



PALISADE BOARD OF TRUSTEES
CONSENT AGENDA
April 8, 2025

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds - March 15, 2025 – March 26, 2025

B. Minutes

- Minutes from March 25, 2025, Regular Board of Trustees Meeting



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EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – April 8, 2025

Date Range of Payables: March 15, 2025 – March 26, 2025

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 03/15/2025-03/26/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0315250	AFLAC Pre-tax Pay Period: 3/15/	03/19/2025	205.83	.00		
AFLAC INSURANCE	PR0315250	AFLAC After-Tax Pay Period: 3/1	03/19/2025	21.00	.00		
COLORADO DEPT OF REVENUE	PR0315250	State Withholding Tax Pay Period	03/19/2025	4,749.00	.00		
COLORADO STATE TREASURE	PR0315251	State Unemployment Tax Pay Per	03/19/2025	295.65	.00		
FICA/MED/ P/R TAXES	PR0315252	Federal Withholding Tax Pay Peri	03/19/2025	12,998.05	12,998.05	03/24/2025	
FICA/MED/ P/R TAXES	PR0315252	Social Security Pay Period: 3/15/	03/19/2025	5,328.71	5,328.71	03/24/2025	
FICA/MED/ P/R TAXES	PR0315252	Social Security Pay Period: 3/15/	03/19/2025	5,328.71	5,328.71	03/24/2025	
FICA/MED/ P/R TAXES	PR0315252	Medicare Pay Period: 3/15/2025	03/19/2025	2,106.29	2,106.29	03/24/2025	
FICA/MED/ P/R TAXES	PR0315252	Medicare Pay Period: 3/15/2025	03/19/2025	2,106.29	2,106.29	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	FPPA Fire DD Pay Period: 3/15/2	03/19/2025	950.55	950.55	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	FPPA 457 Pay Period: 3/15/2025	03/19/2025	200.00	200.00	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	Police Pension Pay Period: 3/15/	03/19/2025	3,568.98	3,568.98	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	Police Pension Pay Period: 3/15/	03/19/2025	3,122.91	3,122.91	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	Fire Pension Pay Period: 3/15/20	03/19/2025	3,001.70	3,001.70	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	Fire Pension Pay Period: 3/15/20	03/19/2025	2,626.49	2,626.49	03/24/2025	
FIRE AND POLICE PENSION	PR0315250	FPPA Police DD Pay Period: 3/15	03/19/2025	1,130.21	1,130.21	03/24/2025	
ICMA TRST 401 - 107074	PR0315250	ICMA 401A Pay Period: 3/15/202	03/19/2025	3,282.55	3,282.55	03/20/2025	
ICMA TRST 401 - 107074	PR0315250	ICMA 401A Pay Period: 3/15/202	03/19/2025	3,282.55	3,282.55	03/20/2025	
ICMA TRST 457 - 304721	PR0315250	ICMA 457 Pay Period: 3/15/2025	03/19/2025	1,092.72	1,092.72	03/20/2025	
RESTITUTION CLEARING ACCT.	23-3405 - RES	CASE # 23-3405 RESTITUTION	03/21/2025	300.00	300.00	03/27/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	504.25	504.25	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	699.00	699.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	605.25	605.25	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	16.50	16.50	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	41.85	41.85	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	75.75	75.75	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	3.50	3.50	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	10.00	10.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	13.00	13.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life LI	03/19/2025	75.04	75.04	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life LI	03/19/2025	9.15	9.15	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life LI	03/19/2025	8.75	8.75	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	198.37	198.37	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	198.38	198.38	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	1,190.25	1,190.25	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	173.37	173.37	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	737.00	737.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	8.37	8.37	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	173.38	173.38	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	2.00	2.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life M	03/19/2025	1,040.25	1,040.25	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	8.38	8.38	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life D	03/19/2025	50.25	50.25	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	2.00	2.00	03/20/2025	
CEBT Payments	PR0315251	PR - Medical Dental Vision Life VI	03/19/2025	12.00	12.00	03/20/2025	
Total :				61,554.23	56,282.75		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
FICA/MED/ P/R TAXES	2024 2ND QTR	Social Security Pay Period: 06/30	12/31/2024	116.36	116.36	01/31/2025	
MESA COUNTY	RT-000871	GVMPO IGA	03/13/2025	1,173.00	1,173.00	03/20/2025	
OFFICE DEPOT	411797602001	OFFICE SUPPLY - ADMIN	03/07/2025	134.99	134.99	03/20/2025	
OFFICE DEPOT	413409010001	OFFICE SUPPLY - ADMIN	03/03/2025	359.18	359.18	03/20/2025	
OFFICE DEPOT	413431079001	OFFICE SUPPLY - ADMIN	03/03/2025	30.42	30.42	03/20/2025	
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	30.67	30.67	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	92.01	92.01	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	30.67	30.67	03/27/2025	
J-U-B ENGINEERS	0180008	ADMIN - GENERAL ENGINEERI	12/17/2024	3,531.50	3,531.50	03/20/2025	
FORGETECH PROFESSIONALS	1290	ADMIN - MONTHLY COMPUTER	03/15/2025	10,614.66	10,614.66	03/20/2025	
TUCK COMMUNICATION SERVI	42566	ADMIN - TELEPHONE	02/27/2025	59.50	59.50	03/20/2025	
Total ADMINISTRATION:				16,172.96	16,172.96		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	144.90	144.90	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	86.94	86.94	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	28.98	28.98	03/27/2025	
J-U-B ENGINEERS	0180001	COMM DEV - CYGNUS CROSSI	12/17/2024	120.00	120.00	03/20/2025	
J-U-B ENGINEERS	0180002	COMM DEV - MONUMENTAL MU	12/17/2024	72.00	72.00	03/20/2025	
J-U-B ENGINEERS	0180008	COMM DEV - GENERAL	12/17/2024	120.00	120.00	03/20/2025	
Total COMMUNITY DEVELOPMENT:				572.82	572.82		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TOURISM FUND							
ROBYN M S SANDOVAL	3.7.2025	TAB - OFFLINE MARKETING	03/07/2025	500.00	500.00	03/20/2025	
Total TOURISM FUND:				500.00	500.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COURT							
HYDRA SECURITY AGENCY LL	2404-TPMC-08	COURT - SECURITY/BAILIFF FO	03/15/2025	436.59	436.59	03/20/2025	
Total COURT:				436.59	436.59		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
GALLS, LLC	030704549	PD- UNIFORMS	03/11/2025	38.45	38.45	03/20/2025	
HEUTON TIRE COMPANY INC.	176964	PD-TIRE MAINTENANCE	02/27/2025	25.00	25.00	03/20/2025	
PROFORCE LAW ENFORCEME	568438	PD - OPERATING	02/21/2025	1,565.00	1,565.00	03/20/2025	
WESTERN SLOPE AUTO	289058	PD VEHICLE MAINTENANCE	02/12/2025	152.30	152.30	03/20/2025	
COOP COUNTRY	265875	PD CAR WASH	03/13/2025	4.25	4.25	03/20/2025	
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	95.46	95.46	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	47.73	47.73	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	15.91	15.91	03/27/2025	
Total POLICE:				1,944.10	1,944.10		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
UPLAND GRAVEL	38807	CEMETERY - GROUND LEVELIN	02/18/2025	2,273.11	2,273.11	03/20/2025	
Total CEMETERY:				2,273.11	2,273.11		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOUND TREE MEDICAL, LLC	85702826	MEDICAL SUPPLIES/EMS	03/19/2025	80.99	80.99	03/27/2025	
BOUND TREE MEDICAL, LLC	85704512	MEDICAL SUPPLIES/EMS	03/20/2025	2,325.25	2,325.25	03/27/2025	
BOUND TREE MEDICAL, LLC	85706020	MEDICAL SUPPLIES/EMS	03/21/2025	294.84	294.84	03/27/2025	
STRYKER SALES, LLC	3790136M	FD - SERVICE - CARDIAC MONI	06/08/2022	2,881.50	2,881.50	03/27/2025	
STRYKER SALES, LLC	4005628M	FD - SERVICE - CARDIAC MONI	01/04/2023	2,881.50	2,881.50	03/27/2025	
STRYKER SALES, LLC	4120396M	FD - PARTS - CARDIAC MONITO	04/06/2023	2,139.61	2,139.61	03/27/2025	
STRYKER SALES, LLC	9208149552	FD - SERVICE - CARDIAC MONI	01/02/2025	2,881.50	2,881.50	03/27/2025	
WINE COUNTRY INN	244536	FD - AWARDS DINNER	03/01/2025	3,324.00	3,324.00	03/20/2025	
QUILL LLC	2478723	FD - OFFICE SUPPLIES - CREDI	03/18/2025	149.99-	.00		
QUILL LLC	43192575	FD - OPERATING - STATION SU	03/07/2025	194.84	194.84	03/20/2025	
QUILL LLC	43194260	FD - OFFICE SUPPLIES	03/08/2025	152.74	152.74	03/20/2025	
CURTIS	INV925750	FD - PPE GEAR	03/12/2025	1,029.00	1,029.00	03/20/2025	
HARTMAN BROTHERS, INC	440649	FD - OXYGEN	03/14/2025	21.35	21.35	03/27/2025	
SMOOTH BORE CPR & FIRST AI	24255	FD - TRAVEL/TRAINING	03/13/2025	459.15	459.15	03/20/2025	
Total FIRE / EMS:				18,516.28	18,666.27		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOOKCLIFF AUTO PARTS INC	844972	SHARED EXPENSES - PARKS /	03/10/2025	179.30	179.30	03/20/2025	
COOP COUNTRY	265873	PW CAR WASH	03/13/2025	15.00	15.00	03/20/2025	
COOP COUNTRY	265876	PW CAR WASH	03/13/2025	5.25	5.25	03/20/2025	
COOP COUNTRY	365874	PW CAR WASH	03/13/2025	7.00	7.00	03/20/2025	
Total EMS:				206.55	206.55		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
UPLAND GRAVEL	38803	ROAD BASE/ROCK	01/16/2025	265.44	265.44	03/20/2025	
UPLAND GRAVEL	38814	ROAD BASE/ROCK	03/11/2025	553.21	553.21	03/20/2025	
WESTERN COLORADO AG-SER	8510	WEED CONTROL- HWY MEDIAN	03/16/2025	1,415.52	1,415.52	03/20/2025	
WESTERN COLORADO AG-SER	8511	WEED CONTROL- STREETS - P	03/16/2025	538.62	538.62	03/20/2025	
ACER RODGERS	1288	STREETS - RAILROAD TIES FO	03/19/2025	1,344.00	1,344.00	03/20/2025	
Total STREETS:				4,116.79	4,116.79		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
GARFIELD & HECHT, P.C.	273904	TOWN ATTORNEY - WATER SE	02/28/2025	58.50	58.50	03/20/2025	
GARFIELD & HECHT, P.C.	273905	TOWN ATTORNEY - WATER SE	02/28/2025	514.50	514.50	03/20/2025	
GARFIELD & HECHT, P.C.	273906	TOWN ATTORNEY - WATER SE	02/28/2025	39.00	39.00	03/20/2025	
FERGUSON US HOLDINGS, INC	1590952	WATER DIST - RIO VISTA HYDR	03/11/2025	852.81	852.81	03/20/2025	
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	120.78	120.78	03/27/2025	
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	21.61	21.61	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	60.39	60.39	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	64.83	64.83	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	20.13	20.13	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	21.61	21.61	03/27/2025	
CORE & MAIN	W578672	WATER DIST - RIO VISTA HYDR	03/12/2025	1,697.45	1,697.45	03/20/2025	
Total WATER:				3,471.61	3,471.61		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
CITY OF GRAND JUNCTION	2025-0007364	SEWER - LAB FEES	02/28/2025	336.60	336.60	03/20/2025	
ROBERT O STEVENS	16174	CAPITAL PROJECTS - SEWER C	03/19/2025	4,350.00	4,350.00	03/20/2025	
J.S. LENGEL & ASSOCIATES IN	2025.02.18 - P	CAPITAL PROJECTS - SEWER C	02/18/2025	6,000.00	6,000.00	03/20/2025	
Total SEWER PLANT:				10,686.60	10,686.60		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
J-U-B ENGINEERS	0180003	CAPITAL PROJECT - SEWER - G	12/17/2024	1,011.00	1,011.00	03/20/2025	
Total SEWER COLLECTION:				1,011.00	1,011.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
GRAND RIVER ELECTRIC	24917	PARKS - ELECTRICAL UPGRAD	03/14/2025	11,013.95	11,013.95	03/20/2025	
WESTERN COLORADO AG-SER	8509	WEED CONTROL- RIVERBEND	03/16/2025	1,457.38	1,457.38	03/20/2025	
WESTERN COLORADO AG-SER	8512	WEED CONTROL - PARKS - VET	03/16/2025	628.62	628.62	03/20/2025	
MUTUAL OF OMAHA INSURANC	2024 BALANC	LTD - MOA Pay Period: 12/7/202	12/15/2024	135.24	135.24	03/27/2025	
MUTUAL OF OMAHA INSURANC	2025 NEW EM	LTD - MOA Pay Period: 3/1/2025	03/01/2025	67.62	67.62	03/27/2025	
MUTUAL OF OMAHA INSURANC	NEW MOA EM	LTD - MOA Pay Period: 12/7/202	12/01/2024	22.54	22.54	03/27/2025	
MILLERS TREE SERVICE AND L	562	PARKS - TREE TRIMMING & DE	03/13/2025	7,200.00	7,200.00	03/20/2025	
Total PARKS:				20,525.35	20,525.35		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
TERMINIX	282543	PEST CONTROL	03/11/2025	67.00	67.00	03/20/2025	
TERMINIX	282691	PEST CONTROL	03/11/2025	65.00	65.00	03/20/2025	
ALSCO INC	3006235	BUILDING - REP & MAINT - FLO	03/14/2025	55.80	55.80	03/20/2025	
ALSCO INC	3006236	BUILDING - REP & MAINT - FLO	03/14/2025	73.90	73.90	03/20/2025	
ALSCO INC	3006236	BUILDING - REP & MAINT - FLO	03/14/2025	139.53	139.53	03/20/2025	
KNOTT LABORATORY LLC	52202	FACILITIES - COMM CTR - ASBE	03/13/2025	2,563.50	2,563.50	03/20/2025	
Total FACILITIES:				2,964.73	2,964.73		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J-U-B ENGINEERS	0180008	CAPITAL PROJECTS - OLD HS -	12/17/2024	552.00	552.00	03/20/2025	
J-U-B ENGINEERS	0182403	CAPITAL PROJECTS - HWY 6 SI	03/10/2025	25,269.45	25,269.45	03/20/2025	
LOCAL ROOTS LANDSCAPING,	1131	CAPITAL PROJECTS - IRRIGATI	03/17/2025	307.50	307.50	03/20/2025	
Total :				26,128.95	26,128.95		
Grand Totals:				171,081.67	165,960.18		

Finance Director: Greg Mueller
 (Finance Department Review and Approval for Payment)

Date: 04.01.2025

Town Manager: _____
 (Administrative Reveiw and Approval for Payment)

Date: _____

Mayor: _____
 (Board of Trustees Reveiw and Approval for Payment)

Date: _____

Town Clerk: _____
 (Document Recorded)

Date: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 03/15/2025-03/26/2025



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
March 25, 2025**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Nicole Maxwell, Stan Harbaugh, Sarah Matchett, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Trustee Jeff Snook was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, and Parks, Events & Facilities Director Troy Ward.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PRESENTATIONS

Parks, Events & Facilities Director Troy Ward presented a thank you certificate to Commissioner Brandon Burke for facilitating the donation of gym equipment.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed the current and ongoing projects led by the Town of Palisade.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – February 15, 2025 – February 28, 2025, and March 1, 2025 – March 14, 2025.
- **Minutes**
Minutes from the February 25, 2025, Regular Board of Trustees Meeting and from the March 4, 2025, Special Board of Trustees Meeting.
- **Intergovernmental Agreement (IGA) With the City of Grand Junction** for the management of the Palisade Municipal Swimming Pool in 2025.
- **Extend the On-Call Engineering Contract With J-U-B Engineers, Inc.**

- **ORDINANCE 2025-03** A text amendment to Chapter 2, Article II of the Palisade Municipal Code Regarding Trustee Attendance of Meetings

Motion #2 by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox

No:

Absent: Trustee Snook

Motion carried.

PUBLIC HEARING I

ORDINANCE 2025-01 A text amendment to section 7.05 of the Palisade Land Development Code concerning specific accessory use and structure standards.

Mayor Mikolai opened the public hearing at 6:07 pm.

Community Development Director Devan Aziz gave a brief presentation about the proposed text amendments.

Mayor Mikolai opened the hearing to public comment.

Dave Walker of Palisade applauded the Planner and Staff for the work on the proposed Ordinance; however, he still had issues with the two-foot setbacks.

The Board of Trustees discussed the proposed Ordinance at length, including the following topics:

- The possibility of future variances
- Legal nonconformities
- Easements

Motion #3 by Trustee Maxwell, second by Mayor Pro-Tem Somerville, to postpone the Agenda item of Ordinance 2025-01 for additional discussion during a future work session.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai

No:

Absent: Trustee Snook

Motion carried.

Mayor Mikolai closed the public hearing at 6:36 pm.

PUBLIC HEARING II

ORDINANCE 2025-02 A text amendment to section 7.01 of the Palisade Land Development Code concerning short-term vacation rentals (STVRs).

Mayor Mikolai opened the public hearing at 6:36 pm.

Community Development Director Aziz gave a brief presentation about the proposed text amendments.

Mayor Mikolai opened the hearing to public comment.

JoAnn Rasmussen of Palisade supports what was presented but questions the wording of homeowners being required to be present during the rental period.

Jaida McKeever of Palisade commented that if a Palisade resident owns a second home in Palisade, that should be considered a local as well.

Michelle Walker of Palisade noted that STVRs should have to pay commercial property tax just like Bed & Breakfasts do.

Dave Walker of Palisade agreed that STVRs should have to pay commercial property tax and that municipalities have made owning an STVR so easy that no one wants to open a Bed & Breakfast anymore.

The Board of Trustees discussed the proposed Ordinance at length, including the following topics:

- Expressed appreciation for the work of the Palisade Planning Commission
- All felt there was still more work to be done to complete the Ordinance

Motion #4 by Mayor Pro-Tem Somerville, second by Trustee Matchett, to postpone the Agenda item of Ordinance 2025-02 to the April 22, 2025 meeting for additional discussion.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai, Trustee Maxwell

No:

Absent: Trustee Snook

Motion carried.

Mayor Mikolai closed the public hearing at 6:58 pm

NEW BUSINESS

RESOLUTION 2025-09 - Authorizing Sewer Transfer Project Property Acquisitions

Town Manager Hawkinson gave a brief presentation regarding the proposed Resolution.

The Board of Trustees asked for clarification on the \$50,000. Town Manager Hawkinson explained.

Motion #5 by Trustee Matchett, second by Trustee Harbaugh, to adopt Resolution 2025-09 authorizing the Town Manager and Mayor to execute the documents necessary for property acquisition up to \$50,000 along the route of the Palisade to Clifton Sewer Transfer Project.

A roll call vote was requested.

Yes: Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett

No:

Absent: Trustee Snook

Motion carried.

Intergovernmental Agreement (IGA) with Mesa County Fire Authority

Town Manager Hawkinson explained the process for the IGA and requested authority for negotiations.

Motion #6 by Trustee Matchett, second by Mayor Pro-Tem Somerville, directing the Mayor to sign an Intergovernmental Agreement (IGA) with the Mesa County Fire Authority for administrative services provided by the Palisade Fire Chief, AND authorize the Fire Committee to make any necessary changes to the MOU during negotiations.

A roll call vote was requested.

Yes: Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville

No:

Absent: Trustee Snook

Motion carried.

Planning Commission Interviews and Appointments

Mayor Mikolai asked all applicants to leave the room for individual interviews. Interviews were held in the following order:

- Bishop, Karen
- Gekas, Amy
- McKeever, Jaida
- Pinder, LisaMarie
- Sparks, Alex
- West, Andrew
- Zahrte, Brett

Applicant Katoka Case was absent.

A silent ballot vote was held. *Note: all ballot votes will be a permanent attachment to these minutes.

Motion #7 by Trustee Harbaugh, second by Trustee Maxwell, appointing Amy Gekas, LisaMarie Pinder, Alex Sparks, and Brett Zahrte to the Palisade Planning Commission for a four-year term ending in February 2029.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox

No:

Absent: Trustee Snook

Motion carried.

PUBLIC COMMENT

JoAnn Rasmussen, Chair of the Palisade Historical Society, gave a brief update on the society's visitor and volunteer numbers, as well as upcoming events.

COMMITTEE REPORTS

Mayor Pro-Tem Somerville gave a brief update on the Palisade Chamber of Commerce, and Trustee Harbaugh reflected on the Associated Governments of Northwest Colorado (AGNC) meeting.

ADJOURNMENT

Motion #8 by Mayor Pro-Tem Somerville, second by Trustee Matchett, to adjourn the meeting at 7:37 pm.

A voice vote was requested.
Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli L. Frasier, CMC
Town Clerk