



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
February 11, 2025

---

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – January 17, 2025 - February 5, 2025

**B. Minutes**

- Minutes from January 28, 2025, Regular Board of Trustees Meeting



175 E 3<sup>rd</sup> Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[palisade.colorado.gov](http://palisade.colorado.gov)

---

## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – February 11, 2025

Date Range of Payables: January 17, 2025 – February 5, 2025

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 01/17/2025-02/05/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0118250	AFLAC Pre-tax Pay Period: 1/18/	01/23/2025	205.83	.00		
AFLAC INSURANCE	PR0118250	AFLAC After-Tax Pay Period: 1/1	01/23/2025	21.00	.00		
COLORADO DEPT OF REVENU	PR0118250	State Withholding Tax Pay Period	01/23/2025	4,530.00	.00		
COLORADO STATE TREASURE	PR0118251	State Unemployment Tax Pay Per	01/23/2025	272.46	.00		
FICA/MED/ P/R TAXES	PR0118252	Federal Withholding Tax Pay Peri	01/23/2025	12,882.05	12,882.05	01/27/2025	
FICA/MED/ P/R TAXES	PR0118252	Social Security Pay Period: 1/18/	01/23/2025	4,994.86	4,994.86	01/27/2025	
FICA/MED/ P/R TAXES	PR0118252	Social Security Pay Period: 1/18/	01/23/2025	4,994.86	4,994.86	01/27/2025	
FICA/MED/ P/R TAXES	PR0118252	Medicare Pay Period: 1/18/2025	01/23/2025	1,940.93	1,940.93	01/27/2025	
FICA/MED/ P/R TAXES	PR0118252	Medicare Pay Period: 1/18/2025	01/23/2025	1,940.93	1,940.93	01/27/2025	
FIRE AND POLICE PENSION	PR0118250	FPPA Fire DD Pay Period: 1/18/2	01/23/2025	993.19	993.19	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	FPPA 457 Pay Period: 1/18/2025	01/23/2025	200.00	200.00	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	Police Pension Pay Period: 1/18/	01/23/2025	2,969.98	2,969.98	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	Police Pension Pay Period: 1/18/	01/23/2025	2,598.77	2,598.77	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	Fire Pension Pay Period: 1/18/20	01/23/2025	3,136.37	3,136.37	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	Fire Pension Pay Period: 1/18/20	01/23/2025	2,744.32	2,744.32	01/28/2025	
FIRE AND POLICE PENSION	PR0118250	FPPA Police DD Pay Period: 1/18	01/23/2025	940.53	940.53	01/28/2025	
ICMA TRST 401 - 107074	PR0118250	ICMA 401A Pay Period: 1/18/202	01/23/2025	3,228.75	3,228.75	01/23/2025	
ICMA TRST 401 - 107074	PR0118250	ICMA 401A Pay Period: 1/18/202	01/23/2025	3,228.75	3,228.75	01/23/2025	
ICMA TRST 457 - 304721	PR0118250	ICMA 457 Pay Period: 1/18/2025	01/23/2025	1,140.77	1,140.77	01/23/2025	
XCEL ENERGY	910061649 - C	CLINIC UTILITIES - BILLABLE T	01/08/2025	1,373.22	1,373.22	01/30/2025	
RESTITUTION CLEARING ACCT.	23-3405 - RES	CASE # 23-3405 RESTITUTION	01/24/2025	100.00	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life M	01/23/2025	504.25	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life M	01/23/2025	699.00	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life M	01/23/2025	605.25	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life D	01/23/2025	16.50	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life D	01/23/2025	50.22	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life D	01/23/2025	75.75	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life VI	01/23/2025	3.50	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life VI	01/23/2025	10.00	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life VI	01/23/2025	13.00	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life LI	01/23/2025	75.04	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life LI	01/23/2025	9.15	.00		
CEBT Payments	PR0118251	PR - Medical Dental Vision Life LI	01/23/2025	8.75	.00		
<b>Total :</b>				<b>56,507.98</b>	<b>49,308.28</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
INTERNATIONAL INSTITUTE	43323-2025	ADMIN - IIMC DUES	01/09/2025	195.00	195.00	01/23/2025	
MESA COUNTY	2024 PROP TA	PROPERTY TAX 2024 - 19 PARC	01/20/2025	2,585.00	.00		
OFFICE DEPOT	405278243001	OFFICE SUPPLY - ADMIN	01/03/2025	150.35	150.35	01/23/2025	
OFFICE DEPOT	405305127001	OFFICE SUPPLY - ADMIN	01/03/2025	76.98	76.98	01/23/2025	
OFFICE DEPOT	406116492001	OPERATING SUPPLY-ADMIN	01/13/2025	314.07	314.07	01/23/2025	
OFFICE DEPOT	406607266001	OFFICE SUPPLY - ADMIN	01/20/2025	36.70	36.70	01/23/2025	
XCEL ENERGY	JAN 2025 BILL	ADMINISTRATION LIGHTS	01/01/2025	1,613.31	1,613.31	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	FD - CNL	01/01/2025	52.21	52.21	01/30/2025	
J-U-B ENGINEERS	0180497	ADMIN - GENERAL ENGINEERI	01/22/2025	2,448.20	.00		
FRIENDLY ROD'S	4676	ADMIN - DOCUMENT DESTRUC	12/31/2024	36.26	36.26	01/23/2025	
ZEN COMMUNICATIONS LLC	IN19713	ADMIN - TELEPHONE	11/02/2024	206.04	.00		
ZEN COMMUNICATIONS LLC	IN19912	ADMIN - TELEPHONE	12/02/2024	214.82	.00		
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - SMALL EQUIPMENT	01/01/2025	219.99	219.99	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - OFFICE SUPPLIES	01/01/2025	38.94	38.94	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - OPERATING	01/01/2025	25.69	25.69	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - SMALL EQUIPMENT	01/01/2025	15.27	15.27	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - SMALL EQUIPMENT	01/01/2025	23.98	23.98	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - OFFICE SUPPLIES	01/01/2025	12.00	12.00	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - OFFICE SUPPLIES	01/01/2025	5.05	5.05	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - SMALL EQUIPMENT	01/01/2025	11.99	11.99	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	ADMIN - OPERATING	01/01/2025	114.96	114.96	01/23/2025	
AMAZON CAPITAL SERVICES	1Y69-M7PV-DJ	ADMIN - OFFICE SUPPLIES	01/01/2025	9.71	9.71	01/23/2025	
CIVICPLUS, LLC	328020	ADMIN - CODE CODIFICATION	02/01/2025	1,668.45	.00		
FORGETECH PROFESSIONALS	1203	ADMIN - MONTHLY COMPUTER	12/15/2024	10,638.25	10,638.25	01/23/2025	
FORGETECH PROFESSIONALS	1210	ADMIN - IT	01/02/2025	1,950.00	1,950.00	01/23/2025	
FORGETECH PROFESSIONALS	1231	ADMIN - MONTHLY COMPUTER	01/15/2025	10,638.25	.00		
TUCK COMMUNICATION SERVI	42383	ADMIN - TELEPHONE	01/23/2025	377.24	.00		
ROBERT F GREGG	025-079	ADMIN PROF SERVICES - BUIL	01/16/2025	4,700.00	.00		
<b>Total ADMINISTRATION:</b>				<b>38,378.71</b>	<b>15,540.71</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
J-U-B ENGINEERS	0180525	COMM DEV - CYGNUS CROSSI	01/09/2025	594.00	.00		
J-U-B ENGINEERS	0180526	COMM DEV - MONUMENTAL MU	01/09/2025	120.00	.00		
ZEN COMMUNICATIONS LLC	IN19713	COMM DEV - TELEPHONE	11/02/2024	27.47	.00		
ZEN COMMUNICATIONS LLC	IN19912	COMM DEV - TELEPHONE	12/02/2024	28.64	.00		
TUCK COMMUNICATION SERVI	42383	COMM DEV - TELEPHONE	01/23/2025	50.30	.00		
Total COMMUNITY DEVELOPMENT:				820.41	.00		

---

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
LeMOINE & GRAVES, P.C.	8098	COURT - PROSECUTING ATTO	12/31/2024	1,155.00	1,155.00	01/23/2025	
Total COURT:				1,155.00	1,155.00		

---

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
BOOKCLIFF AUTO PARTS INC	826327	PD- VEHICLE MAINTENANCE	01/21/2025	184.21	184.21	01/23/2025	
CITY OF GRAND JUNCTION	2025-0007735	911 CHARGES - PD - 2025	01/22/2025	12,606.50	.00		
GALLS, LLC	030118661	PD- UNIFORMS	01/09/2025	893.34	893.34	01/23/2025	
GALLS, LLC	030128892	PD- UNIFORMS	01/10/2025	105.99	105.99	01/23/2025	
GALLS, LLC	030195477	PD- UNIFORMS	01/17/2025	61.29	61.29	01/23/2025	
COOP COUNTRY	265091	PD CAR WASH	01/15/2025	15.00	15.00	01/23/2025	
PROSAFE MANUFACTURING	33086	PD- UNIFORMS ALTERATIONS/	12/31/2024	346.00	346.00	01/23/2025	
PROSAFE MANUFACTURING	33090	PD- UNIFORMS ALTERATIONS/	01/02/2025	136.00	136.00	01/23/2025	
PROSAFE MANUFACTURING	33098	PD- UNIFORMS ALTERATIONS/	01/07/2025	184.00	184.00	01/23/2025	
PROSAFE MANUFACTURING	33106	PD- UNIFORMS ALTERATIONS/	01/14/2025	120.00	120.00	01/23/2025	
PROSAFE MANUFACTURING	33114	PD- UNIFORMS ALTERATIONS/	01/16/2025	90.00	90.00	01/23/2025	
MILE HIGH SHOOTING ACCESS	INV55241	PD - TRAINING AMMO	01/07/2025	3,039.32	.00		
ZEN COMMUNICATIONS LLC	IN19713	POLICE - TELEPHONE	11/02/2024	25.76	.00		
ZEN COMMUNICATIONS LLC	IN19912	POLICE - TELEPHONE	12/02/2024	26.85	.00		
AXON ENTERPRISE, INC.	INUS311818	PD - BODY CAMERAS - SUBSC	01/01/2025	655.80	.00		
AXON ENTERPRISE, INC.	INUS311889	PD - BODY CAMERAS - SUBSC	01/01/2025	6,144.63	.00		
RHINEHART OIL CO., LLC	IN-509856-25	PD - GAS/DIESEL	01/17/2025	121.15	.00		
RHINEHART OIL CO., LLC	IN-525985-25	PD - GAS/DIESEL	01/24/2025	174.59	.00		
TUCK COMMUNICATION SERVI	42383	POLICE - TELEPHONE	01/23/2025	47.15	.00		
Total POLICE:				24,977.58	2,135.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
WESTERN IMPLEMENT	WO48149	CEMETERY - REP & MAINT - EQ	01/27/2025	350.70	.00		
XCEL ENERGY	JAN 2025 BILL	CEMETERY LIGHTS	01/01/2025	191.84	191.84	01/30/2025	
RHINEHART OIL CO., LLC	IN-509856-25	CEMETERY - GAS/DIESEL	01/17/2025	8.59	.00		
RHINEHART OIL CO., LLC	IN-525985-25	CEMETERY - GAS/DIESEL	01/24/2025	4.47	.00		
Total CEMETERY:				555.60	191.84		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOUND TREE MEDICAL, LLC	85628336	MEDICAL SUPPLIES/EMS	01/17/2025	2,231.02	.00		
CITY OF GRAND JUNCTION	2025-0007735	911 CHARGES - FD - 2025	01/22/2025	3,555.67	.00		
CO DIV OF FIRE PREVENTION	24-83049	FIRE FIGHTER TRAINING/CERTI	12/31/2024	20.00	20.00	01/23/2025	
XCEL ENERGY	JAN 2025 BILL	FIRE/EMS LIGHTS	01/01/2025	1,592.58	1,592.58	01/30/2025	
SPECTRUM ENTERPRISE	156818901012	INTERNET FIRE DEPT.	01/21/2025	169.98	.00		
QUILL LLC	42148623	FD - OPERATING - CLEANING S	12/30/2024	77.99	77.99	01/23/2025	
QUILL LLC	42150146	FD - OPERATING - CLEANING S	12/30/2024	246.20	246.20	01/23/2025	
QUILL LLC	42618584	FD - REP & MAINT BUILDING	01/29/2025	37.99	.00		
QUILL LLC	42635157	FD - OFFICE SUPPLIES	01/29/2025	34.88	.00		
QUILL LLC	42636107	FD - OFFICE SUPPLIES	01/30/2025	152.74	.00		
MUNICIPAL EMERGENCY SERV	IN2178830	FD - UNIFORMS	12/31/2024	211.61	211.61	01/23/2025	
CURTIS	INV875091	FD - OPERATING - SHIPPING C	10/10/2024	291.92	291.92	01/23/2025	
ZEN COMMUNICATIONS LLC	IN19713	FIRE - TELEPHONE	11/02/2024	185.44	.00		
ZEN COMMUNICATIONS LLC	IN19912	FIRE - TELEPHONE	12/02/2024	193.34	.00		
IMS ALLIANCE	25-0267	FD - PERSONNEL ACCOUNTABI	01/17/2025	136.81	.00		
OKLAHOMA STATE UNIVERSITY	278076	FD - TRAINING	01/16/2025	2,383.00	.00		
HARTMAN BROTHERS, INC	436972	FD - EMS/MEDICAL SUPPLIES -	01/24/2025	53.10	.00		
AMAZON CAPITAL SERVICES	1NJF-WFDN-F	FD - VEHICLE MAINTENANCE	01/01/2025	41.11	41.11	01/23/2025	
AMAZON CAPITAL SERVICES	1NJF-WFDN-F	FD - VEHICLE MAINTENANCE	01/01/2025	28.86	28.86	01/23/2025	
RHINEHART OIL CO., LLC	IN-509856-25	FD/EMS - GAS/DIESEL	01/17/2025	90.75	.00		
RHINEHART OIL CO., LLC	IN-525985-25	FD/EMS - GAS/DIESEL	01/24/2025	109.96	.00		
BAILEY FLEET SERVICES LLC /	65832	FD - VEHICLE MAINT/REPAIR -	01/14/2025	8,858.63	.00		
SMOOTH BORE CPR & FIRST AI	24230	FD - TRAVEL/TRAINING	01/31/2025	1,623.00	.00		
SMOOTH BORE CPR & FIRST AI	24233	FD - TRAVEL/TRAINING	02/01/2025	14.00	.00		
TUCK COMMUNICATION SERVI	42383	FIRE - TELEPHONE	01/23/2025	339.52	.00		
ROI FIRE & BALLISTICS EQUIP	20972	FD - OPERATING EQUIPMENT	10/01/2024	69.00	.00		
<b>Total FIRE / EMS:</b>				<b>22,749.10</b>	<b>2,510.27</b>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOOKCLIFF AUTO PARTS INC	822980	SHARED EXPENSES - PARKS /	01/13/2025	204.60	204.60	01/23/2025	
BOOKCLIFF AUTO PARTS INC	824045	SHARED EXPENSES - PARKS /	01/15/2025	205.74	205.74	01/23/2025	
BOOKCLIFF AUTO PARTS INC	828625	SHARED EXPENSES - PARKS /	01/27/2025	18.64	.00		
AIR COMPRESSOR SERVICE, L	60605	SHARED EXPENSES - SHOP EQ	01/16/2025	445.00	445.00	01/23/2025	
AIR COMPRESSOR SERVICE, L	60675	SHARED EXPENSES - SHOP EQ	01/30/2025	61.28	.00		
COOP COUNTRY	265092	PW CAR WASH	01/15/2025	5.00	5.00	01/23/2025	
COOP COUNTRY	265093	PW CAR WASH	01/15/2025	9.00	9.00	01/23/2025	
Total EMS:				949.26	869.34		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
XCEL ENERGY	JAN 2025 BILL	STREET LIGHTS	01/01/2025	317.95	317.95	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	307 MAIN -CHARGING STATION	01/01/2025	13.78	13.78	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	STREET LIGHTS	01/01/2025	3,459.60	3,459.60	01/30/2025	
RHINEHART OIL CO., LLC	IN-509856-25	STREETS - GAS/DIESEL	01/17/2025	45.73	.00		
RHINEHART OIL CO., LLC	IN-525985-25	STREETS - GAS/DIESEL	01/24/2025	47.54	.00		
Total STREETS:				3,884.60	3,791.33		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
APEIRON UTILITY CONSTRUCT	18198	WATER DIST- METER PIT RELO	12/30/2024	2,075.27	2,075.27	01/23/2025	
COLORADO WATER RESOURC	DWRF - D06B1	DWRF - D06B173 - WATER BON	01/02/2025	23,179.18	23,179.18	01/31/2025	
COLORADO WATER RESOURC	DWRF - D06B1	DWRF - D06B173 - WATER BON	01/02/2025	142,786.15	142,786.15	01/31/2025	
FERGUSON US HOLDINGS, INC	1583702	WATER DIST - OPERATING - HY	01/29/2025	1,120.41	.00		
MOUNTAIN PEAK CONTROLS	30820	WATER PLANT - RAW WATER R	01/16/2025	2,590.00	2,590.00	01/23/2025	
MOUNTAIN PEAK CONTROLS	30847	WATER PLANT UPGRADE	01/30/2025	2,000.00	.00		
HD SUPPLY INC DBA/	INV00596150	WATER TREATMENT - SUPPLIE	01/16/2025	546.88	546.88	01/23/2025	
XCEL ENERGY	JAN 2025 BILL	WATER LIGHTS	01/01/2025	792.35	792.35	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	175 1/2 E. 3RS - BULK WATER S	01/01/2025	130.33	130.33	01/30/2025	
J-U-B ENGINEERS	0180497	CABIN RESERVOIR	01/22/2025	1,467.00	.00		
CORE & MAIN	W358633	FIRE HYDRANT REPAIR	01/29/2025	1,576.00	.00		
CORE & MAIN	W364160	WATER DIST - OPERATING	01/29/2025	403.80	.00		
OPTIMUS COMMUNICATIONS, L	51289	INTERNET SERVICE	01/19/2025	87.00	87.00	01/23/2025	
ZEN COMMUNICATIONS LLC	IN19713	WATER - TELEPHONE	11/02/2024	113.32	.00		
ZEN COMMUNICATIONS LLC	IN19912	WATER - TELEPHONE	12/02/2024	118.15	.00		
AMAZON CAPITAL SERVICES	1146-HJDG-HD	WATER - OPERATING SUPPLIE	01/01/2025	42.45	42.45	01/23/2025	
AMAZON CAPITAL SERVICES	1146-HJDG-HD	WATER - OPERATING SUPPLIE	01/01/2025	9.92	9.92	01/23/2025	
AMAZON CAPITAL SERVICES	1146-HJDG-HD	WATER - OPERATING SUPPLIE	01/01/2025	13.83	13.83	01/23/2025	
AMAZON CAPITAL SERVICES	1146-HJDG-HD	WATER - SMALL EQUIPMENT/T	01/01/2025	1,208.07	1,208.07	01/23/2025	
RHINEHART OIL CO., LLC	IN-509856-25	WATER - GAS/DIESEL	01/17/2025	51.94	.00		
RHINEHART OIL CO., LLC	IN-525985-25	WATER - GAS/DIESEL	01/24/2025	59.31	.00		
TUCK COMMUNICATION SERVI	42383	WATER - TELEPHONE	01/23/2025	207.48	.00		
Total WATER:				180,578.84	173,461.43		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
CITY OF GRAND JUNCTION	2024-0007359	SEWER - LAB FEES	12/31/2024	283.28	283.28	01/23/2025	
FREMAREK, INC	0838916-IN	SEWER PLANT CHEMICALS - T	01/17/2025	1,963.50	.00		
XCEL ENERGY	JAN 2025 BILL	SEWER LIGHTS	01/01/2025	1,722.68	1,722.68	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	661 BRENTWOOD DR	01/01/2025	13.69	13.69	01/30/2025	
ZEN COMMUNICATIONS LLC	IN19713	SEWER TREATMENT - TELEPH	11/02/2024	46.36	.00		
ZEN COMMUNICATIONS LLC	IN19912	SEWER TREATMENT - TELEPH	12/02/2024	48.33	.00		
RHINEHART OIL CO., LLC	IN-509856-25	SEWER - GAS/DIESEL	01/17/2025	12.91	.00		
RHINEHART OIL CO., LLC	IN-525985-25	SEWER - GAS/DIESEL	01/24/2025	18.66	.00		
TUCK COMMUNICATION SERVI	42383	SEWER TREATMENT - TELEPH	01/23/2025	84.88	.00		
J-U-B ENGINEERS	0180498	CAPITAL PROJECT - SEWER - G	01/09/2025	62,196.00	.00		
Total SEWER PLANT:				66,390.29	2,019.65		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
ZEN COMMUNICATIONS LLC	IN19713	SEWER COLLECTION - TELEPH	11/02/2024	34.34	.00		
ZEN COMMUNICATIONS LLC	IN19912	SEWER COLLECTION - TELEPH	12/02/2024	35.80	.00		
TUCK COMMUNICATION SERVI	42383	SEWER COLLECTION - TELEPH	01/23/2025	62.87	.00		
J-U-B ENGINEERS	0180522	CAPITAL PROJECT - TROYER LI	01/09/2025	1,445.40	.00		
Total SEWER COLLECTION:				1,578.41	.00		

---

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ZEN COMMUNICATIONS LLC	IN19713	GARBAGE - TELEPHONE	11/02/2024	8.59	.00		
ZEN COMMUNICATIONS LLC	IN19912	GARBAGE - TELEPHONE	12/02/2024	8.96	.00		
TUCK COMMUNICATION SERVI	42383	GARBAGE - TELEPHONE	01/23/2025	15.72	.00		
Total :				33.27	.00		

---

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BESTWAY SERVICES	248186	PARKS - TOILET RENTAL - 5202	12/24/2024	485.00	.00		
GUSTAVO ORTIZ	JANUARY 202	PARKS - PUBLIC RESTROOM C	01/16/2025	1,137.50	.00		
XCEL ENERGY	JAN 2025 BILL	PARKS LIGHTS	01/01/2025	667.90	667.90	01/30/2025	
ZEN COMMUNICATIONS LLC	IN19713	PARKS - TELEPHONE	11/02/2024	84.13	.00		
ZEN COMMUNICATIONS LLC	IN19912	PARKS - TELEPHONE	12/02/2024	87.72	.00		
AMAZON CAPITAL SERVICES	1K4G-Q6WH-H	PARKS - VEHICLE MAINTENAN	01/01/2025	88.99	88.99	01/23/2025	
RHINEHART OIL CO., LLC	IN-509856-25	PARKS - GAS/DIESEL	01/17/2025	51.79	.00		
RHINEHART OIL CO., LLC	IN-525985-25	PARKS - GAS/DIESEL	01/24/2025	56.20	.00		
SOLSBURY HILL, LLC DBA/	S5753192.001	PARKS - IRRIGATION SUPPLIES	12/31/2024	5,025.87	5,025.87	01/23/2025	
TUCK COMMUNICATION SERVI	42383	PARKS - TELEPHONE	01/23/2025	154.04	.00		
Total PARKS:				7,839.14	5,782.76		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
XCEL ENERGY	JAN 2025 BILL	POOL LIGHTS	01/01/2025	525.67	525.67	01/30/2025	
ZEN COMMUNICATIONS LLC	IN19713	POOL - TELEPHONE	11/02/2024	36.06	.00		
ZEN COMMUNICATIONS LLC	IN19912	POOL - TELEPHONE	12/02/2024	37.59	.00		
TUCK COMMUNICATION SERVI	42383	POOL - TELEPHONE	01/23/2025	66.02	.00		
Total POOL:				665.34	525.67		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
GUSTAVO ORTIZ	JANUARY 202	JANITORIAL SERVICES	01/16/2025	1,340.00	.00		
OFFICE DEPOT	406602821001	FACILITIES - PD FURNITURE	01/18/2025	1,224.99	1,224.99	01/23/2025	
XCEL ENERGY	JAN 2025 BILL	FACILITIES LIGHTS	01/01/2025	169.59	169.59	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	711 IOWA - GYM	01/01/2025	1,445.04	1,445.04	01/30/2025	
XCEL ENERGY	JAN 2025 BILL	120 W 8TH - COMMUNITY CENT	01/01/2025	44.86	44.86	01/30/2025	
TERMINIX	281454	PEST CONTROL	01/14/2025	67.00	.00		
TERMINIX	281603	PEST CONTROL	01/14/2025	65.00	.00		
ZEN COMMUNICATIONS LLC	IN19713	FACILITIES - TELEPHONE	11/02/2024	34.34	.00		
ZEN COMMUNICATIONS LLC	IN19912	FACILITIES - TELEPHONE	12/02/2024	35.80	.00		
ALSCO INC	2983427	BUILDING - REP & MAINT - FLO	01/10/2025	55.80	.00		
ALSCO INC	2983428	BUILDING - REP & MAINT - FLO	01/10/2025	73.90	.00		
ALSCO INC	2985940	BUILDING - REP & MAINT - FLO	01/17/2025	55.80	.00		
ALSCO INC	2985941	BUILDING - REP & MAINT - FLO	01/17/2025	73.90	.00		
AMAZON CAPITAL SERVICES	1K4G-Q6WH-H	FACILITIES - SM EQUIP	01/01/2025	58.39	58.39	01/23/2025	
AMAZON CAPITAL SERVICES	1K4G-Q6WH-H	FACILITIES - SM EQUIP	01/01/2025	39.99	39.99	01/23/2025	
AMAZON CAPITAL SERVICES	1K4G-Q6WH-H	FACILITIES - SM EQUIP	01/01/2025	99.98	99.98	01/23/2025	
AMAZON CAPITAL SERVICES	1K4G-Q6WH-H	FACILITIES - SM EQUIP	01/01/2025	118.99	118.99	01/23/2025	
AMAZON CAPITAL SERVICES	1KGG-L6Q9-D	FACILITIES - APPLIANCES	01/01/2025	27.99	27.99	01/23/2025	
TUCK COMMUNICATION SERVI	42383	FACILITIES - TELEPHONE	01/23/2025	62.87	.00		
Total FACILITIES:				5,094.23	3,229.82		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J-U-B ENGINEERS	0180497	CAPITAL PROJECTS - OLD HS -	01/22/2025	275.00	.00		
J-U-B ENGINEERS	0180524	CAPITAL PROJECTS - PARKS -	01/09/2025	72.00	.00		
J-U-B ENGINEERS	0180911	CAPITAL PROJECTS - HWY 6 SI	01/20/2025	4,069.00	.00		
J-U-B ENGINEERS	0181052	CAPITAL PROJECTS - ELBERTA	01/22/2025	8,295.87	.00		
Total :				12,711.87	.00		
Grand Totals:				424,869.63	260,521.93		

Finance Director: Greg Mueller  
(Finance Department Review and Approval for Payment)

Date: 02.06.2025

Town Manager: Janet Hawkinson  
(Administrative Review and Approval for Payment)

Date: 2.6.2025

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail.Input date = 01/17/2025-02/05/2025



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
January 28, 2025**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm to discuss proposed domestic water rate increases. Present were Mayor Greg Mikolai, Mayor Pro-Tem Jamie Somerville, Trustees Stan Harbaugh, Jeff Snook, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Finance Director Gregg Mueller.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:40 pm by Mayor Greg Mikolai with Trustees present: Stan Harbaugh, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Absent were Trustees Nicole Maxwell and Sarah Matchett. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Parks, Facilities & Events Director Troy Ward, Public Works Director Brian Flenniken, Community Development Director Devan Aziz, and Finance Director Gregg Mueller.

**AGENDA ADOPTION**

*Motion #1* by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**PRESENTATIONS**

Dr. Nathan Perry presented the 2024 Economic Development Study report.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson announced that the Town was awarded a \$3 Million grant for remediation of the sewer lagoons.

Town Manager Hawkinson then asked the Board if they were interested in entering an IGA with the Mesa County Fire Authority for administrative services to be provided by the Palisade Fire Chief.

***The consensus of the Board is to move forward with Mayor Mikolai and Trustee Fox discussing terms of the IGA with the Mesa County Fire Authority Board.***

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – January 1, 2025 – January 16, 2025
- **Minutes**

Minutes from January 14, Regular Board of Trustees Meeting

- Direct the Town Manager to **purchase two new Meridian Barriers** for an amount not to exceed \$16,022.50 as budgeted in the 2025 Town of Palisade Budget.

*Motion #2* by Mayor Pro-Tem Somerville, second by Trustee Harbaugh, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox  
**No:**

**Absent:** Trustee Maxwell, Trustee Matchett

Motion carried.

### **PUBLIC HEARING I**

#### **Conditional Use Permit for Food Manufacturing in Light-Industrial (LI) Zone.**

Mayor Mikolai opened the Public Hearing at 7:07 pm.

Community Development Director Aziz gave a brief presentation, including the findings of fact, to discuss a proposed Conditional Use Permit (CUP) to allow the processing of food and food-related products at 3810 North River Rd as applied for by Monumental Mushrooms.

Applicant Rhysa Ferris gave a presentation regarding why the proposed CUP is being requested and what kinds of products they grow and sell.

Mayor Mikolai opened the hearing to public comment.

Matt Payne of Palisade spoke in support of the application, stating that the proposed business will benefit all fruit growers in the Valley.

Mayor Mikolai opened the hearing to Board comment.

Members of the Board discussed the following items and concerns:

- Will the area support parking for potential retail
- Length of time the business plans to operate
- Time business has been in operation
- Residual impacts of the business

*Motion #3* by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve a Conditional Use Permit for Monumental Mushrooms, located at 3810 North River Rd, to allow the processing of food and related products with conditions recommended by staff.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai  
**No:**

**Absent:** Trustee Maxwell, Trustee Matchett

Motion carried.

Mayor Mikolai closed the Public Hearing at 7:28 pm.

**PUBLIC HEARING II****Variance Request for Accessory Structure (Garage) Height at 398 West First Street**

Mayor Mikolai opened the Public Hearing at 7:29 pm.

Community Development Director Devan Aziz announced the the Planning Commission continued the public hearing regarding the variance request for accessory structure (garage) height at 398 West First Street to the February 4, 2025 Planning Commission meeting, and requested the Board of Trustees follow suite and continue the hearing to February 25, 2025.

Mayor Mikolai opened the hearing to public comment.

Mark Payne of Palisade spoke in favor of continuing the hearing in order to gather additional information based upon the strategic vision of the Town.

Mayor Mikolai opened the hearing to Board comment. None were offered.

*Motion #4* by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to continue the public hearing for the variance request for accessory structure (garage) height at 398 West First Street to the regularly scheduled Board of Trustees meeting on February 25, 2025.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh

**No:**

**Absent:** Trustee Maxwell, Trustee Matchett

Motion carried.

Mayor Mikolai closed the Public Hearing at 7:32 pm.

**NEW BUSINESS****Purchase of a New Skid-Steer**

Public Works Director Brian Flenniken reviewed the request, including the budget amendment needed to purchase the requested skid-steer.

*Motion #5* by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, directing the Town Manager to purchase a new skid steer for the Public Works Department for an amount not to exceed \$81,184.00 with \$51,592 from the General Fund and \$29,592.00 from the Water Fund.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Somerville

**No:**

**Absent:** Trustee Maxwell, Trustee Matchett

Motion carried.

**RESOLUTION 2025-02**

Town Manager Hawkinson reviewed the proposed Resolution and grant application request.

*Motion #6* by Trustee Fox, seconded by Mayor Pro-Tem Somerville, to approve Resolution 2025-02 supporting a Colorado Parks and Wildlife Wetlands for Wildlife Grant application for planning, public engagement, and professional expertise for the 19 acres of the Palisade sewer lagoons for \$100,000.00 with a match of \$20,000.00 (for a total \$120,000.00).

A roll call vote was requested.

**Yes:** Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Somerville, Trustee Snook

**No:**

**Absent:** Trustee Maxwell, Trustee Matchett  
Motion carried.

**PUBLIC COMMENT**

Matt Payne of Palisade spoke on multiple topics, including possible private funds to aid creating a park within the proposed wetland area at Riverbend Park, additional research that includes area drowers for the Economic Development Study, and winter tourism opportunities.

Curt Lincoln of Palisade spoke in favor of short term vacation rentals as a good way to host visitors in our community, and provide an income source for local families.

**COMMITTEE REPORTS**

Trustee Snook gave a brief update on the Tourism Advisory Board, Mayor Pro-Tem Somerville reported on the Palisade Chamber of Commerce, Mayor Mikolai reviewed the recent Grand Valley Regional Transportation Committee (GVRTC) meeting, Trustee Harbaugh reflected the Associated Governments of Northwest Colo-rado (AGNC) meeting, Trustee Fox reviewed the recent Palisade Rural Fire Board meeting, and.

**ADJOURNMENT**

*Motion #9* by Mayor Pro-Tem Somerville, second by Trustee Snook, to adjourn the meeting at 7:50 pm.

A voice vote was requested.  
Motion carried unanimously.

X

---

Greg Mikolai  
Mayor

X

---

Keli L. Frasier, CMC  
Town Clerk