



*Town
Of Palisade Colorado*



Palisade Plunge Project

2020 Municipal Budget

Budget Transmittal Letter



Honorable Mayor and Members of the Board of Trustees,

I present to you the 2020 Proposed Annual Budget as required by the Town of Palisade Code and created by a professional team of Town Coworkers. It was a lot of time and research from each director to bring to you this newly formatted budget.

We researched many budget platforms to find one that best describes department goals for 2020, describes the budget process and lists projects and funding sources in a descriptive layout. I want to thank and acknowledge the hard work of you, the Board of Trustees, the Finance Director and Department Directors in working together to create this budget. It is our goal that the new format creates easier understanding and greater transparency for our citizens.

The budget includes introduction to governmental accounting, budget highlights, project highlights, financial position and a list of special projects. Each department budget includes a description of the functions and goals for the department. The budget is designed with an orientation map which guides the reader through each fund.

It is of great pleasure to present this budget to the Board of Trustees and acknowledge your hard work and extra time directing the projects and goals for 2020.

Year in Review

There is much to celebrate as 2019 comes to a close and we enter into 2020.

This has proved to be a transitional year for our community. Growth is occurring and the importance of managing growth and encouraging complementary, healthy growth is a focal point of Town efforts and our incredible residents.

It is inspiring and motivating to be part of this community and I am proud of the accomplishments this organization has achieved this year. Some highlights of 2019 include, but are not limited to:

- Remodel of the locker rooms and office of the Palisade Pool
- New leaf vacuum through grant funding
- New brush truck for the fire department with grant funding
- CPW & GOCO grant submittals for construction of the Palisade Plunge Trail, which is now under construction.

- Opening of the Cameo Shooting range.
- Updating the Personnel Policy Handbook
- Grant funding for the sewer alignment study to manage future demands from CPDHE and the town lagoons (saved town \$100,000)
- Tamarisk removal along water ways in Riverbend Park
- Re-model of Public Works building
- Grant submitted for Highway 6 project
- Grant submitted for consolidating staff at fire station
- Grant submittal for updating the Palisade Comprehensive Plan
- Grant submittal for sidewalks on south frontage road of Highway 6
- Repair main water line from treatment plant
- Changes to Bluegrass Festival that made the event more profitable
- Increase and diversifying recreational programs including: pickleball, rugby, Zumba, yoga, swim lessons, swim team, hiking, and therapy pool.
- Efficiently delivering the full array of core services to maintain roads, sidewalks, sewer lines, parks, open spaces, festivals and events, etc.
- Continue to strengthen partnerships to assist in achieving town goals, including: Palisade Chamber, Palisade Historic Society, Palisade Sunrise Rotary, Palisade Lions Club, local businesses and ambassadors, state agencies and departments, Bureau of Land Management, US Forest Service, Colorado Plateau Mountain Bike Association, School District 51, Mesa County Public Health, and CDOT.
- Addition of performance measures in each department to measure specific efforts that positively impact town goals.

These are just a few highlights from accomplishments from the town in 2019....

Palisade is a community built upon providing quality core services.

Thank you for your leadership, vision and support.

Respectfully Submitted,



Janet Hawkinson, MLAP
Town Manager



ELECTED OFFICIALS

Mayor, Roger Granat

Pro-Tem Mayor, Greg Mikolai

Board of Trustees

Jessica Bonds

Thea Chase

Susan L' Hommedieu

Jamie Somerville

Robin Sundermeier

STAFF OFFICIALS

Janet Hawkinson, Town Manager

Deb Funston, Chief of Police

Richard Rupp, Fire Chief

Travis Boyd, Finance Director

Allyson Shellhorn, Community Development Director

Lindsey Hill, Clerk

Keli Frasier, Court Clerk

Matt Lemon, Utilities Director

Troy Ward, Parks and Events Director

**TOWN OF PALISADE, COLORADO
RESOLUTION 2019-29**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO,
APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS OF AND FOR THE
PURPOSE SET FORTH BELOW, FOR THE TOWN OF PALISADE, COLORADO, FOR THE 2020 BUDGET.**

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law on December 10, 2019 and

WHEREAS, the Board of Trustees has made provisions therein for revenues, including beginning fund balances, in the amount equal to or greater than the total proposed expenditures as set forth in the budget; and,

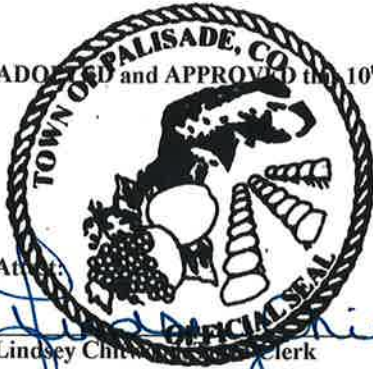
WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purpose described below so as not to impair the operations of the Town of Palisade

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO AS FOLLOWS:

SECTION 1. That the following sums are hereby appropriated from the revenues and other available money of each fund, for the purposes stated:

| | |
|---------------------------------|--------------------|
| General Fund | |
| Expenditures | <u>\$7,787,647</u> |
| Total General Fund | \$7,787,647 |
| Utilities Fund | |
| Expenditures | <u>\$588,525</u> |
| Total Utility Fund | \$588,525 |
| Tourism Fund | |
| Expenditures | <u>\$45,900</u> |
| Total Tourism Fund | \$45,900 |
| Water Fund | |
| Expenditures | <u>\$1,172,424</u> |
| Total Water Fund | \$1,172,424 |
| Conservation Trust Fund | |
| Expenditures | <u>\$0</u> |
| Total Conservation Trust | \$0 |
| Solid Waste Fund | |
| Expenditures | <u>\$139,600</u> |
| Total Solid Waste Fund | \$139,600 |

ADOPTED and APPROVED the 10th day of December, 2019.



By the Town of Palisade, Mesa County, State of Colorado

Roger L. Granat
Roger L. Granat, Mayor

Attest:

Lindsey Chittenden
Lindsey Chittenden, Clerk

**TOWN OF PALISADE, COLORADO
RESOLUTION 2019-30**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE ENTIRE TOWN OF PALISADE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING FOR THE CALENDAR YEAR ON THE LAST DAY OF DECEMBER 2020.

WHEREAS, the Board of Trustees of the Town of Palisade has received a proposed budget in accordance with the Local Government Budget Law; and

WHEREAS, upon due and proper notice, published in accordance with C.R.S. 29-1-106, said proposed budget was open for inspection by the public at the Town Hall as a designated location, a public hearing was held on December 10, 2019, and interested electors were given the opportunity to file and/or register any objections to said proposed budget, and,

WHEREAS, whatever increases and/or decreases may have been made in the expenditures, like increases/decreases were respectively made to the revenues so that the budget remains in balance, as required by C.R.S. 29-1-103;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO AS FOLLOWS:

SECTION 1. The estimated expenditures for each fund are as follows:

| | |
|---------------------------|--------------------|
| General Fund | \$7,787,647 |
| Utilities Fund | 588,525 |
| Tourism Fund | 45,900 |
| Water Fund | 1,172,424 |
| Conservation Trust Fund | 0 |
| Solid Waste Fund | 139,600 |
| Total Expenditures | \$9,734,096 |

SECTION 2. The estimated revenues for each fund are as follows:

| | |
|-----------------------|--------------------|
| <u>General Fund</u> | |
| Taxes | \$3,497,076 |
| Other Sources | 2,903,387 |
| Fund Balance | 1,387,184 |
| Total Revenues | \$7,787,647 |

| | |
|-----------------------|------------------|
| <u>Utilities Fund</u> | |
| Fees | \$606,240 |
| Fund Balance | 0 |
| Total Revenues | \$606,240 |

| | |
|-----------------------|-----------------|
| <u>Tourism Fund</u> | |
| Lodging Fees | \$50,000 |
| Fund Balance | 0 |
| Total Revenues | \$50,000 |

Water Fund

| | |
|-----------------------|--------------------|
| Fees | \$1,060,000 |
| Fund Balance | 112,424 |
| Total Revenues | \$1,172,424 |

Conservation Trust Fund

| | |
|-----------------------|-----------------|
| Lottery Funds | \$26,000 |
| Fund Balance | 0 |
| Total Revenues | \$26,000 |

Solid Waste Fund


| | |
|-----------------------|------------------|
| Fees | \$140,000 |
| Fund Balance | 0 |
| Total Revenues | \$140,000 |

- SECTION 3. The budget as submitted, amended and herein above summarized by fund, a true copy of which is attached and incorporated herein by reference, hereby is approved and adopted as the budget of the Town of Palisade for the year stated above.
- SECTION 4. The budget hereby approved and adopted shall be signed by the Mayor, and made a part of the public records of the Town.
- SECTION 5. Town Finance Director, Travis Boyd, is hereby directed forthwith to certify said budget to the Department of Local Affairs of the State of Colorado in accordance with the Laws of said State.

ADOPTED AND APPROVED this 10th Day of December, 2019

By the Town of Palisade, Mesa County, State of Colorado




Roger L. Granat, Mayor


Lindsey Chitwood, Town Clerk

**TOWN OF PALISADE, COLORADO
RESOLUTION NO 2019-31**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF PALISADE, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law on December 10, 2019; and

WHEREAS, the amount of money necessary to balance the budget for general operating expenses and capital outlay is \$457,873; and

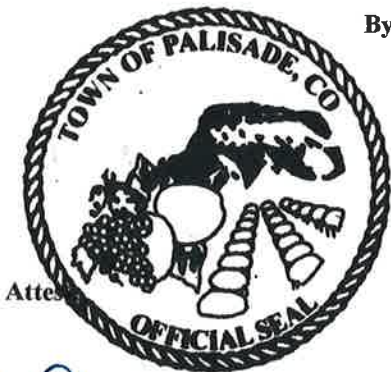
WHEREAS, the 2019 valuation for assessment for the Town of Palisade as certified by the County Assessor is \$26,164,170.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO AS FOLLOWS:


- SECTION 1. The Town of Palisade's gross mill levy is 17.5 mills.
- SECTION 2. For the purpose of meeting all general operating expenses and capital outlay of the Town of Palisade during 2020 budget year, there is hereby levied a mill levy of 17.5 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2019.
- SECTION 3. Town Finance Director, Travis Boyd, is hereby authorized and directed to immediately certify to the County Commissioners of Mesa County, Colorado, the mill levies for the Town of Palisade as herein above determined and set.

ADOPTED AND APPROVED THIS 10th DAY OF DECEMBER, 2019.

By Town of Palisade, Mesa County, State of Colorado




Roger L. Gvanat, Mayor


Lindsey Chitwood, Town Clerk

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WELCOME TO PALISADE, COLORADO

Palisade Colorado is a statutory town that has a total area of 1.1 square miles and sits at the foot of the Grand Mesa and Mount Garfield in Mesa County. The town was incorporated April 4, 1904 and is home for 2,792 people. This is home to thriving agriculture, viticulture, and tourism industries.

The town is governed by 7 elected board of trustees, to include the town's mayor, and all of the officials are elected on staggered four year terms. The Board of Trustees serves as the voice of the citizens in the town's government and they direct the strategy and priorities for the town manager.

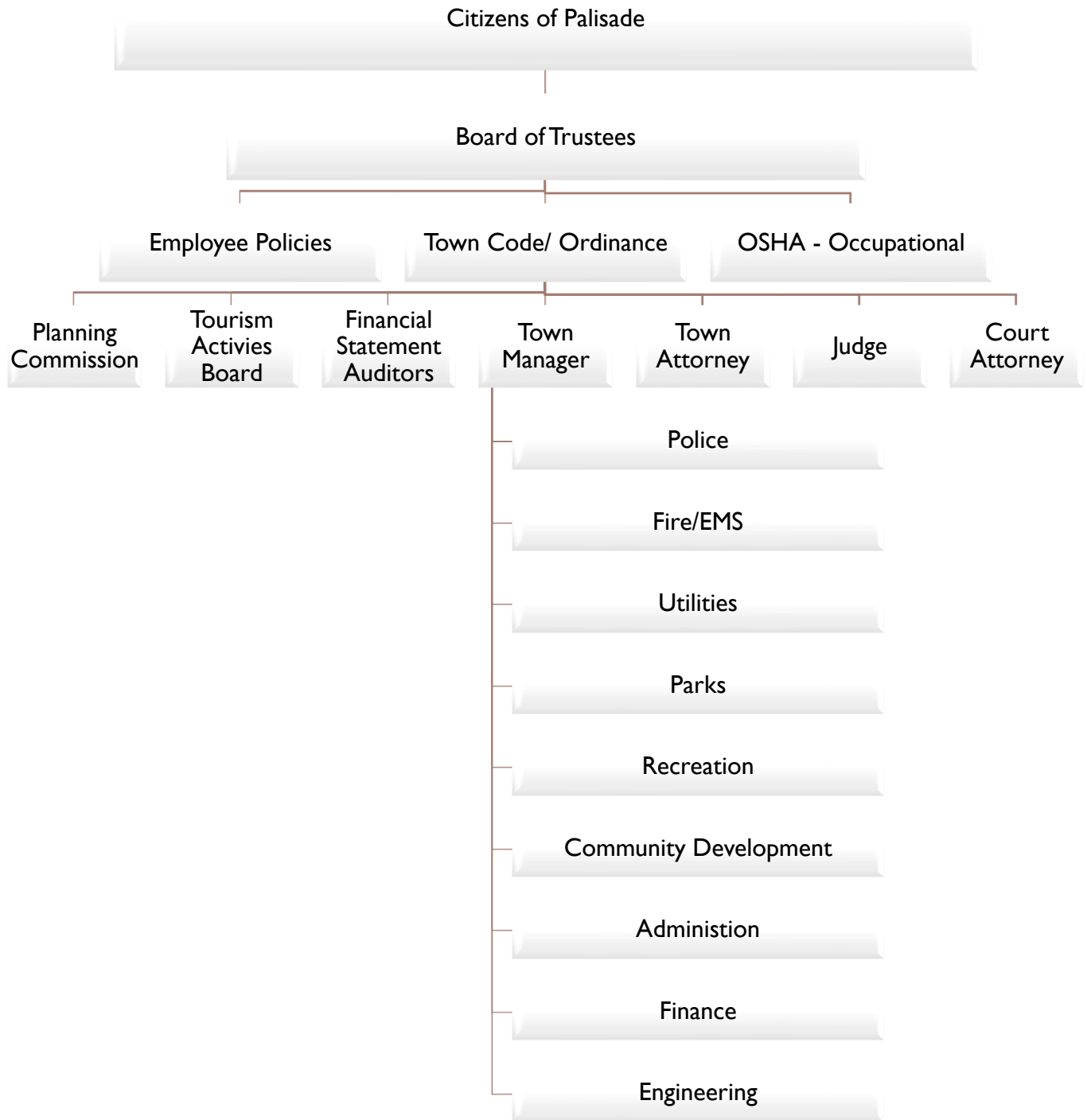
The chief administrator of the town is the Town Manager. This position serves as the chief budget officer and chief executive for the town. All operations are overseen and coordinated by the Town Manager using various department Directors.

The town operates many services for its citizens to include:

- Potable Water Distribution
- Sewage Collection and Treatment
- Parks Maintenance
- Police Services
- Fire/Emergency Medical Services
- Streets Maintenance
- Events Coordination
- Cemetery Services
- Planning and Community Development Services
- Municipal Court
- Tourism Marketing
- Refuse Collection
- General Administrative Services

One of the purposes of this budget is to provide the public and the Board of Trustees a detailed financial plan for 2020 and demonstrate how we will continue to use the resources in our custody in a responsible and thoughtful manner to improve the quality of life for the residents and visitors of our wonderful town. This also serves as the detailed authorization that the board provides to the administration of the town to continue to operate.

ORGANIZATIONAL CHART



INTRODUCTION TO GOVERNMENTAL ACCOUNTING

Please note: This entire document is meant to be taken in its entirety and any section of this budget cannot describe the proposed operations completely. Any attempt to understand the budget from solely examining one section of this budget will be misleading and not provide the reader with necessary context.

The town uses fund accounting as the basis of its accounting system in accordance with governmental accounting standards. A fund is a complete set of balancing accounts and is used to measure and track specific activities throughout the government. One can think of a fund as the books for a single business and that business will have a distinct balance sheet, income statement, and statement of cash flows. Each fund will have these elements. The reason we use funds rather than putting all operations under one set of accounts is to increase the visibility as to how we are using resources. By explicitly listing functions in the budget and in the financial statements, users of the financial statements can gain a greater understanding of the operations of the town and such an understanding may be lost if all the operations were aggregated.

This budget starts by looking at the government as a whole, as if it were aggregated. This is the view of the government with the least precision, but it is valuable to orient the reader to the general levels of revenue and expenditure we expect for 2020. This section is called the Government Wide Summary.

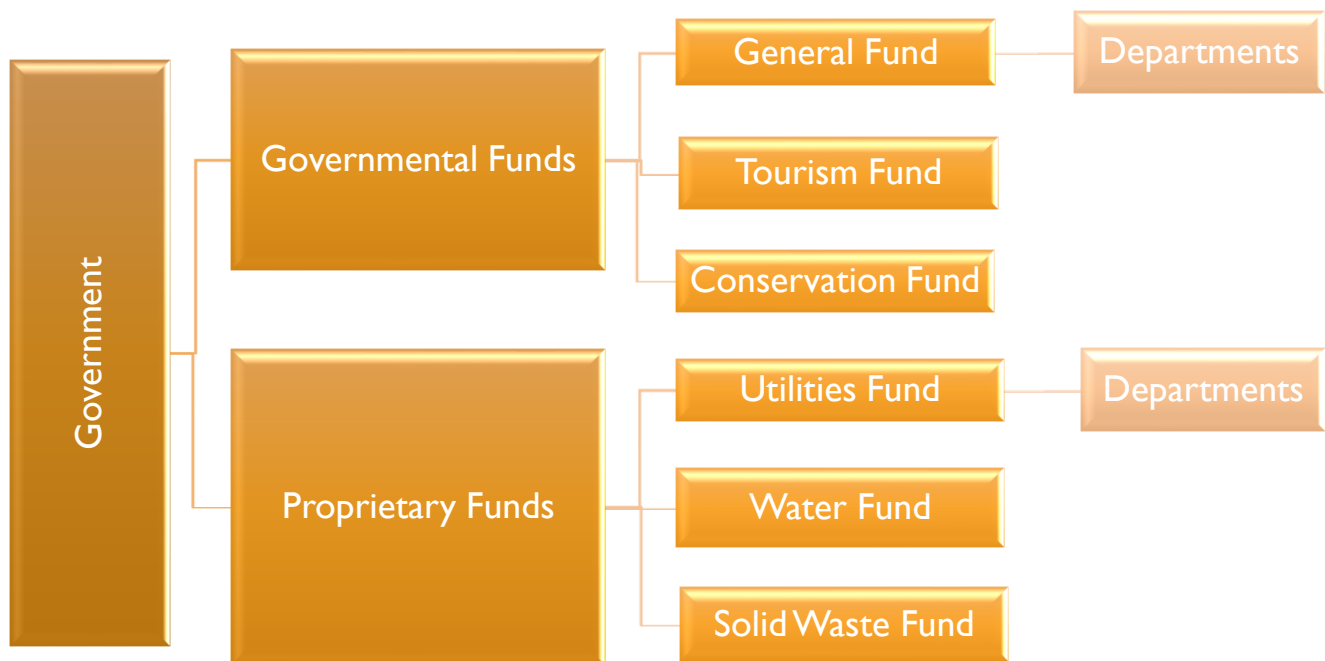
From the Government Wide Summary, we present the financial information in relation with each of the types of funds. The town has two types of funds, governmental and proprietary. The primary difference with each of these types of funds is their respective sources of revenue. Governmental funds derive revenue from taxation. The main sources of tax revenue for the town are sales tax and property tax. In contrast, a proprietary fund derives its revenue from user fees. For the town, these fees are primarily water, sewer, and garbage collection fees charged to residents for the use of these services. Each of these funds represent a portion of the government wide picture and as such will articulate fully into the government wide summary.

After becoming acquainted with the different fund types, each fund used in the town are listed in its respective fund type. In 2020, we anticipate using 6 total funds. Three funds will be governmental funds and three will be proprietary funds. In the governmental category, the three funds consist of the General Fund, Tourism Fund, and Conservation Fund. In the proprietary category, the three funds are the Utility Fund, Water Fund, and the Solid Waste Fund. The operations of each of these funds is distinctly addressed and projected revenues and expenditures are presented for 2020.

The majority of government activities go through the General Fund and as such, particular attention is given in this budget to the General Fund and the departments contained therein. This is where functions like police services, fire and emergency medical services, and streets maintenance are described. This is the level that provides the greatest detail of information and the specific details of resource appropriations for functions or projects.

ORIENTATION CHART

The following chart is an illustration of the fund system in governmental accounting. All transactions are maintained at the fund level. Funds can be further broken down into departments to aid in resource allocation, operational control, and performance assessment. The General Fund and the Utilities Fund both have subordinate departments to the fund. Funds can also be aggregated into fund types. This is how we get the classification of Governmental Funds and Proprietary Funds. When we aggregate the fund types, we can gain an overall picture of the government as a whole. This chart will appear at the beginning of each section of this budget and will act as an orientation as to the portion of the governmental financial picture that will be discussed in the section. The section of the chart highlighted corresponds to the section discussed.



DISCUSSION OF FINANCIAL POSITION

Many people have heard through their civics education, news media, or personal work experience of a “balanced budget.” This concept means that an entity does not expend anymore resources in one year then it receives. In other words, the revenues for one year are equal to the expenditures. There are times where having a “balanced budget” is a sound operating practice and it shows the town’s citizens a level of responsibility with resources. There are other times where having a “balanced budget” actually withholds benefits from citizens for which they have already paid.

Over the past few years, through conservative and prudent financial management, the town has amassed a surplus of funds in the General Fund as well as the Water and Utilities Funds. The accumulation of this surplus is known as a spendable Fund Balance. This amount of surplus can be used as a contingency for major repairs and maintenance, disaster relief, or to reinvest in capital projects such as parks and infrastructure.

In this budget year, this budget proposes to use some of the fund balance to reinvest in parks, facilities, and infrastructure. Some of this fund balance will be used to match grant funding in order to help fund these projects. If awarded, these grants will functionally stretch the spending power of our fund balance and increase the ability for the town to provide more services to its citizens.

This budget is not a “balanced budget” as described above. The proposed expenditures exceed the projected revenues of the town. This budget is a deficit budget and the deficit will be used to partially reinvest a fund balance that has been accumulated over the past few years to capital improvement projects throughout the town to increase the quality of life for the residents of Palisade.

A detailed discussion of revenues and expenditures can be found in the Government Wide section and again in the Government and Proprietary Funds section.

SPECIAL PROJECTS

In this section, we want to discuss the various projects that we will undertake in 2020 as part of the town's commitment toward capital improvement and reinvesting in our infrastructure. This is a piece of a three-year rolling capital improvement plan aimed at significantly improving aged infrastructure or adding to the infrastructure of the town for the betterment of the community.

In the interest of making the following table understandable, these are the meanings of each of the columns in the table.

- **Project Title** – This is the title of the project that is referenced throughout this budget. This is how a reader can understand how a single project articulates to a fund and an account in the fund and department level detail sections of this budget.
- **Project Description** – This is a brief description of the project which is more specific and illustrative than the project title.
- **Fund/Department** – This is which fund and department (as applicable) is responsible for the project and where the project funding is further described in this budget. The reader can go to each Fund and Department section for a specific project and locate the general ledger account which each project is recorded.
- **Funding Source** – This is the expected funding source of each project and the percentage of the total expected expense that each funding source is expected to cover. For example, if the total expected cost of a project is \$20,000 with a 50% Grant/50% Tax Revenue Funding Source, \$10,000 will be provided by a grant and \$10,000 will be provided by tax revenue.
- **Expected Cost** – This is the total expected cost of the project. This amount does not differentiate funding sources.

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------|---------------|
| Large Capital Improvement Projects with Grant Funding | | | | |
| Civic Center Design | This will create buildable plans for the new civic center/town hall project. | General Fund/ Facilities | 50% Tax Revenue / 50% DOLA Grant | \$150,000 |
| Civic Center Build | This is the expected amount to build the new civic center/town hall project. | General Fund/ Facilities | 50% Tax Revenue / 50% DOLA Grant | \$1,000,000 |
| Safety Improvements on Highway 6 | This project will increase safety on Highway 6 by adding multi-modal options to the highway and adding traffic calming features. | General Fund/ Streets | 50% Tax Revenue / 50% GVT Grant | \$730,000 |
| Sidewalk Construction along Highway 6 | This project will create sidewalks along Highway 6 Frontage Road to the High School. This will help facilitate mobility throughout the town without the use of automobiles. | General Fund/ Streets | 20% Tax Revenue / 80% CDOT Grant | \$1,000,000 |
| Update Town Comprehensive Plan | The town will review its plan for growth, infrastructure maintenance and capital improvements and update the plan in accordance with the needs of the citizens. | General Fund/ Administrative | 50% Tax Revenue / 50% DOLA Grant | \$40,000 |
| Large Capital Improvement Projects with Only Tax Revenue Funding | | | | |
| Town Sidewalk Improvement | This will repair/ replace worn, broken or otherwise dangerous sidewalks throughout the town. | General Fund/ Streets | 100% Tax Revenue | \$125,000 |
| Veterans Park Restroom Construction | This project will raze the old restroom facilities and build new restroom facilities at Veteran's Park. | General Fund/ Parks | 100% Tax Revenue | \$100,000 |
| Riverbend Park Restroom Construction | This project will raze the old restroom facilities and build new restroom facilities at Riverbend Park. | General Fund/ Parks | 100% Tax Revenue | \$100,000 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------|----------------------|
| Community Center Improvements and Maintenance | This will go to remodel various components of the community center. | General Fund/Facilities | 100% Tax Revenue | \$25,000 |
| Replace Server and IT Infrastructure | With the constant advancement in information technology, the town needs to update components of the IT infrastructure to maintain functionality and security over data. | General Fund/Administrative | 100% Tax Revenue | \$20,000 |
| Large Capital Improvement Projects with Only User Fee Funding | | | | |
| Water Meter Upgrade (Completed over 5 yrs) | The water meters in the town are obsolete and at the end of their useful lives. This meter upgrade will more precisely meter water as well as provide a better user interface with water consumers with regard to billing and usage. This project will take 5 years to complete. | Water Fund | 100% User Fees | \$135,000 |
| PLC Upgrade for Water Treatment Plant | This equipment monitors the operations at the water plant and is a valuable tool to insure water safety and quality. The current equipment in place is at the end of its service life and requires replacement. | Water Fund | 100% User Fees | \$45,000 |
| NaCl Generator for Water Treatment Plant | This equipment is essential for the production of safe drinking water. The current piece of equipment is at the end of its service life and must be replaced. | Water Fund | 100% User Fees | \$10,750 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------|---------------|
| Small Projects with Various Funding Types | | | | |
| Electrical Upgrade at Riverbend Park | This is to increase electrical connectivity at Riverbend Park to support events and gatherings being hosted in the park. This will increase safety and reduce labor required to set up the park as an event venue. This will also allow for irrigation infrastructure in the park. | General Fund/ Parks | 100% Tax Revenue | \$25,000 |
| Trail/Sidewalk by Boat Ramp Riverbend Park | This is to construct an ADA trail or sidewalk by the boat ramp by Riverbend Park. This will increase the accessibility to the boat ramp by visitors and enhance trail connectivity. | General Fund/ Parks | 100% Tax Revenue | \$5,000 |
| Non-Native Tree Removal on River Bank | This is the partial removal of Russian Olive and Tamarisk on the banks of Riverbend Park to increase access to the river and a healthy river bank. | General Fund/ Parks | 100% Tax Revenue | \$20,000 |
| Tree Planting at Riverbend | This is to plant trees in Riverbend Park. | General Fund/ Parks | 100% Tax Revenue | \$20,000 |
| Repairs and Maintenance Projects with Various Funding | | | | |
| Pulsar | This will replace the Pulsar at the pool to maintain the sanitary conditions and insure public health. | General Fund/ Pool | 100% Tax Revenue | \$3,000 |
| Acid Pump | This will replace the Acid Pump at the pool to maintain the sanitary conditions and insure public health. | General Fund/ Pool | 100% Tax Revenue | \$1,000 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------|----------------------|
| Resurface Pool | The surface of the pool is in need of resurfacing to maintain a safe and pleasant experience for patrons. This was recommended by the town's insurance carrier. | General Fund/ Pool | 100% Tax Revenue | \$4,000 |
| Retaining Wall at Riverbend Park | This project is to construct a retaining wall in Riverbend Park to stabilize a dirt slope and mitigate soil erosion. | General Fund/ Parks | 100% Tax Revenue | \$5,000 |
| Top Soil and Sod in Parks | This project is aimed at rebuilding the grass and turf in the parks in order to create a more pleasant environment for park patrons. | General Fund/ Parks | 100% Tax Revenue | \$5,000 |
| Fans for Chemical Room | This will increase the safety for pool personnel in the chemical room by venting toxic chemical fumes. This was recommended by the town's insurance carrier. | General Fund/ Pool | 100% Tax Revenue | \$1,000 |
| Equipment Purchases with Various Funding | | | | |
| Utility Task Vehicle | This is for two side by side utility vehicle for use in parks maintenance. | General Fund/ Parks | 100% Tax Revenue | \$20,000 |
| Replace 1 Truck | This will replace a single 1 ton service truck to be used for water and sewer projects. The current vehicle this will replace is at the end of its service life. | Water Fund | 100% User Fees | \$36,000 |
| New Service Pistols | This will replace the old pistols in service for all officers that are at the end of their useful life in the police department. | General Fund/ Police | 100% Tax Revenue | \$13,000 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------|----------------------|
| Trimble | This piece of equipment will assist the town in accurately mapping the location of water and sewer lines. | Water Fund | 100% User Fees | \$7,000 |
| Line Locator | This piece of equipment will assist the town in accurately locating water and sewer lines for mapping and in the event of a repair or upgrade. | Water Fund | 100% User Fees | \$3,000 |
| Shoring Equipment | This equipment is used to prevent deep holes collapsing in on workers while they are performing repairs or maintenance on sewer or water lines. | Water Fund | 100% User Fees | \$6,500 |
| Town Hosted or Sponsored Social Events | | | | |
| Bluegrass Festival | The town hosts the Bluegrass Festival each year and this event brings visitors to the town from around the country. This budget item is the expenditure that the town uses to host the event. This event usually operates at a net gain for the town. | General Fund/ Recreation | 100% Tax Revenue | \$220,000 |
| Town Ice Cream Social | The town hosts the Peachfest Ice Cream Social to bring citizens together and enjoy some music, ice cream and peaches. | General Fund/ Recreation | 100% Tax Revenue | \$4,000 |
| Olde Fashioned Christmas | The town supports the Palisade Chamber of Commerce's Olde Fashioned Christmas by buying lights and other decorations for the town and the labor to place those decorations. | General Fund/ Recreation | 100% Tax Revenue | \$4,000 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------|----------------------|
| Winefest | The town supports Winefest by providing labor for traffic control, police services and a reduction in park rental fees. | General Fund/ Recreation | 100% Tax Revenue | \$5,000 |
| Peachfest | The town supports Peachfest by providing labor for traffic control, police services and a reduction in park rental fees. | General Fund/ Recreation | 100% Tax Revenue | \$5,000 |
| 4 th of July Parade | The town hosts a 4 th of July Parade. It provides labor to traffic control, equipment for the parade, and supplies for the event. | General Fund/ Recreation | 100% Tax Revenue | \$5,000 |
| Trick or Treat Street | The town host a family friendly Halloween event for the residents of the town. Kids can come to the center of town and trick or treat in a safe atmosphere. | General Fund/ Recreation | 100% Tax Revenue | \$1,000 |
| Sunday/ Harvest Market | The town hosts a farmer's market throughout the summer and fall. These events bring commerce into town and allow visitors and residents to socialize with local business owners. | General Fund/ Recreation | 100% Tax Revenue | \$15,000 |
| Funding for Private Organizations | | | | |
| Palisade Chamber of Commerce | The town provides a cash donation to the Palisade Chamber of Commerce to support their operations. | General Fund/ Community Development and Tourism Fund | 100% Tax Revenue | \$11,500 |
| Palisade Historical Society Operational Grant | The town provides a cash stipend to the Palisade Historical Society to be used to cover some of their operating expenses. | General Fund/ Community Development | 100% Tax Revenue | \$7,500 |

| Project Title | Project Description | Fund/Department | Funding Source | Expected Cost |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------|----------------------|
| Palisade Historical Society Capital Grant | The town provides a cash grant to the Palisade Historical Society to be used to remodel and open their new facility. | General Fund/ Community Development | 100% Tax Revenue | \$15,000 |

