



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
**March 12, 2024**

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*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – February 23, 2024 – March 8, 2024

**B. Minutes**

- Minutes from February 27, 2024, Regular Board of Trustees Meeting

**C. Resolution 2024-09 - Parklet Lease Agreement**

- Resolution 2024-09 formalizes a lease agreement with Cygnus Crossing, LLC for the use of a downtown parklet.

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 02/23/2024-03/08/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0302240	AFLAC Pre-tax Pay Period: 3/2/2	03/07/2024	205.83	.00		
AFLAC INSURANCE	PR0302240	AFLAC After-Tax Pay Period: 3/2/	03/07/2024	21.00	.00		
COLORADO DEPT OF REVENU	PR0302240	State Withholding Tax Pay Period	03/07/2024	3,988.00	.00		
COLORADO STATE TREASURE	PR0302241	State Unemployment Tax Pay Per	03/07/2024	239.07	.00		
FICA/MED/ P/R TAXES	PR0302242	Federal Withholding Tax Pay Peri	03/07/2024	11,047.05	.00		
FICA/MED/ P/R TAXES	PR0302242	Social Security Pay Period: 3/2/2	03/07/2024	3,911.25	.00		
FICA/MED/ P/R TAXES	PR0302242	Social Security Pay Period: 3/2/2	03/07/2024	3,911.25	.00		
FICA/MED/ P/R TAXES	PR0302242	Medicare Pay Period: 3/2/2024	03/07/2024	1,723.70	.00		
FICA/MED/ P/R TAXES	PR0302242	Medicare Pay Period: 3/2/2024	03/07/2024	1,723.70	.00		
FIRE AND POLICE PENSION	PR0302240	FPPA Fire DD Pay Period: 3/2/20	03/07/2024	781.92	.00		
FIRE AND POLICE PENSION	PR0302240	FPPA 457 Pay Period: 3/2/2024	03/07/2024	300.00	.00		
FIRE AND POLICE PENSION	PR0302240	Police Pension Pay Period: 3/2/2	03/07/2024	3,557.78	.00		
FIRE AND POLICE PENSION	PR0302240	Police Pension Pay Period: 3/2/2	03/07/2024	2,964.82	.00		
FIRE AND POLICE PENSION	PR0302240	Fire Pension Pay Period: 3/2/202	03/07/2024	2,606.36	.00		
FIRE AND POLICE PENSION	PR0302240	Fire Pension Pay Period: 3/2/202	03/07/2024	2,171.97	.00		
FIRE AND POLICE PENSION	PR0302240	FPPA Police DD Pay Period: 3/2/	03/07/2024	1,067.32	.00		
ICMA TRST 401 - 107074	PR0302240	ICMA 401K Pay Period: 3/2/2024	03/07/2024	2,547.77	.00		
ICMA TRST 401 - 107074	PR0302240	ICMA 401K Pay Period: 3/2/2024	03/07/2024	2,547.77	.00		
ICMA TRST 457 - 304721	PR0302240	ICMA 457 Pay Period: 3/2/2024	03/07/2024	750.00	.00		
XCEL ENERGY	864235748 - C	CLINIC UTILITIES - BILLABLE T	02/07/2024	1,240.43	1,240.43	02/27/2024	
FAMILY SUPPORT REGISTRY	PR0302241	FIPS 056888833 Garnishment P	03/07/2024	115.00	.00		
MUTUAL OF OMAHA INSURANC	PR0302241	LTD - MOA Pay Period: 3/2/2024	03/07/2024	331.37	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life LI	03/07/2024	8.75	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life E	03/07/2024	27.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	27,936.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	444.25	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	888.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	615.75	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	3,694.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	533.25	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life M	03/07/2024	1,066.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	930.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	15.75	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	31.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	39.75	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	175.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	48.50	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life D	03/07/2024	97.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	210.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	7.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	14.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	6.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	36.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	13.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life VI	03/07/2024	26.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life LI	03/07/2024	266.00	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life LI	03/07/2024	101.26	.00		
CEBT Payments	PR0302241	PR - Medical Dental Vision Life LI	03/07/2024	12.80	.00		
CA STATE DISBURSEMENT UNI	PR0302241	DF238534 Child Support - CALIF	03/07/2024	173.53	.00		
STENGER & STENGER, P.C.	PR0302241	CASE # 2023C031078 Garnishm	03/07/2024	408.65	.00		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total :				85,580.10	1,240.43		

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
ELECTION SYSTEMS & SOFTW	CD2078153	ELECTION SETUP FEES	02/20/2024	43.50	.00		
ELECTION SYSTEMS & SOFTW	CD2078154	ELECTION SETUP FEES	02/20/2024	997.67	.00		
MESA COUNTY	2023 PROP TA	PROPERTY TAX 2023 - 19 PARC	02/22/2024	2,036.00	.00		
OFFICE DEPOT	353407668001	OFFICE SUPPLY - ADMIN	02/28/2024	4.49	.00		
OFFICE DEPOT	353407668001	OFFICE SUPPLY - ADMIN	02/28/2024	4.49	.00		
OFFICE DEPOT	353407668001	OPERATING SUPPLY-ADMIN	02/28/2024	27.14	.00		
OFFICE DEPOT	353407668001	OFFICE SUPPLY - ADMIN	02/28/2024	27.75	.00		
OFFICE DEPOT	353407668001	OPERATING SUPPLY-ADMIN	02/28/2024	130.26	.00		
OFFICE DEPOT	353407668001	OPERATING SUPPLY-ADMIN	02/28/2024	1.94	.00		
PRECISION PRINTING	79014	ADMIN - OFFICE SUPPLIES - TO	02/21/2024	229.42	.00		
XCEL ENERGY	FEB 2024 BILL	ADMINISTRATION LIGHTS	02/01/2024	1,477.21	1,477.21	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	341 W 7TH - CNL	02/01/2024	52.29	52.29	02/27/2024	
KARP NEU HANLON, PC	46781	ADMIN - PROFESSIONAL SERVI	03/05/2024	7,225.50	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - OPERATING - FOOD	02/18/2024	92.30	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - DUES - CCCMA	02/18/2024	200.00	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - DUES - CCCMA	02/18/2024	340.00	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - DUES - ADOBE - JH	02/18/2024	59.99	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - DUES	02/18/2024	137.38	.00		
ALPINE BANK CC	JH 3061 FEB 2	ADMIN - OPERATING - FOOD	02/18/2024	18.14	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - PRINTING/PUBLISHING	02/18/2024	199.00	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - PRINTING/PUBLISHING	02/18/2024	295.00	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - OPERATING - JUDGE'S	02/18/2024	101.90	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - JACKETS - EMBROIDE	02/18/2024	108.50	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - PRINTING/PUBLISHING	02/18/2024	199.00	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - OPERATING - FOOD	02/18/2024	41.91	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - ELECTION EXPENSES	02/18/2024	13.76	.00		
ALPINE BANK CC	KF 3160 FEB 2	ADMIN - DUES	02/18/2024	185.00	.00		
ZEN COMMUNICATIONS LLC	IN17334	ADMIN - TELEPHONE	03/01/2024	201.46	.00		
AMAZON CAPITAL SERVICES	1YCQ-M9D1-D	ADMIN - OFFICE SUPPLIES	03/01/2024	57.18	.00		
AMAZON CAPITAL SERVICES	1YCQ-M9D1-D	ADMIN - OFFICE SUPPLIES	03/01/2024	39.90	.00		
MARILLAC CLINIC, INC	2024.02.26	EDESIA DINNER - TABLE FOR B	02/26/2024	1,200.00	.00		
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	02/20/2024	44.03	.00		
IRONEDGE GROUP LTD	IEG-34995-CM	COMPUTER SERVICES - CREDI	02/09/2024	72.00	.00		
IRONEDGE GROUP LTD	IEG-36654	COMPUTER SERVICES	03/01/2024	8,599.50	.00		
Total ADMINISTRATION:				24,315.73	1,529.50		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
COLUMN SOFTWARE, PBC	4E284DA7-017	PUBLIC HEARING NOTICE - AD	02/29/2024	15.16	.00		
ZEN COMMUNICATIONS LLC	IN17334	COMM DEV - TELEPHONE	03/01/2024	26.86	.00		
AT&T MOBILITY LLC	287313337970	PLANNING GIS	02/20/2024	40.04	.00		
Total COMMUNITY DEVELOPMENT:				82.06	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 FEB 2	TOURISM - ON LINE MARKETIN	02/18/2024	20.16	.00		
ALPINE BANK CC	KF 3160 FEB 2	TOURISM - ON LINE MARKETIN	02/18/2024	240.00	.00		
ROBYN M S SANDOVAL	3.7.2024	TAB - OFFLINE MARKETING	03/07/2024	500.00	.00		
Total TOURISM FUND:				760.16	.00		

