



TOWN OF PALISADE COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING CLEARANCE: SIGNS

PERMIT ADDRESS/PARCEL NO. _____ DATE: _____

OWNER INFORMATION:	APPLICANT/ CONTRACTOR INFORMATION:
<input type="checkbox"/> Check box if owner/applicant are the same	
Name:	Name:
Address:	Address:
Phone Number:	Phone Number:
Email:	Email:

APPLICATION:	FEES:*
<input type="checkbox"/> Wall Sign	\$10.00
<input type="checkbox"/> Projecting Sign	\$10.00
<input type="checkbox"/> Pole Sign	\$10.00
<input type="checkbox"/> Monument Sign	\$10.00
<input type="checkbox"/> Ground Sign	\$10.00
<input type="checkbox"/> Awning/Marquee/Canopy/Hanging	\$10.00

**Listed fees do not include any additional charges for legal/engineering review, mailings, or recording costs.*

ADDITIONAL FEES:	
Business License (if applicable, \$10/day, \$50/calendar year)	

TOTAL FEES DUE:

REQUIRED DOCUMENTS

Required Documentation:

- Site Plan (*must include scaled aerial site map with location of sign on property, roads, property boundary, setbacks, dimensions, etc.*)
- Diagram of sign (*must include all dimensions including area, height, width, length, etc.*)

Required Information:

- Property zoning: _____
- Height of proposed structure(s): _____

- Description of material and configuration: _____

ACKNOWLEDGMENT

I hereby acknowledge that I have read this application and the information is correct; I agree to comply with any and all codes, ordinances, laws, regulations, or restrictions which apply to the project. I understand that failure to comply may result in legal action, which may include, but is not limited to, non-use of the building(s). I acknowledge the accuracy of any plot plan provided and further acknowledge that the burden for the accurate placement of any structure is the applicant(s) sole responsibility.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

TOP Staff Approval Signature: _____ Date: _____

Useful information for your project can be found within the Town of Palisade Land Development Code. The online version is available at:

<http://townofpalisade.org/departments/community-development/land-development-code>

STAFF NOTES: