



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
October 11, 2022**

A work session of the Board of Trustees for the Town of Palisade began at 6:30 pm to discuss the sewer pretreatment agreement and the USDA Grant application with Clifton Sanitation District. Present were Mayor Greg Mikolai, Trustees Jamie Sommerville, Thea Chase, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustees Bill Carlson and Nicole Maxwell were absent. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Town Attorney Jim Neu, Community Development Director Brian Rusche, Parks, Recreation & Events Director Troy Ward, Finance Director Travis Boyd, Sgt. Mark Post, Fire Chief Charles Balke, and Town Engineer Bret Guillory. Representing Clifton Sanitation District were District Manager Eli Jennings, Operations Manager Mike Brammer, and Wastewater Treatment & Collections System Operator Travis Dilley.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:30 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Thea Chase, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Trustees Bill Carlson and Nicole Maxwell were absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Town Attorney Jim Neu, Community Development Director Brian Rusche, Parks, Recreation & Events Director Troy Ward, Finance Director Travis Boyd, Sgt. Mark Post, Fire Chief Charles Balke, and Town Engineer Bret Guillory.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**TOWN MANAGER REPORT**

Town Clerk Keli Frasier and Community Development Director Brian Rusche gave a brief presentation on TextMyGov – a new citizen engagement and communication tool that staff will be implementing before the end of the year.

Town Manager Janet Hawkinson introduced the Town's GIS Coordinator Todd Widegren and gave an update on the GIS program, capabilities, and benefits.

Town Manager Hawkinson and Town Engineer Bret Guillory advised the Board of a situation with the Wine Valley Road sewer that leads from Golden Gate Gas Station. ***The consensus of the Board is to move forward with the Wine Valley Road Sewer Project for a cost not to exceed \$30,000.00 (with \$10,000.00 coming from Ute Water for a total cost of \$40,000.00).***

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – September 24, 2022 – October 5, 2022
- **Minutes**  
Minutes from the September 27, 2022, Regular Board of Trustees Meeting  
Minutes from the September 29, 2022, Special Board of Trustees Meeting
- **Internal Governmental Agreement (IGA) with Mesa County Animal Control**

*Motion #2* by Trustee Somerville, seconded by Trustee Chase to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

**No:**

**Absent:** Trustee Maxwell, Trustee Carlson

Motion carried.

**NEW BUSINESS*****Presentation of the DRAFT 2023 Town of Palisade Budget***

*Motion #3* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to set the Public Hearing to adopt the 2023 Town of Palisade Budget for November 15, 2022.

A roll call vote was requested.

**Yes:** Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell, Trustee Carlson

Motion carried.

***Resolution 2022-23 to Amend Resolution 2022-15 to Modify the Department of Local Affairs (DOLA) Grant Application***

Town Manager Hawkinson reviewed her staff report, stating that the Town Engineer provided an estimate of the proposed Troyer Lift Station project, as required by the grant application, totaling \$346,645. The new estimate includes engineering design, which was not included in the original request. Staff met with the DOLA Regional Manager, who is supportive of the request; however, it is necessary to amend the original Resolution of support to account for the increased budget estimate.

The revised request in Resolution 2022-23 is \$173,322.50 from DOLA, with a match of \$173,322.50 from the Town.

*Motion #4* by Mayor Pro-Tem Turner, seconded by Trustee Somerville to approve Resolution 2022-23 to amend Resolution 2022-15 to modify the DOLA grant application for the Troyer Lift Station project.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Mayor Mikolai, Trustee Chase  
**No:**

**Absent:** Trustee Maxwell, Trustee Carlson

Motion carried.

**PUBLIC COMMENT**

None was offered.

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

*Motion #5* by Trustee Somerville, seconded by Trustee Chase to adjourn the meeting at 8:00 pm.

A voice vote was requested.

Motion carried.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk