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<b>RECREATION</b>							
AMAZON CAPITAL SERVICES	1YCQ-M9D1-D	ADMIN - OPERATING	03/01/2024	13.99	.00		
AMAZON CAPITAL SERVICES	1YCQ-M9D1-D	ADMIN - OPERATING	03/01/2024	15.88	.00		
CEBT Payments	EAP CORR - F	PR - Medical Dental Vision Life D	02/23/2024	2.25-	2.25-	02/28/2024	
Total RECREATION:				27.62	2.25-		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
AMAZON CAPITAL SERVICES	1K9H-JFXV-CX	COURT - OFFICE SUPPLIES	03/01/2024	36.07	.00		
AMAZON CAPITAL SERVICES	1K9H-JFXV-CX	COURT - OFFICE SUPPLIES	03/01/2024	19.97	.00		
HYDRA SECURITY AGENCY LL	2401-TPMC-01	COURT - SECURITY/BAILIFF FO	01/16/2024	194.04	.00		
Total COURT:				250.08	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
HOLE IN THE WALL SHIRT SHO	2150	PD UNIFORMS - GJSC DONATI	01/19/2024	1,157.10	.00		
ALPINE BANK CC	JS 2304 FEB 2	PD - DUES/SUBSCRIPTIONS	02/18/2024	103.02	.00		
ALPINE BANK CC	TRVL1 9002 F	PD - TRAVEL/TRAINING	02/18/2024	175.80	.00		
ALPINE BANK CC	TRVL3 3673 F	PD - TRAVEL/TRAINING	02/18/2024	1,648.81	.00		
ZEN COMMUNICATIONS LLC	IN17334	POLICE - TELEPHONE	03/01/2024	25.18	.00		
AMAZON CAPITAL SERVICES	163H-GXYG-9	PD - OPERATING	03/01/2024	30.55	.00		
AMAZON CAPITAL SERVICES	1K9H-JFXV-CX	PD - OPERATING	03/01/2024	13.95	.00		
AMAZON CAPITAL SERVICES	1K9H-JFXV-CX	PD - OPERATING	03/01/2024	58.96	.00		
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	02/20/2024	577.43	.00		
AT&T MOBILITY LLC	287313337970	POLICE DATA	02/20/2024	600.60	.00		
PROCOM LLC	106130	PD - PROFESSIONAL SERVICE	02/28/2024	120.00	.00		
<b>Total POLICE:</b>				<b>4,511.40</b>	<b>.00</b>		

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<b>CEMETERY</b>							
GOODWIN SERVICE, INC.	T4162	TOILET CLEANING - CEMETER	03/01/2024	70.00	.00		
XCEL ENERGY	FEB 2024 BILL	CEMETERY LIGHTS	02/01/2024	235.96	235.96	02/27/2024	
ALPINE BANK CC	MARCB 5627 F	CEMETERY - REPAIR & MAINT	02/18/2024	3.52	.00		
ALPINE BANK CC	MARCB 5627 F	CEMETERY - REPAIR & MAINT	02/18/2024	33.40	.00		
Total CEMETERY:				342.88	235.96		

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<b>FIRE / EMS</b>							
BOUND TREE MEDICAL, LLC	85258189	MEDICAL SUPPLIES/EMS	02/22/2024	844.26	.00		
CO DIV OF FIRE PREVENTION	23-68571	FIRE FIGHTER TRAINING/CERTI	10/20/2023	50.00	.00		
CO DIV OF FIRE PREVENTION	23-68572	FIRE FIGHTER TRAINING/CERTI	10/20/2023	50.00	.00		
CO DIV OF FIRE PREVENTION	23-69335	FIRE FIGHTER TRAINING/CERTI	11/21/2023	100.00	.00		
CO DIV OF FIRE PREVENTION	23-69339	FIRE FIGHTER TRAINING/CERTI	11/21/2023	100.00	.00		
CO DIV OF FIRE PREVENTION	23-69341	FIRE FIGHTER TRAINING/CERTI	11/21/2023	100.00	.00		
CO DIV OF FIRE PREVENTION	23-69363	FIRE FIGHTER TRAINING/CERTI	11/21/2023	100.00	.00		
HIGH COUNTRY GAS & SUPPLY	R19120	FD - O2 CYLINDER RENTAL - M	02/29/2024	72.50	.00		
TWO-WAY COMMUNICATIONS	20-00426	FD- RADIO MAINTENANCE	02/08/2024	47.50	.00		
XCEL ENERGY	FEB 2024 BILL	FIRE/EMS LIGHTS	02/01/2024	.00	.00		
QUILL LLC	37393673	FD - REP & MAINT BUILDING	02/26/2024	61.99	.00		
MCCANDLESS TRUCK CENTER	S105010778	FD - APPARATUS MAINTENANC	01/29/2024	4,978.58	.00		
ALPINE BANK CC	CB 5827 FEB 2	FD - TRAVEL/TRAINING	02/18/2024	323.55	.00		
ALPINE BANK CC	CB 5827 FEB 2	FD - PPE	02/18/2024	108.30	.00		
ALPINE BANK CC	CB 5827 FEB 2	FD - UNIFORMS	02/18/2024	3,186.95	.00		
ZEN COMMUNICATIONS LLC	IN17334	FIRE - TELEPHONE	03/01/2024	181.31	.00		
IMS ALLIANCE	24-0671	FD - PPE	02/26/2024	22.25	.00		
HARTMAN BROTHERS, INC	414124	FD - EMS/MEDICAL SUPPLIES -	02/22/2024	53.10	.00		
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	02/20/2024	351.40	.00		
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	02/20/2024	160.16	.00		
SOUTHERN FIRE APPARATUS,	BT114 CONTR	FD - CAPITAL VEH PURCH - BR	02/20/2024	150,690.72	.00		
<b>Total FIRE / EMS:</b>				<b>161,582.57</b>	<b>.00</b>		

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<b>EMS</b>							
BOBCAT OF THE ROCKIES	12117386	SHARED STREETS & PARKS	02/28/2024	119.99	.00		
ALPINE BANK CC	MARCB 5627 F	SHARED EXPENSES	02/18/2024	326.51	.00		
ALPINE BANK CC	MARCB 5627 F	SHARED EXPENSES	02/18/2024	25.73	.00		
ALPINE BANK CC	MARCB 5627 F	SHARED EXPENSES	02/18/2024	26.20	.00		
ALPINE BANK CC	MARCB 5627 F	SHARED EXPENSES	02/18/2024	1.86	.00		
ALPINE BANK CC	MARCB 5627 F	SHARED EXPENSES	02/18/2024	1.86-	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	SHARED EXPENSES - STREET	03/01/2024	35.97	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	SHARED EXPENSES - STREET	03/01/2024	41.99	.00		
Total EMS:				576.39	.00		

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<b>STREETS</b>							
XCEL ENERGY	FEB 2024 BILL	STREET LIGHTS	02/01/2024	242.46	242.46	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	307 MAIN -CHARGING STATION	02/01/2024	88.07	88.07	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	STREET LIGHTS	02/01/2024	3,295.92	3,295.92	02/27/2024	
ALPINE BANK CC	MARCB 5627 F	STREETS - REP&MAINT EQUIP	02/18/2024	48.73	.00		
AT&T MOBILITY LLC	287313337970	STREETS	02/20/2024	40.04	.00		
Total STREETS:				3,715.22	3,626.45		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
GARFIELD & HECHT, P.C.	256928	LEGAL SERVICES-WATER	01/31/2024	143.00	.00		
CITY OF GRAND JUNCTION	2024-0007330	WATER - LAB FEES	01/01/2024	354.15	.00		
COLORADO BUSINESS PRODU	3699	WATER - UTILITY BILL POST CA	02/15/2024	571.24	.00		
FERGUSON US HOLDINGS, INC	1500414	WATER LINE REPAIR	02/29/2024	213.54	.00		
FERGUSON US HOLDINGS, INC	1500526	WATER LINE REPAIR	02/29/2024	95.26	.00		
MILLER, FRED	02092024 - RE	REIMBURSEMENT FOR MEAL F	02/09/2024	38.08	.00		
MOUNTAIN PEAK CONTROLS	30439	WATER TREATMENT PLANT - V	02/27/2024	1,565.00	.00		
U S POSTOFFICE	FEB 24 BILLIN	WATER	03/04/2024	222.08	222.08	03/04/2024	
UTE WATER CONSERVANCY	LAB24021	COMPLIANCE ANALYSIS 1ST Q	02/28/2024	360.00	.00		
UTILITY NOTIFICATION	224020996	UTILITY LOCATES - WATER	02/29/2024	53.54	.00		
XCEL ENERGY	FEB 2024 BILL	WATER LIGHTS	02/01/2024	603.11	603.11	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	175 1/2 E. 3RS - BULK WATER S	02/01/2024	95.41	95.41	02/27/2024	
DPE, LLC	8493	SITE LEASE-PAL PT.	02/29/2024	75.00	.00		
COLORADO CSG II LLC	10217925	SUBSCRIBER - WATER	03/01/2024	399.62	.00		
ALPINE BANK CC	BF 4622 FEB 2	WATER - TRAINING	02/18/2024	50.00	.00		
ALPINE BANK CC	BF 4622 FEB 2	WATER - OPERATING	02/18/2024	31.16	.00		
ALPINE BANK CC	BF 4622 FEB 2	WATER - OPERATING - FOOD	02/18/2024	68.40	.00		
ALPINE BANK CC	FM 3145 FEB 2	WATER - OPERATING - FOOD	02/18/2024	51.00	.00		
ALPINE BANK CC	FM 3145 FEB 2	WATER - OPERATING	02/18/2024	45.36	.00		
ALPINE BANK CC	MATTB 5635 F	WATER - OPERATING - POSTAG	02/18/2024	23.65	.00		
ZEN COMMUNICATIONS LLC	IN17334	WATER - TELEPHONE	03/01/2024	110.80	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	WATER - OPERATING SUPPLIE	03/01/2024	12.95	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	WATER - OPERATING SUPPLIE	03/01/2024	33.99	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	WATER - OPERATING SUPPLIE	03/01/2024	125.79	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	WATER - OPERATING SUPPLIE	03/01/2024	75.44	.00		
AT&T MOBILITY LLC	287313337970	WATER	02/20/2024	256.29	.00		
COLORADO ALD LLC	00236784	WATER DIST - LEAK DETECTIO	02/06/2024	750.00	.00		
<b>Total WATER:</b>				<b>6,423.86</b>	<b>920.60</b>		

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<b>SEWER PLANT</b>							
COLORADO BUSINESS PRODU	3699	SEWER TREATMENT - UTILITY	02/15/2024	142.81	.00		
U S POSTOFFICE	FEB 24 BILLIN	TRASH	03/04/2024	55.52	55.52	03/04/2024	
XCEL ENERGY	FEB 2024 BILL	SEWER LIGHTS	02/01/2024	1,678.67	1,678.67	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	661 BRENTWOOD DR	02/01/2024	13.32	13.32	02/27/2024	
COLORADO CSG II LLC	10217925	SUBSCRIBER - SEWER	03/01/2024	399.61	.00		
ALPINE BANK CC	FH 4614 FEB 2	SEWER - TREATMENT - SUPPLI	02/18/2024	39.97	.00		
ZEN COMMUNICATIONS LLC	IN17334	SEWER TREATMENT - TELEPH	03/01/2024	45.33	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	SEWER TREATMENT - OPERATI	03/01/2024	11.99	.00		
AMAZON CAPITAL SERVICES	1DFQ-D96X-9	SEWER TREATMENT - OPERATI	03/01/2024	10.99	.00		
Total SEWER PLANT:				2,398.21	1,747.51		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
COLORADO BUSINESS PRODU	3699	SEWER COLLECTION - UTILITY	02/15/2024	142.81	.00		
ROTO ROOTER PLUMBING	86483102	PIPE CLEANING	02/28/2024	471.00	.00		
U S POSTOFFICE	FEB 24 BILLIN	SEWER	03/04/2024	55.52	55.52	03/04/2024	
UTILITY NOTIFICATION	224020996	UTLIITY LOCATES - SEWER	02/29/2024	53.53	.00		
PRO ROOTER	I21184	SEWER - SYSTEM MAINTENAN	02/12/2024	195.00	.00		
ZEN COMMUNICATIONS LLC	IN17334	SEWER COLLECTION - TELEPH	03/01/2024	33.58	.00		
<b>Total SEWER COLLECTION:</b>				<b>951.44</b>	<b>55.52</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COLORADO BUSINESS PRODU	3699	SOLID WASTE - UTILITY BILL P	02/15/2024	285.62	.00		
U S POSTOFFICE	FEB 24 BILLIN	SOLID WASTE	03/04/2024	111.04	111.04	03/04/2024	
WASTE MANAGEMENT INC -	1782826-0576-	DUMPSTER SERVICE	02/27/2024	1,960.53	.00		
WASTE MANAGEMENT INC -	1783236-0576-	GARBAGE SERVICE	03/01/2024	18,868.99	.00		
ZEN COMMUNICATIONS LLC	IN17334	GARBAGE - TELEPHONE	03/01/2024	8.39	.00		
Total :				21,234.57	111.04		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BESTWAY SERVICES	246342	PARKS - TOILET RENTAL - 5202	01/23/2024	340.00	.00		
GOODWIN SERVICE, INC.	T4162	TOILET CLEANING - RIVERBEN	03/01/2024	140.00	.00		
GOODWIN SERVICE, INC.	T4162	TOILET CLEANING-BIKE TREK	03/01/2024	70.00	.00		
GOODWIN SERVICE, INC.	T4162	VAULT CLEANING/ TOILET CLE	03/01/2024	300.00	.00		
GUSTAVO ORTIZ	TP-FEB 1-29 2	PARKS - PUBLIC RESTROOM C	02/22/2024	1,137.50	.00		
MESA COUNTY LANDFILL	1610541	PARKS - LOOSE TRASH	02/28/2024	78.75	.00		
PEACHTREE HARDWARE AND	633624	PARKS - FISHING DOCK LUMBE	02/28/2024	3,801.13	.00		
XCEL ENERGY	FEB 2024 BILL	PARKS LIGHTS	02/01/2024	301.18	301.18	02/27/2024	
ALPINE BANK CC	BC 3152 FEB 2	PARKS - FISHING DOCK REBUI	02/18/2024	99.90	.00		
ALPINE BANK CC	EB 5072 FEB 2	PARKS - OPERATING	02/18/2024	241.88	.00		
ZEN COMMUNICATIONS LLC	IN17334	PARKS - TELEPHONE	03/01/2024	82.26	.00		
MILLERS TREE SERVICE AND L	274	TREE MITIGATION - RIVERBEN	03/01/2024	900.00	.00		
MILLERS TREE SERVICE AND L	275	TREE MITIGATION - RIVERBEN	03/01/2024	4,207.50	.00		
AT&T MOBILITY LLC	287313337970	PARKS	02/20/2024	221.46	.00		
COMMUNITY PLANNING STRAT	2024-0045	PARKS - TOWN PROP SITE PLA	03/02/2024	818.25	.00		
MG DESIGNS LLC	1232	PARKS - PROFESSIONAL SERVI	03/01/2024	1,424.32	.00		
<b>Total PARKS:</b>				<b>14,164.13</b>	<b>301.18</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
XCEL ENERGY	FEB 2024 BILL	POOL LIGHTS	02/01/2024	543.83	543.83	02/27/2024	
ZEN COMMUNICATIONS LLC	IN17334	POOL - TELEPHONE	03/01/2024	35.25	.00		
Total POOL:				579.08	543.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
GRAND MESA MECHANICAL	4627	FACILITIES - BUILDING REP & M	02/20/2024	1,929.32	.00		
GUSTAVO ORTIZ	TP-FEB 1-29 2	JANITORIAL SERVICES	02/22/2024	1,340.00	.00		
XCEL ENERGY	FEB 2024 BILL	FACILITIES LIGHTS	02/01/2024	689.98	689.98	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	711 IOWA - GYM	02/01/2024	1,680.71	1,680.71	02/27/2024	
XCEL ENERGY	FEB 2024 BILL	120 W 8TH - COMMUNITY CENT	02/01/2024	138.36	138.36	02/27/2024	
E & E DOOR AND WINDOW	37268	BLDG - REPIRS & MAINT - POO	02/16/2024	5,612.37	.00		
ALPINE BANK CC	BC 3152 FEB 2	FACILITIES - 5203 - SUPPLIES	02/18/2024	13.00	.00		
ALPINE BANK CC	BC 3152 FEB 2	FACILITIES - 5203 - SUPPLIES	02/18/2024	40.57	.00		
ZEN COMMUNICATIONS LLC	IN17334	FACILITIES - TELEPHONE	03/01/2024	33.58	.00		
ALSCO INC	LGRA2869573	BUILDING - REP & MAINT - FLO	02/23/2024	53.75	.00		
ALSCO INC	LGRA2869574	BUILDING - REP & MAINT - FLO	02/23/2024	73.90	.00		
ALSCO INC	LGRA2872175	BUILDING - REP & MAINT - FLO	03/01/2024	53.75	.00		
ALSCO INC	LGRA2872176	BUILDING - REP & MAINT - FLO	03/01/2024	73.90	.00		
COMMERCIAL SPECIALISTS, IN	32250	FACILITIES - MONITORING SER	03/01/2024	780.00	.00		
HAINING HOME SERVICES	71274	FACILITIES - BLDG REP & MAIN	02/28/2024	462.00	.00		
Total FACILITIES:				12,975.19	2,509.05		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TRU MANAGEMENT SERVICE L	1159	CAPITAL PROJ - FIBER - MIDDLE	02/26/2024	4,500.00	.00		
Total :				4,500.00	.00		
Grand Totals:				344,970.69	12,818.82		

Finance Director: Greg Mueller  
(Finance Department Review and Approval for Payment)

Date: 03.08.2024

Town Manager: J. Hawkinson  
(Administrative Review and Approval for Payment)

Date: 3.8.2024

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail.Input date = 02/23/2024-03/08/2024



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – March 12, 2024

Date Range of Payables: February 23, 2024 – March 8, 2024



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
February 27, 2024**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:30 pm by Mayor Greg Mikolai with Trustees present: Bill Carlson, Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. Absent was Trustee Thea Chase. Also in attendance were Town Manager Janet Hawkinson, Deputy Town Clerk Deborah Mattson, and Parks, Events & Facilities (PEF) Director Troy Ward.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed current and upcoming projects led by the Town of Palisade and introduced PEF Director Troy Ward who requested direction from the Board to tear down the existing restrooms at Riverbend Park before Festival Season begins.

*The consensus of the board is for the Town Manager to direct staff to tear down the restrooms at Riverbend Park and continue to provide porta-potties for public use.*

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – February 9, 2024 – February 22, 2024
- **Minutes**  
Minutes from the February 13, 2024, Regular Board of Trustees Meeting
- **Resolution 2024-06 Adopting the 2024 Special Events Calendar and Black-Out Dates**

*Motion #2* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:** Trustee Chase

Motion carried.

**NEW BUSINESS**

***RESOLUTION 2024-07: Request to Auction Town Equipment***

PEF Director Ward reviewed the staff report and explained how the auction will be managed.

*Motion #3* by Trustee Somerville, seconded by Trustee Harbaugh, to approve Resolution 2024-07 declaring certain equipment owned by the Town of Palisade to be surplus equipment; authorizing the disposal of surplus items by donation or sale.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:** Trustee Chase

Motion carried.

***RESOLUTION 2024-08: Setting Policies for Downtown Special Events***

Town Manager Hawkinson reviewed the staff report and gave a brief presentation on why staff is requesting the policy on behalf of the local businesses, as well as clarified that the Palisade Sunday Farmers Market already adheres to the proposed policy.

Board members asked for clarification on options to expand the Sunday Farmers Market, emergency services access to downtown, as well as if the provided map is changeable.

*Motion #4* by Trustee Harbaugh, seconded by Trustee Carlson, to adopt Resolution 2024-08 directing all spaces in front of all retail properties during events with street closures in downtown to remain clear for use by said businesses.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell

**No:**

**Absent:** Trustee Chase

Motion carried.

**PUBLIC COMMENT**

**Ron West, Palisade;** stated he was before the Board to talk about sewer rates, but wanted to extend an offer to the Town to do the asbestos permit for the bathrooms at Riverbend park without charge, as he is a licensed inspector for the State of Colorado for doing demolition permits as it relates to asbestos. Mr. West has concerns regarding sewer rate fees, and how the rates are calculated.

**Michelle Gossage, Grand Junction;** spoke about the Honeybee festival, and asked for clarification on the size of space that is required to be left open per Resolution 2024-08.

**Jody Corey, Palisade;** was on the sign-up sheet, but declined to make public comment.

**Jeff Snook, Palisade;** stated he is not against festivals, and really wants them to grow and bring the downtown merchants more business.

**Tammy Craig, Palisade;** wants more visibility to Craig Gallery on 3<sup>rd</sup> Street during the Palisade Sunday Farmer's Market.

**Carol Zadrozny, Palisade (outside Town limits);** described how local businesses are who started some of the local markets and festivals to bring business to Palisade, and she's very grateful that the younger generation is keeping the vision of Palisade going. Mrs. Zadrozny went on to lament on why the downtown businesses are upset about the Honeybee festival blocking their view from the street one day a year.

**Kristin Seymour, Palisade;** thanked the Board for passing Resolution 2024-08, and they still support all of the downtown events.

**COMMITTEE REPORTS**

Mayor Pro-Tem Turner reviewed the recent Tourism Advisory meeting, Mayor Mikolai reviewed the recent Grand Valley Rural Transit Committee meeting, and Trustee Carlson reviewed the recent CML and AGNC meetings.

**ADJOURNMENT**

*Motion #5* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 7:40 pm.

A voice vote was requested.  
Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli Frasier  
Town Clerk

**TOWN OF PALISADE, COLORADO**  
**RESOLUTION NO. 2024-09**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, ENTERING INTO LICENSE AGREEMENTS WITH BUSINESS OWNERS FOR USE OF PARKLETS OWNED BY THE TOWN OF PALISADE AND LOCATED WITHIN PUBLIC RIGHTS OF WAY

WHEREAS, the Town of Palisade is the owner of the Main Street right-of-way; and

WHEREAS, the Town of Palisade, since the onset of the COVID-19 pandemic, has endeavored to support local businesses with the ability to have outdoor dining; and

WHEREAS, the Town of Palisade moved quickly to obtain funding and caused to be constructed several parklets for the purpose of outdoor dining; and

WHEREAS, these parklets have become an amenity to the community and have been a benefit to the businesses; and

WHEREAS, the Board of Trustees of the Town of Palisade desires to formalize the responsibilities of the Town and the businesses for the continued use of these parklets in the form of a license agreement; and

WHEREAS, the Town of Palisade understands, agrees with, and accepts the terms and conditions stipulated under these agreements.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, THAT:**

The Board of Trustees of the Town of Palisade, Colorado, hereby authorizes the Mayor of the Town of Palisade to sign the License Agreements between the Town of Palisade and the following business:

Cygnus Crossing, LLC – 330 Main Street

**RESOLVED, APPROVED, and ADOPTED this 12<sup>th</sup> day of March 2024.**

TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT is hereby made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between TOWN OF PALISADE, COLORADO, a Colorado municipal corporation, whose mailing address is P.O. Box 128, Palisade Colorado 81526 (hereinafter referred to as "Grantor") and Scott Gilbert, Cygnus Crossing LLC, whose mailing address is 3601 E-1/4 RD, Palisade, CO 81526 (hereinafter referred to as "Grantee").

### RECITALS

WHEREAS, Grantor is the fee owner of certain real property identified in Exhibit "A", attached hereto and incorporated herein by this reference, and hereinafter referred to as the "Property"; and

WHEREAS, Grantee desires to provide dining activities and/or retail on a structure constructed by the Town of Palisade hereinafter referred to as a parklet on the Property; and

WHEREAS, Grantor is willing to grant a license to Grantee for such use of the parklet on the Property with the understanding that the parklet shall be kept clean and usable and in good repair at all times by the Grantee and that the Grantee shall enforce a no-smoking policy on the parklet. Grantor agrees to perform an annual spring cleaning of the parklet and perform maintenance to the structure as warranted. Grantee agrees to inform the Grantor of any physical problems with the structure in order that repairs can be made. Grantor and Grantee may conduct a joint inspection on a regular basis of the state of the parklet and to establish mutually agreed upon documentation of its condition in service of this section.

WHEREAS, Grantee also understands that the parklet, which is designed and installed by the Town of Palisade, cannot be modified in any way structurally without prior approval of the Town, but that the Grantee shall be responsible for all furnishings such as tables, chairs and umbrellas that make the parklet usable. Grantee shall also be required to utilize the attached flower boxes with real or artificial plantings so that said boxes do not become a depository of trash. Grantee is responsible for abiding by the rules set forth herein for use of the parklet.

NOW, THEREFORE, for and in consideration of the sum of one hundred dollars (\$100.00) per annum and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants an exclusive revocable license to Grantee to allow for the usage of the parklet at a location shown in Exhibit "B", attached hereto and incorporated herein by this reference, subject to the following conditions:

1. The license herein granted shall be for a period of four (4) years from the date of this Agreement for use by the Grantee. License is non-transferable.
2. This license may be revoked by Grantor with or without cause by giving Grantee at least sixty (60) days written notice of its intent to revoke this license.
3. Grantee hereby expressly agrees to indemnify and hold the Grantor harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with or on account of the installation, use and maintenance of the parklet. Grantee further agrees to indemnify and defend Grantor in the event Grantor is named as a defendant in any action concerning the installation, maintenance and use of the parklet. Grantee shall obtain general liability insurance in regard to such parklet

with minimum combined single limits for bodily injury and property damage of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate. Grantor shall be named as an additional insured under such policy. Upon request by the Grantor, Grantee shall provide Grantor with a certificate of insurance as evidence that the policy providing the required coverages are in full force and effect. The certificate shall provide that the subject insurance policy shall not be cancelled, terminated or materially changed until at thirty (30) days prior written notice has been given to Grantor. Said policy shall be deemed to be primary insurance, and any insurance carried by the Grantor, its officers or its employees, shall be in excess and not contributory insurance to that provided by Grantee.

4. This License Agreement is made and delivered within the State of Colorado and the laws of the State of Colorado shall govern its interpretation, validity and enforceability.
5. This Agreement and the license herein granted shall remain in full force and effect until expiration of the term or revocation of this license.

IN WITNESS WHEREOF, the parties have caused this License Agreement to be executed on the day and year first above written.

GRANTOR:  
TOWN OF PALISADE, COLORADO, a municipal corporation

\_\_\_\_\_  
By: Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk

ACCEPTED:

GRANTEE:  
Cygnus Crossing LLC

\_\_\_\_\_  
By: Scott Gilbert

**[NOTARY BLOCKS ON FOLLOWING PAGE]**

STATE OF COLORADO            )  
  )ss.  
COUNTY OF MESA                )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2024, by Greg Mikolai, Mayor, and Keli Frasier, Town Clerk, respectively, of the Town of Palisade, Colorado.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: \_\_\_\_\_ (NOTARY SEAL)

\_\_\_\_\_  
Notary

STATE OF COLORADO            )  
  )ss.  
COUNTY OF MESA                )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2024, by Scott Gilbert, as \_\_\_\_\_ of Cygnus Crossing LLC. WITNESS MY HAND AND

OFFICIAL SEAL.

My commission expires: \_\_\_\_\_ (NOTARY SEAL)

\_\_\_\_\_  
Notary

**EXHIBIT "A"**

An area of approximately nine (9) feet in width and twenty (20) feet in length in the parking space in front of 330 Main Street, Town of Palisade, Mesa County Colorado.

DRAFT

EXHIBIT "B"

