AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 West 7th Street
August 25, 2020
5:00 pm Work Session for
Tourism Advisory Board (TAB) Interviews
6:00 pm Virtual Meeting

I. **WORK SESSION TO BEGIN AT 5:00 pm.**

A. **Interviews for TAB**

- 5:00 pm - 5:05 pm Janet H.
- 5:06 pm - 5:11 pm Keith E.
- 5:12 pm - 5:17 pm Tim W
- 5:18 pm - 5:23 pm John S.
- 5:24 pm - 5:29 pm Will M.
- 5:30 pm - 5:35 pm Simone P
- 5:36 pm - 5:41 pm Ryan R.
- 5:42 pm - 5:47 pm Carol C.
- 5:48 pm - 5:53 pm Brooke R.

II. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm.**

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLLCALL**

V. **AGENDA ADOPTION**

VI. **ANNOUNCEMENTS**

A. **Zoom Meeting Etiquette:** *In order to comply with Colorado Open Meeting Laws, the "chat" ability has been disabled for all participants on the Zoom platform we are using to conduct this meeting. Additionally, the video and audio have been disabled for all participants except for staff and Board members. If you wish to speak to the Board of Trustees during Public Comment or on a single Agenda Item, please log-in or call into the meeting early and advise the meeting Host of which topic you wish to speak on. Staff and Board members, please mute your microphone at all times unless you are speaking.*

B. **September 7, 2020, is Labor Day and Town offices will be closed**

VII. **TOWN MANAGER REPORT**

VIII. **CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.

A. **Expenditures**
Approval of Bills from Various Town Funds – August 6, 2020 – August 21, 2020

B. Minutes

Minutes from August 11, 2020, Regular (Virtual) Board Meetings
Minutes from August 19, 2020, Special (Virtual) Board Meetings

IX. PUBLIC COMMENT

X. NEW BUSINESS

A. Tourism Advisory Board Appointments

- *Motion, Second and Rollcall Vote each for four (4) members*

B. Ordinance No. 2020-10 entitled "*An Ordinance Of The Town Of Palisade, Colorado, Amending Chapter 7, Article Ix Of The Palisade Municipal Code*" regarding stormwater permits.

1. Staff Presentation
2. Public Comment
3. Board Comment
4. Decision - *Motion, Second and Rollcall Vote*

C. Downtown Parklets

1. Staff Presentation
2. Public Comment
3. Board Comment
4. Decision - *Motion, Second and Rollcall Vote*

D. GIS Grant Agreement

1. Staff Presentation
2. Public Comment
3. Board Comment
4. Decision - *Motion, Second and Rollcall Vote*

E. MMOF Grant Agreement

1. Staff Presentation
2. Public Comment
3. Board Comment
4. Decision - *Motion, Second and Rollcall Vote*

XI. OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other topics of importance, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.

XII. COMMITTEE REPORTS

XIII. ADJOURNMENT

TOP Board of Trustees Regular Scheduled Virtual Meeting
Electronic Participation Instructions

Due to the COVID-19 (coronavirus) social isolation mandates, the regular scheduled Board of Trustee meeting will be held through the meeting program Zoom.

Time: *call-in/log-in starts at 4:45 pm
Work Session: starts at 5:00 pm
Meeting: starts at 6:00 pm

To Join Zoom Meeting:

By Computer: Click on https://zoom.us/j/91497037774 and follow the instructions. Participants from the audience will be able to speak during public comment. There is a hand symbol to push that will allow the meeting moderator to see who wants to speak and enable this feature. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

***By Telephone:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 4:45 pm and 4:59 pm. During that time, the moderator of the call will ask your name and the agenda item or if you wish to speak to an item, not on the Agenda. Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: 1 (253) 215 8782, then there will be a prompt to enter the meeting **ID Number 914 9703 7774**, and the User ID is the pound (#) sign.

By Electronic Mail: Members of the public may also provide public comment or comment on a specific agenda item by sending an email to kfrasier@townofpalisade.org. The email must be received by 4:00 pm. The Town Clerk will read the email into the record during public comment or public comment for the agenda item.

Thank you for your participation in maintaining community health by following the social distancing regulations.

Town Manager Report August 25, 2020

Announcements:

- RFQ – Request for Qualifications: TAP Grant – Sidewalks from Lincoln Street to Palisade High School – the Town has posted an RFQ for qualified Engineering Firms

  Time Line: The engineering & design and CDOT approval process is estimated to take 1 year, July 2021 – then move to RFP and into construction by fall 2021 and completion April 2022.

- COVID 19 – posting signs and practicing social distancing in community areas. Please visit Mesa County Public Health website for details and more information.

List of on-going long term projects: highlight new information

Capital Improvement Projects	
Master Sewer Plan Study Completed Meeting with potential financial partners for loans and grants	Staff working with DOLA to acquire funding resources and options for the Design & Engineering for the consolidation as well as construction. TOP sent a letter to Clifton Sanitation requesting interest in sewer consolidation. JUB will be presenting the Sewer Study to the Board June 23 work session before board meeting. DOLA has awarded TOP $20,000 funding, Palisade has signed contract and study has begun.
MPPO GRANT AWARD: $912,000	JUB Engineering Firm was selected to perform design/engineering for this project.

Highway 6 between Main street and Iowa COVID 19 – CARES Act Funding	TOP has been awarded the total grant with the match relief: $912,000.00 for work on highway 6 – completed IGA and RFQ with CDOT – Town received 3 RFQ's for design and engineering work
TAP Grant Awarded: $1 million dollars – Build sidewalks from Lincoln St to High School.	RFQ Posted for Design/ Engineering TOP awarded $1 million dollar grant for sidewalks from Lincoln to the high school on the south side of Highway 6 Have hired and completed the ICE – Independent Contractor Estimate for design work required by grant Completing IGA with CDOT.
CARES Act Funding	Determining COVID 19 impacts to town
Stage at Veterans Memorial	Met with Chamberlin Architecture who had plans of the building prior to the ADA ramp. Proposing a cost estimate for project to design a stage at Veterans Memorial for future use.
Main Street – COVID19 Grant $50,000 for Parklets on Main Street	Working with local restaurants on social distancing – determining if parklet structures can be year round – submitted grant on August 10, 2020
Consolidation to Civic Center – On -hold until a future year	-Board of Trustees approved funding to hire architect for schematic drawings for remodel for all staff to be consolidated in one building to save town money from operating 2 buildings & create new use & opportunity at existing town hall.
Administration	
Palisade Comprehensive Plan – DOLA Tier 1 Grant	Submitting Tier 1 Grant in October with request for $80,000

175 East Third Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
www.townofpalisade.org

EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – August 25, 2020

Date Range of Payables – 08/07/20 – 08/21/20

Report Criteria:

