



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
April 11, 2023

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*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – March 23, 2023 – April 5, 2023

**B. Minutes**

- Minutes from March 28, 2023, Regular Board of Trustees Meeting



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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – April 11, 2023

Date Range of Payables: March 23, 2023 – April 5, 2023

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 03/23/2023-04/05/2023

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0318230	AFLAC Pre-tax Pay Period: 3/18/	03/23/2023	243.40	.00		
AFLAC INSURANCE	PR0318230	AFLAC After-Tax Pay Period: 3/1	03/23/2023	48.60	.00		
COLORADO DEPT OF REVENUE	PR0318230	State Withholding Tax Pay Period	03/23/2023	3,514.00	.00		
COLORADO STATE TREASURY	PR0318231	State Unemployment Tax Pay Per	03/23/2023	226.40	.00		
FICA/MED/ P/R TAXES	PR0318232	Federal Withholding Tax Pay Peri	03/23/2023	9,915.05	.00		
FICA/MED/ P/R TAXES	PR0318232	Social Security Pay Period: 3/18/	03/23/2023	4,144.94	.00		
FICA/MED/ P/R TAXES	PR0318232	Social Security Pay Period: 3/18/	03/23/2023	4,144.94	.00		
FICA/MED/ P/R TAXES	PR0318232	Medicare Pay Period: 3/18/2023	03/23/2023	1,625.83	.00		
FICA/MED/ P/R TAXES	PR0318232	Medicare Pay Period: 3/18/2023	03/23/2023	1,625.83	.00		
FIRE AND POLICE PENSION	PR0318230	FPPA Fire DD Pay Period: 3/18/2	03/23/2023	591.43	.00		
FIRE AND POLICE PENSION	PR0318230	FPPA 457 Pay Period: 3/18/2023	03/23/2023	250.00	.00		
FIRE AND POLICE PENSION	PR0318230	Police Pension Pay Period: 3/18/	03/23/2023	3,044.58	.00		
FIRE AND POLICE PENSION	PR0318230	Police Pension Pay Period: 3/18/	03/23/2023	2,410.29	.00		
FIRE AND POLICE PENSION	PR0318230	Fire Pension Pay Period: 3/18/20	03/23/2023	2,087.39	.00		
FIRE AND POLICE PENSION	PR0318230	Fire Pension Pay Period: 3/18/20	03/23/2023	1,652.52	.00		
FIRE AND POLICE PENSION	PR0318230	FPPA Police DD Pay Period: 3/18	03/23/2023	862.64	.00		
ICMA TRST 401 - 107074	PR0318230	ICMA 401K Pay Period: 3/18/202	03/23/2023	2,550.99	2,550.99	03/30/2023	
ICMA TRST 401 - 107074	PR0318230	ICMA 401K Pay Period: 3/18/202	03/23/2023	2,550.99	2,550.99	03/30/2023	
ICMA TRST 457 - 304721	PR0318230	ICMA 457 Pay Period: 3/18/2023	03/23/2023	750.00	750.00	03/30/2023	
FAMILY SUPPORT REGISTRY	PR0318231	FIPS 056888833 Garnishment P	03/23/2023	227.07	227.07	03/24/2023	
RECREATION PROGRAM REFUND	2023.03.23 - LI	COMM CENTER DEPOSIT REFUND	03/23/2023	275.00	275.00	03/24/2023	
CHARLES J MATHIS	LINCOLN WO	FIRE INSPECTION - PLANS REV	10/03/2022	303.36	303.36	03/30/2023	
CHARLES J MATHIS	PALISADE CLI	CLINIC - FIRE INSPECTION/PER	11/18/2022	320.50	320.50	03/30/2023	
CHARLES J MATHIS	TALON WINE	FIRE INSPECTION - PLANS REV	07/07/2022	200.00	200.00	03/30/2023	
CHARLES J MATHIS	UTE WCD CH	FIRE INSPECTION - SPRINKLER	11/20/2022	350.00	350.00	03/30/2023	
CEBT Payments	PR0318231	PR - Medical Dental Vision Life LI	03/23/2023	10.50	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life M	03/23/2023	423.00	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life M	03/23/2023	782.00	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life M	03/23/2023	1,015.50-	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life D	03/23/2023	15.75	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life D	03/23/2023	24.00	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life D	03/23/2023	72.75	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life VI	03/23/2023	3.75	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life VI	03/23/2023	5.25	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life VI	03/23/2023	19.50	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life LI	03/23/2023	79.29	.00		
CEBT Payments	PR0318231	PR - Medical Dental Vision Life LI	03/23/2023	9.63	.00		
NAU, ANDREW	21-2689-06 - R	CASE # 21-2689 - RESTITUTION	03/16/2023	100.00	100.00	03/24/2023	
CA STATE DISBURSEMENT UNIT	PR0318231	DF238534 Child Support - CALIF	03/23/2023	173.53	173.53	03/24/2023	
Total :				44,619.20	7,801.44		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
DANA KEPNER COMPANY	1576448-00	WATER DIST - COMPUTER HAR	03/27/2023	1,005.92	.00		
POST, MARK	2023.03.22	TRAINING-FUEL REIMBURSEM	03/22/2023	41.95	41.95	03/24/2023	
J-U-B ENGINEERS	0160596	ADMIN PRO SERVICES	03/08/2023	264.09	.00		
WILLIAM CARLSON	03.15.2023 - M	MILEAGE	03/15/2023	130.61	130.61	03/30/2023	
ALPINE BANK CC	BR 5819 MAR	ADMIN - BOARD - OPERATING	03/18/2023	12.00	.00		
ALPINE BANK CC	CB 5827 MAR	COMMUNITY SAFETY & PREPA	03/18/2023	329.98	.00		
ALPINE BANK CC	JH 3061 MAR	ADMIN - DUES	03/18/2023	54.99	.00		
ALPINE BANK CC	KF 3160 MAR	ADMIN - OPERATING	03/18/2023	52.24	.00		
ALPINE BANK CC	KF 3160 MAR	ADMIN - TRAVEL/TRAINING	03/18/2023	60.00	.00		
ALPINE BANK CC	KF 3160 MAR	ADMIN - OPERATING	03/18/2023	20.37	.00		
ALPINE BANK CC	KF 3160 MAR	ADMIN - OPERATING - FAREWE	03/18/2023	1.38	.00		
COLUMN SOFTWARE, PBC	4E284DA7-014	PUBLIC NOTICE - TAB OPENIN	03/20/2023	26.30	26.30	03/30/2023	
COLUMN SOFTWARE, PBC	4E284DA7-014	NOTICE - LIQUOR LICENSE	03/30/2023	14.68	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-F6	ADMIN - OFFICE SUPPLIES	04/01/2023	239.05	.00		
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	03/20/2023	44.00	.00		
ALL COPY PRODUCTS, INC	SO709769-2	COPY MACHINE - SHARP BP70	03/28/2023	8,375.00	8,375.00	03/30/2023	
JACOB SAMUELS-LOGAN	01.19.2023 - M	MILEAGE	03/31/2023	15.72	.00		
JACOB SAMUELS-LOGAN	01.24.2023 - M	MILEAGE	03/31/2023	15.72	.00		
JACOB SAMUELS-LOGAN	02.23.2023 - M	MILEAGE	03/31/2023	15.72	.00		
JACOB SAMUELS-LOGAN	02.28.2023 - M	MILEAGE	03/31/2023	15.72	.00		
JACOB SAMUELS-LOGAN	03.09.2023 - M	MILEAGE	03/31/2023	15.72	.00		
JACOB SAMUELS-LOGAN	11.15.2022 - MI	MILEAGE	03/31/2023	16.78	.00		
Total ADMINISTRATION:				10,767.94	8,573.86		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
J-U-B ENGINEERS	0160596	COMM DEV - CRESTHAVEN AC	03/08/2023	105.00	.00		
J-U-B ENGINEERS	0160596	COMM DEV - HAPPY CAMPER	03/08/2023	21.00	.00		
J-U-B ENGINEERS	0160596	COMM DEV - WINDING RIVER M	03/08/2023	63.00	.00		
ALPINE BANK CC	BR 5819 MAR	COMM DEV - DUES	03/18/2023	19.99	.00		
ALPINE BANK CC	BR 5819 MAR	COMM DEV - PAV - SOFTWARE	03/18/2023	150.00	.00		
ALPINE BANK CC	TODDW 4648	COMM DEV - DUES	03/18/2023	14.99	.00		
AT&T MOBILITY LLC	287313337970	PLANNING GIS	03/20/2023	40.04	.00		
Total COMMUNITY DEVELOPMENT:				414.02	.00		

