



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
March 22, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Ellen Turner, and Bill Carlson. Absent were Susan L'Hommedieu, Nicole Maxwell, and Mayor Pro-Tem Thea Chase. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development (CD) Director Brian Rusche, Utilities Director Matt Lemon, Police Chief Jesse Stanford, and Town Attorney Jim Neu.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Trustee Turner, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Police Chief Stanford introduced Palisade's newest Police Officer, Dominic DeCarlo.

**PUBLIC COMMENT**

None was offered.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson announced that the Town successfully secured \$1 Million from a grant the town applied for and was awarded from Senator Hickenlooper & Senator Bennet for the new community clinic.

Police Chief Stanford gave a detailed presentation on NOLA traffic cameras that the Town is anticipating obtaining through a grant that was brought to the staff's attention by Trustee Carlson.

Town Manager Hawkinson continued her report by asking the Board how they would like to proceed with the Palisade Chamber of Commerce membership. **The consensus of the Board is to sign up for the New Haven Membership at \$5,000.00, provide \$4,000.00 in in-kind sponsorship, plus \$1,000.00 for the 4<sup>th</sup> of July Parade.**

Mayor Mikolai added a *Thank You* to Fire Chief Balke for procuring two ambulances for the Palisade Fire Department.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – March 3, 2022 – March 15, 2022
- **Minutes**  
Minutes from the March 8, 2022, Regular Board Meeting
- **Resolution 2022-08 – Special Event and Black-Out Dates Calendar**

*Motion #2* by Trustee Sommerville, seconded by Trustee Turner, to approve the consent agenda as amended to correct the date of the Minutes from February 22, 2022, to March 8, 2022.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

Motion carried.

### **NEW BUSINESS**

#### ***Contract with FCI Constructors, Inc.***

Town Manager Hawkinson explained that an SOQ was published for a Construction Manager General Contractor for the new clinic to assist with the design phase of the project, for cost control, for the design to stay within budget, for efficiency in ordering material for construction, and to stay within the timeline. The interview team was composed of representatives from Community Hospital, MOA Architects, JUB Engineering, and the Town of Palisade.

The interview team selected FCI Constructors with the proposed fees of pre-construction services \$7,500 flat fee and an overhead and profit fee of 3.75%.

The Board had a brief discussion with Town Attorney Jim Neu regarding the contract.

*Motion #3* by Trustee Turner, seconded by Trustee Somerville to approve a contract with FCI Constructors to be the Construction Manager General Contractor for the new clinic.

A roll call vote was requested.

**Yes:** Trustee Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

Motion carried.

#### ***Ordinance 2022-11 - Pre-Treatment Intergovernmental Agreement (IGA) with Clifton Sanitation***

Town Attorney Jim Neu presented the IGA with Clifton Sanitation District and Ordinance 2022-11 adopting the pretreatment regulations into the Palisade Municipal Code as required by the IGA.

Board members had a short conversation with Town Attorney Neu regarding notifying businesses and working with them to come into compliance.

*Motion #4* by Trustee Somerville, seconded by Trustee Turner to approve Ordinance 2022-11 and the Pre-Treatment IGA with Clifton Sanitation.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Turner

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L'Hommedieu, Trustee Maxwell

Motion carried.

### ***Cameo Waterline***

Utilities Director Matt Lemon gave a detailed presentation that explained that Mesa County Road & Bridge is currently upgrading and paving the road and culvert to the Cameo Sport Shooting Complex. With this project, the Town is able to partner with Mesa County to update the waterline to a 4-inch line, add two new valves, and add a new fire hydrant.

The cost to the Town will be \$21,995.00 from the Water Fund, with Mesa County covering the remaining costs.

*Motion #5* by Trustee Somerville, seconded by Trustee Carlson to direct the Town Manager to partner with Mesa County to update the waterline to the Cameo Sport Shooting Complex for no more than \$21,995.00 to be expended from the Water Fund.

A roll call vote was requested.

**Yes:** Trustee Carlson, Mayor Mikolai, Trustee Turner, Trustee Somerville

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L'Hommedieu, Trustee Maxwell

Motion carried.

### ***Ordinance 2022-10 – Concert Permits***

CD Director Brian Rusche advised the Board that the proposed ordinance will improve the concert permitting process for both staff and applicants by:

- Allowing for an annual, rather than per event, concert permit. The permit will be issued to a venue rather than the concert promoter – one-time concert permits would still be available as needed
- Modifying the ending hours of allowed outdoor concerts to 10 pm on Friday and Saturday nights (instead of all summer) and 9 pm on all other nights (regardless of season)
- Requiring a calculation of maximum occupancy for each venue hosting a concert that the venue would be responsible for enforcing
- Providing a process for revoking a concert permit due to violations of either the noise ordinance or occupancy limit
- Removing provisions that allow for consideration of the type of music being played
- Providing the ability to charge a fee for a concert permit

CD Director Rusche added that no changes to the maximum permitted noise levels are being proposed.

After a few questions from the Board, CD Director Rusche responded that the Town will not require notification of each event with the annual permit and that the venue will be required to obtain a professional to figure out occupancy limits – most likely by our Fire Department.

*Motion #6* by Trustee Somerville, seconded by Trustee Turner to approve Ordinance 2022-10.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

Motion carried.

### **OPEN DISCUSSION**

*Trustee Somerville* noted that he would like to see about expediting the process for the Town to take over the management and maintenance of irrigation and make it a Town Utility.

*Trustee Carlson* announced that Scott Hall, the UPS driver that delivers to the Town of Palisade, is retiring, and we should do something to recognize his 30+ years of service to Town residents.

### **COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

### **EXECUTIVE SESSION**

*Motion #7* by Trustee Somerville, seconded by Trustee Turner to move into executive session for Discussion of a Personnel Matter (specifically the yearly review of the Town Manager) under CRS Section 24-6-402(4) (F) (I) except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting.

A roll call vote was requested.

**Yes:** Trustee Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

Motion carried.

*The Mayor called for a brief recess for all those not participating in the executive session to leave the Board Chambers.*

The executive session began at 7:16 pm.

Present at the executive session were Mayor Mikolai, Trustee Turner, Trustee Somerville, Trustee Carlson, and Town Manager Hawkinson.

The executive session ended at 7:24 pm.

*Motion #8* by Trustee Somerville, seconded by Trustee Carlson to return to the open meeting.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Turner

**No:**

**Absent:** Mayor Pro-Tem Chase, Trustee L'Hommedieu, Trustee Maxwell

Motion carried.

**ADJOURNMENT**

*Motion #3* by Trustee Somerville, seconded by Trustee Carlson to adjourn the meeting at 7:25 pm.

A voice vote was requested.

Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk