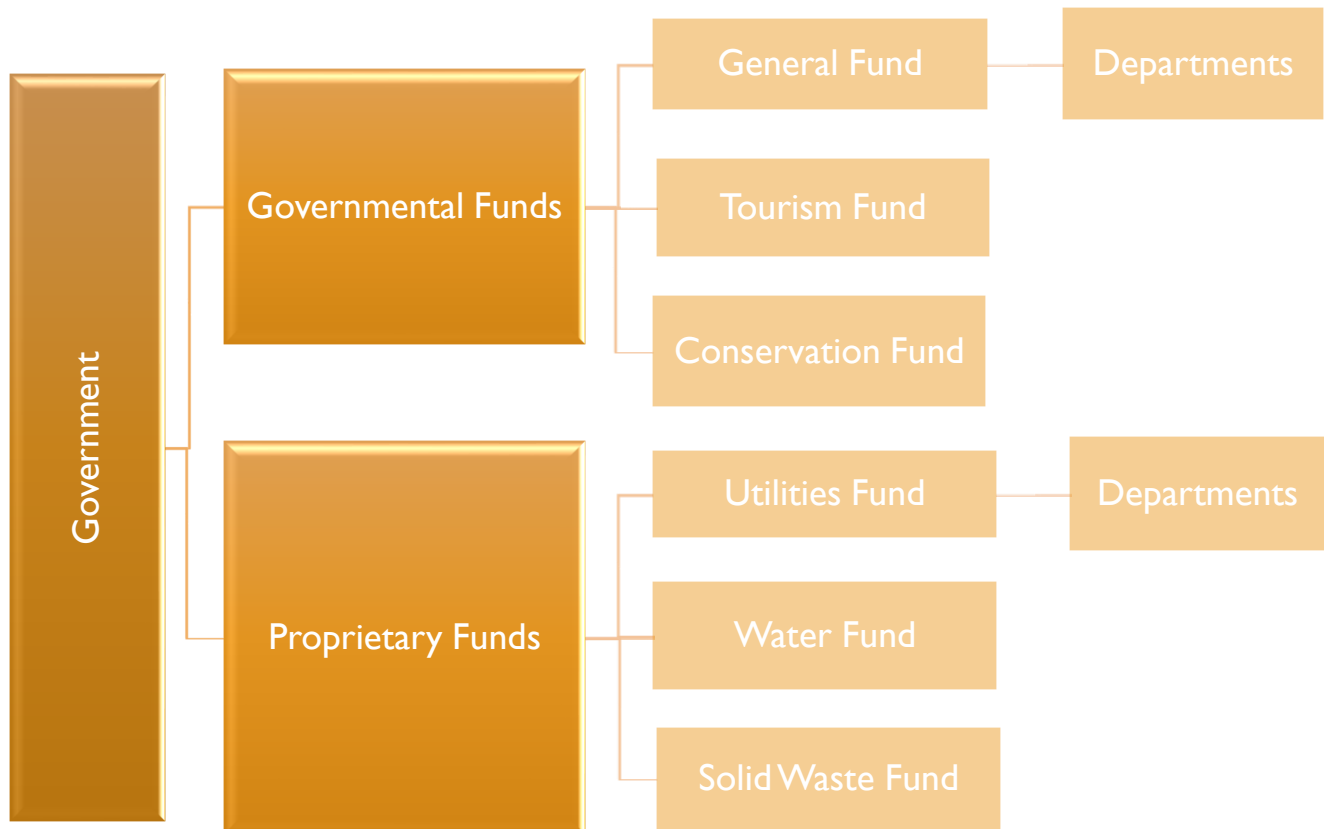
Each of these projects is listed within the budget under its listed fund and department as applicable. From this listing, the users of this budget can trace directly back to the account where these expenditures will be recorded.

GOVERNMENT WIDE SUMMARY

In the Government Wide Summary section of this budget, we are aggregating all funds and operational expenditures into one grouping. This provides an extremely condensed and summarized view of the budget and the operations of the town as a whole. This presentation is used primarily to orient the reader to the town and gain a basic understanding of how each fund articulates to the operations of the town as a whole.

ORIENTATION MAP

As the orientation map shows, the perspective of the government we are discussing in this section is from the entire government consolidated and from the different funds condensed into two groups. This is notated in the map by the bold portion. The subdued sections will be addressed in subsequent sections.



GOVERNMENT SUMMARY

This is a summary of the government taken as a whole. All funds have been aggregated and all fund types have been aggregated. From this summary, the reader can quickly identify some basic information from the budget and gain some perspective into the operations of the town finance system.

We start this summary with two different tables, revenue by source and expenses by type. The revenue by source table shows the mix of different types of revenue that the town receives. This is a description of each category in the revenue by source table.

It is apparent by comparing the revenues in total to the expenses in total in the government wide summary, the expenses are \$1,451,393 more than the budgeted revenues for 2020. This results in a single year revenue deficit for the projected expenditures. What this means is that the expected revenues for 2020 are not solely enough to pay for the proposed expenses. This requires funding for these expenses to be obtained from another source outside of the 2020 revenues collected. The detail from the source of this funding is discussed at the fund level introduction and analysis. In 2020, one hundred percent of the annual revenue deficit across all funds is being funded by excess revenues that have been accumulated from previous years. These excess revenues are commonly called a “fund balance” and this balance is largely being used to match grant funding in the General Fund. All fund balance spending is attributable to capital improvements to the town’s infrastructure.

| Revenue Category | Description |
|----------------------------------|------------------------------------------------------------------------------------------------------------|
| Tax | These are receipts from sales, property, and other taxes. |
| Licenses | This is revenue derived from licensing businesses and other enterprises in the town. |
| Intergovernmental Revenues | This is grant revenue or other revenue provided by another government entity. |
| Charges for Service | These are receipts for services provided by the town to end users for such services. |
| Fines, Forfeits, and Assessments | These are receipts as a result of court actions. |
| Interest and Rentals | This is revenue generated from cash reserves or the use of the town’s assets. |
| Donations | These are receipts from citizens or business entities that are used to support the operations of the town. |
| Miscellaneous | These are receipts from various sources that are not classified above. |
| Other Revenue Sources | These are typically non-recurring revenue sources. |

This is a description of each category in the expense by type table.

| Expense Category | Description |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Personnel, Wages | These are expenses directly related to wages paid to town employees. |
| Personnel, Benefits | These are expenses related to providing benefits to the town's employees. Some of these benefits include Social Security and Medicare Contributions under FICA, health and dental insurance, and retirement funding. |
| Purchased Professional Services | These are expenses related to contractor payments for services rendered to the town. |
| Operating Expenses | These are expenses such as utilities, fuel, repairs and maintenance, and equipment lease service. These expenses allow the town to operate. |
| Capital Expenses | These are expenses that are incurred to replace long term durable equipment or to service debt that was used for that purpose in the past. |
| Special Projects | These are reinvestments into the town's infrastructure and culture. Many of these are listed in the special projects listing section of the budget as well as in the relevant depart of the project. |

Government Summary

Revenues by Source

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|-----------------------------------|-----------|-----------|-----------|-----------|------------------|-----------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| | | | | | | |
| Tax | 2,677,597 | 3,922,571 | 3,974,120 | 3,421,067 | 3,547,076 | -11% |
| Licenses | 125,451 | 38,845 | 37,700 | 43,942 | 28,345 | -25% |
| Intergovernmental Revenues | 702,899 | 734,370 | 391,791 | 545,145 | 2,161,749 | 452% |
| Charges for Services | 2,230,208 | 2,194,602 | 2,089,860 | 2,097,415 | 2,077,784 | -1% |
| Fines, Forfeits and Assessments | 20,733 | 25,144 | 17,800 | 17,193 | 17,000 | -4% |
| Interest and Rentals | 46,504 | 100,223 | 90,000 | 64,956 | 64,956 | -28% |
| Donations | 7,096 | 60,750 | 1,000 | 26,329 | 22,909 | 2191% |
| Miscellaneous | 278,806 | 322,949 | 293,900 | 386,695 | 347,883 | 18% |
| Other Revenue Sources | 142,510 | 39,130 | - | 10,000 | 15,000 | Undefined |
| | 6,231,803 | 7,438,583 | 6,896,171 | 6,612,743 | 8,282,703 | 20% |

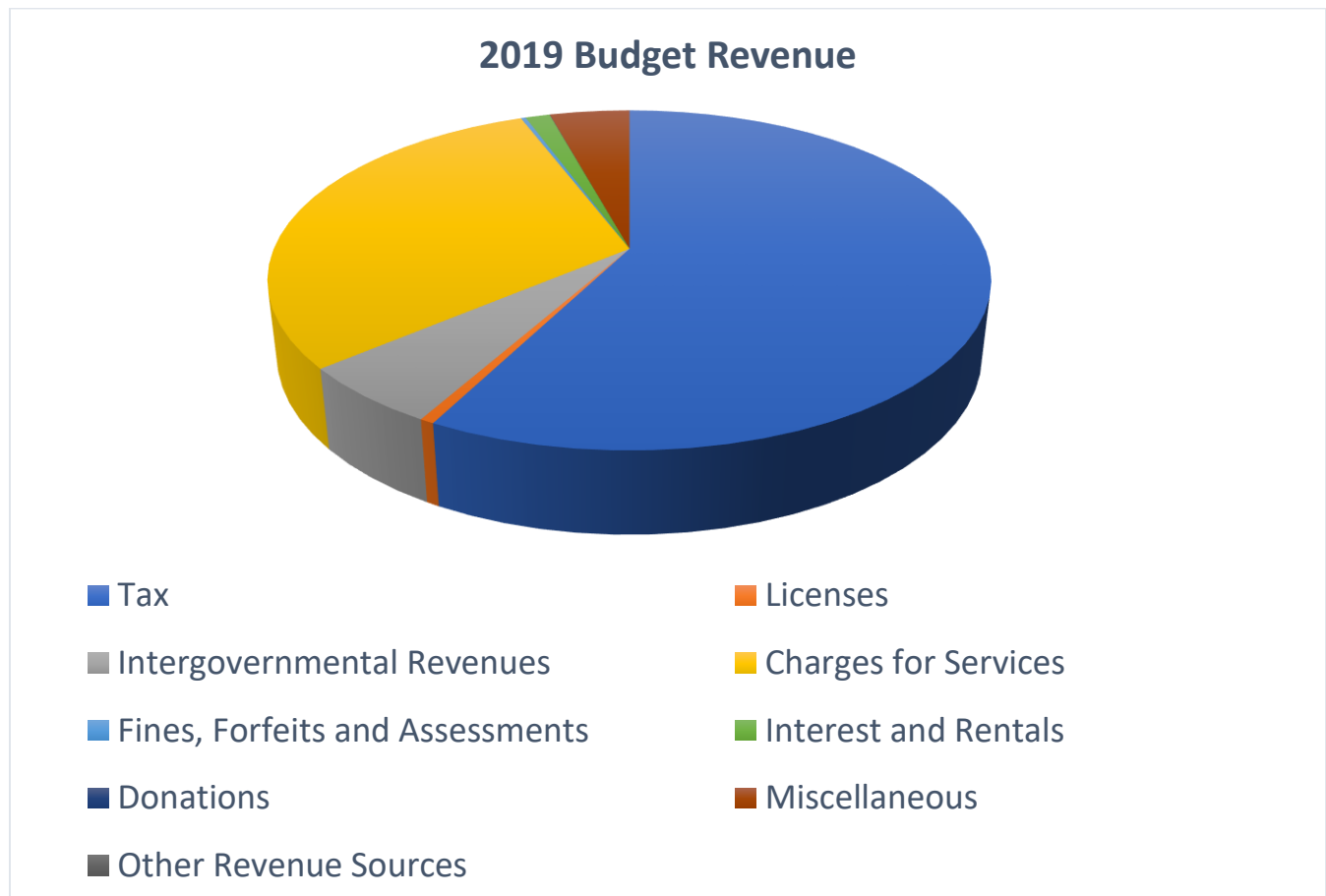
Expenses by Type

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|--------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| | | | | | | |
| Personnel, Wages | 1,833,423 | 1,971,781 | 1,995,275 | 2,153,506 | 2,338,237 | 17% |
| Personnel, Benefits | 593,746 | 691,731 | 758,320 | 728,517 | 845,654 | 12% |
| Purchased Professional Services | 682,580 | 625,688 | 880,311 | 594,361 | 756,200 | -14% |
| Operating Expenses | 1,014,503 | 1,036,114 | 1,417,784 | 1,049,739 | 1,616,000 | 14% |
| Capital Expenses | 1,310,222 | 505,930 | 1,068,234 | 854,102 | 517,155 | -52% |
| Special Projects | 484,626 | 607,560 | 661,275 | 382,267 | 3,660,850 | 454% |
| | 5,919,101 | 5,438,803 | 6,781,199 | 5,762,493 | 9,734,096 | 44% |

Note: \$1,760,000 of this Intergovernmental Revenues is proposed grant funding. See the General Fund Section for more detail of this funding. The deficit is largely driven by the grant match requirements.

These two charts can be compared to understand the difference in revenue sources for the Town of Palisade from 2019 to 2020. There is a significant difference in revenue source from 2019 to 2020 primarily driven by the increase in grant funding proposed by this budget. This is illustrated by the gray section in both charts. In 2020, the gray section is much larger when compared to 2019 and this change materially modifies the overall revenue mix from 2019 to 2020.

This chart illustrates the mix of revenue budgeted in 2019.



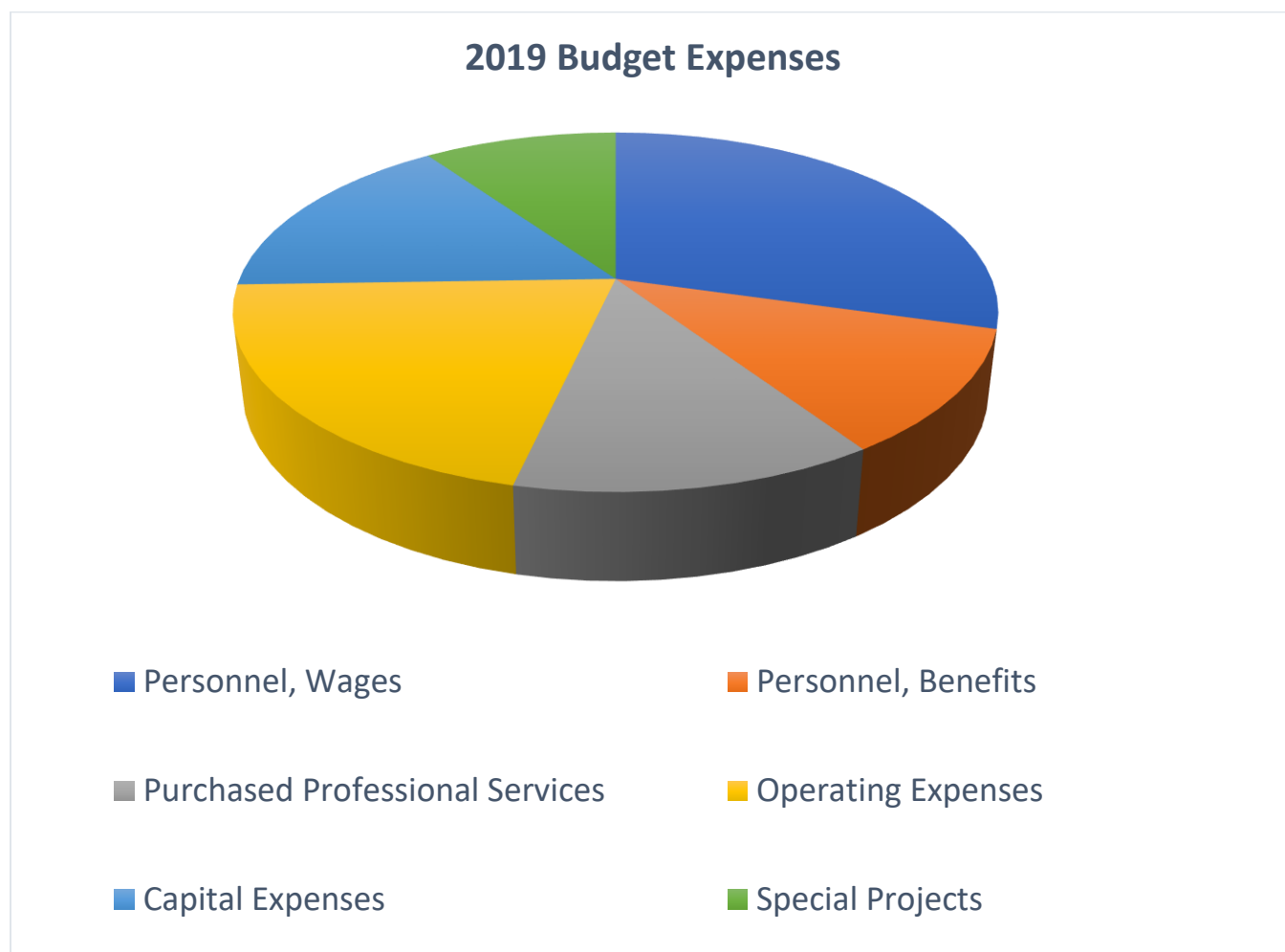
This chart shows the proposed budget for revenue for 2020.



The grey sections in each of the revenue pie charts shows the portion of Intergovernmental Revenues to the entire revenue stream for the government. There is a much larger portion of revenue coming from Intergovernmental Revenues in 2020 when compared to 2019. This is due to projected grant funding in the general fund. For further details of these funding sources, see the General Fund Analysis Section of this budget.

These two charts illustrate the difference in proportional expenses for the Town of Palisade from 2019 to 2020. The primary difference in the mix of expenses is in special projects, as shown in green in both charts. There is a significantly greater proportion of the budget being used on special projects in this budget as compared to 2019. These special projects are largely capital improvements to the town's infrastructure.

This chart illustrates the mix of expense budgeted in 2019.



This chart illustrates the mix of expense proposed for budgeting in 2020.



The expansion of revenue through grant funding is being used to partially finance these capital improvements. These grants require a portion of the grant to be matched by the town's resources. This match is the main contributor to overall projected expenditures for the year exceeding the town's projected revenues. The source of these matching resources is from the fund balance in the General Fund. See the General Fund section for further details.

SUMMARY BY FUND TYPE

When the financial information is aggregated in the government wide level, it makes it very difficult to determine which resources are being used how the resources are being used. It is valuable to make a distinction between funds based on the source of revenue and group them based on this distinction. We have bifurcated the funds into two different types, Governmental Funds and Proprietary Funds.

Governmental Funds are funds that derive their revenue primarily from taxation. In the town, this is largely sales and property taxes.

Proprietary Funds are funds that derive their revenue primarily from user fees. In the town, water, sewer, and refuse collection are services provided for which the users of these services are billed.

By making this distinction, there is a different picture of the budget presented. The Proprietary Funds are projected to have nearly a balanced budget and their special and capital projects are largely going to be funded using the revenue from the same budget year. In contrast, the governmental funds are contributing to the majority of the deficit in this budget. This makes sense due to the large investments in infrastructure and capital expenses are being proposed in departments controlled and funded in the Governmental Funds, mostly the General Fund.

As the total revenues and expenses are compared with this fund type distinction made, it provides more detail with regard to the composition of the revenue to expense deficit. There is a current year revenue deficit of \$94,309 in the Proprietary Funds. This is about 5% of the total expenses in the current year. For comparison, there is a current year revenue deficit in the Governmental Funds of \$1,357,084 which is about 17% of the total expenses in the current year. Both current year revenue deficits are fully funded by excess revenues collected and unexpended in prior years.

Government Revenue to Expense Summary by Fund Type

Revenues

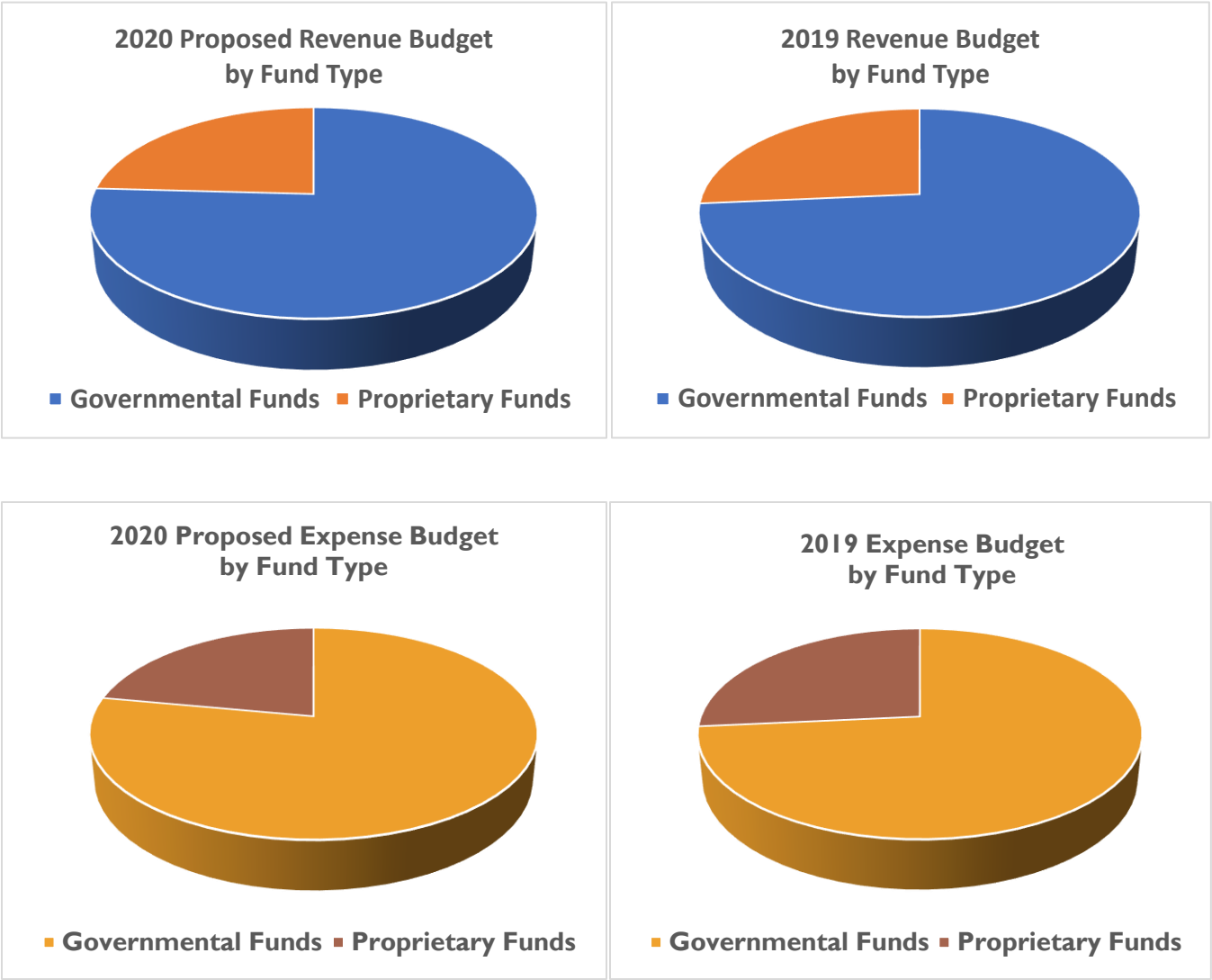
| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Fund Type | | | | | | |
| Governmental Funds | 4,262,645 | 5,305,179 | 5,073,471 | 4,949,719 | 6,476,463 | 28% |
| Proprietary Funds | 1,969,158 | 2,133,404 | 1,822,700 | 1,663,023 | 1,806,240 | -1% |
| | 6,231,803 | 7,438,583 | 6,896,171 | 6,612,743 | 8,282,703 | 20% |

Expenses

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Description | | | | | | |
| Fund Type | | | | | | |
| Governmental Funds | 3,666,612 | 3,940,468 | 4,984,910 | 4,514,453 | 7,833,547 | 57% |
| Proprietary Funds | 2,252,488 | 1,498,335 | 1,796,289 | 1,248,040 | 1,900,549 | 6% |
| | 5,919,101 | 5,438,803 | 6,781,199 | 5,762,493 | 9,734,096 | 44% |

The following charts are used to compare relative revenue and expense activity between 2019 and 2020. Comparing the revenue budgets for 2019 and 2020 reveals that Governmental Funds are budgeted for more revenue relative to the Proprietary Funds in 2020. This is largely due to the increase of budgeted grant funding in this budget in the Governmental Funds.

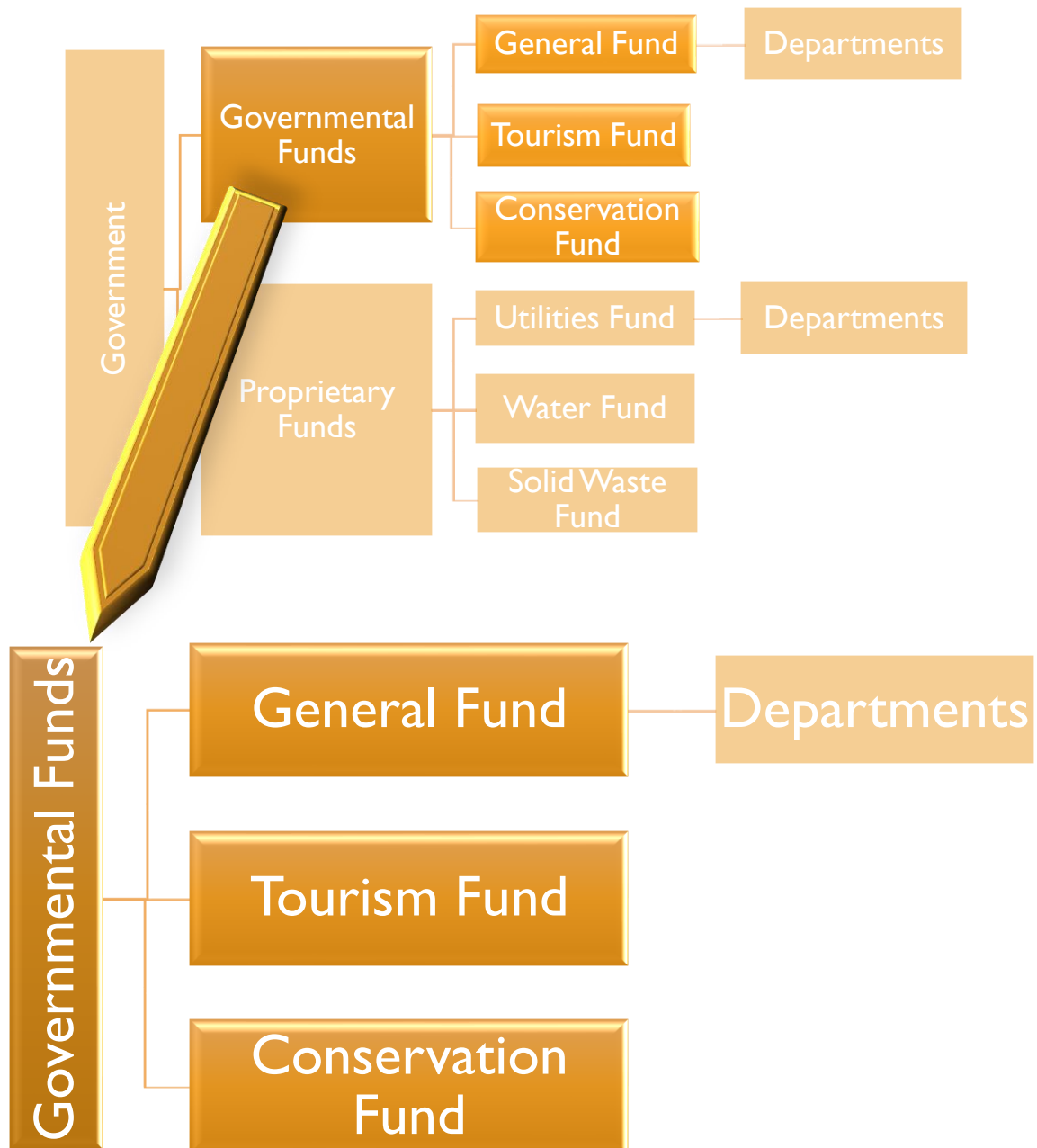
Comparing the 2020 to 2019 expense budgets for the fund types also yields some interesting information. There are more expenses in the Governmental Funds in 2020 relative to the Proprietary Funds than there were in 2019. This shift is largely due to the Special Projects being undertaken in the Governmental Funds.



GOVERNMENTAL FUNDS

In this section, we will summarize all the funds designated Governmental Funds. This distinction is made based on where each of these funds derives the majority of its revenue. Governmental Funds are mainly funded by tax revenue. There are three distinct governmental funds that are included in this section. These are the General Fund, the Tourism Fund, and the Conservation Fund. The General Fund is the main operating fund for the town to provide government services to the public. This is the largest fund in the finance structure and is subdivided into various departments for increased resource control, accountability, and mission segregation. The Tourism Fund is a small fund and it is funded through a fee levied on lodging businesses. These funds used to promote and market Palisade to potential visitors. The Conservation Fund, also a relatively small fund, is funded solely through revenue apportioned from the Colorado Lottery and the revenue in this fund is restricted in use to the building or improvement of parks and open spaces within the town.

ORIENTATION MAP



SUMMARY BY GOVERNMENTAL FUND

Through analysis of the following table, the relative size as measured by revenue and expense becomes apparent when comparing the General Fund to the Tourism and Conservation Funds. The General Fund is much larger in both revenue and expense than the other two funds. It may be helpful to think of the Governmental Funds as specifically the General Fund. Even though this is not technically accurate, the General Fund is responsible for such a large portion of the revenues and expenses, the other funds may become a distraction when evaluating this budget.

Governmental Funds Revenue to Expense Summary

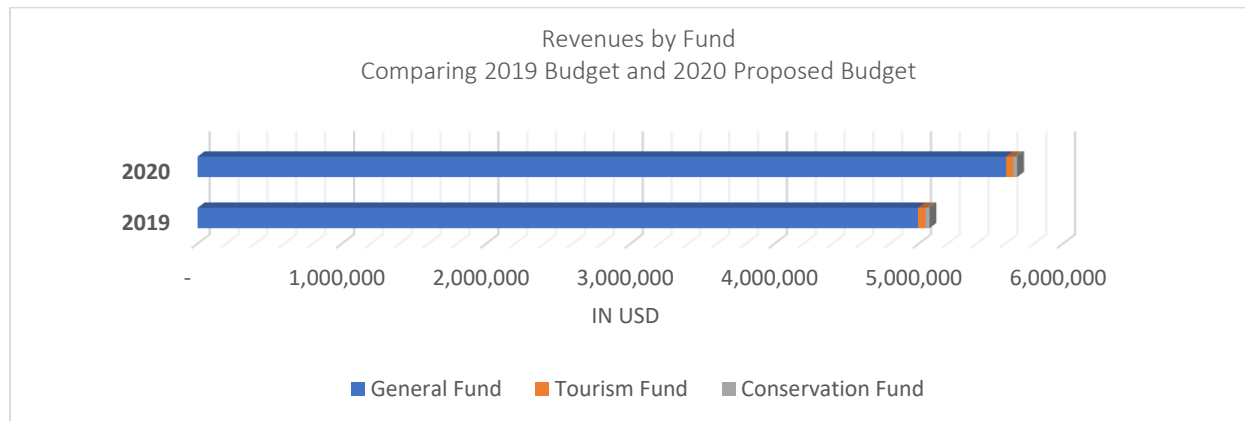
Revenues

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Fund | | | | | | |
| General Fund | 4,204,351 | 5,232,582 | 4,993,971 | 4,876,662 | 6,400,463 | 28% |
| Tourism Fund | 31,616 | 45,077 | 52,000 | 50,000 | 50,000 | -4% |
| Conservation Fund | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |
| | 4,262,645 | 5,305,179 | 5,073,471 | 4,949,719 | 6,476,463 | 28% |

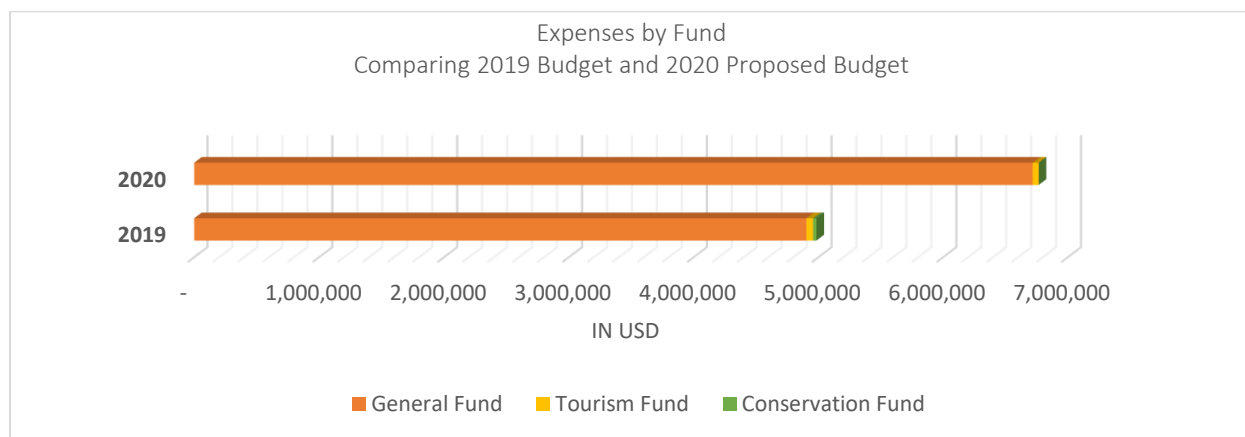
Expenses

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Fund | | | | | | |
| General Fund | 3,559,527 | 3,886,270 | 4,903,410 | 4,477,099 | 7,787,647 | 59% |
| Tourism Fund | 36,429 | 44,169 | 54,000 | 35,704 | 45,900 | -15% |
| Conservation Fund | 70,657 | 10,028 | 27,500 | 1,650 | - | -100% |
| | 3,666,612 | 3,940,468 | 4,984,910 | 4,514,453 | 7,833,547 | 57% |

As discussed above, these bar graphs show the relative size of the General Fund in comparison to the Tourism and Conservation Fund in terms of revenue and expense. The General Fund is represented by the blue portion of the line and the Tourism and Conservation Funds are respectively orange and gray in the revenue bar graph.



The General Fund expenses are compared to the Tourism and Conservation Fund in the below bar graph. The General Fund is orange and the Tourism and Conservation Fund are yellow and green respectively.



This graphical representation shows the relative size disparity between the general fund as compared to the other funds classified as governmental funds. The general fund is many orders of magnitude larger than the other funds in both expenses and revenue.

GENERAL FUND

The General Fund is the primary operating fund for the town to provide governmental services to its citizens. These services include, Police services, Fire/Emergency Medical services, street maintenance, cemetery care, parks, pool, and community development.

The General Fund obtains the majority of its revenue from sales and property taxes. In the 2020 budget, a large portion of the General Fund's revenue stream will come from intergovernmental revenues in the form of state grants. These grants are a way to offset some expenses to the town's tax base and they are an opportunity to materially increase the power of the town's resources. For instance, if the town is provided a 50% match grant, each dollar the town contributes to the project is matched by a dollar from an outside government. This functionally turns one dollar of benefit to the citizens of the town into two dollars of benefit. This grant funding allows the town to effectively leverage its positive fund balance to maximum benefit of the town's residents.

The fund balance analysis shows the changes in fund balance from year to year. A fund balance can be thought of as accumulated profit or loss throughout the entity's life cycle. There has been a positive trend in the fund balance year to year in this analysis and there is an estimated General Fund balance of \$4,319,610 at the beginning of 2020. If this was a business, this balance could be thought of as the equity in the business or the pool from which dividends could be distributed. The town government is not a business and this balance has a different meaning. This balance is the amount of resources that are saved excess revenue from one year to the next. A government can save these resources to save-up for capital improvements, increased point services, and infrastructure repairs, maintenance, and improvement. For the 2020 budget, we are proposing a decrease of \$1,387,184 to the fund balance. This means that we will fund some of these Special Projects with excess revenue saved from previous years. Much of this revenue deficit is accounted for in the matching funds required for state grant funding.

General Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 1,928,912 | 2,573,737 | 3,691,522 | 3,920,048 | 4,319,610 | 17% |
| Net Change in Available Fund Balance | 644,825 | 1,346,311 | 90,561 | 399,562 | (1,387,184) | -1632% |
| Ending Fund Balance | 2,573,737 | 3,920,048 | 3,782,083 | 4,319,610 | 2,932,426 | -22% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Restricted for Tabor | 124,699 | 109,633 | 120,599 | 134,313 | 233,629 | 94% |
| Restricted Traffic Impact Fees | 299,360 | 261,300 | 261,300 | 441,300 | - | -100% |
| Non-spendable | 76,157 | 50,835 | - | 55,000 | 70,000 | Undefined |
| Cemetery Perpetual Care | 110,595 | 114,995 | 118,424 | 118,424 | 121,977 | 3% |
| Operating Reserve | 820,506 | 915,106 | 1,004,996 | 1,219,165 | 1,600,116 | 59% |
| Unassigned Fund Balance | 1,142,420 | 2,468,179 | 2,276,764 | 2,351,408 | 906,704 | -60% |
| Ending Fund Balance | 2,573,737 | 3,920,048 | 3,782,083 | 4,319,610 | 2,932,426 | -22% |

Note: \$1,160,000 of this decrease in the fund balance is attributable to grant matching as described in the State Grant Revenue Detail Table in this section. The rest of this decrease is attributable to capital improvements in the General Fund.

General Fund Revenue to Expense Summary

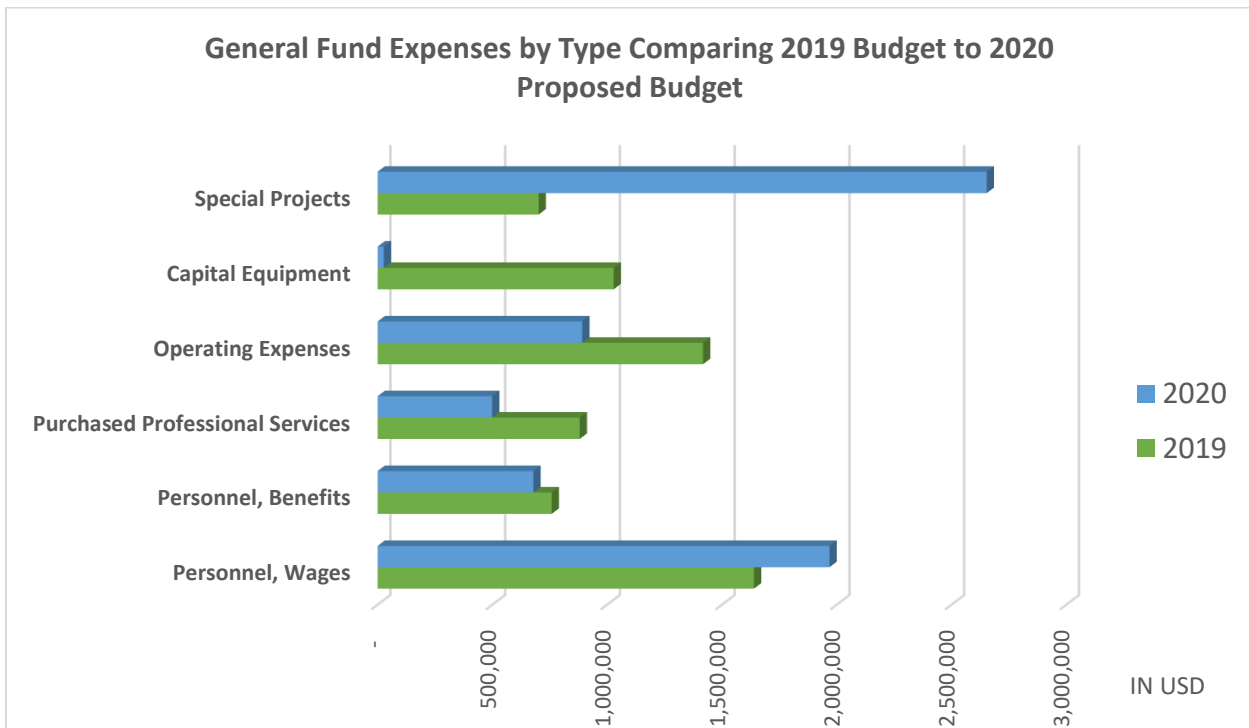
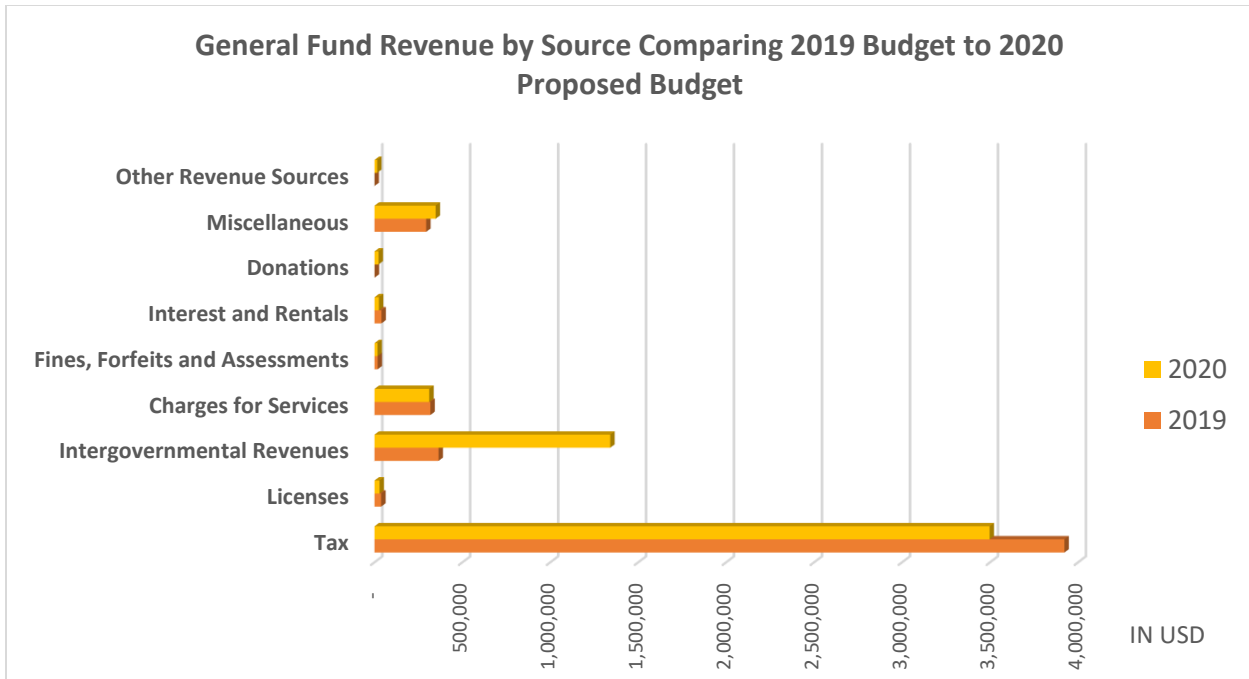
Revenues by Source

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Tax | 2,645,981 | 3,877,494 | 3,922,120 | 3,371,067 | 3,497,076 | -11% |
| Licenses | 125,451 | 38,845 | 37,700 | 43,942 | 28,345 | -25% |
| Intergovernmental Revenues | 583,215 | 456,238 | 364,291 | 522,088 | 2,135,749 | 486% |
| Charges for Services | 387,289 | 365,655 | 317,660 | 473,997 | 311,149 | -2% |
| Fines, Forfeits and Assessments | 20,733 | 25,144 | 17,800 | 17,193 | 17,000 | -4% |
| Interest and Rentals | 13,271 | 46,378 | 39,500 | 25,351 | 25,351 | -36% |
| Donations | 7,096 | 60,750 | 1,000 | 26,329 | 22,909 | 2191% |
| Miscellaneous | 278,806 | 322,949 | 293,900 | 386,695 | 347,883 | 18% |
| Other Revenue Sources | 142,510 | 39,130 | - | 10,000 | 15,000 | Undefined |
| | 4,204,351 | 5,232,582 | 4,993,971 | 4,876,662 | 6,400,463 | 28% |

Expenses by Type

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Personnel, Wages | 1,458,492 | 1,636,402 | 1,639,530 | 1,805,372 | 2,012,277 | 23% |
| Personnel, Benefits | 461,231 | 567,671 | 622,320 | 598,582 | 698,020 | 12% |
| Purchased Professional Services | 452,134 | 380,466 | 470,311 | 401,285 | 499,000 | 6% |
| Operating Expenses | 736,043 | 701,660 | 1,085,958 | 795,762 | 907,000 | -16% |
| Capital Expenses | 97,873 | 36,381 | 469,716 | 508,485 | 36,000 | -92% |
| Special Projects | 353,755 | 563,690 | 615,575 | 367,613 | 3,635,350 | 491% |
| | 3,559,527 | 3,886,270 | 4,903,410 | 4,477,099 | 7,787,647 | 59% |

Note: \$1,760,000 of this amount is for projected state grant funding. This funding will be assigned to specific projects as listed in the projects table in the Special Projects section of this budget. Should the grants not be awarded, the projects will not be started.



This table shows the detail of the grants the town is seeking in 2020 and the related projects those grants will fund. These grants are all classified as Intergovernmental Revenues. Furthermore, the town is required to match these grants with some amount of cash. This matching amount is dependent on the grant. For each grant, the town's expected match is listed in this table. These grants will allow the town to expand the resources from \$1,160,000 of fund balance to a resource base of \$2,920,000 to use for the investment in the listed projects by adding \$1,760,000 of state grant funding.

State Grant Revenue Detail

| Grant Agency | Name of Grant | Purpose | Amount of Grant | Required Town Match |
|---------------------------------------------|-------------------------------------------------|---------------------------------------|---------------------|---------------------|
| Colorado Department of Local Affairs (DOLA) | Tier 2 | Civic Center Build | 500,000.00 | 500,000.00 |
| Colorado Department of Transportation | Grand Valley Metropolitan Planning Organization | Safety Improvements on Highway 6 | 365,000.00 | 365,000.00 |
| Colorado Department of Transportation | Transportation Alternatives Program (TAP) | Sidewalk Construction along Highway 6 | 800,000.00 | 200,000.00 |
| Colorado Department of Local Affairs (DOLA) | Tier 1 | Civic Center Design | 75,000.00 | 75,000.00 |
| Colorado Department of Local Affairs (DOLA) | Tier 1 | Update Town Comprehensive Plan | 20,000.00 | 20,000.00 |
| Total State Grant Funding | | | 1,760,000.00 | |
| Total Town Match Required | | | | 1,160,000.00 |

TOURISM FUND

The Tourism Fund is funded solely with a town administered occupancy fee levied on lodging businesses. The fee is passed through to visitors and is \$2 per lodging unit per night. The revenue collected from this fee is used to promote Palisade and the business community herein. Nearly all of the resources expended in this fund are for advertising, marketing, and promotion of Palisade.

Tourism Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 13,950 | 9,137 | 11,886 | 10,045 | 24,341 | 105% |
| Net Change in Available Fund Balance | (4,813) | 908 | (2,000) | 14,296 | 4,100 | -305% |
| Ending Fund Balance | 9,137 | 10,045 | 9,886 | 24,341 | 28,441 | 188% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Unassigned Fund Balance | 9,137 | 10,045 | 9,886 | 24,341 | 28,441 | 188% |
| Ending Fund Balance | 9,137 | 10,045 | 9,886 | 24,341 | 28,441 | 188% |

Tourism Fund Revenue to Expense Summary

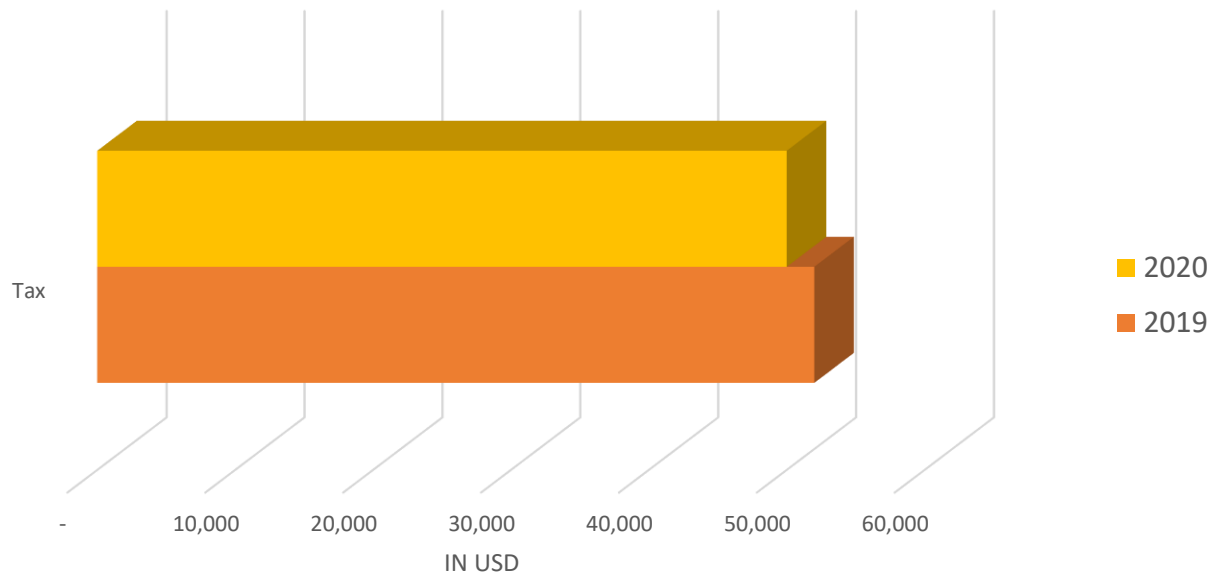
Revenues by Source

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|-------------|--------|--------|---------|-----------|--------|--------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| | | | | | | |
| Tax | 31,616 | 45,077 | 52,000 | 50,000 | 50,000 | -4% |
| | 31,616 | 45,077 | 52,000 | 50,000 | 50,000 | -4% |

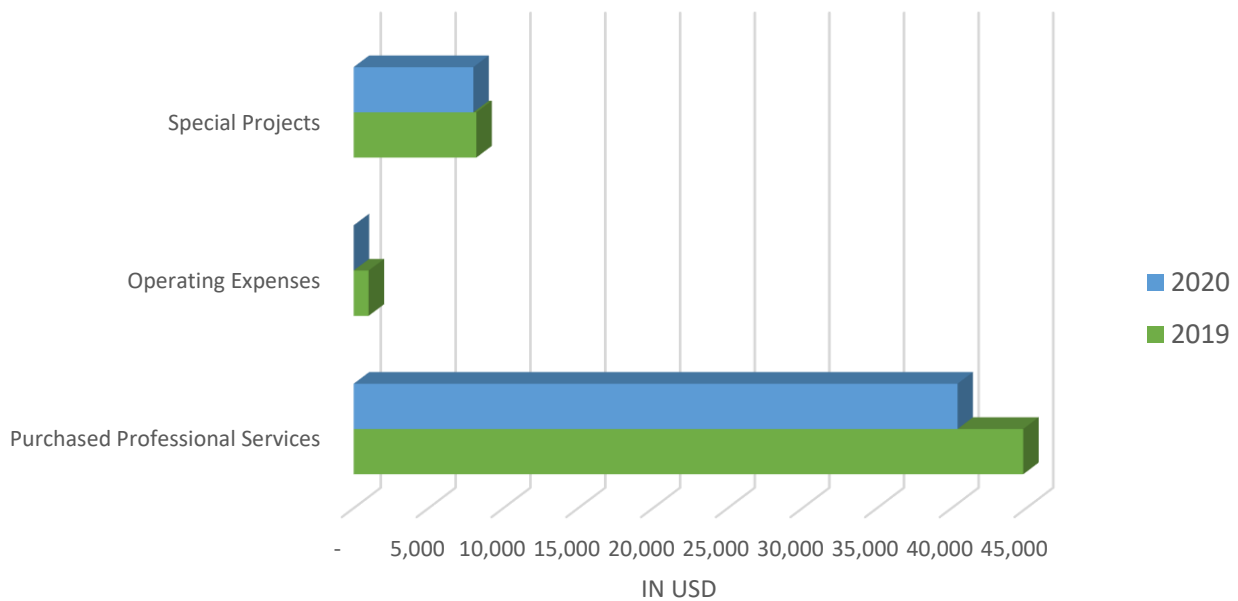
Expenses by Type

| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|--------|--------|---------|-----------|--------|--------|
| Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| | | | | | | |
| Purchased Professional Services | 31,516 | 33,858 | 44,800 | 28,700 | 40,400 | -10% |
| Operating Expenses | 4,912 | 1,903 | 1,000 | - | - | -100% |
| Special Projects | - | 8,408 | 8,200 | 7,004 | 5,500 | -33% |
| | 36,429 | 44,169 | 54,000 | 35,704 | 45,900 | -15% |

Tourism Fund Revenue Comparing 2019 Budget to 2020 Proposed Budget



Tourism Fund Expenses Comparing 2019 Budget to 2020 Proposed Budget



Tourism Fund

Tourism Activity Board

Revenues

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------|----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Taxes | | | | | | | |
| 003-000-3109 | LODGING FEES | 31,616 | 45,077 | 52,000 | 50,000 | 50,000 | -4% |
| | Category Total | 31,616 | 45,077 | 52,000 | 50,000 | 50,000 | -4% |
| Miscellaneous | | | | | | | |
| 003-000-3607 | MISCELLANEOUS REVENUE | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Transfers from Other Funds | | | | | | | |
| 003-000-3110 | TRANSFER FROM GENERAL FUND | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Total Revenue | | | | | | 50,000 | -4% |

Tourism Fund

Tourism Activity Board

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Purchased Professional Services | | | | | | | |
| 003-012-5245 | WEBSITE & ON-LINE MGT | 2,619 | 2,519 | 6,000 | 5,000 | 3,000 | -50% |
| 003-012-5246 | WEB PROGRAMMING | 900 | 362 | 500 | - | - | -100% |
| 003-012-5247 | DESIGN/PRODUCTION | 4,850 | 5,458 | 5,000 | 4,500 | 5,000 | 0% |
| 003-012-5248 | MARKETING ONLINE MARKETING-MEDIA | - | - | - | - | - | Undefined |
| 003-012-5249 | COSTS | 2,983 | 4,088 | 13,500 | 5,500 | 11,000 | -19% |
| 003-012-5250 | OFFLINE MEDIA | 11,903 | 16,097 | 12,500 | 8,500 | 5,000 | -60% |
| 003-012-5251 | TOWN WEBSITE | 1,000 | - | - | - | - | Undefined |
| 003-012-5252 | PASS-THROUGH COSTS | 1,655 | 59 | 500 | - | - | -100% |
| 003-012-5255 | ACCOUNT MANAGEMENT FEES | 5,608 | 5,275 | 6,800 | 5,200 | 6,800 | 0% |
| 003-012-5257 | CONTENT CREATION | - | - | - | - | - | Undefined |
| Category Total | | 31,516 | 33,858 | 44,800 | 28,700 | 30,800 | -31% |
| Operating Expenses | | | | | | | |
| 003-012-5256 | PRODUCTION | 2,439 | - | - | - | - | Undefined |
| 003-012-5258 | SIGNAGE | - | - | - | - | - | Undefined |
| 003-012-5259 | CONTINGENCY | 2,473 | 1,903 | 1,000 | - | 5,000 | 400% |
| Category Total | | 4,912 | 1,903 | 1,000 | - | 5,000 | 400% |
| Special Projects | | | | | | | |
| 003-012-5253 | PALISADE COC DUES | - | 5,000 | 5,000 | 5,000 | 2,500 | -50% |
| 003-012-5254 | OUTDOOR RETAILERS SHOW | - | 3,408 | 3,200 | 2,004 | 3,000 | -6% |
| Category Total | | - | 8,408 | 8,200 | 7,004 | 5,500 | -33% |
| Total Expenses | | 36,429 | 44,169 | 54,000 | 35,704 | 41,300 | -24% |

CONSERVATION FUND

The Conservation Fund is funded solely through Colorado Lottery proceeds that are apportioned from the State of Colorado. The expenses in this fund are restricted to improving parks, outdoor spaces, and recreation areas. There are no expenses budgeted in 2020 to use any of these funds. We are planning to allow this fund balance to increase so that we can make capital improvements to the town's park system once there are sufficient resources to make such improvements.

Conservation Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 67,691 | 23,712 | 40,684 | 41,204 | 62,612 | 54% |
| Net Change in Available Fund Balance | (43,979) | 17,492 | - | 21,407 | 26,000 | Undefined |
| Ending Fund Balance | 23,712 | 41,204 | 40,684 | 62,612 | 88,612 | 118% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|---------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Restricted for Park Improvement | 23,712 | 41,204 | 40,684 | 62,612 | 88,612 | 118% |
| Ending Fund Balance | 23,712 | 41,204 | 40,684 | 62,612 | 88,612 | 118% |

Conservation Fund Revenue to Expense Summary

Revenues by Source

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Intergovernmental Revenues | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |
| | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |

Expenses by Type

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Special Projects | 70,657 | 10,028 | 27,500 | 1,650 | - | -100% |
| | 70,657 | 10,028 | 27,500 | 1,650 | - | -100% |

Conservation Fund

| Revenues | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|----------------------------|----------------|--------|--------|---------|-----------|--------|-----------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Intergovernmental Revenues | | | | | | | |
| 005-000-3601 | LOTTERY FUNDS | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |
| | Category Total | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |
| Miscellaneous | | | | | | | |
| 005-000-3607 | MISC REVENUE | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Total Revenue | | 26,677 | 27,521 | 27,500 | 23,057 | 26,000 | -5% |

Conservation Fund

Park Improvements

| Expenses | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|------------------|---------------------|--------|--------|---------|-----------|--------|-----------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Special Projects | | | | | | | |
| 005-100-5202 | PARKS MASTER PLAN | - | - | - | - | - | Undefined |
| 005-100-5858 | PLAYGROUND | - | - | - | - | - | Undefined |
| 005-100-5859 | SKATE PARK ADDITION | 60,657 | - | - | - | - | Undefined |
| 005-100-5862 | PARK IMPROVEMENTS | 10,000 | 10,028 | 27,500 | 1,650 | - | -100% |
| | Category Total | 70,657 | 10,028 | 27,500 | 1,650 | - | -100% |
| Total Expenses | | | | | | - | -100% |

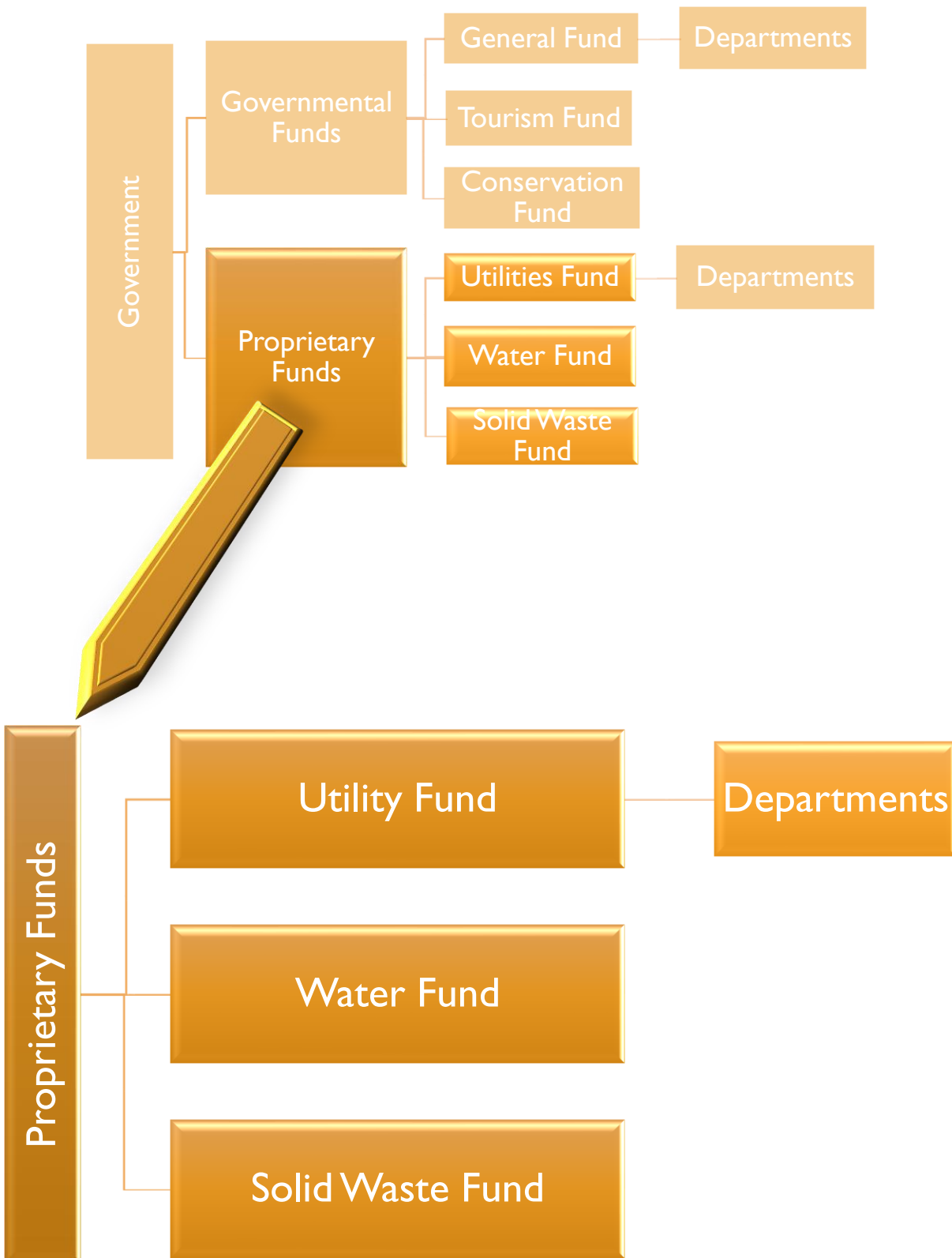
PROPRIETARY FUNDS

Proprietary Funds derive the majority of their revenue from user fees from services provided. The town has three funds that fall into this category. These are the Utilities Fund, Water Fund, and Solid Waste Fund. The services measured by each of these funds are all delivered to town residents. The Utilities Fund measures the revenue, expenses, liabilities and assets of the sewage/wastewater collection and treatment operations. The Water Fund measures the revenue, expenses, liabilities and assets of the treatment and distribution of potable water to town residents. The Solid Waste Fund measures the revenue, expenses, liabilities and assets of the collection and disposal of garbage and refuse.

In comparing the revenues and expenses for each of these funds, the Utilities and Solid Waste Funds are both balanced budgets as defined previously in this budget. The projected revenue for each of these funds is slightly higher than the projected expenses for the funds.

The Water Fund does not have a balanced budget. The revenue to expense deficit in this budget is \$112,424. This deficit is funded by excess revenues collected in prior years and not expended. This expenditure of the fund balance is being used to invest in the town's water infrastructure. This fund has a positive fund balance as shown in the fund balance detail for the Water Fund.

ORIENTATION MAP



Proprietary Funds Revenue to Expense Summary

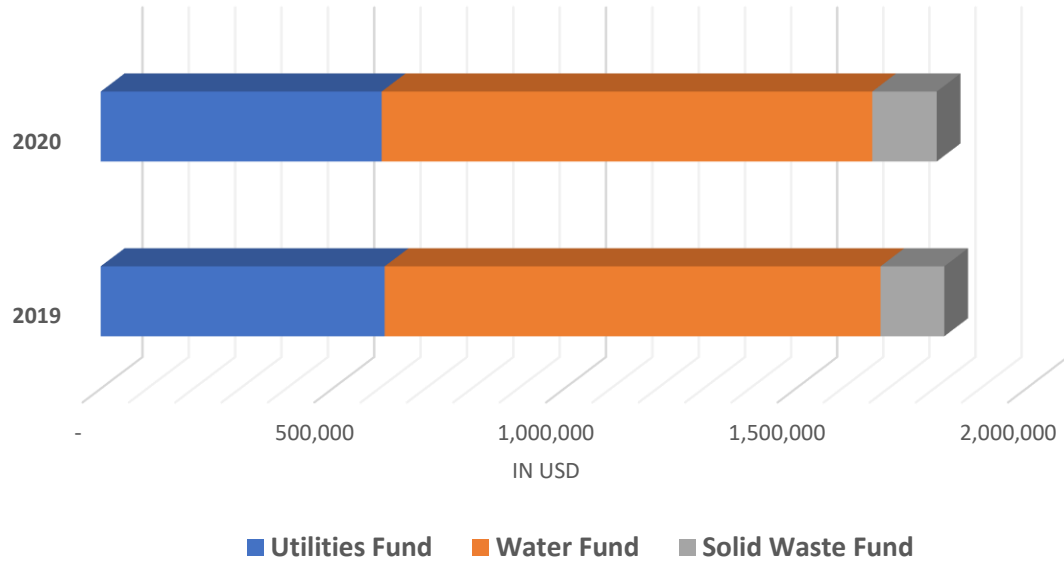
Revenues

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Fund | | | | | | |
| Utilities Fund | 666,100 | 636,821 | 612,700 | 559,317 | 606,240 | -1% |
| Water Fund | 1,171,081 | 1,357,003 | 1,071,500 | 983,579 | 1,060,000 | -1% |
| Solid Waste Fund | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |
| | 1,969,158 | 2,133,404 | 1,822,700 | 1,663,023 | 1,806,240 | -1% |

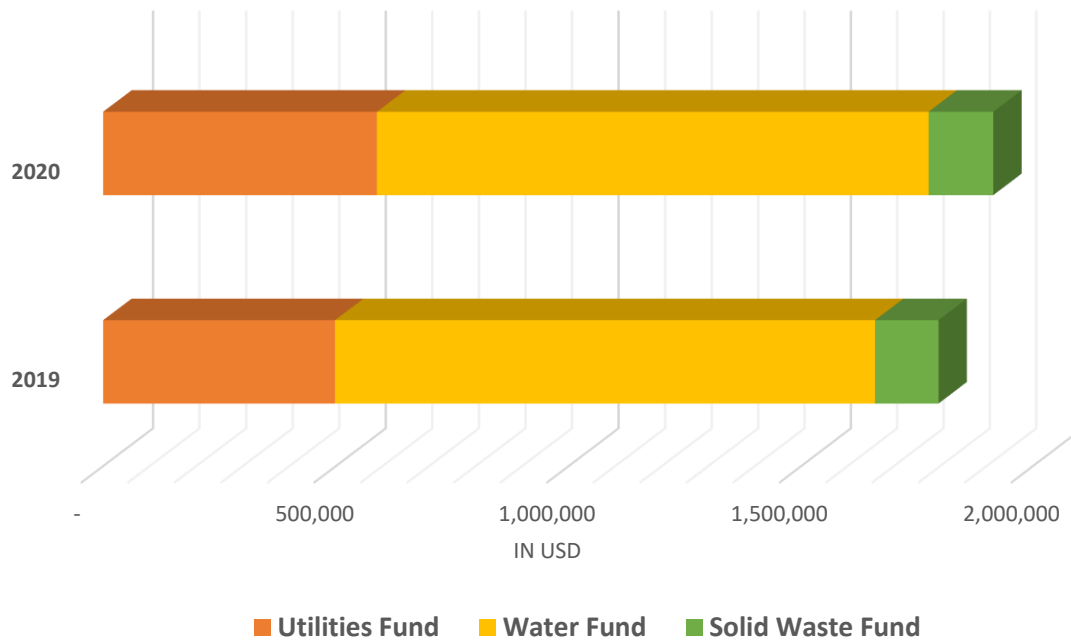
Expenses

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Fund | | | | | | |
| Utilities Fund | 1,184,207 | 405,662 | 497,842 | 370,041 | 588,525 | 18% |
| Water Fund | 935,586 | 957,924 | 1,161,497 | 753,694 | 1,172,424 | 1% |
| Solid Waste Fund | 132,695 | 134,749 | 136,950 | 124,305 | 139,600 | 2% |
| | 2,252,488 | 1,498,335 | 1,796,289 | 1,248,040 | 1,900,549 | 6% |

Revenues by Fund
Comparing 2019 Budget and 2020 Proposed Budget



Expenses by Fund
Comparing 2019 Budget and 2020 Proposed Budget



UTILITY FUND

Our sewer system includes five lift stations that feed a sewer lagoon system capable of treating 0.42mgd of domestic sewage. The diffuser discharges the treated wastewater into the Colorado River. The fund is divided into two different departments, the collection department and the treatment department. The collection department is responsible for the sewer lines in the street that carry effluent to the treatment plant. The treatment department is responsible for running and maintaining the sewage treatment plant.

2019 ACCOMPLISHMENTS:

A sewer study was initiated with a grant from the Colorado Department of Local Affairs to study the alignment of transferring our untreated sewer to the Clifton Sanitation District. Flow-through at the lagoons was adjusted to lessen the effects of pulse flow by installing a simple clock/timer. Installing the clock/timer was a very cost-effective approach.

2020 GOALS:

To reduce influent BOD (biochemical oxygen demand) levels by monitoring the collection system with scientific data collection instruments. Our goal is to find the sources of high BODs and mitigate them with pre-treatment systems.

To improve the flow dynamics of the sewer lagoon system. Our goal is to reduce effluent BOD and improve the overall water dynamics of the process.

To inspect the sewer collection system with camera technology. Our goal is to determine with confidence which pipes are in the most critical repair needs.

BUDGET HIGHLIGHTS:

The budget for the Utility Fund proposes a balanced budget with the projected 2020 revenues exceeding the proposed expenses in 2020. This creates a \$17,715 projected contribution to the fund balance at the end of 2020. The large changes in this budget from prior years is the appropriation of \$150,000 for road repairs due to sewer repair operations.

Utilities Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 2,283,706 | 1,765,599 | 1,820,111 | 1,996,758 | 2,186,035 | 20% |
| Net Change in Available Fund Balance | (518,107) | 231,160 | 114,858 | 189,276 | 17,715 | -85% |
| Ending Fund Balance | 1,765,599 | 1,996,758 | 1,934,969 | 2,186,035 | 2,203,750 | 14% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Sludge Removal | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 0% |
| Plant Improvement 200,000/yr 10yrs | 1,000,000 | 818,750 | 1,000,000 | 1,000,000 | 1,200,000 | 20% |
| Unassigned Fund Balance | 165,599 | 578,008 | 334,969 | 586,035 | 403,750 | 21% |
| Ending Fund Balance | 1,765,599 | 1,996,758 | 1,934,969 | 2,186,035 | 2,203,750 | 14% |

Utilities Fund Revenue to Expense Summary

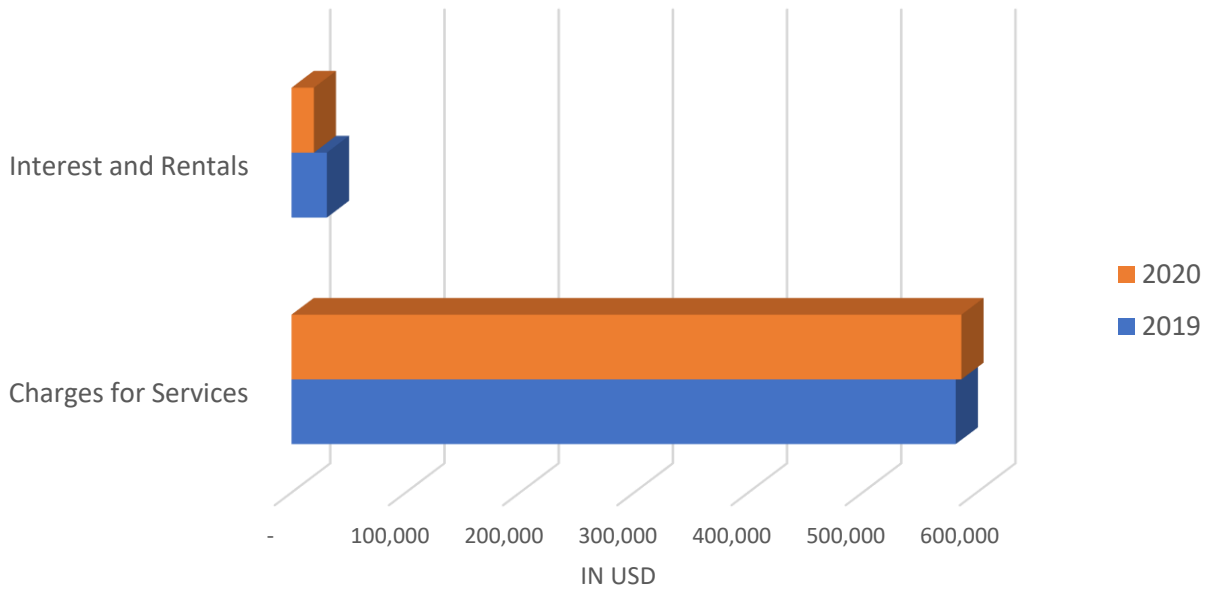
Revenues by Source

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Intergovernmental Revenues | 10,000 | - | - | - | - | Undefined |
| Charges for Services | 635,114 | 604,924 | 581,700 | 539,712 | 586,635 | 1% |
| Interest and Rentals | 20,986 | 31,898 | 31,000 | 19,605 | 19,605 | -37% |
| | 666,100 | 636,821 | 612,700 | 559,317 | 606,240 | -1% |

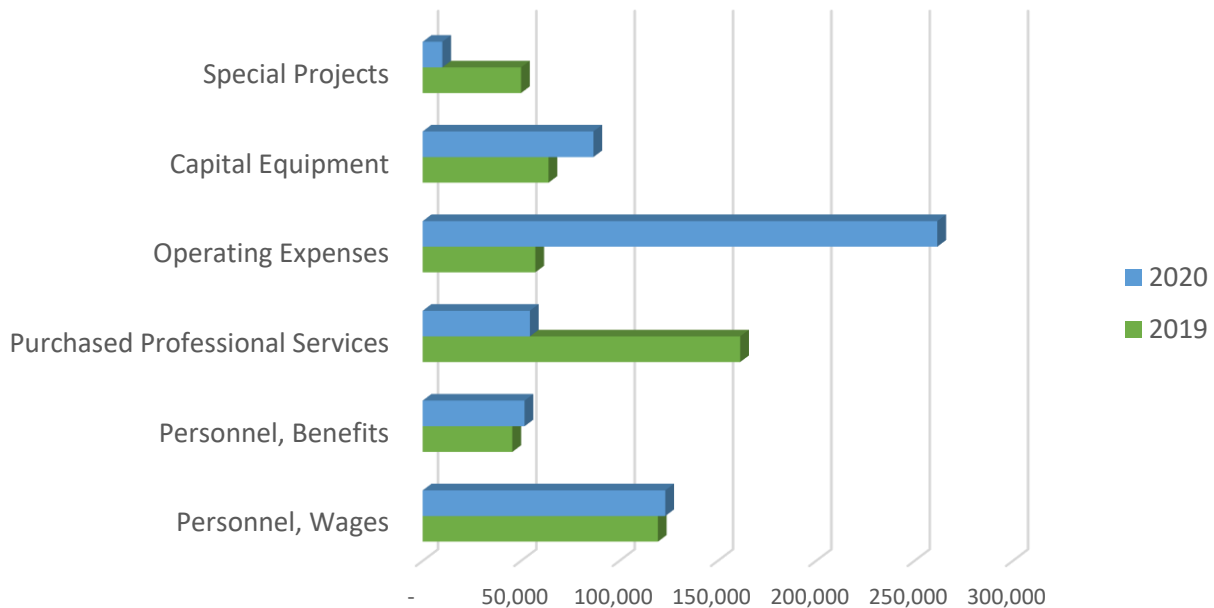
Expenses by Type

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|---------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | 124,918 | 125,278 | 119,586 | 138,461 | 123,360 | 3% |
| Personnel, Benefits | 41,784 | 43,583 | 45,586 | 51,639 | 53,205 | 17% |
| Purchased Professional Services | 29,833 | 44,531 | 161,400 | 31,369 | 54,500 | -66% |
| Operating Expenses | 63,088 | 98,857 | 57,270 | 78,005 | 261,650 | 357% |
| Capital Expenses | 864,370 | 71,073 | 104,000 | 64,567 | 75,810 | -27% |
| Special Projects | 60,215 | 22,340 | 10,000 | 6,000 | 20,000 | 100% |
| | 1,184,207 | 405,662 | 497,842 | 370,041 | 588,525 | 18% |

Utilities Fund Revenue by Source Comparing 2019 Budget and 2020 Proposed Budget



Utilities Fund Expense Types Comparing 2019 Budget and 2020 Proposed Budget



Utilities Fund

| Revenues | | | | | | | |
|----------------------------|------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
| Intergovernmental Revenues | | | | | | | |
| 002-000-3308 | STATE GRANT | 10,000 | - | - | - | - | Undefined |
| 002-000-3823 | STATE GRANT REVENUE | - | - | - | - | - | Undefined |
| | Category Total | 10,000 | - | - | - | - | Undefined |
| Charges for Service | | | | | | | |
| 002-000-3811 | WATER SERVICE FEES | - | - | - | - | - | Undefined |
| 002-000-3813 | WATER TAP FEES | - | - | - | - | - | Undefined |
| 002-000-3821 | SEWER SERVICE FEES | 561,237 | 577,424 | 581,700 | 513,076 | 560,000 | -4% |
| 002-000-3822 | SEWER TAP FEES | 73,877 | 27,500 | - | 26,635 | 26,635 | Undefined |
| 002-000-3831 | GARBAGE FEES | - | - | - | - | - | Undefined |
| | Category Total | 635,114 | 604,924 | 581,700 | 539,712 | 586,635 | 1% |
| Interest and Rentals | | | | | | | |
| 002-000-3601 | INTEREST | 20,986 | 31,898 | 31,000 | 19,605 | 19,605 | -37% |
| | Category Total | 20,986 | 31,898 | 31,000 | 19,605 | 19,605 | -37% |
| Miscellaneous | | | | | | | |
| 002-000-3607 | MISC REVENUE | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Total Revenue | | | | | | 606,240 | -1% |

Utilities Fund

Sewer Treatment

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 002-062-5116 | PUBLIC WORKS DIRECTOR (25%) | 9,812 | 10,341 | 10,041 | 11,096 | 8,369 | -17% |
| 002-062-5120 | SALARIES | - | - | - | 6,973 | - | Undefined |
| 002-062-5122 | WASTEWATER PLANT OPERATOR | 57,160 | 62,407 | 52,964 | 85,228 | 78,605 | 48% |
| 002-062-5143 | MAINTENANCE WORKER II | - | 17,730 | 20,320 | - | - | -100% |
| 002-062-5144 | MAINTENANCE WORKER I | 21,469 | - | - | - | - | Undefined |
| 002-062-5160 | OVERTIME | 8,599 | 7,862 | 10,000 | 6,019 | 8,000 | -20% |
| Category Total | | 97,039 | 98,340 | 93,325 | 109,316 | 94,974 | 2% |
| Personnel, Benefits | | | | | | | |
| 002-062-5150 | HEALTH/DENTAL | 18,555 | 20,049 | 20,052 | 26,365 | 25,000 | 25% |
| 002-062-5151 | LIFE/LTD INSURANCE | 427 | 387 | 565 | 225 | 450 | -20% |
| 002-062-5152 | FICA/MEDICARE | 6,812 | 7,651 | 7,139 | 8,376 | 7,266 | 2% |
| 002-062-5153 | ICMA 401K | 4,095 | 4,171 | 4,167 | 3,629 | 4,749 | 14% |
| 002-062-5155 | WORKERS COMP. INSURANCE | 1,145 | 681 | 1,964 | 955 | 2,000 | 2% |
| 002-062-5156 | UNEMPLOYMENT INSURANCE | 246 | 272 | 280 | 320 | 350 | 25% |
| Category Total | | 31,281 | 33,211 | 34,167 | 39,870 | 39,814 | 17% |
| Purchased Professional Services | | | | | | | |
| 002-062-5209 | PROFESSIONAL SERVICES | - | - | - | 533 | 10,000 | Undefined |
| 002-062-5210 | LAB FEES | 3,213 | 2,948 | 2,400 | 2,423 | 4,000 | 67% |
| 002-062-5214 | AUDIT FEES | 2,500 | 2,500 | 2,500 | - | 2,500 | 0% |
| 002-062-5226 | CONTRACT CLEANING | 2,415 | 7,550 | 5,000 | 5,231 | 5,500 | 10% |
| Category Total | | 8,128 | 12,998 | 9,900 | 8,188 | 22,000 | 122% |
| Operating Expenses | | | | | | | |

| | | | | | | | |
|-------------------|-----------------------------|---------|--------|----------|--------|---------|-----------|
| 002-062-5202 | PLANT SUPPLIES | 6,712 | 10,631 | 13,000 | 25,375 | 20,000 | 54% |
| 002-062-5203 | REPAIR & MAINT-BLDG | - | - | - | - | - | Undefined |
| 002-062-5204 | POSTAGE | 528 | 470 | 800 | 408 | 550 | -31% |
| 002-062-5206 | UTILITIES | 30,863 | 21,377 | 18,500 | 10,276 | 34,000 | 84% |
| 002-062-5207 | TRAVEL & TRAINING | 335 | 459 | 350 | 293 | 500 | 43% |
| 002-062-5208 | PRINTING & PUBLSHG | 204 | - | 350 | 152 | 500 | 43% |
| 002-062-5211 | LIABILITY INSURANCE | 3,260 | 4,058 | 4,060 | 4,773 | 5,150 | 27% |
| 002-062-5216 | SOLAR UTILITY CREDITS | - | - | (24,000) | 4,471 | - | -100% |
| 002-062-5218 | GASOLINE/DIESEL | 2,348 | 2,442 | 2,500 | 2,069 | 2,600 | 4% |
| 002-062-5219 | UNIFORMS | 741 | 520 | 400 | 697 | 800 | 100% |
| 002-062-5221 | REPAIR & MAINT-VEH | 1,028 | 2,061 | 1,800 | 2,530 | 2,500 | 39% |
| 002-062-5223 | REPAIR & MAINT/STREETS | - | - | - | - | - | Undefined |
| 002-062-5236 | TELEPHONE (LAGOON) | 1,393 | 1,728 | 1,400 | 1,432 | 2,000 | 43% |
| 002-062-5244 | PERMITS | 1,305 | 2,143 | 2,000 | 2,390 | 2,500 | 25% |
| Category Total | | 48,716 | 45,889 | 21,160 | 54,867 | 71,100 | 236% |
| Capital Equipment | | | | | | | |
| 002-062-5404 | AMORTIZATION OF INTANGIBLES | - | - | - | - | - | Undefined |
| 002-062-5840 | CNG VEHICLE | - | - | 24,000 | 36,000 | - | -100% |
| 002-062-5843 | PLANT IMPROVEMENTS | 13,209 | 45,463 | 40,000 | 28,567 | 50,810 | 27% |
| 002-062-5842 | LAGOON SECURITY FENCE | - | - | - | - | - | Undefined |
| Category Total | | 13,209 | 45,463 | 64,000 | 64,567 | 50,810 | -21% |
| Special Projects | | | | | | | |
| 002-062-5841 | SEPTIC ELIMINATION PROGRAM | 851,161 | 25,610 | 40,000 | - | 25,000 | -38% |
| Category Total | | 851,161 | 25,610 | 40,000 | - | 25,000 | -38% |
| Total Expenses | | | | | | 303,698 | 16% |

Utilities Fund

Sewer Collection

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 002-063-5116 | PUBLIC WORKS DIRECTOR (12.5%) | 9,812 | 10,341 | 10,041 | 11,096 | 8,369 | -17% |
| 002-063-5126 | PUBLIC WORKS FOREMAN (25%) | 14,305 | 14,986 | 14,120 | 16,172 | 15,442 | 9% |
| 002-063-5143 | ADMINISTRATIVE ASSISTANT (5%) | 2,039 | 5 | - | - | 2,575 | Undefined |
| 002-063-5160 | OVERTIME | 1,724 | 1,605 | 2,100 | 1,877 | 2,000 | -5% |
| Category Total | | 27,879 | 26,937 | 26,261 | 29,145 | 28,386 | 8% |
| Personnel, Benefits | | | | | | | |
| 002-063-5150 | HEALTH/DENTAL | 5,831 | 6,288 | 6,456 | 6,051 | 7,500 | 16% |
| 002-063-5151 | LIFE/LTD INSURANCE | 150 | 150 | 154 | 1,357 | 200 | 30% |
| 002-063-5152 | FICA/MEDICARE | 2,040 | 1,963 | 2,009 | 2,199 | 2,172 | 8% |
| 002-063-5153 | ICMA 401K | 1,284 | 1,214 | 1,208 | 1,116 | 1,419 | 17% |
| 002-063-5155 | WORKERS COMP. INSURANCE | 1,117 | 681 | 1,513 | 955 | 2,000 | 32% |
| 002-063-5156 | UNEMPLOYMENT INSURANCE | 81 | 76 | 79 | 90 | 100 | 27% |
| Category Total | | 10,503 | 10,373 | 11,419 | 11,769 | 13,391 | 17% |
| Purchased Professional Services | | | | | | | |
| 002-063-5209 | PROFESSIONAL SERVICES | 304 | 13,849 | 130,000 | 299 | 10,000 | -92% |
| 002-063-5226 | CONTRACT CLEANING | 18,901 | 15,185 | 19,000 | 22,882 | 20,000 | 5% |
| 002-063-5214 | AUDIT FEES | 2,500 | 2,500 | 2,500 | - | 2,500 | 0% |
| Category Total | | 21,705 | 31,533 | 151,500 | 23,181 | 32,500 | -79% |
| Operating Expenses | | | | | | | |
| 002-063-5201 | OFFICE SUPPLIES | - | - | - | - | - | Undefined |
| 002-063-5202 | OPERATING SUPPLIES | 3,984 | 4,829 | 2,500 | 3,750 | 5,000 | 100% |

| | | | | | | | |
|-------------------|-------------------------------|---------|---------|---------|--------|---------|-----------|
| 002-063-5203 | SYSTEM MAINTENANCE | 1,628 | 24,140 | 6,500 | 10,515 | 6,500 | 0% |
| 002-063-5204 | POSTAGE | 524 | 470 | 600 | 408 | 600 | 0% |
| 002-063-5206 | UTILITIES COLLECTION | - | 8,017 | 8,000 | - | 8,000 | 0% |
| 002-063-5207 | TRAVEL & TRAINING | 164 | 400 | 400 | - | - | -100% |
| 002-063-5208 | PRINTING & PUBLSHG | 204 | 203 | 1,000 | 152 | 500 | -50% |
| 002-063-5211 | LIABILITY INSURANCE | 3,260 | 4,058 | 4,060 | 4,788 | 5,150 | 27% |
| 002-063-5218 | GASOLINE & DIESEL | - | - | - | - | - | Undefined |
| 002-063-5219 | UNIFORMS & CLEANING | 368 | 543 | 850 | 1,080 | 800 | -6% |
| 002-063-5221 | REPAIR & MAINT VEHICLE | 200 | 233 | 1,200 | 36 | 2,000 | 67% |
| 002-063-5223 | REPAIR & MAINT/STREETS | 4,038 | 10,075 | 11,000 | 2,410 | 162,000 | 1373% |
| 002-063-5236 | TELEPHONE | - | - | - | - | - | Undefined |
| 002-063-5844 | COMPUTER HARDWARE SOFTWARE | - | - | - | - | - | Undefined |
| Category Total | | 14,372 | 52,968 | 36,110 | 23,138 | 190,550 | 428% |
| Capital Equipment | | | | | | | |
| 002-063-5846 | EVAPORATION POND | 46,415 | 10,965 | - | - | - | Undefined |
| Category Total | | 46,415 | 10,965 | - | - | - | Undefined |
| Special Projects | | | | | | | |
| 002-063-5237 | 5-2-1 DRAINAGE | 3,000 | 11,000 | 10,000 | 6,000 | 20,000 | 100% |
| 002-063-5840 | IOWA STREET PROJECT | - | 375 | - | - | - | Undefined |
| 002-063-5841 | REPLACE HIGHWAY 6 LINE | - | - | - | - | - | Undefined |
| 002-063-5842 | SECOND STREET SID | - | - | - | - | - | Undefined |
| 002-063-5843 | WEB SITE IMPROVEMENTS | - | - | - | - | - | Undefined |
| 002-063-5845 | SLIP LINING PIPELINE | 10,800 | - | - | - | - | Undefined |
| 002-063-5847 | MAINSTREET | - | - | - | - | - | Undefined |
| Category Total | | 13,800 | 11,375 | 10,000 | 6,000 | 20,000 | 100% |
| Total Expenses | | 134,673 | 144,151 | 235,290 | 93,234 | 284,827 | 21% |

WATER FUND

The watershed that supplies the Town of Palisade, with its one-of-a-kind water, is on the northwest flank of the Grand Mesa. The basin includes approximately 22.9 square miles of surface area with 22 natural springs and Cabin Reservoir supplying the Town with pristine fresh first use water.

Our water plant purifies water with two Pall membrane skids with a combined capacity of 2 MGD. We use Sodium Hypochlorite to carry disinfection throughout the water distribution system. We treat water to exceed the standards set by the Colorado Department of Public Health and Environment.

The distribution system includes over twelve hundred residential meters. We have up to two-inch meters in our water system. The Town has over one hundred and seventy fire hydrants to maintain with approximately 300 valves ranging from 2 inches up to 18 inches.

2019 ACCOMPLISHMENTS:

We replaced two critical valves on our transmission lines carrying water into Town. Replacing these valves allows us to isolate leaks while continuing the supply of water to our citizens. This is a projected 5 year replacement and update project.

We fixed a major leak on Rapid Creek Road, where the pipe makes several directional changes. We installed an 18-inch butterfly valve in this location with a fire hydrant to make future maintenance at the water plant easier. We moved five hundred feet of eight-inch pipe away from the cliff edge of Cabin Reservoir because spring 2019 runoff eroded large sections of earth away from the pipe.

2020 GOALS:

To begin changing to water meter's that are more customer-friendly and will allow the Town to better track water usage. Our goal is to reduce unallocated water loss and improve services to our water consumers.

To provide better automation at the water treatment plant by replacing outdated SCADA control systems with more reliable systems. The goal is to reduce labor required to operate our water plant while continuing to maintain the water quality our citizens expect.

To implement a documented fire hydrant flushing program and install hydrants where needed, which will keep our infrastructure operating effectively and increase the effectiveness of our fire department respond to emergencies.

To implement a documented valve exercise program.

Water Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 1,338,838 | 1,574,333 | 1,235,688 | 1,973,412 | 2,203,297 | 78% |
| Net Change in Available Fund Balance | 235,495 | 399,079 | (89,997) | 229,885 | (112,424) | 25% |
| Ending Fund Balance | 1,574,333 | 1,973,412 | 1,145,691 | 2,203,297 | 2,090,873 | 82% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-----------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Assigned Tap Fees - Capital Improvement | 616,277 | 571,000 | 571,000 | 600,000 | 600,000 | 5% |
| Membrane Replacement -\$15,000 /yr | 120,000 | 135,000 | 150,000 | 150,000 | 165,000 | 10% |
| Solar Lease Buy Out | 121,700 | 112,100 | 102,500 | 102,500 | 110,185 | 7% |
| Unassigned Fund Balance | 716,356 | 1,155,312 | 322,191 | 1,350,797 | 1,215,688 | 277% |
| Ending Fund Balance | 1,574,333 | 1,973,412 | 1,145,691 | 2,203,297 | 2,090,873 | 82% |

Water Fund Revenue to Expense Summary

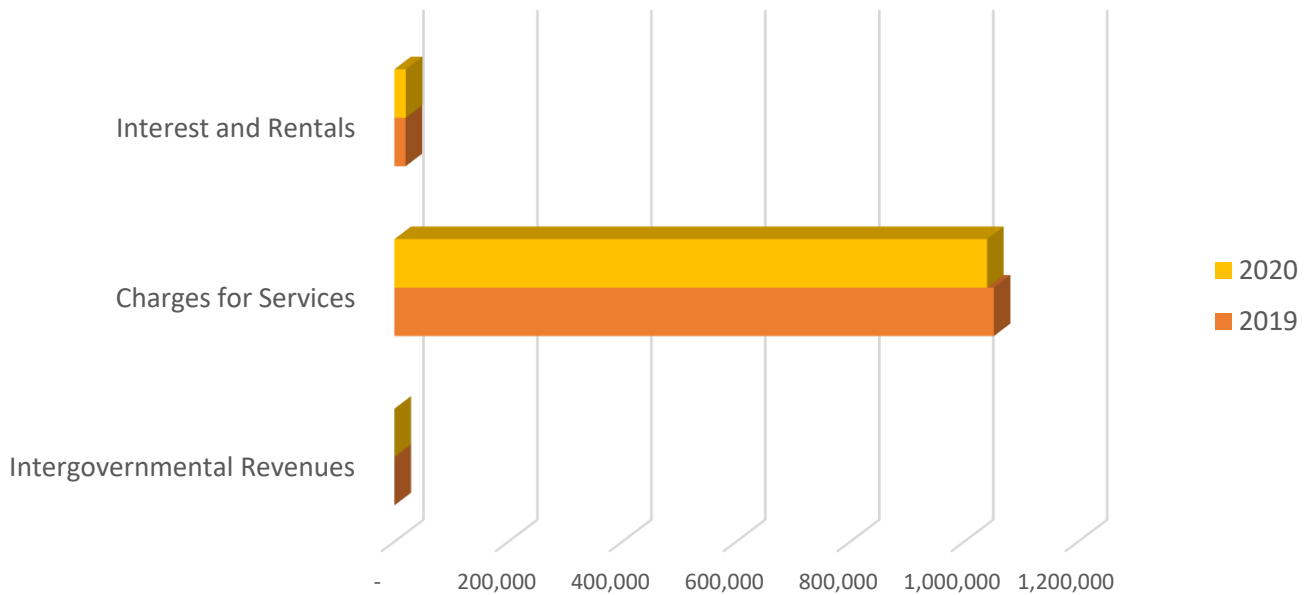
Revenues by Source

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------|------------------|------------------|------------------|-------------------|------------------|-------------|
| Intergovernmental Revenues | 83,007 | 250,611 | - | - | - | Undefined |
| Charges for Services | 1,075,828 | 1,084,444 | 1,052,000 | 963,579 | 1,040,000 | -1% |
| Interest and Rentals | 12,246 | 21,948 | 19,500 | 20,000 | 20,000 | 3% |
| | <u>1,171,081</u> | <u>1,357,003</u> | <u>1,071,500</u> | <u>983,579</u> | <u>1,060,000</u> | <u>-1%</u> |

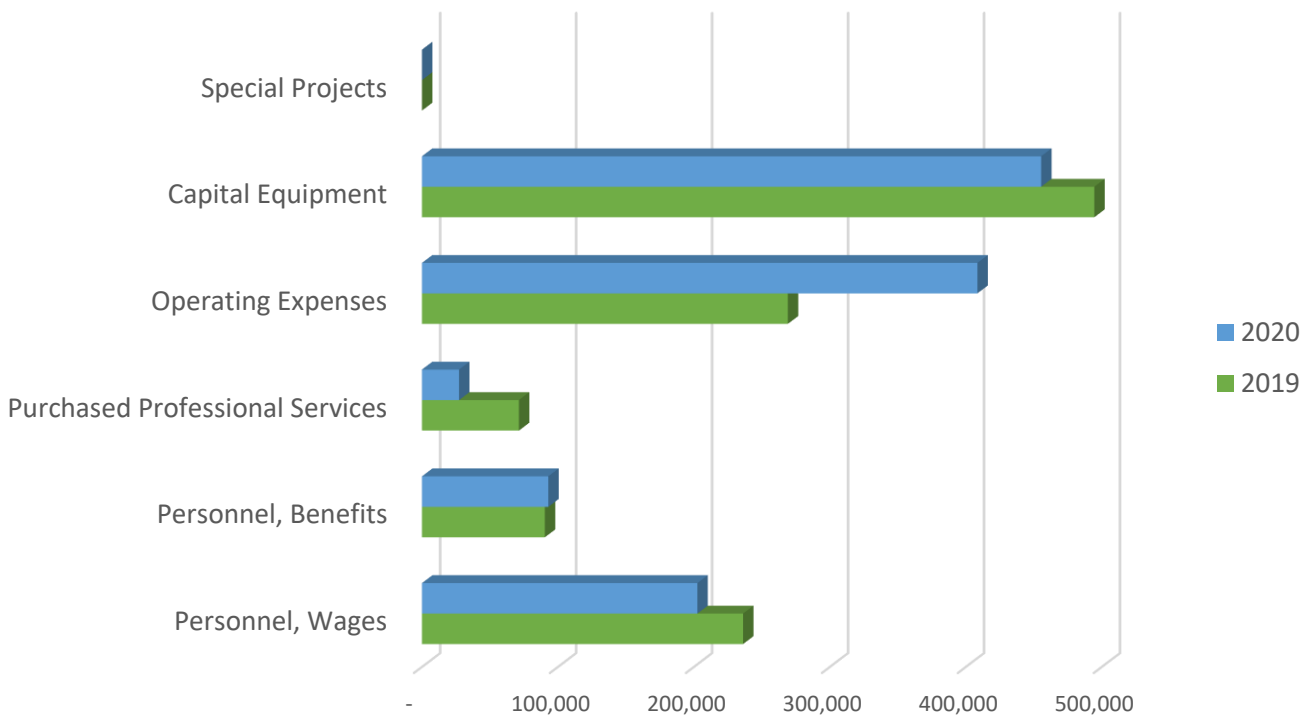
Expenses by Type

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|---------------------------------|----------------|----------------|------------------|-------------------|------------------|-------------|
| Personnel, Wages | 250,013 | 210,100 | 236,159 | 209,674 | 202,600 | -14% |
| Personnel, Benefits | 90,731 | 80,477 | 90,414 | 78,296 | 94,429 | 4% |
| Purchased Professional Services | 40,193 | 36,445 | 71,300 | 13,008 | 27,300 | -62% |
| Operating Expenses | 206,669 | 229,334 | 269,106 | 171,667 | 442,750 | 65% |
| Capital Expenses | 347,980 | 398,475 | 494,518 | 281,050 | 405,345 | -18% |
| Special Projects | - | 3,093 | - | - | - | Undefined |
| | <u>935,586</u> | <u>957,924</u> | <u>1,161,497</u> | <u>753,694</u> | <u>1,172,424</u> | <u>1%</u> |

Water Fund Revenue by Source Comparing 2019 Budget to 2020 Proposed Budget



Water Fund Expense by Type Comparing 2019 Budget to 2020 Proposed Budget



Water Fund

Revenues

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-----------------------------------|--------------------|----------------|----------------|-----------------|-------------------|------------------|-------------|
| Intergovernmental Revenues | | | | | | | |
| 004-000-3410 | DOLA GRANT | 83,007 | 250,611 | - | - | - | Undefined |
| | Category Total | 83,007 | 250,611 | - | - | - | Undefined |
| Charges for Service | | | | | | | |
| 004-000-3811 | WATER SERVICE FEES | 1,011,627 | 1,032,163 | 1,040,000 | 917,813 | 1,000,000 | -4% |
| 004-000-3813 | WATER TAP FEES | 50,722 | 39,000 | - | 35,000 | 30,000 | Undefined |
| 004-000-3814 | PENALTY FEES | 5,991 | 6,191 | 6,500 | 5,767 | 6,000 | -8% |
| 004-000-3815 | METERS PARTS/LABOR | 7,487 | 7,090 | 5,500 | 4,999 | 4,000 | -27% |
| | Category Total | 1,075,828 | 1,084,444 | 1,052,000 | 963,579 | 1,040,000 | -1% |
| Interest and Rentals | | | | | | | |
| 004-000-3601 | INTEREST | 12,246 | 21,948 | 19,500 | 20,000 | 20,000 | 3% |
| | Category Total | 12,246 | 21,948 | 19,500 | 20,000 | 20,000 | 3% |
| Miscellaneous | | | | | | | |
| 004-000-3607 | MISC REVENUE | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Total Revenue | | | | | | 1,060,000 | -1% |

Water Fund

Water Treatment and Distribution

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 004-061-5111 | ADMINISTRATOR | 19,665 | 3,507 | 4,998 | 5,359 | 5,048 | 1% |
| 004-061-5112 | CLERK | 12,665 | 4,659 | 12,773 | 3,414 | 3,289 | -74% |
| 004-061-5116 | PUBLIC WORKS DIRECTOR (50%) | 39,247 | 41,366 | 40,164 | 44,384 | 33,475 | -17% |
| 004-061-5120 | TREASURER | 14,483 | 8,940 | 14,453 | 11,320 | 11,433 | -21% |
| 004-061-5122 | PLANT OPERATOR | 57,159 | 50,448 | 52,964 | 59,564 | 78,605 | 48% |
| 004-061-5123 | DEPUTY TREASURER | 8,245 | 8,672 | 8,539 | 9,188 | 10,300 | 21% |
| 004-061-5126 | PUBLIC WORKS FOREMAN (50%) | 14,305 | 14,986 | 14,120 | 16,172 | 15,442 | 9% |
| 004-061-5134 | MAINTENANCE WORKER II | - | - | - | - | - | Undefined |
| 004-061-5143 | ADMINISTRATIVE ASSISTANT | 5,837 | 2,934 | 3,029 | 3,055 | 6,119 | 102% |
| 004-061-5144 | MAINTENANCE WORKER I | 62,096 | 58,687 | 66,119 | 42,857 | 20,889 | -68% |
| 004-061-5160 | OVERTIME | 16,311 | 15,903 | 19,000 | 14,361 | 18,000 | -5% |
| Category Total | | 250,013 | 210,100 | 236,159 | 209,674 | 202,600 | -14% |
| Personnel, Benefits | | | | | | | |
| 004-061-5150 | HEALTH/DENTAL | 54,968 | 50,802 | 54,473 | 38,774 | 60,000 | 10% |
| 004-061-5151 | LIFE/LTD INSURANCE | 1,388 | 1,285 | 1,451 | 905 | 1,500 | 3% |
| 004-061-5152 | FICA/MEDICARE | 18,114 | 16,069 | 18,066 | 16,016 | 15,499 | -14% |
| 004-061-5153 | ICMA 401K | 11,040 | 7,538 | 10,602 | 6,229 | 10,130 | -4% |
| 004-061-5155 | WORKERS COMP. INSURANCE | 4,512 | 4,154 | 5,113 | 15,583 | 6,500 | 27% |
| 004-061-5156 | UNEMPLOYMENT INSURANCE | 710 | 629 | 709 | 789 | 800 | 13% |
| Category Total | | 90,731 | 80,477 | 90,414 | 78,296 | 94,429 | 4% |
| Purchased Professional Services | | | | | | | |
| 004-061-5209 | PROFESSIONAL SERVICES | 32,864 | 30,160 | 65,000 | 10,000 | 20,000 | -69% |

| | | | | | | | |
|--------------------|-------------------------------|--------|--------|--------|--------|---------|-----------|
| 004-061-5212 | LAB FEES | 4,029 | 2,985 | 3,000 | 3,008 | 4,000 | 33% |
| 004-061-5214 | AUDIT | 3,300 | 3,300 | 3,300 | - | 3,300 | 0% |
| Category Total | | 40,193 | 36,445 | 71,300 | 13,008 | 27,300 | -62% |
| Operating Expenses | | | | | | | |
| 004-061-5201 | OFFICE SUPPLIES | 954 | 907 | 950 | 355 | 1,000 | 5% |
| 004-061-5202 | OPERATING SUPPLIES | 15,509 | 19,412 | 21,000 | 11,510 | 21,000 | 0% |
| 004-061-5203 | REPAIR & MAINT-BLDG | 3,524 | 2,201 | 2,500 | - | 2,500 | 0% |
| 004-061-5204 | POSTAGE | 2,316 | 2,209 | 2,800 | 2,521 | 2,400 | -14% |
| 004-061-5205 | DUES & SUBSCRIPTIONS | - | 125 | 500 | - | 500 | 0% |
| 004-061-5206 | UTILITIES | 7,806 | 5,160 | 6,000 | 3,353 | 8,000 | 33% |
| 004-061-5207 | TRAVEL & TRAINING | 2,463 | 2,186 | 2,000 | 2,804 | 2,000 | 0% |
| 004-061-5208 | PRINTING & PUBLSHG | 1,516 | 1,076 | 2,500 | 4,725 | 3,000 | 20% |
| 004-061-5210 | REPAIR & MAINT-EQUIP | 2,934 | 20,828 | 15,000 | 11,379 | 15,000 | 0% |
| 004-061-5211 | LIABILITY INSURANCE | 15,193 | 18,910 | 18,900 | 22,443 | 20,600 | 9% |
| 004-061-5215 | METER REPAIR | 6,963 | 23,518 | 23,518 | 9,818 | 150,000 | 538% |
| 004-061-5218 | GASOLINE & DIESEL | 8,488 | 8,338 | 9,000 | 7,243 | 8,500 | -6% |
| 004-061-5219 | UNIFORMS & CLEANING | 1,468 | 1,524 | 1,600 | 2,782 | 2,000 | 25% |
| 004-061-5220 | WATER LINE REPAIR | 20,953 | 12,145 | 40,000 | 16,310 | 60,000 | 50% |
| 004-061-5221 | REPAIR MAINT.- VEHICLE | 3,601 | 4,848 | 7,500 | 5,194 | 7,500 | 0% |
| 004-061-5222 | HEAVY EQUIPMENT REPAIR | 5,628 | 7,799 | 7,500 | 3,507 | 7,500 | 0% |
| 004-061-5223 | REPAIR & MAINT/STS | 6,000 | 6,000 | 6,000 | 535 | 6,000 | 0% |
| 004-061-5236 | TELEPHONE | 10,498 | 11,954 | 11,050 | 8,836 | 12,500 | 13% |
| 004-061-5240 | RAW WATER REPAIR | 13,189 | 15,356 | 15,000 | 837 | 15,000 | 0% |
| 004-061-5241 | MONITORING-WATER SHED | 5,374 | 213 | 10,000 | - | 5,000 | -50% |
| 004-061-5243 | HEAVY EQUIPMENT RENTAL | 12,679 | 6,280 | 20,000 | - | 10,000 | -50% |
| 004-061-5244 | PERMITS | 1,269 | 1,045 | 1,250 | 870 | 1,250 | 0% |
| 004-061-5261 | SMALL EQUIPMENT | - | - | - | - | 8,500 | Undefined |
| 004-061-5843 | WEBSITE IMPEOVEMENTS | - | - | - | - | - | Undefined |
| 004-061-5844 | COMPUTER HARDWARE SOFTWARE | - | - | 6,000 | 8,850 | 8,000 | 33% |
| 004-061-5845 | FIRE MITIGATION | 8,703 | 7,359 | 10,000 | - | 10,000 | 0% |

| | | | | | | | |
|-------------------|-------------------------------|----------|----------|-----------|----------|-----------|-----------|
| 004-061-5242 | BACKFLOW PREVENTION | 1,020 | 370 | 1,000 | 686 | 1,000 | 0% |
| 004-061-5246 | LEASE PAYMENTS-SOLAR PANELS | 23,097 | 23,128 | 23,100 | 18,325 | 24,000 | 4% |
| 004-061-5216 | UTILITY SOLAR CREDITS | (13,571) | (12,693) | (35,200) | (10,612) | (13,000) | -63% |
| 004-061-5860 | RUEDI WATER PURCHASE | 35,359 | 36,436 | 39,138 | 37,546 | 40,000 | 2% |
| 004-061-5861 | RUEDI WATER PURCHASE INTEREST | 3,331 | 2,254 | - | 1,144 | 1,500 | Undefined |
| 004-061-5862 | RUEDI WATER MAINTENANCE COSTS | 408 | 448 | - | 706 | 1,000 | Undefined |
| Category Total | | 206,669 | 229,334 | 268,606 | 171,667 | 442,250 | 65% |
| Capital Equipment | | | | | | | |
| 004-061-5227 | BOND DEBT-PRINCPL | 209,453 | 264,945 | 274,945 | 161,208 | 270,437 | -2% |
| 004-061-5228 | BOND DEBT-INTEREST | 124,457 | 121,296 | 120,573 | 69,800 | 11,508 | -90% |
| 004-061-5229 | COST OF ISSUANCE | - | - | - | - | - | Undefined |
| 004-061-5401 | AMORTIZATION EXPENSE | - | - | - | - | - | Undefined |
| 004-061-5404 | AMOTIZATION OF INTANGIBLES | - | - | - | - | - | Undefined |
| 004-061-5405 | DEPRECIATION-EQUIPMENT | 12,234 | 12,234 | - | 12,300 | 12,400 | Undefined |
| 004-061-5840 | CAMEO WATER LINE | 1,835 | - | - | - | - | Undefined |
| 004-061-5841 | VEHICLE | - | - | 24,000 | 36,000 | 36,000 | 50% |
| 004-061-5842 | CABIN | - | - | - | - | - | Undefined |
| 004-061-5856 | WATER TREATMENT PLANT EQUIP | - | - | 75,000 | - | 75,000 | 0% |
| 004-061-5866 | WATER LINE/PLANT IMPROVEMENT | - | - | - | 1,742 | - | Undefined |
| 004-061-5868 | PERIMETER FENCE | - | 3,037 | - | - | - | Undefined |
| Category Total | | 347,980 | 401,512 | 494,518 | 281,050 | 405,345 | -18% |
| Special Projects | | | | | | | |
| 004-061-5217 | WATER CONSERVATION PROGRAM | - | - | 500 | - | 500 | 0% |
| 004-061-5863 | MAIN STREET PROJECT | - | - | - | - | - | Undefined |
| 004-061-5865 | CAMEO/HWY 6 PROJECTS | - | - | - | - | - | Undefined |
| 004-061-5857 | IOWA WATER LINE | - | 56 | - | - | - | Undefined |
| 004-061-5867 | SECOND STREET SID | - | - | - | - | - | Undefined |
| Category Total | | - | 56 | 500 | - | 500 | 0% |
| Total Expenses | | 935,586 | 957,924 | 1,161,497 | 753,694 | 1,172,424 | 1% |

Water Fund

Water Treatment and Distribution

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|--------------------------------------------|----------------|----------------|-------------|
| Trimble | Town | 004-061-5261 | 7,000 |
| Line Locator | Town | 004-061-5202 | 3,000 |
| Shoring Equipment | Town | 004-061-5202 | 6,500 |
| NaCl Generator for Water Treatment Plant | Town | 004-061-5856 | 10,750 |
| PLC Upgrade for Water Treatment Plant | Town | 004-061-5856 | 45,000 |
| Replace 1 Truck | Town | 004-061-5841 | 36,000 |
| Water Meter Upgrade (Completed over 5 yrs) | Town | 004-061-5215 | 135,000 |
| Total Projects | | | 243,250 |

SOLID WASTE FUND

This fund measures the residential and commercial garbage and refuse collection and disposal activities provided by the town. These services are contracted to a garbage collection business and the fees associated with these services are nearly all paid to the contractor. In 2020, this contract will go back out for bid to all qualified vendors and the contract will be awarded based on the town's procurement process.

Solid Waste Fund

Fund Balance

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|--------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Beginning Fund Balance | 42,425 | 41,707 | 44,735 | 46,537 | 42,360 | -5% |
| Net Change in Available Fund Balance | (718) | 4,830 | 1,550 | (4,178) | 400 | -74% |
| Ending Fund Balance | 41,707 | 46,537 | 46,285 | 42,360 | 42,760 | -8% |

Fund Balance Detail

| | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|-------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Unassigned Fund Balance | 41,707 | 46,537 | 46,285 | 42,360 | 42,760 | -8% |
| Ending Fund Balance | 41,707 | 46,537 | 46,285 | 42,360 | 42,760 | -8% |

Solid Waste Fund Revenue to Expense Summary

Revenues by Source

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Charges for Services | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |
| | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |

Expenses by Type

| Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|---------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Purchased Professional Services | 128,905 | 130,389 | 132,500 | 120,000 | 135,000 | 2% |
| Operating Expenses | 3,791 | 4,361 | 4,450 | 4,305 | 4,600 | 3% |
| | 132,695 | 134,749 | 136,950 | 124,305 | 139,600 | 2% |

Solid Waste Fund

| Revenues | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------|------------------|---------|---------|---------|-----------|---------|-----------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Charges for Service | | | | | | | |
| 006-000-3831 | SOLID WASTE FEES | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |
| | Category Total | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |
| Miscellaneous | | | | | | | |
| 006-000-3607 | MISC REVENUE | - | - | - | - | - | Undefined |
| | Category Total | - | - | - | - | - | Undefined |
| Total Revenue | | 131,978 | 139,579 | 138,500 | 120,127 | 140,000 | 1% |

Solid Waste Department Fund

Trash Collection

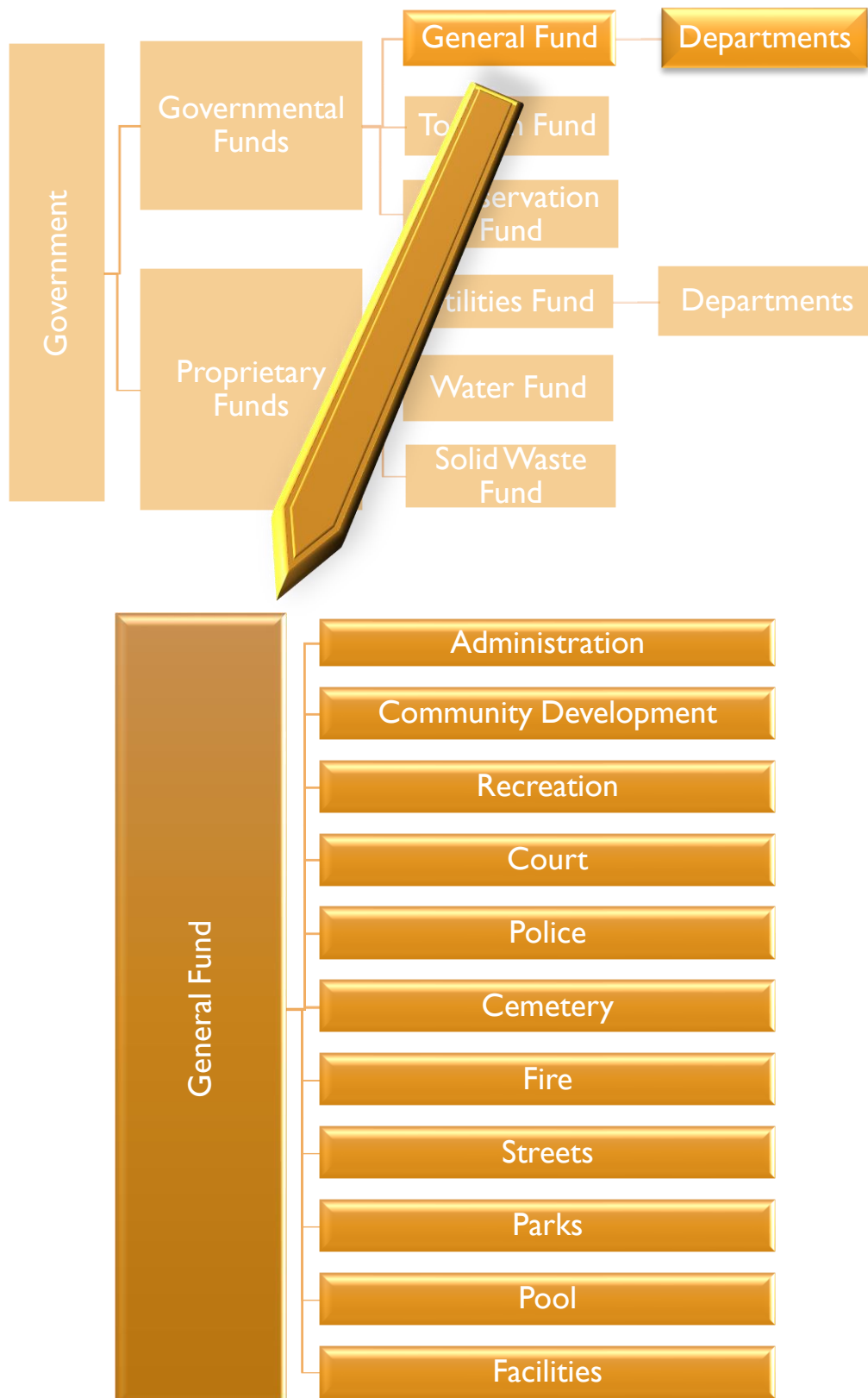
| Expenses | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|---------------------|---------|---------|---------|-----------|---------|-----------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Purchased Professional Services | | | | | | | |
| 006-064-5224 | CONTRACT COLLECTION | 128,905 | 130,389 | 132,500 | 120,000 | 135,000 | 2% |
| | Category Total | 128,905 | 130,389 | 132,500 | 120,000 | 135,000 | 2% |
| Operating Expenses | | | | | | | |
| 006-064-5204 | POSTAGE | 885 | 939 | 1,100 | 1,000 | 1,100 | 0% |
| 006-064-5208 | PRINTING & PUBLSHG | 407 | 203 | 350 | 305 | 500 | 43% |
| 006-064-5220 | TOWN CLEAN-UP | 2,499 | 3,218 | 3,000 | 3,000 | 3,000 | 0% |
| 006-064-5810 | RECYCLE FENCEING | - | - | - | - | - | Undefined |
| | Category Total | 3,791 | 4,361 | 4,450 | 4,305 | 4,600 | 3% |
| Total Expenses | | | | | | 139,600 | 2% |

GENERAL FUND DEPARTMENTS

The General Fund is the primary operating fund for the town to provide governmental services to its residents. This fund largely obtains its revenue from taxes rather than user fees or other sources of revenue. The services provided under this fund are largely available to all people without additional fee or with a substantial reduction in fees that would have to be charged to recover costs. In order to manage these services and the resources used to provide these services, the expenses that are incurred in the general fund are tracked by department. The department is a division of the total expense profile for the fund and each division is given a manager who is responsible for providing the services to the public and managing the resources appropriated to his/her department.

This section provides a detailed description of the expenses by department and the relative allocation of resources between departments. This section serves as the most detailed look at the budget and the reader can examine the cost of each service the town provides and how the taxes that are remitted are used to provide those services. Furthermore, there is a description of each department to orient the reader to the purpose of the department and the services that the department provides to the public.

ORIENTATION MAP

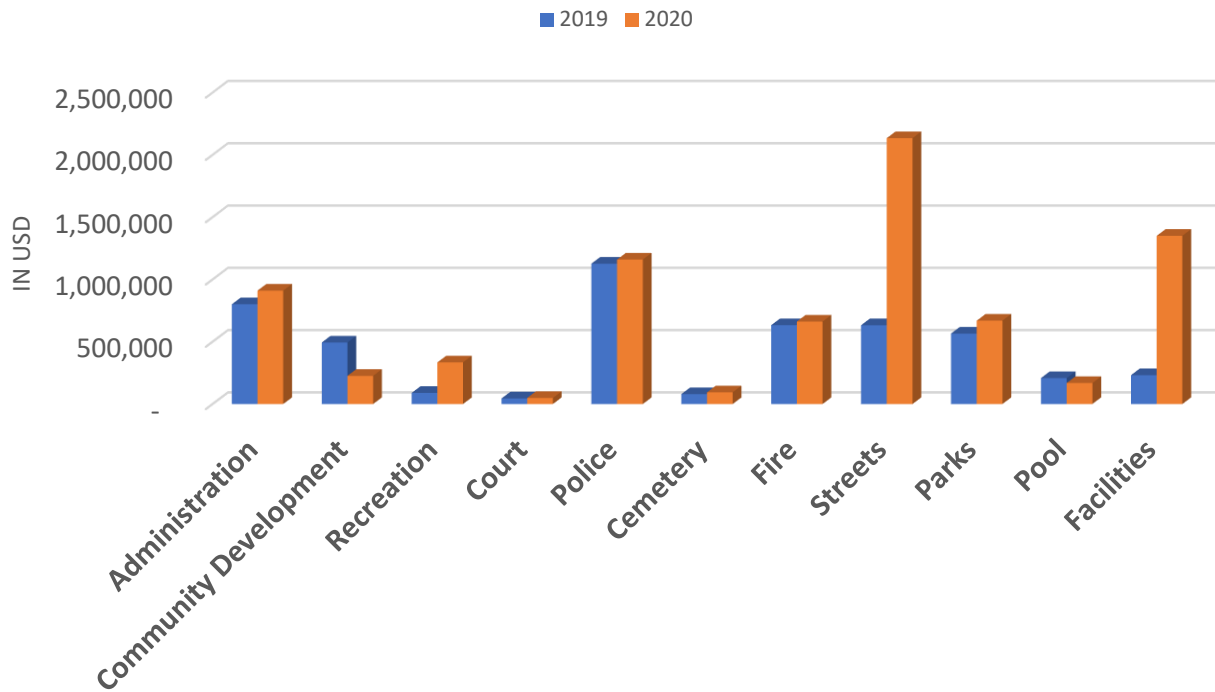


General Fund Expenses by Department

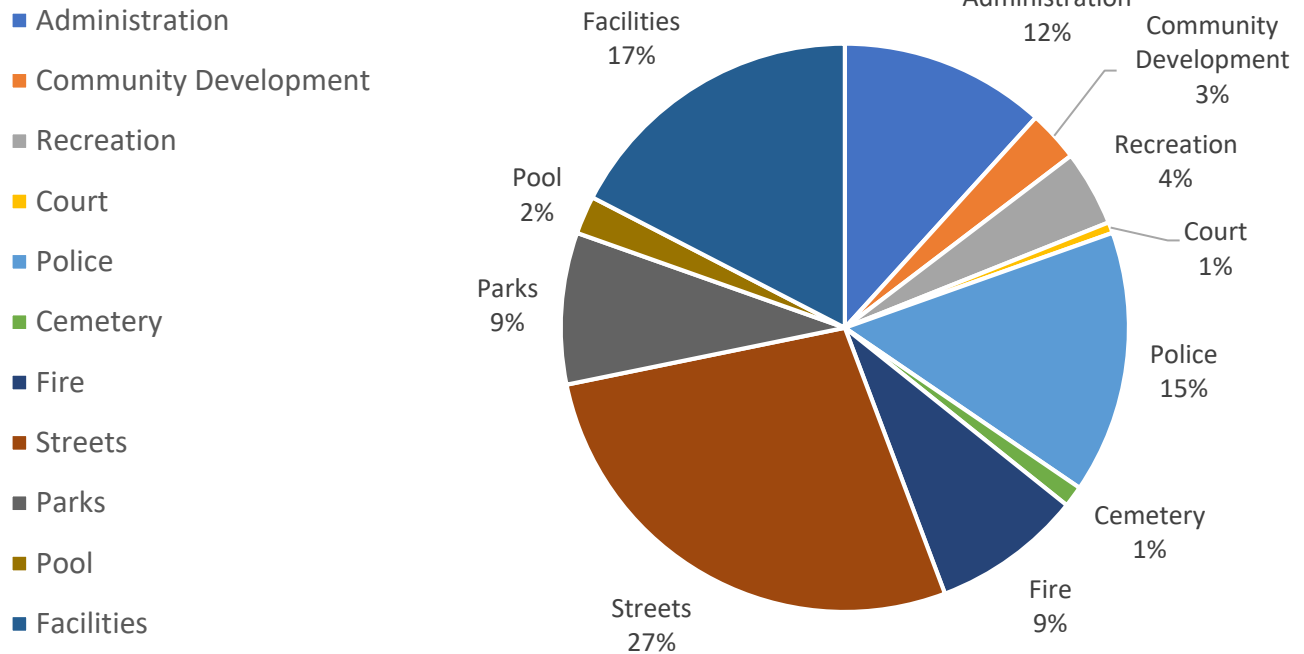
| Expenses | | | | | | |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------|
| | 2017 | 2018 | 2019 | 2019 | 2020 | % |
| | Actual | Actual | Adopted | Estimated | Budget | Change |
| Department | | | | | | |
| Administration | 711,103 | 779,517 | 800,863 | 874,439 | 927,038 | 16% |
| Community Development | 396,229 | 379,156 | 493,590 | 497,878 | 225,707 | -54% |
| Recreation | 103,626 | 132,911 | 89,146 | 83,615 | 334,376 | 275% |
| Court | 40,710 | 40,464 | 44,866 | 43,371 | 49,043 | 9% |
| Police | 982,953 | 982,742 | 1,126,377 | 1,140,016 | 1,159,223 | 3% |
| Cemetery | 71,244 | 71,216 | 79,353 | 71,501 | 93,812 | 18% |
| Fire | 427,692 | 413,384 | 632,690 | 661,550 | 666,203 | 5% |
| Streets | 209,139 | 526,818 | 632,122 | 466,122 | 2,113,771 | 234% |
| Parks | 374,885 | 248,214 | 565,142 | 310,977 | 680,189 | 20% |
| Pool | 109,005 | 119,233 | 208,000 | 153,330 | 168,300 | -19% |
| Facilities | 132,941 | 192,614 | 231,261 | 174,219 | 1,369,983 | 492% |
| Total | 3,559,527 | 3,886,270 | 4,903,410 | 4,477,020 | 7,787,647 | 59% |

Note: The sizable increase in both the Streets and the Facilities departments are due to the special projects that each are assigned. To review the projects for each department, the reader can continue in this section to either department and review their respective Project Listing Table. This table shows the capital improvement projects assigned to each department, the funding source, and which general ledger account will be used to track those projects. The increase in proposed expenditures for these departments is funded by grants and matching funds.

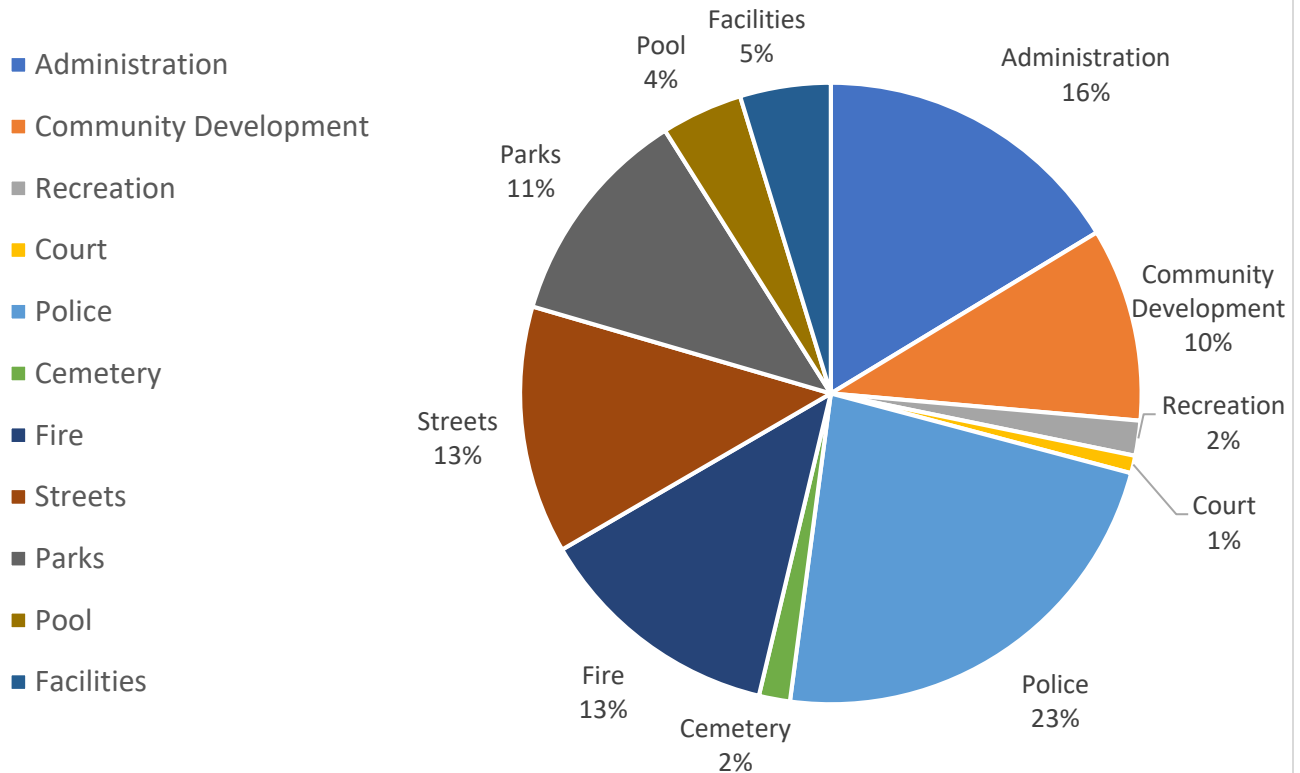
General Fund Expenses by Department Comparing 2019 Budget to 2020 Proposed Budget



2020 General Departmental Expense Allocation



2019 Budgeted General Fund Departmental Expense Allocation



ADMINISTRATION

The administration department provides financial, planning, and coordination services to all other departments. This department facilitates communication with the public and provides for liaison with the Board of Trustees. This department generates reports that are for internal and public consumption in order to facilitate oversight and transparency. Elections are also managed in this department.

The main focus of the administration department is to facilitate communication, planning, coordination, and execution of services to the public through all other departments and funds in the town.

General Fund

Administration

Expense s

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|--------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-010-5110 | TRUSTEES | 18,200 | 17,800 | 18,000 | 14,100 | 18,500 | 3% |
| 001-010-5111 | ADMINISTRATOR | 76,825 | 101,327 | 100,470 | 101,820 | 95,902 | -5% |
| 001-010-5112 | CLERK | 47,798 | 64,457 | 51,090 | 64,867 | 62,484 | 22% |
| 001-010-5120 | TREASURER | 54,084 | 66,485 | 57,813 | 77,745 | 64,787 | 12% |
| 001-010-5123 | DEPUTY TREASURER | 32,856 | 34,614 | 34,157 | 45,407 | 38,625 | 13% |
| 001-010-5143 | ADMINISTRATIVE ASSISTANT | 34,462 | 53,157 | 51,678 | 50,662 | 53,935 | 4% |
| 001-010-5200 | BOARD EXPENSES | 1,708 | 7,490 | 5,000 | 5,055 | 15,500 | 210% |
| Category Total | | 265,934 | 345,330 | 318,208 | 359,656 | 349,733 | 10% |
| Personnel, Benefits | | | | | | | |
| 001-010-5150 | HEALTH/DENTAL | 34,797 | 43,068 | 41,209 | 35,406 | 50,000 | 21% |
| 001-010-5151 | LIFE/LTD INSURANCE | 1,062 | 1,140 | 1,666 | 908 | 1,500 | -10% |
| 001-010-5152 | FICA/MEDICARE | 19,699 | 25,199 | 23,960 | 27,250 | 25,569 | 7% |
| 001-010-5153 | ICMA 401K | 11,353 | 10,470 | 11,319 | 10,954 | 15,787 | 39% |
| 001-010-5155 | WORKERS COMP. INSURANCE | 1,197 | 1,724 | 2,447 | 1,610 | 2,800 | 14% |
| 001-010-5156 | UNEMPLOYMENT INSURANCE | 771 | 907 | 940 | 1,074 | 1,100 | 17% |
| Category Total | | 68,879 | 82,507 | 81,541 | 77,202 | 96,755 | 19% |
| Purchased Professional Services | | | | | | | |
| 001-010-5209 | PROFESSIONAL SERVICES | 101,371 | 56,498 | 82,000 | 112,891 | 84,000 | 2% |
| 001-010-5214 | AUDIT | 6,650 | 6,650 | 6,650 | - | 6,700 | 1% |
| 001-010-5232 | CNTY TREASURER'S FEES | 7,433 | 7,535 | 10,000 | 11,409 | 10,000 | 0% |

| | | | | | | | |
|-------------------|-------------------------------|---------|---------|---------|----------|---------|-----------|
| 001-010-5238 | INFORMATION TECHNOLOGY | 83,896 | 77,920 | 77,695 | 126,957 | 100,000 | 29% |
| | Category Total | 199,350 | 148,603 | 176,345 | 251,258 | 200,700 | 14% |
| Operating Expense | | | | | | | |
| 001-010-5201 | OFFICE SUPPLIES | 6,133 | 7,932 | 6,000 | 7,382 | 6,000 | 0% |
| 001-010-5202 | OPERATING SUPPLIES | 19,562 | 24,762 | 20,000 | 16,805 | 21,000 | 5% |
| 001-010-5203 | BOARD TRAVEL | 7,667 | 6,608 | 3,000 | 696 | 3,000 | 0% |
| 001-010-5204 | POSTAGE | 3,867 | 4,819 | 4,500 | 4,045 | 5,000 | 11% |
| 001-010-5205 | DUES & SUBSCRIPTIONS | 7,471 | 7,951 | 9,500 | 8,739 | 8,000 | -16% |
| 001-010-5206 | UTILITIES | 10,448 | 9,005 | 9,600 | 4,657 | 11,000 | 15% |
| 001-010-5207 | TRAVEL & TRAINING | 1,283 | 2,222 | 1,000 | 11,109 | 25,000 | 2400% |
| 001-010-5208 | PRINTING & PUBLSHG | 7,475 | 11,517 | 7,500 | 8,013 | 8,000 | 7% |
| 001-010-5211 | LIABILITY INSURANCE | 46,054 | 59,546 | 78,600 | 72,542 | 72,100 | -8% |
| 001-010-5212 | EQUIPMENT RENTAL | 8,178 | 9,471 | 8,000 | 7,534 | 5,000 | -38% |
| 001-010-5215 | ELECTION EXPENSES | - | 3,891 | - | - | 6,000 | Undefined |
| 001-010-5217 | RIVERFRONT COMMISSION FUNDING | 3,269 | 3,269 | 3,269 | 4,904 | 3,500 | 7% |
| 001-010-5235 | TRANSIT PRO-RATION | 25,992 | 25,992 | 30,000 | 33,750 | 34,000 | 13% |
| 001-010-5236 | TELEPHONE | 8,557 | 9,859 | 8,800 | 9,623 | 10,000 | 14% |
| 001-010-5239 | CODIFICATION | 250 | 2,259 | 3,000 | 746 | 3,000 | 0% |
| 001-010-5258 | LOCAL MEETING/TRAINING | 438 | 59 | 750 | 1,442 | 750 | 0% |
| 001-010-5259 | CELL PHONE | 1,944 | 1,650 | 2,750 | 827 | 3,000 | 9% |
| 001-010-5260 | SMALL EQUIPMENT | 2,281 | 5,220 | 16,500 | 9,427 | 8,500 | -48% |
| 001-010-5261 | DRAINAGE FEES | 4,626 | 4,647 | 7,000 | (16,747) | 7,000 | 0% |
| 001-010-5875 | BOARD ROOM MONITOR | 11,445 | 2,398 | 5,000 | - | - | -100% |
| | Category Total | 176,940 | 203,077 | 224,769 | 185,492 | 239,850 | 7% |
| Special Projects | | | | | | | |
| 001-010-5256 | COMP PLAN | - | - | - | - | 40,000 | Undefined |
| | Category Total | - | - | - | - | 40,000 | Undefined |

| | | | | | | |
|-------------------|---------|---------|---------|---------|---------|---|
| Total Expenses | 711,103 | 779,517 | 800,863 | 873,608 | 927,038 | 0 |
|-------------------|---------|---------|---------|---------|---------|---|

General Fund

Administration

Project Listing

| Description | Funding | Funding | 2020 |
|--------------------------------------|------------------|--------------|---------|
| | Source | Detail | Budget |
| | | | |
| Update Town Comprehensive Plan | Town/ DOLA Grant | 50%/50% | 40,000 |
| IT Software Licenses | Town | 001-010-5238 | 40,000 |
| IT Support Services | Town | 001-010-5238 | 40,000 |
| Replace Server and IT Infrastructure | Town | 001-010-5238 | 20,000 |
| | | | |
| Total Projects | | | 140,000 |

CEMETERY

The Palisade Municipal Cemetery is owned and operated by the Town of Palisade, Colorado, under the supervision of the Board of Trustees and pursuant to Ordinance 244.

PRIOR YEAR ACCOMPLISHMENTS

Electrical power was brought to the Cemetery shop. This provided indoor lighting as well as an external security light for the shop. Electricity in the shop provides power for tools and an air compressor to be operated on location. Work efficiency will be increased by decreasing trips back to the public works shop to use power tools. Lighting and electrical power at the cemetery shop will also increase safety and security.

2020 GOALS

- Continue the perpetual care of the cemetery.
- Add clean surface topsoil and grass seed to level low spots in the turf.
- Tree work to trim and increase visibility at entry/exit of cemetery.

2020 CAPTIAL EQUIPMENT

Replace failing lawn mower

Auger attachment for tractor to aide in cremains burials

General Fund

Cemetery

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|--------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-035-5134 | MAINTENANCE WORKER II | 41,070 | 41,850 | 42,696 | 44,323 | 43,963 | 3% |
| 001-035-5160 | OVERTIME | - | - | 800 | - | 300 | -63% |
| Category Total | | 41,070 | 41,850 | 43,496 | 44,323 | 44,263 | 2% |
| Personnel, Benefits | | | | | | | |
| 001-035-5150 | HEALTH/DENTAL | 10,612 | 15,398 | 15,456 | 15,396 | 20,000 | 29% |
| 001-035-5151 | LIFE/LTD INSURANCE | 257 | 281 | 309 | 188 | 300 | -3% |
| 001-035-5152 | FICA/MEDICARE | 3,055 | 3,200 | 3,327 | 3,361 | 3,386 | 2% |
| 001-035-5153 | ICMA 401K | 2,053 | 2,092 | 2,135 | 2,216 | 2,213 | 4% |
| 001-035-5155 | WORKERS COMP. INSURANCE | 1,985 | 845 | 3,050 | 1,574 | 1,500 | -51% |
| 001-035-5156 | UNEMPLOYMENT INSURANCE | 124 | 126 | 130 | 149 | 150 | 15% |
| Category Total | | 18,086 | 21,942 | 24,407 | 22,884 | 27,549 | 13% |
| Purchased Professional Services | | | | | | | |
| 001-035-5261 | CONTRACTUAL SERVICES | 2,060 | - | 1,000 | - | 1,000 | 0% |
| Category Total | | 2,060 | - | 1,000 | - | 1,000 | 0% |
| Operating Expenses | | | | | | | |
| 001-035-5202 | OPERATING SUPPLIES | 1,213 | 1,310 | 1,300 | 743 | 1,500 | 15% |
| 001-035-5203 | REPAIRS/MAINT.-GROUNDS | 3,629 | 1,729 | 4,000 | 270 | 2,000 | -50% |
| 001-035-5206 | UTILITIES | 1,122 | 1,056 | 850 | 430 | 1,200 | 41% |
| 001-035-5218 | GASOLINE/DIESEL | 2,236 | 2,442 | 2,300 | 2,069 | 2,500 | 9% |
| 001-035-5221 | REPAIR & MAINT/EQUIPMENT | - | - | - | - | 1,500 | Undefined |
| 001-035-5260 | SMALL EQUIPMENT | 1,829 | 887 | 2,000 | 782 | 12,000 | 500% |
| Category Total | | 10,028 | 7,425 | 10,450 | 4,294 | 20,700 | 98% |

| | | | | | | |
|----------------|--------|--------|--------|--------|--------|-----|
| Total Expenses | 71,244 | 71,216 | 79,353 | 71,501 | 93,512 | 18% |
|----------------|--------|--------|--------|--------|--------|-----|

COMMUNITY DEVELOPMENT

The purpose of the Community Development department is to provide for orderly and efficient growth and development of the Town and protection of the quality of life for its residents and the business community. The Community Development Department includes current and long-range planning activities. A major part of these activities includes processing land development applications for annexations, subdivisions, site plans, conditional use permits, easement and right-of-way vacations and dedications, rezones, variances, and others. The department provides the front-line resources to assist customers requiring building permits as well as providing information on properties regarding permitted land uses, building setbacks, fencing, signs, etc. and provides technical support to the Board of Trustees, Planning Commission, and Board of Adjustment. The Department facilitates long range planning efforts for the city, helps coordinate economic development programs, and participates in regional issues such as transportation planning, county-wide planning issues, addressing committee, air-quality committee, and other special projects.

RESPONSIBILITIES

Community Development's main responsibilities consist of processing land development applications for annexations, subdivisions, site plans, conditional use permits, easement and right-of-way vacations and dedications, rezones, variances, and others. Another main component to our department is long-range planning efforts. Long-range planning efforts come in the form of a comprehensive plan, also known as a general plan, master plan or land-use plan; which is a policy document designed to guide the future actions of a community. It presents a vision for the future, with long-range goals and objectives for all activities that affect the Town of Palisade.

2020 GOALS

- Update the Town of Palisade Comprehensive Plan
- Administer the Town of Palisade Land Development Code
- Create infrastructure and utility maps
- Ensure development reviews are handled in a thorough and timely manner

General Fund

Community Development

| Expenses | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|------------------------------|--------|---------|---------|-----------|--------|-----------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Personnel, Wages | | | | | | | |
| 001-012-5112 | PLANNING TECHNICIAN | 19,943 | 45,906 | 46,829 | 48,934 | 48,226 | 3% |
| 001-012-5113 | COMMUNITY DEVELOPMENT | | | | | | |
| 001-012-5113 | DIRECTOR | 58,243 | 59,363 | 60,549 | 47,422 | 51,500 | -15% |
| 001-012-5136 | RECREATION/EVENTS | | | | | | |
| 001-012-5136 | COORDINATOR | - | - | - | - | - | Undefined |
| 001-012-5138 | SUNDAY/FALL MARKET PART TIME | - | - | 19,808 | 24,548 | - | -100% |
| 001-012-5149 | PART-TIME/SEASONAL | - | - | - | - | - | Undefined |
| Category Total | | 78,186 | 105,269 | 127,186 | 120,904 | 99,726 | -22% |
| Personnel, Benefits | | | | | | | |
| 001-012-5150 | HEALTH/DENTAL | 20,426 | 27,673 | 28,675 | 15,383 | 30,000 | 5% |
| 001-012-5151 | LIFE/LTD INSURANCE | 431 | 665 | 718 | 432 | 800 | 11% |
| 001-012-5152 | FICA/MEDICARE | 5,713 | 7,807 | 9,730 | 9,083 | 8,000 | -18% |
| 001-012-5153 | ICMA 401K | 2,912 | 3,939 | 5,369 | 4,224 | 6,531 | 22% |
| 001-012-5155 | WORKERS COMP. INSURANCE | 246 | 277 | 376 | 892 | 2,200 | 485% |
| 001-012-5156 | UNEMPLOYMENT INSURANCE | 173 | 312 | 381 | 414 | 650 | 71% |
| Category Total | | 29,901 | 40,673 | 45,249 | 30,429 | 48,181 | 6% |
| Purchased Professional Services | | | | | | | |
| 001-012-5209 | PROFESSIONAL SERVICES | 29,638 | 10,073 | 50,000 | 32,613 | 25,000 | -50% |
| Category Total | | 29,638 | 10,073 | 50,000 | 32,613 | 25,000 | -50% |
| Operating Expenses | | | | | | | |
| 001-012-5205 | DUES & SUBSCRIPTIONS | 431 | 706 | 800 | - | 800 | 0% |
| 001-012-5207 | TRAVEL & TRAINING | - | 230 | 400 | - | 2,000 | 400% |
| 001-012-5208 | LAND DEVELOPMENT CODE | 49,130 | 695 | 10,000 | - | - | -100% |
| 001-012-5247 | PUBLIC NOTICE | - | - | - | - | 500 | Undefined |

| | | | | | | | |
|-------------------|--------------------------------|---------|---------|---------|---------|---------|-----------|
| 001-012-5260 | SMALL EQUIPMENT/SUPPLIES | 3,445 | 485 | 1,500 | - | 1,500 | 0% |
| 001-012-5263 | TRANSFER TO TAB | - | - | - | - | - | Undefined |
| 001-012-5273 | BUFFER ZONE | 15,025 | 4,580 | 6,580 | 1,735 | 9,000 | 37% |
| 001-012-5274 | BUFFER ZONE | - | - | - | 1,718 | - | Undefined |
| Category Total | | 68,031 | 6,696 | 19,280 | 3,452 | 13,800 | -28% |
| Capital Equipment | | | | | | | |
| 001-012-5250 | WAYFINDING SIGNS | - | 4,125 | - | - | - | Undefined |
| Category Total | | - | 4,125 | - | - | - | Undefined |
| Special Projects | | | | | | | |
| 001-012-5251 | SUNDAY MARKET | - | - | 10,875 | 2,781 | - | -100% |
| 001-012-5253 | PEACH FESTIVAL-ICECREAM SOCIAL | 1,014 | 946 | 1,000 | 2,839 | - | -100% |
| 001-012-5268 | PALISADE CHAMBER | 15,000 | 10,000 | 10,000 | 11,250 | 31,500 | 215% |
| 001-012-5272 | BLUE GRASS FESTIVAL DOWNTOWN | 174,459 | 201,376 | 230,000 | 294,735 | - | -100% |
| 001-012-5269 | DECORATIONS/SIGNS | - | - | - | - | - | Undefined |
| 001-012-5270 | RENAISSANCE FESTIVAL | - | - | - | - | - | Undefined |
| 001-012-5267 | PALISADE ART VISION (PAV) | - | - | - | (1,125) | 7,500 | Undefined |
| Category Total | | 190,473 | 212,321 | 251,875 | 310,481 | 39,000 | -85% |
| Total Expenses | | 396,229 | 379,156 | 493,590 | 497,878 | 225,707 | -54% |

General Fund

Community Development

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|-----------------------------------------------------------|-------------------|-------------------|----------------|
| Donation to Palisade Chamber of Commerce | Town | 001-012-5268 | 9,000 |
| Donation to Palisade Historical Society | Town | 001-012-5268 | 7,500 |
| Donation to Palisade Historical Society (Capital Project) | Town | 001-012-5268 | 15,000 |
| Total Projects | | | 31,500 |

COURT

The Town of Palisade conducts a municipal court for the benefit of the citizens of the Town of Palisade. The Court acts as an impartial fact-finder in determining if a Town ordinance has been violated. The Court provides fair and impartial hearings and judgments on alleged violations of the municipal code, including the Colorado Model Traffic Code and imposes sanctions which are consistent with the nature of the violation. Palisade Municipal Court is held twice a month.

