



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
October 26, 2021**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Ellen Turner, Susan L'Hommedieu, and Nicole Maxwell. Mayor Pro-Tem Thea Chase and Trustee Bill Carlson were absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Utilities Director Matt Lemon, Planner Todd Widegren, and Utilities Supervisor Fred Miller.

**AGENDA ADOPTION**

*Motion #1* by Trustee L'Hommedieu, seconded by Trustee Somerville, to approve the agenda as amended to include New Business, item B: Herron Enterprises amend asbestos abatement management and demolition permit application endorsement contract by \$16,500.00 to cover additional testing needed for demolition endorsement with CDPHE.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Community Development Director Brian Rusche and Planner Todd Widegren presented an overview of the newly updated Geographic Information System (GIS) for the Town of Palisade. This system was developed and funded by a grant through the federal Pipeline and Hazardous Materials Safety Administration (PHMSA) under a contract with Gateway Mapping, Inc., a J-U-B Company.

**PUBLIC COMMENT**

None was offered.

**TOWN MANAGER REPORT**

Town Manager Hawkinson reviewed her Manager's Report and announced that a lot of towns and cities in Colorado had not spent all of their CARES Act funds, and therefore those funds went into a pool that we can request additional funding from. All funds requested must be spent prior to December 31, 2021, and staff met to discuss items they would like to go for. Town Manager Hawkinson requested direction from the Board to move forward with requesting additional CARES act funding from the State for things like replacing the cloth chairs in the Boardroom, replacing carpet with hardwood floors, medical supplies for the fire department, etc. She also requested the Board give the Mayor signing authority for any purchases made toward CARES. **The consensus of the Board is to direct staff to move forward in seeking additional opportunities to use CARES Act funding for the Town of Palisade.**

*Motion #2* by Trustee Turner, seconded by Trustee Somerville to grant Mayor Mikolai signing authority for any contract or other paperwork to spend additional CARES Act funding.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee Carlson,

Motion Carried.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**

- Approval of Bills from Various Town Funds – October 8, 2021 – October 21, 2021

- **Minutes**

- Minutes from the October 12, 2021, Regular Board Meeting

*Motion #3* by Trustee Maxwell, seconded by Trustee Turner, to approve the Consent Agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Somerville, Trustee L’Hommedieu, Trustee Maxwell

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee Carlson

Motion Carried.

**NEW BUSINESS**

***Water Meter Replacement Program with Radio-Read System***

Utilities Director Matt Lemon and Utilities Supervisor Fred Miller gave a detailed presentation on the current water metering system being used by the Town, the deficiencies they face, and the remedy the Utilities Department would like to implement.

*Motion #4* by Trustee Turner, seconded by Trustee Somerville to approve directing the Town Manager to purchase Sensus water meter package along with additional meters and radios not to exceed \$47,800.00.

A roll call vote was requested.

**Yes:** Trustee Turner, Trustee Somerville, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee Carlson,

Motion carried.

***Herron Enterprises to amend the asbestos abatement management and demolition permit application endorsement contract by \$16,500.00 to cover additional testing needed for demolition endorsement with CDPHE.***

Town Manager Hawkinson announced that she had just received the amendment request this afternoon. Our third-party asbestos mitigation oversight company, Herron Enterprises, is required to perform additional tests that were not included in the original bid documentation to sign off on future demolition requests.

***Motion #5*** by Trustee Somerville, seconded by Trustee Turner to approve amending the asbestos abatement management and demolition permit application endorsement contract by \$16,500.00 to cover additional testing needed for demolition endorsement with CDPHE.

A roll call vote was requested.

**Yes:** Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee Carlson,

Motion carried.

**OPEN DISCUSSION**

None was made.

**COMMITTEE REPORTS**

None was made.

**ADJOURNMENT**

***Motion #5*** by Trustee Turner, seconded by Trustee Somerville to adjourn the meeting at 7:06 pm.

A voice vote was requested.

Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk

