



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
April 25, 2023

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*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – April 6, 2023 – April 20, 2023

**B. Minutes**

- Minutes from April 11, 2023, Regular Board of Trustees Meeting

**C. 2023 Intergovernmental Agreement (IGA) with the City of Grand Junction**

*This item is a yearly agreement between the Town of Palisade and the City of Grand Junction for management service for the Palisade Municipal Pool.*

**For Review (Non-Voting Items)**

*Pursuant to Municipal Code Section 2-203(c): Copies of the (planning commission) minutes will be provided to the Board of Trustees as soon as practicable following their approval by the Planning Commission.*

- Palisade Planning Commission Minutes March 21, 2023



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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – April 25, 2023

Date Range of Payables: April 6, 2023 – April 20, 2023

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 04/06/2023-04/20/2023

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0401230	AFLAC Pre-tax Pay Period: 4/1/2	04/06/2023	243.40	.00		
AFLAC INSURANCE	PR0401230	AFLAC After-Tax Pay Period: 4/1/	04/06/2023	48.60	.00		
AFLAC INSURANCE	PR0415230	AFLAC Pre-tax Pay Period: 4/15/	04/19/2023	130.69	.00		
AFLAC INSURANCE	PR0415230	AFLAC After-Tax Pay Period: 4/1	04/19/2023	48.60	.00		
COLORADO DEPT OF REVENU	PR0401230	State Withholding Tax Pay Period	04/06/2023	3,816.00	.00		
COLORADO DEPT OF REVENU	PR0415230	State Withholding Tax Pay Period	04/19/2023	3,415.00	.00		
COLORADO STATE TREASURE	PR0401231	State Unemployment Tax Pay Per	04/06/2023	227.56	.00		
COLORADO STATE TREASURE	PR0415231	State Unemployment Tax Pay Per	04/19/2023	211.19	.00		
FICA/MED/ P/R TAXES	PR0401232	Federal Withholding Tax Pay Peri	04/06/2023	11,163.05	.00		
FICA/MED/ P/R TAXES	PR0401232	Social Security Pay Period: 4/1/2	04/06/2023	4,044.13	.00		
FICA/MED/ P/R TAXES	PR0401232	Social Security Pay Period: 4/1/2	04/06/2023	4,044.13	.00		
FICA/MED/ P/R TAXES	PR0401232	Medicare Pay Period: 4/1/2023	04/06/2023	1,619.42	.00		
FICA/MED/ P/R TAXES	PR0401232	Medicare Pay Period: 4/1/2023	04/06/2023	1,619.42	.00		
FICA/MED/ P/R TAXES	PR0415232	Federal Withholding Tax Pay Peri	04/19/2023	9,892.05	.00		
FICA/MED/ P/R TAXES	PR0415232	Social Security Pay Period: 4/15/	04/19/2023	3,583.51	.00		
FICA/MED/ P/R TAXES	PR0415232	Social Security Pay Period: 4/15/	04/19/2023	3,583.51	.00		
FICA/MED/ P/R TAXES	PR0415232	Medicare Pay Period: 4/15/2023	04/19/2023	1,509.03	.00		
FICA/MED/ P/R TAXES	PR0415232	Medicare Pay Period: 4/15/2023	04/19/2023	1,509.03	.00		
FIRE AND POLICE PENSION	PR0401230	FPPA 457 Pay Period: 4/1/2023	04/06/2023	250.00	.00		
FIRE AND POLICE PENSION	PR0401230	FPPA Fire DD Pay Period: 4/1/20	04/06/2023	547.98	.00		
FIRE AND POLICE PENSION	PR0401230	Police Pension Pay Period: 4/1/2	04/06/2023	3,044.58	.00		
FIRE AND POLICE PENSION	PR0401230	Police Pension Pay Period: 4/1/2	04/06/2023	2,410.29	.00		
FIRE AND POLICE PENSION	PR0401230	Fire Pension Pay Period: 4/1/202	04/06/2023	1,933.98	.00		
FIRE AND POLICE PENSION	PR0401230	Fire Pension Pay Period: 4/1/202	04/06/2023	1,531.08	.00		
FIRE AND POLICE PENSION	PR0401230	FPPA Police DD Pay Period: 4/1/	04/06/2023	862.64	.00		
FIRE AND POLICE PENSION	PR0415230	FPPA Fire DD Pay Period: 4/15/2	04/19/2023	604.77	.00		
FIRE AND POLICE PENSION	PR0415230	FPPA 457 Pay Period: 4/15/2023	04/19/2023	250.00	.00		
FIRE AND POLICE PENSION	PR0415230	Police Pension Pay Period: 4/15/	04/19/2023	3,044.58	.00		
FIRE AND POLICE PENSION	PR0415230	Police Pension Pay Period: 4/15/	04/19/2023	2,410.29	.00		
FIRE AND POLICE PENSION	PR0415230	Fire Pension Pay Period: 4/15/20	04/19/2023	2,134.45	.00		
FIRE AND POLICE PENSION	PR0415230	Fire Pension Pay Period: 4/15/20	04/19/2023	1,689.77	.00		
FIRE AND POLICE PENSION	PR0415230	FPPA Police DD Pay Period: 4/15	04/19/2023	862.64	.00		
ICMA TRST 401 - 107074	PR0401230	ICMA 401K Pay Period: 4/1/2023	04/06/2023	2,796.28	.00		
ICMA TRST 401 - 107074	PR0401230	ICMA 401K Pay Period: 4/1/2023	04/06/2023	2,796.28	.00		
ICMA TRST 401 - 107074	PR0415230	ICMA 401K Pay Period: 4/15/202	04/19/2023	2,395.35	.00		
ICMA TRST 401 - 107074	PR0415230	ICMA 401K Pay Period: 4/15/202	04/19/2023	2,395.35	.00		
ICMA TRST 457 - 304721	PR0401230	ICMA 457 Pay Period: 4/1/2023	04/06/2023	750.00	.00		
ICMA TRST 457 - 304721	PR0415230	ICMA 457 Pay Period: 4/15/2023	04/19/2023	750.00	.00		
FAMILY SUPPORT REGISTRY	PR0401231	FIPS 056888833 Garnishment P	04/06/2023	342.07	342.07	04/06/2023	
FAMILY SUPPORT REGISTRY	PR0415231	FIPS 056888833 Garnishment P	04/19/2023	227.07	.00		
MUTUAL OF OMAHA INSURANC	PR0401231	LTD - MOA Pay Period: 4/1/2023	04/06/2023	273.26	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life LI	04/06/2023	10.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	23,268.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	423.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	846.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	782.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	4,692.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	507.75	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life M	04/06/2023	1,015.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	837.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	15.75	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	31.50	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	24.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	144.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	72.75	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life D	04/06/2023	145.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	297.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	3.75	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	7.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	5.25	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	31.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	19.50	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life VI	04/06/2023	39.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life LI	04/06/2023	245.00	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life LI	04/06/2023	77.26	.00		
CEBT Payments	PR0401231	PR - Medical Dental Vision Life LI	04/06/2023	9.60	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life LI	04/19/2023	10.50	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life M	04/19/2023	423.00	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life M	04/19/2023	782.00	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life M	04/19/2023	507.75	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life D	04/19/2023	15.75	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life D	04/19/2023	24.00	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life D	04/19/2023	72.75	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life VI	04/19/2023	3.75	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life VI	04/19/2023	5.25	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life VI	04/19/2023	19.50	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life LI	04/19/2023	79.29	.00		
CEBT Payments	PR0415231	PR - Medical Dental Vision Life LI	04/19/2023	9.63	.00		
CA STATE DISBURSEMENT UNI	PR0401231	DF238534 Child Support - CALIF	04/06/2023	173.53	173.53	04/06/2023	
CA STATE DISBURSEMENT UNI	PR0415231	DF238534 Child Support - CALIF	04/19/2023	173.53	.00		
Total :				120,861.87	515.60		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
CAPITAL BUSINESS SYSTEMS	003-1825509-0	COPIER LEASE	04/11/2023	466.00	466.00	04/14/2023	
CAPITAL BUSINESS SYSTEMS	003-1825509-0	COLOR COPIES OVERAGES	04/11/2023	257.17	257.17	04/14/2023	
CAPITAL BUSINESS SYSTEMS	003-1825509-0	PROPERTY TAXES	04/11/2023	28.44	28.44	04/14/2023	
CAPITAL BUSINESS SYSTEMS	003-1825509-0	MAINTENANCE	04/11/2023	846.00	846.00	04/14/2023	
OFFICE DEPOT	306612089001	OFFICE SUPPLY - ADMIN	04/04/2023	44.42	44.42	04/14/2023	
OFFICE DEPOT	306613045001	OFFICE SUPPLY - ADMIN	04/04/2023	39.81	39.81	04/14/2023	
OFFICE DEPOT	307954985001	OFFICE SUPPLY - ADMIN	04/11/2023	78.64	.00		
PROVELOCITY LLC	38587	COMPUTER SERVICES	04/01/2023	8,704.00	8,704.00	04/14/2023	
CENTURY LINK	04012023	1343 - TOWN HALL INTERNET-R	04/01/2023	181.35	.00		
CENTURY LINK	04012023	9016 - ADMIN. FAX	04/01/2023	115.72	.00		
XCEL ENERGY	APR 2023 INV	ADMINISTRATION LIGHTS	04/01/2023	863.33	.00		
J-U-B ENGINEERS	0161546	ADMIN PRO SERVICES	04/13/2023	1,330.50	.00		
KARP NEU HANLON, PC	39761	ADMIN - PROFESSIONAL SERVI	04/04/2023	5,505.80	.00		
WILLIAM CARLSON	2023.04.27 - R	WESTERN COLO ECONOMIC S	03/05/2023	85.78	85.78	04/14/2023	
COLUMN SOFTWARE, PBC	4E284DA7-014	NOTICE - LIQUOR LICENSE	04/11/2023	15.65	.00		
SPECTRUM	108289601040	IT CHARGES - FACILITIES	04/01/2023	129.99	129.99	04/14/2023	
SPECTRUM	126548301040	ADMIN PHONE	04/01/2023	506.35	506.35	04/14/2023	
ZEN COMMUNICATIONS LLC	IN13836	ADMIN - TELEPHONE	04/01/2023	181.02	181.02	04/14/2023	
ALL-TERRAIN MOTORSPORTS,	1028433	FD - POLARIS RANGER 1000 - P	04/03/2023	32,519.94	.00		
M.S. MARTIN ENTERPRISES, IN	3376	PD - RIFLE PLATES	04/05/2023	5,971.00	.00		
M.S. MARTIN ENTERPRISES, IN	3376	FD - RIFLE PLATES	04/05/2023	2,485.00	.00		
Total ADMINISTRATION:				60,355.91	11,288.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
J-U-B ENGINEERS	0161546	COMM DEV - SUBWAY	04/13/2023	231.00	.00		
J-U-B ENGINEERS	0161546	COMM DEV - GENERAL	04/13/2023	336.00	.00		
Total COMMUNITY DEVELOPMENT:				567.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
IMPACT PROMOTIONAL PRODU	72807	TAB - 2023 CAVE/WINE COUNT	04/10/2023	1,490.29	1,490.29	04/14/2023	
U S POSTOFFICE	04.12.2023 TA	TAB POSTCARD STAMPS	04/12/2023	720.00	720.00	04/14/2023	
SLATE COMMUNICATIONS, LLC	2839	5245 - TAB - MARKETING	03/31/2023	1,116.67	.00		
SLATE COMMUNICATIONS, LLC	2839	5247 - TAB - MARKETING	03/31/2023	2,233.33	.00		
SLATE COMMUNICATIONS, LLC	2839	5249 - TAB - MARKETING	03/31/2023	3,350.00	.00		
SLATE COMMUNICATIONS, LLC	2839	5250 - TAB - MARKETING	03/31/2023	3,350.00	.00		
SLATE COMMUNICATIONS, LLC	2839	5251 - TOWN WEBSITE	03/31/2023	2,233.33	.00		
SLATE COMMUNICATIONS, LLC	2839	5255 - TAB - MARKETING	03/31/2023	1,116.67	.00		
Total TOURISM FUND:				15,610.29	2,210.29		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
LeMOINE & GRAVES, P.C.	7402	COURT - PROSECUTING ATTO	03/31/2023	910.00	910.00	04/14/2023	
Total COURT:				910.00	910.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
CITY OF GRAND JUNCTION	2023-0007706	911 CHARGES-PD	04/11/2023	9,989.94	.00		
CENTURY LINK	04012023	1343 - PD INTOXICATOR PORTI	04/01/2023	35.00	.00		
CENTURY LINK	04012023	0032 DATA - POLICE DATA	04/01/2023	2,567.75	.00		
COOP COUNTRY	253465	PD CAR WASH	04/05/2023	8.00	.00		
COOP COUNTRY	253608	PD CAR WASH	04/12/2023	3.80	.00		
COOP COUNTRY	253609	PD CAR WASH	04/12/2023	2.00	.00		
COOP COUNTRY	253610	PD CAR WASH	04/12/2023	9.00	.00		
COOP COUNTRY	253611	PD CAR WASH	04/12/2023	9.00	.00		
COOP COUNTRY	253612	PD CAR WASH	04/12/2023	2.32	.00		
COOP COUNTRY	253613	PD CAR WASH	04/12/2023	4.50	.00		
COOP COUNTRY	253614	PD CAR WASH	04/12/2023	8.00	.00		
COOP COUNTRY	253615	PD CAR WASH	04/12/2023	2.00	.00		
COOP COUNTRY	253616	PD CAR WASH	04/12/2023	2.06	.00		
COOP COUNTRY	253617	PD CAR WASH	04/12/2023	3.96	.00		
COOP COUNTRY	253618	PD CAR WASH	04/12/2023	3.08	.00		
FRIENDLY ROD'S	4241	DOCUMENT DESTRUCTION - P	03/31/2023	56.70	.00		
ZEN COMMUNICATIONS LLC	IN13836	POLICE - TELEPHONE	04/01/2023	97.60	97.60	04/14/2023	
RHINEHART OIL CO., LLC	IN-407292-23	PD - GAS/DIESEL	04/07/2023	227.41	227.41	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	PD - GAS/DIESEL	04/14/2023	243.13	.00		
Total POLICE:				13,275.25	325.01		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
ALL METALS WELDING &	85281	CEMETERY - REP&MAINT - EQ	03/29/2023	74.07	74.07	04/14/2023	
GLASS BROKERAGE	198977	CEMETERY - REPAIR & MAINT -	04/11/2023	423.53	.00		
GOODWIN SERVICE, INC.	T2371	TOILET CLEANING - CEMETER	04/01/2023	60.00	60.00	04/14/2023	
PEACHTREE HARDWARE AND	282181	CEMETERY - REP&MAINT EQUI	04/13/2023	326.42	.00		
XCEL ENERGY	APR 2023 INV	CEMETERY LIGHTS	04/01/2023	199.96	.00		
RHINEHART OIL CO., LLC	IN-407292-23	CEMETERY - GAS/DIESEL	04/07/2023	52.55	52.55	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	CEMETERY - GAS/DIESEL	04/14/2023	50.98	.00		
Total CEMETERY:				1,187.51	186.62		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOUND TREE MEDICAL, LLC	70334440 - CM	MEDICAL SUPPLIES/EMS - CRE	03/29/2023	5.09-	.00		
BOUND TREE MEDICAL, LLC	84918286	MEDICAL SUPPLIES/EMS	04/10/2023	458.95	.00		
BOUND TREE MEDICAL, LLC	84918287	MEDICAL SUPPLIES/EMS	04/10/2023	103.96	.00		
BOUND TREE MEDICAL, LLC	84919910	MEDICAL SUPPLIES/EMS	04/11/2023	106.99	.00		
CITY OF GRAND JUNCTION	2023-0007706	911 CHARGES- FD	04/11/2023	2,830.48	.00		
CENTURY LINK	04012023	4735 - FIRE INTERNET	04/01/2023	167.27	.00		
CENTURY LINK	04012023	9913 - FIRE ALARM	04/01/2023	220.03	.00		
CENTURY LINK	04012023	0032 PHONE - FIRE ALERT SYS.	04/01/2023	2,567.75	.00		
WESTERN SLOPE AUTO	222017	FD VEHICLE MAINTENANCE	04/15/2023	5.75	.00		
XCEL ENERGY	APR 2023 INV	FIRE/EMS LIGHTS	04/01/2023	1,133.06	.00		
ZEN COMMUNICATIONS LLC	IN13836	FIRE - TELEPHONE	04/01/2023	234.25	234.25	04/14/2023	
HARTMAN BROTHERS, INC	392911	FD - OXYGEN	04/10/2023	15.80	.00		
RHINEHART OIL CO., LLC	IN-407292-23	FD/EMS - GAS/DIESEL	04/07/2023	108.74	108.74	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	FD/EMS - GAS/DIESEL	04/14/2023	31.37	.00		
COPPERSMITH PLUMBING CO,	7803032723	FD - REP&MAINT BUILDING	04/06/2023	174.39	.00		
Total FIRE / EMS:				8,153.70	342.99		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
COOP COUNTRY	253619	PW CAR WASH	04/12/2023	3.75	.00		
Total EMS:				3.75	.00		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
IMPACT PROMOTIONAL PRODU	72829	STREETS - UNIFORMS	04/14/2023	167.46	.00		
NEWMAN SIGNS INC.	TRFINV046278	STREETS - SIGNS	04/18/2023	224.85	.00		
XCEL ENERGY	APR 2023 INV	STREET LIGHTS	04/01/2023	3,158.99	.00		
XCEL ENERGY	APR 2023 INV	STREET LIGHTS	04/01/2023	228.50	.00		
XCEL ENERGY	APR 2023 INV	307 MAIN -CHARGING STATION	04/01/2023	34.57	.00		
RHINEHART OIL CO., LLC	IN-407292-23	STREETS - GAS/DIESEL	04/07/2023	131.37	131.37	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	STREETS - GAS/DIESEL	04/14/2023	127.45	.00		
<b>Total STREETS:</b>				<b>4,073.19</b>	<b>131.37</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
ALL-PHASE	2688-1037203	WATER PLANT - REPAIR & MAIN	04/07/2023	781.75	.00		
CITY OF GRAND JUNCTION	2023-0007304	WATER - LAB FEES	04/03/2023	189.00	.00		
DANA KEPNER COMPANY	1567371-01	WATER DIST - METERS	04/10/2023	2,568.81	.00		
FERGUSON US HOLDINGS, INC	1403507-1	WATER DIST - OPERATING	04/12/2023	143.46	.00		
FERGUSON US HOLDINGS, INC	1409258	WATER DIST - OPERATING	04/05/2023	22.49	.00		
IMPACT PROMOTIONAL PRODU	72829	WATER - UNIFORMS	04/14/2023	509.08	.00		
MOUNTAIN PEAK CONTROLS	30017	WASTE WATER CALIBRATIONS	04/10/2023	910.00	.00		
CENTURY LINK	04012023	7148 - CARETAKER RESERVOI	04/01/2023	67.96	.00		
DANSCO ENTERPRISES INC D	003921	PW - FIRST AID	04/07/2023	50.45	.00		
XCEL ENERGY	APR 2023 INV	WATER LIGHTS	04/01/2023	535.19	.00		
XCEL ENERGY	APR 2023 INV	175 1/2 E. 3RS - BULK WATER S	04/01/2023	144.00	.00		
OPTIMUS COMMUNICATIONS, L	34196	INTERNET SERVICE	04/19/2023	87.00	.00		
SPECTRUM	126548301040	WATER PHONE	04/01/2023	116.85	116.85	04/14/2023	
ZEN COMMUNICATIONS LLC	IN13836	WATER - TELEPHONE	04/01/2023	125.14	125.14	04/14/2023	
RHINEHART OIL CO., LLC	IN-407292-23	WATER - GAS/DIESEL	04/07/2023	183.92	183.92	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	WATER - GAS/DIESEL	04/14/2023	178.43	.00		
<b>Total WATER:</b>				<b>6,613.53</b>	<b>425.91</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
IMPACT PROMOTIONAL PRODU	72829	SEWER PLANT - UNIFORMS	04/14/2023	239.33	.00		
CENTURY LINK	04012023	1319 - SEWER & CALL OUT	04/01/2023	159.52	.00		
XCEL ENERGY	APR 2023 INV	SEWER LIGHTS	04/01/2023	1,157.73	.00		
XCEL ENERGY	APR 2023 INV	661 BRENTWOOD DR	04/01/2023	12.21	.00		
ZEN COMMUNICATIONS LLC	IN13836	SEWER TREATMENT - TELEPH	04/01/2023	50.60	50.60	04/14/2023	
RHINEHART OIL CO., LLC	IN-407292-23	SEWER - GAS/DIESEL	04/07/2023	52.56	52.56	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	SEWER - GAS/DIESEL	04/14/2023	50.98	.00		
<b>Total SEWER PLANT:</b>				<b>1,722.93</b>	<b>103.16</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
J-U-B ENGINEERS	0161546	SEWER COLLECTION PRO SER	04/13/2023	1,755.50	.00		
SPECTRUM	126548301040	SEWER COLLECTION PHONE	04/01/2023	116.85	116.85	04/14/2023	
ZEN COMMUNICATIONS LLC	IN13836	SEWER COLLECTION - TELEPH	04/01/2023	29.28	29.28	04/14/2023	
Total SEWER COLLECTION:				1,901.63	146.13		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SPECTRUM	126548301040	TRASH PHONE	04/01/2023	38.95	38.95	04/14/2023	
Total :				38.95	38.95		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
GOODWIN SERVICE, INC.	T2371	TOILET CLEANING - RIVERBEN	04/01/2023	120.00	120.00	04/14/2023	
GOODWIN SERVICE, INC.	T2371	TOILET CLEANING-BIKE TREK	04/01/2023	60.00	60.00	04/14/2023	
GOODWIN SERVICE, INC.	T2371	VAULT CLEANING/ TOILET CLE	04/01/2023	300.00	300.00	04/14/2023	
FERGUSON US HOLDINGS, INC	1415049	PARKS - PUMP HOUSE REBUIL	04/13/2023	106.98	.00		
IMPACT PROMOTIONAL PRODU	72829	PARKS - UNIFORMS	04/14/2023	738.46	.00		
GUSTAVO ORTIZ	TP-APRIL 2023	PARKS - PUBLIC RESTROOM C	04/17/2023	1,137.50	.00		
CENTURY LINK	04012023	1207 - RIVERBEND PARK	04/01/2023	130.53	.00		
WESTERN IMPLEMENT	IN25091	PARKS - MOWER REPAIR	04/03/2023	315.61	315.61	04/14/2023	
WESTERN IMPLEMENT	IN25208	PARKS - MOWER REPAIR	04/05/2023	107.04	107.04	04/14/2023	
WESTERN IMPLEMENT	IN25269	PARKS - MOWER REPAIR	04/06/2023	51.77	51.77	04/14/2023	
WESTERN IMPLEMENT	IN25276	PARKS - MOWER REPAIR	04/06/2023	6.83-	6.83-	04/14/2023	
WESTERN IMPLEMENT	IN25691	PARKS - OPERATING	04/17/2023	12.18	.00		
WESTERN IMPLEMENT	IN25699 - CM	PARKS - OPERATING	04/17/2023	17.79-	.00		
XCEL ENERGY	APR 2023 INV	PARKS LIGHTS	04/01/2023	85.51	.00		
ZEN COMMUNICATIONS LLC	IN13836	PARKS - TELEPHONE	04/01/2023	58.56	58.56	04/14/2023	
RHINEHART OIL CO., LLC	IN-407292-23	PARKS - GAS/DIESEL	04/07/2023	105.10	105.10	04/14/2023	
RHINEHART OIL CO., LLC	IN-420999-23	PARKS - GAS/DIESEL	04/14/2023	101.96	.00		
LOCAL ROOTS LANDSCAPING,	1009	PARKS - CONTRACT MAINTENA	03/31/2023	332.50	332.50	04/14/2023	
LOCAL ROOTS LANDSCAPING,	1010	PARKS - CONTRACT MAINTENA	03/31/2023	185.00	185.00	04/14/2023	
LOCAL ROOTS LANDSCAPING,	1011	PARKS - CONTRACT MAINTENA	03/31/2023	387.50	387.50	04/14/2023	
LOCAL ROOTS LANDSCAPING,	1012	PARKS - VETERANS MEMORIAL	04/11/2023	1,330.00	.00		
BAKER, MARC	2023.04.18 - B	PARKS - UNIFORMS - M BAKER	04/18/2023	168.20	.00		
<b>Total PARKS:</b>				<b>5,809.78</b>	<b>2,016.25</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
BRODY CHEMICAL COMPANY, L	INV28768	ACID MAGIC	04/17/2023	1,751.68	.00		
CENTURY LINK	04012023	1067 - POOL INTERNET	04/01/2023	159.52	.00		
XCEL ENERGY	APR 2023 INV	POOL LIGHTS	04/01/2023	343.95	.00		
ZEN COMMUNICATIONS LLC	IN13836	POOL - TELEPHONE	04/01/2023	40.99	40.99	04/14/2023	
Total POOL:				2,296.14	40.99		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
ALL METALS WELDING &	85372	FACILITIES - SHOP SUPPLIES	04/05/2023	33.66	33.66	04/14/2023	
HOME DEPOT CREDIT SERVICE	0011160	FACILITIES REPAIRS & MAINT -	03/13/2023	227.98	.00		
HOME DEPOT CREDIT SERVICE	2021748	FACILITIES REPAIRS & MAINT -	03/21/2023	66.69	.00		
HOME DEPOT CREDIT SERVICE	3021641	FACILITIES SUPPLIES	03/20/2023	50.73	.00		
HOME DEPOT CREDIT SERVICE	5024902	FACILITIES REPAIRS & MAINT -	03/08/2023	500.72	.00		
GUSTAVO ORTIZ	TP-APRIL 2023	JANITORIAL SERVICES	04/17/2023	1,340.00	.00		
MESA COUNTY LANDFILL	1519727	FACILITIES - FIRE DEPT - STATI	04/06/2023	22.50	22.50	04/14/2023	
XCEL ENERGY	APR 2023 INV	711 IOWA - GYM	04/01/2023	688.40	.00		
XCEL ENERGY	APR 2023 INV	711 IOWA - GYM	04/01/2023	270.03-	.00		
XCEL ENERGY	APR 2023 INV	FACILITIES LIGHTS	04/01/2023	689.62	.00		
XCEL ENERGY	APR 2023 INV	711 IOWA - GYM	04/01/2023	1,311.64	.00		
XCEL ENERGY	APR 2023 INV	120 W 8TH - COMMUNITY CENT	04/01/2023	116.57	.00		
TERMINIX	268928	PEST CONTROL	04/11/2023	65.00	.00		
ZEN COMMUNICATIONS LLC	IN13836	FACILITIES - TELEPHONE	04/01/2023	58.56	58.56	04/14/2023	
WESTERN SLOPE IRON & SUP	170622	BLDG - REPAIR & MAINT - PARK	04/10/2023	2,099.40	.00		
ALSCO INC	LGRA2725009	BUILDING - REP & MAINT - FLO	01/23/2023	50.80	50.80	04/14/2023	
ALSCO INC	LGRA2738054	BUILDING - REP & MAINT - FLO	02/24/2023	50.80	50.80	04/14/2023	
ALSCO INC	LGRA2751242	BUILDING - REP & MAINT - FLO	03/31/2023	50.80	50.80	04/14/2023	
ALSCO INC	LGRA2753837	BUILDING - REP & MAINT - FLO	04/07/2023	52.32	52.32	04/14/2023	
ALSCO INC	LGRA2756369	BUILDING - REP & MAINT - FLO	04/14/2023	50.80	.00		
VO REMARKETING & RECOVER	33023-1	GYM EQUIPMENT	03/30/2023	4,149.00	.00		
<b>Total FACILITIES:</b>				<b>11,405.96</b>	<b>319.44</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FCI CONSTRUCTORS, INC.	10-22-019-10	CAPITAL PROJECTS - CLINIC	03/27/2023	962,404.15	.00		
HUDDLESTON-BERRY	19917	CAPITAL PROJECTS - CLINIC	03/31/2023	4,314.00	.00		
J-U-B ENGINEERS	0161546	CAPITAL PROJECTS - USDA GR	04/13/2023	1,423.50	.00		
J-U-B ENGINEERS	0161546	CAPITAL PROJECTS - GYM	04/13/2023	5,016.75	.00		
J-U-B ENGINEERS	0161546	CAPITAL PROJECTS - TROYER	04/13/2023	4,186.00	.00		
DARE-CASE CONTRACTING SE	2206-011	CAPITAL PROJECTS - 711 IOWA	04/10/2023	148,523.66	.00		
BOCKHOLT INC /DBA	2092 - COMPL	CAPITAL PROJECTS - CLINIC -	04/03/2023	6,000.00	.00		
DEEPLY DIGITAL LLC	INVDD1876	CAPITAL PROJECTS - FIBER IN	04/16/2023	88,575.80	.00		
Total :				1,220,443.86	.00		
Grand Totals:				1,475,231.25	19,001.69		

Finance Director: Gregg Muller  
(Finance Department Review and Approval for Payment)

Date: 04.20.2023

Town Manager: J. Hawkinson  
(Administrative Review and Approval for Payment)

Date: 4.20.2023

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 04/06/2023-04/20/2023



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
April 11, 2023**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm with the Palisade Tourism Advisory Board (TAB) to present 2022/2023 TAB accomplishments, the new tourism website and for TAB to receive input from the Board of Trustees on the direction for marketing moving forward. Present were Mayor Greg Mikolai, Trustees Bill Carlson, Thea Chase, Jamie Somerville, Nicole Maxwell, and Mayor Pro-Tem Ellen Turner. Trustee Stan Harbaugh was absent. Present from the Tourism Advisory Board were Chair Juliann Adams, Vice Chair Ryan Robinson, and Members Rondo Buecheler, Jessica Burford, Cassidee Shull (via Zoom), Tim Wenger (via Zoom), and Melita Paelowski & Ryan Burke with Slate Communications Marketing (via Zoom). Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:00 pm by Mayor Greg Mikolai with Trustees present: Bill Carlson, Thea Chase, Jamie Somerville, Nicole Maxwell, and Mayor Pro-Tem Ellen Turner. Trustee Stan Harbaugh was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Trustee Chase, to approve the agenda as amended to remove New Business Item B, "Resolution 2023-08 - Parklet Lease Agreements," and postpone the item to April 25, 2023.

A voice vote was requested  
Motion carried unanimously

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed her Town Manager report and updated the Board on current projects.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – March 23, 2023 – April 5, 2023
- **Minutes**  
Minutes from the March 28, 2023, Regular Board of Trustees Meeting

*Motion #2* by Trustee Chase, seconded by Trustee Maxwell, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Chase, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Harbaugh

Motion carried.

**NEW ITEMS**

**Resolution 2023-07 – Fee Schedule Update**

Town Clerk Keli Frasier reviewed the requested fee changes included in the staff report.

*Motion #3* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to adopt Resolution 2023-07 as amended to include the removal of all references to 3.2 beer from the *Licenses* section of the fee schedule.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Chase, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Trustee Harbaugh

Motion carried.

**PUBLIC COMMENT**

*Marie Granat, 810 Lincoln Court;* requested the Board consider adding trash cans along the north and south side sidewalks along Highway 6.

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

*Motion #4* by Trustee Maxwell, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 7:39 pm.

A voice vote was requested.

Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli Frasier  
Town Clerk



## PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

**Meeting Date:** 04/25/2023

**Presented By:** Troy Ward, Parks & Event Director

**Department:** Parks

**Re:** Memorandum of Understanding with the City of Grand Junction for the Summer 2023 Palisade Swimming Pool Management

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**SUBJECT:**

The Town contracts with the City of Grand Junction to support the Palisade Pool program by managing the staffing of the pool in the summer. The staffing includes life guards at the pool and management of the life guards. This is beneficial in both cost savings, health & safety and training. The life guards are certified and qualified and by utilizing this IGA with the City of Grand Junction, the City manages schedules, call out and replacement for life guards, swim lessons and pool management. It has worked very well in the past years and Palisade is provided with qualified, certified, professional life guards and staff.

**BOARD DIRECTION:** Direct the Town Manager to enter into an IGA with the City of Grand Junction for management of the Palisade Swimming Pool for the 2023 summer swim season.

## INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into this 25<sup>th</sup> day of April 2023, by and between THE TOWN OF PALISADE, hereinafter called “Town” and THE CITY OF GRAND JUNCTION, a Colorado Home Rule City, hereinafter called “City,” collectively the “Parties.”

### R E C I T A L S

The Town is the owner of real property situated at 571 West 5th Street, in Palisade, Colorado, known as Palisade Swimming Pool, hereinafter called “Pool”.

The City and the Town agree that the provision of recreation programs is important to the public in general and specifically to those persons utilizing Palisade Swimming Pool.

In support of the Pool, the City and Town agree that the City will provide all lifeguards, guest service representatives, swim instructors, and pool managers at Palisade Swimming Pool.

An intergovernmental agreement for such purpose is authorized pursuant to Section 18, Article XIV of the Colorado Constitution, Section 29-1-203, C.R.S., Section 22-32-110(1)(f), C.R.S., and other applicable laws.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein and other valuable consideration, the sufficiency of which is acknowledged, the Parties agree as follows:

**1.** The term of this Agreement will be for six months, commencing April 1, 2023, and ending September 31, 2023, and may be extended for an additional term upon mutual agreement.

**2.** The City agrees to provide all required labor for the Pool. Labor for purposes of this Agreement is lifeguards, swim instructors, swim coach, guest service representatives, and pool managers. The City will pay all wages, salaries, benefits, and workers’ compensation insurance premiums for the required labor for the Pool. The Town agrees that the standard and customary City and Ellis and Associates Comprehensive Aquatic Risk Management Program shall be applied to the Pool. City staff will provide basic daily maintenance including but not limited to lawn mowing, cleaning of facility, and pool vacuuming.

**3.** As owner of the Pool, Town agrees to be responsible for maintenance of the Pool. Without limiting the generality of that responsibility, the Town shall repair and/or replace all mechanical, filtration, and chemical systems. The Town will also repair and/or replace all sprinklers, fences, lights, restrooms facilities, shelters, tables, benches, sign(s), trash receptacles and any other feature, facility or installation of the Pool. The cost to maintain the Pool, including repairs, upkeep and utilities shall be the sole expense and liability of the Town. All facility compliance as it refers to Virginia Graeme Baker Pool and Spa Safety Act (15 USC 8001) is the responsibility of the Town of Palisade, as well as all 2010 ADA requirements.

All supplies and equipment required by the City and Ellis and Associates Comprehensive Aquatic Risk Management Program shall be purchased by the Town. A detailed list of supplies and equipment is provided in Exhibit D of the Memorandum of Understanding, which is attached hereto as Exhibit 1 and incorporated herein by reference.

**4.** The Town and City agree to promptly notify each other should the physical condition of the Pool not be conducive to the safe conduct of any programmed activity in the Pool and/or if maintenance practices may impact in any way, the scheduling of activities in the Pool.

**5.** The City will register all swim lesson and special event participants as well as manage all public swim entries, swim lessons, and community swim team. The City staff will collect the revenues generated by public swim, swim lessons, private parties, and special events but the Town will retain all revenues.

The Town agrees to give management of all concession operations, including staff and supply expenses, to the City with all revenues being retained by the City.

6. The City and Town agree that for purposes of this Agreement the City's annual expenses to cover all public swim and swim lessons are estimated to be \$114,495. This includes all direct staff costs, indirect staff costs with a Recreation Supervisor and Recreation Coordinator, hiring costs incurred by the City, Ellis and Associates audit fees, mileage, special equipment, and uniform costs. The City shall bill the Town a lump sum of \$114,495 in September 2023. Direct labor costs for all mutually agreed upon special events and private parties shall be charged to the Town above and beyond the \$114,495.

In the event the City's annual expense exceeds the annual amount for some unforeseen circumstances, the City and Town may renegotiate the base amount based on the City's actual cost.

7. The Town understands and agrees that it will not reserve, schedule or hold any activity at the Pool, for itself or for any other person or entity, without first communicating and coordinating with the City's Parks and Recreation designee. The final determination regarding the scheduling of such activities at the pool will be made jointly by the Town and the City.

8. The Town will set the fees and charges for Pool usage and programming in accordance with the prevailing Town rates in effect as of the date of this Agreement. All fees collected by the City shall be retained by the Town per the provisions of Paragraph 5 herein. Exhibit C of the attached Memorandum of Understanding provides the fee schedule for the Palisade Pool. In addition, it is agreed that the Town and City will allow season pass holders of the respective swimming pool facilities to utilize the pool facilities of the other jurisdiction upon presentation of the other's season pass for an additional \$1.00 charge.

9. The Parties understand and agree that both the City and the Town may be protected by and will rely on and do not waive or intend to waive by any provision of this Agreement the monetary insurance limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, 24-1-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available.

10. The Town agrees to indemnify and hold harmless the City and its officers and its employees, from and against all liability, claims, demands and expenses, including court costs and attorney fees, on account of any injury, loss or damage, which arise out of or are in any manner connected with the maintenance work to be performed by the Town under this agreement, if such injury, loss or damage is caused by, or is claimed to be caused by, the act, omission or other fault of the Town or any officer or employee of the Town.

The City agrees to indemnify and hold harmless the Town and its officers and its employees, from and against all liability, claims, demands and expenses including court costs and attorney fees, on account of any injury, loss or damage, which arise out of or are in any manner connected with the programming work to be performed by the City under this agreement, if such injury, loss or damage is caused by, or is claimed to be caused by, the act, omission, or other fault of the City or any officer or employee of the City.

11. Any persons employed by either the City or the Town for the performance of work hereunder shall be employees of the respective party and not agents or employees of the other.

12. Neither party may assign or delegate this Agreement or any portion thereof without the prior written consent of the other Party.

13. Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either Party should fail or refuse to perform according to the terms of this Agreement; such party may be declared in default.

14. This Agreement may be terminated by either party for material breach, default of the Agreement by the other party not caused by any action or omission of the other party, or for no reason, by giving the other party written notice of at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

15. The Parties shall reasonably comply with the applicable provisions of the American with Disabilities Act of 1990 and any and all other applicable federal, state or local laws and regulations.

16. This Agreement represents the entire agreement between the Parties and there are no oral or collateral agreements or understandings. Only an instrument in writing signed by the parties may amend this Agreement.

17. The traditional rule that ambiguities shall be construed against the drafter is waived.

18. Venue for any action arising out of or occurring under this Agreement shall be Palisade, Colorado. The agreement shall be controlled by, construed and interpreted in accordance with the law of Town of Palisade and State of Colorado.

**TOWN OF PALISADE, COLORADO      CITY OF GRAND JUNCTION, COLORADO**

\_\_\_\_\_  
Janet Hawkinson                      Date  
Town Administrator

\_\_\_\_\_  
Greg Caton                                      Date  
City Manager

**RATIFIED**

**TOWN OF PALISADE, COLORADO  
BOARD OF TRUSTEES**

**CITY OF GRAND JUNCTION CITY  
COUNCIL**

\_\_\_\_\_  
Greg Mikolai, Mayor                      Date

\_\_\_\_\_  
Anna Stout, Mayor                                      Date

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Keli Frasier, Town Clerk

\_\_\_\_\_  
Amy Phillips, City Clerk

# EXHIBIT 1

MEMORANDUM OF UNDERSTANDING  
Regarding  
Cooperative Operation and Provision of Life Guards  
For the Palisade Swimming Pool  
2023

DATE: April 15, 2023

WHEREAS, City of Grand Junction (City) and Town of Palisade (Town) have a history of cooperation; and,

WHEREAS, there are opportunities for cooperation in the area of recreation services to the benefit of citizens of both jurisdictions and the Grand Valley; and,

WHEREAS, both municipalities are desirous of cooperating and contracting for certain services associated with the provision of life guards and operation of the Palisade Swimming Pool;

NOW THEREFORE BE IT AGREED as follows:

The City of Grand Junction will:

- 1) Hire, employ, supervise and provide Ellis and Associates trained and certified Lifeguards for the Palisade Swimming Pool for the 2022 summer swimming season.
- 2) Pay all wages, benefits, pursuant to Grand Junction personnel policies and pay all workers' compensation insurance premiums for all Life Guards utilized at the Palisade Swimming Pool.
- 3) Provide uniforms for Palisade Swimming Pool staff pursuant to Exhibit A - Uniforms attached hereto.
- 4) Provide sufficient staffing to operate the Palisade Swimming Pool seven days per week from May 20, 2023 through and including September 4, 2023, with a minimum of one Pool Manager, one Guest Services Representative, and adequate number of Lifeguards during agreed operating hours.
- 5) Provide, provision, open, and staff a concession located on site and keep and retain all revenues generated from the sale of concessions at the Palisade Pool.
- 6) Answer inquires and schedule lessons and special events utilizing employees at the Palisade Pool
- 7) Plan, staff, and manage special events and lessons at the Palisade Pool.
- 8) Collect all admission and fees for pool programs at the Palisade Swimming Pool pursuant to Exhibit C – Palisade Pool Fee Schedule.
- 9) Provide sufficient on and off-site supervision of the Palisade Swimming Pool operation and personnel by the Grand Junction Aquatics Coordinator, Recreation Supervision and other Grand Junction Recreation Office Management staff.

The Town of Palisade will:

- 1) Pay \$114,495 to the City of Grand Junction in September 2023 for direct and indirect staffing costs associated with regular pool operations.
- 2) Pay the additional costs of direct staffing associated with lessons and special events at the hourly rates specified in Exhibit B.
- 3) Equip the Palisade Pool with all supplies and equipment as specified in Exhibit D – Supplies attached hereto.
- 4) Provide space at the Palisade Pool for a concession operation to be operated by the City of Grand Junction.
- 5) Pay all costs of pool repairs, maintenance, and utilities.

IT IS FURTHER AGREED AS FOLLOWS:

- 1) All admission, lesson, special events, or other fees associated with use of the Palisade Swimming Pool will be retained by the Town of Palisade.
- 2) All revenues from concessions will be retained by the City of Grand Junction.
- 3) Grand Junction and Palisade will honor each other's season pass with a \$1 additional charge at their respective pools as follows:
  - Patrons of the Palisade pool with a Grand Junction pool season pass will be allowed admission to the Palisade Pool for \$1.
  - Patrons of the Orchard Mesa and Lincoln Park pools with a Palisade pool season pass will be allowed admission to the Orchard Mesa and Lincoln Park pools for \$1.