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<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 MAR	TOURISM - ON LINE MARKETIN	03/18/2023	240.00	.00		
ALPINE BANK CC	TB 3111 MAR 2	TOURISM - ON LINE MARKETIN	03/18/2023	80.68	.00		
CITY OF FRUITA	3777715	TAB - MATCH FOR GRAVEL ADV	03/21/2023	3,600.00	.00		
Total TOURISM FUND:				3,920.68	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
ALPINE BANK CC	KF 3160 MAR	BLUEGRASS MARKETING	03/18/2023	140.00	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	RECREATION - SUNDAY MARK	04/01/2023	68.99	.00		
Total RECREATION:				208.99	.00		

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<b>COURT</b>							
ALPINE BANK CC	KF 3160 MAR	COURT - TRAVEL/TRAINING	03/18/2023	52.00	.00		
Total COURT:				52.00	.00		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
COLORADO DISTRICT ATTORN	31226	PD - TRAINING	03/17/2023	80.00	.00		
GALLS, LLC	023956939	PD- UNIFORMS	03/24/2023	346.86	.00		
GALLS, LLC	023992447	PD- UNIFORMS	03/28/2023	138.75	.00		
PROFORCE LAW ENFORCEME	514353	PD - BODY ARMOR - OPERATIN	03/28/2023	1,145.00	.00		
COOP COUNTRY	253195	PD CAR WASH	03/22/2023	2.47	.00		
COOP COUNTRY	253196	PD CAR WASH	03/22/2023	10.00	.00		
COOP COUNTRY	253364	PD CAR WASH	03/30/2023	10.00	.00		
COOP COUNTRY	253365	PD CAR WASH	03/30/2023	10.00	.00		
COOP COUNTRY	253366	PD CAR WASH	03/30/2023	7.66	.00		
COOP COUNTRY	253367	PD CAR WASH	03/30/2023	2.94	.00		
COOP COUNTRY	25338	PD CAR WASH	03/30/2023	3.10	.00		
LAW ENFORCEMENT SYSTEMS	16605	PARKIING VIOLATION LABEL	03/20/2023	66.00	.00		
ALPINE BANK CC	JS 2304 MAR 2	PD - REPAIR & MAINT VEHICLE	03/18/2023	1,350.00	.00		
ALPINE BANK CC	JS 2304 MAR 2	PD - OPERATING SUPPLIES	03/18/2023	10.15	.00		
ALPINE BANK CC	JS 2304 MAR 2	PD - TRAINING	03/18/2023	395.00	.00		
ALPINE BANK CC	JS 2304 MAR 2	PD - OPERATING SUPPLIES	03/18/2023	67.98	.00		
ALPINE BANK CC	JS 2304 MAR 2	PD - OPERATING - POSTAGE	03/18/2023	19.20	.00		
ALPINE BANK CC	TRVL 1 3657 M	PD - TRAINING	03/18/2023	749.87	.00		
ALPINE BANK CC	TRVL 3 3673 M	PD - TRAINING	03/18/2023	526.88	.00		
CALEB CLARKSON	04.03.2023 - T	PD - TRAVEL/TRAINING	04/03/2023	114.89	.00		
RHINEHART OIL CO., LLC	IN-371730-23	PD - GAS/DIESEL	03/17/2023	111.94	111.94	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	PD - GAS/DIESEL	03/24/2023	180.97	.00		
RHINEHART OIL CO., LLC	IN-396323-23	PD - GAS/DIESEL	03/31/2023	198.44	.00		
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	03/20/2023	533.04	.00		
AT&T MOBILITY LLC	287313337970	POLICE DATA	03/20/2023	556.12	.00		
Total POLICE:				6,637.26	111.94		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
RHINEHART OIL CO., LLC	IN-371730-23	CEMETERY - GAS/DIESEL	03/17/2023	26.33	26.33	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	CEMETERY - GAS/DIESEL	03/24/2023	37.95	.00		
RHINEHART OIL CO., LLC	IN-396323-23	CEMETERY - GAS/DIESEL	03/31/2023	45.34	.00		
Total CEMETERY:				109.62	26.33		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOUND TREE MEDICAL, LLC	70334444	MEDICAL SUPPLIES/EMS	03/14/2023	25.45-	.00		
BOUND TREE MEDICAL, LLC	84904293	MEDICAL SUPPLIES/EMS	03/28/2023	3.50	.00		
BOUND TREE MEDICAL, LLC	84905957	MEDICAL SUPPLIES/EMS	03/29/2023	692.89	.00		
SPECTRUM ENTERPRISE	000082003212	INTERNET FIRE DEPT.	03/21/2023	167.97	.00		
ALPINE BANK CC	CL 0230 MAR	FD - TRAINING	03/18/2023	25.60	.00		
ALPINE BANK CC	CL 0230 MAR	FD - TRAINING	03/18/2023	10.58	.00		
ALPINE BANK CC	CL 0230 MAR	FD - EMS SUPPLIES	03/18/2023	12.60	.00		
ALPINE BANK CC	CL 0230 MAR	FD - EMS SUPPLIES	03/18/2023	155.75	.00		
ALPINE BANK CC	CL 0230 MAR	FD - TRAINING	03/18/2023	22.98	.00		
ALPINE BANK CC	CL 0230 MAR	FD - OPERATING	03/18/2023	23.77	.00		
ALPINE BANK CC	CL 0230 MAR	FD - TRAINING	03/18/2023	11.99	.00		
ALPINE BANK CC	CL 0230 MAR	BLDG - REPAIR & MAINT - FD	03/18/2023	10.18	.00		
ALPINE BANK CC	JH 3061 MAR	BLDG - REPAIR & MAINT - FD	03/18/2023	2,528.95	.00		
HARTMAN BROTHERS, INC	391171	OXYGEN	03/20/2023	32.45	32.45	03/30/2023	
RHINEHART OIL CO., LLC	IN-371730-23	FD/EMS - GAS/DIESEL	03/17/2023	61.10	61.10	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	FD/EMS - GAS/DIESEL	03/24/2023	23.35	.00		
RHINEHART OIL CO., LLC	IN-396323-23	FD/EMS - GAS/DIESEL	03/31/2023	86.42	.00		
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	03/20/2023	262.11	.00		
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	03/20/2023	160.16	.00		
Total FIRE / EMS:				4,266.90	93.55		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOOKCLIFF AUTO PARTS INC	545807	STREETS / PARKS SHARED CO	03/17/2023	55.08	.00		
COOP COUNTRY	253370	PW CAR WASH	03/30/2023	10.52	.00		
COOP COUNTRY	253371	PW CAR WASH	03/30/2023	3.14	.00		
MCCANDLESS TRUCK CENTER	S105009808:0	SHARED COST - DOT INSPECTI	03/23/2023	236.50	.00		
ALPINE BANK CC	TWARD 0381	SHARED EXPENSES	03/18/2023	52.94	.00		
ALPINE BANK CC	TWARD 0381	SHARED EXPENSES	03/18/2023	32.37	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	SHARED EXPENSES - STREET	04/01/2023	19.59	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	SHARED EXPENSES - STREET	04/01/2023	14.42	.00		
Total EMS:				424.56	.00		

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<b>STREETS</b>							
BOOKCLIFF AUTO PARTS INC	546487	STREETS - HEAVY EQUIPMENT	03/20/2023	15.36	.00		
SHERWIN-WILLIAMS CO.	7376-1	STREETS - NEW PAINT STRIPE	03/09/2023	5,800.00	.00		
SHERWIN-WILLIAMS CO.	7376-1	STRIPING PAINT	03/09/2023	639.80	.00		
ALPINE BANK CC	EB 5072 MAR	STREETS - REPAIR & MAINT - V	03/18/2023	89.99	.00		
ALPINE BANK CC	FH 4614 MAR	STREETS - TRAINING	03/18/2023	75.12	.00		
ALPINE BANK CC	FM 3145 MAR	STREETS - OPERATING	03/18/2023	35.73	.00		
ALPINE BANK CC	JN 5064 MAR	STREETS - REP & MAINT STRE	03/18/2023	568.90	.00		
ALPINE BANK CC	JN 5064 MAR	STREETS - TRAINING	03/18/2023	66.35	.00		
ALPINE BANK CC	JN 5064 MAR	STREETS - REPAIR & MAINT - V	03/18/2023	270.45	.00		
RHINEHART OIL CO., LLC	IN-371730-23	STREETS - GAS/DIESEL	03/17/2023	65.83	65.83	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	STREETS - GAS/DIESEL	03/24/2023	94.87	.00		
RHINEHART OIL CO., LLC	IN-396323-23	STREETS - GAS/DIESEL	03/31/2023	113.34	.00		
AT&T MOBILITY LLC	287313337970	STREETS	03/20/2023	40.04	.00		
POWER LINE INDUSTRIES, INC	76411	STREETS - HOT JET VAC PART	03/29/2023	1,009.60	.00		
Total STREETS:				8,885.38	65.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
ALL-PHASE	2688-1037202	WATER PLANT - REPAIR & MAIN	03/31/2023	841.74	.00		
BOOKCLIFF AUTO PARTS INC	545083	WATER - VEHICLE MAINTENAN	03/16/2023	111.39	.00		
GARFIELD & HECHT, P.C.	240087	WATER DIST - COAL CREEK CO	02/28/2023	687.00	.00		
FERGUSON US HOLDINGS, INC	1410455	WATER TOWER PARTS	03/28/2023	37.69	.00		
SENSUS USA, INC.	ZA23005459	ANNUAL SOFTWARE SUPPORT	03/22/2023	1,715.95	.00		
U S POSTOFFICE	MARCH 2023	WATER	04/04/2023	214.93	214.93	04/04/2023	
HD SUPPLY INC DBA/	311817	WATER TREATMENT - SMALL E	03/27/2023	96.30	.00		
UTILITY NOTIFICATION	223021009	UTILITY LOCATES - WATER	02/28/2023	6.02	.00		
UTILITY NOTIFICATION	223031039	UTILITY LOCATES - WATER	03/31/2023	74.18	.00		
UTILITY NOTIFICATION	223031090	UTILITY LOCATES - WATER	03/31/2023	12.47	.00		
DPE, LLC	7898	SITE LEASE-PAL PT.	03/31/2023	75.00	.00		
J-U-B ENGINEERS	0160596	WATER TREATMENT - PRO SER	03/08/2023	4,531.80	.00		
COLORADO CSG II LLC	10102706	SUBSCRIBER - WATER	04/01/2023	482.84	.00		
ALPINE BANK CC	BF 4622 MAR	WATER - UNIFORMS - BOOTS	03/18/2023	175.00	.00		
ALPINE BANK CC	BF 4622 MAR	WATER - UNIFORMS - SAFETY J	03/18/2023	287.00	.00		
ALPINE BANK CC	BF 4622 MAR	WATER - OPERATING - FOOD	03/18/2023	42.72	.00		
ALPINE BANK CC	FH 4614 MAR	WATER - TRAINING	03/18/2023	75.12	.00		
ALPINE BANK CC	FM 3145 MAR	WATER DIST - SMALL EQUIPME	03/18/2023	179.98	.00		
ALPINE BANK CC	FM 3145 MAR	WATER - OPERATING	03/18/2023	78.41	.00		
ALPINE BANK CC	JN 5064 MAR	WATER - OPERATING - FOOD	03/18/2023	65.42	.00		
ALPINE BANK CC	JN 5064 MAR	WATER - OPERATING	03/18/2023	25.72	.00		
ALPINE BANK CC	JN 5064 MAR	WATER - TRAINING	03/18/2023	66.36	.00		
ALPINE BANK CC	TWARD 0381	WATER DIST - REP&MAINT VEH	03/18/2023	17.28	.00		
AMAZON CAPITAL SERVICES	1939-YN9H-G1	WATER - OPERATING SUPPLIE	04/01/2023	17.89	.00		
RHINEHART OIL CO., LLC	IN-371730-23	WATER - GAS/DIESEL	03/17/2023	92.16	92.16	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	WATER - GAS/DIESEL	03/24/2023	132.81	.00		
RHINEHART OIL CO., LLC	IN-396323-23	WATER - GAS/DIESEL	03/31/2023	158.68	.00		
HONK-KEY LOCK & SAFE LLC	I520698	WATER TREATMENT - KEYS	03/30/2023	392.00	.00		
AT&T MOBILITY LLC	287313337970	WATER	03/20/2023	240.94	.00		
POWER LINE INDUSTRIES, INC	76411	WATER - HOT JET VAC PARTS	03/29/2023	1,009.60	.00		
JACK NICKERSON	04.03.2023	CELL PHONE REIMBURSEMEN	04/03/2023	150.00	.00		
Total WATER:				12,094.40	307.09		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
U S POSTOFFICE	MARCH 2023	TRASH	04/04/2023	53.73	53.73	04/04/2023	
COLORADO CSG II LLC	10102706	SUBSCRIBER - SEWER	04/01/2023	482.84	.00		
ALPINE BANK CC	EB 5072 MAR	SEWER TREATMENT - REP & M	03/18/2023	35.00	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER - TREATMENT - SUPPLI	03/18/2023	5.60	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER - TREATMENT - SUPPLI	03/18/2023	85.49	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER - TRAINING	03/18/2023	75.12	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER - UNIFORMS - BOOTS	03/18/2023	184.99	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER- UNIFORMS - BOOTS	03/18/2023	10.00-	.00		
ALPINE BANK CC	FH 4614 MAR	SEWER - TREATMENT - SUPPLI	03/18/2023	25.48	.00		
ALPINE BANK CC	FM 3145 MAR	SEWER - TREATMENT - SUPPLI	03/18/2023	89.99	.00		
ALPINE BANK CC	JN 5064 MAR	SEWER - TRAINING	03/18/2023	66.36	.00		
RHINEHART OIL CO., LLC	IN-371730-23	SEWER - GAS/DIESEL	03/17/2023	26.35	26.35	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	SEWER - GAS/DIESEL	03/24/2023	37.96	.00		
RHINEHART OIL CO., LLC	IN-396323-23	SEWER - GAS/DIESEL	03/31/2023	45.35	.00		
Total SEWER PLANT:				1,204.26	80.08		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
U S POSTOFFICE	MARCH 2023	SEWER	04/04/2023	53.73	53.73	04/04/2023	
UTILITY NOTIFICATION	223021009	UTLIITY LOCATES - SEWER	02/28/2023	12.04	.00		
UTILITY NOTIFICATION	223031039	UTLIITY LOCATES - SEWER	03/31/2023	74.17	.00		
UTILITY NOTIFICATION	223031090	UTLIITY LOCATES - SEWER	03/31/2023	24.94	.00		
J-U-B ENGINEERS	0160596	SEWER COLLECTION PRO SER	03/08/2023	1,827.61	.00		
SOUTHERN WATER SERVICE, L	60214	SEWER COLLECTION - MOSS S	03/16/2023	4,195.00	.00		
POWER LINE INDUSTRIES, INC	76411	SEWER - HOT JET VAC PARTS	03/29/2023	1,009.60	.00		
Total SEWER COLLECTION:				7,197.09	53.73		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
U S POSTOFFICE	MARCH 2023	SOLID WASTE	04/04/2023	107.46	107.46	04/04/2023	
WASTE MANAGEMENT INC -	1753867-0576-	DUMPSTER SERVICE	03/29/2023	1,668.21	.00		
WASTE MANAGEMENT INC -	1754234-0576-	GARBAGE SERVICE	04/03/2023	17,504.08	.00		
Total :				19,279.75	107.46		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
HOME DEPOT CREDIT SERVICE	51931	PARKS - OPERATING	03/23/2023	200.88	.00		
WESTERN COLORADO AG-SER	7266	WEED CONTROL- RIVERBEND	03/24/2023	342.49	.00		
WESTERN IMPLEMENT	IN24480	PARKS - OPERATING	03/17/2023	23.25	.00		
WESTERN IMPLEMENT	IN24991	PARKS - OPERATING	03/28/2023	17.79	.00		
ALPINE BANK CC	FM 3145 MAR	PARKS - OPERATING	03/18/2023	78.42	.00		
ALPINE BANK CC	JN 5064 MAR	PARKS - OPERATING	03/18/2023	25.72	.00		
ALPINE BANK CC	TWARD 0381	PARKS - REP & MAINT VEHICLE	03/18/2023	408.16	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	PARKS - VEHICLE MAINTENAN	04/01/2023	59.90	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	PARKS - VEHICLE MAINTENAN	04/01/2023	43.94	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	PARKS - EQUIPMENT REPAIR -	04/01/2023	24.99	.00		
RHINEHART OIL CO., LLC	IN-371730-23	PARKS - GAS/DIESEL	03/17/2023	52.66	52.66	03/30/2023	
RHINEHART OIL CO., LLC	IN-383473-23	PARKS - GAS/DIESEL	03/24/2023	75.89	.00		
RHINEHART OIL CO., LLC	IN-396323-23	PARKS - GAS/DIESEL	03/31/2023	90.67	.00		
SOLSBURY HILL, LLC DBA/	S4810606.002	PARKS - IRRIGATION SUPPLIES	03/20/2023	97.16	.00		
SOLSBURY HILL, LLC DBA/	S4893149.001	PARKS - IRRIGATION SUPPLIES	03/20/2023	1,975.68	.00		
SOLSBURY HILL, LLC DBA/	S4916051.001	PARKS - IRRIGATION SUPPLIES	03/20/2023	2,537.06	.00		
AT&T MOBILITY LLC	287313337970	PARKS	03/20/2023	206.40	.00		
<b>Total PARKS:</b>				<b>6,261.06</b>	<b>52.66</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
ALPINE BANK CC	BC 3152 MAR	FACILITIES - TOOLS	03/18/2023	23.26	.00		
ALPINE BANK CC	BC 3152 MAR	BLDG - REPAIR & MAINT	03/18/2023	75.35	.00		
ALPINE BANK CC	BC 3152 MAR	BLDG - REPAIR & MAINT	03/18/2023	28.84	.00		
ALPINE BANK CC	BC 3152 MAR	FACILITIES - 5203 - SUPPLIES	03/18/2023	59.98	.00		
ALPINE BANK CC	BC 3152 MAR	FACILITIES - 5203 - SUPPLIES	03/18/2023	7.98	.00		
ALPINE BANK CC	BC 3152 MAR	FACILITIES - 5203 - SUPPLIES	03/18/2023	39.00	.00		
ALPINE BANK CC	BC 3152 MAR	BLDG - REPAIR & MAINT - TOW	03/18/2023	284.65	.00		
ALPINE BANK CC	EB 5072 MAR	FACILITIES - TOOLS	03/18/2023	24.78	.00		
ALPINE BANK CC	EB 5072 MAR	FACILITIES - TOOLS	03/18/2023	181.40	.00		
ALPINE BANK CC	MARCB 5627	FACILITIES - TOOLS	03/18/2023	37.75	.00		
ALPINE BANK CC	TRVL 2 3665 M	BLDG - REPAIR & MAINT - BOA	03/18/2023	232.63	.00		
ALPINE BANK CC	TWARD 0381	FACILITIES - TOOLS	03/18/2023	130.89	.00		
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - MOTION AC	03/18/2023	29.98	.00		
ALSCO INC	LGRA2745959	BUILDING - REP & MAINT - FLO	03/17/2023	50.80	.00		
ALSCO INC	LGRA2748582	BUILDING - REP & MAINT - FLO	03/24/2023	50.80	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	FACILITIES - SUPPLIES	04/01/2023	7.99	.00		
AMAZON CAPITAL SERVICES	1PFH-YN4K-G	FACILITIES - SUPPLIES	04/01/2023	89.95	.00		
Total FACILITIES:				1,356.03	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HUDDLESTON-BERRY	19828	CAPITAL PROJECTS - CLINIC	02/28/2023	770.00	.00		
J-U-B ENGINEERS	0160596	CAPITAL PROJECTS - USDA GR	03/08/2023	1,889.50	.00		
J-U-B ENGINEERS	0160596	CAPITAL PROJECTS - GYM	03/08/2023	3,378.75	.00		
J-U-B ENGINEERS	0160596	CAPITAL PROJECTS - TROYER	03/08/2023	2,516.00	.00		
CHARLES J MATHIS	OLD PHS DEM	CAPITAL PROJ - OLD HS DEMO	02/10/2022	200.00	200.00	03/30/2023	
CHARLES J MATHIS	PALISADE CLI	CLINIC - FIRE INSPECTION/PER	09/08/2022	500.00	500.00	03/30/2023	
CHARLES J MATHIS	PALISADE CLI	CLINIC - SPRINKLER PLANS RE	11/18/2022	469.50	469.50	03/30/2023	
STOLFUS & ASSOCIATES, INC	4000.049.01-1	CAPITAL PROJECTS - HWY 6 SI	02/13/2023	13,818.50	.00		
DARE-CASE CONTRACTING SE	2206-010R	CAPITAL PROJECTS - 711 IOWA	03/21/2023	172,894.76	172,894.76	04/06/2023	
MOA, INC DBA/ MOA ARCHITEC	022108.00-15	CAPITAL PROJECTS - CLINIC	03/22/2023	5,064.63	.00		
BOCKHOLT INC /DBA	2092	CAPITAL PROJECTS - CLINIC -	03/06/2023	6,000.00	.00		
Total :				207,501.64	174,064.26		
Grand Totals:				335,200.78	191,338.23		

Finance Director:   
(Finance Department Review and Approval for Payment)

Date: 04.06.2023

Town Manager: \_\_\_\_\_  
(Administrative Review and Approval for Payment)

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 03/23/2023-04/05/2023



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
March 28, 2023**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Bill Carlson, Stan Harbaugh, Thea Chase, Jamie Somerville, and Mayor Pro-Tem Ellen Turner. Trustee Nicole Maxwell was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, Public Works Director Jack Nickerson, Fire Chief Charles Balke, and Town Engineer Bret Guillory with J-U-B Engineers.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed her Town Manager report and updated the Board on current projects.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – March 10, 2023 – March 22, 2023
- **Minutes**  
Minutes from the March 14, 2023, Regular Board of Trustees Meeting

*Motion #2* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**PUBLIC HEARING I**

**PRO 2023-06 – Cadez Building Height Variance**

Mayor Mikolai opened the public hearing at 6:35 pm.

Community Development Director Brian Rusche reviewed his staff report, including the approval criteria.

Applicant Michael Cadez, the owner of 404 W 1<sup>st</sup> Street, gave a brief presentation regarding the request and emphasized that the requested height is consistent with the surrounding neighborhood and the historic aesthetic of the existing structure.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment.

Members of the Board of Trustees spoke about the proposed variance's pros and cons and whether the Board's decision would set a precedent for future variance requests.

*Motion #3* by Mayor Pro-Tem Turner, seconded by Trustee Somerville, to approve PRO 2023-06 – Cadez Building Height Variance finding that the criteria of Section 4.17.F of the Land Development Code have been met.

A roll call vote was requested.

**Yes:** Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 6:52 pm.

**NEW ITEMS**

**Water System Hydraulic Study Agreement**

Town Manager Hawkinson introduced Public Works Director Jack Nickerson and Town Engineer Bret Guillory, who both gave a presentation on what the study is and why they are requesting it.

*Note: The PowerPoint presentation will be a permanent attachment to these minutes.*

*Motion #4* by Mayor Pro-Tem Turner, seconded by Trustee Harbaugh, to direct the Town Manager to enter into an agreement with J-U-B Engineers to provide a Hydraulic Study of the Town of Palisade water distribution system for an amount not to exceed \$60,100.00.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Chase

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Crack Seal Project Contract**

Public Works Director Nickerson reviewed the staff report and answered questions from various Board members.

**Motion #5** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to direct the Town Manager to enter into an agreement with Valley Pavement Maintenance for the 2023 Crack Seal Project for an amount not to exceed \$48,829.00.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Chase, Trustee Harbaugh

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Resolution 2023-05 – Fee Schedule Amendment for Transportation Impact Fees**

Community Development Director Rusche reviewed the staff report explaining the proposed fee change.

**Motion #6** by Mayor Pro-Tem Turner, seconded by Trustee Carlson, to adopt Resolution 2023-05 amending the Town of Palisade Fee Schedule to exclude outdoor dining square footage from the calculation of Transportation Impact Fees.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Resolution 2023-06 – Fee Schedule Update**

Town Clerk Keli Frasier explained the proposed fee amendments to the Sex Offender Registration Fee, trash rates, and EMS/Fire fees.

**Motion #7** by Trustee Somerville, seconded by Trustee Chase, to adopt Resolution 2023-06 Amending the Town of Palisade Fee Schedule to reflect various Town fee updates.

A roll call vote was requested.

**Yes:** Trustee Carlson, Mayor Mikolai, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Purchase of Personal Protective Equipment (PPE) for Female Firefighters**

Fire Chief Charles Balke reviewed the reason for the request and then asked the Board to table the item due to a new grant opportunity that had been presented to him shortly before the meeting.

*Motion #8* by Trustee Chase, seconded by Trustee Somerville, to table the request for PPE for female firefighters until the first regularly scheduled Board of Trustees meeting in August.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Donation of Old Ambulances**

Fire Chief Balke reviewed the donation request and his recommendation to approve the donation.

*Motion #9* by Trustee Chase, seconded by Trustee Carlson, to donate an old ambulance to Longmont Emergency Unit.

A roll call vote was requested.

**Yes:** Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**PUBLIC COMMENT**

None was offered.

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

*Motion #10* by Trustee Chase, seconded by Trustee Somerville, to adjourn the meeting at 7:30 pm.

A voice vote was requested.

Motion carried unanimously.

X

\_\_\_\_\_  
Greg Mikolai  
Mayor

X

\_\_\_\_\_  
Keli Frasier  
Town Clerk

# Town of Palisade

## WATER SYSTEM HYDRAULIC MODEL

March 28, 2023



**J-U-B ENGINEERS, INC.**



**THE  
LANGDON  
GROUP**



**GATEWAY  
MAPPING  
INC.**

OTHER J-U-B COMPANIES

305 South Main Street, Unit 6  
Palisade, CO 81526

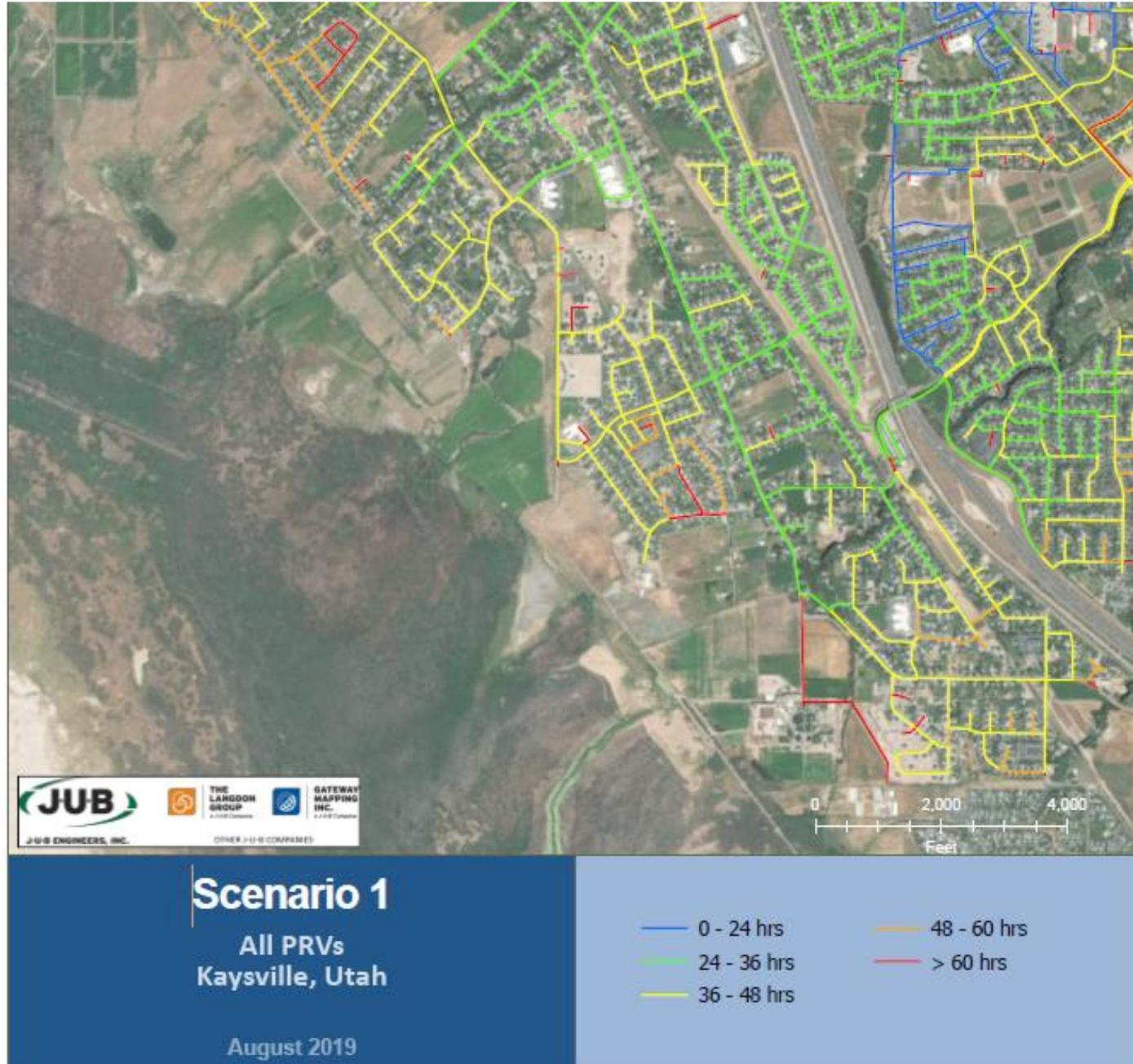
*p* | 970-208-8508 *w* | [www.jub.com](http://www.jub.com)

*e* | [bguillory@jub.com](mailto:bguillory@jub.com)

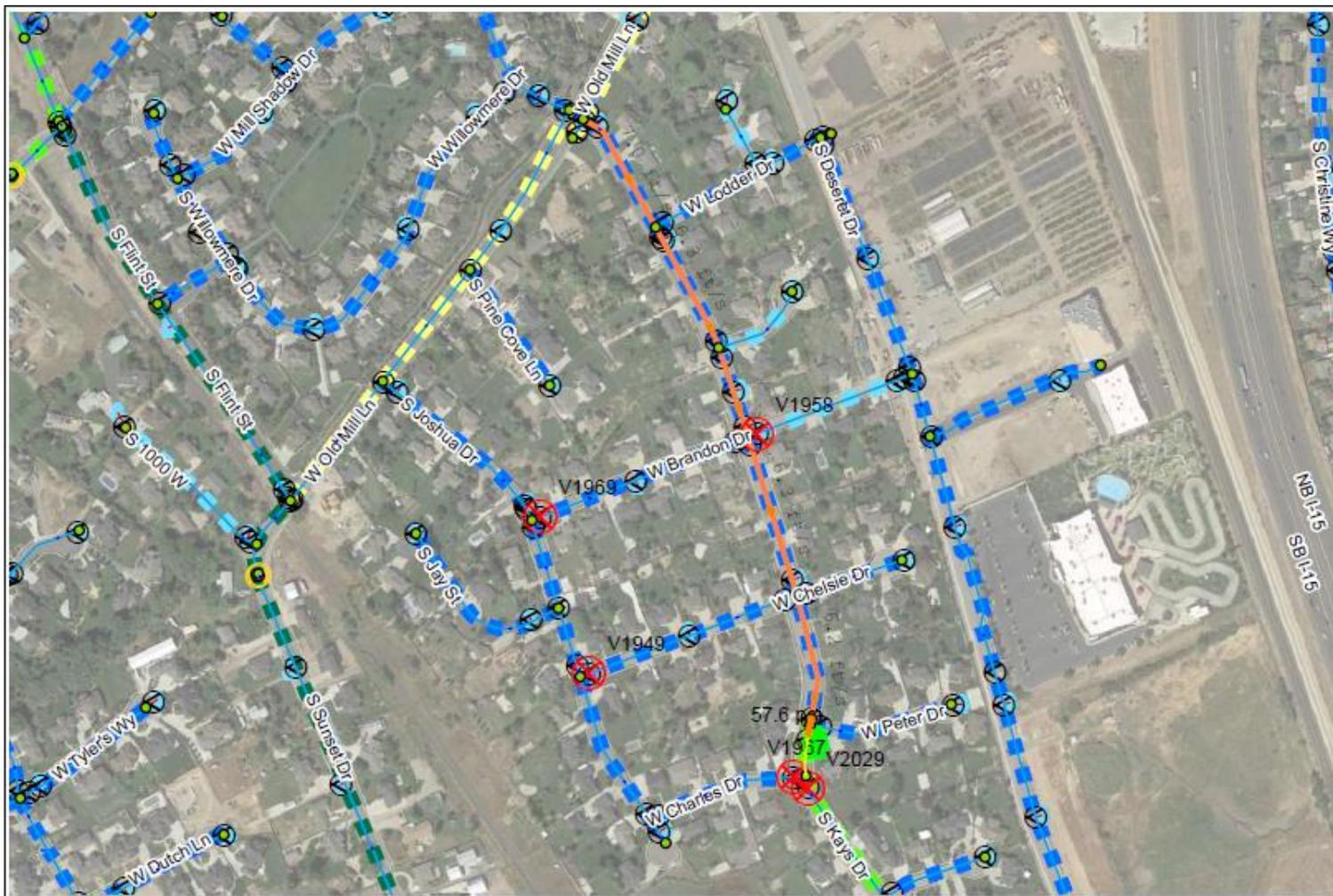
# Benefits of a Water System Hydraulic Model

- ❑ Ability to evaluate performance of the distribution system;
  - Fire Flow,
  - Pressure zones,
  - Age of water,
  - Flow characteristics (trouble shoot old pipes),
  - Aid in discovery of closed valves.
  
- ❑ Improved planned maintenance – Unidirectional flushing program coordinated with valve exercising program.
  
- ❑ Aid in planning for Capital Improvement Plan (CIP) Projects. Identify improved service through; looped lines, elimination of aged water, improve fire flow, undersized or oversized pipes.
  - Evaluate system with future demands in mind and develop the CIP based on current and future system performance.

# Water Age



# Unidirectional Flushing Plan



**Legend**

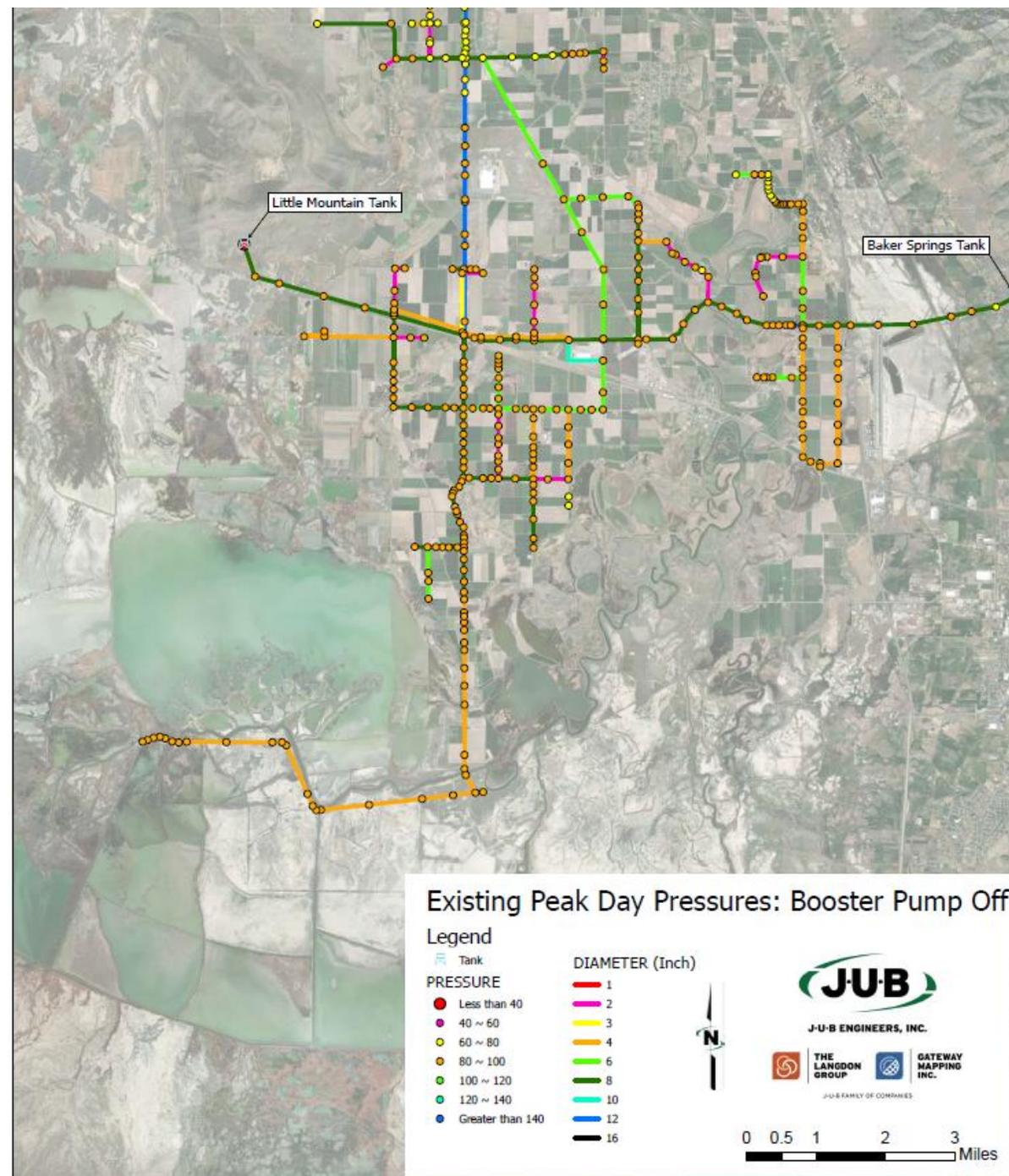
- Flushing Hydrant
- ⊗ Closed Valve
- ⊗ Open Valve
- Flushed Pipe
- Flushing Pipe

**UNIDIRECTIONAL  
FLUSHING PROGRAM**

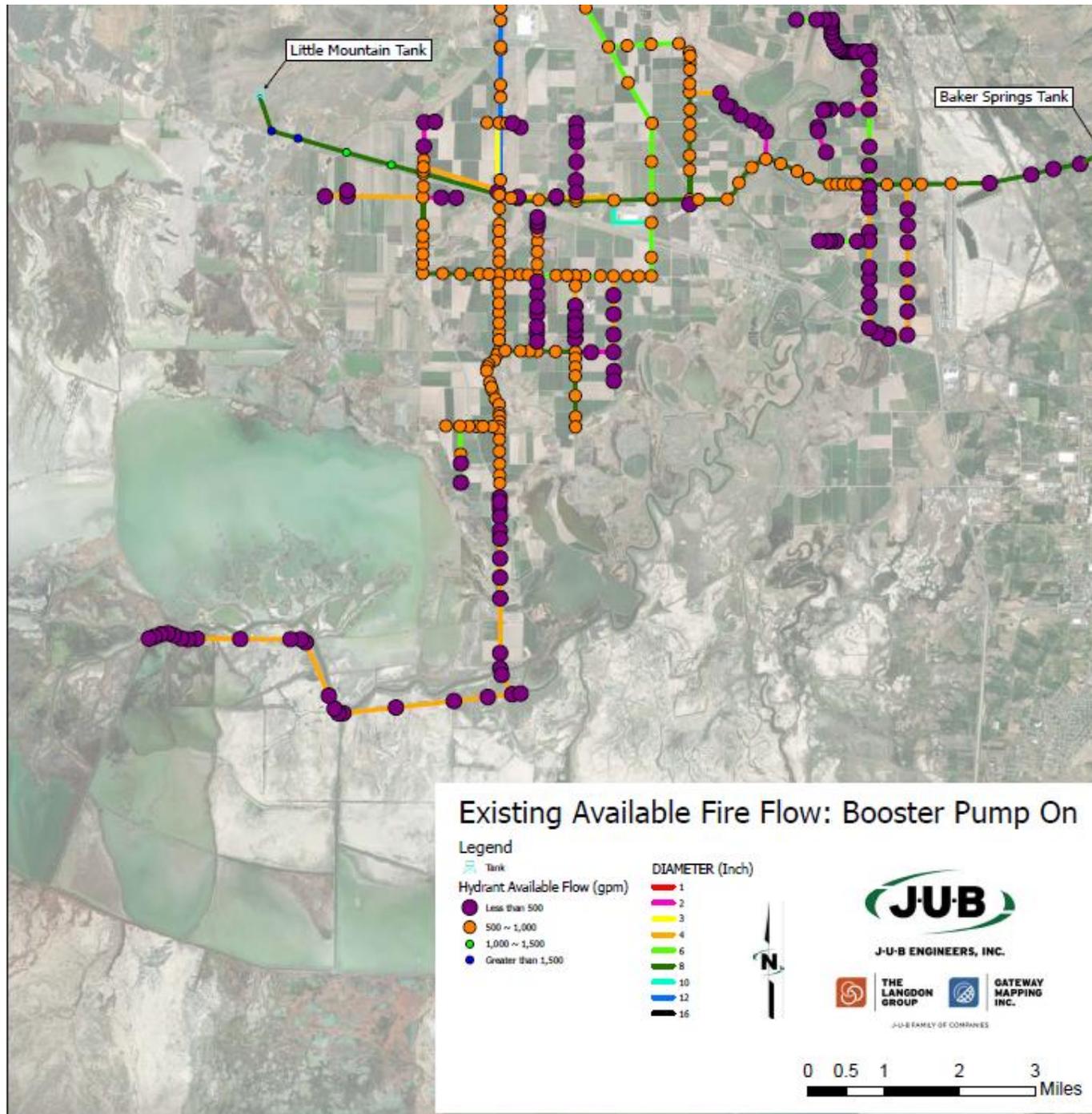
Note:

Zone	6D	Sequence	1	Hydraulics	Model	Field	Water Quality	Initial Value	Final Value
Date of Flush		Start Time		Static Pressure	84.06 psi				
Duration	15.8 min.	Open Hydrant	FH944	Res. Pressure	57.64 psi		Turbidity		
Valves to Open				Discharge Flow	955.94 gpm		Disinf. Res.		
				Available Flow	1,721.78 gpm		pH		
Valves to Close	V1967, V2029, V1949, V1969, V1958			Total Pipe Len.	1,992.9 ft		Iron		
				Min Flushing Vol	675.14 ft <sup>3</sup>		Odor		
				Desired Flushing Vol	2,025.41 ft <sup>3</sup>		HPC		
Pipes to Flush	1137,1636,1758,596,597,598,623			Min Flushing Time	5.3 min.		Color		
				Desired Flushing	15.8 min.		Other		

# System Pressure



# Fire Flow





# Questions?