER SUPPLIES	02/21/2020	9.98	.00		
5188	COOP COUNTRY	232595	WATER SUPPLIES	02/21/2020	6.59	.00		
5188	COOP COUNTRY	232728	WATER SUPPLIES	02/27/2020	3.99	.00		
5188	COOP COUNTRY	232732	WATER SUPPLIES	02/28/2020	5.99	.00		
5188	COOP COUNTRY	232750	WATER VEHICLE REPAIRS	02/28/2020	2.55	.00		
5188	COOP COUNTRY	232789	FACILITIES	03/03/2020	85.11	.00		
5188	COOP COUNTRY	232857	FACILITIES	03/05/2020	41.16	.00		
5188	COOP COUNTRY	233018	OFFICE SUPPLIES	03/12/2020	11.99	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5188:					169.36	.00		
<b>5767</b>								
5767	CORE & MAIN	M007403	WATERLINE REPAIR	03/04/2020	626.80	.00		
5767	CORE & MAIN	M024266	WATERLINE MAINTENANCE	03/06/2020	15.04	.00		
Total 5767:					641.84	.00		
<b>1303</b>								
1303	CUMMINS - ROCKY MOUNTAIN	48-15541	GENERATOR - PW	02/25/2020	963.50	.00		
Total 1303:					963.50	.00		
<b>1305</b>								
1305	CURRENT SOLUTIONS, LLC.	8870	PD INTERVIEW ROOM	02/17/2020	150.00	.00		
1305	CURRENT SOLUTIONS, LLC.	8883	FIRE DEPT DOOR REPAIRS	02/25/2020	271.49	.00		
Total 1305:					421.49	.00		
<b>1446</b>								
1446	DENNIS' BACKFLOW	29365	TEST OF BACKFLOW DEVIC	03/16/2020	73.85	.00		
Total 1446:					73.85	.00		
<b>2667</b>								
2667	DORA ORTIZ	TP 3 2020	JANITORIAL SERVICES	03/16/2020	1,240.00	.00		
Total 2667:					1,240.00	.00		
<b>5359</b>								
5359	DPE, LLC	5763	SITE LEASE-PAL PT.	02/29/2020	75.00	.00		
Total 5359:					75.00	.00		
<b>1665</b>								
1665	ELECTION SYSTEMS & SOFT	1125270	OFFICIAL ELECTION BALLOT	03/12/2020	36.75	.00		
1665	ELECTION SYSTEMS & SOFT	1125271	OFFICIAL ELECTION BALLOT	03/12/2020	891.43	.00		
Total 1665:					928.18	.00		
<b>5228</b>								
5228	FAMILY SUPPORT REGISTRY	PR0307201	FIPS 056888833 Garnishment	03/10/2020	246.00	246.00	03/11/2020	
Total 5228:					246.00	246.00		
<b>2190</b>								
2190	FERGUSON WATERWORKS #	1092771	BACK FLOW PREVENTION	03/05/2020	75.84	.00		
2190	FERGUSON WATERWORKS #	1092771	WATER SUPPLIES	03/05/2020	12.00	.00		
2190	FERGUSON WATERWORKS #	1093011	CEMETERY MAINTENANCE	03/06/2020	77.89	.00		
Total 2190:					165.73	.00		
<b>1855</b>								
1855	FICA/MED/ P/R TAXES	PR0307202	Federal Withholding Tax Pay P	03/10/2020	6,427.00	.00		
1855	FICA/MED/ P/R TAXES	PR0307202	Social Security Pay Period: 3/7	03/10/2020	2,924.77	.00		
1855	FICA/MED/ P/R TAXES	PR0307202	Social Security Pay Period: 3/7	03/10/2020	2,924.77	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1855	FICA/MED/ P/R TAXES	PR0307202	Medicare Pay Period: 3/7/2020	03/10/2020	1,128.13	.00		
1855	FICA/MED/ P/R TAXES	PR0307202	Medicare Pay Period: 3/7/2020	03/10/2020	1,128.13	.00		
Total 1855:					14,532.80	.00		
<b>1860</b>								
1860	FIRE AND POLICE PENSION	PR0307200	FPPA Fire DD Pay Period: 3/7/	03/10/2020	129.67	.00		
1860	FIRE AND POLICE PENSION	PR0307200	FPPA 457 Pay Period: 3/7/202	03/10/2020	50.00	.00		
1860	FIRE AND POLICE PENSION	PR0307200	Police Pension Pay Period: 3/7	03/10/2020	2,259.77	.00		
1860	FIRE AND POLICE PENSION	PR0307200	Police Pension Pay Period: 3/7	03/10/2020	1,643.46	.00		
1860	FIRE AND POLICE PENSION	PR0307200	Fire Pension Pay Period: 3/7/2	03/10/2020	509.41	.00		
1860	FIRE AND POLICE PENSION	PR0307200	Fire Pension Pay Period: 3/7/2	03/10/2020	370.48	.00		
1860	FIRE AND POLICE PENSION	PR0307200	FPPA Police DD Pay Period: 3/	03/10/2020	575.22	.00		
Total 1860:					5,538.01	.00		
<b>6006</b>								
6006	FORRESTY SUPPLIERS INC	641418-00	WILDLAND GRANT - EQUIPM	01/24/2020	3,790.50	.00		
Total 6006:					3,790.50	.00		
<b>2010</b>								
2010	GALLS, LLC	FEB 2020 STMT	PD- UNIFORMS	02/06/2020	209.01	.00		
Total 2010:					209.01	.00		
<b>735</b>								
735	GARFIELD & HECHT, P.C.	188305	DILIGENCE APPLICATION	02/29/2020	27.00	.00		
Total 735:					27.00	.00		
<b>2110</b>								
2110	GOODWIN SERVICE, INC.	87502	TOILET & VAULTS	03/05/2020	220.00	.00		
2110	GOODWIN SERVICE, INC.	87646	VAULT CLEANING	03/05/2020	900.00	.00		
Total 2110:					1,120.00	.00		
<b>2130</b>								
2130	GRAINGER, INC.	9447352163	VERTICAL PANEL CHANNELI	02/18/2020	590.00	.00		
2130	GRAINGER, INC.	9447352163	VERTICAL PANEL CHANNELI	02/18/2020	590.00	.00		
2130	GRAINGER, INC.	9447352171	VERTICAL PANEL CHANNELI	02/18/2020	664.25	.00		
2130	GRAINGER, INC.	9447352171	VERTICAL PANEL CHANNELI	02/18/2020	664.25	.00		
2130	GRAINGER, INC.	9448616004	BLUE GRASS FESTIVAL	02/19/2020	198.99	.00		
Total 2130:					2,707.49	.00		
<b>2145</b>								
2145	GRAND JUNCTION / MESA C	180	2020 RIVERFRONT FUNDING	02/10/2020	3,269.00	.00		
Total 2145:					3,269.00	.00		
<b>2220</b>								
2220	GRAND MESA MECHANICAL	2022750	BUILDING - REPAIRS & MAIN	02/17/2020	3,711.09	.00		
Total 2220:					3,711.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>2400</b>								
2400	HIGH COUNTRY GAS & SUPP	314522	OXYGEN	03/05/2020	140.70	.00		
2400	HIGH COUNTRY GAS & SUPP	R5478	OXYGEN	02/29/2020	72.50	.00		
Total 2400:					213.20	.00		
<b>2413</b>								
2413	HIGH COUNTRY TREE SERVI	1786	TREE TRIMMING-RIVERBEN	02/25/2020	325.00	.00		
Total 2413:					325.00	.00		
<b>2455</b>								
2455	HONNEN EQUIPMENT CO.	1139671	HEAVY EQUIPMENT REPAIR	02/24/2020	502.52	.00		
2455	HONNEN EQUIPMENT CO.	1139672	HEAVY EQUIPMENT REPAIR	02/24/2020	54.40	.00		
2455	HONNEN EQUIPMENT CO.	1139820	HEAVY EQUIPMENT REPAIR	02/24/2020	423.78-	.00		
Total 2455:					133.14	.00		
<b>2485</b>								
2485	ICMA TRST 401 - 107074	PR0307200	ICMA 401K Pay Period: 3/7/20	03/10/2020	1,869.29	.00		
2485	ICMA TRST 401 - 107074	PR0307200	ICMA 401K Pay Period: 3/7/20	03/10/2020	1,869.29	.00		
Total 2485:					3,738.58	.00		
<b>2495</b>								
2495	ICMA TRST 457 - 304721	PR0307200	ICMA 457 Pay Period: 3/7/202	03/10/2020	50.00	.00		
Total 2495:					50.00	.00		
<b>2505</b>								
2505	IMPACT PROMOTIONAL PRO	69414	UNIFORMS	01/22/2020	1,058.95	.00		
2505	IMPACT PROMOTIONAL PRO	69464	VOLUNTEER UNIFORMS	02/05/2020	1,668.84	.00		
2505	IMPACT PROMOTIONAL PRO	69490	UNIFORMS	02/13/2020	114.82	.00		
2505	IMPACT PROMOTIONAL PRO	69497	VOLUNTEER UNIFORMS	02/17/2020	225.51	.00		
2505	IMPACT PROMOTIONAL PRO	69567	PW - VESTS	03/11/2020	400.00	.00		
2505	IMPACT PROMOTIONAL PRO	69567	PW - VESTS	03/11/2020	118.16	.00		
Total 2505:					3,586.28	.00		
<b>2645</b>								
2645	JIM DIBLE OIL COMPANY	107986	STREETS - GAS / DIESEL	02/14/2020	68.25	.00		
2645	JIM DIBLE OIL COMPANY	107986	PARKS - GAS / DIESEL	02/14/2020	54.60	.00		
2645	JIM DIBLE OIL COMPANY	107986	WATER - GAS / DIESEL	02/14/2020	95.55	.00		
2645	JIM DIBLE OIL COMPANY	107986	SEWER - GAS / DIESEL	02/14/2020	27.30	.00		
2645	JIM DIBLE OIL COMPANY	107986	FIRE/EMS GAS & DIESEL	02/14/2020	16.80	.00		
2645	JIM DIBLE OIL COMPANY	107986	POLICE DEPT - GAS / DIESEL	02/14/2020	130.20	.00		
2645	JIM DIBLE OIL COMPANY	107986	CEMETERY - GAS / DIESEL	02/14/2020	27.30	.00		
2645	JIM DIBLE OIL COMPANY	108119	WATER - GAS / DIESEL	02/27/2020	46.90	.00		
2645	JIM DIBLE OIL COMPANY	108119	SEWER - GAS / DIESEL	02/27/2020	13.39	.00		
2645	JIM DIBLE OIL COMPANY	108119	FIRE/EMS GAS & DIESEL	02/27/2020	218.61	.00		
2645	JIM DIBLE OIL COMPANY	108119	CEMETERY - GAS / DIESEL	02/27/2020	13.40	.00		
2645	JIM DIBLE OIL COMPANY	108119	STREETS - GAS / DIESEL	02/27/2020	33.50	.00		
2645	JIM DIBLE OIL COMPANY	108119	PARKS - GAS / DIESEL	02/27/2020	26.80	.00		
2645	JIM DIBLE OIL COMPANY	108128	PARKS - GAS / DIESEL	02/28/2020	66.58	.00		
2645	JIM DIBLE OIL COMPANY	108128	WATER - GAS / DIESEL	02/28/2020	116.52	.00		
2645	JIM DIBLE OIL COMPANY	108128	SEWER - GAS / DIESEL	02/28/2020	33.30	.00		
2645	JIM DIBLE OIL COMPANY	108128	FIRE/EMS GAS & DIESEL	02/28/2020	20.49	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2645	JIM DIBLE OIL COMPANY	108128	POLICE DEPT - GAS / DIESEL	02/28/2020	158.78	.00		
2645	JIM DIBLE OIL COMPANY	108128	CEMETERY - GAS / DIESEL	02/28/2020	33.29	.00		
2645	JIM DIBLE OIL COMPANY	108128	STREETS - GAS / DIESEL	02/28/2020	83.23	.00		
2645	JIM DIBLE OIL COMPANY	108194	FIRE/EMS GAS & DIESEL	03/06/2020	124.79	.00		
2645	JIM DIBLE OIL COMPANY	108194	POLICE DEPT - GAS / DIESEL	03/06/2020	86.15	.00		
2645	JIM DIBLE OIL COMPANY	108194	CEMETERY - GAS / DIESEL	03/06/2020	25.03	.00		
2645	JIM DIBLE OIL COMPANY	108194	STREETS - GAS / DIESEL	03/06/2020	62.58	.00		
2645	JIM DIBLE OIL COMPANY	108194	PARKS - GAS / DIESEL	03/06/2020	50.06	.00		
2645	JIM DIBLE OIL COMPANY	108194	WATER - GAS / DIESEL	03/06/2020	87.61	.00		
2645	JIM DIBLE OIL COMPANY	108194	SEWER - GAS / DIESEL	03/06/2020	25.03	.00		
2645	JIM DIBLE OIL COMPANY	108270	WATER - GAS / DIESEL	03/13/2020	72.19	.00		
2645	JIM DIBLE OIL COMPANY	108270	SEWER - GAS / DIESEL	03/13/2020	20.63	.00		
2645	JIM DIBLE OIL COMPANY	108270	FIRE/EMS GAS & DIESEL	03/13/2020	114.71	.00		
2645	JIM DIBLE OIL COMPANY	108270	POLICE DEPT - GAS / DIESEL	03/13/2020	67.38	.00		
2645	JIM DIBLE OIL COMPANY	108270	CEMETERY - GAS / DIESEL	03/13/2020	20.63	.00		
2645	JIM DIBLE OIL COMPANY	108270	STREETS - GAS / DIESEL	03/13/2020	51.56	.00		
2645	JIM DIBLE OIL COMPANY	108270	PARKS - GAS / DIESEL	03/13/2020	41.25	.00		
Total 2645:					2,134.39	.00		
<b>5880</b>								
5880	KINETIC LEASING, INC.	229019	INTERCEPTOR LEASE (3)	02/28/2020	3,869.04	.00		
Total 5880:					3,869.04	.00		
<b>5902</b>								
5902	MARIO A ORTIZ	03172020	COMM CENTER IMPROVEME	03/17/2020	1,000.00	1,000.00	03/18/2020	
Total 5902:					1,000.00	1,000.00		
<b>3065</b>								
3065	MESA COUNTY	00022367	EVIDENCE DESTRUCTION	02/27/2020	52.85	.00		
Total 3065:					52.85	.00		
<b>6004</b>								
6004	MILE HIGH SHOOTING ACCE	W99511	WEAPON 50 ROUND BOXES	03/05/2020	198.80	.00		
Total 6004:					198.80	.00		
<b>3325</b>								
3325	MOUNTAIN PEAK CONTROLS	9630	WATER PLANT UPGRADE	02/28/2020	13,636.70	.00		
Total 3325:					13,636.70	.00		
<b>3465</b>								
3465	OFFICE DEPOT	455953382001	OFFICE SUPPLY - ADMIN	03/11/2020	11.99	.00		
3465	OFFICE DEPOT	455965070001	OFFICE SUPPLY - ADMIN	03/11/2020	102.42	.00		
Total 3465:					114.41	.00		
<b>3690</b>								
3690	PEACHTREE HARDWARE AN	522903	POOL MAINTENANCE	03/10/2020	1,920.16	.00		
3690	PEACHTREE HARDWARE AN	533091	TOWN HALL	03/11/2020	168.32	.00		
Total 3690:					2,088.48	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>5479</b>								
5479	POST, MARK	031720	FLEXIBLE BENEFIT REIMBUR	03/17/2020	48.00	.00		
	Total 5479:				48.00	.00		
<b>3875</b>								
3875	PROFORCE LAW ENFORCE	401651	HI TAC GUN MOUNTS	02/25/2020	1,339.68	.00		
	Total 3875:				1,339.68	.00		
<b>3860</b>								
3860	PROVELOCITY LLC	25490	INFORMATION TECHNOLOG	03/01/2020	6,184.00	.00		
3860	PROVELOCITY LLC	25562	LICENSES	03/18/2020	600.00	.00		
	Total 3860:				6,784.00	.00		
<b>4713</b>								
4713	PYE-BARKER FIRE & SAFET	000192581	FIRE EXTINGUISHER ANNUA	02/01/2020	658.50	.00		
	Total 4713:				658.50	.00		
<b>3990</b>								
3990	RDJ SPECIALTIES, INC.	112505	TUMBLERS	12/09/2019	1,229.95	.00		
	Total 3990:				1,229.95	.00		
<b>5685</b>								
5685	RECREATION PROGRAM RE	030820 REFUND	DEPOSIT REFUND	03/08/2020	275.00	.00		
5685	RECREATION PROGRAM RE	031020 REFUND	DEPOSIT REFUND	03/10/2020	250.00	.00		
	Total 5685:				525.00	.00		
<b>5885</b>								
5885	RYAN, SAWYER & WHITNEY,	2099-6031	2020 BGF	03/02/2020	4,091.07	.00		
	Total 5885:				4,091.07	.00		
<b>4365</b>								
4365	SIMMONS LOCK & KEY, INC	273075	BLDG. KEYS	03/03/2020	32.50	.00		
	Total 4365:				32.50	.00		
<b>4545</b>								
4545	SUPERIOR ALARM, INC.	138780	MONITORING - FIRE STATIO	03/01/2020	108.00	.00		
4545	SUPERIOR ALARM, INC.	138781	MONITORING - REC CENTER	03/01/2020	108.00	.00		
4545	SUPERIOR ALARM, INC.	138782	MONITORING - VETERAN ME	03/01/2020	84.00	.00		
	Total 4545:				300.00	.00		
<b>4595</b>								
4595	TAYLOR FENCE COMPANY /	G49963	FENCE	02/28/2020	2,241.00	.00		
	Total 4595:				2,241.00	.00		
<b>5526</b>								
5526	TECHNOLOGY CREDIT COR	169196	2019 PROP. TAX- 865 RAPID	02/25/2020	1,435.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5526:					1,435.00	.00		
<b>5440</b>								
5440	TERMINIX	242476	PEST CONTROL	03/04/2020	62.00	.00		
Total 5440:					62.00	.00		
<b>5732</b>								
5732	TRANSDEV	970-0220PL	GVT IGA 1ST QTR	02/12/2020	7,500.00	.00		
5732	TRANSDEV	970-1219PL	GVT IGA 4RD QTR	12/03/2019	7,500.00	.00		
Total 5732:					15,000.00	.00		
<b>4703</b>								
4703	TRANSWEST TRUCKS	004P65142	HEAVY EQUIPMENT REPAIR	02/26/2020	226.64	.00		
Total 4703:					226.64	.00		
<b>4715</b>								
4715	TROPHY CASE, THE	75122	NAME PLATE (1)	02/04/2020	10.25	.00		
4715	TROPHY CASE, THE	75347	FD VOLUNTEER SERVICE PL	02/28/2020	295.69	.00		
4715	TROPHY CASE, THE	75414	RETIRING JUDGE GIFT	03/09/2020	33.40	.00		
Total 4715:					339.34	.00		
<b>4880</b>								
4880	UTILITY NOTIFICATION	220020834	RTL TRANSMISSIONS	02/29/2020	71.52	.00		
Total 4880:					71.52	.00		
<b>4875</b>								
4875	UTILITY REFUNDS	4.0450.03 REFUND	REFUND CHECK	03/10/2020	128.08	128.08	03/11/2020	
Total 4875:					128.08	128.08		
<b>5045</b>								
5045	WESTERN IMPLEMENT	IN47061	WATER SUPPLIES	03/04/2020	6.85	.00		
Total 5045:					6.85	.00		
<b>5598</b>								
5598	WESTERN PAPER DISTRIBU	3636392	CLEANING SUPPLIES	02/27/2020	4,033.83	.00		
5598	WESTERN PAPER DISTRIBU	3643122	BUILDING REPAIRS & MAINT	03/05/2020	115.20	.00		
Total 5598:					4,149.03	.00		
<b>5095</b>								
5095	WHITEWATER BLDG. MATLS.	257936	SAND ICE SLICER MIX	01/02/2020	441.94	.00		
5095	WHITEWATER BLDG. MATLS.	258935	6' BLOCKS & DELIVERY	02/18/2020	967.50	.00		
Total 5095:					1,409.44	.00		
<b>5115</b>								
5115	WILD FLOWER, THE	1046	SYMPATHY FLOWERS (3 AR	03/09/2020	277.49	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5115:					277.49	.00		
<b>5155</b>								
5155	XCEL ENERGY	031120	711 IOWA - GYM	03/11/2020	830.35	.00		
5155	XCEL ENERGY	031120	175 1/2 E. 3RS - BULK WATE	03/11/2020	60.91	.00		
5155	XCEL ENERGY	031120	307 MAIN -CHARGING STATI	03/11/2020	10.36	.00		
5155	XCEL ENERGY	031120	AREA LIGHTS	03/11/2020	16.48	.00		
5155	XCEL ENERGY	031120	STREET LIGHTS	03/11/2020	3,055.86	.00		
Total 5155:					3,973.96	.00		
Grand Totals:					165,753.04	2,357.28		

Finance Director: \_\_\_\_\_

(Finance Department Review and Approval for Payment)

Date: 03/20/2020

Town Manager: \_\_\_\_\_

(Administrative Review and Approval for Payment)

Date: 3-20-2020

Mayor: \_\_\_\_\_

(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_

(Document Recorded)

Date: \_\_\_\_\_

**MINUTES OF MEETING  
PALISADE BOARD OF TRUSTEES  
March 10, 2020**

A work session of the Board of Trustees for the Town of Palisade began at 5:00 pm in order to discuss a DOLA grant exploring the feasibility of consolidating Town staff and to discuss the Palisade Art Vision Committee (PAV).

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Granat with Trustees present: Bonds, Sundermeier, Somerville, Mayor Pro-Tem Mikolai, Trustees Chase and L'Hommedieu. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Interim Town Clerk Keli Frasier, Finance Director Travis Boyd, Utilities Director Matt Lemon, Police Chief Deb Funston, Community Development Director Allyson Shellhorn, Parks, Recreation and Events Director Troy Ward and Fire Chief Richard Rupp.

**AGENDA ADOPTION**

*Motion #1* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier, to approve the agenda as amended to remove the presentation for thanks and appreciation for Palisade Municipal Court Judge Marna Lake, as she was unable to attend.

A voice vote was requested  
Motion carried unanimously

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – February 21, 2020 – March 5, 2020
- **Minutes**  
Minutes from February 25, 2020 Board Meeting

*Motion #2* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu

No: None

Absent: None

Motion carried.

**PUBLIC COMMENT**

**Jesse Loughman, 378 W 5th** – Stated that seeing the street sweeper throughout town is great to see; however, he feels not really working to clean up, it's more or less pushing the dirt around. Utilities Director Matt Lemon stated that because they've been behind, it's taking more than one pass to clean everything up, and his crew is working on catching up as quickly as possible. Mr. Laughman also announced that the Board Chambers looks amazing, and thanked Roger for his service as Mayor.

**Ellen Turner, 614 Lincoln** – Asked the Board if the public will be able to make comments on new business items? Mayor Granat stated, yes.

**Bill Carlson, 865 Montclair** – Believes that no one understands the collection of special events sales tax. And handed out an information sheet explaining the process according to the State. *NOTE: this will be a permanent attachment to these minutes.*

**NEW BUSINESS**

**Discussion of Municipal Judge Interviews**

Mayor Granat stated that he and Mayor Pro-Tem Mikolai interviewed two candidates for the position of Municipal Judge, and they both agreed that one of them would be a better fit for Palisade than the other. Candidate Dan Robinson was asked to be present at the meeting, and Mayor Granat asked the Board if they had any questions for him. Trustee Chase explained that she has known Mr. Robinson for a long time and believes that he will be an excellent Judge for Palisade.

*Motion #3* by Mayor Granat, seconded by Mayor Pro-Tem Mikolai to approve Resolution #2020-04 entitled "A Resolution of the Board of Trustees of the Town of Palisade, Colorado, Appointing Dan Robinson as the Town Municipal Judge" as presented.

A roll call vote was requested.

Yes: Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds

No: None

Absent: None

Motion carried.

**First reading and setting of Public Hearing date for Ordinance 2020-07 titled "An Ordinance of the Town of Palisade, Colorado, adopting and Amending the latest edition of the International Fire Code; Replacing all Ordinances of the Town of Palisade, in conflict or inconsistent herewith, including Article XI of Chapter 18 of the Palisade Municipal Code; providing penalties for violation of this primary code; and providing for the effective date of this ordinance and the code adopted herein by reference."**

Town Attorney Jim Neu stated that this item was before the Board simply to introduce the proposed ordinance and to set the public hearing date. The public hearing is set for the next regularly scheduled Board of Trustees meeting on March 24, 2020. Fire Chief Rupp stated that it has been 18 years since the Town has updated the Fire Code, and by moving forward with this, it will keep us equal with everyone else in the Valley.

**Palisade Chamber of Commerce Car Show**

Andrew Webber, Palisade Chamber of Commerce Director, handed out a petition signed by a majority of local businesses supporting the idea of a car show organized by the Palisade Chamber of Commerce occurring on Father's Day 202 in downtown Palisade. *NOTE: this will be a permanent attachment to these minutes.* Mr. Webber address concerns that were brought up by various Board members at the previous meeting. In response to questions from the Board, Fire Chief Rupp stated that he feels the layout will be sufficient for fire trucks and ambulances to move through downtown in case of an emergency, Police Chief Funston stated that they will have to pay officers overtime for this event, and Town Manager Hawkinson stated that she is comfortable with the traffic control proposal the Chamber presented to minimize the need for Town staff's involvement with the event. Mr. Webber responded to Board questions by stating that the City of Grand Junction would like to cross-promote their downtown car show with this one, he feels he will have no problem obtaining volunteers to help run the event, and he will explore options to collect feedback from local businesses, attendees and residents regarding the event.

*Motion # 4* by Trustee Chase, seconded by Trustee Sundermeier to approve the application submitted by the Palisade Chamber of Commerce to have a car show in downtown Palisade on Father's Day 2020.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier

No: None

Absent: None

Motion carried.

**Request to approve the 2020 Budgeted Expense of purchasing wholesale trees for Riverbend Park.**

Parks, Recreation, and Events Director Troy Ward requested approval from the Board to purchase approximately 24 trees for Riverbend Park and explained that the funds were approved in the 2020 Budget.

*Motion #5* by Mayor Pro-Tem Mikolai, seconded by Trustee Chase to approve the 2020 budgeted expense of purchasing wholesale trees for Riverbend Park.

A roll call vote was requested.

Yes: Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville

No: None

Absent: None

Motion carried.

**Request to approve the 2020 Budgeted Expense of purchasing a Lawn Mower for the Cemetery.**

Parks, Recreation and Events Director Troy Ward requested approval from the Board to purchase a new lawnmower for the cemetery and explained that the funds were approved in the 2020 Budget.

*Motion #6* by Trustee Sundermeier, seconded by Trustee Somerville to approve the 2020 budgeted expense of purchasing a new lawnmower for the cemetery.

A roll call vote was requested.

Yes: Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat

No: None

Absent: None

Motion carried.

**Is the Town interested in leasing Property from CDOT?**

The Town Manager stated that the Colorado Department of Transportation (CDOT) is interested in leasing the Town a parcel of land on the east side of the bridge for a possible public park. After a brief discussion amongst the Board, the consensus was to move forward with gathering more information including what would be involved with making that parcel a public park, what CDOT wants for the property and if they would be willing to clean up the land prior to the Town Taking responsibility for it.

**Resolution #2020-03 entitled "A Resolution of the Board Of Trustees of the Town of Palisade, Colorado, Appointing the Town Administrator as the Town Clerk and Town Treasurer Pursuant to C.R.S. §31-4-304."**

The Town Attorney stated that he provided the Board of Trustees a confidential memo explaining what the purpose of this resolution is, but upon hearing that the public has questions and concerns, he will release a non-confidential version of the memo that will explain a lot for the public to view if they wish. He explained that no policies were being changed with this resolution, and really it's just implementing the organizational chart that the Board adopted last year. Colorado statutes also require that the Board of Trustees appoint a Town Clerk and Town Treasurer, however, because the Board cannot oversee those two positions on a day-to-day basis, by appointing the Town Administrator as both officers and having that person delegate those positions to other staff, the Board can then ensure, through the Town Administrator, that those duties are being performed. Mr. Neu assured the Board and citizens that this resolution does not give the Town Administrator any additional powers, authority, or money.

**Ellen Turner 614 Lincoln Avenue, Jesse Loughman 378 W 5<sup>th</sup> Street and Nicole Maxwell 102 Davis Circle,** addressed concerns to the Board including:

- The language in the resolution doesn't match what the Town Attorney is stating about not giving additional powers and authority to the Town Administrator.
- Would like to see the Town Administrator required to delegate those duties to other staff ("Shall instead of may").
- Essentially this makes it easier on the Board of Trustees to oversee one person instead of three.

After a lengthy discussion amongst the board:

*Motion #7* by Trustee Somerville to approve Resolution #2020-03 entitled "A Resolution of the Board Of Trustees of the Town of Palisade, Colorado, Appointing the Town Administrator as the Town Clerk and Town Treasurer Pursuant to C.R.S. §31-4-304" as presented.

*Motion #8* by Mayor Pro-Tem Mikolai, seconded by Trustee Somerville to amend *Motion #7* to replace the word "may" to "shall" in the last paragraph of the resolution regarding the Town Administrator delegating the duties of Town Clerk and Town Treasurer to employees.

A roll call vote was requested.

Yes: Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai

No: None

Absent: None

Motion carried

*AMENDED Motion #7* by Trustee Somerville, seconded by Mayor Pro-Tem Mikolai to approve Resolution #2020-03 entitled "A Resolution of the Board Of Trustees of the Town of Palisade, Colorado, Appointing the Town Administrator as the Town Clerk and Town Treasurer Pursuant to C.R.S. §31-4-304" as amended to replace the word "may" to "shall" in

the last paragraph of the resolution regarding the Town Administrator delegating the duties of Town Clerk and Town Treasurer to employees.

A roll call vote was requested.

Yes: Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase

No: None

Absent: None

Motion carried

### **PUBLIC HEARING I**

**Should the Board of Trustees for the Town of Palisade, Colorado, approve entitled “An application to vacate a portion of a public right-of-way located east of the property 244 W Third St. (Parcel # 2937-092-034-001) and west of the property 238 W Third St. (Parcel # 2937-092-07-003)”?**

*Mayor Granat opened the public hearing at 7:21 p.m.*

The Community Development Director stated that the Town of Palisade received an application to vacate a portion of a public right-of-way. The owner of the property at 244 W Third Street (Parcel # 2937-092-34-001) is requesting the vacation of a portion of a public right-of-way located east of the property 244 W Third St. (Parcel # 2937-092-034-001) and west of the property 238 W Third St. (Parcel # 2937-092-07-003). The application would vacate 50' of the public right-of-way, and the approximate 10' remaining would stay Town public right-of-way as a possible future pedestrian access. The Town would reserve a 20' utility easement.

Historically, the right-of-way was intended to be used to connect Peach Avenue. The Town does not intend to extend Peach Avenue in the future, leaving the public right-of-way, not of use to the Town. If the public right-of-way is vacated, the applicant plans on utilizing the space for landscaping and as an entry into the building space at 244 W Third Street. This would allow for the development of the current facility at the property while preserving the historical integrity of the area.

The application was presented to the Planning Commission on March 3rd, 2020. Planning Commission was asked to determine if vacating the public right-of-way was the in the best interest of the land use and if it complied with the approval criteria for vacating a public right-of-way. Planning Commission voted to recommend approval of Ordinance 2020-8, with a vote of 5-0. Staff is asking the Board of Trustees to review the application and make a final decision on Ordinance 2020-8.

Staff is recommending approval of Ordinance 2020-8, vacating a portion of a public right-of-way located east of the property 244 W Third St. (Parcel # 2937-092-034-001) and west of the property 238 W Third St. (Parcel # 2937-092-07-003).

Mayor Granat asked for public comment.

**Andrew Webber Palisade Chamber of Commerce Director, Bill Carlson 865 Montclair Drive, Rondo Beucheler 237 Main Street, Cassidy Shull CAVE Director and Jesse Loughman 378 W 5<sup>th</sup> Street** all spoke in favor of the application stating:

- The quality of the applicant's collection is world renown
- Love the idea
- Very Unique opportunity
- No brainer

A brief discussion ensued amongst the Board, echoing public comment.

A roll call vote was requested.

Yes: Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu

No: None

Absent: None

Motion carried

Mayor Granat closed the public hearing at 7:51 p.m.

**ADJOURNMENT**

Mayor Granat, stating that there was no further business before the Board, adjourned the meeting at 8:08 p.m.

X

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Roger L. Granat  
Mayor

X

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Keli Frasier  
Town Clerk



**MINUTES OF SPECIAL MEETING  
PALISADE BOARD OF TRUSTEES  
March 20, 2020**

The Special meeting of the Board of Trustees for the Town of Palisade was called to order at 2:31 p.m. by Mayor Granat with Trustees present: Sundermeier, Somerville, Mayor Pro-Tem Mikolai, and Trustee Chase. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Parks, Recreation and Events Director Troy Ward, and Fire Chief Richard Rupp.

**AGENDA ADOPTION**

*Motion #1* by Trustee Chase, seconded by Mayor Pro-Tem Mikolai, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**NEW BUSINESS ELECTIONS**

**Resolution #2020-05 “A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado, Appointing Judges For The April 7, 2020, Municipal Mail Ballot Election.”**

*Motion #2* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier to approve Resolution #2020-05 “A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado, Appointing Judges For The April 7, 2020, Municipal Mail Ballot Election” as presented.

A roll call vote was requested.

Yes: Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase,

No: None

Absent: Trustee Bonds, Trustee L'Hommedieu

Motion carried.

**Resolution #2020-06 “A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado, Directing The Town Clerk Of The Town Of Palisade, As The Designated Election Official, To Conduct The Regular Municipal Election, Scheduled For April 7, 2020, As A Mail Ballot Election.”**

*Motion #3* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier to approve Resolution #2020-06 “A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado, Directing The Town Clerk Of The Town Of Palisade, As The Designated Election Official, To Conduct The Regular Municipal Election, Scheduled For April 7, 2020, As A Mail Ballot Election” as presented.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee Sundermeier

No: None

Absent: Trustee Bonds, Trustee L'Hommedieu

Motion carried.

**Resolution #2020-07 “A Resolution Of The Board Of Trustees Of The Town Of Palisade, Colorado Declaring A Local Disaster Emergency.”**

*Motion #4* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier to approve Resolution #2020-07 “A Resolution Of The Board Of Trustees Of The Town Of Palisade, Colorado Declaring A Local Disaster Emergency” as presented.

A roll call vote was requested.

Yes: Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee Sundermeier, Trustee Somerville

No: None

Absent: Trustee Bonds, Trustee L'Hommedieu

Motion carried.

**Resolution #2020-08 “A Resolution Of The Board Of Trustees Of The Town Of Palisade, Colorado Adopting An Emergency Electronic Participation Policy.”**

A brief discussion ensued amongst the Board regarding the different platforms the Town could utilize for electronic meetings, including Facebook Live and ZOOM.

*Motion #5* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier to approve Resolution #2020-08 “A Resolution Of The Board Of Trustees Of The Town Of Palisade, Colorado Adopting An Emergency Electronic Participation Policy” as presented.

A roll call vote was requested.

Yes: Mayor Pro-Tem Mikolai, Trustee Chase, Trustee Sundermeier, Trustee Somerville, Mayor Granat

No: None

Absent: Trustee Bonds, Trustee L'Hommedieu

Motion carried.

#### **ANNOUNCEMENTS**

Town Manager Janet Hawkinson stated that the Federal Government has announced that anyone in a Public Works or infrastructure position is still supposed to work and follow safety guidelines. She announced that the Town has received some medical supplies from the State cache, mostly masks, but we are still working on getting more for our fire, EMS, and Police departments. Ms. Hawkinson went on to explain that our water department personnel has been quarantined to the point where the three water plant operators are not allowed to work with each other and that we have been in communication with Ute Water so we may be able to assist one another if need. Also, she had a meeting with CDOT this morning regarding grants and advised that they're still moving forward.

#### **ADJOURNMENT**

Mayor Granat, stating that there was no further business before the Board, adjourned the meeting at 8:08 p.m.

X

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Roger L. Granat  
Mayor

X

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Keli Frasier  
Town Clerk

## PUBLIC NOTICE

Public notice is hereby given that at a regular meeting of the Board of Trustees of the Town of Palisade, Colorado, to be held on March 24, 2020 at 6:00 p.m. at the Palisade Civic Center, 341 W. 7<sup>th</sup> Street, Palisade, Colorado, the Board will hold a public hearing to consider an Ordinance entitled:

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, ADOPTING AND AMENDING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE; REPEALING ALL ORDINANCES OF THE TOWN OF PALISADE, IN CONFLICT OR INCONSISTENT THEREWITH, INCLUDING ARTICLE XI OF CHAPTER 18 OF THE PALISADE MUNICIPAL CODE; PROVIDING PENALTIES FOR VIOLATION OF THE PROVISIONS OF THIS PRIMARY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE AND THE CODE ADOPTED HEREIN BY REFERENCE.**

Said Ordinance proposes to adopt by reference as a primary code the International Fire Code, 2018 Edition, and appendices thereto, promulgated by the International Code Council, Inc., 4051 West Flossmoor Road, Country Club Hills, Illinois 60478-5795. The purpose and subject matter of this code is to regulate and govern the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and providing for the issuance of permits for hazardous uses or operations for buildings, structures and land within the Town of Palisade.

PLEASE TAKE NOTICE that the Ordinance to be considered at said public hearing also contains proposed amendments to the primary code to be adopted by reference, provides for penalties for violations of the provisions of the primary code in said Ordinance, provides for the maintenance of official copies of such codes, provides for the sale of copies of such codes, provides for repeal of certain existing Town ordinances, and provides for the effective date of the Ordinance to be considered at said public hearing.

PLEASE FURTHER TAKE NOTICE that copies of the primary code being considered for adoption, and copies of the proposed ordinance adopting said code, are on file with the Palisade Town Clerk and are available for public inspection during regular business hours at the Palisade Town Hall, 175 East Third Street, Palisade, Colorado 81526. Any questions concerning the proposed Ordinance before the Board of Trustees of the Town of Palisade, Colorado, or questions concerning the primary codes being considered for adoption may be directed Town Hall in person or by telephone at (970) 464-5602.

TOWN OF PALISADE, COLORADO

  
Keli Frasier, Interim Town Clerk

Published March 11, 2020, and March 13, 2020, in the Daily Sentinel.

**TOWN OF PALISADE, COLORADO  
ORDINANCE NO. 2020-07**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, ADOPTING AND AMENDING THE LATEST EDITION OF THE INTERNATIONAL FIRE CODE; REPEALING ALL ORDINANCES OF THE TOWN OF PALISADE, IN CONFLICT OR INCONSISTENT HERewith, INCLUDING ARTICLE XI OF CHAPTER 18 OF THE PALISADE MUNICIPAL CODE; PROVIDING PENALTIES FOR VIOLATION OF THE PROVISIONS OF THIS PRIMARY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE AND THE CODE ADOPTED HEREIN BY REFERENCE.**

WHEREAS, pursuant to C.R.S. § 31-16-201 et seq., the Palisade Board of Trustees has the power to adopt ordinances which adopt uniform codes by reference; and

WHEREAS, the Palisade Board of Trustees finds that it is important for the safety of the citizens of the Town of Palisade to have a current uniform fire code and that it is necessary to adopt and amend the 2018 International Fire Code to be applied throughout the Town of Palisade providing for administration, enforcement, appeals, penalties for violation of the provisions of this code; and

WHEREAS, the Palisade Board of Trustees finds that adoption of this Ordinance is necessary to preserve the health, safety and welfare of the citizens of the Town of Palisade.

NOW THEREFORE, BE IT ORDAINED, BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, AS FOLLOWS:

**Section 1.**     Legislative Declaration. The Town of Palisade Board of Trustees finds that it is important for the safety of the citizens of Town of Palisade to have established a current uniform fire code. Accordingly, it is necessary to adopt and amend the most recent edition of the International Fire Code.

**Section 2.**     Applicability. This Ordinance shall apply throughout the Town of Palisade, Colorado.

**Section 3.**     Purpose. The provisions of this Ordinance have been made with reasonable consideration of, and in accordance with, the public health, safety, morals and general welfare of the public, and the safety, protection, and sanitation of such dwellings, buildings, and structures.

**Section 4.** That Article XI of Chapter 18 of the Palisade Municipal Code is hereby repealed and reenacted to read as follows:

## **ARTICLE XI**

### **International Fire Code**

#### **Sec. 18-241. Adopted by reference.**

- (a) The International Fire Code, 2018 Edition, as published by the International Code Council, Inc., together with amendments set forth below (hereafter “IFC” or “International Fire Code”) is hereby adopted to for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and providing for the issuance of permits for hazardous uses or operations for buildings, structures and land within the jurisdiction. At least one copy of the International Fire Code, and the appendices thereto, shall be kept on file at Palisade Town. Copies of the IFC and appendices shall be available for sale to the public at a moderate price, as required by C.R.S. §31-16-206.
- (b) The following chapters of the Appendix of the International Fire Code, 2018 Edition, are adopted:
  - (1) Chapter B, Fire-Flow Requirements for Buildings
  - (2) Chapter C, Fire Hydrant Locations and Distribution
  - (3) Chapter D, Fire Apparatus Access Roads
  - (4) Chapter F, Hazard Ranking
  - (5) Chapter H, Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions
  - (6) Chapter I, Fire Protection Systems – Noncompliant Conditions
  - (7) No other appendices of the IFC are adopted

#### **Sec. 18-242. Amendments.**

The International Fire Code, 2018, is hereby amended as follows:

- a) Section 101 Scope and General Requirements. Section 101 is amended as follows:  
Section

101.1 whenever the word "jurisdiction" is used in the International Fire Code, it shall be held to mean Town of Palisade.

- b) Section 105.6. Required operational permits. Section 105.6 is amended as follows: Operational permits are valid for three years from date of issue for Explosives, Hazardous Materials, HPM Facilities and Storage of scrap tires and tire products. Permits are required for new and existing operations. All other permits are valid only for each event or season

Operational permits are required for the following:

<u>Operational Permits:</u>	<u>Code Section</u>
Amusement buildings**	105.6.2
Carnivals and fairs**	105.6.4
Exhibit and trade shows**	105.6.13
Fireworks retail sales**	105.6.14
Explosives**	105.6.14
Pyrotechnic special effects material	105.6.14 & 105.6.40
Hazardous Materials**	105.6.20
HPM Facilities**	105.6.21
Open Burning * (combined)**	105.6.32
Storage of scrap tires and tire byproducts **	105.6.46

\* A permit shall be required for each "burn season" as outlined in the Mesa County Open Burning Control Regulations.

\*\* Permit fees and rates shall be as established by separate resolutions by the Board of Trustees of the Town of Palisade

- c) Section 105.6.32 OPEN burning the language is deleted and shall read as follows: Permits for bonfires, and open burning shall be secured at the Palisade Fire Department. Such permits shall adhere to all applicable fire codes and ordinances and the Colorado Air Quality Control Act, C.R.S. 1973, section 25-7-128 and the Mesa County Open Burning Control Regulation.
- d) Section 105.6.47 Amend Section 105.6.47 to read as follows: Section 105.6.47 Temporary membrane structures and tents. An operational permit is required to operate an air-supported temporary structure, a temporary special event structure, or a tent having an individual or contiguous area more than 1,000 square feet.

Exception 1. Tents used exclusively for recreational camping purposes.

Exception 2. Funeral tents and curtains, or extensions attached thereto, when used for funeral services.

Exception 3. Temporary membrane structures and tents utilized for the purposes of retail fireworks sales, special amusement buildings or outdoor assembly events such as a circus, carnival, tent show, theater, skating rink, dance hall or other similar use shall require an operational permit when the area exceeds 400 square feet

- e) Section 105.7 Required construction permits. Section 105.7 is amended as follows:

<u>Construction Permits:</u>	<u>Code Section</u>
Plan Review Fees**	
Automatic fire-extinguishing systems**	105.7. 1
Fire Sprinkler Systems	
Hood extinguishing Systems	
Fire pumps and related equipment **	105.7.8
Fire alarm and detection systems and related equipment**	105.7.7
Installation/removal of aboveground storage tanks or	105.7.9
underground storage tanks** Flammable and combustible	
liquids **	105.7.9
LP gas**	105.7.16
Gates and Barricades Across Fire Apparatus	
Access Roads	105.7.12

\*\*Permit fees and rates shall be as established by separate resolutions by the Board of Trustees of the Town of Palisade.

- f) Section 109. Appeals The language is deleted and shall be replaced as follows: The Board of Adjustment established in Section 2.03 of the Palisade Land Development Code shall serve as the Board of Appeals.
- g) Section 110.4 Violation penalties is amended by deletion of this section in its entirety and replaced with: “Any person who violates a provision of the code or fails to comply with any of the requirements thereof shall be subject to the penalties prescribed in Section 18-8’ which states:

1) Any person violating Articles I through XI of this Chapter or any provision of any adopted code herein is guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) or by imprisonment in the county jail for not more than ten (10) days, or by both such fine and imprisonment.

- 2) Each day during which such illegal erection, construction, reconstruction, alteration, maintenance or use continues shall be a separate offense.
- 3) In case any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used or maintained in violation of this Chapter or of any provisions of the area building code, the District Attorney, the Board of County Commissioners, the Board of Trustees or any owner of real estate within the area, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus or abatement to prevent, enjoin, abate or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance or use.”

- h) Section 112.4 is amended by deletion of this section in its entirety and replaced with: “Any person who violates a provision of the code or fails to comply with any of the requirements thereof shall be subject to the penalties prescribed in Section 18-8, which states:

- 1) Any person violating Articles I through XI of this Chapter or any provision of any adopted code herein is guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) or by imprisonment in the county jail for not more than ten (10) days, or by both such fine and imprisonment.
- 2) Each day during which such illegal erection, construction, reconstruction, alteration, maintenance or use continues shall be a separate offense.
- 3) In case any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used or maintained in violation of this Chapter or of any provisions of the area building code, the District Attorney, the Board of County Commissioners, the Board of Trustees or any owner of real estate within the area, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus or abatement to prevent, enjoin, abate or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance or use.”

- i) Section 308.1.4.1. Add a new section to read as follows: 308.1.4.1. Egress from buildings. Barbecues shall not be used or stored in or near stairwells, corridors or other areas that are intended to be used as a means of egress or considered an interior living space.
- j) Section 319 Mobile Food Preparation Vehicles Section 319 will become effective July 1, 2020.
- k) Section 503.2.5. Add a new exception to read as follows: Exceptions: 1. When all buildings are equipped throughout with approved automatic sprinkler systems installed in accordance with NFPA 13, NFPA 13R, NFPA 13D or IRC P2409 the fire code official is authorized to allow a dead-end fire apparatus road to extend to 300 feet before a turnaround is required.
- l) Section 505.1 Address identification this is amended by adding the following: All residential house numbers shall be located on the portion of the residence which projects



nearest to the street. In cases where a structure is built far enough from the roadway that it is impossible to place numbers that are legible from the roadway, a sign post placed at the intersection of the roadway and driveway denoting the address of the structure may be required by the Fire Chief. Address and building numbers shall be a minimum of 12 inches high with a minimum stroke width of two inches for commercial properties and as required by the Fire Chief on other buildings and structures, which cannot be readily identified from access roadways or streets.

- m) Section 901.3.1. Add a new Section 901.3.1 to read as follows: 901.3.1 Relocations and additions to fire sprinkler and fire alarm systems in existing facilities. Any addition or remodeling to existing commercial fire sprinkler systems that involve 20 sprinkler heads or less, or fire alarm systems that involve 5 devices or less, will not require a permit when approved by the fire code official via a scope of work letter review process. The review letter process shall comply with the guidance document established and provided by the Palisade Fire Department.
- n) Section 903.3.1.3 NFPA 13D sprinkler systems this is hereby amended to read as follows: Where domestic water is provided by a public water system, any required 13D system must be supplied by the public water system. The water tap must be adequate to supply the hydraulic demand of the fire sprinkler system. Automatic sprinkler systems installed in one- and two-family dwellings shall be installed throughout in accordance with NFPA 13D. Where NFPA 13D systems are installed, they shall be designed and operate in the following manner: (A) All water flow activations shall be capable of sounding an interior audible alarm notifying all occupants simultaneously. (B) All water flow activations shall be capable of activating an exterior audible/visual alarm. This alarm shall be located so as to be visible from the nearest fire department access road. (C) The light used shall be a strobe light producing at least 110-185 candela. (D) Where public water service cannot provide required flows for NFPA 13D systems the following design criteria shall be used: (1) Water supply storage capacity shall be the minimum required by NFPA 13D plus an additional amount based upon the expected response time of the fire department, not to exceed a 20-minute response time.
- o) Section 903.3.7 Fire department connections. Section 903.3 .7 is amended by the addition of the following: Fire department connections must be located within 150 feet of the nearest fire hydrant unless waived by the Fire Chief.
- p) Section 907.1.2 Fire alarm shop drawings. The following shall be added 907.1.2 System designers shall have a NICET Level III certification or equivalent. 907.1.3 New systems shall be designed with addressable devices. Exception: systems which monitor and transmit alarms from automatic fire sprinkler systems only.
- q) Section 907.8.6 False Alarms: Alarm system malfunctions or malicious false alarms. A new section to be added as follows:

Section 907.8.6 Whenever the activation of any fire alarm is due to a malfunction of the system and that system has had another malfunction within the same quarter of a calendar year, or more than six during any calendar year, the owner and/or operator of the system may have violation penalties imposed in accordance with Section 110.4.

Section 907.8.6.1 It is the responsibility of the owner or operator of an alarm system to police the improper use of the system, such as the intentional activating of a false alarm or the intentional activation of a smoke or heat detector to produce a false alarm. After three such activations within the same quarter of a calendar year from the same fire alarm system, or more than six during any calendar year violation penalties may be imposed in accordance with Section 110.4.

Section 907.8.6.2 Whenever the Fire Chief cannot determine how a false alarm was activated and three such unexplained alarms occur within the same calendar year quarter effective with the fourth and subsequent alarms, or alarms exceeding six during any calendar year, penalties shall become effective with the seventh and subsequent alarms in accordance with Section 110.4.

Section 907.8.6.3 A new fire alarm system shall be allowed 30 days to become stabilized before this false alarm section will be applied.

- r) Section 1006. Number of Exits and Exit Access doorways: Section 1006 is amended by adding the following: Section 1006.2.2.7 Outdoor Patios within the Town limits of Palisade, Colorado. All Group A-2 Assembly and other occupancies that have a fenced or enclosed outdoor patio shall have an alarmed second exit equipped with panic hardware direct to the exterior.
- s) Appendix C Fire Hydrant Locations and Distribution Section C103.4. The following shall be added to existing wording of this section: "In all subdivisions, commercial areas, industrial parks and where required by the Fire Chief fire hydrants shall be located on the corner of a street intersection, either between the curb and sidewalk or behind the sidewalk where it is adjacent to the street curbs. The following new section is added to Appendix C Section C 103.5 Fire Hydrants. "Fire hydrant pumper connections shall be equipped with a five-inch non-threaded sexless connection (commonly referred to as Storz) and metal cap which can be removed by a standard pentagon nut hydrant wrench. Pumper connections shall face the street or as directed by the Fire Chief."

**Section 5.**    **Repeal.** Any ordinance of the Town of Palisade, or part thereof, whose provisions are in conflict with this ordinance, including but limited to, Article XI of Chapter 18 of the Palisade Municipal Code is hereby repealed. Provided, however, this ordinance shall not affect the construction of buildings for which permits were issued prior to the effective date of this ordinance. All buildings now under construction pursuant to existing permits shall be constructed in conformance with the fire code applicable at the time of issuance of such permit. Provided further however, no construction authorized by an existing permit shall be altered without complying with the newly adopted fire code. The adoption of this ordinance shall not in any way

prevent the prosecution of violations of any previous ordinance adopting previous fire code which occurred prior to the effective date of this ordinance. Where this ordinance and the code adopted by reference herein are in conflict with other resolutions or ordinances of the Town of Palisade, Colorado, the more restrictive provision shall apply.

**Section 6.**     **Severability.** Each section of this ordinance is an independent section and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof.

**Section 7.**     **Public Notice.** Pursuant to Section 31-16-203, C.R.S., as amended, a public notice shall be published twice in a newspaper of general circulation within the Town, once at least fifteen (15) days preceding a public hearing, and once at least eight (8) days preceding the public hearing. The notice shall state the time and place of the hearing, shall state that copies of the primary code to be considered for adoption are on file with the Town Clerk and are open to public inspection, shall contain a description deemed sufficient to give notice to interested persons of the purpose of the primary code, the subject matters of said code and the name and address of the agency by which it has been enacted. The public hearing on the adoption of this ordinance is hereby set for March 10, 2020.

This ordinance shall be in full force and effect following adoption and approval by the Board of Trustees and thirty (30) days following the publication of the within ordinance.

INTRODUCED, READ, AND PUBLIC NOTICE ORDERED PUBLISHED, at a regular meeting of the Palisade Board of Trustees, on the 25<sup>th</sup> day of February 2020.

Public Notice Publication Dates:

February 23<sup>rd</sup>, 2020  
March 1<sup>st</sup>, 2020

INTRODUCED A SECOND TIME at a regular meeting of the Board of Trustees of the Town of Palisade, Colorado at a public hearing held on March 10, 2020, PASSED, ADOPTED AND ORDERED PUBLISHED PURSUANT TO LAW.

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Roger L. Granat, Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk



## Board of Adjustment Public Hearing Report

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Date: March 24, 2020

To: Town of Palisade Board of Adjustment

From: Allyson Shellhorn, Community Development Director

**RE: PRO 2020-7 An application for a variance on the side yard setback requirements located at 453 W 4<sup>th</sup> St. (Parcel # 2937-092-16-008)**

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### **APPLICATION SUMMARY:**

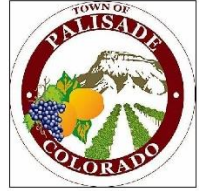
An application was submitted to the Town of Palisade to request a variance on the side yard setback requirements under Low Density Residential zoning located at 453 W. 4<sup>th</sup> St. as applied for by Theo Otte. The applicant is requesting a variance to encroach upon the interior side yard setback requirements along the eastern property boundary. Low Density Residential zoning requires a minimum 10 feet of an interior side yard setback. The current residence is approximately 8 feet from the eastern property boundary which would constitute an existing non-conforming structure.

Although the current residence is considered existing non-conforming, any new permits must comply with the standards outlined within the Land Development Code. The property owner is looking to construct a small addition to the house on the eastern side which would encroach further upon the side yard interior setback, therefore requiring a variance application and approval process. The applicant would like to construct the addition to provide for additional space inside the residence allowing for an ADA bathroom.

The applicant has provided a letter of intent detailing the use of the addition to the home. The applicant has also provided multiple site plans illustrating the property and the proposed addition. If the variance application is approved, the applicant will then move forward with an administrative review process for a site plan for an addition to a single-family home.