Invoices with totals above $0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 08/07/2020-08/21/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0808200	AFLAC After-Tax Pay Period: 8/8/	08/14/2020	55.80	.00		
AFLAC INSURANCE	PR0808200	AFLAC Pre-tax Pay Period: 8/8/2	08/14/2020	281.10	.00		
COLORADO DEPT OF REVENU	PR0808200	State Withholding Tax Pay Period	08/14/2020	3,213.00	.00		
FICA/MED/ P/R TAXES	PR0808202	Federal Withholding Tax Pay Peri	08/14/2020	9,654.05	.00		
FICA/MED/ P/R TAXES	PR0808202	Social Security Pay Period: 8/8/2	08/14/2020	3,178.89	.00		
FICA/MED/ P/R TAXES	PR0808202	Social Security Pay Period: 8/8/2	08/14/2020	3,178.89	.00		
FICA/MED/ P/R TAXES	PR0808202	Medicare Pay Period: 8/8/2020	08/14/2020	1,347.62	.00		
FICA/MED/ P/R TAXES	PR0808202	Medicare Pay Period: 8/8/2020	08/14/2020	1,347.62	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA Fire DD Pay Period: 8/8/20	08/14/2020	129.67	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA 457 Pay Period: 8/8/2020	08/14/2020	50.00	.00		
FIRE AND POLICE PENSION	PR0808200	Police Pension Pay Period: 8/8/2	08/14/2020	3,931.98	.00		
FIRE AND POLICE PENSION	PR0808200	Police Pension Pay Period: 8/8/2	08/14/2020	2,859.62	.00		
FIRE AND POLICE PENSION	PR0808200	Fire Pension Pay Period: 8/8/202	08/14/2020	509.41	.00		
FIRE AND POLICE PENSION	PR0808200	Fire Pension Pay Period: 8/8/202	08/14/2020	370.48	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA Police DD Pay Period: 8/8/	08/14/2020	1,000.88	.00		
ICMA TRST 401 - 107074	PR0808200	ICMA 401K Pay Period: 8/8/2020	08/14/2020	1,786.20	.00		
ICMA TRST 401 - 107074	PR0808200	ICMA 401K Pay Period: 8/8/2020	08/14/2020	1,786.20	.00		
ICMA TRST 457 - 304721	PR0808200	ICMA 457 Pay Period: 8/8/2020	08/14/2020	100.00	.00		
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	37.50	37.50	08/20/2020	
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	105.00	105.00	08/20/2020	
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	135.00	135.00	08/20/2020	
FAMILY SUPPORT REGISTRY	PR0808201	FIPS 056888833 Garnishment P	08/14/2020	280.15	280.15	08/14/2020	
RECREATION PROGRAM REFU	4-28-20 DEPO	DEPOSIT REFUND	08/10/2020	275.00	275.00	08/20/2020	
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	74.88	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	77.47	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	49.95	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	190.72	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	67.17	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	101.69	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	72.22	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employe	08/14/2020	24.66	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employe	08/14/2020	17.74	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employe	08/14/2020	11.48	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employe	08/14/2020	54.66	.00		
Total :				36,356.70	832.65		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	17,992.61	17,992.61	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	207.11	207.11	07/09/2020	
QUADIENT LEASING	N8412535	POSTAGE MACHINE LEASE	07/29/2020	297.72	.00		
OFFICE DEPOT	112538974001	OFFICE SUPPLY - ADMIN	08/04/2020	63.64	63.64	08/20/2020	
OFFICE DEPOT	112571788001	OFFICE SUPPLY - ADMIN	08/05/2020	14.71	14.71	08/20/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	295.05	295.05	07/01/2020	
PROVELOCITY LLC	27598	INFORMATION TECHNOLOGY	08/06/2020	125.00	.00		
PROVELOCITY LLC	27599	INFORMATION TECHNOLOGY	08/06/2020	8,950.00	.00		
PROVELOCITY LLC	27643	TELPHONES	08/17/2020	4,490.00	.00		
CENTURY LINK	08.01.2020	9016 - ADMIN. FAX	08/01/2020	103.63	103.63	08/20/2020	
CENTURY LINK	08.01.2020	MAIN PHONE LINES ADMIN 464-	08/01/2020	480.90	480.90	08/20/2020	
TROPHY CASE, THE	76161	NAME PLATE (2)	08/04/2020	35.90	.00		
XCEL ENERGY	696733136	ADMINISTRATION LIGHTS	08/12/2020	461.21	461.21	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Admin	06/01/2020	99.25	99.25	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Admin	07/01/2020	99.25	99.25	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Admin	08/01/2020	99.25	99.25	08/20/2020	
J-U-B ENGINEERS	0136184	DOLA	08/17/2020	15,179.36	15,179.36	08/20/2020	
REYNOLDS, LYDIA	08.19.20 FBP	FLEX PLAN REIMBURSEMENT	08/19/2020	255.78	.00		
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	103.23-	103.23-	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	75.96-	75.96-	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	75.96	75.96	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	65.10	65.10	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	53.17	53.17	08/14/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	07/25/2020	8.80	8.80	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	08/07/2020	10.56	10.56	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	08/03/2020	33.24	33.24	08/20/2020	
CENTURYLINK	131188884	ADM - INTERNET	07/20/2020	290.04	290.04	08/20/2020	
Total ADMINISTRATION:				49,608.05	35,453.65		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	122.39	122.39	07/09/2020	
COLORADO WEST LAND TRUS	TOP080720	BUFFER ZONE	08/07/2020	1,750.00	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	231.82	231.82	07/01/2020	
BABBEL, PAUL ANDREW	MB-00000240	CEN-TEN ARTWORK FOR LOG	07/12/2020	540.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Comm Dev	06/01/2020	36.99	36.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Comm Dev	07/01/2020	36.99	36.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Comm Dev	08/01/2020	36.99	36.99	08/20/2020	
GARY L. HAUSCHULZ	PAV REIM 082	PAV	08/20/2020	452.26	.00		
J-U-B ENGINEERS	0133813	GENERAL ENGINEERING	05/14/2020	125.74	125.74	08/20/2020	
J-U-B ENGINEERS	0133813	RIVERBEND PARK IRRIGATION	05/14/2020	401.67	401.67	08/20/2020	
J-U-B ENGINEERS	0133813	N RIVER ROAD	05/14/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0133813	GENERAL LAND DEVELOPMEN	05/14/2020	115.20	115.20	08/20/2020	
J-U-B ENGINEERS	0133813	N RIVER ROAD	05/14/2020	1,151.42	1,151.42	08/20/2020	
J-U-B ENGINEERS	0133813	244 W 3rd Street	05/14/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0133813	CRESTHAVEN ACRES	05/14/2020	38.40	38.40	08/20/2020	
J-U-B ENGINEERS	0133813	SPOKE & VINE VARIANCE	05/14/2020	1,133.64	1,133.64	08/20/2020	
J-U-B ENGINEERS	0136184	244 W 3rd Street	08/17/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0136184	CRESTHAVEN ACRES	08/17/2020	115.20	115.20	08/20/2020	
J-U-B ENGINEERS	0136184	CRESTHAVEN ACRES	08/17/2020	536.24	536.24	08/20/2020	
J-U-B ENGINEERS	0136184	GENERAL ENGINEERING	08/17/2020	1,533.31	1,533.31	08/20/2020	
RYAN, SAWYER & WHITNEY, LL	2099-6079	2020 BGF	08/14/2020	650.00	650.00	08/14/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	06/17/2020	14.52	14.52	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	07/23/2020	13.07	13.07	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	15.40	15.40	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	13.20	13.20	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	11.44	11.44	08/20/2020	
MAUER, MARC ERIC	07202020	PARKLET ENGINEERING	07/20/2020	1,000.00	1,000.00	08/20/2020	
WALTER ARCHITECTS	2004	PARKLET ENGINEERING	07/21/2020	1,000.00	1,000.00	08/20/2020	
Total COMMUNITY DEVELOPMENT:				11,363.89	8,621.63		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	75.31	75.31	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	263.44	263.44	07/01/2020	
RICHARD A. COHEE	PSM 08.16.202	PSM ENTERTAINMENT	08/13/2020	250.00	250.00	08/14/2020	
RICK MANCUSO	PSM 082320	PSM ENTERTAINMENT	08/18/2020	250.00	250.00	08/20/2020	
HUNTER, SERAPHINA	07.30.20 EXP	PSM SUPPLIES	07/30/2020	35.47	.00		
Total RECREATION:				874.22	838.75		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COURT							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	18.83	18.83	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	42.15	42.15	07/01/2020	
Total COURT:				60.98	60.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
BOOKCLIFF AUTO PARTS INC	119517	PD- VEHICLE MAINTENANCE	08/05/2020	36.19	.00		
BOOKCLIFF AUTO PARTS INC	119614	PD- VEHICLE MAINTENANCE	08/05/2020	17.17	.00		
CITY OF GRAND JUNCTION	2020-0008009	911 CHARGES PD	08/04/2020	9,326.06	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	376.57	376.57	07/09/2020	
DRANGINIS, DAN	08.10.20 FBP	FLEXIBLE BENEFIT PLAN REIM	08/10/2020	68.00	.00		
JIM DIBLE OIL COMPANY	109483	POLICE DEPT - GAS / DIESEL	07/03/2020	110.14	.00		
JIM DIBLE OIL COMPANY	109537	POLICE DEPT - GAS / DIESEL	07/10/2020	145.27	.00		
JIM DIBLE OIL COMPANY	109618	POLICE DEPT - GAS / DIESEL	07/17/2020	108.50	.00		
JIM DIBLE OIL COMPANY	109672	POLICE DEPT - GAS / DIESEL	07/24/2020	107.79	.00		
JIM DIBLE OIL COMPANY	109738	POLICE DEPT - GAS / DIESEL	07/31/2020	135.19	.00		
JIM DIBLE OIL COMPANY	109818	POLICE DEPT - GAS / DIESEL	08/07/2020	148.86	.00		
JIM DIBLE OIL COMPANY	109872	POLICE DEPT - GAS / DIESEL	08/13/2020	119.41	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	1,896.74	1,896.74	07/01/2020	
PROFORCE LAW ENFORCEME	419049	HOLSTERS	07/31/2020	699.86	.00		
PROFORCE LAW ENFORCEME	419534	HOLSTERS	08/05/2020	199.96	.00		
CENTURY LINK	08.01.2020	1343 - PD INTOXICATOR PORTI	08/01/2020	35.00	35.00	08/20/2020	
CENTURY LINK	08.01.2020	1343 - TOWN HALL INTERNET-R	08/01/2020	158.96	158.96	08/20/2020	
CENTURY LINK	08.01.2020	MAIN PHONE LINES POLICE 46	08/01/2020	240.45	240.45	08/20/2020	
TROPHY CASE, THE	76125	PD - RETIREMENT	07/29/2020	35.00	.00		
COOP COUNTRY	07252020PD	PD CAR WASH	07/25/2020	36.26	36.26	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Police	06/01/2020	15.15	15.15	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Police	07/01/2020	15.15	15.15	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Police	08/01/2020	15.15	15.15	08/20/2020	
FRIENDLY ROD'S	2907	DOCUMENT DESTRUCTION	07/31/2020	47.80	.00		
CENTURYLINK	131188884	POL INTERNET	07/20/2020	145.02	145.02	08/20/2020	
Total POLICE:				14,239.65	2,934.45		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	28.24	28.24	07/09/2020	
GOODWIN SERVICE, INC.	89530	TOILET CLEANING - CEMETARY	08/01/2020	90.00	.00		
JIM DIBLE OIL COMPANY	109483	CEMETERY - GAS / DIESEL	07/03/2020	27.95	.00		
JIM DIBLE OIL COMPANY	109537	CEMETERY - GAS / DIESEL	07/10/2020	33.42	.00		
JIM DIBLE OIL COMPANY	109618	CEMETERY - GAS / DIESEL	07/17/2020	29.13	.00		
JIM DIBLE OIL COMPANY	109672	CEMETERY - GAS / DIESEL	07/24/2020	33.20	.00		
JIM DIBLE OIL COMPANY	109738	CEMETERY - GAS / DIESEL	07/31/2020	35.89	.00		
JIM DIBLE OIL COMPANY	109818	CEMETERY - GAS / DIESEL	08/07/2020	37.07	.00		
JIM DIBLE OIL COMPANY	109872	CEMETERY - GAS / DIESEL	08/13/2020	28.29	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	189.67	189.67	07/01/2020	
XCEL ENERGY	696733136	CEMETERY LIGHTS	08/12/2020	131.61	131.61	08/20/2020	
COOP COUNTRY	236258	CEMETERY	08/07/2020	9.99	9.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Cemetery	06/01/2020	14.82	14.82	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Cemetery	07/01/2020	14.82	14.82	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Cemetery	08/01/2020	14.82	14.82	08/20/2020	
Total CEMETERY:				718.92	403.97		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOOKCLIFF AUTO PARTS INC	113046	FD VEHICLE REPAIRS	07/23/2020	16.94	16.94	08/20/2020	
BOOKCLIFF AUTO PARTS INC	119016	FD VEHICLE REPAIRS	08/04/2020	58.74	.00		
BOOKCLIFF AUTO PARTS INC	119016CM	FD VEHICLE MAINTENANCE	08/04/2020	10.00-	.00		
BOUND TREE MEDICAL, LLC	83707686	MEDICAL SUPPLIES/EMS	07/23/2020	455.11	.00		
BOUND TREE MEDICAL, LLC	83709235	MEDICAL SUPPLIES/EMS	07/24/2020	6.63	.00		
BOUND TREE MEDICAL, LLC	83716763	MEDICAL SUPPLIES/EMS	07/30/2020	97.50	.00		
CITY OF GRAND JUNCTION	2020-0008009	911 CHARGES FD	08/04/2020	2,331.52	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	150.63	150.63	07/09/2020	
JIM DIBLE OIL COMPANY	109483	FIRE/EMS GAS & DIESEL	07/03/2020	93.46	.00		
JIM DIBLE OIL COMPANY	109537	FIRE/EMS GAS & DIESEL	07/10/2020	67.01	.00		
JIM DIBLE OIL COMPANY	109618	FIRE/EMS GAS & DIESEL	07/17/2020	118.16	.00		
JIM DIBLE OIL COMPANY	109672	FIRE/EMS GAS & DIESEL	07/24/2020	186.82	.00		
JIM DIBLE OIL COMPANY	109738	FIRE/EMS GAS & DIESEL	07/31/2020	140.48	.00		
JIM DIBLE OIL COMPANY	109818	FIRE/EMS GAS & DIESEL	08/07/2020	114.69	.00		
JIM DIBLE OIL COMPANY	109872	FIRE/EMS GAS & DIESEL	08/13/2020	68.45	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	1,106.44	1,106.44	07/01/2020	
CENTURY LINK	08.01.2020	4735 - FIRE INTERNET	08/01/2020	312.30	312.30	08/20/2020	
CENTURY LINK	08.01.2020	9913 - FIRE ALARM	08/01/2020	202.55	202.55	08/20/2020	
CENTURY LINK	08.01.2020	0032 DATA - FIRE ALERT SYS.	08/01/2020	375.00	375.00	08/20/2020	
CENTURY LINK	08.01.2020	0032 PHONE - FIRE ALERT SYS.	08/01/2020	1,163.27	1,163.27	08/20/2020	
XCEL ENERGY	696733136	FIRE/EMS LIGHTS	08/12/2020	696.92	696.92	08/20/2020	
XEROX CORPORATION	010899127	FD COPY CHARGES	07/23/2020	216.99	216.99	08/20/2020	
MESA COUNTY DEPT. 5014	EM-000346	AMBULANCE TRANSPORT FEE	07/20/2020	2,570.00	.00		
CURTIS	INV406600	FD- EQUIPMENT MAINTENANC	07/20/2020	309.85	.00		
Total FIRE / EMS:				10,849.46	4,241.04		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOBCAT OF THE ROCKIES	12086789	SHARED STREETS & PARKS	06/03/2020	509.53	509.53	08/20/2020	
BOOKCLIFF AUTO PARTS INC	081868	STREETS / PARKS SHARED CO	05/20/2020	137.63	137.63	08/20/2020	
BOOKCLIFF AUTO PARTS INC	084073	STREETS / PARKS SHARED CO	05/26/2020	22.93	22.93	08/20/2020	
BOOKCLIFF AUTO PARTS INC	087622	STREETS / PARKS SHARED CO	06/02/2020	159.62	159.62	08/20/2020	
BOOKCLIFF AUTO PARTS INC	087623	STREETS / PARKS SHARED CO	06/02/2020	27.99	27.99	08/20/2020	
BOOKCLIFF AUTO PARTS INC	094390	STREETS / PARKS SHARED CO	06/16/2020	94.26	94.26	08/20/2020	
BOOKCLIFF AUTO PARTS INC	094397	STREETS / PARKS SHARED CO	06/16/2020	29.98	29.98	08/20/2020	
BOOKCLIFF AUTO PARTS INC	118659	STREETS / PARKS SHARED CO	08/04/2020	15.99	.00		
BOOKCLIFF AUTO PARTS INC	119349	STREETS / PARKS SHARED CO	08/05/2020	19.99	.00		
BOOKCLIFF AUTO PARTS INC	120182	STREETS / PARKS SHARED CO	08/06/2020	42.56	.00		
BOOKCLIFF AUTO PARTS INC	120310	STREETS / PARKS SHARED CO	08/06/2020	20.97	.00		
BOOKCLIFF AUTO PARTS INC	120620	STREETS / PARKS SHARED CO	08/07/2020	238.69	.00		
BOOKCLIFF AUTO PARTS INC	120802	STREETS / PARKS SHARED CO	08/07/2020	8.88	.00		
BOOKCLIFF AUTO PARTS INC	120845	STREETS / PARKS SHARED CO	08/07/2020	5.69	.00		
BOOKCLIFF AUTO PARTS INC	122769	STREETS / PARKS SHARED CO	08/11/2020	54.52	.00		
BOOKCLIFF AUTO PARTS INC	123024	STREETS / PARKS SHARED CO	08/12/2020	13.18	.00		
BOOKCLIFF AUTO PARTS INC	123864	STREETS / PARKS SHARED CO	08/13/2020	9.68	.00		
BOOKCLIFF AUTO PARTS INC	123866	STREETS / PARKS SHARED CO	08/13/2020	35.49	.00		
BOOKCLIFF AUTO PARTS INC	123871	STREETS / PARKS SHARED CO	08/13/2020	38.99	.00		
BOOKCLIFF AUTO PARTS INC	125470	STREETS / PARKS SHARED CO	08/17/2020	62.88	.00		
BOOKCLIFF AUTO PARTS INC	126123	STREETS / PARKS SHARED CO	08/18/2020	111.05	.00		
HEUTON TIRE COMPANY INC.	152296	SHARED EXPENSES	08/03/2020	118.80	.00		
HONNEN EQUIPMENT CO.	1189633	SHARED DEPT EXPENSES	08/06/2020	61.04	.00		
SIMMONS LOCK & KEY, INC	273582	SHARED COSTS - MULTI DEPT	08/04/2020	139.95	.00		
WESTERN IMPLEMENT	IN72012	SHARED EXPENSES	06/03/2020	162.59	162.59	08/20/2020	
WESTERN IMPLEMENT	IN72015	SHARED EXPENSES	06/03/2020	28.27	28.27	08/20/2020	
WESTERN IMPLEMENT	IN73394	SHARED EXPENSES	06/08/2020	104.28	104.28	08/20/2020	
WESTERN IMPLEMENT	IN75959	SHARED EXPENSES	06/17/2020	105.62	105.62	08/20/2020	
WESTERN IMPLEMENT	IN85008	SHARED EXPENSES	08/04/2020	45.54	45.54	08/20/2020	
WESTERN IMPLEMENT	IN87707	SHARED EXPENSES	08/04/2020	52.80	52.80	08/20/2020	
WESTERN IMPLEMENT	IN88194	SHARED EXPENSES	08/06/2020	119.53	119.53	08/20/2020	
WESTERN IMPLEMENT	IN89365	SHARED EXPENSES	08/11/2020	27.88	27.88	08/20/2020	
COOP COUNTRY	072520PW	PW CAR WASH	07/25/2020	16.84	16.84	08/20/2020	
COOP COUNTRY	119612	STREETS / PARKS SHARED CO	08/05/2020	17.17	17.17	08/20/2020	
COOP COUNTRY	121917	STREETS / PARKS SHARED CO	08/10/2020	123.76	123.76	08/20/2020	
COOP COUNTRY	121968	STREETS / PARKS SHARED CO	08/10/2020	35.96-	35.96-	08/20/2020	
COOP COUNTRY	122176	STREETS / PARKS SHARED CO	08/10/2020	11.38	11.38	08/20/2020	
COOP COUNTRY	236246	STREETS / PARKS SHARED CO	08/06/2020	8.99	8.99	08/20/2020	
COOP COUNTRY	236366	STREETS / PARKS SHARED CO	08/12/2020	13.88	13.88	08/20/2020	
COOP COUNTRY	236376	STREETS / PARKS SHARED CO	08/13/2020	14.97	14.97	08/20/2020	
COOP COUNTRY	236404	STREETS / PARKS SHARED CO	08/14/2020	14.97	14.97	08/20/2020	
COOP COUNTRY	236411	STREETS / PARKS SHARED CO	08/14/2020	7.69	7.69	08/20/2020	
ALPINE BANK CC	TW JULY 0381	SHARED EXPENSES	07/18/2020	160.38	160.38	08/14/2020	
Total EMS:				2,980.87	1,982.52		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
ADCOCK CONCRETE INC.	7306	SIDEWALK REPAIR	08/03/2020	12,375.00	12,375.00	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	47.07	47.07	07/09/2020	
JIM DIBLE OIL COMPANY	109483	STREETS - GAS / DIESEL	07/03/2020	69.88	.00		
JIM DIBLE OIL COMPANY	109537	STREETS - GAS / DIESEL	07/10/2020	83.54	.00		
JIM DIBLE OIL COMPANY	109618	STREETS - GAS / DIESEL	07/17/2020	72.84	.00		
JIM DIBLE OIL COMPANY	109672	STREETS - GAS / DIESEL	07/24/2020	83.00	.00		
JIM DIBLE OIL COMPANY	109738	STREETS - GAS / DIESEL	07/31/2020	89.72	.00		
JIM DIBLE OIL COMPANY	109818	STREETS - GAS / DIESEL	08/07/2020	92.66	.00		
JIM DIBLE OIL COMPANY	109872	STREETS - GAS / DIESEL	08/13/2020	70.72	.00		
NEWMAN SIGNS INC.	TRFINV023687	STREET SUPPLIES	08/07/2020	89.24	.00		
NEWMAN SIGNS INC.	TRFINV023832	STREET SIGNS	08/13/2020	464.62	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	421.50	421.50	07/01/2020	
XCEL ENERGY	696457475	307 MAIN -CHARGING STATION	08/12/2020	29.59	29.59	08/20/2020	
XCEL ENERGY	696733136	STREET LIGHTS	08/12/2020	103.10	103.10	08/20/2020	
COOP COUNTRY	236165	STREETS SUPPLIES	08/03/2020	3.60	3.60	08/20/2020	
KIMBALL MIDWEST	8110188	STREET SUPPLIES	07/27/2020	47.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Streets	06/01/2020	46.68	46.68	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Streets	07/01/2020	46.68	46.68	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Streets	08/01/2020	46.68	46.68	08/20/2020	
J-U-B ENGINEERS	0136184	PROJECT MANAGEMENT	08/17/2020	2,913.40	2,913.40	08/20/2020	
EQUIPMENT CO OF THE ROCKI	1592	STREET SWEEPER	07/29/2020	801.00	801.00	08/20/2020	
AM SIGNAL INC.	M24630-1	RADAR STREET SIGN	07/29/2020	310.00	.00		
NICHOLAS PAGAN	2020 WORK B	SAFETY BOOTS	08/14/2020	75.64	.00		
Total STREETS:				18,383.16	16,834.30		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
BOOKCLIFF AUTO PARTS INC	124878	SMALL EQUIPMENT	08/14/2020	482.58	.00		
BOOKCLIFF AUTO PARTS INC	125428	SMALL EQUIPMENT	08/17/2020	258.99	.00		
BOOKCLIFF AUTO PARTS INC	125440	SMALL EQUIPMENT	08/17/2020	315.00	.00		
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	5,140.75	5,140.75	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	150.63	150.63	07/09/2020	
JOHN DEERE FINANCIAL	H26764/16	CABIN RES	07/22/2020	453.99	453.99	08/20/2020	
FERGUSON WATERWORKS #11	1148178	WATER EQUIPMENT	08/06/2020	142.39	.00		
GRAND JUNCTION WINWATER	05542300	18" WATERLINE REPAIR	08/05/2020	1,231.96	.00		
GRAND JUNCTION WINWATER	05542399	18" WATERLINE REPAIR	08/05/2020	147.49-	.00		
GRAND JUNCTION WINWATER	05543600	18" WATERLINE REPAIR	08/05/2020	125.22	.00		
HACH COMPANY	12050448	WATER MAINTENANCE SUPPLI	07/24/2020	45.38	.00		
HACH COMPANY	12050448	WATER TREATMENT PLANT EQ	07/24/2020	2,264.00	.00		
HACH COMPANY	12050448	WATER TREATMENT PLANT EQ	07/24/2020	128.04	.00		
HARRINGTON INDUSTRIAL PLA	00812242	WATER PLANT EQUIP	07/20/2020	105.64	.00		
JIM DIBLE OIL COMPANY	109483	WATER - GAS / DIESEL	07/03/2020	97.83	.00		
JIM DIBLE OIL COMPANY	109537	WATER - GAS / DIESEL	07/10/2020	116.96	.00		
JIM DIBLE OIL COMPANY	109618	WATER - GAS / DIESEL	07/17/2020	101.97	.00		
JIM DIBLE OIL COMPANY	109672	WATER - GAS / DIESEL	07/24/2020	116.19	.00		
JIM DIBLE OIL COMPANY	109738	WATER - GAS / DIESEL	07/31/2020	125.61	.00		
JIM DIBLE OIL COMPANY	109818	WATER - GAS / DIESEL	08/07/2020	129.73	.00		
JIM DIBLE OIL COMPANY	109872	WATER - GAS / DIESEL	08/13/2020	99.01	.00		
JOHNSTONE SUPPLY	1144229	SMALL EQUIP	07/29/2020	98.99	.00		
MUNRO SUPPLY INC.	418643	EQUIPMENT REPAIR AND MAIN	05/07/2020	51.09	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	684.94	684.94	07/01/2020	
CENTURY LINK	08.01.2020	PT TO PT DATA- WTR	08/01/2020	240.45	240.45	08/20/2020	
CENTURY LINK	08.01.2020	7148 - CARETAKER RESERVOI	08/01/2020	77.82	77.82	08/20/2020	
UTILITY NOTIFICATION	220070916	RTL TRANSMISSIONS	07/31/2020	128.14	.00		
XCEL ENERGY	696464220	175 1/2 E. 3RS - BULK WATER S	08/12/2020	42.62	42.62	08/20/2020	
XCEL ENERGY	696733136	WATER LIGHTS	08/12/2020	122.70	122.70	08/20/2020	
CDPHE	FGD20200507	DRINKING WATER FEE	07/29/2020	465.00	.00		
COOP COUNTRY	236219	WATER LINE REPAIR	08/05/2020	9.18	9.18	08/20/2020	
COOP COUNTRY	236223	WATER LINE REPAIR	08/05/2020	18.72	18.72	08/20/2020	
COOP COUNTRY	236240	WATER OFFICE SUPPLIES	08/06/2020	8.59	8.59	08/20/2020	
COOP COUNTRY	236241	WATER HEAVY EQUIP REPAIRS	08/06/2020	4.59	4.59	08/20/2020	
KIMBALL MIDWEST	8097880	SMALL EQUIPMENT	07/22/2020	15.96	.00		
DPE, LLC	6047	SITE LEASE-PAL PT.	07/31/2020	75.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Water	06/01/2020	73.88	73.88	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Water	07/01/2020	73.88	73.88	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Water	08/01/2020	73.88	73.88	08/20/2020	
CHAVEZ, BRYAN	08.11.20 EXP	WATER SUPPLIES	08/11/2020	16.70	.00		
J-U-B ENGINEERS	0136184	CABIN RESERVOIR	08/17/2020	322.65	322.65	08/20/2020	
CORE & MAIN	M784827	WATERLINE REPAIR	08/05/2020	514.31	.00		
CORE & MAIN	M790028	WATERLINE REPAIR	08/06/2020	180.96	.00		
LEMON, MATT	081120 EXP R	PHONE REIMBUREMENT	08/11/2020	189.86	.00		
LEMON, MATT	081120 EXP R	WATER SUPPLIES	08/11/2020	72.14	.00		
CENTURYLINK	131188884	WTR INTERNET	07/20/2020	145.02	145.02	08/20/2020	
Total WATER:				15,191.45	7,644.29		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	1,285.19	1,285.19	08/20/2020	
CITY OF GRAND JUNCTION	2020-0007613	LAB TESTS	06/30/2020	229.50	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	65.90	65.90	07/09/2020	
HACH COMPANY	12054993	SEWER PLANT SUPPLIES	07/28/2020	22.69	.00		
JIM DIBLE OIL COMPANY	109483	SEWER - GAS / DIESEL	07/03/2020	27.96	.00		
JIM DIBLE OIL COMPANY	109537	SEWER - GAS / DIESEL	07/10/2020	33.42	.00		
JIM DIBLE OIL COMPANY	109618	SEWER - GAS / DIESEL	07/17/2020	29.13	.00		
JIM DIBLE OIL COMPANY	109672	SEWER - GAS / DIESEL	07/24/2020	33.19	.00		
JIM DIBLE OIL COMPANY	109738	SEWER - GAS / DIESEL	07/31/2020	35.88	.00		
JIM DIBLE OIL COMPANY	109818	SEWER - GAS / DIESEL	08/07/2020	37.06	.00		
JIM DIBLE OIL COMPANY	109872	SEWER - GAS / DIESEL	08/13/2020	28.29	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	210.75	210.75	07/01/2020	
CENTURY LINK	08.01.2020	1319 - SEWER & CALL OUT	08/01/2020	159.39	159.39	08/20/2020	
THATCHER COMPANY	1501442	SEWER PLANT SUPPLIES	08/05/2020	759.99	.00		
USA BLUEBOOK	316226	PLANT SUPPLIES	08/03/2020	247.00	.00		
USA BLUEBOOK	316226 FRT	SEWER PLANT MAINTENANCE	08/03/2020	6.28	.00		
XCEL ENERGY	696733136	SEWER LIGHTS	08/12/2020	99.34	99.34	08/20/2020	
COOP COUNTRY	236011	PLANT SUPPLIES	07/23/2020	6.57	6.57	08/20/2020	
HERING, FRANK	07.23.20 EXP	SEWER PLANT SUPPLIES	07/23/2020	35.98	.00		
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	2,488.50	2,488.50	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	3,583.88	3,583.88	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	2,560.30	2,560.30	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	1,668.08	1,668.08	08/20/2020	
J-U-B ENGINEERS	0136184	BOWER AVE SEWER	08/17/2020	1,035.10	1,035.10	08/20/2020	
Total SEWER PLANT:				14,689.37	13,163.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	1,285.19	1,285.19	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	18.83	18.83	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	210.75	210.75	07/01/2020	
COOP COUNTRY	236177	SEWER SYSTEM MAINT	08/03/2020	13.10	13.10	08/20/2020	
COOP COUNTRY	236408	SEWER SYSTEM MAINT	08/14/2020	4.99	4.99	08/20/2020	
JOHNS, DAVID	08.12.20 FBP	FLEXIBLE BENEFIT REIMBURS	08/12/2020	75.00	.00		
Total SEWER COLLECTION:				1,607.86	1,532.86		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WASTE MANAGEMENT INC -	1676566-0576-	DUMPSTER SERVICE	07/29/2020	1,631.87	1,631.87	08/20/2020	
WASTE MANAGEMENT INC -	1676764-0576-	GARBAGE SERVICE	08/03/2020	14,648.07	14,648.07	08/20/2020	
Total :				16,279.94	16,279.94		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
BATTERIES PLUS #085	P26886569	PARKS - BATTERIES	05/19/2020	84.48	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	84.73	84.73	07/09/2020	
GOODWIN SERVICE, INC.	89530	TOILET CLEANING - RIVERBEN	08/01/2020	90.00	.00		
GOODWIN SERVICE, INC.	89530	BIKE TREK CLEANING	08/01/2020	90.00	.00		
GOODWIN SERVICE, INC.	89530	VAULT CLEANING	08/01/2020	450.00	.00		
FERGUSON WATERWORKS #11	1148395	PARK SUPPLIES	08/06/2020	40.20	.00		
JIM DIBLE OIL COMPANY	109483	PARKS - GAS / DIESEL	07/03/2020	55.90	.00		
JIM DIBLE OIL COMPANY	109537	PARKS - GAS / DIESEL	07/10/2020	66.83	.00		
JIM DIBLE OIL COMPANY	109618	PARKS - GAS / DIESEL	07/17/2020	58.27	.00		
JIM DIBLE OIL COMPANY	109672	PARKS - GAS / DIESEL	07/24/2020	66.40	.00		
JIM DIBLE OIL COMPANY	109738	PARKS - GAS / DIESEL	07/31/2020	71.77	.00		
JIM DIBLE OIL COMPANY	109818	PARKS - GAS / DIESEL	08/07/2020	74.13	.00		
JIM DIBLE OIL COMPANY	109872	PARKS - GAS / DIESEL	08/13/2020	56.58	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	632.25	632.25	07/01/2020	
CENTURY LINK	08.01.2020	1207 - RIVERBEND PARK	08/01/2020	125.90	125.90	08/20/2020	
SIMMONS LOCK & KEY, INC	273816	PARK IMPROVEMENTS	08/06/2020	457.92	.00		
MESA YOUTH SERVICES	WCCC2241	TAMARISK REMOVAL	07/30/2020	5,000.00	5,000.00	08/20/2020	
WESTERN IMPLEMENT	IN61011	PARK EQUIP.MAINTENANCE &	04/30/2020	572.31	572.31	08/20/2020	
WESTERN IMPLEMENT	IN61440	PARKS - SMALL EQUIPMENT	05/01/2020	4.34	4.34	08/20/2020	
WESTERN IMPLEMENT	IN61502	PARKS - SMALL EQUIPMENT	05/01/2020	38.18	38.18	08/20/2020	
WESTERN IMPLEMENT	IN62903	PARKS - SMALL EQUIPMENT	05/05/2020	49.94	49.94	08/20/2020	
XCEL ENERGY	696733136	PARKS LIGHTS	08/12/2020	643.14	643.14	08/20/2020	
COOP COUNTRY	235715	PARKS SUPPLIES	07/09/2020	19.46	19.46	08/20/2020	
COOP COUNTRY	236006	PARKS SUPPLIES	07/23/2020	9.77	9.77	08/20/2020	
COOP COUNTRY	236441	PARKS SUPPLIES	08/17/2020	30.98	30.98	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Parks	06/01/2020	38.90	38.90	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Parks	07/01/2020	38.90	38.90	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Parks	08/01/2020	38.90	38.90	08/20/2020	
YOUR SIGN COMPANY	4394	PARK VEHICLES	08/03/2020	920.25	.00		
GERBER COLLISION & GLASS	2020413904	PARKS - VEHICLE REPAIRS	05/28/2020	978.73	978.73	08/20/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	30.88	30.88	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	55.00	55.00	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	139.44	139.44	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - VEHICLE	07/18/2020	100.00	100.00	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	135.15	135.15	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - VEHICLE	07/18/2020	61.85	61.85	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	23.99	23.99	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	28.36	28.36	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	66.62	66.62	08/14/2020	
Total PARKS:				11,530.45	8,947.72		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
HOME DEPOT CREDIT SERVCE	07292020	POOL SUPPLIES	07/29/2020	521.40	521.40	08/20/2020	
CENTURY LINK	08.01.2020	1067 - POOL INTERNET	08/01/2020	159.39	159.39	08/20/2020	
XCEL ENERGY	696733136	POOL LIGHTS	08/12/2020	534.71	534.71	08/20/2020	
COOP COUNTRY	236220	POOL SUPPLIES	08/05/2020	60.91	60.91	08/20/2020	
CEM SALES & SERVICE	152320	POOL SUPPLIES	07/06/2020	30.00	.00		
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	228.77	228.77	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	187.08	187.08	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	71.49	71.49	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	56.74	56.74	08/14/2020	
Total POOL:				1,850.49	1,820.49		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	37.66	37.66	07/09/2020	
DORA ORTIZ	LVTH3	JANITORIAL SERVICES	08/16/2020	1,240.00	1,240.00	08/20/2020	
PEACHTREE HARDWARE AND	427820	PD REMODEL	08/06/2020	117.10	117.10	08/20/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	421.50	421.50	07/01/2020	
XCEL ENERGY	696432571	711 IOWA - GYM	08/12/2020	1,245.81	1,245.81	08/20/2020	
XCEL ENERGY	696733136	FACILITIES LIGHTS	08/12/2020	217.25	217.25	08/20/2020	
COOP COUNTRY	235650	FACILITIES	07/06/2020	28.56	28.56	08/20/2020	
COOP COUNTRY	235684	FACILITIES	07/08/2020	15.99	15.99	08/20/2020	
COOP COUNTRY	235700	FACILITIES	07/08/2020	6.85	6.85	08/20/2020	
COOP COUNTRY	235727	FACILITIES	07/09/2020	9.96	9.96	08/20/2020	
COOP COUNTRY	235865	FACILITIES	07/16/2020	57.56	57.56	08/20/2020	
COOP COUNTRY	236193	FACILITIES	08/04/2020	21.00	21.00	08/20/2020	
COOP COUNTRY	236197	FACILITIES	08/04/2020	19.08	19.08	08/20/2020	
COOP COUNTRY	236199	FACILITIES	08/05/2020	36.98	36.98	08/20/2020	
COOP COUNTRY	236452	FACILITIES	08/18/2020	16.99	16.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Facilities	06/01/2020	12.92	12.92	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Facilities	07/01/2020	12.92	12.92	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Facilities	08/01/2020	12.92	12.92	08/20/2020	
WESTERN PAPER DISTRIBUTO	3789600	FACILITIES - SUPPLIES	08/06/2020	151.71	.00		
WESTERN PAPER DISTRIBUTO	3799746	FACILITIES - SUPPLIES	08/17/2020	402.04	.00		
WESTERN PAPER DISTRIBUTO	3799747	FACILITIES - SUPPLIES	08/18/2020	97.70	.00		
CORRECYCLING, INC.	780	EWASTE -TOWN CLEAN UP	06/19/2020	67.20	.00		
Total FACILITIES:				4,249.70	3,531.05		
Grand Totals:				210,835.16	125,123.29		

Finance Director: _____ Date: 8/21/2020
(Finance Department Review and Approval for Payment)

Town Manager: J Hawkinson Date: 8/21/2020
(Administrative Reveiw and Approval for Payment)

Mayor: _____ Date: _____
(Board of Trustees Reveiw and Approval for Payment)

Town Clerk: _____ Date: _____
(Document Recorded)

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

Report Criteria:

Invoices with totals above $0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 08/07/2020-08/21/2020

MINUTES OF THE REGULAR (VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES
August 11, 2020

A work session of the Board of Trustees for the Town of Palisade to discuss Palisade Art Vision (PĀV) began at 5:33 pm. Present at the work session were Mayor Mikolai, Trustees Turner, Somerville, Carlson, Maxwell, and Mayor Pro-Tem Chase. Trustee L'Hommedieu appeared via Zoom. Also present were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Finance Director Travis Boyd.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: Turner, Somerville, Carlson, Maxwell, and Mayor Pro-Tem Chase. Trustee L'Hommedieu appeared via Zoom. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Travis Boyd, and Utilities Director Matt Lemon. Town Attorney Jim Neu, Community Development Director Allyson Shellhorn and Police Chief Deb Funston, and Parks Recreation and Event Director Troy Ward appeared via Zoom.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Chase, seconded by Trustee Somerville, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PRESENTATIONS

Parks Recreation and Event Director Troy Ward gave a brief slideshow presentation regarding the progress made at Riverbend Park on the Russian Olive and Tamarisk removal project.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed her report and suggested a work session with the Board regarding the 2021 budget on the third Tuesday of the month. ***The consensus of the Board is to have the work session on Wednesday, August 19, 2020.***

The Board asked Utilities Director Matt Lemon about the extensive water leak on Elberta Avenue and complimented him and his crew for their work on the emergency.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
  Approval of Bills from Various Town Funds – July 25, 2020 – August 6, 2020

- **Minutes**
  Minutes from the July 28, 2020 Board Meeting

Motion #2 by Trustee Somerville, seconded by Trustee Maxwell, to approve the Consent Agenda as presented.

A roll call vote was requested.
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell
No:
Absent:

Motion carried.

PUBLIC COMMENT

Town Clerk Keli Frasier read an email and presented a video submitted by Dave and Michelle Walker, 588 W 1st Street, concerning traffic flow and semi-truck struggles at the corner of 1st Street and Elberta Avenue. After a brief discussion amongst the Board regarding these concerns, the consensus was to continue this topic of conversation during the *Open Discussion* portion of the agenda.

Bo Washington 131 W 1st Street began expressing concerns regarding the proposed parking lot variance and was asked to wait to speak further on the topic until it was heard under the Public Hearing.

PUBLIC HEARING I

Parking Lot Variance Request as applied for by the Town of Palisade

Mayor Mikolai opened the public hearing at 6:41 pm.

Town Manager Janet Hawkinson began by giving the Board a brief history of theTown's involvement in this parcel and continued on to inform them that the application for a variance that was submitted by the Town is regarding setbacks and parking allocation. The Town will own the parking area of this plot, and Sean O'Brien will own the north-west corner, where he plans on building a mixed-use unit with commercial space on the ground floor and residential units on the upper level.

Bo Washington 131 W 1st Street expressed his approval of the plan and feels it will help the downtown area, which desperately needs more parking opportunities in order to survive.

The Board had a lengthy discussion where they considered the findings of fact presented, the possible future plans of the property, dumpster locations, and railroad right-of-way.

Motion #3 by Mayor Pro-Tem Chase, seconded by Trustee Maxwell, to approve the Parking Lot Variance Request known as the Sean O'Brien Plat Variance as applied for by the Town of Palisade

A roll call vote was requested.
Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai
No:
Absent: Trustee Turner

Motion carried

Mayor Mikolai closed the public hearing at 7:06 pm.

NEW BUSINESS

Watershed Fire Mitigation MOU.

Utilities Director Matt Lemon explained that The Bureau of Land Management (BLM) has been the lead agency managing prescribed burns in the Town of Palisade watershed along with the City of Grand Junction watershed. The last prescribed burn was conducted in 2015. The Memorandum of Understanding (MOU) will be active for five years and is the primary tool for allowing BLM to facilitate our Fire Mitigation Plan.

He went on to add that The Town's roles and responsibilities will include: (1) allowing access to the area of interest for cultural surveys, planning purposes, and implementation of existing projects as well as the planning, development, and implementation of future treatments within the Palisade Watershed, (2) to continue to support the Palisade Watershed Fire Mitigation Plan, (3) acknowledge and grant approval of the possibility that fences may become damaged due to prescribed fire activities, and (4) Provide funding for prescribed fire implementation for the currently identified prescribed fire burn units.

Motion #4 by Trustee Somerville, seconded by Trustee Maxwell to authorize the Mayor to enter into an MOU with the BLM and the City of Grand Junction to perform prescribed burns on property owned by the Town of Palisade as well as lands managed by the BLM as presented.

A roll call vote was requested.
Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai
No:
Absent: Trustee Turner

Motion carried

Street Classification Map

Utilities Director Matt Lemon advised the Board that sections 11-131 and 11-136 of the Palisade Municipal Code state "Streets within the Town are hereby divided into classifications as shown on the official Street Classification Map of the Town," and "In the event that the official Street Classification Map becomes damaged, destroyed, lost or difficult to interpret because of nature or number of changes and additions, the Board of Trustees may by resolution adopt a new official Street Classification Map, which shall supersede the prior Official Map." He added that the Town staff would like to present a current map for your approval. The map has been requested from the Regional Transportation planners to complete a roadway functional classifications map form all municipalities and Mesa County.

Motion #5 by Mayor Pro-Tem Chase, seconded by Trustee Somerville to approve Resolution 2020-19 entitled "*A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado, Adopting An Official Street Classification Map For The Town Of Palisade*" as presented.

A roll call vote was requested.
Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville
No:
Absent:

Motion carried

2019 Supplemental Appropriation Tourism Fund

Finance Director Travis Boyd informed the Board that in 2019, the Tourism Activity Fund was appropriated $54,000 to spend toward tourism and Town marketing. $54,082 was actually spent in the toward those activities by the Tourism Advisory Board (TAB), and the Finance Department is requesting a supplemental appropriation in the amount of $82 to bring this fund into compliance with State law.

Motion #6 by Mayor Pro-Tem Chase, seconded by Trustee Somerville to approve a budget amendment to the 2019 budget in the amount of $82.00 for the Tourism Advisory Board.

A roll call vote was requested.
Yes: Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase
No:
Absent:

Motion carried

Tourism Advisory Board Letters of Interest

These letters were in the packet for informational purposes only. After a very brief discussion amongst the Board, t***he consensus is to have a work session at 5:00 pm on August 25, 2020, to interview all candidates that have applied. Each candidate will have a 5-minute interview with the Board.***

OPEN DISCUSSION

Trustee Somerville brought back up the conversation regarding the traffic issues on 1st Street and Elberta Avenue. Multiple Board members offered possible solutions such as volunteers directing traffic, traffic cameras, and a large map placed at the Food Bank, directing semi-trucks to the designated truck route.

Mayor Pro-Tem Chase inquired about the Town's record keeping policy for variances and wanted to ensure there was access to that information to assist in maintaining the institutional knowledge that may possibly be lost without such a policy.

Trustee Maxwell proposed starting a new "Coffee with the Board" event once a month in the down-town Plaza to facilitate more transparency and open communication with citizens. Mayor Mikolai thought this was a great idea but was unsure they should move forward with it during COVID.

Trustee Carlson expressed how impressed he is with Utilities Director Matt Lemon and that he appreciates everything he and his crew do for the Town.

COMMITTEE REPORTS

Trustees gave brief updates about the various committees and meetings they attended.

ADJOURNMENT

Motion #7 by Mayor Pro-Tem Chase, seconded by Trustee Carlson to adjourn the meeting at 7:50 pm.

A voice vote was requested.
Motion carried unanimously.

X _____

Greg Mikolai
Mayor

X _____

Keli L. Frasier
Town Clerk

MINUTES OF THE REGULAR (VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES
August 19, 2020

The special meeting of the Board of Trustees for the Town of Palisade was called to order at 5:35 pm by Mayor Mikolai with Trustees present: Turner, Somerville, Carlson, and Maxwell. Mayor Pro-Tem Chase and Trustee L'Hommedieu appeared via Zoom. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee Carlson, to approve the agenda as presented.
A voice vote was requested.
Motion carried unanimously.

NEW BUSINESS

Should the Town of Palisade Lease Ruedi water rights to Colorado Water Trust to release water in August?

A brief discussion ensued amongst the Board, including concerns that they be cautious with leasing out Palisade's water rights, the fee Colorado Water Trust has offered of $7,400.00, and a brief history of the Board's education concerning said water rights.

Motion #3 by Trustee Somerville, seconded by Trustee Turner, to approve leasing Ruedi water rights to Colorado Water Trust in August for the amount of $7,400.00.

A roll call vote was requested.
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell
No:
Absent:

Motion carried.

ADJOURNMENT

Motion #8 by Trustee Somerville, seconded by Trustee Turner to adjourn the meeting at 5:44 pm.

A voice vote was requested.
Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli L. Frasier
Town Clerk

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: AUGUST 25TH, 2020

Presented By: ALLYSON SHELLHORN, COMMUNITY DEVELOPMENT DIRECTOR

Department: COMMUNITY DEVELOPMENT DEPARTMENT

Re: TOWN OF PALISADE TOURISM ADVISORY BOARD VACANCIES

SUBJECT:

The Town of Palisade TAB Vacancies

SUMMARY:

Attached are the eight letters of interest for the Tourism Advisory Board. There are currently four vacancies that the Board of Trustees shall appoint members to. The interviews are scheduled to take place during a work session on August 25th. Appointments of the members will take place at the public hearing to follow the work session.

BOARD DIRECTION:

Appoint up to four members from the list of interested candidates to the Palisade Tourism Advisory Board. Per Palisade Municipal Code, one appointment shall be a resident of Palisade Town limits.

ATTACHMENTS:

Town of Palisade Municipal Code
Letters of Interest

- Hastie, Janet
- Ehlers, Keith
- Wenger, Tim
- Sabal, John
- McGough, Will
- Pearman, Simone
- Robinson, Ryan
- Calacino, Carol
- Ranney, Brooke

addition to notice requirements provided under state law, notice of all Park and Recreation Advisory Board meetings shall be delivered to members of the Board of Trustees.
(Ord. 2014-04, §1)

Sec. 2-268. Rules and regulations.

The Park and Recreation Advisory Board may adopt rules and regulations governing its operation; provided, however, that no such rule or regulation, or any amendment thereto, shall become effective until such rule, regulation or amendment has been approved by the Board of Trustees.
(Ord. 2014-04, §1)

Secs. 2-269—2-280. Reserved.

Editor's note— Section 1 of Ord. 2014-04, adopted March 11, 2014, amended Art. XII in its entirety to read as herein set out. Former Art. XII, §§ 2-261—2-268 pertained to similar subject matter, and derived from Ord. 2008-10, §1.

ARTICLE XIII Tourism Advisory Board

Sec. 2-281. Creation.
Sec. 2-282. Appointment; removal; qualifications.
Sec. 2-283. Term of office; vacancies.
Sec. 2-284. Compensation.
Sec. 2-285. Duties and responsibilities.
Sec. 2-286. Operation.
Sec. 2-287. Meetings.
Sec. 2-288. Rules and regulations.
Secs. 2-289—2-300. Reserved.

Sec. 2-281. Creation.

There is created and established a Tourism Advisory Board, to be known as the "Palisade Tourism Advisory Board," which shall operate in accordance with and subject to the provisions, duties and limitations of this Article.
(Ord. 2007-14 §1)

Sec. 2-282. Appointment; removal; qualifications.

The Tourism Advisory Board shall consist of not more than eleven (11) or fewer than five (5) members appointed by the Board of Trustees. Where practicable, membership shall consist of representatives from various tourism-related businesses, including the lodging industry, food service, retail, the recreational industry, the agricultural industry and the winery industry. At least two (2) members shall be Palisade residents and one (1) member a Palisade Trustee. Other members need not be residents of the Town. Members shall serve at the pleasure of the Board of Trustees and may be removed from the Tourism Advisory Board with or without cause by a majority vote of the Board of Trustees. Alternate members may be appointed by the Board of Trustees to serve in the absence of regular members.
(Ord. 2007-14 §1; Ord. 2009-02 §1)

Sec. 2-283. Term of office; vacancies.

The term of the members shall be two (2) years, except that the term of the Board of Trustees member shall run the length of his or her term of office or as determined by the Board of Trustees. In the event that a vacancy shall occur during the term of any appointed member, a successor shall be appointed by the Board of Trustees to serve the unexpired portion of the term. Upon expiration of their term, members may be reappointed to the Tourism Advisory Board at the discretion of the Board of Trustees. Any member having three (3) consecutive unexcused absences shall automatically be considered to have resigned.
(Ord. 2007-14 §1; Ord. 2009-02 §1)

August 5, 2020

Palisade Board of Trustees
P.O. Box 128
Palisade, CO 81526

I am pleased to submit this letter of interest and would welcome the opportunity to serve on the Palisade Tourism Advisory Board.

Our son and his family moved to Palisade two years ago, and it just took one visit to convince my husband and I that this is a great place to live. As a result, we purchased a home on Sunset Circle and moved in last summer.

I know this is a challenging time for everyone and believe my 40+ years of marketing experience could be a benefit for the Town of Palisade. I am currently the US marketing leader for Deloitte Private, which serves private companies, family-owned businesses, and private equity portfolio companies. We are currently working with clients to help them respond and recover from the impacts of COVID-19, and ultimately thrive.

My national role includes marketing communications, event planning, thought leadership development, advertising, public relations, and social media campaigns. I have been with Deloitte for 22 years and as our firm encourages civic participation, I am available to participate in daytime meetings and support projects as needed.

Prior to Deloitte, my professional experience and relevant skills include the following:

- Director of Communications, Financial Executives Research Foundation – marketing communications, publication development, public relations, advertising
- Associate Director of University Relations, Binghamton University – public relations, crisis management, marketing communications

Please let me know if you should have any questions. I look forward to the opportunity to support the Town of Palisade.

Thank you for your consideration.

Janet Hastie
113 Sunset Circle
Palisade, CO 81526
(970) 464-1164 Home
(702) 461-8458 Cell

TAB Board Letter of Interest to Retain Board Position

You replied on Tue 7/14/2020 4:59 PM

K

keith@palisadebasecamp.com
Tue 7/14/2020 4:25 PM
To: Lydia Reynolds

Hello Lydia,

I'm writing this letter to formally state my interest in continuing to be a member of the Tourism Advisory Board. In my tenure thus far we have executed a number of successful campaigns to promote the Town of Palisade and its economic driver's which have yielded fantastic results for our businesses and community. If given the opportunity to continue serving on TAB I look forward to finishing what we have started in regards to the efforts of developing medium/long term strategies for improving our market reach as well as our funding opportunities (including fee based revenues and collaborations with like-minded State and local entities). As an owner of Palisade Basecamp, my relationships with visitor groups and significant participation in the funding of TAB through lodging fees fosters a unique perspective that adds value to the conversation within TAB about how to be effective stewards of what makes Palisade special while incubating the economic drivers of our area through tourism.

Please consider allowing me to serve an another term on the Tourism Advisory Board.

Regards,

PALISADE BASECAMP RV RESORT

Keith Ehlers Owner / Janitor
985 North River Road, Palisade, CO 81526
970.210.7680 | keith@palisadebasecamp.com
palisadebasecamp.com

Esteemed Trustees --

I humbly re-submit my name in candidacy for a vacant Tourism Advisory Board position.

Since serving as the Chairman of the Chamber of Commerce -- which I left in 2016 to re-open the Palisade Cafe -- it's been my privilege to serve as a TAB member these past several years. Along with my fellow board members, we understand the importance of tourism to the Palisade economy and the need for coordinated, focused plans of action. Our campaigns that we have helped direct are crafted to maintain and further the Palisade **brand of quality in our shared bucolic, pastoral setting**. This is responsible tourism promotion and I'm proud to have played a part in it.

Now, with the effects of Covid-19 taking a massive toll on our economy, TAB's mission is more important than ever to our economic viability. We have reinvented our business model at the Palisade Cafe and Wine Bar -- with many thanks to the Palisade Board of Trustees -- and I believe it is that kind of entrepreneurship and partnering mentality that qualifies me to continue on as a TAB member. My voice is one of sensible, yet cautious, tourism promotion in light of the "new normal" and how to help cross-promote all Palisade businesses safely and sustainably.

The future of the Palisade brand of "excellence" and "bucolic" is of paramount importance to me and to succeeding generations of business owners, and why I believe my continued role on TAB will help benefit the Palisade economy for the forseeable future.

Thank you for your consideration,

John Sabal

--

--
John Sabal, Owner
(970) 389.8100
palisadecafeandwinebar.com

To Whom it May Concern:

I am writing to express my interest in the vacancy on the Palisade Tourism Advisory Board. I feel my experience provides a unique mix of skills and perspective that will help Palisade design, develop, and managed its tourism plan.

I have spent my entire professional career in travel and tourism, working the last eleven years as an international travel journalist. Throughout my career, I have traveled to and worked with the tourism boards and businesses in more than 80 countries, publishing articles in travel publications such as Forbes, Conde Nast, AFAR, Travel Channel, Outside Magazine, AAA, Popular Science, Men's Journal, Atlas Obscura, REI, Elevation Outdoors, and Alaska Airlines Magazine, among many others. I am currently a travel columnist at Forbes and the tent editor at Backpacker Magazine.

I have good working relationships within the travel industry with tourism boards, public relations firms, and other travel journalists, including the Colorado Office of Tourism [Fun Fact: The first time I ever came to Palisade was via a press trip held by Grand Junction Tourism]. I am up to date on the latest news, trends, and strategies within the tourism sector, both here at home and on an international level. I have a full understanding of how and why destinations are covered in the press, and how businesses can market themselves to be more "press ready."

As much as I am in tune with what destinations have done right, I am also in touch with what they have done wrong – which is important given the rise of overtourism and overdevelopment. I also am currently immersed in the new COVID-influenced travel industry, which is obviously a whole different ball game going forward.

My perspective as a travel journalist is a unique one for the board to consider adding; however, my experience in the industry is not limited to being a writer. For the past three years, I have worked as a multi-day tour guide, guiding trips that include school children, adult education groups, and private families for companies like Butterfield & Robinson, Road Scholar, Education First, and The Nature Conservancy. I have also worked with hotels, tour operators, and tourism boards as a consultant on public relations products, press releases, campaigns, and videos.

As a homeowner and resident of Palisade, the town is very important to me. How the tourism segment is cultivated will play a long-term, determining role in its future. Tourism is not just my job and industry; it is my life's work. I would love to share more of my perspective with you. My goal would be to help Palisade promote and position itself in a responsible way, one in which the economy is boosted but the town's character remains intact, without sacrificing the charm that makes this place so special.

Sincerely,

Will McGough

592 Milleman St.

SIMONE PEARMAN

July 13, 2020

Simone Pearman
742 Summerset Drive (to be completed in November)
Palisade, CO 81526

RE: Position on the Tourism Advisory Board

Dear Palisade Tourism Advisory Board,

My name is Simone Pearman and I am interested in the position on the Palisade Tourism Advisory Board. We are new to the Palisade area (the area with the million dollar winds). Currently, we are buying a house in the Cresthaven Acres. We have been traveling the country for the last 18 months in an Airstream.

We stayed last year here at Palisade BasecCamp, where we are currently located, during this transition, and fell in love with the area. I spent an entire month exploring the Palisade Barn Quilt Trail, walking the historic walking tour, and then writing about Palisade. You can access these through Its an RV Life for Me (put Palisade in the search engine).

I would love to be part of this town's culture and help contribute to Palisade's tourism market. Thank you for your consideration and please let me know if you need anything else from me.

Sincerely,
Simone Pearman
303-564-4527
simone@spotteddogphoto.com

Palisade Board of Trustees,

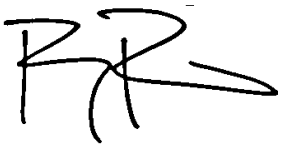
This letter is to express my interest in continuing to serve on the Palisade Tourism Advisory Board. I have appreciated contributing to TAB over the last few years and feel I have further contributions to make in the future. My professional background is in marketing and, as a Palisade resident, am invested in the success and sensible growth of the community.

I am currently the Marketing & Sales Director at Powderhorn Mountain Resort and there are several reasons that the aims of the resort and the Town of Palisade are aligned and can contribute to the other's success. The resort's efforts to attract destination visitation using high-quality advertising, pertinent messaging, and data-driven campaigns mirror the aims of the Town of Palisade. Continuing to leverage the area's wonderful natural resources and eventual physical connectivity of the Grand Mesa and the Town of Palisade is another potential source of synergy.

In addition to professional alignment, I have a personal vested interest in the continued success of the Town. My wife and I have a four-year-old and another child due this September. We have chosen to live in Palisade over the last four years (and foreseeable future) because of the natural beauty, access to the outdoors, and wonderful residents. I hope to continue to make contributions to TAB with the future benefit of my family and neighbors in mind.

Thank you for your consideration.

Sincerely,



Ryan Robinson
8/6/20

From: Carol Calacino <ccalacino27@gmail.com>
Sent: Monday, July 13, 2020 3:28 PM
To: info <info@townofpalisade.org>
Subject: Tourism Advisory Board Vacancy

Hello,
I am interested in serving on the tourism advisory board for the town of Palisade. We recently moved to Palisade in November (from Grand Junction). We opened Palisade Beach House Vineyard and B&B in May and although COVID has made it challenging, we are booking reservations and bringing people to the town of Palisade.

Please visit our website at www.palisadebeachousebnb.com to understand our passion for tourism and for showcasing all that Palisade and Western Colorado has to offer. We also have a facebook page and are listed on Airbnb and VRBO if you want to see the reviews our guests have left us about their experiences. I have a vision for unique and memorable experiences for our out of town guests. I would love to be part of the tourism advisory board to help Palisade and Western Colorado continue to help visitors experience all that we have to offer as a community.

Happy to discuss this with you in-person or on the phone and look forward to hearing from you.
Thanks for the consideration,
Carol Calacino
728 38 1/4 Road
970 250 2821

L Brooke Ranney

P.O. Box 1115 ◆ Palisade, CO 81526 ◆ brooke@centennialcanoe.com ◆ (720) 283-0553

July 15, 2020

Town of Palisade Board of Trustees
P.O. Box 128
Palisade, CO 81526

Dear Members of the Board:

I am writing to express my strong interest in filling the Tourism Advisory Board vacancy. The Palisade Tourism Advisory Board (TAB) has done a great job with marketing and development as is evident in the growth and culture of this beautiful and unique destination. With my skill set and experience, I know I could provide a valuable contribution to TAB and help Palisade further its goals as a community.

I am confident my experience in marketing, tourism, promotions, special event planning and advertising will be an asset to the Board. As you will see in my resume, I have demonstrated success in marketing, advertising, tourism and promotions while managing a million dollar photo business for Vail Resorts, a large rafting outfitter in the southeast and now as owner of the largest canoe outfitter in the state of Colorado (located right here in Palisade). I also have extensive experience in special events planning through my position as the projects and events coordinator for the Eagle River Watershed Council. Events I managed include three of the Annual Community Pride Highway Cleanups and BBQs with over 1,000 volunteers per cleanup, two Eagle River Cleanups with 450 volunteers per event and numerous volunteer days throughout the summer months. I also served as the Eagle River Watershed Council representative on the Eagle River Park Steering Committee, Colorado Basin Roundtable, Wild & Scenic Film Festival Planning Committee and Steering Committee Manager for Water Quality Improvement Plan Project Implementation (Eagle County). All of these committees and groups involved promotion, planning and advertising in various forms. In addition, I have extensive (and successful) grant writing experience with local, state, federal and international grant applications which could help expand funding for TAB marketing campaigns and/or events.

I fell in love with Palisade walking around Riverbend Park and Main Street and floating the beautiful Colorado River. I loved it so much, I moved my business and life here. I would be honored to be part of the Tourism Advisory Board to help keep Palisade's unique culture and identity alive while growing tourism in its various forms and improving the visitor experience.

Thank you for your time and consideration. I look forward to speaking with you.

Sincerely,

L. Brooke Ranney
Owner, Centennial Canoe Outfitters

L BROOKE RANNEY

Palisade, CO 81526: (865) 776-3128 | brooke@centennialcanoe.com

Executive Summary

Dynamic and motivated professional with a proven record of generating and building relationships, managing projects, from concept to completion, developing successful strategies and marketing for success. Skilled in building cross functional teams, demonstrating exceptional communication skills, and making critical decisions during challenges.

Core Qualifications

- Operations management
- Social media strategist
- Event planning
- Policy/program management
- Excellent written communication skills
- Marketing
- Grant Writer (78% success rate)
- Customer Service
- Retail Sales/Promotions
- Public speaker

Committees and Boards

- Colorado Basin Roundtable Member
- Steering Committee Member for Town of Eagle River Park
- Urban Runoff Group of Eagle County
- Eagle County Wildfire Council
- Wild & Scenic Film Festival Planning Committee
- Community Pride Highway and River Cleanup Organizer
- Steering Committee Manager for Water Quality Improvement Plan Project Implementation (Eagle County)

Professional Experience

Owner/President Present

Western River Outfitters, LLC d.b.a. Centennial Canoe Outfitters– Palisade, CO

- Responsible for all aspects of the operations

Projects and Events Coordinator July 2015 to August 2017

Eagle River Watershed Council Eagle, CO

- Project research, prioritization and implementation
- Media outreach (television, social media, radio, website, and newspaper)
- Responsible for obtaining and fulfilling sponsorships for events
- Extensive grant research and writing with 78% success rate
- Event coordination, fundraising and volunteer coordination
- Managed Donor Database

Photo Manager Nov. 2012 to July 2015

EpicMix Photo, Vail Resort – Vail, CO and Park City, UT

- Managed on-mountain photography operation at Vail Mountain and Canyons Resort
- Media campaign for on-line photo sharing and sales for million-dollar photo business
- PR experience in-person and through social media outlets to 1.6 million guests to Vail
- Managed a photography crew of 30 in winter and crew of 8 in summer
- Followed all company and department safety procedures

Operations Manager Mar 2010 to July 2012

Outdoor Adventures, Inc. Whitewater Rafting - Hartford, TN

- Responsible for day to day operations
- Managed an office staff of four and guide staff of **30**
- Social media marketing

Education

Bachelor of Science Degree in Anthropology - Minor in Women's and Gender Studies College of Charleston - Charleston, SC, USA 3.9 GPA May 2006

References

Louise Doire, Professor
College of Charleston
(843) 853-7396

Stephen Russell, Corporate Supervisor
Vail Resorts Photo Director
(303) 807-5067

Lizzie Schroder, Education Coordinator
Eagle River Watershed Council
(847) 987-3440

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: **August 25, 2020**

Presented By: **Matt Lemon**

Department: **UTILITIES DEPARTMENT**

Re: **Storm Water Management**

SUBJECT:

We are updating the stormwater management ordinance in Chapter 7 of the Town of Palisade Municipal Code.

SUMMARY:

The city of Grand Junction informed the Town of Palisade and the other entities involved with the 5-2-1 Drainage Authority that they were no longer wanting to continue managing the permit for the Authority in its former format.

The Town of Palisade Board gave direction to dissolve the current 5-2-1 Authority and move regulatory compliance to Mesa County. By moving regulatory compliance to Mesa County, area developers can get all required permits at one location.

Town of Palisade needs to upgrade our Storm Water Management Ordinance because:

1. Change 5-2-1 Drainage Authority to Mesa County Stormwater Division.
2. Conform the Town's code with Mesa County.
3. Revise definitions and terms to fit modern practices.

Mesa County performs all developer project reviews for stormwater and monthly inspections of the projects. They also issue violations as warranted.

The new Ordinance has no major policy changes occurring, and the requirements are not changing.

BOARD DIRECTION:

Approve ordinance 2020-10 to change Town of Palisade Municipal Code Chapter 7, Article 9, to reflect the current regulatory Authority as Mesa County Stormwater Division from the previous 5-2-1 Drainage authority.

ATTACHMENT(S):
Ordinance No 2020-10

TOWN OF PALISADE, COLORADO
ORDINANCE NO. 2020-10

AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, AMENDING CHAPTER 7, ARTICLE IX OF THE PALISADE MUNICIPAL CODE.

WHEREAS, the Town of Palisade ("Palisade" or the "Town") is a Colorado municipality organized pursuant to Title 31 of the Colorado Revised Statutes and with the authority set forth therein; and

WHEREAS, Article IX of Chapter 7 of the Palisade Municipal Code sets forth the provisions related to stormwater management and pollutant discharges; and

WHEREAS, the 5-2-1 Drainage Authority has been dissolved and some terms and definitions have been modernized; and

WHEREAS, the Town has entered into an agreement with Mesa County for the Mesa County Stormwater Division to implement, administrate, and enforce the MS4 Stormwater Program; and

WHEREAS, the Board of Trustees finds and determines that it is in the interest of the Town to update and amend Article IX of Chapter 7 accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Article IX of the Palisade Municipal Code is hereby amended as follows, with underlined text added and ~~strike through language deleted~~:

Sec. 7-181. Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

1. ~~***Best Management Practices (BMPs)*** means the specific management practices used to control pollutants in stormwater. BMPs are of two (2) types: "source controls" (nonstructural) and "treatment controls" (structural). Source or nonstructural controls are practices that prevent pollution by reducing potential pollutants at their source, such as proper chemical containment at municipal shops or construction sites, before they come into contact with stormwater. Treatment or structural controls, such as constructed water quality detention facilities, remove pollutants already present in stormwater. Best management practices can either be temporary, such as silt fences used during construction activity, or permanent detention facilities to control pollutants in stormwater.~~

2. ***CDPS*** means the Colorado Discharge Permit System.
3. ***CDPS permit*** means a permit issued by the State of Colorado under Part 5 of the Colorado Water Quality Control Act (Title 25, Article 8, C.R.S.) that authorizes the discharge of pollutants to waters of the State, whether the permit is applicable to a person, group or area.
4. ***Clean Water Act (CWA)*** means the Clean Water Act, also known as the Federal Water Pollution Control Act, including amendments thereto by the Clean Water Act of 1977, 33 U.S.C. § 466 et seq., as amended.
5. ***Colorado Water Quality Control Act*** means Title 25, Article 8, C.R.S.
6. ***Commercial*** means any business, trade, industry or other activity engaged in for profit.
7. ***Construction Activities*** refer to ground surface disturbance and associated activities (land disturbance), which include, but are not limited to, clearing, grubbing, grading, excavation, demolition, installation of new or improved haul roads and access roads, staging areas, stockpiling of filling materials, and borrow areas. Construction does not include routine maintenance to maintain the original line and grade, hydraulic capacity, or original purpose of the facility activities to conduct repairs that are not part of regular maintenance or for replacement and construction activities and are not routine maintenance. Repaving activities where underlying and/or surrounding soil is cleared, graded, or excavated as part of the repaving operation are considered construction activities unless they are excluded under the CDPS General Permit COR-09000 Part I.E.4.a.i. Construction activity is from initial groundbreaking to final stabilization regardless of ownership of the construction activities.
8. ~~***Construction*** means to make or form by combining or arranging building parts or building elements to include, but not be limited to, examples such as road construction, commercial shopping center development, residential development or parks development, and including the initial disturbance of soils associated with clearing, grading or excavating activities or other construction-related activities (e.g., stockpiling of fill material).~~
9. ***Construction site*** means ~~any location where construction or construction-related activity occurs~~ the premises on which land disturbance activities requiring a Stormwater Construction permit, as outlined in the Stormwater Management Manual, take place or are proposed to take place.
10. ***Construction stormwater management plan ~~(SWMP)~~*** means a specific individual construction plan that describes the ~~BMP~~Control Measure~~s~~, as found in the current ~~SWMM~~Stormwater Management Manual to be implemented at a site to prevent or reduce the discharge of pollutants. The purpose of a ~~SWMP~~ construction stormwater management plan is to identify possible pollutant sources to stormwater and to set out ~~BMP~~Control Measures that, when implemented, will reduce or eliminate any possible water quality impacts.

11. ***Contaminated*** means containing harmful quantities of pollutants that exceed state or federal guidelines.

12. ***Contractor*** means any person or firm performing or managing construction work at a construction site, including any construction manager, general contractor or subcontractor. The term also includes, but is not limited to, earthwork, paving, building, plumbing, mechanical, electrical or landscaping contractors and material suppliers delivering materials to the site.

13. ***Control Measure***: Any best management practice (BMP) or other method used to prevent or reduce the discharge of pollutants to waters of the state. Control measures include, but are not limited to operation, and maintenance of structure control and treatment devices, of which there are of two types: "source controls" (non-structural) and "treatment controls" (structural). Source or non-structural controls are practices that prevent pollution by reducing potential pollutants at their source, such as proper chemical containment at shops or construction sites, before they come into contact with stormwater. Treatment or structural controls, such as constructed water quality detention facilities, remove pollutants already present in stormwater. Control Measures can either be temporary, such as silt fence, used during construction activity, or permanent detention facilities, to control pollutants in storm water.

14. ***Development*** means any public or private construction, reconstruction, conversion, structural alteration, relocation or enlargement of any structure within the jurisdiction of the Town, as well as any man-made change or alteration to the landscape, including but not limited to mining, drilling, dredging, grading, paving, excavating and/or filling.

15. ***Discharge*** means any addition or release of any pollutant, stormwater, subsurface, groundwater or any other substance whatsoever to the storm drainage system, unless they are excluded under the CDPS General Permit COR-09000 Part I.E.4.a.i.

16. ***Domestic animal waste*** means excrement and other waste from domestic animals, including household pets.

17. ***Domestic sewage*** means sewage originating primarily from kitchen, bathroom and laundry sources, including waste from food preparation, dishwashing, garbage grinding, toilets, baths, showers and sinks.

18. ***Drainageway*** means any natural or artificial (man-made) channel that provides a course for water flowing either continuously or intermittently to downstream areas.

19. ***Environmental Protection Agency*** or ***EPA*** means the United States Environmental Protection Agency (USEPA), the regional office thereof, any federal department, agency or commission that may succeed to the authority of the *USEPA* and any duly authorized official of the *USEPA* or such successor agency.

20. ***Fertilizer*** means a substance or compound that contains an essential plant nutrient element in a form available to plants and used primarily for its essential plant nutrient element content in promoting or stimulating growth of a plant or improving the quality of a crop, or a mixture of two (2) or more fertilizers.

21. ***Fire protection*** means any water and any substances or materials contained therein, used by any person to control or extinguish a fire or to inspect or test fire equipment.
22. ***Fungicide*** means a substance that destroys or inhibits the growth of fungi.
23. ***Garbage*** means putrescible animal and vegetable waste materials resulting from the handling, preparation, cooking and consumption of food, including waste materials from markets, storage facilities and the handling and sale of produce and other food products.
24. ***Groundwater*** means any water residing below the surface of the ground or percolating into or out of the ground.
25. ***Hazardous material*** means any material, including any substance, waste, or combination thereof, which, because of its quantity, concentration, or physical, chemical or infectious characteristics, may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.
26. ~~***Harmful quantity*** means the amount of any substance that may cause an adverse impact to the storm drainage system and/or will contribute to the failure of the Town to meet the water quality based requirements of the CDPS/NPDES permit for discharges from the municipal separate storm sewer system.~~
27. ~~***Hazardous substance*** means any substance listed in Table 302.4 of 40 C.F.R. Part 302, as amended.~~
28. ***Hazardous waste*** means any substance identified or listed as a hazardous waste by the EPA pursuant to 40 C.F.R. Part 261, as amended.
29. ***Herbicide*** means a chemical substance used to destroy plants, especially weeds.
30. ***Illegal discharge*** means illicit discharge.
31. ***Illicit connection*** means any drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drainage system. Such connection includes any physical connection to a publicly maintained storm drain system composed of nonstormwater that has not been permitted by the public entity responsible for the operation and maintenance of the system.
32. ***Illicit discharge*** means any discharge to a MS4 storm drain system that is not composed entirely of stormwater, except authorized discharges pursuant to a CDPS/NPDES permit, discharges exempt by the Clean Water Act, discharges resulting from firefighting activities and discharges further exempted by this Article.
33. ***Industrial waste*** means any wastes produced as a by-product of any industrial, manufacturing, agriculture, commerce, trade or business, as distinguished from domestic or residential waste.

34. ***Mechanical fluid*** means any fluid used in the operation and maintenance of machinery, vehicles and any other equipment. This includes, but is not limited to, mechanical fluid, lubricants, antifreeze, petroleum products, oil and fuel.

35. ***Minimum measure*** means a mandated part of a stormwater management program that reduces the amount of pollutants entering streams, lakes and rivers as a result of runoff from residential, commercial and industrial areas during a storm event.

36. ***Mobile commercial cleaning*** means washing, steam cleaning and any other method of mobile cleaning of vehicles and/or exterior surfaces, engaged in for commercial purposes or related to a commercial activity.

37. ***MSDS*** means the material safety data sheet for hazardous chemicals.

38. ***Municipal Separate Storm Sewer System (MS4)*** means a conveyance or the system of conveyances, including roads with drainage systems, municipal streets, curbs, gutters, ditches, inlets, drains, catch basins, pipes, tunnels, culverts, channels, detention basins and ponds, owned and operated by the Town and designed or used for collecting or conveying stormwater and is not a combined sewer or used for collecting or conveying sanitary sewage.

39. ***Municipal Separate Storm Sewer System (MS4) Permit*** means a permit issued by CDPHE to Mesa County Stormwater Division that authorizes the discharge of stormwater from MS4's to waters of the State.

40. ***Notice of Violation (NOV)*** means a formal written notice delivered, either by hand delivery, certified mail or posted on the subject property, to a person or entity who has violated any provision of this Code. The notice shall contain the parcel number or address, name or entity to whom the notice is being delivered, section of the Code being violated, time frame in which to correct the violation and information regarding remedies the Town may take to achieve compliance. An NOV may also be referred to as a *compliance advisory*.

41. ***NPDES*** means the National Pollutant Discharge Elimination System under Section 402 of the Clean Water Act.

42. ***NPDES permit*** means a permit issued pursuant to EPA authority. An *NPDES permit* allows the discharge of pollutants to navigable waters of the United States or waters of the State, whether the permit is applicable on an individual, group or area basis.

43. ***Oil*** means any kind of oil in any form, including but not limited to petroleum, fuel oil, crude oil, synthetic oil, motor oil, cooking oil, vegetable or animal fat, grease, sludge, oil refuse and oil mixed with waste.

44. ***Owner*** means a person having dominant and/or servient interest in property, having sufficient interest to convey property and/or having possessory interest in property. The term *owner* also includes the owner's agent.

45. ***Part of a larger common plan of development or sale*** means a contiguous area where multiple separate and distinct construction activities will be taking place at different

times on different schedules under one (1) plan. An example would be a commercial development with multiple separate buildings constructed over the course of multiple construction schedules.

46. ***Person*** means any individual, partnership, copartnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity; or its legal representatives, agents or assigns, including all federal, state and local governmental entities.

47. ***Pesticide*** means a substance or mixture of substances intended to prevent, destroy, repel or mitigate any pest.

48. ***Petroleum product*** means a product that is obtained from distilling and processing crude oil that is capable of being used as a fuel or lubricant in a motor vehicle or aircraft, including motor oil, gasoline, gasohol, other alcohol blended fuels, aviation gasoline, kerosene, distillate fuel oil and #1 and #2 diesel.

49. ***Pollutant*** means any substance attributable to water pollution, including but not limited to dredged spoil, solid waste, incinerator residue, filter backwash, sewage, septic waste, sewage sludge, rubbish, garbage, solid waste, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, sediment, rock, dirt, sand, mud, soil, industrial, municipal and agricultural waste, litter, debris, yard waste, pesticides, herbicides, fertilizers, domestic animal waste, mechanical fluid, oil, motor oil, used oil, grease, petroleum products, antifreeze, surfactants, solvents, detergents, cleaning agents, paint, heavy metals, toxins, household hazardous waste, small quantity generator waste, hazardous substances and hazardous waste.

50. ***Pollution*** means the alteration of the physical, thermal, chemical or biological quality of, or the contamination of, any water that renders the water harmful, detrimental or injurious to humans, animal life, plant life, property or public health, safety or welfare, or impairs the usefulness or the public enjoyment of the water for any lawful or reasonable purpose.

51. ***Potable water*** means water that has been treated to federal Safe Drinking Water Act standards and/or is safe for human consumption.

52. ***Private drainage system*** means all privately owned ground, surfaces, structures or systems, excluding the municipal separate storm sewer system, that contribute to or convey stormwater, including but not limited to roofs, gutters, downspouts, lawns, driveways, pavement, roads, streets, curbs, gutters, ditches, inlets, drains, catch basins, pipes, tunnels, culverts, channels, detention basins, ponds, draws, swales, streams and any ground surface.

53. ***Property owners' association*** is an association formed by a landowner or owners to manage and maintain property in which they own an undivided common interest. The association may be referred to as a homeowners' association (HOA) for residential

developments or as a business owners' association (BOA) for commercial developments.

54. ***Qualified person*** means a person who possesses the required certification, license and appropriate competence, skills and ability as demonstrated by sufficient education, training and/or experience to perform a specific activity in a timely and complete manner consistent with the regulatory requirements and generally accepted industry standards for such activity and may, for certain duties, be required to be a professional engineer licensed in the State or as required under Section 12-25-101, C.R.S.

55. ***Receiving waters*** means creeks, streams, rivers, lakes, estuaries or other bodies of water into which surface water and/or treated or untreated wastes are discharged, either naturally or in man-made systems.

56. ***Release*** means to dump, spill, leak, pump, pour, emit, empty, inject, leach, dispose or otherwise introduce into the storm drainage system.

57. ***Rubbish*** means non-putrescible solid waste, excluding ashes, that consist of:

    a. Combustible waste materials, including paper, rags, cartons, wood, excelsior, furniture, rubber, plastics, yard trimmings, leaves and similar materials; and

    b. Noncombustible waste materials, including glass, crockery, tin cans, aluminum cans, metal furniture and similar materials that do not burn at ordinary incinerator temperatures (1,600 to 1,800 degrees Fahrenheit).

58. ***Sanitary sewage*** means the domestic sewage and/or industrial waste that is discharged into the Town's sanitary sewer system and passes through the sanitary sewer system to the Town's wastewater treatment plant for treatment.

59. ***Sanitary sewer*** means the system of pipes, conduits and other conveyances which carry industrial waste and domestic sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities and institutions, whether treated or untreated, to the Town's wastewater treatment plant, and to which stormwater, surface water and groundwater are not intentionally admitted.

60. ***Sediment*** means soil, mud, dirt, gravel and rocks that have been disturbed, eroded and/or transported naturally by water, wind or gravity, and/or mechanically by any person, vehicle or equipment.

61. ***Septic tank*** *waste* means any domestic sewage from holding tanks such as vessels, grease interceptors, chemical toilets, campers, trailers, septic tanks and aerated tanks.

62. ***Site*** means the land or water area where any facility or activity is physically located or conducted, including adjacent land used in connection with the facility or activity.

63. ***Solid waste*** means any garbage, rubbish, refuse, yard waste and other discarded material, including solid, liquid, semisolid or contained gaseous material, resulting from industrial, municipal, commercial, construction, mining or agricultural operations and residential, community and institutional activities.

64. ***Storm drainage system*** means all surfaces, structures and systems that contribute to or convey stormwater, including private drainage systems, to the municipal separate storm sewer system, and any nonmunicipal drain or pipe, channel or other conveyance, including natural and man-made washes and ditches, for conveying water, groundwater, drainage water or unpolluted water from any source, excluding sewage and industrial wastes, to waters of the State and the United States.

65. ***Stormwater*** means surface runoff resulting from precipitation and other storm events.

66. ***Stormwater Construction Permit*** means a permit obtained from Mesa County Stormwater Division prior to land disturbing activities as required by the Stormwater Management Manual.

67. ***Stormwater Hearing Board*** means a review board appointed by the Town Administrator to hear an appeal to an administrative action in response to a violation. The Board of Trustees may serve as the Stormwater Hearing Board.

68. ***Stormwater Management Manual*** means the stormwater management manual ~~(SWMM)~~ that contains the Town and County policy and criteria pertaining to stormwater runoff; federal, state and local regulations pertaining to stormwater law and water quality; and grading and drainage criteria under ~~Section 5.2.7(B)(2)(d) of~~ the Town's Land Development Code, ~~dated 2008, and~~ as amended or replaced.

69. ***Surface water*** means water bodies and any water temporarily residing on the surface of the ground, including oceans, lakes, reservoirs, rivers, ponds, streams, puddles, channeled flow and runoff.

70. ***Town*** means the Town of Palisade.

71. ***Town Administrator*** means the Palisade Town Administrator or his or her duly appointed representative.

72. ***Toxic*** means a substance that is harmful or poisonous according to the MSDS standards.

73. ***Uncontaminated*** means not containing harmful quantities of pollutants that exceed state or federal guidelines.

74. ***Upset*** means an exceptional incident in which there is an unintentional and temporary noncompliance because of factors beyond reasonable control. An *upset* does not include noncompliance to the extent caused by operational error, improperly designed or inadequate treatment, lack of preventive maintenance or careless or improper operation.

75. ***Watercourse*** means a channel, natural depression, slough, artificial channel, gulch, arroyo, stream, creek, pond, reservoir, or lake, including drainage ways, in which stormwater and flood water flows either regularly or infrequently.

76. ***Wastewater*** means any water or other liquid, other than uncontaminated stormwater, discharged from a facility or the community. From the standpoint of source, it may be

a combination of the liquid and water-carried wastes from residences, commercial buildings, institutions and industrial establishments, together with any incidental groundwater, surface water and stormwater that may be present.

77. ***Water quality standard*** means the designation of a body or segment of surface water in the State for desirable uses and the narrative and numerical criteria deemed by state or federal regulatory standards to be necessary to protect those uses.

78. ***Waters of the State*** means any groundwater, percolating or otherwise, lakes, bays, ponds, impounding reservoirs, springs, rivers, streams, creeks, estuaries, marshes, inlets, canals, inside the territorial limits of the State, and all other bodies of surface water, natural or artificial, navigable or non-navigable and including the beds and banks of all water courses and bodies of surface water that are wholly or partially inside or bordering the State or inside the jurisdiction of the State.

79. ***Waters of the United States*** means all waters which are currently used, used in the past or susceptible to use in interstate or foreign commerce, including all waters which are subject to the ebb and flow of the tide; all interstate waters, including interstate wetlands; all other waters the use, degradation or destruction of which would affect or could affect interstate or foreign commerce; all impoundments of waters otherwise defined as *waters of the United States* under this definition; all tributaries of waters identified in this definition; all wetlands adjacent to waters identified in this definition; and any waters within the federal definition of *Waters of the United States* at 40 C.F.R., § 122.2; but not including any waste treatment systems, treatment ponds or lagoons designed to meet the requirements of the federal Clean Water Act.

80. ***Wetland*** means any area that is inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas.

81. ***Yard*** *waste* means leaves, grass clippings, tree limbs, brush, soil, rocks or debris that results from landscaping, gardening, yard maintenance or land clearing operations.

Sec. 7-182. Illicit discharges prohibited into storm drainage system.

a) Prohibitions.

1. No person shall release or cause to be released into the storm drainage system any discharge that is not composed entirely of uncontaminated stormwater, except as allowed in Subsection (b) below. Common stormwater contaminants which cannot be released into the storm drainage system include herbicides and lawn chemicals, construction debris and wastes, wastewater, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment, dirt and other toxic substances, including substances defined as *pollutants*.

2. Notwithstanding the provisions of Subsection (b) below, any discharge shall be prohibited by this Article if the discharge in question has been determined by the Town Administrator to be a source of pollutants to the storm drainage system.
3. The construction, use, maintenance or continued existence of illicit connections to the storm drainage system are prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
4. No person shall connect a line conveying sanitary sewage or wastewater, domestic sewage or wastewater or industrial waste to the storm drainage system or allow such a connection to continue. Any existing connection must be removed.
5. No person shall maliciously damage, destroy or interfere with Control Measures ~~best management practices (BMPs)~~ implemented pursuant to this Article.

b) Exemptions. The following nonstormwater discharges are not a violation of this Article. Note that, even if one (1) of the following discharges is not covered under this Article, it may still require a federal and/or state-issued permit.

1. Intermittent uncontaminated discharge from landscape irrigation, lawn watering or irrigation return flows.
2. Uncontaminated discharge from foundation, footing or crawl space drains and sump pumps. (Commercial air-conditioning condensation and water from commercial cooler drains shall be discharged to the sanitary sewer system only.)
3. Uncontaminated groundwater, including rising groundwater, groundwater infiltration into storm drains, pumped groundwater and springs.
4. Diverted stream flows and natural riparian habitat or wetland flows.
5. Uncontaminated discharges from the occasional noncommercial or charity washing of vehicles or occasional not-for-profit car washing events.
6. Dechlorinated and uncontaminated swimming pools and hot tubs may be drained to the storm drain system. Swimming pool and hot tub drainages may be drained to the sanitary sewer system without dechlorination.
7. Discharges approved by the Town Administrator as being necessary to protect property and/or public health and safety, such as flows from emergency firefighting.
8. Waterline flushing and other infrequent discharges from potable water sources and waterline repair work as necessary to protect public health and safety.
9. Water incidental to street sweeping (including associated sidewalks and medians) that is not associated with construction.
10. Town activities as determined necessary by the Town Administrator, such as spring cleanup and fall leaf pickup programs. The intent of these activities is to reduce pollution

in the storm drainage system. For this exemption to apply, the participants must comply with the directions and specified time frame determined by the Town Administrator.

11. A discharge authorized by and in compliance with a CDPS or NPDES permit, other than the CDPS permit for discharges from the municipal separate storm sewer system. This type of discharge must receive advance approval by the Town before the CDPS permit can be issued.

c) Requirements applicable to certain dischargers. Process waters generated from any industrial or commercial source, including carpet and rug cleaners and mobile commercial power cleaning operations, shall not discharge to the storm drainage system without a valid CDPS discharge permit. In the absence of a CDPS discharge permit, discharges from power cleaning operations shall be either discharged to land following the conditions of the CDPHE Low Risk Discharge Guidance: Discharges From Surface Cosmetic Power Washing Operations to Land or Discharge of Potable Water, or be reclaimed via wet vacuum sweeping or other type of containment, then discharged to the sanitary sewer before entering the storm drainage system. (Discharge to the sanitary sewer is allowed only with prior Town authorization at the Town's wastewater treatment plant.)

d) Release reporting and cleanup. Any person responsible for a known or suspected release of materials which results in, or may result in, illegal discharges to the storm drainage system shall take all necessary steps to ensure the discovery, containment, abatement and cleanup of such release. In the event of such release of a material, said person shall comply with all state, federal and local laws requiring reporting, cleanup, containment and any other appropriate remedial action in response to the release. Notice shall be given to the Town Administrator and followed by a written report of the remedial actions taken.

e) Authorization to inspect, adopt and impose ~~best management practices~~ Control Measures. The Town has the authority to conduct stormwater inspections at commercial and industrial facilities and residential facilities under common ownership (for detention ponds owned by ~~POA~~property owner's associations) and to require implementation of ~~best management practices~~ Control Measures where appropriate. The selection, application and maintenance of ~~BMP~~Control Measures must be sufficient to prevent or reduce the likelihood of pollutants entering the storm drainage system. The Town may adopt and impose requirements identifying specific ~~BMP~~Control Measures in the Stormwater Management Manual for any activity, operation or facility, which may cause a discharge of pollutants to the storm drainage system. Where specific ~~BMP~~Control Measures are required, every person undertaking such activity or operation or owning or operating such facility shall implement and maintain ~~BMP~~Control Measures at the person's own expense.

Sec. 7-183. Control of stormwater discharges from construction and post-construction activities.

a) General requirements for construction sites:

1. All proposed development as described in Paragraph (2) below must provide for on-site erosion and sediment control, control of illegal discharges and runoff collection and conveyance in accordance with the Stormwater Management Manual and applicable federal and state laws.
2. The owner of a construction site and/or conducting construction activity, including but not limited to subdivision development, subsequent lot development, individual home and building construction, and developments as defined that disrupt or expose soil or remove vegetation on one (1) or more acres of land during the life of the construction project, shall be responsible for obtaining a state discharge permit and compliance with the requirements of this Article and to utilize specific ~~BMP~~Control Measures adopted by the Town and within the Stormwater Management Manual. All ~~BMP~~Control Measures designed to meet the requirements of this Article shall comply with the Stormwater Management Manual and the construction stormwater management plan.
3. Waste disposal. Solid waste, industrial waste, yard waste, rubbish, discarded building materials, chemicals, sanitary wastes and any other pollutants or waste on any construction site shall be controlled through the use of ~~BMP~~Control Measures. Waste containers shall be provided and maintained by the owner or contractor on construction sites where there is the potential for release of waste. Uncontained waste, rubbish and other pollutants or toxins that may blow, wash or otherwise be released from the site are prohibited.
4. Ready-mixed concrete, or any materials resulting from the washing or cleaning of vehicles or equipment containing or used in transporting or applying ready-mixed concrete, shall be contained in a designated area on construction sites for proper disposal. All washing-out of concrete mixer truck bowls and chutes and release of these materials into storm drains is prohibited.
5. Erosion and sediment control. ~~BMP~~Control Measures shall be implemented to prevent the release of sediment from construction sites and development. Disturbed areas shall be minimized, and disturbed soil, including but not limited to construction sites and entrances and exits therefrom, shall be managed to prevent tracking, blowing and fugitive emissions release. Any water used in cleaning operations shall not be disposed into the storm sewer system. Sediment, dirt and mud tracked onto public streets shall be removed immediately by sweeping, scooping and shoveling at the owner's expense. Sediment not removed within the specified time limits as stated in a notification will be removed by the Town or its designated contractor. Such removal costs will be billed to the property owner and, if not paid, become a lien on the property.
6. Materials storage. Construction materials stored on public streets or required as part of a public construction project occurring in the right-of-way will require ~~BMP~~Control Measures if determined appropriate by the Town Administrator.

b) Construction sites requiring an approved construction stormwater management plan. Where any public or private construction, including subdivision development, will disturb or expose soil or remove vegetation on one (1) or more acres of land during the life of the construction project, including the disturbance of less than one (1) acre of total land that is part of a larger

common plan of development or sale, if the larger common plan will ultimately disturb one (1) or more acres, or on smaller projects as designated by the Town, a construction stormwater management plan for the project must be provided to the Town and implemented by the construction site owner as follows:

1. The preparation, content and implementation of the construction stormwater management plan shall comply with this Article, the Stormwater Management Manual and all applicable laws.
2. The area included in the construction stormwater management plan shall be assumed to include the entire property area unless the applicable construction stormwater management plan specifically excludes certain areas from disturbance.
3. Construction stormwater management plans must be provided for all phases of development, including sanitary sewer and storm drainage system construction, waterline, street and sidewalk construction, grading, installation of other utilities, the construction of all buildings and/or individual site development and landscaping for common areas owned and maintained by the property owners' association.
4. The construction stormwater management plan must be provided by the owner and submitted to the Town Planner and ~~the 5-2-1 Drainage Authority~~ Mesa County Stormwater Division for approval during the development review process.
5. The Town and ~~the 5-2-1 Drainage Authority~~ Mesa County Stormwater Division will review the construction stormwater management plans as part of the development review process and approval must be provided before commencement of construction.
6. Construction activity, including any soil disturbance, stockpiling, transport or removal of vegetation, shall not commence on the site until the Town Planner and ~~the 5-2-1 Drainage Authority~~ Mesa County Stormwater Division has issued written approval of the construction stormwater management plan acceptance.
7. The property owner bears all legal and financial responsibility for implementation, monitoring of and for the approved construction stormwater management plan, for all construction activity within the development and for notification of all contractors and utility agencies on the site regarding compliance with the same. The requirement to follow the terms of the construction stormwater management plan shall be recorded as a note on the property plat. The owner shall provide a copy of the approved construction stormwater management plan to all utility agencies, subcontractors and other agencies or persons prior to working on or within the construction site or subdivision development. If a property is sold, the owner is responsible for ensuring that the plan is part of the property sale and is included when a planning clearance is obtained for a building permit. The construction stormwater management plan must be attached to the planning clearance to obtain a building permit.

c) Construction stormwater management plans. Preparation, content and implementation of construction stormwater management plans for all public and private construction activity

shall, in addition to the requirements in the Stormwater Management Manual and all applicable laws:

1. Be prepared under the direction of a qualified person, as defined in Section 7-181 of this Article.
2. Provide the name, address and phone number of the project owner for purposes of correspondence and enforcement.
3. Specify and provide detail for all ~~BMP~~Control Measures necessary to meet the requirements of this Article, including any applicable ~~BMP~~Control Measures that have been adopted and imposed by the Town.

d) Implementation of approved construction stormwater management plans.

1. ~~BMP~~Control Measures shall be installed and maintained by a qualified person.
2. The owner shall be able to provide, upon request, a copy of the construction stormwater management plan on site during construction.
3. The owner shall inspect all ~~BMP~~Control Measures at least once every fourteen (14) days and after any precipitation or snowmelt event that causes surface erosion. The owner must provide consent to the Town for the Town to inspect any ~~BMP~~Control Measure without advance notice or permission from the owner.
4. Based upon inspections performed by the owner or by authorized Town personnel, modifications to the construction stormwater management plan shall be necessary if at any time the specified ~~BMP~~Control Measures do not meet the objectives of this Article.
5. If major modification is required, such as addition or deletion of a sediment basin, the owner shall meet and confer with authorized Town personnel to determine the nature and extent of modifications. Minor modifications necessary to meet the objectives of this Article may be performed without Town authorization. All approved modifications shall be completed in a timely manner, but in no case more than seven (7) calendar days after the inspection showing that modification is needed. All modifications shall be recorded on the owner's copy of the construction stormwater management plan. In the case of an emergency, the contractor shall implement conservative ~~BMP~~Control Measures and follow up with Town personnel the next working day.

e) Post-construction requirement of permanent ~~BMP~~Control Measures.

1. Land development that meets the requirements of Paragraph (b)(1) of this Section shall implement stormwater runoff controls through the use of permanent ~~BMP~~Control Measures. All permanent ~~BMP~~Control Measures shall be maintained in good working condition for the life of the development.
2. Developments that have permanent ~~BMP~~Control Measures installed shall maintain those ~~BMP~~Control Measures in good working condition for the life of the development.
3. Structural ~~BMP~~Control Measures located on property shall be owned, operated, inspected and maintained by the owners of the property and those persons responsible for the

property on which the ~~BMP~~Control Measure is located. The legal responsibility to maintain the ~~BMP~~Control Measures shall be included in property owners' association articles of incorporation and covenant restrictions and development agreements for commercial sites. As a condition of approval of the ~~BMP~~Control Measures, the owner and those persons responsible for the property shall also agree to maintain the ~~BMP~~Control Measures to their design capacity unless or until the Town shall relieve the property owner of that responsibility in writing. The obligation to maintain the ~~BMP~~Control Measures shall be recorded on the property plat. The development agreement and/or final plat shall include any and all maintenance easements required to access and inspect the ~~BMP~~Control Measures and to perform routine maintenance as necessary to ensure proper functioning of the stormwater ~~BMP~~Control Measure. The building of any structures on such maintenance easements is prohibited. Any agreement arising out of or under this Article shall be recorded in the office of the Town Clerk and/or the County land records.

4. The Town and/or ~~the 5-2-1 Drainage Authority~~ Mesa County Stormwater Division will issue annual notices to property owners' associations to ensure that inspections and maintenance of permanent ~~BMP~~Control Measures are performed properly.

f) Certification of permanent ~~BMP~~Control Measures. Upon completion of a construction project and before a certificate of occupancy or clearance by the Town Planner shall be granted, the Town shall be provided a written certification signed by a qualified person stating that the completed project is in compliance with the approved construction stormwater management plan. All applicants are required to submit as-built plans for any permanent ~~BMP~~Control Measures after final construction is completed. A digital copy of the as-built plans is required in current AutoCAD format. A final inspection by the Town is required before the release of any performance securities may occur.

g) Ongoing inspection and maintenance of permanent ~~BMP~~Control Measures. Permanent ~~BMP~~Control Measures included in a construction stormwater management plan which is subject to an inspection and maintenance agreement must undergo ongoing annual inspections by a qualified person or professional engineer to document maintenance and repair needs and to ensure compliance with the requirements of the agreement, the construction stormwater management plan and this Article.

Sec. 7-184. Enforcement.

a) The Town Administrator shall have the right to enter the premises at any time to investigate whether the discharger is complying with all requirements of this Article when there is reason to believe that there exists, or potentially exists, in or upon any premises, any condition which constitutes a violation of this Article. Investigation may include, but is not limited to, the following: the sampling of any suspected discharge, the taking of photographs, interviewing of any person having any knowledge related to the suspected discharge or violation and access to any and all facilities or areas within the premises that may have any effect on the discharge or alleged violation. In the event that the owner or occupant refuses entry after a request to

enter has been made, the Town Administrator is hereby empowered to seek assistance from the Town Attorney and the Municipal Court in obtaining such entry.

b) Whenever the Town finds that any person has violated any portion of this Article, the Town Administrator shall serve a compliance advisory or a notice of violation (NOV). Within the time specified after the date of such notice, the person shall submit to the Town Administrator evidence of the satisfactory correction of the violation.

c) Whenever the Town Administrator finds that any person has violated or is violating this Article or a permit or administrative order issued hereunder, the Town Administrator may give a verbal warning or have served upon said person an administrative order. Such order may be a compliance order, a show cause order, a cease and desist order or an order assessing an administrative fine. Compliance with an administrative order shall not relieve the user of liability for any violations occurring before or after the issuance of the administrative order or prevent the Town Attorney from taking any other enforcement action.

d) Upset condition.

1. An upset condition determination constitutes an affirmative defense to an action brought for noncompliance when the terms of this Article are met. An owner who wishes to establish the affirmative defense of upset must demonstrate, through properly signed, contemporaneous operating logs or other relevant evidence, that:

   a. An upset occurred and that the causes of the upset can be identified; and

   b. The facility or operation was, at the time, being properly operated; and

   c. Notice of the upset was submitted as required in Subsection 7-182(d) of this Article; and

   d. Remedial measures were complied with as required.

2. Burden of proof. In any enforcement proceeding, the person seeking to establish the occurrence of an upset has the burden of proof.

   e. Any person wishing to appeal any decision, action, administrative order, assessment of administrative fine or determination made and issued by the Town Administrator in interpreting, enforcing or implementing the provisions of this Article, or the provision of any administrative order issued under this Article, shall file with the Town Administrator a written request for reconsideration within ten (10) working days of such decision, action, administrative order or determination. That written request shall set forth in detail the facts supporting the request. The Town Administrator, or his or her designated Hearing Officer, shall hold a hearing within ten (10) working days of such request. All requests for reconsideration shall be heard by the Town Administrator within ten (10) working days from the date of the hearing. The decision, action, administrative order or determination shall remain in effect during the reconsideration period.

   f. Any person entitled to appeal an order of the Town Administrator pertaining to a violation of this Article may do so by filing an appeal with the Town Administrator

within ten (10) working days from the date of the Town Administrator's determination or order. The appeal shall contain the following items:

1) A heading in the words "Before the Stormwater Hearing Board of the Town of Palisade, Colorado" or "Before the Stormwater Hearing Officer of the Town of Palisade, Colorado";

2) A caption reading "Appeal of _____," giving the names of all participating appellants;

3) A statement of the legal interest of the appellants in the affected facility, together with the name of the authorized representative thereof;

4) A concise statement of the action protested, together with any material facts;

5) Verified signatures of all appellants, together with official mailing addresses and telephone numbers; and

6) Verification by declaration under perjury of at least one (1) appellant as to the truth of the matters stated in the appeal.

Upon receipt of a properly filed appeal, the Town Administrator shall notify the Board of Trustees, and the Town Administrator shall convene a Stormwater Hearing Board or appoint a Hearing Officer. The hearing shall commence no sooner than ten (10) days, but no later than sixty (60) days, after the appeal is filed.

g) The Town Administrator is authorized to order any user who causes, makes or allows an unauthorized direct or indirect discharge or a harmful contribution to the storm drainage system to show cause why appropriate enforcement action should not be taken. In such case, a notice shall be served on the respondent user specifying the time and place of a hearing regarding the violation, the reasons why the action is to be taken, the proposed enforcement action and directing the user to show cause why the proposed enforcement action should not be taken. The notice of the hearing shall be served upon the user personally or by certified mail, return receipt requested, at least ten (10) days before the hearing. Service may be made on any agent or authorized representative of a corporation or partnership.

h) The Town Administrator may appoint a Hearing Officer or may instead convene a Stormwater Hearing Board to conduct the hearing or appeal. The Stormwater Hearing Board may consist of a Board of Trustees member or designee, the Town Administrator, a ~~5-2-1 Drainage Authority Board member~~ Mesa County Stormwater Division employee or designee and an employee of the Public Works Department. The Hearing Officer or Stormwater Hearing Board shall have the power to:

1) Issue, in the name of the Board of Trustees, notices of hearings or subpoenas requiring the attendance and testimony of witnesses and the production of evidence.

2) Hold a quasi-judicatory hearing, and receive relevant evidence relating to compliance with the requirements set forth in this Article. Hearings shall be conducted informally. Rules of civil procedure and evidence shall not solely

determine the conduct of the hearing or the admissibility of evidence. All testimony shall be given under oath, and a tape or digital recording or other evidence of the verbatim content of the hearing shall be made. The burden of persuasion in either an appeal or show cause hearing shall be upon the appellant or respondent. The standard of proof to be utilized by the Hearing Officer or Stormwater Hearing Board in making its findings or recommendations shall be a preponderance of the evidence.

3) Determine and find whether just cause exists for not taking the proposed enforcement actions, or whether the order or action appealed is unwarranted.

4) Transmit a report of the evidence and hearing, including transcripts, tapes and copies of other evidence requested by any party, together with findings and recommendations, to all parties to the hearing and to the Board of Trustees.

i) Findings and recommendations of the Stormwater Hearing Board or Hearing Officer shall be final and binding upon the Town Administrator and parties to the hearing; provided, however, that, if the Board of Trustees disapproves the recommendations of the Stormwater Hearing Board or Hearing Officer within thirty (30) days thereof, the Board of Trustees may conduct its own hearing, make its own findings and issue its own orders. An order consistent with findings and recommendations of the Stormwater Hearing Board or Hearing Officer, or the Board of Trustees, as the case may be, shall be issued by the Town Administrator. The order may provide for imposition of appropriate penalty charges and for administrative fines designed to reimburse the Town for the costs of the permit enforcement action. Further orders and directives as are necessary and appropriate to enforce the provisions of this Article may be issued by the Town Administrator.

j) Any person who violates a prohibition or fails to meet a requirement of this Article will be subject, without prior notice, to one (1) or more of the enforcement actions identified herein, when attempts to contact the person have failed or voluntary compliance has not occurred and the enforcement actions are necessary to stop an actual or threatened discharge which presents or may present imminent danger to the environment, to the health, safety or welfare of persons or to the well-being of the storm drainage system.

k) Any person who fails to comply with a notice of violation shall be subject to any of the following:

1) The Town Administrator may issue a stop work order to the owner and contractors on a construction site, by posting the order at the construction site. Unless express written exception is made, the stop work order shall prohibit all further construction activity at the site and shall bar any further inspection or approvals necessary to commence or continue construction or to assume occupancy of the site. A notice of violation shall accompany the stop work order and shall define the compliance requirements.

2) The Town Administrator may order Town representatives to terminate an illicit connection to the municipal separate storm sewer system. Any expense related to

abatement by the Town or its contractors or agents shall be fully reimbursed by the property owner. Failure to pay may result in the property being liened as provided herein.

3) When a property owner is not available, not able or not willing to correct a violation, the Town Administrator may order Town personnel, contractors or agents to enter private property to take any and all measures necessary to abate the violation. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow Town representatives to enter upon the premises for these purposes. Any expense related to such abatement by Town representatives shall be fully reimbursed by the property owner. Failure to pay may result in the property being liened as provided herein.

4) Within thirty (30) days after abatement by Town representatives, the Town Administrator shall notify the property owner of the costs of abatement, including administrative costs and the deadline for payment. If the amount due is not paid, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment plus an administrative charge of twenty-five percent (25%). The unpaid liens and charges shall be certified to the County Treasurer pursuant to Section 31-20-105, C.R.S., so that the County Treasurer may enter the amounts of the assessment against the parcel as it appears on the current assessment roll and the amount of the assessment on the bill for taxes levied against the parcel of land. All laws of this State for the assessment and collection of general taxes, including the laws for the sale of property for taxes and redemption of the same, shall apply.

5) Where necessary for the reasonable implementation of this Article, the Town Administrator may, by written notice, order any owner of a construction site or subdivision development to post surety, in a form approved by the Town Attorney, not to exceed a value determined by the Town Administrator to be necessary to achieve consistent compliance with this Article. The Town may deny approval of any building permit, subdivision plat, site development plan, or any other Town permit or approval necessary to commence or continue construction or to assume occupancy, until such surety has been filed with the Town.

l) Any person who knowingly violates, or continues to violate, a prohibition or requirement of this Article commits a municipal offense, shall be subject to criminal prosecution to the fullest extent of the law and shall be subject to a fine not to exceed three hundred dollars ($300.00), incarceration for a period of not more than ninety (90) days, or both.

m) The violation of any provision of this Article or any orders, rules, regulations, permits and permit conditions shall also be deemed a municipal offense. Any person violating this Article shall, upon an adjudication of guilt or a plea of guilty or no contest, be punished by a fine of not more than three hundred dollars ($300.00), incarceration of

not more than ninety (90) days, or both. Each day or portion thereof that any violation of any provision of this Article exists shall constitute a separate offense.

3) If any person violates any order of the Town Administrator, the Stormwater Hearing Board or Hearing Officer or the Board of Trustees, or otherwise fails to comply with any provisions of this Article or the orders, rules, regulations and permits issued hereunder, or discharges into the storm drain system or into state waters contrary to the provisions of this Article, federal or state requirements or contrary to any order of the Town, the Town may commence an action in a court of record for appropriate legal and equitable relief. In such action, the Town may recover from the defendant reasonable attorney fees, including legal assistant fees, court costs, deposition and discovery costs, expert witness fees and other expenses of investigation, enforcement action, administrative hearings and litigation, if the Town prevails in the action or settles at the request of the defendant. Any person who violates any of the provisions of this Article shall become liable to the Town for any expense, loss or damage to the Town or to the storm drain system occasioned by such violation. The Town Attorney may seek a preliminary or permanent injunction, or both, which restrains or compels the activities on the part of the discharger.

4) Any person who knowingly makes, authorizes, solicits, aids or attempts to make any false statement, representation or certification in any hearing or in any permit application, record, report, plan or other document filed or required to be maintained pursuant to this Article, or who falsifies, tampers with, bypasses or knowingly renders inaccurate any monitoring device, testing method or testing samples required under this Article, shall be guilty of a municipal offense, and upon conviction thereof shall be punished by a fine not to exceed three hundred dollars ($300.00), incarceration up to ninety (90) days, or both.

5) The remedies provided for in this Article, including recovery of costs, administrative fines and treble damages, shall be cumulative and in addition to any other penalties, sanctions, fines and remedies that may be imposed. Each day in which any such violation occurs, whether civil and/or criminal, shall be deemed a separate and distinct offense.

INTRODUCED, READ, PASSED, APPROVED AND ORDERED PUBLISHED BY TITLE, at the regular meeting of the Board of Trustees of the Town of Palisade, Colorado held on August 25, 2020.

TOWN OF PALISADE, COLORADO

By: _____
Mayor

ATTEST:

_____
Town Clerk

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: AUGUST 25TH, 2020

Presented By: JANET HAWKINSON, TOWN MANAGER

ALLYSON SHELLHORN, COMMUNITY DEVELOPMENT DIRECTOR

Department: ADMINISTRATION DEPARTMENT

Re: TOWN OF PALISADE PARKLETS PRESENTATION

SUBJECT:

Town of Palisade Downtown Parklet Project

SUMMARY:

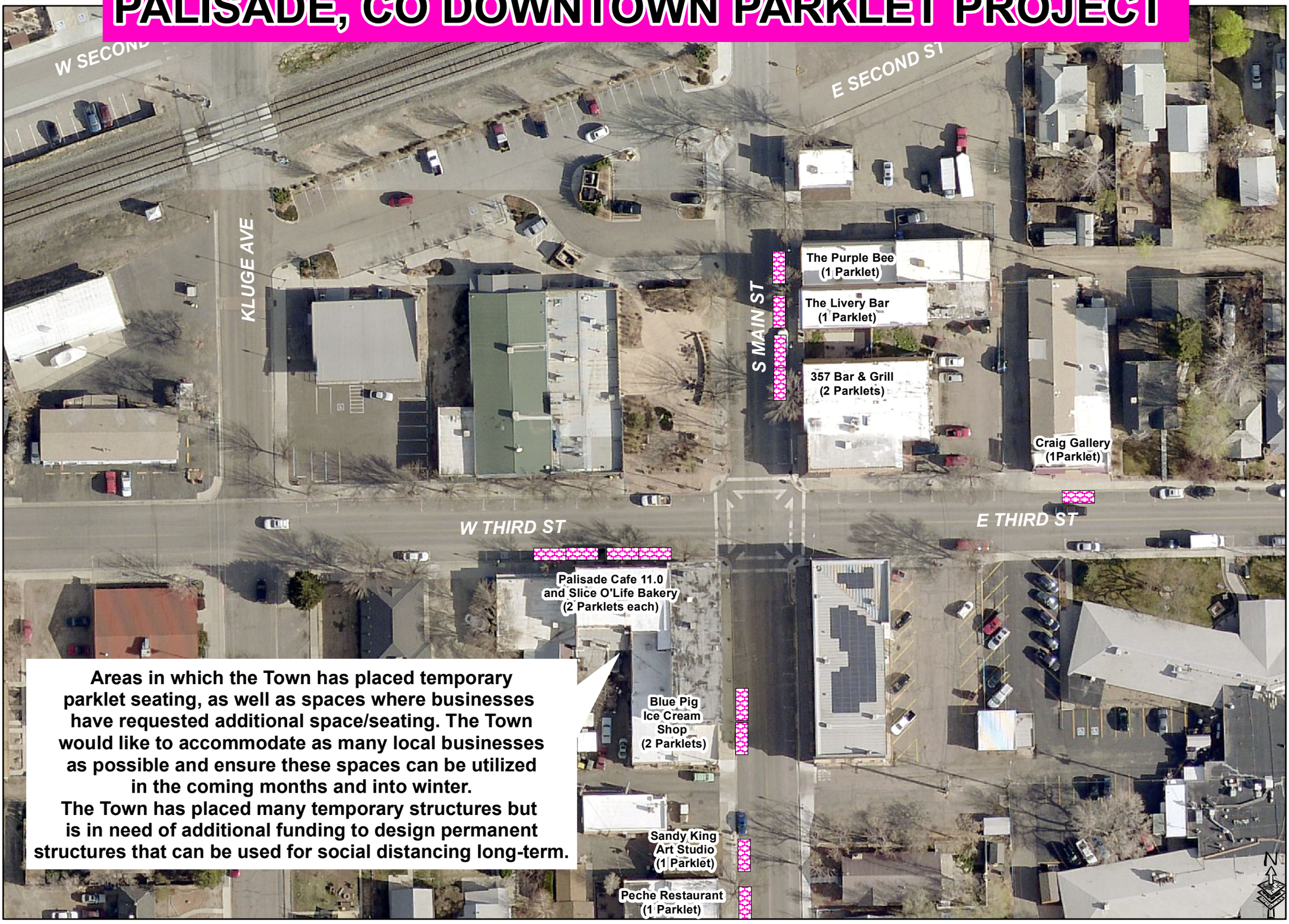
The Town of Palisade is looking to update the downtown area through permanent parklet structures. These structures will be of a great asset to businesses and restaurants downtown. During the COVID-19 pandemic, local businesses and restaurants have risen to the challenge of accommodating social distancing requirements and regulations from the Mesa County Health Department. To meet these needs, many restaurants have been tasked with trying to expand seating to provide space between tables. Restaurant owners approached the Town to request additional parklet seating. These temporary structures were built to provide additional seating areas and coordinate with the current parklets that are already in the area.

Staff has applied for the Main Street Revitalization Grant in the amount of $50,000 for construction of the parklets, and is estimating the total project cost to be approximately $150,000. This will include design and construction. As a requirement of the Main Street Grant, the project must be shovel ready within 30 days of approval. To accommodate this short timeframe, staff would like to move forward with an architect firm to design the construction plans for the project. Staff will then bring forward the contract with the design firm to the Board of Trustees for approval. The construction costs associated with the project will be submitted through the allocated CARES Act funding for possible reimbursement.

BOARD DIRECTION:

Staff is requesting approval from the Board of Trustees to amend the agenda in the amount of $150,000 to be spent on the Downtown Parklet Project.

PALISADE, CO DOWNTOWN PARKLET PROJECT



Areas in which the Town has placed temporary parklet seating, as well as spaces where businesses have requested additional space/seating. The Town would like to accommodate as many local businesses as possible and ensure these spaces can be utilized in the coming months and into winter.

The Town has placed many temporary structures but is in need of additional funding to design permanent structures that can be used for social distancing long-term.

Palisade
Cafe 11.0

Palisade
Café

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: 08/25/2020

Presented By: Janet Hawkinson, Town

Department: Manager Administration

Re: GIS Grant Agreement

SUBJECT: Does the Board give direction to the Town Manager to enter into contract with US Department of Transportation, Pipeline and Hazardous Materials Safety Administration Grant Award for $99,660.00 – there is no match.

SUMMARY: The Town of Palisade, with assistance from the town engineer, JUB, applied for the Technical Assistance Grant for Pipeline Safety Grant. This grant was created to provide technical assistance relating to pipeline safety. The Town of Palisade does have a high pressure gas line.

The Town of Palisade with this grant, will complete a GIS driven risk assessment and develop an asset management system to better understand the risks associated with the pipelines in its city and how best to educate Town representatives and the public. The Town will prepare an emergency evacuation zone and hazardous pipeline evacuation area map.

The Town will electronically map the pipelines to improve emergency response capabilities and will conduct a public outreach campaign to promote the risk assessment. The Town also plans to develop a series of emergency scenarios to better understand the risks including planning for how to handle a possible incident in the Riverbend Park where the natural gas pipeline is located.

The grant covers costs for technical equipment including a tremble and technical training assistance to create GIS asset management system.

BOARD DIRECTION:

Motion to approve/deny authorizing the Town Manager to enter into contract with Pipeling and Hazardous Materials Grant Award for $99,660.00

Grant and Cooperative Agreement

CHOOSE ONE:
- ☐ COOPERATIVE AGREEMENT
- ☒ GRANT

CHOOSE ONE: ☒ EDUCATION ☐ FACILITIES ☐ RESEARCH ☐ SDCR ☐ TRAINING

1. GRANT/COOPERATIVE AGREEMENT NUMBER	2. SUPPLEMENT NUMBER	3. EFFECTIVE DATE	4. COMPLETION DATE
693JK32040003PTAG		09/30/2020	

5. ISSUED TO
NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip)
PALISADE TOWN GOVERNMENT
Attn: Kasey Hansen
175 E 3RD ST
PALISADE CO 81526-0000

6. ISSUED BY PIPELINE AND HAZARDOUS MATERIALS SA
Mailing Address: Acquisition Services Division
1200 New Jersey Avenue SE, East Bldg, 3rd Fl
Washington DC 20590

7. TAXPAYER IDENTIFICATION NO. (TIN)

8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO.

9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (*Name & Phone*)
Kasey Hansen
(801) 547-0393

10. RESEARCH, PROJECT OR PROGRAM TITLE
Technical Assistance Grant

11. PURPOSE

12. PERIOD OF PERFORMANCE (*Approximately*)
09/30/2020 through 09/29/2021

13A.	AWARD HISTORY	13B.	FUNDING HISTORY
PREVIOUS	$0.00	PREVIOUS	$0.00
THIS ACTION	$99,660.00	THIS ACTION	$99,660.00
CASH SHARE	$0.00	**TOTAL**	$99,660.00
NON-CASH SHARE	$0.00		
RECIPIENT SHARE	$0.00		
TOTAL	$99,660.00		

14. ACCOUNTING AND APPROPRIATION DATA
1400320DB0.2020.OEGRT01020.50D0106000.41010.61000000.0000000000.0000000000.0000000000.0000000000

PURCHASE REQUEST NO.	JOB ORDER NO.	AMOUNT	STATUS
PH956-20-0146			

15. POINTS OF CONTACT

	NAME	MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER				
NEGOTIATOR				
ADMINISTRATOR				
PAYMENTS				

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF :
49 U.S.C. 60130

17. APPLICABLE STATEMENT(S), IF CHECKED:
- ☐ NO CHANGE IS MADE TO EXISTING PROVISIONS
- ☐ FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT

18. APPLICABLE ENCLOSURE(S), IF CHECKED:
- ☐ PROVISIONS ☐ SPECIAL CONDITIONS
- ☐ REQUIRED PUBLICATIONS AND REPORTS

UNITED STATES OF AMERICA		**COOPERATIVE AGREEMENT RECIPIENT**	
CONTRACTING/GRANT OFFICER DWAYNE CROSS	DATE	AUTHORIZED REPRESENTATIVE	DATE

Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST UNIT PRICE (E)	ESTIMATED COST AMOUNT (F)
	Delivery: 1 Days After Award Admin Office: PIPELINE AND HAZARDOUS MATERIALS SA Acquisition Services Division 1200 New Jersey Avenue SE, East Bldg, 3rd Fl Washington DC 20590 Delivery Location Code: PHMSA PHF-10 Budget & Finance Division US DOT/PHMSA/PHF-10 1200 New Jersey Avenue, SE 3rd Floor East Building Washington DC 20590-0001 US Payment: PHMSA Delphi eInvoicing System https://einvoice.esc.gov Period of Performance: 09/30/2020 to 09/29/2021				
00001	FY2020 TAG Awards - The Town of Palisade Obligated Amount: $99,660.00				99,660.00
	The obligated amount of award: $99,660.00. The total for this award is shown in box 13A.				

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: 08/25/2020

Presented By: Janet Hawkinson, Town Manager

Department: Administration

RE: **MMOF Grant Design - Engineering Contract with JUB Engineering**

SUBJECT: Does the Board give direction to the Town Manager to enter into contract with JUB Engineering for $133,445 for the design and engineering of Highway 6 from Main Street to Iowa Street. This is the project under the Multi-Modal Otions Fund Grant for $912,726.00

SUMMARY: The Town of Palisade was awarded the MMOF Grant to assist with reducing the current four lane configuration of highway 6 from Main Street to Iowa Ave to a 2 lane section with widened sidewalks, bike lanes improved pedestrian features, solar posered street lighting and median plantings.

The Town put out an RFQ for 3 weeks to obtain competitive bids. The selection committee chose JUB as the most qualified firm for this project. The design & engineering phase of this project will take until July 2021. CDOT will assist with this process and approvals for changes to the highway. Construction estimated to begin next year, October 2021 after festival season.

BOARD DIRECTION:

Motion to approve/deny authorizing the Town Manager to enter into contract with JUB Engineering for $133,445.00

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

J-U-B Project No.: 81-20-015
J-U-B Project Manager: Bret Guillory

This Agreement entered into and effective this 25 day of August 2020, between Town of Palisade, hereinafter referred to as the "CLIENT" and J-U-B ENGINEERS, Inc., an Idaho corporation, hereinafter referred to as "J-U-B".

WITNESSETH:

WHEREAS the CLIENT intends to: Design a multi modal project reducing the current four lane configuration of Highway 6 from South Main Street to Iowa Avenue to a two lane section with widened sidewalks, on street bike lanes, improved pedestrian safety features, solar powered street lighting, and median plantings. hereinafter referred to as the "Project". The Services to be performed by J-U-B are hereinafter referred to as the "Services."

NOW, THEREFORE, the CLIENT and J-U-B, in consideration of their mutual covenants herein, agree as set forth below:

CLIENT INFORMATION AND RESPONSIBILITIES

The CLIENT will provide to J-U-B all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards, rules and laws which CLIENT or others will require to be included in the drawings and specifications, and upon which J-U-B can rely for completeness and accuracy.

The CLIENT will furnish to J-U-B all data, documents, and other items in CLIENT's possession, or reasonably obtainable by CLIENT, including, without limitation: 1) borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; 2) appropriate professional interpretations of all of the foregoing; 3) environmental assessment and impact statements; 4) surveys of record, property descriptions, zoning, deeds and other land use restrictions, rules and laws; and 5) other special data or consultations, all of which J-U-B may use and rely upon in performing Services under this Agreement.

The CLIENT will obtain, arrange and pay for all advertisements for bids, permits and licenses, and similar fees and charges required by authorities, and provide all land, easements, rights-of-ways and access necessary for J-U-B's Services and the Project.

In addition, the CLIENT will furnish to J-U-B those items described in **Attachment 1**.

PROJECT REPRESENTATIVES

The CLIENT and J-U-B hereby designate their authorized representatives to act on their behalf with respect to the Services and responsibilities under this Agreement. The following designated representatives are authorized to receive notices, transmit information, and make decisions regarding the Project and Services on behalf of their respective parties, except as expressly limited herein. These representatives are not authorized to alter or modify the TERMS AND CONDITIONS of this Agreement.

For the CLIENT:

1.	Name	**Janet Hawkinson, Town Manager**	Work telephone	**970-464-5602**
	Address	**175 East 3rd Street**	Home/cell phone	**970-296-0468**
		Palisade, CO 81526	FAX telephone	**n/a**
			E-mail address	**jhawkinson@townofpalisade.org**

For J-U-B:

1.	Name	**Bret Guillory, Senior Project Manager**	Work telephone	**970-208-8508**
	Address	**305 Main Street**	Cell phone	**970-201-1341**
		PO Box 1161	FAX telephone	**n/a**
		Palisade, CO 81526	E-mail address	**bguillory@jub.com**

In the event any changes are made to the authorized representatives or other information listed above, the CLIENT and J-U-B agree to furnish each other timely, written notice of such changes.

C. CLIENT acknowledges that the J-U-B will not be responsible for impacts to the schedule by actions of others over which J-U-B has no control.

D. The following table summarizes the fees and anticipated schedule for the services identified in PART 2.

Task	Task Name	Fee Type	Amount	Anticipated Schedule
001	Project Setup	Time and Materials (Estimated Amount Shown)	$27,584	Concurrent with work progress
002	Preliminary (FIR) Design (30%)	Time and Materials (Estimated Amount Shown)	$40,842	September - December 2020
003	Public Involvement	Time and Materials (Estimated Amount Shown)	$7,806	Concurrent with work progress
004	Final (FOR) Design Plans (95%)	Time and Materials (Estimated Amount Shown)	$39,078	January 2020 - April 2021
005	Bid Phase (100%)	Time and Materials (Estimated Amount Shown)	$18,135	May - July 2021
~~006~~	~~Construction Phase Services~~	~~Time and Materials (Estimated Amount Shown)~~	~~$105,217~~	~~October – November 2021~~
		Total:	**$133,445**	

***NOTE on Coronavirus and Schedule**: J-U-B is committed to meeting your project schedule commitments as delineated above. As our response to the COVID-19 pandemic, J-U-B is engaging in safety procedures in help to protect clients, staff, their families, and the public. Our staff or offices may be subject to quarantine or other interruptions. Since COVID-19 impacts are beyond J-U-B's control, we are not responsible for the force majeure impacts to delivery timelines, or subsequent project delays and related claims, costs, or damages. Should circumstances related to the COVID-19 issue arise with J-U-B staff or in a J-U-B office that will impact our delivery schedule, we will notify you of the circumstances and mutually agree to a schedule adjustment.*