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City of Grand Junction Authorized Signature

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Town of Palisade Authorized Signature

Exhibit A – Uniforms

<b>Item</b>	<b>Cost</b>
Men's Shorts	\$26.50
Women's Shorts	\$19.00
*Women's Suits	\$30.00
T-shirts	\$7.50
Whistles	\$2.90
Lanyards	\$1.85
Fanny packs	\$6.75
Hats	\$ 12.00
Visors	\$10.00

Women purchase suits. Employees choose a hat or visor. Grand Junction Parks and Recreation purchases and provides all other uniforms.

Exhibit B Staffing & Budget

Direct Staffing Cost

	<u>Managers</u>	<u>Guards</u>	<u>Instructors</u>	<u>GSR</u>
Hours Per Season	840	2703	1331	873
Rate	\$19.04	\$16.66	\$16.66	\$16.06
Cost for 15 weeks	\$15,995	\$45,032	\$22,175	\$14,020

Total Direct Staffing Cost \$97,221

\*Does not include special events or private parties, these are billed separately bases on mutual agreement.

Indirect Staffing

Aquatics Coordinator Time 80 hours @ \$34.25	\$2,740
Recreation Supervisor Time 25 hours @ \$46.72	\$1,168
Management Staff Preseason 50 hours @ \$20.20	\$1010
Administration Cost 5% of direct labor	\$4,861
Mileage	\$250
Total indirect staffing cost	\$10,029

Direct Operational Cost

Uniform cost 11 guards @ 63.75 each	\$701.25
Lifeguarding audit fee 3 @ 333.75	\$1,001.25
Risk Mgt retainer fee	\$316.75
Staff hiring/training 11 @ \$475	\$5,225
Total direct operational cost	\$7244.25

Exhibit C – Palisade Pool Fee Schedule

Daily Admission

Child (0-2 years):	Free with Paid Adult limit 2 per adult
Youth (3-17 years) & seniors (55+):	\$3
Adult (18-55):	\$4
Senior:	\$2.50
Wednesday all ages:	\$1
Twilight:	\$2.50
Sunday:	\$2.00

Season Passes

Youth:	\$70
Adult:	\$80
Senior:	\$65
Family Pass (upto 6 members):	\$185
*Pass are discounted 50% on July 1	

Punch Card

20 visits, all ages:	\$55
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Group Admissions

10 or more by same group, single day: \$2.50 each

Daycare Swim	\$2.50
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Special Events/Parties

0 – 20 people:	\$80
21 to 50 people:	\$180
51 to 100 people:	\$230
101 to 125 people	\$280

## Exhibit D – Required Equipment and Supplies

### **Supply Needs**

AED

AED Case

AED Rechargeable Battery

AED Trainer

AED Trainer Battery

AED Pads (Adult & Pediatric)x2

Scissors/Deodorant/Razors

Supplemental O2

Rescue Tubes

V-Vac suction

BVM (Adult/Child/Infant)x2

Chamois Cloth Towel

Non-rebreathers

Trauma Bag

Gloves Latex

Gloves Nitride

Bandages

Band-Aids

Gauze pads

Cotton Balls

Tape

Hydrogen Peroxide

CPR/AR Training Mannequins

Vigilance Training Manikin

Life Jackets

CJ Wood Backboard



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE PLANNING COMMISSION  
March 21, 2023**

The regular meeting of the Planning Commission for the Town of Palisade was called to order at 6:03 pm by Chair Amy Gekas, with Commissioners present: Riley Parker, David Hull, Brandon Burke, Don Bosch, and Vice Chair Leora Ruzin. Absent was Commissioner Ed Seymour. A quorum was declared. Also in attendance were Community Development Director Brian Rusche and Town Clerk Keli Frasier.

**AGENDA ADOPTION**

*Motion #1* by Commissioner Hull, seconded by Commissioner Parker, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**APPROVAL OF MINUTES**

*Motion #2* by Commissioner Hull, seconded by Vice-Chair Ruzin, to approve the Minutes from the March 7, 2023, regular meeting of the Palisade Planning Commission, as presented.

Motion carried unanimously.  
Commissioner Bosch abstained from the vote due to his absence at the March 7, 2023, meeting.

**APPOINT PLANNING COMMISSION CHAIRPERSON**

*Motion #3* by Commissioner Hull, seconded by Commissioner Bosch, to appoint Amy Gekas as Chairperson of the Palisade Planning Commission.

Chair Gekas accepted the nomination.

A roll call vote was requested.

**Yes:** Commissioner Bosch, Chair Gekas, Commissioner Burke, Vice-Chair Ruzin, Commissioner Hull, Commissioner Parker

**No:**

**Absent:** Commissioner Seymour

Motion carried.

**APPOINT PLANNING COMMISSION VICE-CHAIRPERSON**

*Motion #4* by Commissioner Bosch, seconded by Commissioner Burke, to appoint Leora Ruzin as Vice-Chairperson of the Palisade Planning Commission.

Vice-Chair Ruzin accepted the nomination.

A roll call vote was requested.

**Yes:** Chair Gekas, Commissioner Burke, Vice-Chair Ruzin, Commissioner Hull, Commissioner Parker, Commissioner Bosch

**No:**

**Absent:** Commissioner Seymour

Motion carried.

**PUBLIC COMMENT**

None was offered.

**PLANNING COMMISSION CODE OF ETHICS REVIEW**

Community Development Director Brian Rusche reviewed the adopted Planning Commission Code of Ethics, parliamentary procedure, and ex parte communication.

Commissioners agreed that they would like training opportunities as well as a meet & greet/work session with the Board of Trustees.

**FUTURE AGENDA ITEMS**

- Land Development Code re-write and grant request update

**ADJOURNMENT**

*Motion #5* by Vice-Chair Ruzin, seconded by Commissioner Bosch, to adjourn the meeting at 6:37 pm.

X   
 \_\_\_\_\_  
 Amy Gekas  
 Planning Commission Chairperson

X   
 \_\_\_\_\_  
 Keli Frasier  
 Town Clerk