**Staff is asking the Board of Adjustment to review the application and make a final decision on the variance application presented based on the necessary findings of fact.**

## Project Information



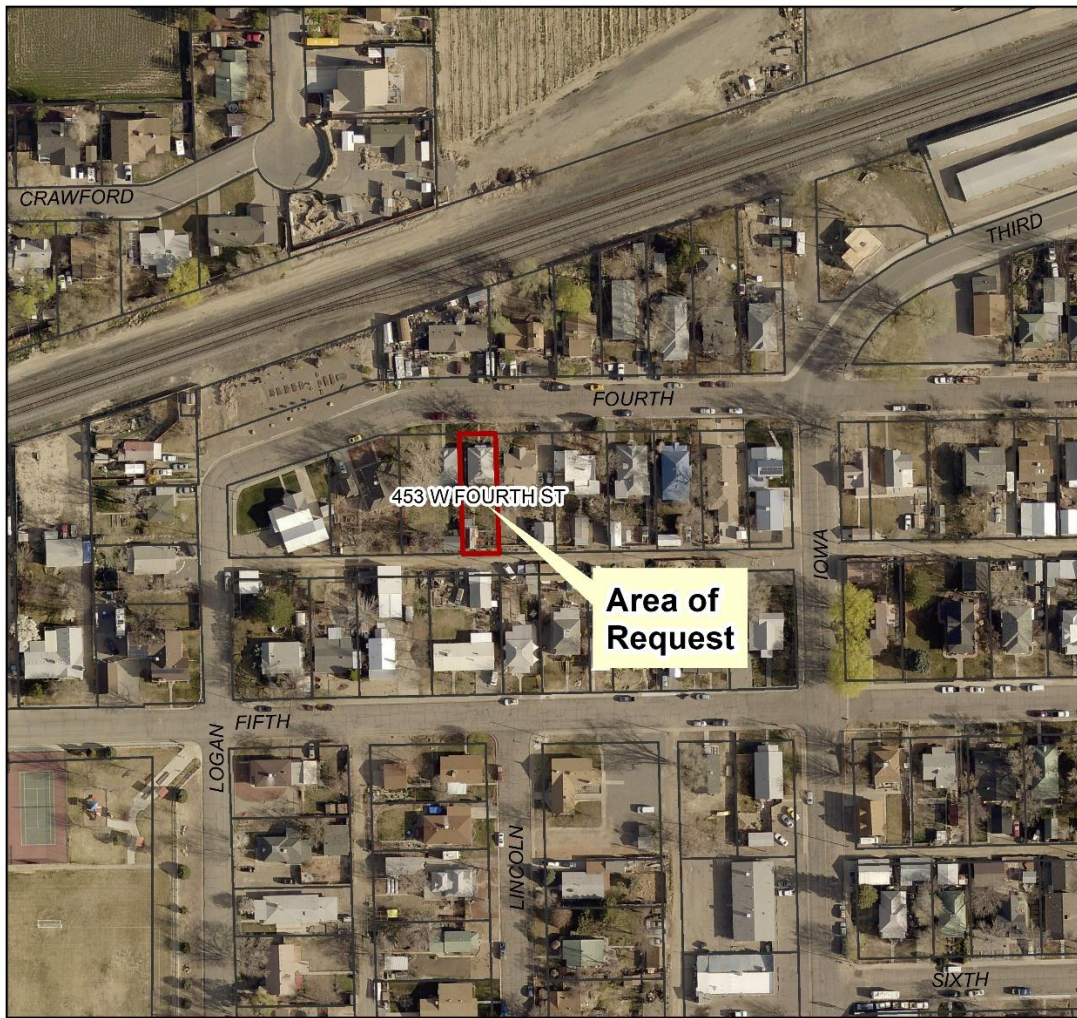
### PRO 2020-7

**REQUEST:**  
Variance on the  
side yard setback  
requirements

**LOCATION:**  
453 W Fourth St.  
(Parcel #  
2937-092-16-008)



100 50 0 100 Feet



**Table 5.3: LDR District Standards**

Use			
	Single-family	Alley-loaded	Nonresidential Development <sup>(1)</sup>
<b>Density (maximum)</b>			
Density	4.5 dwelling unit per acre		N/A
<b>Lot Requirements (minimum)</b>			
Lot area (square feet)	7,500	7,500	9,000
Lot width (feet)	65	65	60
<b>Setback Requirements (minimum)<sup>(2)</sup></b>			
Street yard (feet)	20	15	25
Side yard – interior (feet)	10	10	10
Side yard – street (feet)	10	10	20
Rear yard (feet)	20	20	20
<b>Building Requirements (maximum)</b>			
Height (feet)	35	35	35
Impervious surface	45%	55%	45%



## Site Information:



The aerial view of the property shows the approximate proximity to the eastern property line. The parcel boundaries aren't exact locations but give an idea of where the boundary lines are. According to the property survey provided by the applicant, the residence is approximately 8'3" from the eastern property line.

The area in which the applicant is looking to expand into the setback requirement.

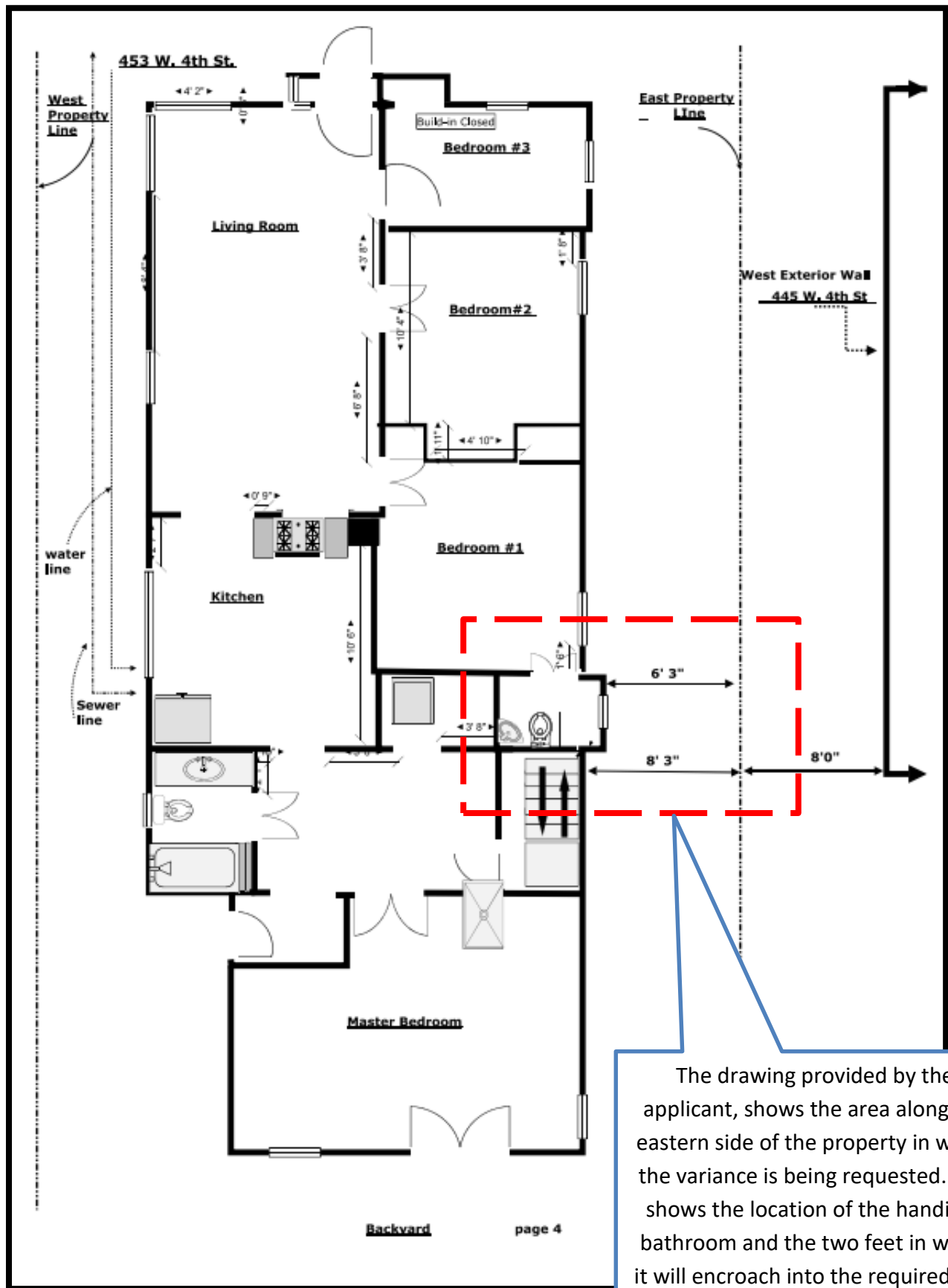
### **ZONING MAP:**

Property is currently zoned as Low Density Residential.



The zoning map is beneficial in that it designates the setback requirements for the property. The property owner is requesting a variance on the setback requirements for Low Density Residential.

## Site Plan



The drawing provided by the applicant, shows the area along the eastern side of the property in which the variance is being requested. This shows the location of the handicap bathroom and the two feet in which it will encroach into the required side yard setback. The addition is approximately 2x4 sq. ft.

## APPROVAL CRITERIA

### Land Development Code, section 4.12 Variance

**LCD Section 4.12.F. Findings of Fact – No variance shall be approved by the Board of Adjustment unless all of the following findings are made:**

- 1. There are exceptional conditions pertaining to the particular piece of property in question because of its shape, size, or topography that are not applicable to other lands or structures in the same district, or there is a peculiar characteristic of an establishment which makes the parking and/or loading requirements of this LDC unrealistic.**

*The current residence sits in close proximity to the eastern parcel boundary. This does not allow for additional expansion of the home on this side of the building without encroaching on the required setback. Since this home was constructed in the early 1900's, the building was put in prior to setback and zoning requirements. The narrow lot does not provide room for expansion to the eastern boundary. If the variance is granted, the applicant would be permitted to encroach two feet into the side yard to allow for a handicap accessible bathroom.*

- 2. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.**

*Granting this variance will not confer special privileges upon the applicant. Since the current home is non-conforming to the Land Development Code, any expansion along the eastern property line would require a variance approval. This aligns with other residents whose homes are non-conforming on narrow lots and would also require a variance approval.*

- 3. A literal interpretation of the provisions of this LDC would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.**

*The ability to update a home to be handicap accessible is a right commonly enjoyed by residents throughout the Town and County. Many residents have applied for additions to existing homes. This applicant is facing unique circumstances with the narrow lot and small width along the eastern side of the property.*

- 4. The requested variance will be in harmony with the purpose and intent of this LDC and will not be injurious to the neighborhood or to the general welfare.**

*This variance requested will not go against the harmony intended within the Land Development Code. Adding a handicap accessible bathroom would allow for a small addition to an older home, rather than tearing down parts of the home. It would help preserve an older home in Town. The addition is two feet into the eastern side yard, which would not encroach on any neighboring property or be injurious to the neighborhood.*

- 5. The special circumstances are not the result of the actions of the applicant.**

*The narrow lot width is not a result of the action of the applicant, nor is the limited space between the residence and the property line. The residence was already constructed with a narrow width; any prior additions were constructed into the rear yard of the home.*



6. **The variance requested is the minimum variance that will make possible the legal use of the land, building, or structure.**

*The variance requested is minimal, asking for an additional two feet into the side yard setback. The applicant is requesting a small variance that is not against any legal use of the land or house.*

## **RECOMMENDATION**

Town staff recommends approval of the proposed variance based on compliance with Section 4.12.F. of the Land Development Code. If approved, the applicant may move forward with a site plan application.

## **ATTACHMENTS**

Applicant Letter of Intent

Applicant Drawings

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2020-10**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF  
PALISADE, COLORADO SUPPORTING THE GRANT APPLICATION FOR  
THE POSSIBLE CONSOLIDATION OF FIRE DISTRICTS FROM THE  
DEPARTMENT OF LOCAL AFFAIRS.

WHEREAS, the Town of Palisade has requested funding support from the Department of Local Affairs to hire professionals to lead the effort of the possible creation of an upper valley fire district,

WHEREAS, the Board of Trustees of the Town of Palisade supports the Grant application for the Project

**NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES  
FOR THE TOWN OF PALISADE, COLORADO THAT:**

Section 1: The Board of Trustees of the Town of Palisade supports the application to the Department of Local Affairs.

Section 2: If the grant is awarded, the Board of Trustees of the Town of Palisade supports the completion of the project.

This resolution to be in full force and effect from and after its  
passage and approval

**RESOLVED, APPROVED, and ADOPTED this 24<sup>th</sup> day of March, 2020**

(Seal)

TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Roger Granat, Mayor

ATTEST

\_\_\_\_\_  
Town Clerk



## Palisade Board of Trustees

### Regular Meeting

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**Meeting Date:** March 24, 2020

**Presented By:** Jamie Somerville, Board of Trustee Representative to 521  
Janet Hawkinson, Town Manager

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### **Information**

**SUBJECT:** 521 Drainage Authority Disbanded – Mesa County Create MS4 Drainage Department to manager storm water permitting.

**ACTION:** The 521 Drainage Authority gave direction to the members to pass a resolution to disband the board, the TAC and the authority. This decision was made Thursday afternoon, 12/5/2019.

The 521 Drainage Authority is advising that it be disbanded and individual jurisdictions create an IGA with Mesa County for the storm water permitting process.

The Board passed a Resolution disbanding the 521 Drainage Authority 12/6/2019. Attached is the IGA with the County to manage the Storm Water Permitting through state requirements.

INTERGOVERNMENTAL AGREEMENT  
FOR PROVISION OF COLORADO DISCHARGE PERMIT SYSTEM MUNICIPAL  
SEPARATE STORM SEWER SYSTEM  
STORMWATER PHASE II PERMIT SERVICES

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into effective the \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between the TOWN OF PALISADE, COLORADO, a Colorado municipal corporation (“Palisade”), and MESA COUNTY, COLORADO, a political subdivision of the State of Colorado (the “County”), and provides as follows:

RECITALS:

WHEREAS, Colorado law allows the County to accept responsibility for compliance with State Stormwater Phase II permits and procedures; and

WHEREAS, the County desires to provide consolidated Colorado Discharge Permit System (CDPS), Municipal Separate Stormwater System (MS4), and related stormwater permitting services to entities within its jurisdictional boundaries that are necessary for compliance with CDPS MS4 Stormwater Phase II regulations; and

WHEREAS, all of the areas subject to CDPS MS4 Stormwater Phase II discharge permitting are within the jurisdictional boundaries of the County; and

WHEREAS, Palisade has placed a high priority on functional stormwater management and stormwater quality and is desirous of entering into this Agreement with the County to obtain consolidated CDPS MS4 Stormwater Phase II Discharge Permit Services; and

WHEREAS, the County has submitted a Permit Application to CDPHE for a consolidated, MS4 permit to be held by the County and under which the County will obtain and receive future MS4 permit coverage, and the 5-2-1 Drainage Authority will be terminating the responsibility, administration, and management of the existing MS4 permit held by the City of Grand Junction.

NOW, THEREFORE, in consideration of the recitals, terms, conditions, and promises contained in this Agreement, Palisade and the County agree as follows:

1. Duties of the County. The County shall provide CDPS MS4 Stormwater Phase II permit services on behalf of Palisade upon terms and conditions hereinafter set forth. The County will provide for Palisade the Services stated in the scope of work attached hereto as **Exhibit A** and incorporated herein. On the effective date of the CDPS MS4 Permit issued to County by CDPHE, County shall exercise full responsibility for the administration and management of CDPS MS4 Program compliance for Palisade as an entity covered under

the MS4 Permit. The County and Palisade agree they have mutual and individual obligations under the Agreement to initiate and perform enforcement activities in order to maintain compliance with the CDPS MS4 permit provisions.

2. Duties of Palisade

- A. Palisade agrees to reasonably assist the County with the performance of the County's duties as described in Exhibit A of this Agreement and as listed in this subparagraph A:
  - i. Authorizing the County to issue a Notice of Violation ("NOV") to a Stormwater Construction Permit holder and/or property owner for violation of the Mesa County/Grand Junction Stormwater Management Manual, as may be amended from time to time, and/or Colorado Law, concerning CDPS MS4 permit requirements, pursuant to the County's duties under Section A.iii., A.iv., and A.v. of Exhibit A.
- B. Palisade agrees to reasonably provide current and historic documentation such as previous permit program descriptions and annual reports, current resolutions, current construction and post-construction permit files, and other technical data necessary for the County to maintain an MS4 permit.
- C. Palisade shall inform the County, and provide a duplicate copy of, any permit related correspondence with regulatory agencies which may affect the County's performance of its duties under Section 1 of this Agreement.
- D. Palisade agrees to take no intentional actions or perform any activity that can reasonably be foreseen to jeopardize the compliance status of the County's MS4 permit with CDPHE.
  - i. Palisade agrees that if the County is found to be in violation of the County's CDPS MS4 Permit by CDPHE, and the violation can be attributed to an action on the part of Palisade, then Palisade shall be liable for any associated fee, fine, compliance order or penalty incurred by the County and shall assist the County in addressing, mitigating, or responding to the violation.
  - ii. The County and Palisade acknowledge that the City of Grand Junction retains liability for findings by CDPHE of non-compliance against the CDPS MS4 Permit previously held by the City of Grand Junction (COR-090077), and any associated fee, fine, compliance order, or penalty charged thereto.

3. Term. The County and Palisade agree that their respective duties under this Agreement shall commence on the effective date of the transfer of the 5-2-1 Authority's CDPS MS4 Phase II Stormwater Permit to the County, and continue for a period concurrent with the life of the County's CDPS MS4 Phase II Stormwater Permit, subject to the following:

- A. Beginning on the effective date of the County's CDPS MS4 Permit, the County shall administer all remaining permit activities, including inspections and

eventual permit inactivation for all remaining active construction sites originally permitted by the City of Grand Junction.

- B. Either party may initiate a review and negotiated modification of this agreement on a yearly basis, beginning no sooner than October 1<sup>st</sup> of each calendar year, to take effect January 1<sup>st</sup> of the subsequent year. Amendments or modifications of this Agreement shall require written agreement executed by the parties hereto.
  - C. Notwithstanding any provision herein contained, either party may terminate the Agreement without cause upon written notification of intent to terminate to the remaining party One Hundred Twenty (120) calendar days in advance of such termination date. Upon receipt of a notice of intent to terminate, both parties are individually responsible for informing the State of Colorado of the future change in permit coverage. Upon termination or expiration of this Agreement, The County shall immediately cease service work, and deliver to Palisade all documents, keys, papers, calculations, notes, reports, drawings, or other technical papers prepared by or provided to the County under the terms of this Agreement.
  - D. The expenditure of public funds by either party hereto shall be subject to the requirement of an annual appropriation.
4. Fee for Service. For the services provided by the County pursuant to this Agreement, Palisade shall pay an annual fee of \$6,000. The fee may be adjusted from time to time by written agreement of the parties. The annual rate is contemplated for the agreement being in full effect a full calendar year, payable when the agreement is put into effect, or within 30 days thereafter. If the agreement is not in effect for a full calendar year, the fee will be prorated to reflect the time that the agreement was in effect. If the contracting party decides to not continue with services, they will not be entitled to any return of funds. The IGA is for the operations budget, and any remaining fund balance from Palisade's share of the 5-2-1 Drainage Authority fund balance will be transferred to Mesa County for startup cost.
5. Relationship between Parties. The County is contracted only for the purpose and to the extent set forth in this Agreement, and its relationship to Palisade shall be that of an independent contractor.
6. Assumption of Risk and Governmental Immunity. The parties to this Agreement agree that each party shall bear responsibility for its own negligence and neither shall be responsible for indemnifying the other pertaining to the subject matter of this Agreement. Nothing herein shall be construed or interpreted as a waiver of any provision of the Colorado Governmental Immunity Act ("CGIA") as it now exists, or as it may be hereafter amended, as pertains to limits on liability by governmental entities for claims or injuries to persons or property. Liability for damages for activities conducted by either party via this Agreement shall be controlled and limited in accordance with the CGIA notwithstanding any contrary provision of this Agreement.

7. Assignment. Neither party shall assign such party's rights or interest under this Agreement without the prior written consent of the other.
8. Entire Agreement. This Agreement shall constitute the entire agreement between Palisade and the County. Any prior understanding or representation of any kind preceding the effective date of this Agreement shall not be binding on either party except to the extent incorporated in this Agreement.
9. Amendment. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if in writing signed by each party.
10. Non-Waiver. The failure of either party to this Agreement to insist on the performance of any of the terms and conditions of this Agreement or the waiver of any breach of any of the terms and conditions of this agreement shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
11. Venue. This Agreement is formed in accordance with laws of the State of Colorado and venue for any action hereunder shall be in the State District Court in Mesa County, Colorado.
12. Standard of Care. The County shall fully and faithfully perform the work required under this Agreement in accordance with the appropriate standards of care, skill, training, diligence, and judgment provided by contractors who perform work of a similar nature to the work described in this Agreement.
13. Dispute Resolution. Disputes arising under, out of, or related to this Agreement or the work which is the subject of this Agreement shall be first addressed by informal means by and among technical staff and management of the parties to the Agreement. If informal means are unsuccessful, disputes shall be mediated using an independent third party. If both informal means and mediation are unsuccessful, the parties expressly reserve the right to arbitrate or file a cause of action pursuant to the Colorado Rules of Civil Procedure under C.R.S. §13-22-201, *et seq.*, or pursue any other remedy available pursuant to Colorado Law. The parties hereto agree that attempts at informal resolution through mediation shall be a precondition to other action being taken.
14. Cooperation with Palisade. In providing services in regards to the subject matter of this agreement, the technical staff of the County shall work cooperatively and in good faith with Palisade.
15. Agreement Provisions Severable. If any of the provisions of this Agreement are deemed to be invalid or unenforceable, such provisions shall be deemed severable from the remainder of this Agreement and shall not cause the invalidity or unenforceability of the

remainder of this Agreement. If any provisions are deemed invalid because of its scope, this provision shall be deemed valid to the extent of the scope permitted by law.

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*{SIGNATURES ON FOLLOWING PAGE}*



AGREED TO EFFECTIVE THE DATE FIRST WRITTEN ABOVE.

MESA COUNTY

By \_\_\_\_\_  
Scott McInnis, Chair of Board of County Commissioners

ATTEST:

\_\_\_\_\_  
Tina Peters, Clerk and Recorder

TOWN OF PALISADE

By \_\_\_\_\_  
Roger Granat, Mayor

STATE OF COLORADO     )  
  )SS  
COUNTY OF MESA         )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Keli Frasier, Clerk.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

EXHIBIT A  
SCOPE OF WORK

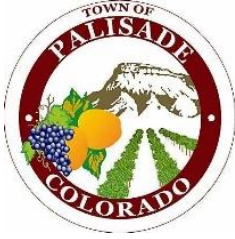
- A. Beginning on the effective date of the transfer of the 5-2-1 Drainage Authority's CDPS MS4 Phase II Stormwater Management Permit, subject to the specific terms of this Agreement, the County shall budget for, administer, coordinate, and perform all the following program elements shown as Minimum Control Measures identified below.
- i. All Public Education and Outreach activities described in the CDPS MS4 Phase II Stormwater Management Permit, as assisted by Palisade.
  - ii. All Public Participation and Involvement activities described in the CDPS MS4 Phase II Stormwater Management Permit as approved by CDPHE.
  - iii. Construction program activities as described in the CDPS MS4 Phase II Stormwater Management Permit, specifically including review and approval of Construction Site Stormwater Management Plans (CSWMPs), issuance of Construction Stormwater Permits, and associated construction related inspection and auditing activities, as assisted by Palisade.
  - iv. Palisade will identify the County as an external review agency for Palisade's project which are subject to the County's Construction Stormwater Management Plan review and Stormwater Construction Permit activities.
  - v. The County will require capital projects disturbing equal to or greater than 1 acre within the County's MS4 Permit jurisdiction to be subject to the County's Construction Stormwater Management Plan review and Stormwater Construction Permit provisions, as assisted by Palisade.
  - vi. Post-Construction program activities as described in the CDPS MS4 Phase II Stormwater Management Permit, including but not limited to: review and approval of Post Construction Stormwater Control Measure Requirements contained within Final Drainage Reports or other applicable documents; associated post-construction inspection and auditing activities, as assisted by Palisade.
  - vii. The County shall work directly to advise developers and/or property owners of sites that require Stormwater Construction Permits and Post-Construction Stormwater Control Measures to maintain sites in compliance with stormwater quality requirements contained within the CDPS MS4 Stormwater Phase II discharge permit, without the involvement of Palisade. If continued non-compliance or blatant disregard of stormwater requirements is documented by the County, or work is being done without appropriate approvals and permits and enforcement actions are necessary, then it shall be the County's responsibility to initiate enforcement actions pursuant to the authority granted to the County's staff as described under Section 2, Paragraph A of the Agreement. Upon initiation of enforcement activities, the County shall provide documentation, field support, testimony, or other support as needed, for legal actions initiated by the County.

- B. To the extent allowed by law, the County shall budget for, administer, coordinate, and perform the following tasks associated with program elements shown as Minimum Control Measures (“MCM”s) within Mesa County’s CDPS MS4 Phase II Stormwater Management Program Description.
- i. Illicit Discharge Detection and Elimination (“IDDE”) activities specifically identified below and described in the County’s Phase II Program Description.
    - a. Operation of a stormwater hotline.
    - b. Coordination and performance of storm drain system mapping efforts. Provide accurate records, files, mapping, mailing list and other documents and information necessary to establish the jurisdictional boundaries, type and ownership of properties within the jurisdictional boundaries and physical facilities of Palisade for which the County will be providing services, and shall reasonably provide any updates or changes to this information as necessary, as assisted by Palisade.
    - c. Continuation of pollution awareness efforts, such as the billboard campaign, and distributing items such as brochures pencils, magnets, and stickers with the Hotline phone number.
    - d. The County will provide Palisade technical staff assistance, for enforcement activities associated with issuing NOV’s for Stormwater Construction violations as outlined in Section 2A.i.
    - e. Coordinate training activities for field staff and audits of Palisade facilities, as assisted by Palisade.
    - f. Maintain an effective IDDE Program for facilities owned and operated by Palisade and compliance with CDPHE regulations and the County’s CDPS MS4 Program Description, as assisted by Palisade.
    - g. Maintaining an effective Pollution Prevention and Good Housekeeping Practices for Municipal Operations Program for facilities owned and operated by Palisade, compliant with CDPHE regulations and the County’s CDPS MS4 Program Description, as assisted by Palisade.
  - ii. The County shall audit Palisade’s IDDE program on an annual basis to ensure Palisade is maintaining an effective program in compliance with the County’s CDPS MS4 Permit Program Description.
  - iii. Pollution Prevention and Good Housekeeping for Municipal Operations activities specifically identified below and described in the County’s Phase II Program Description.
    - a. Coordinate training activities for Palisade’s staff to ensure compliance with the County’s Program Description, as assisted by Palisade.
    - b. The County shall audit Palisade’s Pollution Prevention and Good Housekeeping for Municipal Operations program on an annual basis to ensure Palisade’s is maintaining an

effective program in compliance with the County's CDPS Permit and Program Description.

- C. The County shall inform Palisade of any permit related correspondence with regulatory agencies which may affect Palisade's operations or Palisade's performance of its duties pursuant to this Agreement, and provide Palisade a duplicate copy.
- D. The County shall diligently maintain the CDPS MS4 Phase II Stormwater Permit consistent with State of Colorado regulations and approval criteria to ensure continued coverage of Palisade as an entity covered under said Permit. The County shall coordinate with CDPHE on the type and extent of any submittals required, accumulate documents, and/or prepare or coordinate creation of new documents as required for the submittals.
  - i. The County shall administer, maintain, prepare annual reports for, and renew the Phase II permit.
  - ii. The County may pursue CDPHE approval and/or designation as a qualified local program for the construction permitting program for implementation within the Permit Area.
  - iii. Nothing in this section is intended to force the County to continue to hold a CPDS MS4 Stormwater Phase II Permit on behalf of Palisade in violation of CDPHE approval criteria or in violation of applicable law. It is understood that CDPHE retains the right to rescind the County's ability to hold the CPDS MS4 permit on behalf of Palisade if future conditions so warrant.
- E. The County shall maintain a Technical Advisory Committee ("TAC"), chaired by the County's Stormwater Manager, and comprised of a staff representative from each of the parties with which the County has agreed to provide administrative and managerial services related to the CDPS MS4 matters contemplated by this Agreement. Staff representatives to the TAC shall be determined solely by their respective entities and shall be the primary conduit for communicating information to their organization. The general role of the TAC is to provide recommendations and advice to the County's Stormwater Manager on technical, strategic planning, and permit compliance issues, in order to assist the County in performing its duties identified in the respective agreements.
  - i. The County's Stormwater Manager shall hold TAC meetings as necessary as determined by the TAC members.
  - ii. The County's Stormwater Manager is responsible for ensuring the County's Engineering Division Director is kept informed of issues being discussed by the TAC, transmitting recommendations and advice from the TAC to the Engineering Division Director, and for transmitting information from the Engineering Division Director to the TAC.
  - iii. The County's Stormwater Manager shall consult with TAC members and seek recommendations prior to making decisions or implementing activities directly associated with the CDPS MS4 permit compliance commitments of the contracting parties.

END OF EXHIBIT A



**Staff Report: Allyson Shellhorn - Community Development**  
**Department**  
**Town of Palisade**  
**March 24, 2020**

The Community Development Department is currently working in three different areas: Planning and Development, Grant Applications, and Geographic Information Systems.

1. Planning & Development

a. Planning Commission

- i. Previous meeting: This public hearing was scheduled for March 3<sup>rd</sup>, 2020. The agenda included an application to vacate a portion of a public right-of-way. The application will be presented to the Board of Trustees on March 10<sup>th</sup>, 2020 for a final decision.
- ii. Planning Commission public hearing scheduled for March 17<sup>th</sup>, 2020 was postponed until April 21<sup>st</sup>, 2020 due to precautions taken by the Town regarding COVID-19. The Planning Commission public hearing scheduled for April 7<sup>th</sup>, 2020 was cancelled due to the election.
- iii. Next meeting: The next public hearing is scheduled for April 21<sup>st</sup>, 2020. The agenda will include an application for a site plan to include a short term vacation rental. This is subject to final decision by Planning Commission.

b. ***Training.*** The Community Development Director was approved to attend a class on Adobe InDesign software. This class is put on by Western Colorado Community College. This will be beneficial during the process of updating the Comprehensive Plan.

c. Working to update and improve the current forms for Planning Clearances.

d. Staff is working with local artist, Gary Hauschulz, to add new signs in Riverbend Park for doggy waste disposal. Gary designed the signs for the park and staff is working with local companies to design and implement the new signage.

e. Staff worked together to determine vendors for the Bluegrass & Roots Festival. Letters were sent out by the Community Development Director to Bluegrass vendors on March 19<sup>th</sup>, 2020.

2. Grant Applications

a. ***AWARDED.*** Multimodal Options Fund (MMOF): Application for funding for multimodal transportation along Highway 6 through the Grand Valley Transportation Planning Region.

b. ***AWARDED.*** Transportation Alternatives Program (TAP) Grant: Application for funding for engineering and implementation of sidewalk routes along Highway 6 through the Colorado Department of Transportation (CDOT).

c. Energy Impact Assistance Fund (Tier 1): Application for funding to consolidate fire districts with the Department of Local Affairs.

- d. Energy Impact Assistance Fund (Administrative Grant): Application for assistance with updating the Town's Comprehensive Plan with the Department of Local Affairs.
  - e. GOCO: Staff is beginning to research possible grants with Great Outdoors Colorado to include funding for a splash pad, and funding to update the Town pool.
3. Geographic Information Systems
- a. Working with Town Engineer and Utilities Director on sewer service area and sewer system maps for sewer study.
  - b. Working with the Utilities Director to create a map illustrating street classifications.
  - c. Working with the Utilities Director and staff to update the leaf pickup map for 2020.
  - d. Will work with Town Manager and department leads to map and prioritize projects within departments as preparation for Comprehensive Plan updating.
  - e. Will work with Utilities Department to map priority areas for street, sewer line, and water line maintenance and improvements.
  - f. Will work with staff on event maps for Bluegrass.

If you have any questions or comments, please let me know. Thank you!

Sincerely,

*Allyson Shellhorn*

Town of Palisade – Community Development Director



## **Staff Report:**

### **Troy Ward – Director of Parks, Recreation and Events - Town of Palisade**

**Date 3/20/20**

## **Events and Recreation**

All events and recreation programs have been suspended at this time until further notice – per State and Mesa County Public Health recommendations.

## **Parks**

Parks crews have started the trenching for the electrical upgrade for Riverbend park. We suspended the work due to the much-needed rain! We will resume trenching work next week weather permitting.

Additional cleaning and pressure washing in all (public, park, and porta potty) restrooms have been taking place. Goodwin Services has been servicing each porta potty and vault toilet normally and they continue to clean them thoroughly. We are bleaching all surfaces in these restrooms as part of the sanitation process.

Trees have been ordered for riverbend park. They are set for delivery the first part of April.

A pre-emergent spray was applied at Riverbend park to help decrease the Foxtail weed.

## **Facilities**

All Town owned facilities continue to be thoroughly sanitized. Carpets in Town Hall and the Board Chambers are scheduled to be cleaned Friday evening (3/20/20) and additional sanitizing steps have been taken to help decrease the spread of germs.

Town Hall traffic has been restricted to help decrease the spread of germs.

All Town owned vehicles and equipment are undergoing continued sanitation and cleaning.

Additional sanitary supplies have been ordered to keep up with cleaning demands.

Painting of the upstairs of the Veteran Memorial Community Center is underway.

Work on the pool operating systems has begun.

Cubby holes for the lifeguards have been completed.

Resurfacing material for the pool walkway has been delivered.

