



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
February 11, 2025**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm to discuss proposed domestic water rate increases. Present were Mayor Greg Mikolai, Mayor Pro-Tem Jamie Somerville, Trustees Nicole Maxwell, Stan Harbaugh, Sarah Matchett, Jeff Snook, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Gregg Mueller, and GIS Coordinator Todd Widegren.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:00 pm by Mayor Greg Mikolai with Trustees present: Nicole Maxwell, Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Public Works Director Brian Flenniken, and Community Development Director Devan Aziz.

**AGENDA ADOPTION**

*Motion #1* by Mayor Pro-Tem Somerville, seconded by Trustee Maxwell, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**PRESENTATIONS**

Ryan Burke, Melita Paelowski, and Brandi Allen with Slate Communications gave an overview of 2024 marketing for the Town of Palisade Tourism.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed the current and ongoing projects led by the Town of Palisade.

*The consensus of the Board is to move forward with having an asbestos inspection at the Veterans Memorial Community Center.*

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – January 17, 2025 – February 5, 2025
- **Minutes**  
Minutes from January 28, Regular Board of Trustees Meeting

**Motion #2** by Mayor Pro-Tem Somerville, second by Trustee Snook, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

**No:**

**Absent:**

Motion carried.

### **NEW BUSINESS**

#### **Does the Town Rent Property to EIP Storage, LLC, at Cameo**

Town Manager Hawkinson introduced April Montgomery, Chief Development Officer of EIP Storage, LLC, who is requesting to enter into negotiations for a rental agreement for energy storage on Town-owned property at Cameo.

Ms. Montgomery gave a brief presentation explaining the request.

*The consensus of the Board is to move forward with gathering additional information about the request and negotiations with EIP Storage, LLC, for the purpose of energy storage at Cameo on Town Property.*

#### **Agreement for Bond Counsel**

Town Manager Hawkinson reviewed the proposed agreement with Kutak Rock, LLP for bond counsel for the Sewer Transfer Project.

**Motion #3** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, directing the Mayor to sign an agreement with Kutak Rock, LLP for bond counsel assistance for the Sewer Transfer Project as presented.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

**No:**

**Absent:**

Motion carried.

#### **Safe Streets and Roads for All (SS4A) Supplemental Planning and Demonstration Grant Memorandum of Agreement**

Community Development Director Devan Aziz reviewed and led Board discussion on the proposed Memorandum of Agreement regarding the FY 2024 Safe Streets and Roads for All (SS4A) Supplemental Planning and Demonstration Grant.

**Motion #4** by Trustee Matchett, seconded by Trustee Maxwell, directing the Mayor to sign a Memorandum of Agreement between the City of Grand Junction, the City of Fruita, the Town of Palisade, and Mesa County for the FY 2024 Safe Streets and Roads for All (SS4A) Supplemental Planning and Demonstration Grant.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell

**No:**

**Absent:**

Motion carried.

**RESOLUTION 2025-03 Fee Schedule Update: Police Records Request**

Town Clerk Keli Frasier reviewed the proposed Resolution and fee update.

*Motion #5* by Trustee Snook, seconded by Trustee Matchett, to approve Resolution 2025-03 amending the Town of Palisade fee schedule to increase the Police Department Records Request fees as presented.

A roll call vote was requested.

**Yes:** Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh

**No:**

**Absent:**

Motion carried.

**RESOLUTION 2025-04 Adopting the State of Colorado Municipal Records Retention Schedule**

Town Clerk Frasier reviewed and led Board discussion on the proposed Resolution and the purpose of the Colorado Municipal Records Retention Schedule.

*Motion #6* by Trustee Maxwell, seconded by Mayor Pro-Tem Somerville, to approve Resolution 2025-04 adopting the 2024 Colorado Municipal Records Retention Schedule and all subsequent revisions and authorizing the Town Clerk to submit the request to be used as legal authority for the destruction of municipal records to the Colorado State Archives on behalf of the Town of Palisade as presented.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett

**No:**

**Absent:**

Motion carried.

**Purchase of Water Plant Filters**

Public Works Director Brian Flenniken reviewed the purchase request and the funds allocated in the 2025 Town of Palisade Budget.

*Motion #7* by Trustee Maxwell, seconded by Mayor Pro-Tem Somerville, directing the Town Manager to purchase replacement filters for the water treatment facility for an amount not to exceed \$300,000.00 from the Water Fund.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville

**No:**

**Absent:**

Motion carried.

**PUBLIC COMMENT**

Matt Payne of Palisade spoke on multiple topics, including concerns about current utilities infrastructure, the water usage required for the bulk energy storage proposed earlier in the meeting, additional crosswalks on busy streets, creating a thoroughfare along irrigation ditches, and the need to begin pushing marketing campaigns for the Town earlier.

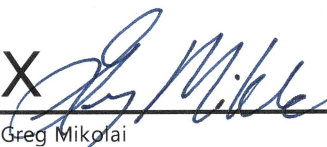
**COMMITTEE REPORTS**

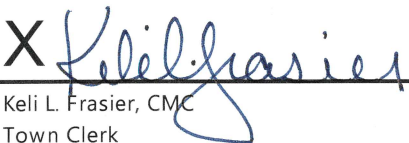
Trustee Snook gave a brief update on the Tourism Advisory Board, Trustee Fox reviewed the recent Palisade Rural Fire Board meeting, and Trustee Harbaugh reflected on the Associated Governments of Northwest Colorado (AGNC) meeting.

**ADJOURNMENT**

*Motion #8* by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to adjourn the meeting at 7:59 pm.

A voice vote was requested.  
Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli L. Frasier, CMC  
Town Clerk

