



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

ADDENDUM NO. 2

DATE: September 23, 2021

FROM: Erik Snyder, PE, on behalf of the Town of Palisade

TO: All Bidders of Record

RE: Asbestos Abatement Oversight & Clearance Air Monitoring

All Bidders of Record responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Question: Will electronic submittal of the proposal be permitted.

Response: The Contractor may submit bids through email, and these must be received no later than September 30, 2021 by 1:00 p.m. Email bids to Janet Hawkinson at jhawkinson@townofpalisade.org and cc Erik Snyder at esnyder@jub.com. The Contractor is responsible for bid being received by the 1:00 p.m. deadline, and may consider calling to confirm bids have been received. You may contact Erik Snyder at (970) 208-8508 to confirm email receipt.

The Contract and Bid Documents will be replaced with the attached RFP.

The original solicitation for the project noted above is amended as noted.

All other conditions of the subject remain the same.

Respectfully,

A handwritten signature in blue ink, appearing to read "Erik Snyder".

Erik Snyder, PE

Project Engineer, J-U-B Engineers, Inc.



Town of Palisade

175 East Third Street P.O. Box 128 Palisade, CO 81526 Phone: (970) 464-5602

REQUEST FOR PROPOSALS FOR PROFESSIONAL ASBESTOS OVERSIGHT SERVICES

Due: September 30, 2021

Information:

The Town of Palisade (Town) is soliciting proposals from qualified companies to provide the Town with Asbestos Abatement Oversight & Clearance Air Monitoring for the Asbestos Abatement Project for Old Palisade High School.

As the inspection consultant, the company will be expected to play a proactive role in confirming during and after construction this asbestos abatement project meets all applicable CDPHE requirements for asbestos abatement.

Scope of Services:

1. The asbestos mitigation will be broken into an estimated four work areas, and post mitigation inspection must be completed of each work area to confirm asbestos removal. This work shall include, but not be limited to, air monitoring and visual testing, and will be completed by an air monitoring specialist as required by CDPHE. The company shall be responsible for ensuring all mitigation and reporting requirements by CDPHE are met.
2. Provide Pre-Demolition services to confirm asbestos removal has been completed per CDPHE requirements. This will be completed once the mitigation has been finished.
3. Assist the Town with responding to questions related to the mitigation project.

Schedule:

Answers Due	9/23/2021
Bid Submittal Due	9/30/2021
Board Meeting	10/5/2021
Notice of Award	10/6/2021
Anticipated Construction Start	10/15/2021
Anticipated Substantial Completion	12/31/2021
Anticipated Final Completion	1/14/2022

Proposal Requirements:

Experience and Qualifications:

Provide the experience and qualifications of your company, including key staff, that will provide asbestos monitoring services for the Town.

General Conditions:

Confirm that your company meets the following insurance requirements. Certificates of insurance will be required at the time of contract signing following selection to serve this role.

- Worker's Compensation – Meet the minimum requirements of Colorado's Labor & Employment criteria for workers compensation insurance.
- General Liability – Maintain general business liability insurance in the amounts of \$1,000,000 per occurrence; \$2,000,000 aggregate.
- Automobile Liability – Maintain automobile liability insurance in the amounts of \$1,000,000 per occurrence; \$2,000,000 aggregate.
- Professional Liability – Maintain professional errors and omissions liability insurance in the amounts of \$1,000,000 per occurrence; \$2,000,000 aggregate

Company Details:

Provide the following details:

1. Company Name:
2. Year Established:
3. Former Company Names, if any:
4. Home Office Business Address and Telephone Number:
5. Branch Offices, if any:
6. Associates and Principals:
7. Total Personnel of the Company:
8. Key Personnel to be involved in the provision of these services:
9. Outside Associates and Consultants:
10. Is it anticipated that your company will subcontract any services when working on specific projects?
11. Describe the types of projects in which your company has specialized. Include an example of a project which typifies the product of the company.
12. Provide a list of clients served by your company (currently and previously) that would, or may, be a conflict of interest in performing Town Engineering services for
13. Provide any additional information which you feel may be pertinent to the provision of these services, but not specifically required elsewhere in the RFQ.

Fees:

Provide Lump Sum fee for Scope of Services items #1 & #2. A \$5,000 force account will be added to this Lump Sum fee to pay for Scope of Services item #3, which the Contractor will provide an hourly rate for compensation of this work.

Selection Process and Criteria:

The Town intends to retain the services of the company evaluated to be the best qualified to perform the work for the Town, including factors such as qualifications, cost, experience and others.

In reviewing the proposals, the Town will carefully weigh the following:

- The approach to and understanding of the Scope of Work.
- Experience with similar contracts and clients.
- The experience and qualifications of the proposed staff.
- The demonstrated ability to deliver work on time and within budget.
- The extent of involvement by key personnel.
- The extent to which previous clients have found the company's services acceptable.
- Previous Town experience with the proposing company, if any.
- Communication and presentation skills.
- Cost of Services.
- Other qualifications/criteria as deemed appropriate.

The Town will require the company selected to maintain general liability, automobile, workers' compensations, and errors and omissions insurance. The contract will contain provisions requiring the selected company to indemnify the Town and provide that the company is an independent contractor serving at the will of the Town. Other required provisions will include the Town Board's right to terminate the agreement, at its sole discretion, upon the provision of notice.

The recommendation for asbestos abatement oversight services will be presented to the Town Board for consideration at the earliest available Board meeting, at which time the Town Board will consider the approval of the contract.

The Town reserves the right to withdraw this RFP at any time without prior notice and to reject any and all proposals without cause or reason. All responses shall become property of the Town and will be retained or disposed of accordingly. The Town shall not be liable for any pre-contractual expenses incurred by any contractor. Any award of contract will be subject to successful negotiation between the contractor and Town, during the course of which both parties may amend terms and services as deemed appropriate to come to agreement. Any award of contract for services shall be made to the individual or company best qualified and responsive as may be determined in the sole discretion of the Town.

Submittal:

To be considered, submit a comprehensive proposal addressing all of the above.

Provide one (1) electronic copy through email to Janet Hawkinson at jhawkinson@townofpalisade.org and c.c. Erik Snyder at esnyder@jub.com.

Submit to:

Janet Hawkinson, Town Manager
Town of Palisade
jhawkinson@townofpalisade.org

c.c. Erik Snyder, Project Engineer
J-U-B Engineers, Inc.
esnyder@jub.com

**Proposals must be received by 5:00 p.m. on September 30th, 2021 to be considered.
For More Information:**

Any questions regarding this Request for Proposal should be directed to Janet Hawkinson, Town Manager at 970-464-5603 - jhawkinson@townofpalisade.org

Thank you for your interest!