General Fund Court

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-020-5118 | MUNICIPAL JUDGE | 6,960 | 6,380 | 6,960 | 7,395 | 7,540 | 8% |
| 001-020-5132 | COURT CLERK | 15,845 | 16,863 | 16,473 | 17,113 | 17,600 | 7% |
| Category Total | | 22,805 | 23,243 | 23,433 | 24,508 | 25,140 | 7% |
| Personnel, Benefits | | | | | | | |
| 001-020-5150 | HEALTH/DENTAL | 4,709 | 5,507 | 5,779 | 4,978 | 6,000 | 4% |
| 001-020-5151 | LIFE/LTD INSURANCE | 102 | 102 | 120 | 825 | 600 | 400% |
| 001-020-5152 | FICA/MEDICARE | 1,695 | 1,735 | 1,793 | 1,842 | 1,923 | 7% |
| 001-020-5153 | ICMA 401K | 792 | 825 | 824 | 856 | 880 | 7% |
| 001-020-5155 | WORKERS COMP. INSURANCE | 95 | 108 | 147 | 215 | 400 | 172% |
| 001-020-5156 | UNEMPLOYMENT INSURANCE | 67 | 68 | 70 | 80 | 100 | 43% |
| Category Total | | 7,460 | 8,345 | 8,733 | 8,796 | 9,903 | 13% |
| Purchased Professional Services | | | | | | | |
| 001-020-5209 | PROFESSIONAL SERVICES | 10,445 | 8,743 | 12,000 | 10,067 | 12,000 | 0% |
| Category Total | | 10,445 | 8,743 | 12,000 | 10,067 | 12,000 | 0% |
| Operating Expenses | | | | | | | |
| 001-020-5201 | OFFICE SUPPLIES | - | 60 | 200 | - | 500 | 150% |

| | | | | | | | |
|----------------|-------------------|---|-----|-----|---|-------|------|
| 001-020-5207 | TRAVEL & TRAINING | - | 73 | 500 | - | 1,500 | 200% |
| | Category Total | - | 133 | 700 | - | 2,000 | 186% |
| Total Expenses | | | | | | | 9% |

FACILITIES

The Building Maintenance program is focused on providing quality facilities to assure that all buildings are kept in an attractive, safe and operational condition at all times. This is a core service of the town and helps to support the quality of the experience for the residents, guests, and staff.

PRIOR YEAR ACCOMPLISHMENTS

- New roof on the Veterans Memorial Center Building.
- Town hall: painting restrooms, hallway, offices, coffee breakroom, staff conference room, - built divider wall next to Town Managers office for additional staff privacy and created two additional working spaces in old conference room.
- Paint and remodel of the Public Works Building to improve functionality, efficiency, and safety.
- Remodel of the Mechanics bays and shop
- Indoor remodel of the Palisade Swimming Pool's entry office and locker rooms with new floors, protective wall coverings, counter tops, sinks and facets, mirrors, lockers, benches, restrooms, lifeguard station, and large decorative art pieces.
- Provided electricity to the Cemetery workshop and storage shed.

2020 GOALS

- Addition to the existing Fire Department building to create a new Town Hall. All staff would move to this building including the Police Department.
- Replace key locks on park restrooms with timed electronic locks. Save labor hours, more efficient.
- Paint the downstairs Grey Gourmet dining area at Veterans Memorial.
- Paint training room for Police and Fire Department.
- Replace outdated and inefficient lights and fixtures with new LED energy efficient lights.

2020 CAPTIAL EQUIPMENT

- New door at Veterans Memorial Center
- Replace thermostat and climate controller at Town Hall
- Replace 3 leaking swamp coolers
- Continue work on ongoing projects in the Town

General Fund

Facilities

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|--------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-085-5127 | FACILITIES MANAGER | 54,049 | 54,991 | 42,707 | 48,048 | 47,647 | 12% |
| 001-085-5160 | OVERTIME | - | 6,904 | 6,500 | 8,963 | 6,000 | -8% |
| | Category Total | 54,049 | 61,895 | 49,207 | 57,011 | 53,647 | 9% |
| Personnel, Benefits | | | | | | | |
| 001-085-5150 | HEALTH/DENTAL | 12,656 | 20,024 | 21,744 | 20,234 | 23,000 | 6% |
| 001-085-5151 | LIFE/LTD INSURANCE | 346 | 201 | 309 | 207 | 350 | 13% |
| 001-085-5152 | FICA/MEDICARE | 4,029 | 4,626 | 3,764 | 4,189 | 4,104 | 9% |
| 001-085-5153 | ICMA 401K | 2,702 | 2,168 | 2,135 | 2,402 | 2,682 | 26% |
| 001-085-5155 | WORKERS COMP. INSURANCE | 2,229 | 1,574 | 2,880 | 2,304 | 3,000 | 4% |
| 001-085-5156 | UNEMPLOYMENT INSURANCE | 171 | 175 | 148 | 181 | 200 | 35% |
| | Category Total | 22,134 | 28,767 | 30,980 | 29,518 | 33,336 | 8% |
| Purchased Professional Services | | | | | | | |
| 001-085-5204 | CUSTODIAL SERVICES | 14,676 | 14,492 | 14,750 | 12,923 | 16,000 | 8% |
| 001-085-5209 | MONITORING SERVICES | 624 | 1,008 | 1,224 | 900 | 1,300 | 6% |
| | Category Total | 15,300 | 15,500 | 15,974 | 13,823 | 17,300 | 8% |
| Operating Expenses | | | | | | | |
| 001-085-5202 | CLEANING SUPPLIES | 6,396 | 7,171 | 9,000 | 8,718 | 9,000 | 0% |
| 001-085-5203 | REPAIR & MAINT/BUILDING | 12,646 | 52,109 | 75,000 | 22,307 | 50,000 | -33% |
| 001-085-5206 | UTILITIES | 17,530 | 18,527 | 16,000 | 14,390 | 20,000 | 25% |
| 001-085-5221 | REPAIR & MAINT/EQUIPMENT | 3,458 | 1,220 | 3,000 | 674 | 3,000 | 0% |
| 001-085-5236 | TELEPHONE | 1,086 | 6,429 | 1,100 | 137 | 6,500 | 491% |
| 001-085-5260 | SMALL EQUIPMENT | 342 | 996 | 31,000 | 27,640 | 1,200 | -96% |
| | Category Total | 41,457 | 86,452 | 135,100 | 73,868 | 89,700 | -34% |

| | | | | | | | |
|------------------|-------------------------------|---------|---------|---------|---------|-----------|-----------|
| | | | | | | | |
| Special Projects | | | | | | | |
| 001-085-5871 | COMMUNITY CENTER IMPROVEMENTS | - | - | - | - | 25,000 | Undefined |
| 001-085-5872 | CIVIC CENTER DESIGN | - | - | - | - | 130,000 | Undefined |
| 001-085-5873 | CIVIC CENTER RENOVATION | - | - | - | - | 1,000,000 | Undefined |
| Category Total | | - | - | - | - | 1,155,000 | Undefined |
| | | | | | | | |
| Total Expenses | | 132,941 | 192,614 | 231,261 | 174,219 | 1,348,983 | 483% |

General Fund

Facilities

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|-----------------------------------------------|-----------------|----------------|-------------|
| Civic Center Design | Town/DOLA Grant | 50%/50% | 130,000 |
| Civic Center Build | Town/DOLA Grant | 50%/50% | 1,000,000 |
| Community Center Improvements and Maintenance | Town | 001-085-5871 | 25,000 |
| Total Projects | | | 1,155,000 |

FIRE

The Mission of the Palisade Fire department is to protect the lives and property of the citizens and visitors of the Town of Palisade and the Rural Fire Protection District in the safest manner possible.

Working as a team we will accomplish our mission by:

Providing aggressive fire protection and Emergency Medical Services to the community,

Providing quality prevention and education programs to the citizens we serve,

Working with other public safety agencies to enhance our abilities to better serve our community.

SERVICES PROVIDED

Medical is the most frequent type of call for service to which we respond. We also provide service to vehicle crashes, rescues which include water, confined space, rope rescue, and vehicle extrication. We fight structure fires, wild-land fires, weed fires, and vehicle fires, as well as Hazardous Material incidents. Public education and fire prevention are two important items the department does for public safety along with CPR classes, fire inspections for commercial building and preplanning.

We provide these services, a 28 member team made up of full time, part time, paid per shift with cadets works shifts 24/7/365 to cover calls for service.

AREA COVERED

There are four levels of government that play into the makeup of the area which the fire department covers. **The Town of Palisade** - All property within the city limits of the Town of Palisade amounts to approximately 1.1 square miles. All property from 35 Road on the west, I-70 to the north, Colorado River to the South, the area known as the Vineland's and Rapid Creek with an arm up DeBeque Canyon including Cameo Shooting Complex and the truck stop is known as the **Palisade Rural Fire Protection District** which amounts to approximately 6.47 square miles. This is a Title 32 Special District which has a board of directors made up of 5 persons of that area and contact with the town for service. The area including the Book cliffs up to the Beaver Tail Tunnel, to the base of the Grand Mesa including Horse Mountain is known as the **unincorporated area of Mesa County**. **East Orchard Mesa Fire Protection District** is also included due to this department does not provide ambulance transport for their area which amounts to approximately 51.1 square miles. All the area described is known as the Ambulance Service Area or ASA for Palisade which makes up the coverage area of approximately 59.37 square miles. Through mutual aid agreements, all areas of Mesa County are covered by EMS by the 12 fire Departments in the county.

ISO RATING OF PALISADE FIRE DEPARTMENT

The department was audited by ISO August of 2014. This audit grades the fire departments training, members responding to calls, apparatus and equipment carried, pre incident planning, as well as dispatch, and the water distribution system(s). ISO takes all this information and rates the department from 1 to 10 with 1 being the best and 10 being no coverage. This rating is part of what a lot of insurance companies use to set your homeowners rates. Our ISO rating is a class 5 & 5/5Y. If you live within 5 road miles of the fire station and are within 1000 feet of a fire hydrant, you are a class 5, if over 1000 feet from a hydrant you are a class 5Y. The only parcel not within the 5 miles is the Eagles Nest Truck Stop (Cameo Truck Stop).

WHAT APPARATUS DOES THE DEPARTMENT OWN AND ITS FUNCTION.

We'll start with the oldest for fire responses.

Hose cart – 1917 Carried hose, a nozzle, axle, and some tools. Used for parades.

Old Red – 1937 Darley built on a Ford chassis with 85 horse flat head V8 gasoline engine. It was Palisades first motorized fire apparatus. 500 GPM champion front mount pump and carries 300 gallons water. Old Red is used for parades and is to this day 100% functional.

Truck 41 – 1982 55ft. ladder (Quint) Built in Clifton by Lockwood Fire Apparatus on a Pemfab chassis with an 8V71TA Detroit Diesel engine and automatic transmission. 1250 GPM Hale mid-ship pump, carries 1000 gallons of water and 2750 total ft. of hose ranging in size from 1½” to 5” diameter. Truck 41 is used for water supply and structure fires requiring an elevated master stream.

Engine 42 – 1983 FMC built on a Duplex chassis with a 6V92TA Detroit diesel engine and automatic transmission. 1250 GPM FMC mid-ship pump, carries 750 gallons of water, and 2800 ft. of hose ranging in size from 1” to 5” diameter. Engine 42 is used for structure fires, first out for vehicle fires on Interstate 70.

Tender 41 – 1984 International chassis with a 400 Big Cam 4 Cummins diesel engine and 9 speed manual transmission. 750 GPM Berkley pump, carries 3600 gallons of water. Tender 41 is used for water supply in areas with no hydrants, wild-land incidents, large vehicle fire, and Hazmat. Works well for fighting fires along a roadway due to its ability to pump and roll with 6 spray bars.

Brush 41 – 2014 Toyne built on a Freightliner chassis with ISC 300 Cummins diesel engine and automatic transmission. 250 GPM Waterous pump, carries 1000 gallons of water with foam capability. Brush 41 is used for wild-land fires, grass fires, and areas that require 4-wheel drive to access.

Engine 41 - 2006 Elite built on a Spartan chassis with ISC 330 Cummins diesel engine and automatic transmission. 1500 GPM Hale mid-ship pump, carries 750 gallons of water, foam capability and 2600 ft. of hose ranging in size from 1¾” to 5” diameter. Engine 41 is used for structure fires, Haz-Mat, and has extrication for vehicle crashes.

Rescue 41 – 2009 Horton built on an International 4300 chassis with a DT466E International diesel engine and automatic transmission. Rescue 41 responds to vehicle crashes, structure fires, and incidents for rescue by carrying extrication equipment for vehicle and confined space incidents, rope rescue and water rescue equipment.

Ambulance 41 – 2007 Life-Line Type III built on a Ford F-450 chassis with a 6.0 International diesel engine and automatic transmission. Carries needed equipment to provide ALS Advance Life Support.

Ambulance 42 – 2010 Taylor Made Type III built on a GMC 4500 chassis with a Duramax diesel engine and automatic transmission. Carries needed equipment to provide ALS Advance Life Support.

Squad 41 – 2002 Ford Explorer with 4.0 L Gasoline engine and automatic transmission. Carries medical equipment to assist on medical incidents, assist with mutual aid with neighboring agencies for ALS.

Command 41 – 2003 Ford Excursion with 7.3 International Power stroke diesel engine and automatic transmission. Carries needed equipment to command an incident, for traffic control, and assist at scenes.

2006 Taylor Made Type III built on a Ford F-450 chassis with a 6.0 International Power Stroke diesel engine and automatic transmission. Carries needed equipment to provide ALS Advance Life Support. Needs engine work to bring back into service.

2020 GOALS

- Retain current members by being competitive in the fire and EMS field.
- Continue training to provide the community with a high level of service
- Continue public safety training i.e. CPR, fire safety.
- Aggressively work toward combining multiple districts as one, so they can continue to provide a higher level of services to residents of these areas.
- Repair one of the ambulances to bring it back into service as a back up and have it as a unit to for special events and for a third unit when needed. I did not budget for this as we have some excess equipment to sell and I would like to use the revenue from them to pay for. To replace \$175,000, to repair around \$6,000.

EXCESS EQUIPMENT

1992 built on a Ford F -350 chassis with a 7.3 International diesel engine and 5 speed manual transmission. 120 GPM high pressure pump, carries 200 gallons with foam capability. Brush 41 is used for wild-land fires, grass fires, and areas that require 4 wheel drive to access.

1975 Heavy Rescue built on a Mack chassis with a Mack thermodyne diesel engine, and automatic transmission. Rescue 41 responds to vehicle crashes, structure fires, and incidents for rescue by carrying extrication equipment for vehicle and confined space incidents, rope rescue and water rescue equipment, and cascade a system to refill air bottles on scene.

General Fund

Fire

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-040-5114 | FIRE CHIEF | 71,211 | 72,571 | 74,032 | 79,027 | 140,205 | 89% |
| 001-040-5128 | EMS CHIEF | 53,061 | 55,768 | 55,203 | 35,881 | 41,200 | -25% |
| 001-040-5129 | PART TIME FIRE/EMS | 23,773 | 27,271 | 40,511 | 111,738 | 115,000 | 184% |
| 001-040-5149 | VOLUNTEERS | 62,365 | 61,760 | 60,000 | 67,260 | 131,400 | 119% |
| Category Total | | 210,410 | 217,370 | 229,746 | 293,905 | 427,805 | 86% |
| Personnel, Benefits | | | | | | | |
| 001-040-5150 | HEALTH/DENTAL | 21,174 | 22,226 | 21,208 | 19,254 | 25,000 | 18% |
| 001-040-5151 | LIFE/LTD INSURANCE | 204 | 206 | 224 | 231 | 250 | 12% |
| 001-040-5152 | FICA/MEDICARE | 4,475 | 4,731 | 5,843 | 10,937 | 8,798 | 51% |
| 001-040-5154 | FPPA | 13,166 | 13,559 | 13,958 | 32,667 | 25,000 | 79% |
| 001-040-5155 | WORKERS COMP. INSURANCE | 5,397 | 4,549 | 7,695 | 6,375 | 10,500 | 36% |
| 001-040-5156 | UNEMPLOYMENT INSURANCE | 629 | 671 | 689 | 789 | 800 | 16% |
| 001-040-5223 | VOLUNTEER PENSION | 7,851 | 9,800 | 10,000 | - | 10,500 | 5% |
| Category Total | | 52,897 | 55,742 | 59,617 | 70,254 | 80,848 | 36% |
| Purchased Professional Services | | | | | | | |
| 001-040-5209 | PROFESSIONAL SERVICES | 1,025 | 944 | 3,500 | 210 | 3,500 | 0% |
| 001-040-5255 | EMS BILLING FEES | 14,935 | 15,148 | 15,000 | - | 16,000 | 7% |
| Category Total | | 15,960 | 16,092 | 18,500 | 210 | 19,500 | 5% |
| Operating Expenses | | | | | | | |
| 001-040-5201 | OFFICE SUPPLIES | - | - | - | - | - | Undefined |
| 001-040-5202 | OPERATING SUPPLIES | 1,785 | 1,978 | 3,200 | 1,689 | 3,000 | -6% |

| | | | | | | | |
|-------------------|------------------------------|---------|---------|---------|---------|---------|-----------|
| 001-040-5203 | REPAIR & MAINT-BLDG | 149 | 1,810 | 1,000 | 14 | 1,000 | 0% |
| 001-040-5205 | DUES & SUBSCRIPTIONS | 813 | 1,255 | 1,000 | 150 | 1,000 | 0% |
| 001-040-5206 | UTILITIES | 13,463 | 16,079 | 12,700 | 7,169 | 11,000 | -13% |
| 001-040-5207 | TRAVEL & TRAINING | 7,127 | 4,480 | 14,662 | 10,288 | 15,000 | 2% |
| 001-040-5208 | PRINTING & PUBLSHG | - | - | 250 | - | 250 | 0% |
| 001-040-5211 | LIABILITY INSURANCE | - | - | - | - | - | Undefined |
| 001-040-5218 | GASOLINE/DIESEL | 7,971 | 8,437 | 9,000 | 6,634 | 8,500 | -6% |
| 001-040-5219 | UNIFORMS & CLEANING | - | - | 600 | 3,945 | 2,000 | 233% |
| 001-040-5220 | REPAIR/MAINT. EQUIPMENT | 863 | 4,223 | 2,000 | 133 | 3,000 | 50% |
| 001-040-5221 | REPAIRS & MAINT-VEH | 3,070 | 2,854 | 8,000 | 2,121 | 7,000 | -13% |
| 001-040-5222 | VOLUNTEER REIMBURSMTS | - | - | - | - | - | Undefined |
| 001-040-5235 | TELEPHONE & CELL | - | - | - | - | - | Undefined |
| 001-040-5236 | TELEPHONE | 7,528 | 9,830 | 7,200 | 11,300 | 10,000 | 39% |
| 001-040-5237 | E-911 | 25,804 | 24,435 | 26,899 | 26,899 | 30,000 | 12% |
| 001-040-5238 | RADIO REPAIR & MAINT | - | - | 500 | 384 | 1,000 | 100% |
| 001-040-5241 | VOLUNTEER UNIFORMS | 1,395 | 1,028 | 3,000 | 1,312 | 2,000 | -33% |
| 001-040-5242 | PPE-Structure Gear | 2,430 | 2,720 | 10,000 | 13,874 | 6,000 | -40% |
| 001-040-5259 | CELL PHONE | 600 | 600 | 600 | - | 600 | 0% |
| 001-040-5260 | SMALL EQUIPMENT | 8,848 | 162 | 5,000 | - | 5,000 | 0% |
| 001-040-5261 | FIBER COMMUNICATIONS LINE | 4,500 | 4,875 | 4,500 | 4,776 | 5,000 | 11% |
| 001-040-5264 | MCEMS - TRANSPORT FEES | 5,730 | 5,410 | 5,000 | 3,735 | 6,000 | 20% |
| 001-040-5266 | OXYGEN | 522 | 587 | 3,000 | 477 | 1,500 | -50% |
| 001-040-5267 | COMPUTER/SOFTWARE | - | - | - | 57 | - | Undefined |
| 001-040-5268 | MEDICAL SUPPLIES | 16,052 | 14,548 | 15,000 | 11,860 | 18,000 | 20% |
| 001-040-5841 | PPE/SCBA GEAR | - | - | - | - | - | Undefined |
| Category Total | | 108,649 | 105,313 | 133,111 | 106,819 | 136,850 | 3% |
| Capital Equipment | | | | | | | |
| 001-040-5842 | DESKTOP COMPUTERS | - | - | - | - | - | Undefined |
| 001-040-5843 | COPIER | - | - | - | - | - | Undefined |
| 001-040-5844 | 800 MHZ RADIOS | - | - | - | - | - | Undefined |

| | | | | | | | |
|------------------|-------------------------------|---------|---------|---------|---------|---------|-----------|
| 001-040-5845 | COMPUTER EQUIPMENT | - | - | - | - | - | Undefined |
| 001-040-5846 | RADIOS | - | - | 45,716 | 45,000 | - | -100% |
| 001-040-5847 | BRUSH TRUCK/COTS | 38,601 | - | 145,000 | 141,000 | - | -100% |
| 001-040-5855 | SCBA EQUIPMENT | - | - | - | - | - | Undefined |
| 001-040-5868 | WILDLAND GRANT EQUIPMENT | - | 8,893 | - | - | - | Undefined |
| 001-040-5873 | INTEGRATED SOFTWARE | - | 8,792 | - | 2,634 | - | Undefined |
| Category Total | | 38,601 | 17,685 | 190,716 | 188,634 | - | -100% |
| Special Projects | | | | | | | |
| 001-040-5239 | PUBLIC INFORMATION/EDUCATI | 1,175 | 1,181 | 1,000 | 1,727 | 1,200 | 20% |
| Category Total | | 1,175 | 1,181 | 1,000 | 1,727 | 1,200 | 20% |
| Total Expenses | | 427,692 | 413,384 | 632,690 | 661,550 | 666,203 | 5% |

PARKS

The Parks Department provides clean, maintained parks for the following town parks:

- Riverbend Park
- Veterans Memorial Park
- Peachbowl Park
- Palisade Swimming Pool
- Main Street Town Square
- Bike Skills Park
- Skate Park
- Seasonal Flowers beds and planters

RESPONSIBILITIES

- The department ensures clean and safe park environment for community members and visitors to enjoy.
- To provide all citizens and visitors a variety of leisure facilities that are safe, accessible, well maintained, and enjoyable.
- Maintain manicured lawns by mowing, trimming, irrigating, and fertilizing appropriately.
- Weed control through appropriate spraying and removal.
- Maintenance of restrooms, shade structures, picnic tables, benches, fencing, etc..
- Conduct and document routine safety inspections of playground equipment and all park facilities.
- Planting, pruning, removing and general care of the Towns trees located in the parks and Main Street.
- Trash removal daily in all parks and open spaces owned by the Town.
- Irrigation maintenance and repair on all park sprinkler systems.

- Support athletic and recreational events in Peachbowl Park by preparing the fields and surface conditions for a safe and enjoyable playing and recreation experience.
- Support special events in parks by providing electrical, water, temporary fencing, assisting with traffic mitigation, event consultation and logistical support.
- Plant and maintain flower gardens and planters throughout town in the summer months.
- Decorate the downtown area for 4th of July Holiday.
- Decorate the downtown area for the Old-Fashioned Christmas Holiday.
- Assist in the care of community artwork throughout the Town.
- Maintain the flying of the U.S. Flag on town property and in parks.

PRIOR YEAR ACCOMPLISHMENTS

- Complete remodel to the interior of the Palisade Pool.
- Initiation of the partnership with Rivers Edge West for the removal of invasive tree species along Colorado Riverbanks of Riverbend Park.
- Completing the public safety feature of a large boulder barrier between the parking lot and manicured lawn at Riverbend park before festival season.
- Initiation of the revitalization of the field at Peachbowl Park.
- Weed removal and cleaning of Palisade Community Garden.
- Clearing and creating the walk and bike pathway to Taylor Elementary.

2020 GOALS

- Improve electrical system for events at Riverbend Park.
- Add additional drinking fountains at Riverbend Park.
- Create and build new restrooms at Riverbend Park.
- Create and build new restrooms at Veterans Memorial Park.
- Enhance the pool landscape grounds and add shade structure at kiddy pool.
- Add playground for young children with safer surfaces.

- Add new irrigation system to west side of Riverbend Park to improve tree growth and use irrigation water more effectively.
- Tamarisk and invasive species removal at Riverbend Park. Improve access and view corridors to the river.
- Improve the disc golf course with invasive plant removal, irrigation ditch improvements, new signs, new benches, planting more drought tolerant grasses, and adding mulch.
- Continue to partner with organizations to improve the surface playing area of Peachbowl Park and host tournaments and scrimmages there.
- Participate in the updated 2020 Town Comprehensive Plan to establish future goals with: the 2nd phase of the skate park, splash pad, new playground equipment, improve bike skills and pump track, new tree planting, swimming pool improvements,

2020 BUDGET HIGHLIGHTS

- Increase Professional Development for Playground Safety, Master Gardner, Turf Management and Arbor care.
- Participating in Tamarisk removal grant.
- Improve boat launch and complete the concrete pathway at the launch with an A.D.A concrete pad for better access to west end of park.

2020 CAPTIAL EQUIPMENT

- Utility vehicle for parade & event set up and park maintenance.
- Weed trimmer

General Fund

Parks

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-----------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-065-5126 | MANAGEMENT | 14,031 | 14,316 | 14,120 | 16,172 | 48,917 | 246% |
| 001-065-5134 | MAINTENANCE WORKER II | - | - | - | 29,571 | - | Undefined |
| 001-065-5144 | MAINTENANCE WORKER I | 81,005 | 82,002 | 82,683 | 69,593 | 122,545 | 48% |
| 001-065-5149 | PART-TIME/SEASONAL | 21,456 | 17,272 | 24,960 | 21,708 | 35,000 | 40% |
| 001-065-5160 | OVERTIME | 9,155 | 10,547 | 10,000 | 10,511 | 14,000 | 40% |
| Category Total | | 125,647 | 124,136 | 131,763 | 147,554 | 220,462 | 67% |
| Personnel, Benefits | | | | | | | |
| 001-065-5150 | HEALTH/DENTAL | 25,713 | 34,573 | 36,060 | 29,342 | 40,000 | 11% |
| 001-065-5151 | LIFE/LTD INSURANCE | 765 | 674 | 685 | 569 | 1,000 | 46% |
| 001-065-5152 | FICA/MEDICARE | 9,536 | 9,292 | 10,080 | 11,423 | 18,854 | 87% |
| 001-065-5153 | ICMA 401K | 3,458 | 4,587 | 4,840 | 4,022 | 8,573 | 77% |
| 001-065-5155 | WORKERS COMP. | 3,440 | 4,295 | 6,319 | 6,426 | 6,000 | -5% |
| 001-065-5156 | INSURANCE | 398 | 369 | 395 | 447 | 450 | 14% |
| Category Total | | 43,311 | 53,791 | 58,379 | 52,229 | 74,877 | 28% |
| Purchased Professional Services | | | | | | | |
| 001-065-5261 | CONTRACTUAL SERVICES | 4,746 | 1,515 | 3,000 | 98 | 3,000 | 0% |
| Category Total | | 4,746 | 1,515 | 3,000 | 98 | 3,000 | 0% |
| Operating Expenses | | | | | | | |
| 001-065-5202 | OPERATING SUPPLIES | 7,592 | 11,329 | 12,200 | 15,364 | 15,000 | 23% |
| 001-065-5206 | UTILITIES | 5,779 | 6,385 | 4,900 | 2,270 | 7,000 | 43% |
| 001-065-5207 | TRAVEL & TRAINING | - | - | - | - | 1,000 | Undefined |
| 001-065-5209 | PROFESSIONAL SERVICES | - | - | - | - | - | Undefined |

| | | | | | | | |
|-------------------|----------------------------|---------|---------|---------|---------|---------|-----------|
| 001-065-5218 | GASOLINE/DIESEL | 4,575 | 5,694 | 5,900 | 3,868 | 6,000 | 2% |
| 001-065-5219 | UNIFORMS | 450 | 494 | 600 | 940 | 1,000 | 67% |
| 001-065-5221 | REPAIR & MAINT VEHICLE | 2,279 | 501 | 1,200 | 2,047 | 4,000 | 233% |
| 001-065-5222 | HEAVY EQUIP REPAIR | 3,512 | 5,070 | 5,100 | 3,703 | 5,000 | -2% |
| 001-065-5223 | MISC PARK REPAIRS | 9,254 | 7,748 | 7,700 | 10,372 | 10,000 | 30% |
| 001-065-5236 | TELEPHONE | 1,507 | 1,411 | 1,300 | 1,094 | 1,700 | 31% |
| 001-065-5237 | WEED CONTROL/SPRINKLERS | 4,471 | 6,637 | 12,500 | 7,013 | 13,000 | 4% |
| 001-065-5260 | SMALL EQUIPMENT | 917 | - | 900 | 2,714 | 2,000 | 122% |
| Category Total | | 40,335 | 45,270 | 52,300 | 49,386 | 65,700 | 26% |
| Capital Equipment | | | | | | | |
| 001-065-5852 | LAWN MOWERS | - | - | - | - | 15,000 | Undefined |
| 001-065-5864 | VEHICLES | 9,041 | - | 78,000 | 19,757 | 20,000 | -74% |
| Category Total | | 9,041 | - | 78,000 | 19,757 | 35,000 | -55% |
| Special Projects | | | | | | | |
| 001-065-5238 | ELEC UPGRADE/RIVERBEND | 19 | 612 | 25,000 | - | 25,000 | 0% |
| 001-065-5239 | IRRIGATION LINE UPGRADE | 1,694 | 1,717 | 1,700 | 1,112 | 1,150 | -32% |
| 001-065-5848 | RIVERBEND TRAIL | - | - | - | - | - | Undefined |
| 001-065-5853 | RIVERBEND IMPROVEMENTS | - | - | 55,000 | 646 | 55,000 | 0% |
| 001-065-5860 | TREE RISK PROJECT | - | 8,173 | - | - | - | Undefined |
| 001-065-5869 | PLAZA SHADE STRUCTURES | - | - | 10,000 | - | - | -100% |
| 001-065-5870 | PARK RESTROOM | 150,092 | - | 150,000 | 40,194 | 200,000 | 33% |
| 001-065-5871 | LAND PURCHASE COSTS | - | - | - | - | - | Undefined |
| 001-065-5872 | LAND ACQUISITION | - | 13,000 | - | - | - | Undefined |
| Category Total | | 151,806 | 23,502 | 241,700 | 41,952 | 281,150 | 16% |
| Total Expenses | | 374,885 | 248,214 | 565,142 | 310,977 | 680,189 | 20% |

General Fund

Parks

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|--------------------------------------------|----------------|----------------|-------------|
| 1 Utility Task Vehicle (SxS) | Town | 001-065-5864 | 20,000 |
| Electrical Upgrade at Riverbend Park | Town | 001-065-5238 | 25,000 |
| Trail/Sidewalk by Boat Ramp Riverbend Park | Town | 001-065-5853 | 5,000 |
| Non-native Tree Removal on River Bank | Town | 001-065-5853 | 20,000 |
| Tree Planting at Riverbend | Town | 001-065-5853 | 20,000 |
| Retaining Wall Riverbend Park | Town | 001-065-5853 | 5,000 |
| Top Soil and Sod in the Parks | Town | 001-065-5853 | 5,000 |
| Veterans Park Restroom Construction | Town | 001-065-5870 | 100,000 |
| Riverbend Park Restroom Construction | Town | 001-065-5870 | 100,000 |
| Total Projects | | | 300,000 |

POLICE

The Palisade Police Department continues to strive to provide professional law enforcement services to the Town of Palisade. Our department continues to offer the small town feel in police services while delivering skilled and proficient safety measures to the citizens of this community. It is important for our citizens to feel confident in our staff to provide excellent police services while building an approachable organization based on solid community partnerships.

Chief Funston serves as the executive representative for the Palisade Police Department. Aside from her daily management duties, she serves on a number of boards: Mesa County Asset Forfeiture Board, Grand Junction Regional Communications Center Board, Criminal Justice Advisory Committee, Colorado Crime Information Center Board, Police Officers Standards and Training Board, and the Colorado Chiefs of Police Board.

ADMINISTRATIVE DIVISION

The Administrative Division is made up of Records Division, Investigative Division, Evidence Division, School Resource Officer and Code Compliance Division. The Administrative Division is directed by the Chief of Police and managed by an administrative sergeant.

Responsibilities

- Records Division is responsible for maintaining all police records pertinent to the Town of Palisade. Records requests, records management and coordinating with outside organizations relating to sharing of information.
- Sex Offender Registration is handled within the records management division.
- Evidence Division is managed within the records management division.
- Criminal investigations are managed within the Administrative Division. Investigators also serve on county-wide critical incident teams and boards relating to investigative functions. Investigators are on-call during off hours to provide adequate coverage for larger scale incidents that may occur in Palisade.
- The School Resource Officer position is managed by the administrative sergeant.
- The Code Compliance Officer is managed by the administrative sergeant.

Prior Year Accomplishments

- Records Division completed all records requests and maintained and reported statistics for the police department. Records manager Benham continues to work within CORA committees

and attend valuable trainings to assist her with records management, sex offender registrations and evidence procedures.

- Code Compliance Officer Chapman worked diligently with the community to clean up several neighborhood issues including illegal mobile trailer parking, weed and trash issues. He obtained his Code Compliance Officer certification in 2019.
- Investigations completed several complex cases involving sex assaults on children, drug cultivations, and fatal traffic accidents.
- Our School Resource Officer Baker continues to promote positive programs within our schools and moved into a new office built at the Palisade High School. SRO Baker attended SRO certification training in 2019.

2020 Goals

- Continue to pursue professional training, retain current employees.
- Streamline investigator response after hours
- Create more robust social media communications for the police department

Performance Measures

- Continue to provide professional services to the citizens and community we serve by streamlining our processes and increasing our level of education and training.

PATROL DIVISION

The Patrol Division is made up of the Patrol Division, Training Division, and Reserve Team. The Patrol Division is directed by the Chief of Police and managed by a patrol sergeant.

Responsibilities

- The Patrol Division is responsible for responding to all calls for service, proactive preventative enforcement action, documenting and reporting, community policing efforts, and working with prosecutors towards positive outcomes.
- Continued training both in mandatory law enforcement training and professional growth.
- Continued support of neighboring agencies

Prior Year Accomplishments

- The Patrol Division successfully increased their traffic enforcement in key areas within the Town of Palisade.

- Patrol staff attended Basic Crime Scene Investigations through CBI, Critical Incident Training, Legal update training and Tactical training.
- Received two patrol vehicles. Reduced vehicle maintenance costs.
- Replaced mobile radios

2020 Goals

- Continue to promote professional training and continued education programs.
- Continue to work towards increasing patrol staffing to support growth in the Town of Palisade.
- Replace current duty weapons and train personnel.

Performance Measures

- The Patrol Division continues to train to enhance the skillsets necessary to provide professional services to the Town of Palisade.
- The Patrol Division maintains a high level of community service contacts and continues to foster relationships necessary for the success of public safety.

General Fund

Police

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|----------------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-030-5113 | POLICE CHIEF | 71,211 | 72,571 | 74,032 | 79,027 | 79,205 | 7% |
| 001-030-5124 | POLICE SERGEANTS | 108,920 | 113,835 | 113,092 | 122,018 | 120,000 | 6% |
| 001-030-5126 | CRIMINAL INVESTIGATOR | 52,278 | 53,046 | 53,474 | 56,726 | 55,060 | 3% |
| 001-030-5130 | POLICE OFFICERS | 212,715 | 241,836 | 282,599 | 282,241 | 289,250 | 2% |
| 001-030-5132 | RECORDS MANAGER | 43,332 | 44,990 | 44,172 | 46,133 | 45,505 | 3% |
| 001-030-5142 | CODE ENFORCEMENT OFFICER | 32,368 | 17,180 | 19,867 | 21,816 | 20,214 | 2% |
| 001-030-5160 | OVERTIME | 16,082 | 20,855 | 15,000 | 24,467 | 25,000 | 67% |
| Category Total | | 536,906 | 564,313 | 602,236 | 632,430 | 634,234 | 5% |
| Personnel, Benefits | | | | | | | |
| 001-030-5150 | HEALTH/DENTAL | 112,284 | 157,072 | 178,560 | 176,537 | 195,000 | 9% |
| 001-030-5151 | LIFE INSURANCE | 1,231 | 1,021 | 1,434 | 1,365 | 1,500 | 5% |
| 001-030-5152 | FICA/MEDICARE | 13,541 | 11,773 | 12,703 | 13,263 | 5,028 | -60% |
| 001-030-5153 | ICMA 401K | 1,087 | 1,447 | 2,209 | 2,307 | 2,275 | 3% |
| 001-030-5154 | FPPA | 44,952 | 51,139 | 56,506 | 56,090 | 59,787 | 6% |
| 001-030-5155 | WORKERS COMP. | 12,113 | 11,040 | 19,282 | 15,729 | 18,000 | -7% |
| 001-030-5156 | INSURANCE UNEMPLOYMENT INSURANCE | 1,570 | 1,618 | 1,807 | 2,016 | 2,000 | 11% |
| Category Total | | 186,777 | 235,111 | 272,501 | 267,307 | 283,589 | 4% |
| Purchased Professional Services | | | | | | | |
| 001-030-5209 | PROFESSIONAL SERVICES | 4,887 | 5,684 | 3,000 | 2,060 | 2,500 | -17% |
| 001-030-5237 | E-911 | 98,523 | 93,299 | 100,792 | 100,792 | 110,000 | 9% |
| Category Total | | 103,409 | 98,983 | 103,792 | 102,852 | 112,500 | 8% |

| Operating Expenses | | | | | | | |
|--------------------|--------------------------|---------|---------|-----------|-----------|-----------|-----------|
| 001-030-5202 | OPERATING SUPPLIES | 4,554 | 5,169 | 4,500 | 5,154 | 6,000 | 33% |
| 001-030-5205 | DUES & SUBSCRIPTIONS | 3,746 | 3,730 | 1,100 | 5,621 | 4,000 | 264% |
| 001-030-5207 | TRAVEL & TRAINING | 8,014 | 2,445 | 4,000 | 10,334 | 4,000 | 0% |
| 001-030-5210 | CODE COMPLIANCE EXPENSES | 127 | 139 | 500 | 284 | 500 | 0% |
| 001-030-5213 | ANIMAL CONTROL | - | 230 | 500 | - | 500 | 0% |
| 001-030-5218 | GASOLINE & DIESEL | 8,566 | 9,601 | 10,000 | 8,241 | 10,000 | 0% |
| 001-030-5219 | UNIFORMS & CLEANING | 1,135 | 5,007 | 2,000 | 1,124 | 4,000 | 100% |
| 001-030-5220 | AUTO REPAIR & MAINT | 7,651 | 8,377 | 7,000 | 2,767 | 4,000 | -43% |
| 001-030-5234 | NEW WORLD SUPPORT | - | 5,040 | 5,040 | 1,890 | 6,000 | 19% |
| 001-030-5235 | DATA LINE | 11,400 | 11,400 | 11,400 | 4,275 | 11,400 | 0% |
| 001-030-5236 | TELEPHONE | 2,822 | 3,305 | 4,000 | 2,704 | 4,000 | 0% |
| 001-030-5238 | RADIO REPAIR & MAINT | 434 | 4,780 | 5,000 | - | - | -100% |
| 001-030-5259 | CELL PHONE | 9,668 | 10,414 | 7,500 | 8,900 | 9,500 | 27% |
| 001-030-5260 | SMALL EQUIPMENT/RADIOS | 6,205 | 127 | 37,880 | 44,926 | 17,000 | -55% |
| 001-030-5848 | VEHICLE LEASE | 41,306 | - | 46,428 | 40,625 | 47,000 | 1% |
| Category Total | | 105,629 | 69,764 | 146,848 | 136,847 | 127,900 | -13% |
| Capital Equipment | | | | | | | |
| 001-030-5841 | VEHICLE | 11,766 | 10,785 | - | - | - | Undefined |
| 001-030-5844 | COMPUTER EQUIPMENT | 38,465 | 3,786 | 1,000 | 582 | 1,000 | 0% |
| | | 50,231 | 14,571 | 1,000 | 582 | 1,000 | 0% |
| | | | | | | | |
| Total Expenses | | 982,953 | 982,742 | 1,126,377 | 1,140,016 | 1,159,223 | 3% |

General Fund

Police

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|---------------------|----------------|----------------|-------------|
| New Service Pistols | Town | 001-030-5260 | 13,000 |
| Total Projects | | | 13,000 |

POOL

The town operates an outdoor pool during the summer for the public to enjoy.

RESPONSIBILITIES

Provide a clean, safe, and enjoyable pool experience for the pool patrons. Provide opportunities for learn to swim lessons to take place. Contract with the City of Grand Junction Aquatics Department for all Lifeguard staffing needs.

PRIOR YEAR ACCOMPLISHMENTS

- Complete remodel of the interior locker rooms and lifeguard pool staff area. This included new protective wall covering, non-slip floor, showers and stalls, toilets and stalls, countertops, sinks, large artwork, and remodeled staff office.
- The outside trim of the pool was painted to update the look of the pool.

2020 GOALS

- Increase family lounging area by moving existing fence east
- Build seasonal shade structures
- Systematically repair or replace pool system components
- Apply for GOCO planning grant to fund new construction of pool and landscape

2020 CAPTIAL EQUIPMENT

- Pulsar pump replacement
- Acid pump replacement
- Resurface the external pool surface
- Repaint signage at pool
- Ventilation of pool mechanical rooms

General Fund

Pool

| Expenses | | 2017 | 2018 | 2019 | 2019 | 2020 | % |
|---------------------------------|--------------------------|---------|---------|---------|-----------|---------|--------|
| Account | Description | Actual | Actual | Adopted | Estimated | Budget | Change |
| Purchased Professional Services | | | | | | | |
| 001-075-5261 | CONTRACTUAL SERVICES | 81,670 | 89,700 | 101,700 | 432 | 110,000 | 8% |
| | Category Total | 81,670 | 89,700 | 101,700 | 432 | 110,000 | 8% |
| Operating Expenses | | | | | | | |
| 001-075-5202 | OPERATING SUPPLIES | 8,822 | 9,953 | 9,400 | 21,149 | 15,000 | 60% |
| 001-075-5203 | REPAIR-BUILDING/POOL | 3,816 | 5,531 | 4,000 | 1,554 | 4,000 | 0% |
| 001-075-5206 | UTILITIES | 12,463 | 10,276 | 9,100 | 8,110 | 14,000 | 54% |
| 001-075-5221 | REPAIR & MAINT/EQUIPMENT | 199 | 1,015 | 3,500 | 1,798 | 3,500 | 0% |
| 001-075-5236 | TELEPHONE | 1,512 | 1,732 | 1,300 | 1,432 | 1,800 | 38% |
| 001-075-5260 | SMALL EQUIPMENT | 523 | 1,026 | 4,000 | 4,497 | 1,000 | -75% |
| 001-075-5853 | POOL REPAIRS | - | - | 75,000 | 114,358 | 19,000 | -75% |
| | Category Total | 27,335 | 29,533 | 106,300 | 152,898 | 58,300 | -45% |
| Total Expenses | | 109,005 | 119,233 | 208,000 | 153,330 | 168,300 | -19% |

General Fund

Pool

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|------------------------|-------------------|-------------------|----------------|
| Pulsar | Town | 001-075-5853 | 3,000 |
| Acid Pump | Town | 001-075-5853 | 1,000 |
| Fans for Chemical Room | Town | 001-075-5853 | 1,000 |
| Resurface Pool | Town | 001-075-5853 | 4,000 |
| Total Projects | | | 9,000 |

RECREATION

The town's recreation department is responsible for planning and administering all of the town's hosted events. It is also responsible for administering the indoor and outdoor recreation program for the town.

Special Events presented by the Town of Palisade help bring the community together, keep people active, and provide fun and affordable family activities and outings. Special Events are also an economic driver for the local town businesses and economy.

Events that are coordinated by the Town of Palisade include:

- Bluegrass Festival
- Peachfest Ice Cream Social
- July 4th Park Festivities
- Trick – or – Treat Street

The Events Department assists with Special Events that occur within the Town through the special events application process. The Events Department helps other event coordinators by ensuring they have traffic control plans, appropriate security, liquor licenses when needed, properly notified the community, and are logistically well-planned events. These events include but not limited to:

- Honeybee Festival
- Brews & Cruise
- Lavender Fest
- Peachfest
- Winefest
- Ice Bowl disc golf tournament
- Vintage Motorcycle show
- 4 Corners Rugby Tournament
- Tour de Vineyards

RESPONSIBILITIES

- Continue to operate the Palisade Bluegrass Festival that assists in bringing revenue to the Town of Palisade.
- Continue to provide safe and well managed special events to town.
- Continue to provide the free July 4th and Peachfest Ice Cream social to bring the community together.

PRIOR YEAR ACCOMPLISHMENTS

- 2019 was the first year the Town of Palisade established an Events Department
- The Event department improved the special events application form and process with additional requirements for security, public notice, approval processes and legal requirements.
- The 2019 Bluegrass Festival increased profitability and success this year with the addition of hiring security, Riverbend Park safety improvements, campground staging improvements, logistical changes to food vendor location, involvement of Palisade High School, advertising, band management, professional management of the bar by the Palisade Rotary, growing in financial success for the town.
- Peachfest Ice Cream Social grew in participation numbers with more people staying to hear the bands than previous years. Safe food handling practices were integrated with the assistance of Mesa County Public Health.
- The Town was given an appreciation award by the Western Slope Breastfeeding Coalition for support at community events.
- The town invested in new street closure equipment to improve efficiency and safety for special events.
- Palisade hosted its first annual Rugby Tournament at Peachbowl Park.
- 'Gigantor' Telescope night star gazing held the first community astronomy event.

2020 GOALS

- Evaluate the use and functionality of Riverbend Park for special events. Improve electrical system for events. Add drinking fountains in the park.

- Continue to enhance working relationships with established events to improve the quality, security and safety, traffic control, public notification, and additional event enhancements for patrons.
- Establish a winter event for the community for fun and enjoyment during the cold winter months.

General Fund

Recreation Department

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-------------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-015-5136 | RECREATION/EVENTS COORDINATOR | 46,878 | 65,232 | 48,735 | 49,708 | 33,475 | -31% |
| 001-015-5137 | RECREATION PROGRAMMER | - | - | - | - | - | Undefined |
| 001-015-5138 | RECREATION ASSISTANT P/T | 17,454 | 19,133 | - | - | 22,637 | Undefined |
| 001-015-5149 | PART-TIME/SEASONAL | 4,056 | 9,521 | 8,000 | 2,189 | 15,000 | 88% |
| | Category Total | 68,388 | 93,886 | 56,735 | 51,898 | 71,112 | 25% |
| Personnel, Benefits | | | | | | | |
| 001-015-5150 | HEALTH/DENTAL | 12,751 | 12,364 | 15,456 | 5,847 | 7,000 | -55% |
| 001-015-5151 | LIFE/LTD INSURANCE | 295 | 246 | 336 | 60 | 250 | -26% |
| 001-015-5152 | FICA/MEDICARE | 5,181 | 7,150 | 4,340 | 4,179 | 5,440 | 25% |
| 001-015-5153 | ICMA 401K | 2,344 | 2,031 | 2,437 | - | 1,674 | -31% |
| 001-015-5155 | WORKERS COMP. INSURANCE | 293 | 375 | 572 | 906 | 2,500 | 337% |
| 001-015-5156 | UNEMPLOYMENT INSURANCE | 206 | 209 | 170 | 211 | 400 | 135% |
| | Category Total | 21,070 | 22,375 | 23,311 | 11,204 | 17,264 | -26% |
| Purchased Professional Services | | | | | | | |
| | | | | | | | 0% |
| | Category Total | - | - | - | - | - | 0% |
| Operating Expenses | | | | | | | |
| 001-015-5202 | OPERATING SUPPLIES | 672 | 488 | 600 | 786 | 2,000 | 233% |
| 001-015-5205 | DUES & SUBSCRIPTIONS | 454 | 175 | 300 | 5 | - | -100% |
| 001-015-5207 | TRAVEL & TRAINING | 77 | 1,053 | 500 | - | - | -100% |
| 001-015-5208 | PRINTING AND PUBLISHING | 1,762 | 1,360 | 1,700 | - | - | -100% |
| 001-015-5209 | PROFESSIONAL SERVICES | - | - | - | 2,406 | - | Undefined |
| 001-015-5212 | EQUIPMENT RENTAL | - | - | 500 | 228 | - | -100% |

| | | | | | | | |
|-------------------|-----------------------------|--------|--------|-------|--------|---------|-----------|
| 001-015-5221 | SHUTTLE BUS MAINTENANCE | 500 | 164 | 500 | 107 | - | -100% |
| 001-015-5260 | SMALL EQUIPMENT | 402 | 590 | 3,000 | 7,810 | - | -100% |
| | Category Total | 3,867 | 3,831 | 7,100 | 11,341 | 2,000 | -72% |
| Capital Equipment | | | | | | | |
| | | | | | | | 0% |
| | Category Total | - | - | - | - | - | 0% |
| Special Projects | | | | | | | |
| 001-015-5251 | SUNDAY MARKET | 8,848 | 11,255 | - | 9,172 | 15,000 | Undefined |
| 001-015-5261 | PARKS & RECREATION PROJECTS | 1,454 | 1,564 | 2,000 | - | 229,000 | 11350% |
| | Category Total | 10,302 | 12,820 | 2,000 | 9,172 | 244,000 | 12100% |
| Total Expenses | | | | | | 334,376 | 275% |

General Fund

Recreation Department

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|--------------------------|-------------------|-------------------|----------------|
| Ice Cream Social | Town | 001-015-5261 | 4,000 |
| Bluegrass Festival | Town | 001-015-5261 | 220,000 |
| Olde Fashioned Christmas | Town | 001-015-5261 | 4,000 |
| Winefest | Town | 001-015-5149 | 5,000 |
| Peachfest | Town | 001-015-5149 | 5,000 |
| 4th of July | Town | 001-015-5149 | 5,000 |
| Trick or Treat Street | Town | 001-015-5261 | 1,000 |
| Sunday/Harvest Market | Town | 001-015-5251 | 15,000 |
| Total Projects | | | 259,000 |

STREETS

We maintain roads within the Town limits of Palisade from residential streets in our neighborhoods up to US Highway 6. Streets also include sidewalks and bike paths to connect all modes of transportation for better travel routes through town.

2019 ACCOMPLISHMENTS:

We completed our chip seal project on Elberta, Rosa, Milleman, 7th Street, 2nd Street, and three alleys totaling two and a half lane miles of asphalt.

We created an inventory list of the signage we have in stock for the Town of Palisade.

We created a pothole inventory list.

We engineered design for sidewalk improvements throughout Town.

We purchased a street painter for crosswalks, stop bars and single lines.

2020 GOALS:

To develop crosswalk improvements at the Union Pacific RR crossing along Kluge Avenue.

To develop crosswalk improvements at Union Pacific RR crossing along Elberta Avenue.

Town-wide sidewalk improvements.

Update our road improvement project list to include sewer, water, and other mobility issues.

To improve crosswalk visibility throughout the Town.

General Fund

Streets

Expenses

| Account | Description | 2017 Actual | 2018 Actual | 2019 Adopted | 2019 Estimated | 2020 Budget | % Change |
|----------------------------------------|-----------------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| Personnel, Wages | | | | | | | |
| 001-060-5116 | PUBLIC WORKS DIRECTOR (25%) | 19,317 | 19,611 | 20,082 | 22,192 | 16,738 | -17% |
| 001-060-5126 | PUBLIC WORKS FOREMAN (25%) | 14,031 | 14,316 | 14,120 | 16,172 | 15,442 | 9% |
| 001-060-5134 | MAINTENANCE WORKER II | - | - | - | - | 48,975 | Undefined |
| 001-060-5144 | MAINTENANCE WORKER I | 18,214 | 20,106 | 18,318 | 17,930 | - | -100% |
| 001-060-5149 | PART-TIME/SEASONAL | - | - | - | 12,042 | - | Undefined |
| 001-060-5160 | OVERTIME | 3,535 | 5,077 | 5,000 | 4,847 | 5,000 | 0% |
| Category Total | | 55,097 | 59,111 | 57,520 | 73,183 | 86,155 | 50% |
| Personnel, Benefits | | | | | | | |
| 001-060-5150 | HEALTH/DENTAL | 9,587 | 18,126 | 18,348 | 16,264 | 20,000 | 9% |
| 001-060-5151 | LIFE/LTD INSURANCE | 309 | 323 | 313 | 226 | 400 | 28% |
| 001-060-5152 | FICA/MEDICARE | 4,139 | 4,319 | 4,400 | 5,762 | 6,208 | 41% |
| 001-060-5153 | ICMA 401K | 2,232 | 2,601 | 2,626 | 2,483 | 4,058 | 55% |
| 001-060-5155 | WORKERS COMP. INSURANCE | 2,148 | 2,685 | 1,742 | 3,802 | 4,000 | 130% |
| 001-060-5156 | UNEMPLOYMENT INSURANCE | 152 | 164 | 173 | 196 | 250 | 45% |
| Category Total | | 18,568 | 28,218 | 27,602 | 28,734 | 34,916 | 26% |
| Purchased Professional Services | | | | | | | |
| 001-060-5209 | PROFESSIONAL SERVICES | - | - | - | - | 10,000 | Undefined |
| Category Total | | - | - | - | - | 10,000 | Undefined |
| Operating Expenses | | | | | | | |
| 001-060-5202 | OPERATING SUPPLIES | 10,078 | 9,942 | 20,000 | 8,356 | 10,000 | -50% |

| | | | | | | | |
|-------------------|-------------------------------|---------|---------|---------|---------|-----------|-----------|
| 001-060-5206 | UTILITIES | 41,880 | 45,286 | 38,000 | 29,692 | 48,000 | 26% |
| 001-060-5207 | TRAVEL & TRAINING | 153 | 371 | 300 | 80 | 500 | 67% |
| 001-060-5211 | LIABILITY INSURANCE | - | - | - | 842 | - | Undefined |
| 001-060-5218 | GASOLINE/DIESEL | 5,587 | 6,222 | 6,000 | 5,526 | 6,500 | 8% |
| 001-060-5219 | UNIFORMS | 478 | 316 | 500 | 808 | 700 | 40% |
| 001-060-5221 | REPAIR & MAINT-VEH | 1,811 | 1,745 | 2,200 | 3,617 | 3,000 | 36% |
| 001-060-5222 | HEAVY EQUIP REPAIR | 786 | 5,553 | 6,000 | 1,775 | 3,000 | -50% |
| 001-060-5223 | REPAIR & MAINT/STS | 74,702 | 56,189 | 155,000 | 10,547 | 50,000 | -68% |
| 001-060-5260 | SMALL EQUIPMENT | - | - | - | - | 6,000 | Undefined |
| Category Total | | 135,475 | 125,624 | 228,000 | 61,243 | 127,700 | -44% |
| Capital Equipment | | | | | | | |
| 001-060-5841 | VEHICLE | - | - | 200,000 | 299,513 | - | -100% |
| Category Total | | - | - | 200,000 | 299,513 | - | -100% |
| Special Projects | | | | | | | |
| 001-060-5224 | FIBER DATA SLEEVE | - | 14,064 | - | - | - | Undefined |
| 001-060-5225 | STORMWATER REPAIRS/MAINT | - | 163,802 | - | - | - | Undefined |
| 001-060-5839 | STREET RECONSTRUCTION-ELBERTA | - | - | - | - | - | Undefined |
| 001-060-5840 | IOWA STREET RECONSTRUCTION | - | 136,000 | - | - | - | Undefined |
| 001-060-5842 | MAINSTREET/STREET IMPROVEMENT | - | - | - | 3,450 | 1,730,000 | Undefined |
| 001-060-5864 | CRITICAL PATHS | - | - | 119,000 | - | 125,000 | 5% |
| Category Total | | - | 313,866 | 119,000 | 3,450 | 1,855,000 | 1459% |
| Total Expenses | | 209,139 | 526,818 | 632,122 | 466,122 | 2,113,771 | 234% |

Note: This is the account to track the projects associated with Highway 6 in the Project Listing table.

General Fund

Streets

Project Listing

| Description | Funding Source | Funding Detail | 2020 Budget |
|---------------------------------------|-------------------|-------------------|----------------|
| Safety Improvements on Highway 6 | Town/CDOT | 50%/50% | 730,000 |
| Sidewalk Construction along Highway 6 | Town/CDOT | 20%/80% | 1,000,000 |
| Town Sidewalk Improvement | Town | 001-060-5864 | 125,000 |
| Total Projects | | | 1,855,000 |