



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 West 7<sup>th</sup> Street**  
**May 26, 2020**  
**6:00 pm Virtual Meeting**

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ADOPTION
- V. ANNOUNCEMENTS
  - A. **Zoom Meeting Etiquette:** *In order to comply with Colorado Open Meeting Laws, the “chat” ability has been disabled for all participants on the Zoom platform we are using to conduct this meeting. Additionally, the video and audio have been disabled for all participants except for staff and Board members. If you wish to speak to the Board of Trustees during Public Comment or on a single Agenda Item, please log-in or call into the meeting early and advise the meeting Host of which topic you wish to speak on. Staff and Board members, please mute your microphone at all times unless you are speaking.*
  - B. **Town Clean-Up Day May 30-2020, 8:00 am – 12:00 pm or until dumpsters at Riverbend Park fill**
  - C. **Sunday Market starts June 14, 2020**
- VI. PRESENTATIONS
  - A. **Introduction of New Police Officer Caleb Clarkson**
  - B. **Police, EMS, and Fire Department Life-Saver Awards: James Baker, Jerrod Christensen, Thomas Creel, Levi Lujan, Zach Adams, Charisse Swetnam, and Matt Childs**
  - C. **New Planning Commissioners Introduction: Andy Hamilton, Chris Curry and David Hull**
- VII. TOWN MANAGER REPORT
- VIII. CONSENT AGENDA

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*

  - A. **Expenditures**  
Approval of Bills from Various Town Funds – May 9, 2020 – May 21, 2020
  - B. **Minutes**  
Minutes from May 12, 2020, Regular (Virtual) Board Meeting and May 19, 2020 Special (Virtual) Board Meeting
- IX. PUBLIC COMMENT
- X. UNFINISHED BUSINESS
  - A. **Set procedure/timeline for a special meeting to interview for filling vacant Trustee seat and confirm voting /decision process**
- XI. NEW BUSINESS
  - A. **First Reading of Ordinance 2020-09 – Model Traffic Code.**
  - B. **Amend The Local Disaster Declaration To Authorize The Expansion Of Liquor Licensed Premises And ROW Use Permits For Restaurants**
  - C. **Trash Services Contract with Waste Management**
  - D. **Resolution #2020-13 Authorized Signers On Bank Accounts**

**XII. OPEN DISCUSSION**

*This is a chance for the Board of Trustees to voice concerns, opportunities, or other topics of importance, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.*

**XIII. COMMITTEE REPORTS**

**XIV. ADJOURNMENT**



**TOP Board of Trustees Regular Scheduled Virtual Meeting**  
**Electronic Participation Instructions**

*Do to the COVID19 (coronavirus) social isolation mandates, the regular scheduled Board of Trustee meeting will be held through the meeting program Zoom.*

**Time: \*call in starts at 5:30 pm**

**Meeting: starts at 6:00 pm**

To Join Zoom Meeting:

**By Computer:** Click on <https://zoom.us/j/99768384967> and follow the instructions. Participants from the audience will be able to speak during public comment. There is a hand symbol to push that will allow the meeting moderator to see who wants to speak and enable this feature. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

**\*By Telephone:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:30 pm and 5:45 pm. During that time, the moderator of the call will ask your name and the agenda item or if you wish to speak to an item, not on the Agenda. Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: 1 (253) 215 8782, then there will be a prompt to enter the meeting **ID Number 997 6838 4967**, and the User ID is the pound (#) sign.

**By Electronic Mail:** Members of the public may also provide public comment or comment on a specific agenda item by sending an email to [kfrasier@townofpalisade.org](mailto:kfrasier@townofpalisade.org). The email must be received by 5:50 pm. The Town Clerk will read the email into the record during public comment or public comment for the agenda item.

Thank you for your participation in maintaining community health by following the social distancing regulations.



**Announcements:**

- RFQ – Request for Qualifications: Posted 5/22/2020 – we have posted the RFQ for design engineering services for our MMOF – Multi Modal Grant funding for Highway 6. CDOT and the Town wrote the RFQ.

For details please see the town website or it is posted on Bid Net.

Time Line: The engineering & design and CDOT approval process is estimated to take 1 year, July 2021 – then move to RFP and into construction by fall 2021 and completion February 2022.

We have completed and signed the IGA with the Town and the State for the funding of \$912,000 – does the Board want to appoint 2 Trustees to be part of the selection committee with staff?

- TAP Grant for \$1 million has moved into the contract and IGA process with the Town and the State –
- We are working with the County and Grand Junction on opening the Palisade Pool. We do contract life guards with Grand Junction, working when they can be hired, trained and ready to open under COVID 19 regulations.  
Estimated Opening Time line is July 1.

**COVID19 - Safer at Home:**

***A phased approach for re-opening businesses can be found on the Mesa County Safer at Home Website. The county is also assisting businesses with setting up for safety protocols. If you need assistance please call Mesa County Public Health.***

For up to date and accurate information on COVID19 – please visit:

Mesa County Public Health website <https://health.mesacounty.us/covid19/saferathome>

Questions? Call Mesa County COVID-19 hotline at (970) 683-2300.

\*There are weekly zoom meetings with representatives from Mesa County, Fruita, Grand Junction and Palisade – to keep unified information updated, needs and concerns addressed.

Thank you for your support following COVID19 health recommendations and keeping a distance to 'lessen the curve' of the COVID19 – may this end soon and we are all healthy!

**List of on-going long term projects: Highlight is new information**

<b><u>Capital Improvement Projects</u></b>	
Master Sewer Plan Study	*JUB will be presenting the Sewer Study to the Board in June.  DOLA has awarded TOP funding, Palisade has signed contract and study has begun.
MPPO GRANT AWARD: \$912,000 Highway 6 between Main street and Iowa Add sidewalks, turning lanes, crosswalks, bike/tractor lanes	TOP has been awarded the total grant with the match relief: \$912,000.00 for work on highway 6 – completed IGA and RFQ with CDOT to post RFQ for design & engineering services for the project.
New Palisade Park on River Applied for COVID19 Grant \$25,000	Applied for grant to assist with remediation work on this land. Working with CDOT on long term contract for a park north side of highway 6 bridge.
Bulb- out & sidewalk on Peach Street Completed	Defined intersection with sidewalk and bulb-out at intersection of Peach & Second – replaced sidewalk to Kluge – working on way-finding sign to install at 2 <sup>nd</sup> & Kluge
TAP Grant Awarded: \$1 million dollars –  Build sidewalks from Lincoln St to High School.	<ul style="list-style-type: none"> <li>• TOP awarded \$1 million dollar grant for sidewalks from Lincoln to the high school on the south side of Highway 6</li> <li>• Have hired and completed the ICE – Independent Contractor Estimate for design work required by grant</li> <li>• Completing IGA &amp; RFQ with CDOT.</li> </ul>
Town Administration Consolidation –  Civic Center -	Board of Trustees approved funding to hire architect for schematic drawings for remodel for all staff to be consolidated in one building to save town money from operating 2 buildings & create new use & opportunity at existing town hall.
<b><u>Administration</u></b>	
Bluegrass Festival	Due to COVID19 – this event has been post-poned until June 11-13, 2021
Palisade Comprehensive Plan – delayed due to COVID19	

	Submitting Administrative grant request 4/30/2020 for \$20,000 with 50% town match – needed to be awarded funding before we can begin. Possible July start date.
Palisade Plunge Trail	Town is working with Mesa County on expanding Rim Trail Parking lot & putting in vault restroom. Working on sign in downtown Palisade.
Splash Pad at Peach Bowl Park	Researching water usage for a splash pad. Delayed due to COVID19
New Playground at Riverbend Park	Designing possible new playground – grant opportunity with GOCO this summer for equipment



**Staff Report: Matt Lemon / Utilities Department - Town of Palisade**

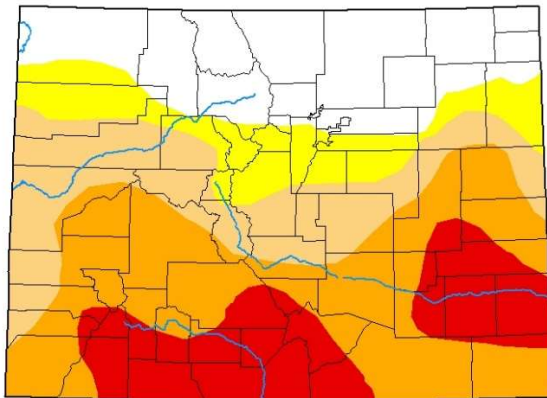
**Date: May 26, 2020**

**Water (Treatment and Distribution):**

**U.S. Drought Monitor  
Colorado**

**May 19, 2020**

(Released Thursday, May, 21, 2020)  
Valid 8 a.m. EDT



**Intensity:**

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

**Author:**

Brian Fuchs  
National Drought Mitigation Center



[droughtmonitor.unl.edu](https://droughtmonitor.unl.edu)

Had to clean out 960 diversion structure. Box was silted in and not allowing water to enter pipeline heading to Cabin Reservoir. First day water was flowing through 960 pipeline to Cabin Reservoir was May 19.



Installed  $\frac{3}{4}$  meter for future house at 731 Elberta Ave. Asphalt patch will be installed soon.

Meter upgrade at 349 West 6<sup>th</sup> Street. Meter was moved out to street edge from the basement. This resident is planning to install irrigation system which prompted the upgrade.

Water meter computer was upgraded to better facilitate reads. This computer was very old and was crashing during reads due to outdated operating system and software versions.

Completed Casselle software training for backflow program. This system will allow us to keep better records of past test results. These devices are tested annually and is part of the state regulatory compliance review performed by CDPHE.

### **Sewer (Collection and Treatment):**

Thatcher is the new chlorine supplier.

### **Streets, Sidewalk and Signage:**

Three Cross walks painted at intersection Peach Street & 2nd Street



Radar speed sign installed May 21<sup>st</sup> on south bound Elberta to assist with slowing down traffic

TY Striping will be painting warning markings and cross walks at First and Elberta and line markings after Memorial Day.



**Plunge:**

Mesa County Search and Rescue has been locating adequate Helicopter landing zones (LZ) for Plunge. You may see from town, the Helicopters landing along the main ridge line of the trail.

Obtaining approvals from CDOT and US Army Core of Engineers for Plunge parking lot.

**Regional Transportation:**

TAC was cancelled for May.

**Training:**

Watched a 2-hour webinar about asphalt maintenance techniques.

Contacted CIRSA to obtain access to their safety training videos. This library has many one hour videos we can use to comply with their training requirements.





## **Staff Report:**

**Troy Ward – Director of Parks, Recreation and Events - Town of Palisade**

**Date 5/26/20**

## **Parks**

The new lawnmowers have arrived, and everyone gave them a thumbs up!



Clean up and reseeding from electrical upgrade trench work.



Remember when we had a giant pile of Russian Olive debris?



Not anymore!



The piles are much smaller and more usable now!



Here is the crew in action.  
We saved the more significant pieces for firewood.



Roger and his chipping crew have been hard at work every morning.

## **Pickleball**

Pickleball courts are open for business!



Play has been taking place every day since the reopening. Thank you, the Board of Trustees, for budgeting the resurfacing of the courts. The Palisade Pickleball crew really appreciates it!

## **River**

Please remember to use Personal Flotation Devices (life jackets) when floating on the river. River currents are swift this time of year, and there is quite a bit of debris in the river from the spring runoff. Have fun and be safe!

## **Pool**

The Town of Palisade is working with the Parks and Recreation Departments of the City of Fruita, the City of Grand Junction, and Mesa County Parks, on a unified reopening of recreation and pools. The Town contracts all pool Life Guarding and swimming lessons with the City of Grand Junction. The Palisade Pool will open when Mesa County Public Health gives us the go-ahead, and The City of Grand Junction has all their Life Guarding staff hired and in place. We are optimistic that we will be able to do so sooner than later. We will post the swimming lesson sign-up when the date is determined for opening and the summer season. Currently, the deck surface of the pool is being repainted, and we will be replacing the pump when the pool is drained.

## **Town Beatification**

Town staff will put up our Nation's Flag around the Downtown area for the Memorial Holiday to honor the military personnel who have died while serving in the United States Armed Forces. Thank you to all that have served our country and those who gave the ultimate sacrifice, our Town and this Nation is grateful.





175 East Third Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[www.townofpalisade.org](http://www.townofpalisade.org)

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## EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – May 26, 2020

Date Range of Payables – 05/09/20 – 05/21/20

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 05/09/2020-05/21/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MONTE, WAYNE	18-2981-05012	RESTITUTION	05/01/2020	225.00	.00		
Total :				225.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
BANK OF AMERICA	12042019	8475 - Supplies	12/04/2019	6.91	6.91	01/05/2020	
CAPITAL BUSINESS SYSTEMS	26970004	COPIER LEASE	05/01/2020	511.00	.00		
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	224.04	224.04	01/10/2020	
QUADIENT LEASING	N8282079	POSTAGE MACHINE LEASE	04/28/2020	297.72	.00		
PROVELOCITY LLC	26135	INFORMATION TECHNOLOGY	05/01/2020	6,214.00	.00		
CENTURY LINK	04-01-20 1490	5602 MAIN LINES ADMIN	04/19/2020	638.10	.00		
CENTURY LINK	04-01-20 1490	5602 MAIN LINES WATER	04/19/2020	319.05	.00		
CENTURY LINK	04-01-20 1490	9016 - ADMIN. FAX	04/19/2020	97.88	.00		
CENTURY LINK	05012020	9016 - ADMIN. FAX	05/01/2020	97.55	.00		
CENTURY LINK	05012020	5602 MAIN LINES ADMIN	05/01/2020	371.52	.00		
CENTURY LINK	05012020	5602 MAIN LINES ADMIN	05/01/2020	185.77	.00		
TROPHY CASE, THE	75618	TRUSTEES - NAME PLATE	05/01/2020	112.80	.00		
TROPHY CASE, THE	75635	NAME PLATE (1)	05/06/2020	28.20	.00		
XCEL ENERGY	05-05-20 & SO	ADMINISTRATION LIGHTS	05/05/2020	1,038.51	.00		
XCEL ENERGY	05-12-20 & BA	ADMINISTRATION LIGHTS	05/12/2020	741.90-	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Admin	04/30/2020	352.67	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Admin	05/01/2020	99.25	.00		
KARP NEU HANLON, PC	24558	GENERAL PROFESSIONAL SER	05/05/2020	8,207.00	.00		
Total ADMINISTRATION:				18,060.07	230.95		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	90.81	90.81	01/10/2020	
COLORADO WEST LAND TRUS	TOP04302020	BUFFER ZONE	04/30/2020	1,750.00	.00		
PALISADE CHAMBER OF COMM	10979	2020 SUPPORT	05/05/2020	2,500.00	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Comm Dev	04/30/2020	135.69	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Comm Dev	05/01/2020	36.99	.00		
Total COMMUNITY DEVELOPMENT:				4,513.49	90.81		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 1ST QTR 201	12/31/2019	40.52	40.52	01/10/2020	
Total RECREATION:				40.52	40.52		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	16.68	16.68	01/10/2020	
Total COURT:				16.68	16.68		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
BANK OF AMERICA	12042019	1540 - Supplies	12/04/2019	4.45	4.45	01/05/2020	
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	430.69	430.69	01/10/2020	
JIM DIBLE OIL COMPANY	108870	POLICE DEPT - GAS / DIESEL	05/01/2020	40.50	.00		
JIM DIBLE OIL COMPANY	108951	POLICE DEPT - GAS / DIESEL	05/08/2020	67.70	.00		
PINNACOL ASSURANCE COMP	PREPAYMENT	DEDUCTIBLE INVOICE	01/01/2020	188.31	188.31	01/31/2020	
PROFORCE LAW ENFORCEME	409683	HOLSTERS FOR TASERS	05/06/2020	67.05	.00		
CENTURY LINK	04-01-20 1490	5602 MAIN LINES POLICE	04/19/2020	319.05	.00		
CENTURY LINK	04-01-20 1490	1343 - PD INTOXICATOR PORTI	04/19/2020	35.00	.00		
CENTURY LINK	04-01-20 1490	1343 - TOWN HALL INTERNET-R	04/19/2020	139.07	.00		
CENTURY LINK	05012020	1343 - PD INTOXICATOR PORTI	05/01/2020	35.00	.00		
CENTURY LINK	05012020	1343 - TOWN HALL INTERNET-R	05/01/2020	138.89	.00		
CENTURY LINK	05012020	5602 MAIN LINES POLICE	05/01/2020	185.77	.00		
COOP COUNTRY	APRIL PD CAR	PD CAR WASH	04/25/2020	34.82	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Police	04/30/2020	15.15	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Police	05/01/2020	15.15	.00		
PROSAFE	29264	PD- PATCHES	05/12/2020	15.00	.00		
KINETIC LEASING, INC.	232426	INTERCEPTOR LEASE (3)	05/11/2020	3,869.04	.00		
ALPS TECHNOLOGY INC	200517	SOLAR PANELS - PD EQUIP	05/15/2020	440.00	.00		
Total POLICE:				6,040.64	623.45		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	30.98	30.98	01/10/2020	
GOODWIN SERVICE, INC.	87293	TOILET CLEANING - CEMETARY	05/01/2020	60.00	.00		
JIM DIBLE OIL COMPANY	108870	CEMETERY - GAS / DIESEL	05/01/2020	13.17	.00		
JIM DIBLE OIL COMPANY	108951	CEMETERY - GAS / DIESEL	05/08/2020	18.32	.00		
WESTERN IMPLEMENT	EQ03617	CEMETERY EQUIP	05/15/2020	11,182.78	.00		
XCEL ENERGY	05-05-20 & SO	CEMETERY LIGHTS	05/05/2020	130.58	.00		
XCEL ENERGY	05-12-20 & BA	CEMETERY LIGHTS	05/12/2020	85.20-	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Cemetery	04/30/2020	14.82	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Cemetery	05/01/2020	14.82	.00		
Total CEMETERY:				11,380.27	30.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BANK OF AMERICA	12042019	3451 - Subscriptions	12/04/2019	209.12	209.12	01/05/2020	
BOUND TREE MEDICAL, LLC	83609942	MEDICAL SUPPLIES/EMS	04/30/2020	164.99	.00		
BOUND TREE MEDICAL, LLC	83609943	MEDICAL SUPPLIES/EMS	04/30/2020	37.78	.00		
BOUND TREE MEDICAL, LLC	83609944	MEDICAL SUPPLIES/EMS	04/30/2020	446.99	.00		
BOUND TREE MEDICAL, LLC	83622589	MEDICAL SUPPLIES/EMS	05/12/2020	16.79	.00		
BOUND TREE MEDICAL, LLC	83624692	MEDICAL SUPPLIES/EMS	05/13/2020	32.58	.00		
BOUND TREE MEDICAL, LLC	83624693	MEDICAL SUPPLIES/EMS	05/13/2020	526.69	.00		
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	164.22	164.22	01/10/2020	
JIM DIBLE OIL COMPANY	108870	FIRE/EMS GAS & DIESEL	05/01/2020	81.49	.00		
JIM DIBLE OIL COMPANY	108951	FIRE/EMS GAS & DIESEL	05/08/2020	76.03	.00		
CENTURY LINK	04-01-20 1490	0032 DATA - FIRE ALERT SYS.	04/19/2020	375.00	.00		
CENTURY LINK	04-01-20 1490	0032 PHONE - FIRE ALERT SYS.	04/19/2020	899.58	.00		
CENTURY LINK	04-01-20 1490	4735 - FIRE INTERNET	04/19/2020	291.29	.00		
CENTURY LINK	04-01-20 1490	9913 - FIRE ALARM	04/19/2020	168.60	.00		
CENTURY LINK	05012020	4735 - FIRE INTERNET	05/01/2020	291.08	.00		
CENTURY LINK	05012020	9913 - FIRE ALARM	05/01/2020	168.60	.00		
CENTURY LINK	05012020	0032 DATA - FIRE ALERT SYS.	05/01/2020	375.00	.00		
CENTURY LINK	05012020	0032 PHONE - FIRE ALERT SYS.	05/01/2020	899.58	.00		
XCEL ENERGY	05-05-20 & SO	FIRE/EMS LIGHTS	05/05/2020	1,011.46	.00		
XCEL ENERGY	05-12-20 & BA	FIRE/EMS LIGHTS	05/12/2020	662.37-	.00		
Total FIRE / EMS:				5,574.50	373.34		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOOKCLIFF AUTO PARTS INC	074832	VEHICLE & EQUIP REPAIRS - S	05/06/2020	102.45	.00		
BOOKCLIFF AUTO PARTS INC	081109	VEHICLE & EQUIP REPAIRS - S	05/19/2020	69.69	.00		
GCR TIRES & SERVICE	202-104990	REPAIRS - SHARED CHARGES	04/27/2020	590.92	.00		
GCR TIRES & SERVICE	202-105873	REPAIRS - SHARED CHARGES	05/20/2020	713.35	.00		
WESTERN IMPLEMENT	IN66112	VEHICLE & EQUIP REPAIR - SH	05/14/2020	376.18	.00		
WESTERN SLOPE AUTO	111633	VEHICLE MAINTENANCE	05/20/2020	48.00	.00		
COOP COUNTRY	042520 PW CA	VEHICLE & EQUIP REPAIRS - S	04/25/2020	5.94	.00		
COOP COUNTRY	233570	VEHICLE & EQUIP REPAIRS - S	04/08/2020	3.76	.00		
COOP COUNTRY	233592	VEHICLE & EQUIP REPAIRS - S	04/08/2020	33.99	.00		
COOP COUNTRY	233613	VEHICLE & EQUIP REPAIRS - S	04/09/2020	8.56	.00		
COOP COUNTRY	233619	VEHICLE & EQUIP REPAIRS - S	04/09/2020	1.58	.00		
COOP COUNTRY	233635	VEHICLE & EQUIP REPAIRS - S	04/10/2020	8.99	.00		
COOP COUNTRY	233657	VEHICLE & EQUIP REPAIRS - S	04/10/2020	7.98	.00		
COOP COUNTRY	234313	VEHICLE & EQUIP REPAIRS - S	05/06/2020	3.59	.00		
COOP COUNTRY	234348	VEHICLE & EQUIP REPAIRS - S	05/07/2020	24.56	.00		
COOP COUNTRY	234370	VEHICLE & EQUIP REPAIRS - S	05/08/2020	4.59	.00		
COOP COUNTRY	234373	VEHICLE & EQUIP REPAIRS - S	05/08/2020	4.17	.00		
COOP COUNTRY	234524	VEHICLE & EQUIP REPAIRS - S	05/15/2020	6.59	.00		
INTERSTATE BATTERY SYSTEM	330014698	VEHICLE & EQUIP REPAIR - SH	05/11/2020	152.95-	.00		
INTERSTATE BATTERY SYSTEM	33004663	VEHICLE & EQUIP REPAIR - SH	05/08/2020	126.95	.00		
INTERSTATE BATTERY SYSTEM	33004664	VEHICLE & EQUIP REPAIR - SH	05/08/2020	253.90	.00		
Total EMS:				2,242.79	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
BANK OF AMERICA	12042019	7376 - Supplies	12/04/2019	33.56	33.56	01/05/2020	
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	41.23	41.23	01/10/2020	
IMPACT PROMOTIONAL PRODU	69643	STREETS - UNIFORMS	05/11/2020	105.00	.00		
JIM DIBLE OIL COMPANY	108870	STREETS - GAS / DIESEL	05/01/2020	32.92	.00		
JIM DIBLE OIL COMPANY	108951	STREETS - GAS / DIESEL	05/08/2020	45.80	.00		
XCEL ENERGY	05-05-20 & SO	307 MAIN -CHARGING STATION	05/05/2020	10.72	.00		
XCEL ENERGY	05-12-20 & BA	AREA LIGHTS	05/12/2020	42.24	.00		
COOP COUNTRY	234244	STREETS SUPPLIES	05/04/2020	27.30	.00		
COOP COUNTRY	234460	STREETS SUPPLIES	05/13/2020	4.59	.00		
COOP COUNTRY	234492	STREETS SUPPLIES	05/14/2020	9.18	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Streets	04/30/2020	46.68	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Streets	05/01/2020	46.68	.00		
Total STREETS:				445.90	74.79		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
GARFIELD & HECHT, P.C.	189563	LEGAL - WATER	03/31/2020	502.68	.00		
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	168.99	168.99	01/10/2020	
DANA KEPNER COMPANY	1518733	METER REPAIR	05/12/2020	2,639.08	.00		
JOHN DEERE FINANCIAL	042720	WATER PLANT SUPPLIES	04/27/2020	29.99	.00		
IMPACT PROMOTIONAL PRODU	69643	WATER - UNIFORMS	05/11/2020	397.00	.00		
JIM DIBLE OIL COMPANY	108870	WATER - GAS / DIESEL	05/01/2020	46.08	.00		
JIM DIBLE OIL COMPANY	108951	WATER - GAS / DIESEL	05/08/2020	64.12	.00		
MILLER, FRED	051420	CELL PHONE REIMBURSEMEN	05/14/2020	50.00	.00		
MUNRO SUPPLY INC.	418221	LAGOON TRAILER	05/01/2020	45.07	.00		
MUNRO SUPPLY INC.	418746	WATER PLANT MAINTENANCE	05/08/2020	23.65	.00		
CENTURY LINK	04-01-20 1490	7148 - CARETAKER RESERVOI	04/19/2020	186.84	.00		
CENTURY LINK	05012020	7148 - CARETAKER RESERVOI	05/01/2020	187.04	.00		
UTE WATER CONSERVANCY	PAL520	COMPLIANCE ANALYSIS	05/12/2020	235.00	.00		
UTILITY NOTIFICATION	220040896	RTL TRANSMISSIONS	04/30/2020	101.32	.00		
XCEL ENERGY	05-05-20 & SO	WATER LIGHTS	05/05/2020	172.90	.00		
XCEL ENERGY	05-05-20 & SO	STREET LIGHTS	05/05/2020	109.77	.00		
XCEL ENERGY	05-05-20 & SO	175 1/2 E. 3RS - BULK WATER S	05/05/2020	28.61	.00		
XCEL ENERGY	05-12-20 & BA	WATER LIGHTS	05/12/2020	54.18	.00		
COOP COUNTRY	233611	WATER SUPPLIES	04/09/2020	16.99	.00		
COOP COUNTRY	234244	WATER SUPPLIES	05/04/2020	29.99	.00		
COOP COUNTRY	234530	WATER REPAIRS & MAINT	05/15/2020	13.57	.00		
DPE, LLC	5875	SITE LEASE-PAL PT.	04/30/2020	75.00	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Water	04/30/2020	176.52	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Water	05/01/2020	73.88	.00		
CORE & MAIN	M328845	WATER PLANT SUPPLIES	05/11/2020	273.90	.00		
CORE & MAIN	M336649	WATER PLANT SUPPLIES	05/12/2020	43.80	.00		
PALL ADVANCED SEPARATION	97362094	WATER LINE PLANT	03/25/2020	397.21	.00		
PALL ADVANCED SEPARATION	97370499	WATER LINE PLANT	04/15/2020	2,929.37	.00		
COLORADO CSG II LLC	AD551F7F	SUBSCRIBER - WATER	04/22/2020	577.41	.00		
OPTIMUS COMMUNICATIONS, L	8866	INTERNET SERVICE	04/18/2020	87.00	.00		
OPTIMUS COMMUNICATIONS, L	9361	INTERNET SERVICE	05/18/2020	87.00	.00		
Total WATER:				9,823.96	168.99		

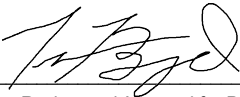
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
ALL SEASONS RENTAL	83990	SEWER PLANT SUPPLIES	05/13/2020	13.54	.00		
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	66.74	66.74	01/10/2020	
IMPACT PROMOTIONAL PRODU	69643	SEWER PLANT - UNIFORMS	05/11/2020	140.00	.00		
JIM DIBLE OIL COMPANY	108870	SEWER - GAS / DIESEL	05/01/2020	13.17	.00		
JIM DIBLE OIL COMPANY	108951	SEWER - GAS / DIESEL	05/08/2020	18.33	.00		
CENTURY LINK	04-01-20 1490	1319 - SEWER & CALL OUT	04/19/2020	151.84	.00		
CENTURY LINK	05012020	1319 - SEWER & CALL OUT	05/01/2020	151.84	.00		
STOUT'S ELECTRIC	61543	MOTOR REBUILD	05/13/2020	994.12	.00		
XCEL ENERGY	05-05-20 & SO	SEWER LIGHTS	05/05/2020	2,237.29	.00		
XCEL ENERGY	05-12-20 & BA	SEWER LIGHTS	05/12/2020	2,125.57-	.00		
COOP COUNTRY	234474	SEWER TREATMENT SUPPLIES	05/13/2020	27.45	.00		
COLORADO CSG II LLC	AD551F7F	SUBSCRIBER - SEWER	04/22/2020	577.40	.00		
Total SEWER PLANT:				2,266.15	66.74		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
CANYON SYSTEMS, INC.	14461	LIFT STATION MAINTENANCE	04/14/2020	600.71	.00		
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	18.83	18.83	01/10/2020	
COOP COUNTRY	233620	SEWER SUPPLIES	04/09/2020	36.34	.00		
Total SEWER COLLECTION:				655.88	18.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BANK OF AMERICA	12042019	2843 - Supplies	12/04/2019	54.10	54.10	01/05/2020	
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	94.15	94.15	01/10/2020	
EWING IRRIGATION PRODUCT	10715808	CHRISTMAS LIGHTS	11/06/2019	4,880.44	.00		
GOODWIN SERVICE, INC.	87293	RIVERBEND	05/01/2020	60.00	.00		
GOODWIN SERVICE, INC.	87293	BIKE TREK CLEANING	05/01/2020	60.00	.00		
GOODWIN SERVICE, INC.	87293	VAULT CLEANING	05/01/2020	300.00	.00		
GOODWIN SERVICE, INC.	87293	PALISADE RIM	05/01/2020	150.00	.00		
FERGUSON WATERWORKS #11	1110463	WEED CONTROL	05/04/2020	95.68	.00		
GRAND RIVER ELECTRIC	20854	ELECTRIC - RIVERBEND	05/05/2020	2,600.00	.00		
IMPACT PROMOTIONAL PRODU	69643	PARKS - UNIFORMS	05/11/2020	1,396.98	.00		
JIM DIBLE OIL COMPANY	108870	PARKS - GAS / DIESEL	05/01/2020	26.33	.00		
JIM DIBLE OIL COMPANY	108951	PARKS - GAS / DIESEL	05/08/2020	36.64	.00		
MOUNTAIN STATES TREE SERV	04102020	SPRAYING TREES	04/10/2020	65.00	.00		
CENTURY LINK	04-01-20 1490	1207 - RIVERBEND PARK	04/19/2020	118.69	.00		
CENTURY LINK	05012020	1207 - RIVERBEND PARK	05/01/2020	118.69	.00		
WEST COLORADO AG-SERVICE	7666	WEED CONTROL- RIVERBEND	05/06/2020	686.24	.00		
WESTERN IMPLEMENT	EQ03616	PARKS - SMALL EQUIPMENT	05/15/2020	12,183.54	.00		
XCEL ENERGY	05-05-20 & SO	PARKS LIGHTS	05/05/2020	217.52	.00		
XCEL ENERGY	05-12-20 & BA	PARKS LIGHTS	05/12/2020	129.41-	.00		
COOP COUNTRY	233704	RIVERBEND IMPROVEMENTS	04/13/2020	108.97	.00		
COOP COUNTRY	233705	RIVERBEND IMPROVEMENTS	04/13/2020	22.99	.00		
COOP COUNTRY	233841	IRRIGATION LINE UPGRADE	04/20/2020	18.73	.00		
COOP COUNTRY	233911	IRRIGATION LINE UPGRADE	04/22/2020	33.32	.00		
COOP COUNTRY	234100	RIVERBEND PARK ELECTRICAL	04/29/2020	27.96	.00		
COOP COUNTRY	234194	IRRIGATION LINE UPGRADE	05/01/2020	1.79	.00		
COOP COUNTRY	234196	IRRIGATION LINE UPGRADE	05/01/2020	3.18	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Parks	04/30/2020	334.60	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Parks	05/01/2020	52.34	.00		
JOHNS, DAVID	05112020	SAFETY BOOTS	05/11/2020	75.00	.00		
WESTERN PAPER DISTRIBUTO	3705422	DOGGIE BAGS	05/05/2020	108.00	.00		
MARIO A ORTIZ	278711	PICKLE BALL COURT PAINTING	05/15/2020	2,500.00	2,500.00	05/18/2020	
RECLA METALS LLLP	621772	GOLFCART UTILITY BEDS	05/01/2020	259.14	.00		
RECLA METALS LLLP	621774	GOLFCART UTILITY BEDS	05/01/2020	304.98	.00		
RECLA METALS LLLP	622077	310 BUCKET REPAIR	05/08/2020	53.00	.00		
Total PARKS:				26,918.59	2,648.25		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
PEACHTREE HARDWARE AND	533096	POOL MAINTENANCE	03/10/2020	469.60	.00		
PEACHTREE HARDWARE AND	575254	POOL MAINTENANCE	05/01/2020	150.96	.00		
CENTURY LINK	04-01-20 1490	1067 - POOL INTERNET	04/19/2020	151.84	.00		
CENTURY LINK	05012020	1067 - POOL INTERNET	05/01/2020	151.84	.00		
XCEL ENERGY	05-05-20 & SO	POOL LIGHTS	05/05/2020	425.94	.00		
XCEL ENERGY	05-12-20 & BA	POOL LIGHTS	05/12/2020	309.83-	.00		
Total POOL:				1,040.35	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
COLORADO STATE TREASURE	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 201	12/31/2019	35.28	35.28	01/10/2020	
DORA ORTIZ	TP05	JANITORIAL SERVICES	05/19/2020	1,240.00	.00		
XCEL ENERGY	05-05-20 & SO	FACILITIES LIGHTS	05/05/2020	272.08	.00		
XCEL ENERGY	05-05-20 & SO	711 IOWA - GYM	05/05/2020	356.04	.00		
XCEL ENERGY	05-12-20 & BA	FACILITIES LIGHTS	05/12/2020	59.65	.00		
COOP COUNTRY	233652	FACILITIES	04/10/2020	16.99	.00		
COOP COUNTRY	234277	FACILITIES	05/05/2020	35.98	.00		
COOP COUNTRY	234278	REPAIRS	05/05/2020	10.49	.00		
COOP COUNTRY	234426	FACILITIES	05/11/2020	44.99	.00		
COOP COUNTRY	234427	FACILITIES - CLEANING SUPPLI	05/11/2020	16.99	.00		
MUTUAL OF OMAHA INSURANC	001071354077	LTD - Facilities	04/30/2020	12.92	.00		
MUTUAL OF OMAHA INSURANC	001080625433	LTD - Facilities	05/01/2020	12.92	.00		
WESTERN PAPER DISTRIBUTO	3705420	CLEANING SUPPLIES - COVID	05/07/2020	356.60	.00		
WESTERN PAPER DISTRIBUTO	3705421	CLEANING SUPPLIES - COVID	05/07/2020	500.00	.00		
Total FACILITIES:				2,851.63	35.28		
Grand Totals:				92,096.42	4,419.61		

Finance Director:   
(Finance Department Review and Approval for Payment)

Date: 5/22/2020

Town Manager:   
(Administrative Review and Approval for Payment)

Date: 5/22/2020

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

#### Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input date = 05/09/2020-05/21/2020



175 East Third Street  
P.O. Box 128  
Palisade, CO 81526

Phone: (970) 464-5602  
Fax: (970) 464-5609  
[www.townofpalisade.org](http://www.townofpalisade.org)

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## EXPENDITURES - APPROVAL BY VENDOR

Council Meeting Date – May 26, 2020

Date Range of Payables – 05/09/2020 – 05/21/2020



## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice Detail.Input date = 05/09/2020-05/21/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>180</b>								
180	ALL SEASONS RENTAL	83990	SEWER PLANT SUPPLIES	05/13/2020	13.54	.00		
Total 180:					13.54	.00		
<b>6019</b>								
6019	ALPS TECHNOLOGY INC	200517	SOLAR PANELS - PD EQUIP	05/15/2020	440.00	.00		
Total 6019:					440.00	.00		
<b>395</b>								
395	BANK OF AMERICA	12042019	8475 - Supplies	12/04/2019	6.91	6.91	01/05/2020	
395	BANK OF AMERICA	12042019	7376 - Supplies	12/04/2019	33.56	33.56	01/05/2020	
395	BANK OF AMERICA	12042019	2843 - Supplies	12/04/2019	54.10	54.10	01/05/2020	
395	BANK OF AMERICA	12042019	1540 - Supplies	12/04/2019	4.45	4.45	01/05/2020	
395	BANK OF AMERICA	12042019	3451 - Subscriptions	12/04/2019	209.12	209.12	01/05/2020	
Total 395:					308.14	308.14		
<b>540</b>								
540	BOOKCLIFF AUTO PARTS IN	074832	VEHICLE & EQUIP REPAIRS -	05/06/2020	102.45	.00		
540	BOOKCLIFF AUTO PARTS IN	081109	VEHICLE & EQUIP REPAIRS -	05/19/2020	69.69	.00		
Total 540:					172.14	.00		
<b>550</b>								
550	BOUND TREE MEDICAL, LLC	83609942	MEDICAL SUPPLIES/EMS	04/30/2020	164.99	.00		
550	BOUND TREE MEDICAL, LLC	83609943	MEDICAL SUPPLIES/EMS	04/30/2020	37.78	.00		
550	BOUND TREE MEDICAL, LLC	83609944	MEDICAL SUPPLIES/EMS	04/30/2020	446.99	.00		
550	BOUND TREE MEDICAL, LLC	83622589	MEDICAL SUPPLIES/EMS	05/12/2020	16.79	.00		
550	BOUND TREE MEDICAL, LLC	83624692	MEDICAL SUPPLIES/EMS	05/13/2020	32.58	.00		
550	BOUND TREE MEDICAL, LLC	83624693	MEDICAL SUPPLIES/EMS	05/13/2020	526.69	.00		
Total 550:					1,225.82	.00		
<b>690</b>								
690	CANYON SYSTEMS, INC.	14461	LIFT STATION MAINTENANC	04/14/2020	600.71	.00		
Total 690:					600.71	.00		
<b>695</b>								
695	CAPITAL BUSINESS SYSTEM	26970004	COPIER LEASE	05/01/2020	511.00	.00		
Total 695:					511.00	.00		
<b>3950</b>								
3950	CENTURY LINK	04-01-20 149028981	0032 DATA - FIRE ALERT SYS	04/19/2020	375.00	.00		
3950	CENTURY LINK	04-01-20 149028981	0032 PHONE - FIRE ALERT S	04/19/2020	899.58	.00		
3950	CENTURY LINK	04-01-20 149028981	5602 MAIN LINES ADMIN	04/19/2020	638.10	.00		
3950	CENTURY LINK	04-01-20 149028981	5602 MAIN LINES POLICE	04/19/2020	319.05	.00		
3950	CENTURY LINK	04-01-20 149028981	5602 MAIN LINES WATER	04/19/2020	319.05	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3950	CENTURY LINK	04-01-20 149028981	1067 - POOL INTERNET	04/19/2020	151.84	.00		
3950	CENTURY LINK	04-01-20 149028981	1207 - RIVERBEND PARK	04/19/2020	118.69	.00		
3950	CENTURY LINK	04-01-20 149028981	1319 - SEWER & CALL OUT	04/19/2020	151.84	.00		
3950	CENTURY LINK	04-01-20 149028981	1343 - PD INTOXICATOR POR	04/19/2020	35.00	.00		
3950	CENTURY LINK	04-01-20 149028981	1343 - TOWN HALL INTERNE	04/19/2020	139.07	.00		
3950	CENTURY LINK	04-01-20 149028981	4735 - FIRE INTERNET	04/19/2020	291.29	.00		
3950	CENTURY LINK	04-01-20 149028981	7148 - CARETAKER RESERV	04/19/2020	186.84	.00		
3950	CENTURY LINK	04-01-20 149028981	9016 - ADMIN. FAX	04/19/2020	97.88	.00		
3950	CENTURY LINK	04-01-20 149028981	9913 - FIRE ALARM	04/19/2020	168.60	.00		
3950	CENTURY LINK	05012020	1067 - POOL INTERNET	05/01/2020	151.84	.00		
3950	CENTURY LINK	05012020	1207 - RIVERBEND PARK	05/01/2020	118.69	.00		
3950	CENTURY LINK	05012020	1319 - SEWER & CALL OUT	05/01/2020	151.84	.00		
3950	CENTURY LINK	05012020	1343 - PD INTOXICATOR POR	05/01/2020	35.00	.00		
3950	CENTURY LINK	05012020	1343 - TOWN HALL INTERNE	05/01/2020	138.89	.00		
3950	CENTURY LINK	05012020	4735 - FIRE INTERNET	05/01/2020	291.08	.00		
3950	CENTURY LINK	05012020	7148 - CARETAKER RESERV	05/01/2020	187.04	.00		
3950	CENTURY LINK	05012020	9016 - ADMIN. FAX	05/01/2020	97.55	.00		
3950	CENTURY LINK	05012020	9913 - FIRE ALARM	05/01/2020	168.60	.00		
3950	CENTURY LINK	05012020	0032 DATA - FIRE ALERT SYS	05/01/2020	375.00	.00		
3950	CENTURY LINK	05012020	0032 PHONE - FIRE ALERT S	05/01/2020	899.58	.00		
3950	CENTURY LINK	05012020	5602 MAIN LINES ADMIN	05/01/2020	371.52	.00		
3950	CENTURY LINK	05012020	5602 MAIN LINES POLICE	05/01/2020	185.77	.00		
3950	CENTURY LINK	05012020	5602 MAIN LINES ADMIN	05/01/2020	185.77	.00		
Total 3950:					7,250.00	.00		
<b>5891</b>								
5891	COLORADO CSG II LLC	AD551F7F	SUBSCRIBER - SEWER	04/22/2020	577.40	.00		
5891	COLORADO CSG II LLC	AD551F7F	SUBSCRIBER - WATER	04/22/2020	577.41	.00		
Total 5891:					1,154.81	.00		
<b>1140</b>								
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	224.04	224.04	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	90.81	90.81	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 1ST QTR 2	12/31/2019	40.52	40.52	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	16.68	16.68	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	430.69	430.69	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	30.98	30.98	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	164.22	164.22	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	41.23	41.23	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	94.15	94.15	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	35.28	35.28	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	66.74	66.74	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	18.83	18.83	01/10/2020	
1140	COLORADO STATE TREASU	2019 Q4 UI	UNEMPLOYMENT 4TH QTR 2	12/31/2019	168.99	168.99	01/10/2020	
Total 1140:					1,423.16	1,423.16		
<b>3175</b>								
3175	COLORADO WEST LAND TR	TOP04302020OP	BUFFER ZONE	04/30/2020	1,750.00	.00		
Total 3175:					1,750.00	.00		
<b>5188</b>								
5188	COOP COUNTRY	042520 PW CAR WA	VEHICLE & EQUIP REPAIRS -	04/25/2020	5.94	.00		
5188	COOP COUNTRY	233570	VEHICLE & EQUIP REPAIRS -	04/08/2020	3.76	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5188	COOP COUNTRY	233592	VEHICLE & EQUIP REPAIRS -	04/08/2020	33.99	.00		
5188	COOP COUNTRY	233611	WATER SUPPLIES	04/09/2020	16.99	.00		
5188	COOP COUNTRY	233613	VEHICLE & EQUIP REPAIRS -	04/09/2020	8.56	.00		
5188	COOP COUNTRY	233619	VEHICLE & EQUIP REPAIRS -	04/09/2020	1.58	.00		
5188	COOP COUNTRY	233620	SEWER SUPPLIES	04/09/2020	36.34	.00		
5188	COOP COUNTRY	233635	VEHICLE & EQUIP REPAIRS -	04/10/2020	8.99	.00		
5188	COOP COUNTRY	233652	FACILITIES	04/10/2020	16.99	.00		
5188	COOP COUNTRY	233657	VEHICLE & EQUIP REPAIRS -	04/10/2020	7.98	.00		
5188	COOP COUNTRY	233704	RIVERBEND IMPROVEMENT	04/13/2020	108.97	.00		
5188	COOP COUNTRY	233705	RIVERBEND IMPROVEMENT	04/13/2020	22.99	.00		
5188	COOP COUNTRY	233841	IRRIGATION LINE UPGRADE	04/20/2020	18.73	.00		
5188	COOP COUNTRY	233911	IRRIGATION LINE UPGRADE	04/22/2020	33.32	.00		
5188	COOP COUNTRY	234100	RIVERBEND PARK ELECTRIC	04/29/2020	27.96	.00		
5188	COOP COUNTRY	234194	IRRIGATION LINE UPGRADE	05/01/2020	1.79	.00		
5188	COOP COUNTRY	234196	IRRIGATION LINE UPGRADE	05/01/2020	3.18	.00		
5188	COOP COUNTRY	234244	STREETS SUPPLIES	05/04/2020	27.30	.00		
5188	COOP COUNTRY	234244	WATER SUPPLIES	05/04/2020	29.99	.00		
5188	COOP COUNTRY	234277	FACILITIES	05/05/2020	35.98	.00		
5188	COOP COUNTRY	234278	REPAIRS	05/05/2020	10.49	.00		
5188	COOP COUNTRY	234313	VEHICLE & EQUIP REPAIRS -	05/06/2020	3.59	.00		
5188	COOP COUNTRY	234348	VEHICLE & EQUIP REPAIRS -	05/07/2020	24.56	.00		
5188	COOP COUNTRY	234370	VEHICLE & EQUIP REPAIRS -	05/08/2020	4.59	.00		
5188	COOP COUNTRY	234373	VEHICLE & EQUIP REPAIRS -	05/08/2020	4.17	.00		
5188	COOP COUNTRY	234426	FACILITIES	05/11/2020	44.99	.00		
5188	COOP COUNTRY	234427	FACILITIES - CLEANING SUP	05/11/2020	16.99	.00		
5188	COOP COUNTRY	234460	STREETS SUPPLIES	05/13/2020	4.59	.00		
5188	COOP COUNTRY	234474	SEWER TREATMENT SUPPLI	05/13/2020	27.45	.00		
5188	COOP COUNTRY	234492	STREETS SUPPLIES	05/14/2020	9.18	.00		
5188	COOP COUNTRY	234524	VEHICLE & EQUIP REPAIRS -	05/15/2020	6.59	.00		
5188	COOP COUNTRY	234530	WATER REPAIRS & MAINT	05/15/2020	13.57	.00		
5188	COOP COUNTRY	APRIL PD CARWAS	PD CAR WASH	04/25/2020	34.82	.00		
Total 5188:					656.91	.00		
<b>5767</b>								
5767	CORE & MAIN	M328845	WATER PLANT SUPPLIES	05/11/2020	273.90	.00		
5767	CORE & MAIN	M336649	WATER PLANT SUPPLIES	05/12/2020	43.80	.00		
Total 5767:					317.70	.00		
<b>1360</b>								
1360	DANA KEPNER COMPANY	1518733	METER REPAIR	05/12/2020	2,639.08	.00		
Total 1360:					2,639.08	.00		
<b>2667</b>								
2667	DORA ORTIZ	TP05	JANITORIAL SERVICES	05/19/2020	1,240.00	.00		
Total 2667:					1,240.00	.00		
<b>5359</b>								
5359	DPE, LLC	5875	SITE LEASE-PAL PT.	04/30/2020	75.00	.00		
Total 5359:					75.00	.00		
<b>1795</b>								
1795	EWING IRRIGATION PRODUC	10715808	CHRISTMAS LIGHTS	11/06/2019	4,880.44	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1795:					4,880.44	.00		
<b>2190</b>								
2190	FERGUSON WATERWORKS #	1110463	WEED CONTROL	05/04/2020	95.68	.00		
Total 2190:					95.68	.00		
<b>735</b>								
735	GARFIELD & HECHT, P.C.	189563	LEGAL - WATER	03/31/2020	502.68	.00		
Total 735:					502.68	.00		
<b>4605</b>								
4605	GCR TIRES & SERVICE	202-104990	REPAIRS - SHARED CHARGE	04/27/2020	590.92	.00		
4605	GCR TIRES & SERVICE	202-105873	REPAIRS - SHARED CHARGE	05/20/2020	713.35	.00		
Total 4605:					1,304.27	.00		
<b>2110</b>								
2110	GOODWIN SERVICE, INC.	87293	RIVERBEND	05/01/2020	60.00	.00		
2110	GOODWIN SERVICE, INC.	87293	TOILET CLEANING - CEMETA	05/01/2020	60.00	.00		
2110	GOODWIN SERVICE, INC.	87293	BIKE TREK CLEANING	05/01/2020	60.00	.00		
2110	GOODWIN SERVICE, INC.	87293	VAULT CLEANING	05/01/2020	300.00	.00		
2110	GOODWIN SERVICE, INC.	87293	PALISADE RIM	05/01/2020	150.00	.00		
Total 2110:					630.00	.00		
<b>2225</b>								
2225	GRAND RIVER ELECTRIC	20854	ELECTRIC - RIVERBEND	05/05/2020	2,600.00	.00		
Total 2225:					2,600.00	.00		
<b>2505</b>								
2505	IMPACT PROMOTIONAL PRO	69643	PARKS - UNIFORMS	05/11/2020	1,396.98	.00		
2505	IMPACT PROMOTIONAL PRO	69643	WATER - UNIFORMS	05/11/2020	397.00	.00		
2505	IMPACT PROMOTIONAL PRO	69643	STREETS - UNIFORMS	05/11/2020	105.00	.00		
2505	IMPACT PROMOTIONAL PRO	69643	SEWER PLANT - UNIFORMS	05/11/2020	140.00	.00		
Total 2505:					2,038.98	.00		
<b>6010</b>								
6010	INTERSTATE BATTERY SYST	330014698	VEHICLE & EQUIP REPAIR -	05/11/2020	152.95-	.00		
6010	INTERSTATE BATTERY SYST	33004663	VEHICLE & EQUIP REPAIR -	05/08/2020	126.95	.00		
6010	INTERSTATE BATTERY SYST	33004664	VEHICLE & EQUIP REPAIR -	05/08/2020	253.90	.00		
Total 6010:					227.90	.00		
<b>2645</b>								
2645	JIM DIBLE OIL COMPANY	108870	FIRE/EMS GAS & DIESEL	05/01/2020	81.49	.00		
2645	JIM DIBLE OIL COMPANY	108870	POLICE DEPT - GAS / DIESEL	05/01/2020	40.50	.00		
2645	JIM DIBLE OIL COMPANY	108870	CEMETERY - GAS / DIESEL	05/01/2020	13.17	.00		
2645	JIM DIBLE OIL COMPANY	108870	STREETS - GAS / DIESEL	05/01/2020	32.92	.00		
2645	JIM DIBLE OIL COMPANY	108870	PARKS - GAS / DIESEL	05/01/2020	26.33	.00		
2645	JIM DIBLE OIL COMPANY	108870	WATER - GAS / DIESEL	05/01/2020	46.08	.00		
2645	JIM DIBLE OIL COMPANY	108870	SEWER - GAS / DIESEL	05/01/2020	13.17	.00		
2645	JIM DIBLE OIL COMPANY	108951	FIRE/EMS GAS & DIESEL	05/08/2020	76.03	.00		


Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2645	JIM DIBLE OIL COMPANY	108951	POLICE DEPT - GAS / DIESEL	05/08/2020	67.70	.00		
2645	JIM DIBLE OIL COMPANY	108951	CEMETERY - GAS / DIESEL	05/08/2020	18.32	.00		
2645	JIM DIBLE OIL COMPANY	108951	STREETS - GAS / DIESEL	05/08/2020	45.80	.00		
2645	JIM DIBLE OIL COMPANY	108951	PARKS - GAS / DIESEL	05/08/2020	36.64	.00		
2645	JIM DIBLE OIL COMPANY	108951	WATER - GAS / DIESEL	05/08/2020	64.12	.00		
2645	JIM DIBLE OIL COMPANY	108951	SEWER - GAS / DIESEL	05/08/2020	18.33	.00		
Total 2645:					580.60	.00		
<b>1830</b>								
1830	JOHN DEERE FINANCIAL	042720	WATER PLANT SUPPLIES	04/27/2020	29.99	.00		
Total 1830:					29.99	.00		
<b>5584</b>								
5584	JOHNS, DAVID	05112020	SAFETY BOOTS	05/11/2020	75.00	.00		
Total 5584:					75.00	.00		
<b>5843</b>								
5843	KARP NEU HANLON, PC	24558	GENERAL PROFESSIONAL S	05/05/2020	8,207.00	.00		
Total 5843:					8,207.00	.00		
<b>5880</b>								
5880	KINETIC LEASING, INC.	232426	INTERCEPTOR LEASE (3)	05/11/2020	3,869.04	.00		
Total 5880:					3,869.04	.00		
<b>5902</b>								
5902	MARIO A ORTIZ	278711	PICKLE BALL COURT PAINTI	05/15/2020	2,500.00	2,500.00	05/18/2020	
Total 5902:					2,500.00	2,500.00		
<b>3245</b>								
3245	MILLER, FRED	051420	CELL PHONE REIMBURSEME	05/14/2020	50.00	.00		
Total 3245:					50.00	.00		
<b>5965</b>								
5965	MONTE, WAYNE	18-2981-05012020	RESTITUTION	05/01/2020	225.00	.00		
Total 5965:					225.00	.00		
<b>3335</b>								
3335	MOUNTAIN STATES TREE SE	04102020	SPRAYING TREES	04/10/2020	65.00	.00		
Total 3335:					65.00	.00		
<b>3350</b>								
3350	MUNRO SUPPLY INC.	418221	LAGOON TRAILER	05/01/2020	45.07	.00		
3350	MUNRO SUPPLY INC.	418746	WATER PLANT MAINTENANC	05/08/2020	23.65	.00		
Total 3350:					68.72	.00		
<b>5493</b>								
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Admin	04/30/2020	352.67	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Cemetery	04/30/2020	14.82	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Police	04/30/2020	15.15	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Streets	04/30/2020	46.68	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Parks	04/30/2020	334.60	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Comm Dev	04/30/2020	135.69	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Facilities	04/30/2020	12.92	.00		
5493	MUTUAL OF OMAHA INSURA	001071354077	LTD - Water	04/30/2020	176.52	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Admin	05/01/2020	99.25	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Police	05/01/2020	15.15	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Cemetery	05/01/2020	14.82	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Streets	05/01/2020	46.68	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Parks	05/01/2020	52.34	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Comm Dev	05/01/2020	36.99	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Facilities	05/01/2020	12.92	.00		
5493	MUTUAL OF OMAHA INSURA	001080625433	LTD - Water	05/01/2020	73.88	.00		
Total 5493:					1,441.08	.00		
<b>6013</b>								
6013	OPTIMUS COMMUNICATION	8866	INTERNET SERVICE	04/18/2020	87.00	.00		
6013	OPTIMUS COMMUNICATION	9361	INTERNET SERVICE	05/18/2020	87.00	.00		
Total 6013:					174.00	.00		
<b>3555</b>								
3555	PALISADE CHAMBER OF CO	10979	2020 SUPPORT	05/05/2020	2,500.00	.00		
Total 3555:					2,500.00	.00		
<b>5784</b>								
5784	PALL ADVANCED SEPARATIO	97362094	WATER LINE PLANT	03/25/2020	397.21	.00		
5784	PALL ADVANCED SEPARATIO	97370499	WATER LINE PLANT	04/15/2020	2,929.37	.00		
Total 5784:					3,326.58	.00		
<b>3690</b>								
3690	PEACHTREE HARDWARE AN	533096	POOL MAINTENANCE	03/10/2020	469.60	.00		
3690	PEACHTREE HARDWARE AN	575254	POOL MAINTENANCE	05/01/2020	150.96	.00		
Total 3690:					620.56	.00		
<b>3830</b>								
3830	PINNACOL ASSURANCE CO	PREPAYMENT OF IN	DEDUCTIBLE INVOICE	01/01/2020	188.31	188.31	01/31/2020	
Total 3830:					188.31	188.31		
<b>3875</b>								
3875	PROFORCE LAW ENFORCE	409683	HOLSTERS FOR TASERS	05/06/2020	67.05	.00		
Total 3875:					67.05	.00		
<b>5858</b>								
5858	PROSAFE	29264	PD- PATCHES	05/12/2020	15.00	.00		
Total 5858:					15.00	.00		

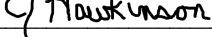
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>3860</b>								
3860	PROVELOCITY LLC	26135	INFORMATION TECHNOLOG	05/01/2020	6,214.00	.00		
	Total 3860:				6,214.00	.00		
<b>3410</b>								
3410	QUADIENT LEASING	N8282079	POSTAGE MACHINE LEASE	04/28/2020	297.72	.00		
	Total 3410:				297.72	.00		
<b>6018</b>								
6018	RECLA METALS LLLP	621772	GOLFCART UTILITY BEDS	05/01/2020	259.14	.00		
6018	RECLA METALS LLLP	621774	GOLFCART UTILITY BEDS	05/01/2020	304.98	.00		
6018	RECLA METALS LLLP	622077	310 BUCKET REPAIR	05/08/2020	53.00	.00		
	Total 6018:				617.12	.00		
<b>4510</b>								
4510	STOUT'S ELECTRIC	61543	MOTOR REBUILD	05/13/2020	994.12	.00		
	Total 4510:				994.12	.00		
<b>4715</b>								
4715	TROPHY CASE, THE	75618	TRUSTEES - NAME PLATE	05/01/2020	112.80	.00		
4715	TROPHY CASE, THE	75635	NAME PLATE (1)	05/06/2020	28.20	.00		
	Total 4715:				141.00	.00		
<b>4870</b>								
4870	UTE WATER CONSERVANCY	PAL520	COMPLIANCE ANALYSIS	05/12/2020	235.00	.00		
	Total 4870:				235.00	.00		
<b>4880</b>								
4880	UTILITY NOTIFICATION	220040896	RTL TRANSMISSIONS	04/30/2020	101.32	.00		
	Total 4880:				101.32	.00		
<b>5015</b>								
5015	WEST COLORADO AG-SERVI	7666	WEED CONTROL- RIVERBEN	05/06/2020	686.24	.00		
	Total 5015:				686.24	.00		
<b>5045</b>								
5045	WESTERN IMPLEMENT	EQ03616	PARKS - SMALL EQUIPMENT	05/15/2020	12,183.54	.00		
5045	WESTERN IMPLEMENT	EQ03617	CEMETERY EQUIP	05/15/2020	11,182.78	.00		
5045	WESTERN IMPLEMENT	IN66112	VEHICLE & EQUIP REPAIR -	05/14/2020	376.18	.00		
	Total 5045:				23,742.50	.00		
<b>5598</b>								
5598	WESTERN PAPER DISTRIBU	3705420	CLEANING SUPPLIES - COVI	05/07/2020	356.60	.00		
5598	WESTERN PAPER DISTRIBU	3705421	CLEANING SUPPLIES - COVI	05/07/2020	500.00	.00		
5598	WESTERN PAPER DISTRIBU	3705422	DOGGIE BAGS	05/05/2020	108.00	.00		
	Total 5598:				964.60	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5055								
5055	WESTERN SLOPE AUTO	111633	VEHICLE MAINTENANCE	05/20/2020	48.00	.00		
Total 5055:					48.00	.00		
5155								
5155	XCEL ENERGY	05-05-20 & SOLAR A	PARKS LIGHTS	05/05/2020	217.52	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	FACILITIES LIGHTS	05/05/2020	272.08	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	ADMINISTRATION LIGHTS	05/05/2020	1,038.51	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	FIRE/EMS LIGHTS	05/05/2020	1,011.46	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	SEWER LIGHTS	05/05/2020	2,237.29	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	CEMETERY LIGHTS	05/05/2020	130.58	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	WATER LIGHTS	05/05/2020	172.90	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	STREET LIGHTS	05/05/2020	109.77	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	POOL LIGHTS	05/05/2020	425.94	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	711 IOWA - GYM	05/05/2020	356.04	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	175 1/2 E. 3RS - BULK WATE	05/05/2020	28.61	.00		
5155	XCEL ENERGY	05-05-20 & SOLAR A	307 MAIN -CHARGING STATI	05/05/2020	10.72	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	PARKS LIGHTS	05/12/2020	129.41-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	FACILITIES LIGHTS	05/12/2020	59.65-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	ADMINISTRATION LIGHTS	05/12/2020	741.90-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	FIRE/EMS LIGHTS	05/12/2020	662.37-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	SEWER LIGHTS	05/12/2020	2,125.57-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	CEMETERY LIGHTS	05/12/2020	85.20-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	WATER LIGHTS	05/12/2020	54.18	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	POOL LIGHTS	05/12/2020	309.83-	.00		
5155	XCEL ENERGY	05-12-20 & BALANC	AREA LIGHTS	05/12/2020	42.24	.00		
Total 5155:					1,993.91	.00		
Grand Totals:					92,096.42	4,419.61		

Finance Director:   
(Finance Department Review and Approval for Payment)

Date: 5/22/2020

Town Manager:   
(Administrative Review and Approval for Payment)

Date: 5/22/2020

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

**MINUTES OF VIRTUAL MEETING  
PALISADE BOARD OF TRUSTEES  
May 12, 2020**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Mikolai with Trustees present: Turner, Somerville, Mayor Pro-Tem Chase (by zoom), and Trustees Carlson and L'Hommedieu. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, and Parks and Events Director Troy Ward and by zoom: Town Clerk Keli Frasier, Finance Director Travis Boyd, Police Chief Deb Funston, Fire Chief Richard Rupp, Community Development Director Allyson Shellhorn, Utilities Director Matt Lemon

**AGENDA ADOPTION**

*Motion #1* by Trustee Chase, seconded by Trustee L'Hommedieu, to amend the agenda to include a presentation of a Proclamation for Emergency Medical Services (EMS) Week.

A voice vote was requested  
Motion carried unanimously

*Motion #2* by Trustee Turner, seconded by Trustee Carlson to approve the agenda as amended.

A voice Vote was requested.  
Motion carried unanimously.

**PRESENTATIONS**

Proclamation designating May 10-16, 2020 National Police Week read by Trustee L'Hommedieu.

Proclamation designating May 17-23, 2020 National Emergency Medical Services (EMS) Week read by Trustee Turner.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson gave a brief update of Mesa County's COVID-19 Safer-At-Home plan and highlighted ongoing long term projects being propelled by herself and staff.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – April 25, 2020 – May 8, 2020
- **Minutes**  
Minutes from the April 28, 2020 Board Meeting

*Motion #3* by Mayor Pro-Tem Chase, seconded by Trustee Turner, to approve the Consent Agenda as presented.

A roll call vote was requested.  
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu  
No:  
Absent:

Motion carried.

**PUBLIC COMMENT**

None was offered.

**NEW BUSINESS**

**Should the Board of Trustees for the Town of Palisade, Colorado, approve a request from the Owner of 532 Milliman to waive the fees of a conditional use permit for a mural on his property**

The property owner at 592 Milleman contacted staff on a proposed mural at the residence. The property owner, Will McGough, reached out to staff as he is interested in creating a mural on the side of the residence that "reflects Palisade (mountains, peaches, wine, etc.)." The side of the home is that would serve as the location of the mural is visible from Elberta and is approximately 11' x 9'. The property owner thought it would be a pleasant idea to have a mural depicting all the great aspects of Palisade as people enter the Town from I-70 along Elberta.

Per the Land Development Code, all murals in the Town must go through a conditional use permit process and receive approval from the Board of Trustees. Staff reviewed the process and the fees with the applicant to move forward.

Currently, a conditional use permit has a fee of \$300.00 and additional costs of public notices. The applicant proposed working with the Town to lower or eliminate some of these costs to provide a mural on the entry way into Palisade.

Mr. McGough spoke to the Board about his request and noted that he has had conversations with Palisade Art Vision (PAV) about the project and wishes to work with them and the Town going forward.

Board members had a brief discussion including waiving the fees, reducing the fees, the current fees being extreme for a mural, and the property owner's initiative in contact PAV about the project.

*Motion #4* by Trustee Somerville, seconded by Trustee Turner to approve the request of the owner of 532 Milliman to waive the fees of a conditional use permit for a mural on his property.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L'Hommedieu

No: Trustee Carlson, Mayor Mikolai

Absent:

Motion carried.

**Should the Board of Trustees for the Town of Palisade, Colorado, allow the Town Manager to enter into a contract with Waste Management for trash services for the Town of Palisade.**

Finance Director Travis Boyd stated that the Town contracts trash collection with an independent entity. The current contract is due to expire and a new contract must be awarded. Staff posted a request for proposal and received four proposals in response from interested vendors.

Staff reviewed the proposals on the following criteria:

- the financial health of the business, existing infrastructure, professionalism of proposal, recommendations of current municipal customers, local presence, cost of the contract, and cost-effective curbside recycling services versus one large communal recycling (present at parking lot).

The bids all demonstrate an increase in garbage collection fees assessed to citizens of the town. This increase in fees is universal across all bids and the suggested fee increase is not materially different across residential users. The recommended rate increase is detailed in the analysis section of this summary and each is tailored for the specific proposal.

After careful consideration of all businesses that submitted a proposal, it is staff's recommendation that the contract be awarded to Waste Management, Inc. Some of staff's reasons for this recommendation include the financial health of the business, existing infrastructure, professionalism of proposal, recommendations of current municipal customers, local presence, cost of the contract, and cost-effective opt-in curbside recycling services.

Board members had a lengthy discussion, including curbside recycling vs. central recycling costs, the option to opt-in to curbside recycling, the differences in costs and services between the applicants, and what would best benefit the citizens of Palisade.

*Motion #5* by Trustee Carlson, seconded by Trustee Somerville to allow the Town Manager to begin negotiations with Waste Management for Trash services for the Town of Palisade.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Mayor Mikolai, Trustee Turner

No:

Absent:

Motion carried.

### **Planning Commission Appointment Process Discussion**

The Town Manager explained that we have three open seats on the Planning Commission and seven applicants and asked the Board how they would like to proceed with interviews and appointments.

After a brief discussion amongst the Board, consensus is to have a special meeting on May 19, 2020 at 5:30 pm to interview in person all applicants and then make nominations and appointments at the next regularly scheduled meeting.

### **OPEN DISCUSSION**

Trustee Somerville thanked Dutch and Terry for painting and updating Memorial Park, and Trustee L'Hommedieu thanked staff for continuing to make improvements to Riverbend Park.

### **COMMITTEE REPORTS**

Trustees gave brief updates about the various committees and meeting they attended. A brief discussion ensued regarding the appointment or reappointment of current Board members to the various adjunct boards and committees and consensus was to review the assignments at the next regularly scheduled Board meeting.

### **ADJOURNMENT**

*Motion #6* by Trustee Somerville, seconded by Trustee Turner to adjourn the meeting at 7:18 pm.

A voice vote was requested.

Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli L. Frasier  
Town Clerk

**MINUTES OF SPECIAL VIRTUAL MEETING  
PALISADE BOARD OF TRUSTEES  
May 19, 2020**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Mikolai with Trustees present: Turner, Somerville, Mayor Pro-Tem Chase, and Trustees Carlson and L'Hommedieu. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Allyson Shellhorn, and Parks Recreation and Event Director Troy Ward.

**AGENDA ADOPTION**

*Motion #1* by Trustee Turner, seconded by Trustee L'Hommedieu, to approve the agenda as presented.

A voice Vote was requested.

Motion carried unanimously.

**PLANNING COMMISSION APPLICANT INTERVIEWS**

The following questions were asked by Mayor Mikolai to all applicants:

1. Why are you interested in serving on the Planning Commission?
2. What experience and skills do you bring to the Planning Commission?
3. How would you describe the function of the Planning Commission and its relationship to the Board of Trustees?
4. Do you feel you will have the time to attend all or most Planning Commission meetings and the commitment to the preparation for those meetings (reviewing the provided packets, referencing the Land Development Code, etc.) that serving as a Planning Commissioner will require?
5. What do you see as the biggest challenges for Palisade?

The applicant was given remaining time to tell the board any additional information.

After a brief discussion, consensus of the Board was to hold a silent vote and appoint the Commissioners immediately.

*Motion #2* by Trustee Somerville, seconded by Mayor Pro-Tem Chase to appoint Andy Hamilton, Chris Curry and David Hull to the Planning Commission.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu

No:

Absent:

Motion carried.

**MESA COUNTY ECONOMIC DEVELOPMENT COVID-19 POLICY**

Town Manager Janet Hawkinson and Trustee Chase spoke briefly about the documents and letter included in the packet.

After a brief discussion, consensus of the Board was to add North River Road improvements to the list of priorities for Palisade.

**SUPPORT LETTER FOR MESA CTY VARIANCE REQUEST TO STATE FOR COVID-19**

After a short discussion, consensus of the Board is to support and sign the proposed letter to the State as amended.

*\*NOTE:* A copy of the final letter will be a permanent attachment to these minutes.

**ADJOURNMENT**

*Motion #6* by Mayor Pro-Tem Chase, seconded by Trustee L'Hommedieu to adjourn the meeting at 7:01 pm.

A voice vote was requested.

Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

---

Keli L. Frasier  
Town Clerk



## Town of Palisade

175 East 3<sup>rd</sup> Street, Palisade, Colorado 81526

May 19, 2020

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Dear Governor Polis,

Lisa Kaufman – Chief of Staff for the Governor

Jill Hunsaker Ryan, Director of CDPHE,

The Town of Palisade Board of Trustees is urging the state to **approve this week Mesa County Variance Request for Phase 2 that was submitted last Friday, May 15<sup>th</sup> 2020.**

We are requesting the variance because Mesa County has successfully executed its Phase One Reopening with no spikes or hot spots.

Businesses in Mesa County are in a fragile state and they grow weaker financially with each passing day. We support our businesses, safety and health, and recognize Mesa County has shown that it has managed the pandemic.

As of today, Mesa County has one individual with an active case of COVID-19. Our County has tested over 2000 people so far and of those tests completed less than 3% have tested positive.

Our businesses have shown active responsibility to protect employees and customers with safe distancing procedures.

Our county is an anomaly from others in the state in that COVID-19 cases are so few. We have a small and diverse economy that is struggling with continued restrictions from the state.

Sincerely the Palisade Board of Trustees,

Greg Mikolai

Mayor

May 18, 2020

To the Board of Trustees,

I am writing to express my interest in the Trustee seat vacated by the election of Mr. Greg Mikolai to the position of Mayor in the election of April 7 of this year.

I'm not sure how I could express much more interest in this position than what I have been doing for the past nine + years. With the exception of five or six meetings PER YEAR, I have attended every meeting of the Board of Trustees, the Planning Commission, the Tourism Advisory Board and the Parks and Rec Committee which is no longer meeting. (I will admit that in the fall of 2019, I took a class at Western Colorado Community College and missed three or four meetings of the Board of Trustees, but no meetings of any other board).

Seven or eight years ago, after I had been a member of the Planning Commission for about a year and a half, the commission temporarily ceased meeting under Chair Richard Mathews. Town Administrator Rich Sales contacted me a few months later to ask if I would be the anchor on a new incarnation of the Planning Commission to get the meetings going again. I agreed to help restart and served as the Chair for the next couple of years. I can count on one hand the number of meetings that I did not attend until April of this year, and also participated in every training session offered for commission members, either by Mesa County or the Town of Palisade.

I was term-limited on the Planning Commission at the end of March of 2020, but continued to participate in the meetings as requested by Community Development Allyson Shellhorn since the COVID-19 meeting rules had disrupted the appointment of new members to fill the seats of the outgoing members (one by resignation, the other's term had been completed).

I also gathered signatures for a petition to run for the Board of Trustees in January of 2020 and proceeded to participate in the question and answer session with the public at the end of February. The COVID-19 virus put an end to any responsible door-to-door or event campaigning, which may have SEEMED to limit my interest, when all it really limited were the opportunities for meeting face-to-face with citizens to ask for their votes.

Trustees were advised by Town Attorney Jim Neu at the meeting of the Board of Trustees on April 28, 2020, that in filling the seat vacated by the election of Trustee Mikolai to Mayor, they were not limited to those who had legitimately run in the election of three weeks prior, and they were free to entertain letters of interest from any other citizens. I'm really unclear as to the timeline for disregarding the votes of the citizens, but obviously three weeks after the election met the criteria. The 50% chance that Trustee Mikolai would be elected as Mayor, thereby vacating his Trustee seat, was very well known to the Attorney, the Trustees and town staff at least two and a half months before the election, but no mention was ever made to citizens as to



how the possibility of a Mayor Mikolai would be dealt with or that it would be different than in past elections.

Since I am still of the belief that votes matter, I would also like to refer to the certified vote count, according to which I have the next number of votes cast by the citizens of Palisade on April 7. I am certainly not saying that I am entitled to the seat since, obviously, I am not. I am simply pointing out that votes represent the desires of the citizenry. I am hereby restating my interest in serving on the Board of Trustees. The mayor and at least two of the other Trustees stated in the discussion of April 28 that they believed, for some reason, that the people that had been running for the position for the past three months had probably now lost interest. To be very clear, I am still very interested in serving on the Palisade Board of Trustees.

Thank you for your time,

Betsy McLaughlin

Dave Smith  
362 W 7<sup>th</sup> St  
PO Box 485  
Palisade, CO 81526  
(970)712-0735  
daveamcat@hotmail.com  
4/30/2020

Palisade Mayor and Board of Trustees  
PO Box 128  
Palisade, CO 81526

Dear Palisade Mayor and Board of Trustees,

I am an 8-year resident of Palisade and a recent candidate of this past election. I am writing to express my interest in the vacated Trustee position.

I can be of value to the town council in many aspects, as a resident, as a parent, as an outdoor enthusiast, and as a small business owner. Wearing all of these hats, I can relate to a large portion of our resident's needs and circumstances. My professional career has offered me a diverse scope of skills, notably Project Management, Event Operations, Tourism, Guest Relations, Safety, and Crisis Management to name a few. All of these things relate directly to Palisade.

As a candidate of the April 7<sup>th</sup> election, I have already been vetted in the process starting in January. I secured my nomination by getting the required signatures, followed campaigning rules as set by the state, and secured over 25% of the vote. My interest has been solidified by these actions.

I am fully committed to doing what is necessary as a Palisade Trustee. I am prepared to represent the citizens of Palisade and uphold the town's missions, strategic goals, and objectives. I ask that you highly consider me for the Trustee position.

Sincerely,

Dave Smith

**From:** [Jason Crowell](#)  
**To:** [info](#)  
**Subject:** Board of Trustees Request  
**Date:** Tuesday, May 12, 2020 8:25:16 AM  
**Attachments:** [image002.png](#)  
[Jason Kent Crowell 2019.doc](#)

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Hello-

I am a Palisade resident (1<sup>st</sup> and Kluge), have been a Palisade Sunrise Rotary member, and have been in Recruiting and Management for business for the last 27 years. My attached resume speaks for itself to my business acumen, marketing, sales, and administrative skills.

I run events, create systems for recruitment and retention, and I'm a social media expert specializing in video, and I had a goal to become Mayor at some point down the road.

I love Palisade and can bring a fresh perspective to preserving the rich history as well as moving the town into the next steps to advance the goals and vision.

Please accept my application to become a Board Trustee.

Thanks!

**Jason Kent Crowell** | Recruiting & Retention Manager

**Brady Trucking, Inc**

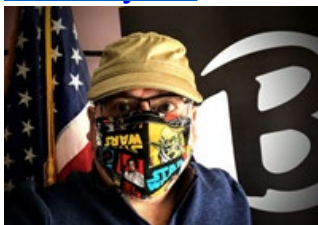
1896 Highway 6 & 50 Fruita, CO 81521

O: (970) 263-8791 ext.1114

M: (970) 985-1091

[bradytruckinginc.com](http://bradytruckinginc.com)

[drivebrady.com](http://drivebrady.com)



# Jason Kent Crowell

<http://www.linkedin.com/in/jasoncrowell>

Palisade, CO Mobile: 970-985-1091 ▪ J.Crowell@bradytruckinginc.com

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## Recruiting Process and Media Manager

*“Tenacious and creative People Process leader with a passion for attracting, engaging, and supporting people”*

Talent Acquisition \* Marketing/Advertising \* Employer Branding \* Media Management \* Communications

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### **Recruiting and Retention Manager**

**2015 – Present**

**Brady Trucking – (\$75MM)** [www.drivebrady.com](http://www.drivebrady.com)

Reporting to the CEO, lead all talent attraction, recruiting, employee engagement, and retention teams (8 sites). Manage all media, translate company culture to employer brand through employee stories. Developed KPIs and managed People Process with high energy and an infectious positive attitude.

- Drive all media with an emphasis on audience Zero Moment of Truth & employee generated content to capture & project the company’s unique Employer Value Proposition (heavily leveraged in video & employee generated content). Record setting applicant flow month over month, while **reducing spend per hire 20%**
- Built and trained Managers and Recruiters on high volume, quality, affordable staffing systems
- **Reduced Turnover 31% during a 40% headcount growth**
- Public Relations (earned media in national news & NPR radio)
- Championed online employee recognition and rewards program with employee surveys and the MyBradyRewards.com branded site
- Implemented weekly “pulse surveys” via text to foster communication to propel employee engagement

### **Corporate Recruiter**

**2011 - 2015**

**Links Logistics – (\$50MM)** [www.linkslogistics.com](http://www.linkslogistics.com)

Reported to the President. Talent acquisition and management for multi-state 3PL organization (10 sites). Strategic recruitment process development, training, and execution for disparate, recently acquired business units. Centralized the recruitment function and executed a plan to staff during worsening CDL Driver shortage.

- Implemented an ultra-low-cost social media recruitment strategy, producing candidate journey touchpoint content to inform and attract target audience in a newly created Recruiter role. Established Staffing KPIs for quality, speed and cost; **zero ad cost for last 6 months** (heavy focus on video)
- Trained Managers on high volume staffing model including staffing funnel, Behavioral Interviewing, and retention strategies. Designed Careers section functionality of new website
- Developed a Red Carpet on-boarding process speeding new hires’ indoctrination into company culture and strategic business vision & Introduced Exit Interview strategy resulting in **turnover reduction 35%**

### **Recruiting Manager**

**2009 - 2011**

**StarTek, Inc. – (\$600MM)** [www.startek.com](http://www.startek.com)

Reported to central Corporate Director. Talent acquisition and media management for AT&T call centers across the US. Marketing, branding, community involvement; Planned and executed a concerted brand message process and successfully staffed traditionally high turnover centers with **zero recruitment ad cost** through ultra-low-cost PR, weekly radio show, and social media.

- Developed a “Community Matters” brand leveraging the company’s non-profit involvement, which was our primary recruiting tool and source of hire. Planned charity events, hosted weekly radio show, coordinated volunteers and fund raisers to drive employer brand awareness.
- Introduced “Post Mortem” meetings with operations to fight turnover.
- **Achieved 100% Staffing** as of November 2010. Became a traveling Recruitment resource, collaborating in various StarTek sites across the US. Trained Staffing Coordinators, Hiring Managers, and Peer Recruiting Managers.
- **Over 100% job fill rate, 89% training throughput (goal 80%),** best attrition KPI ever realized at the local site

## **Field Recruiter**

**2007 - 2009**

**Waste Management, Inc.** (\$14B) [www.wm.com](http://www.wm.com)

Reported to Area HR Manager. Talent acquisition, management, and retention for the Western Slope of Colorado (14 sites). Employer branding, community involvement; Planned and executed a concerted recruitment process and successfully staffed areas with extremely low unemployment and high cost of living while serving as a ‘pilot’ Market Area for new RPO. Achieved **100% full staffing** for 1<sup>st</sup> time in 10 years.

- Developed Market Area On-boarding process speeding new hires’ indoctrination into safety culture
- Formulated staffing and retention KPIs
- Contributed nation-wide to RPO ‘pilot’ identifying and eliminating bugs in its 1<sup>st</sup> year
- Procured free press in newspapers & radio via press release and community involvement

## **Senior Corporate Recruiter**

**1997 - 2007**

**Generac Power Systems** (\$750MM) [www.generac.com](http://www.generac.com)

Reported to VP of HR. Talent acquisition at all levels of the organization in all functional areas (engineering, accounting, sales, marketing, IT, HR, and various skilled and unskilled labor). Lead various vendor selection processes (3<sup>rd</sup> party recruiters, ATS software, job boards, advertising).

- Successfully recruited a staff that grew 400% during my tenure
- Instituted relationships with specialty schools and universities, managed internship program, hosted class tours of the factories, conducted mock interviews at area schools
- Introduced Behavioral Interviewing and trained Hiring Managers (1998)

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## **EDUCATION AND CREDENTIALS**

### **Mathematics**

University of Wisconsin

### **Skills & Professional Development**

Employment Law, ISO, LEAN Manufacturing, DDI Certified “Interviewing for STARS” Trainer  
Dale Carnegie, AIRS Certified Internet Recruiter, Front Line Leader Management Training

### **Soft Skills**

Creativity, Persuasion, Collaboration, Adaptability, Emotional intelligence

Nicole Maxwell  
102 Davis Circle  
Palisade, Co 81526  
nicole81526@bresnan.net  
(970) 314-3839

04/28/2020

Mayor and Palisade Board of Trustee's  
175 E 3<sup>rd</sup> St  
Palisade, Co 81526

Dear Mayor and Board,

It would be my honor to serve on the Palisade Board of Trustee's. I hope you will consider me as a candidate for this appointment. I am confident that my skills are well-aligned with the role and that I would be an excellent addition to the Board of Trustee's.

As a resident of this great community, I am passionate about preserving the integrity of Palisade's small-town charms and I am committed to Smart, thoughtful growth for Palisade. My family is imbedded and invested in Palisade, my father is a longtime resident, my children currently attend Palisade schools, we have friends and memories here and plan to make more friends and memories in the years to come.

As we navigate our way through these uncertain times due to the Covid outbreak, I believe my unique perspective as a Health Professional working on the front lines of our Health Care Industry makes me a perfect candidate to fill a specific need for the board. Due to the nature of my job, I am continually apprised of the most up to date information and guidelines put forth by local, state and national agencies and could bring this knowledge to the Board.

I believe that my involvement and investment in this community make me an excellent fit for the Board of Trustee's. Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

Nicole Maxwell

*Glenwood Springs – Main Office*

201 14<sup>th</sup> Street, Suite 200  
P. O. Drawer 2030  
Glenwood Springs, CO 81602

*Aspen*

323 W. Main Street  
Suite 301  
Aspen, CO 81611

*Montrose*

1544 Oxbow Drive  
Suite 224  
Montrose, CO 81402

James S. Neu  
Partner/Shareholder

[jsn@mountainlawfirm.com](mailto:jsn@mountainlawfirm.com)

Direct: 970.928.2121

Office: 970.945.2261

Fax: 970.945.7336

*\*Direct Mail to Glenwood Springs*

TO: Palisade Board of Trustees

FROM: Karp Neu Hanlon, P.C.

RE: Ordinance No. 9, Series of 2020 (Adopting Model Traffic Code, 2020 Edition, by Reference)

DATE: May 20, 2020

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Ordinance No. 9, Series of 2020 adopts the Model Traffic Code, 2020 Edition. The Model Traffic Code relates to comprehensive traffic control regulations and provides a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation.

As with other codes adopted by reference, local governments can make amendments to the Model Traffic Code to accommodate local conditions and preferences – so long as they do not change the “Rules of the Road.” We worked with Chief Funston and Prosecutor Angela Roff to determine how to address the amendments. After comparing the text and existing amendments of the Model Traffic Code, 2010 Edition with the new version, we have carried over most of the existing amendments.

Following are amendments that were removed:

- **Penalty Schedule.** The existing Code contains several pages of penalties. After review, we decided that this was unnecessary. Instead, the municipal court judge will be tasked with establishing a schedule of penalties, which will be posted in the court.
- **Sec. 116. Restrictions for minor drivers - definitions.** Restored the provision prohibiting minor drivers from driving, except in certain circumstances, with a passenger under 21 years of age for a period of six months after first obtaining a license, and more than one passenger under 21 years of age for a period of one year after first obtaining a license.
- **Sec. 1208. Parking privileges for persons with disabilities – applicability – rules.** Removed conflicting deletions and amendments. Entire section now conforms with the Model Traffic Code regarding appropriate use of disability placards.

- **Sec. 1502. Riding on motorcycles – protective helmet.** Restored the entire provision relating to motorcycle safety and helmet requirements for those under 18 years of age.

Following are new amendments added to the Code:

- **Sec. 1417. Operator's license required.** Requires possession of license.
- **Sec. 1418. Driving under restraint.** Relates to driving with a suspended license.
- **Sec. 1419. License plate required.** Requires license plates on all vehicles.
- **Sec. 1420. Misuse of license plates unlawful.** Relates to unlawful use of a plate not registered to that vehicle.
- **Sec. 1421. Vehicle idling reduction.** Limits idling to five minutes in a single hour.

When we adopt a code by reference, only the amendments are listed in the Palisade Municipal Code. A copy of the full 2020 MTC is available for review or purchase at Town Hall. Pursuant to C.R.S. §31-16-203, which governs the adoption of codes by reference, the first reading of the Ordinance will set a public hearing on the adoption of the 2020 MTC. As required by the statute, the Town Clerk will publish notice of the public hearing twice, once at least 15 days before the hearing and once at least 8 days before the hearing, which will be held at your June 9, 2020 meeting.



**TOWN OF PALISADE, COLORADO  
ORDINANCE NO. 2020-09**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, REPEALING AND REENACTING CHAPTER 8, ARTICLE I OF THE PALISADE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2020 EDITION OF THE MODEL TRAFFIC CODE FOR COLORADO; REPEALING ALL ORDINANCES OF THE TOWN OF PALISADE, IN CONFLICT OR INCONSISTENT HERewith; PROVIDING PENALTIES FOR VIOLATION OF THE PROVISIONS OF THIS PRIMARY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE AND THE CODE ADOPTED HEREIN BY REFERENCE.**

WHEREAS, pursuant to C.R.S. § 31-16-201 et seq., the Palisade Board of Trustees has the power to adopt ordinances which adopt uniform codes by reference; and

WHEREAS, C.R.S. § 42-4-110 provides for uniform traffic regulations throughout the state and C.R.S. § 31-16-201 et seq. authorizes local governments to adopt uniform codes by reference, including the Model Traffic Code; and

WHEREAS, by Ordinance No. 2013-13, the Town adopted by reference the Model Traffic Code for Colorado, 2010 Edition, which regulations are now codified at Chapter VIII, Article I of the Palisade Municipal Code, as it has been further amended; and

WHEREAS, the Colorado Department of Transportation has recently revised the Model Traffic Code and published the Model Traffic Code, 2020 Edition; and

WHEREAS, the Palisade Board of Trustees finds that adoption of this Ordinance is necessary to preserve the health, safety and welfare of the citizens of the Town of Palisade.

WHEREAS, the Palisade Board of Trustees desires to adopt by reference and make local amendments to the Model Traffic Code, 2020 Edition.

NOW THEREFORE, BE IT ORDAINED, BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, AS FOLLOWS:

**Section 1.**     **Legislative Declaration.** The Town of Palisade Board of Trustees finds that it is important for the safety of the citizens of Town of Palisade to have established a current uniform traffic code. Accordingly, it is necessary to adopt and amend the most recent edition of the Model Traffic Code for Colorado.

**Section 2.**     **Applicability.** This Ordinance shall apply throughout the Town of Palisade, Colorado.

**Section 3.**     **Purpose.** The provisions of this Ordinance have been made with reasonable consideration of, and in accordance with, the public health, safety, morals and general welfare of the public, and the safety, protection, and sanitation of such dwellings, buildings, and structures.

**Section 4.**     That Article I of Chapter 8 of the Palisade Municipal Code is hereby repealed and reenacted to read as follows:

## **ARTICLE I**

### **Traffic Code**

#### **Sec. 8-1. Short title.**

This Chapter may be known and cited as the "Traffic Code" or the "Model Traffic Code."

#### **Sec. 8-2. Adoption by Reference.**

Pursuant to Title 31, Article 16, Parts 1 and 2, C.R.S., there is hereby adopted by reference the 2020 edition of the Model Traffic Code for Colorado promulgated and published as such by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, 4201 East Arkansas Avenue, Denver, Colorado, 80222. The subject matter of the Model Traffic Code relates primarily to comprehensive traffic control regulations for the Town. The purpose of this Article and the code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation. Three (3) copies of the Model Traffic Code adopted herein are filed in the office of the Town Clerk, and may be inspected during regular business hours. The 2020 edition of the Model Traffic Code is adopted as if set out at length, with additions and modifications set forth in Section 2-7-2.

#### **Sec. 8-3. Deletions.**

The following Articles, Sections and/or subsections of the "Model Traffic Code for Colorado," 2020 Edition, are inapplicable to the Town of Palisade and are therefore deleted:

- a)     Part 7, "RIGHTS-OF-WAY," Section 707(2) and Section 711, Driving on mountain highways;
- b)     Part 10, "DRIVING-OVERTAKING-PASSING," Section 1011, Use of runaway vehicle ramps and Section 1012, High occupancy vehicle (HOV) and high occupancy toll (HOT) lanes;
- c)     Part 11, "SPEED REGULATIONS," Sections 1105(5), 1105(6), 1105(7), 1105(8), 1005(9) concerning penalties for speed contests and exhibitions;
- d)     Part 12, "PARKING," Section 1210, Designated areas on private property for authorized vehicles.

- (e) Part 14, “OTHER OFFENSES,” Sections 1409(4) and 1409(9) concerning violation of compulsory insurance requirement.
- (f) Part 17, “PENALTIES AND PROCEDURE,” is deleted in its entirety;
- (g) Part 18, “VEHICLES ABANDONED ON PUBLIC PROPERTY,” is deleted in its entirety;
- (h) Part 19, “SCHOOL BUS REQUIREMENTS,” Section 1904, Regulations for school buses – regulations on discharge of passengers – penalty – exception.
- (i) All subsections of the 2020 Edition of the Model Traffic Code that categorize violations into classes of traffic infractions, traffic offenses, misdemeanors, or which set forth a specific penalty for a violation, whether monetary or otherwise are hereby deleted.

#### **Sec. 8-4. Additions and modifications.**

The “Model Traffic Code for Colorado,” 2020 Edition, is subject to the additions or modifications set forth below. All Sections not deleted, amended to, or modified remain as if set out at length in the original form.

- (a) Subsection (9) of Section 109 of Part 1 of the Model Traffic Code, concerning skateboards, skis, skates, and toy vehicles in rights-of-way, is hereby amended to read as follows:

#### **109. Low-powered scooters, animals, skis, skates and toy vehicles on highways.**

(9) No person shall use the highways for traveling on skis, toboggans, coasting on sleds, skates, roller skates, skateboards, motorized skateboards, pocket motorcycles, toy vehicles, go carts or similar devices. It is unlawful for any person to use any roadway of this municipality as a sled or ski course for the purpose of coasting on sleds, skis, or similar devices. It is also unlawful for any person upon roller skates, a skateboard, a motorized skateboard, or riding in or by means of any coaster, toy vehicle, or similar device to go upon any roadway except while crossing a highway in a crosswalk and so crossing such person shall be granted all of the rights subject to all of the duties applicable to pedestrians. This subsection (9) does not apply to any public way which is set aside by proper authority as a play street and which is adequately roped off or otherwise marked for such purpose.

- (b) Part 1 of the Model Traffic Code, concerning traffic regulation – generally, is hereby amended to include the following additional Section:

#### **109.1 Bicycles, toy scooters, motorized skateboards and human powered toys on sidewalks.**

Bicycles, electric bicycles, toy scooters, motorized skateboards and human powered toys shall only be permitted on sidewalks located in residential areas and skate parks as park rules allow. Such devices shall not be permitted on sidewalks adjoining local minor and major arterial roadways.

(c) Part 1 of the Model Traffic Code, concerning traffic regulation – generally, is hereby amended to include the following additional Section:

**109.2 Off-highway vehicle operation prohibited.**

1) No off-highway vehicle may be operated on the public streets, roads, or highways of the Town except in the following cases:

- a. When a street, road or highway is designated open for such use by the Town;
- b. When crossing streets or when crossing roads, highways, or railroad tracks in the manner provided in Section 33-14-112, C.R.S.;
- c. When traversing a bridge or culvert;
- d. During special off-highway vehicle events lawfully conducted pursuant to the authority granted by the Town;
- e. During emergency conditions declared by the Town;
- f. When the Town has authorized by ordinance or resolution the establishment of off-highway vehicles routes to permit the operation of off-highway vehicles on Town streets, but no street which is part of the State highway system may be so designated;
- g. When using an off-highway vehicle for agricultural purposes; and
- h. When a public utility, as defined in Section 40-1-103(1), C.R.S., or a co-operative electric association, as defined in Section 40-9.5-102, C.R.S., or any agent thereof designated specifically for the purpose of meter reading or repair is using an off-highway vehicle for business purposes.

(d) Subsection (3) of Section 114 of Part 1 of the Model Traffic Code, concerning traffic hazards, is hereby amended to read as follows:

**114. Removal of traffic hazards.**

3) In the event that any property owner fails or neglects to trim or remove any such tree limb or any such shrub, vine, hedge or other plant within ten (10) days after receipt of written notice from the Town of Palisade to do so, the Town may do or cause to be done the necessary work incident thereto, and said property owner shall reimburse the Town for the cost of the work performed. Such costs, from the time the same shall become due and payable, shall become and remain a lien on the premises until such costs have been paid to the Town. This lien on the premises may be foreclosed by an action at law or in equity in the name of the Town and in the court having jurisdiction thereof. If the Town must resort to court action for collection of amounts due, the Town shall be entitled to its reasonable attorney's fees and other expenses incurred in such action if the Town prevails. In the event such costs are not paid by the property owner when due, the Town Treasurer may certify the amount of the same to the County Treasurer, to be placed on the tax list for the current year, and to be collected in the same manner as other taxes are collected with ten percent (10%) added thereto to defray the costs of collection, pursuant to Section 31-20-105, C.R.S., as amended.

(e) Subsection (3) of Section 117 of Part 1 of the Model Traffic Code, concerning personal mobility devices, is hereby amended to read as follows:

**117. Personal mobility devices.**

3) An EPAMD shall not be operated:

- a. On a limited-access highway; or
- b. At a speed greater than twelve and one-half (12 ½) miles per hour.

(f) Subsection (3) of Section 223 of Part 2 of the Model Traffic Code, concerning brakes, is hereby amended to read as follows:

**223. Brakes**

3) No operator of a truck or truck tractor shall use or apply Jacoby Engine Brakes ("Jake brakes") or engine compression brakes equipped on such vehicle while traveling within this municipality.

(g) Subsection (4) of Section 229 of Part 2 of the Model Traffic Code, concerning safety glazing material, is hereby amended to read as follows:

**229. Safety glazing material in motor vehicles.**

4) No person shall operate a motor vehicle on any highway within this municipality unless such vehicle is equipped with a front windshield as provided in this Section except as provided in Section 232(1) and except for motor vehicles registered as collector's items under Section 42-3-219, C.R.S.

(h) Section 235 of Part 2 of the Model Traffic Code, concerning equipment, is hereby amended to read as follows:

**235. Minimum standards for commercial vehicles – spot inspections.**

1) A police officer may, at any time, require the driver of any commercial vehicle, as defined in Section 235 (3) below, to stop so that the officer may inspect the vehicle and all required documents for compliance with the rules and regulations promulgated by the Colorado Department of Public Safety, Colorado Code of Regulations Volume 8, 1507-1 "Minimum Standards for the Operation of Commercial Vehicles."

2) A police officer may immobilize, impound or otherwise direct the disposition of a commercial vehicle when it is determined that the motor vehicle or operation thereof is unsafe and when such immobilization, impoundment, or disposition is appropriate under the rules and regulations promulgated by the Colorado Department of Public Safety, Colorado Code of Regulations Volume 8, 1507-1 "Minimum Standards for the Operation of Commercial Vehicles."

3) As used in this section, unless the context otherwise requires, "commercial vehicle" means:

- a. Any self-propelled or towed vehicle bearing an apportioned plate or having a manufacturer's gross vehicle weight rating or gross combination rating of ten thousand one

(10,001) pounds or more, which vehicle is used in commerce on public highways of this State or is designed to transport sixteen (16) or more passengers, including the driver, unless such vehicle is a school bus regulated pursuant to Section 1904 or any vehicle that does not have a gross vehicle weight rating of twenty-six thousand one (26,001) or more pounds and that is owned or operated by a school district so long as such school district does not receive remuneration for the use of such vehicle, not including reimbursement for the use of such vehicle;

b. Any motor vehicle designed or equipped to transport other motor vehicles from place to place by means of winches, cables, pulleys, or other equipment for towing, pulling, or lifting, when such motor vehicle is used in commerce on public highways of this state; and

c. A motor vehicle that is used on the public highways and transports materials determined by the Secretary of Transportation to be hazardous under 49 U.S.C. Section 5103 in such quantities as to require placarding under 49 C.F.R. 172 and 173.

(i) Part 2 of the Model Traffic Code, concerning equipment, is hereby amended to include the following additional Section:

**243. Use of tire chains on commercial vehicles prohibited.**

No person shall drive any commercial vehicle, including a motor vehicle, truck, truck tractor, trailer or semi-trailer used in the business of transporting persons or property over the public highways for profit, hire or otherwise in any business or commercial enterprise, equipped with tire chains within the corporate limits of the Town of Palisade.

(j) Section 501 of Part 5 of the Model Traffic Code, concerning size and weight limitations, is hereby amended to read as follows:

**501. Size and weight violations – penalty.**

Except as provided in Section 509, it is a traffic offense for any person to drive or move or for the owner to cause or knowingly permit to be driven or moved on any highway any vehicle or vehicles of a size or weight exceeding the limitations stated in Sections 502 to 513 or otherwise in violation of said sections or Section 1407, except as permitted in Section 510.

(k) Part 5 of the Model Traffic Code, concerning size, weight and load of vehicles, is hereby amended to include the following additional Section:

**513. Weight limits on certain streets or parts thereof.**

When official signs are erected giving notice thereof, no person shall operate any vehicle with a weight limit in excess of the amount specified on such signs at any time upon any of the streets.

(l) Section 614 of Part 6 of the Model Traffic Code, concerning designation of highway maintenance, repair, or construction zones, is hereby amended to read as follows:

**614. Designation of highway maintenance, repair, or construction zones – signs – increase in penalties for speeding violations.**

1) If maintenance, repair, or construction activities are occurring or will be occurring within four (4) hours on a local street or State highway, local authorities within their jurisdiction, may designate such portion of the highway as a highway maintenance, repair, or construction zone. Any person who commits a speeding violation in a maintenance, repair or construction zone shall be subject to double the fine normally imposed for the applicable speeding violation.

2) Local authorities, within their jurisdiction, shall designate by appropriate signs that maintenance, repair or construction activity is taking place or will be taking place within four (4) hours. Such signs shall notify the public that increased penalties for speeding violations are in effect in such zone. Local authorities shall erect or place a second sign after such zone indicating that increased penalties for speeding violations are no longer in effect. A maintenance, repair or construction zone begins at the location of the sign indicating that increased penalties are in effect and ends at the location of the sign indicating that the increased penalties are no longer in effect.

3) Signs used for designating the beginning and end of a maintenance, repair or construction zone shall conform to the Colorado Department of Transportation requirements. Local authorities may display such signs on a fixed, variable or movable stand. Local authorities may place such sign on a moving vehicle if required for certain activities, including, but not limited to, highway painting work.

(m) Subsection (1) of Section 615 of Part 6 of the Model Traffic Code, concerning school zones, is hereby amended to read as follows:

**615. School zones – increase in penalties for moving traffic violations.**

1) Any person who commits a moving traffic violation in a school zone is subject to double the penalty and surcharge imposed for any moving violation, whether a criminal traffic offense or a non-criminal traffic offense, that occurs in a school zone.

(n) Part 6 of the Model Traffic Code, concerning signals, signs and markings, is hereby amended to include the following additional Section and read as follows:

**617. Barricades.**

Whenever barricades are erected to close off part or all of a highway, as authorized by Section 42-4-111, C.R.S., no person shall drive around, through, or between such barricades or into the barricaded area except as directed or permitted by official signs or in compliance with the directions of a law enforcement officer or other authorized person.

(o) Section 702 of Part 7 of the Model Traffic Code, concerning vehicles turning left, is hereby amended to read as follows:

**702. Vehicle turning left.**

Unless there is an official traffic control arrow signal regulating the left turn, the driver of a vehicle intending to turn left within an intersection, or into an alley, private road, or driveway shall yield the right of way to any vehicle approaching from the opposite direction which is within the intersection or so close thereto as to constitute an immediate hazard.

(p) Subsection (3) of Section 703 of Part 7 of the Model Traffic Code, concerning entering through highway at a stop or yield intersection, is hereby amended to read as follows:

**703. Entering through highway – stop or yield intersection.**

3) Except when directed to proceed by law enforcement officer, every driver of a vehicle approaching a stop sign shall stop at a clearly marked stop line, but if none, before entering the crosswalk on the near side of the intersection, or if none, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering it. After having stopped, the driver shall yield the right-of-way to any vehicle in the intersection or approaching on another roadway so closely as to constitute an immediate hazard during the time when such driver is moving across or within the intersection or junction of roadways. If a driver is involved in a collision with a vehicle, after driving past a stop sign, such collision shall be deemed prima facie evidence of his or her failure to yield the right-of-way.

(q) Subsection (3) of Section 710 of Part 7 of the Model Traffic Code, concerning emerging from or entering alley, driveway, or building, is hereby amended to read as follows:

**710. Emerging from or entering alley, driveway, or building.**

3) No person shall drive any vehicle other than a bicycle, electric bicycle, toy scooter, motorized skateboard, human powered vehicles or EPAMD, if such person is disabled, upon a sidewalk or sidewalk area adjacent to streets in residential areas. Provided however, such devices shall not be permitted on sidewalks adjacent to local minor and major arterial roadways, except, upon permanent or duly authorized temporary driveway.

(r) Subsection (3) of Section 712 of Part 7 of the Model Traffic Code, concerning driving in highway work area, is hereby amended to read as follows:

**712. Driving in highway work area.**

3) Local road authorities, in cooperation with law enforcement agencies, may train and appoint adult civilian personnel for special traffic duty as highway flag-persons within any highway maintenance or construction work area. Whenever such duly authorized flag-persons are wearing the badge, insignia, or uniform of their office, or engaged in the performance of their respective duties, and are displaying any official hand signal device of any type and in the manner prescribed in the adopted State Traffic Control Manual, or supplement thereto, for signaling traffic in such areas to stop or proceed, no person shall willfully fail or refuse to obey the visible instructions or signals so displayed by such flag-person. Any alleged willful failure or refusal of the driver to



comply with such instructions or signals, including information as to the identity of the driver and license plate number of the vehicle alleged to have been driven in violation, shall be reported by the work area supervisor in charge at the location to the Palisade Police Department for the issuance of a citation or summons and complaint to a court of competent jurisdiction.

(s) Section 1101 of Part 11 of the Model Traffic Code, concerning speed limits, is hereby amended to read as follows:

**1101. Speed limits.**

1) No person shall drive a vehicle on a traveled roadway or highway within this municipality at a speed greater than the posted speed limit, and in no event greater than seventy-five (75) miles per hour, or if there is no posted speed limit, greater than the applicable speed set forth in subsection (2) below.

2) Except when a special hazard exists that requires a lower speed limit, the following speeds shall be absolute:

a. Twenty-five (25) miles per hour in any business district, as defined in Section 42-1-102 (11) C.R.S.;

b. Twenty-five (25) miles per hour in any residence district, as defined in Section 42-1-101 (80), C.R.S.;

c. Twenty (20) miles per hour in any alley; and

d. Any speed not in excess of the speed limit designated by official traffic control devices.

3) No driver of a vehicle shall fail to decrease the speed of such vehicle from an otherwise lawful speed to reasonable and prudent speed when a special hazard exists with respect to pedestrians or other traffic or by reason of weather or highway conditions.

4) Notwithstanding any other provision of this section, no person shall drive a low-power scooter on a roadway at a speed in excess of forty (40) miles per hour.

5) It shall not be a defense to prosecution for a violation of this section that:

a. The defendant's conduct was not performed intentionally, knowingly, recklessly, or with criminal negligence; or

b. The defendant's conduct was performed under a mistaken belief of fact, including, but not limited to, a mistaken belief of the defendant regarding the speed of the defendant's vehicle; or

c. The defendant's vehicle has a greater operating or fuel-conserving efficiency at speeds greater than the maximum lawful speed limit.

6) The conduct of a driver of a vehicle which would otherwise constitute a violation of this section is justifiable and not unlawful when:

a. It is necessary as an emergency measure to avoid an imminent or public or private injury which is about to occur by reason of a situation occasioned or developed through no conduct of said driver and which is of sufficient gravity that, according to ordinary standards of intelligence and morality, the desirability and urgency of avoiding the injury clearly outweigh the desirability of avoiding the consequences sought to be prevented by this section; or

b. With respect to authorized emergency vehicles, the applicable conditions for exemption, as set forth in Section 108, exist.

7) The provisions of this section shall not be construed to relieve the party alleging negligence under this section in any civil action for damages from the burden of proof proving that such negligence was the proximate cause of an accident.

8) In every charge of violating subsection (1) of this section, the complaint, summons and complaint, or penalty assessment notice shall specify the speed at which the defendant is alleged to have driven and also the alleged reasonable and prudent speed applicable at the specified time and location of the alleged violation.

(t) Section 1201 of Part 12 of the Model Traffic Code, concerning parking of vehicles, is hereby amended to read as follows:

#### **1201. Moving parked vehicles.**

No person shall move a vehicle which is stopped, standing, or parked unless and until such movement can be made with reasonable safety.

(u) Section 1202 of Part 12 of the Model Traffic Code, concerning parking of vehicles, is hereby amended to read as follows:

#### **1202. Parking or abandonment of vehicles.**

No person shall stop, park, or leave standing any vehicle, either attended or unattended, upon the paved or improved main-traveled part of the highway. Nothing contained in this section shall apply to the driver of any vehicle which is disabled while on the paved or improved main-traveled portion of a highway in such a manner and to such extent that is impossible to avoid stopping and temporarily leaving such disabled vehicle in such position, subject, when applicable, to emergency lighting requirements set forth in Section 230.

(v) Section 1204 of Part 12 of the Model Traffic Code, concerning parking of motor vehicles, is hereby amended to read as follows:

#### **1204. Stopping, standing, or parking prohibited in specified places.**

1) Except as otherwise provided in Subsection (4) of this section, no person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or an official traffic control device, in any of the following places:

- a. On a sidewalk;
- b. Within an intersection;
- c. On a crosswalk;
- d. Between a safety zone and an adjacent curve or within thirty feet (30') of points on the curb immediately opposite the ends of the safety zone unless the traffic authority indicates a different length by signs or markings;

- e. Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
  - f. On the roadway side of any vehicle stopped or parked at the edge or curb of the street;
  - g. Upon any bridge or other elevated structure upon a highway or within a highway tunnel;
  - h. On any railroad tracks;
  - i. Within an alley except during any expeditious loading and unloading of merchandise or freight and in no case shall a stop for loading or unloading of materials exceed thirty (30) minutes;
  - j. On a controlled access highway;
  - k. At any other place where official signs prohibit stopping.
- 2) Except as otherwise provided in subsection (4) of this section, in addition to the restrictions specified in subsection (1) of this section, no person shall stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or an official traffic control device, in any of the following places:
- a. Within five feet of a public or private driveway;
  - b. Within fifteen feet of a fire hydrant;
  - c. Within twenty feet of a crosswalk at an intersection;
  - d. Within thirty feet upon the approach to any flashing beacon or signal, stop sign, yield sign, or traffic control signal located at the side of a roadway;
  - e. Within twenty feet of the driveway entrance to any fire station or, on the side of a street opposite the entrance to any fire station, within seventy-five feet of said entrance when properly signposted;
  - f. At any other place where official signs prohibit standing.
  - g. No vehicle shall park on or over the curb;
  - h. No mobile home or travel trailer shall park on any street, alley, highway or public place.
- 3) In addition to the restrictions specified in subsections (1) and (2) of this section, no person shall park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device, in any of the following places:
- a. Within fifty feet of the nearest rail of a railroad crossing;
  - b. At any other place where official signs prohibit parking.
- 4) a. Paragraph (a) of subsection (1) of this section shall not prohibit persons from parking bicycles or electrical assisted bicycles on sidewalks in accordance with the provisions of section 1412 (11) (a) and (11) (b).
- b. Paragraph (f) of subsection (1) of this section shall not prohibit persons from parking two or more bicycles or electrical assisted bicycles abreast in accordance with the provisions of section 1412 (11) (d).
  - c. Paragraphs (a), (c), and (d) of subsection (2) of this section shall not apply to bicycles or electrical assisted bicycles parked on sidewalks in accordance with section 1412 (11) (a) and (11) (b).
- 5) No person shall move a vehicle not lawfully under such person's control into any such prohibited area or away from a curb such distance as is unlawful.
- 6) This local authority, with respect to highways under its jurisdiction, may place official

traffic control devices prohibiting, limiting, or restricting the stopping, standing, or parking of vehicles on any highway where it is determined, upon the basis of a traffic investigation or study, that such stopping, standing, or parking is dangerous to those using the highway or where the stopping, standing, or parking of vehicles would unduly interfere with the free movement of traffic thereon. No person shall stop, stand, or park any vehicle in violation of the restrictions indicated by such devices.

7) No trucks, truck-tractors, semi-trailers or commercial vehicles larger than eighteen thousand (18,000) GVW shall park on any street or in any residential zone district on a public or private street or off street in the Town except for the purpose of loading or unloading of passengers or freight without delay and when such loading and unloading does not obstruct, impede or endanger any traffic.

8) No motor vehicles, trucks, truck-tractors, semi trailers, or commercial vehicles carrying or transporting any hazard substances, as that term is defined in Section 42-20-103 (3), C.R.S., shall park in any residential district of the Town; provided, however, that parking in any business district shall be permitted for loading and unloading such hazardous materials without delay when such loading and unloading does not obstruct, impede or endanger traffic.

9) No trailer, whatever its empty weight, that is over eight feet (8') in width or over eighteen feet (18') in length shall be parked on any street in the Town except for the purpose of loading and unloading freight or cargo when such loading and unloading does not obstruct, impede or endanger traffic.

(w) Section 1205 of Part 12 of the Model Traffic Code, concerning parking of vehicles, is hereby amended to read as follows:

#### **1205. Parking at Curb or Edge of Roadway.**

1) Except as otherwise provided in this Section, every vehicle stopped or parked upon a two-way roadway shall be so stopped or parked with the right hand wheels parallel to and within twelve inches (12") of the right hand curb or as close as practicable to the right edge of the right-hand shoulder.

2) Every vehicle stopped or parked upon a one-way roadway shall be so stopped or parked parallel to the curb or edge of the roadway in the direction of authorized traffic movement, with its right hand wheels within twelve inches (12") of the right hand curb or as close as practicable to the right edge of the right hand shoulder or with its left-hand wheels within twelve inches (12") of the left hand curb or as close as practicable to the edge of the left hand shoulder.

3) On those streets which have been approved and signed or marked for angle parking, no person shall stop, stand or park a vehicle other than at an angle to the curb or edge of the roadway indicated by such signs or markings.

(x) Section 1401 of Part 14 of the Model Traffic Code, concerning other offenses, is amended to read as follows:

#### **1401. Reckless driving.**

Any person who drives any motor vehicle, bicycle, electrical assisted bicycle, or low-power scooter anywhere within this Town in such a manner as to indicate either a willful or wanton disregard for the safety of persons or property is guilty of reckless driving. A person convicted of reckless driving of a bicycle or electrical assisted bicycle shall not be subject to the provisions of Section 42-2-127, C.R.S.

(y) Section 1402 of Part 14 of the Model Traffic Code is amended to read as follows:

**1402. Careless driving.**

Any person who drives any motor vehicle, bicycle, electrical assisted bicycle, or low-power scooter anywhere within this municipality in a careless and imprudent manner without due regard for the width, grade, curves, corners, traffic, and use of the streets and highways and all other attendant circumstances is guilty of careless driving. A person convicted of careless driving of a bicycle or electrical assisted bicycle shall not be subject to the provisions of Section 42-2-127, C.R.S.

(z) Section 1410.5 of Part 14 of the Model Traffic Code, concerning other offenses, is amended to read as follows:

**1410.5 Providing false evidence of proof of motor vehicle insurance.**

It is unlawful for any person to offer, use, or attempt to offer or use any means, manner, type of paper, document, card, digital image, or any other proof of motor vehicle liability insurance required by state law to a law enforcement officer, judge, magistrate, prosecutor, or employee of a court clerk's office with the intent to mislead that official regarding the status or any motor vehicle liability insurance policy in the course of an official investigation, or for purposes of dismissing any charge under section 1409 or reducing any penalty imposed under section 1409, where such means, manner, type, or kind of proof of insurance offered or used, or that is attempted to be offered or used, is known or should be known by the person to be false, fraudulent, or incorrect in any material manner or way, or which is known or should be known by the person to be altered, forged, defaced, or changed in any material respect, unless such changes are required or authorized by law.

(aa) Part 14 of the Model Traffic Code, concerning other offenses, is hereby amended to include the following additional Sections and read as follows:

**1417. Operator's license required.**

No person who has been issued a currently valid driver's or minor's driver's license or an instruction permit shall operate a motor vehicle upon a highway in this city without having such license or permit in such person's immediate possession.

**1418. Driving under restraint.**

- 1) Any person who drives a motor vehicle or off-highway vehicle with knowledge that the person's license or privilege to drive, either as a state resident or a non-resident is under restraint for an outstanding judgment is guilty of a Class A Traffic Infraction.
- 2) Except as provided in subsection (1) of this section, any person who drives a motor vehicle or off-highway vehicle upon any highway of this state with knowledge that the person's license or privilege to drive, either as a resident or a nonresident, is under restraint for any reason other than conviction of DUI, DUI per se, DWAI, or UDD is guilty of a criminal offense. A court may sentence a person convicted of this criminal offense to imprisonment for a period of not more than six months and may impose a fine of not more than five hundred dollars.
- 3) The Court shall not waive or reduce the three-point penalty imposed under state law.

#### **1419. License plate required.**

- 1) It is unlawful for any person to drive, stop or park, or for the owner or person in charge of any vehicle to cause or knowingly permit to be driven, stopped or parked, on any street or highway within the Town or any property that is owned by the Town, any vehicle that has been assigned a license plate, pursuant to Colorado law, unless the license plate assigned to be vehicle for the current registration year is properly attached to and displayed on the vehicle and stickers are affixed in their proper location in accordance with the laws of the State.
- 2) For purposes of this Section, the term *license plate* shall include license plates, number plates, personalized license plates, special license plates, stickers and other plates, both permanent and temporary, issued pursuant to Colorado law.

#### **1420. Misuse of license plates unlawful.**

It is unlawful for any person to display or cause or permit to be displayed on any vehicle driven, stopped or parked on any street or highway within the Town or any property that is owned by the Town, any license plate, as that term is defined in Section 1419, above, that is not the license plate that has been assigned to that vehicle pursuant to Colorado law.

#### **1421. Vehicle idling reduction.**

- 1) It is unlawful for any person to cause or permit a vehicle to idle for more than five minutes within any sixty-minute period except as authorized by subsection (2) of this section.
- 2) Subsection (1) of this section does not apply to an idling vehicle:
  - a. When it remains motionless because of highway traffic, an official traffic control device or signal, or at the direction of a law enforcement officer;
  - b. When the driver is operating defrosters, heaters, or air conditioners or is installing equipment only to prevent a safety or health emergency, and not for rest periods;
  - c. In the case of law enforcement, emergency, public safety, or military vehicle, or any other vehicle used to respond to an emergency, when it is responding to an emergency or being used for training for an emergency, and not for the convenience of the vehicle operator;

- d. When necessary for required maintenance, servicing, or repair of the vehicle;
- e. During a local, state, or federal inspection verifying that the equipment is in good working order if required for the inspection;
- f. During the operation of power take-off equipment if necessary for operating work-related mechanical or electrical equipment;
- g. In the case of an armored vehicle, when a person is inside the vehicle to guard its contents or during the loading or unloading of the vehicle;
- h. In the case of a passenger bus, when idling for up to five minutes in any sixty-minute period to maintain passenger comfort while nondriver passengers are on board;
- i. When used to heat or cool a sleeper berth compartment during a rest or sleep period at a safety rest area as defined under 23 CFR 752.3, fleet trucking terminal, commercial truck stop, or state-designated location designed to be a driver's rest area;
- j. When used to heat or cool a sleeper berth compartment during a rest or sleep period at a location where the vehicle is legally permitted to park and that is at least one thousand feet from residential housing, a school, a daycare facility, a hospital, a senior citizen center, or a medical outpatient facility providing primary, specialty, or respiratory care; or
- k. When idling for up to twenty minutes in any sixty-minute period if the ambient temperature is less than ten degrees.

(bb) The "Definitions" section of the Model Traffic Code is hereby amended to include the following additional definitions, retaining all other definitions in the Model Traffic Code:

(8.6) **"Barricade"** means a portable or fixed barrier having object markings, including but not limited to traffic cones, used to close all or a portion of the right of way to vehicular traffic.

### **Sec. 8-5. Application.**

This Article shall apply to every street, alley, sidewalk area, driveway, park, and to every other public way or public place or public parking area, either within or outside the corporate limits of this municipality, the use of which this municipality has jurisdiction and authority to regulate. The provisions of Sections 1211, 1401, 1402 and 1413 of the adopted Model Traffic Code, respectively, concerning limitations on backing, reckless driving, careless driving, and eluding a police officer shall apply not only to public places and way but also throughout this municipality. Pursuant to Section 103 of the Model Traffic Code, all stop sign regulations and speed limits shall be enforced upon any way which is open to travel by the public by motor vehicles and which is privately maintained when appropriate signs giving notice of such enforcement are erected at the entrances to such ways. In addition, as authorized by Section 1204 of the Model Traffic Code, as amended, the owner or lessee of any private property available for public use in the Town may request in writing that specified areas on such property be designated for use only by authorized vehicles or only at specified times, or may prohibit parking entirely, and upon acceptance by motion of the Board of Trustees, these private rights-of-way shall be clearly marked by the owner or lessee with official traffic control devices. It is unlawful for any person to park any vehicle in violation of any such sign or marking.

**Sec. 8-6. Penalties for violation.**

a) Except as otherwise provided for in this Section, any person who violates any provision of the Model Traffic Code shall be deemed to have committed a non-criminal traffic offense. Every person who is convicted of, who admits liability for, or against whom a judgment is entered, for a non-criminal traffic offense shall be penalized by imposition of a fine in an amount not less than five dollars (\$5.00) and not greater than three hundred dollars (\$300.00). The presiding Judge of the Municipal Court shall promulgate a schedule of penalties for all noncriminal traffic offenses contained in the Model Traffic Code. Said schedule shall be prominently posted in the office of the Municipal Court Clerk.

b) The following criminal traffic offenses shall be punished by a fine in an amount not greater than three hundred dollars (\$300.00) and/or imprisonment for a period not to exceed ninety (90) days.

(a)	MTC1101(1) and (2)	Speeding (If the alleged violator is accused of exceeding the absolute speed limit by more than 19 mph);
(b)	MTC1101(3)	Special Hazards (If the alleged violation has caused, or contributed to the cause of an accident resulting in appreciable damage to property of another or an injury or the death to any person);
(c)	MTC1105	Speed Contest;
(d)	MTC1401	Reckless Driving;
(e)	MTC1402	Careless Driving (If the violation has caused, or contributed to the cause of, an accident resulting in appreciable damage to property of another or an injury or death to any person);
(f)	MTC1409	Compulsory Insurance
(g)	MTC1413	Eluding or Attempting to elude a Police Officer;
(h)	MTC1903	Failure to Stop for School Buses; and
(i)		Any other offense contained in the Model Traffic Code resulting in an accident causing personal injury or substantial property damage.

**Sec. 8-7. Procedure—Non-criminal traffic offenses.**

a) Notwithstanding the provisions of Rule 223(a) and (b) of the Colorado Municipal Court Rules of Procedure, or any other provision of law, the right of a jury trial shall not be available at a



hearing where the cited person is charged with a non-criminal traffic offense. In addition, no person charged with a non-criminal traffic offense shall be afforded the right of Court-appointed counsel.

b) The Colorado Municipal Court Rules of Procedure shall apply to any hearing where the cited person is charged with a non-criminal traffic offense, unless any of the rules are clearly inapplicable. The burden of proof shall be upon the People beyond a reasonable doubt.

c) An appeal from final judgment on a non-criminal traffic offense shall be made in accordance with Rule 237 of the Colorado Municipal Court Rules of Procedure and Article 10, Title 13, C.R.S.

d) Except as otherwise provided in this subsection, no person against whom a judgment has been entered for a non-criminal traffic offense shall collaterally attack the validity of that judgment unless such attack is commenced within three (3) months after the date of entry of the judgment.

The only exceptions to the time limitations shall be:

1) A case in which the Court entering judgment did not have jurisdiction over the subject matter of the alleged infraction.

2) A case in which the Court entering judgment did not have jurisdiction of the person of the violator.

3) Where the Court finds by a preponderance of the evidence that the failure to seek relief within the applicable time period was caused by an adjudication of incompetence or by commitment of the violator to an institution for treatment as a mentally ill person; or

4) Where the Court finds that the failure to seek relief within the applicable time period was the result of circumstances amounting to justifiable excuse or excusable neglect.

e) At any time that a person is cited for the commission of any non-criminal traffic offense, the citing officer shall give a notice to the person in charge of or operating the motor vehicle involved, which notice shall be in the form of a Penalty Assessment Notice.

f) The Penalty Assessment Notice tendered by the citing officer shall contain the name and address of such person, the license number of the vehicle involved, if any, the number of such person's driver's license, the nature of the offense, the amount of the penalty prescribed for such offense, the date of the Notice, the time and place and when and where such person shall appear in Court in the event such penalty is not paid, and a place for such person to execute a signed acknowledgment of liability and an agreement to pay the penalty prescribed within twenty (20) days as well as such other information as may be required by law to constitute such Notice as a Summons and Complaint to appear in Court, should the prescribed penalty not be paid within the time period.

g) One (1) copy of the Notice shall be given to the alleged violator by the citing officer.

h) The time specified in the Notice to appear shall be at least twenty-one (21) days, but not more than forty-five (45) days after such citation, unless the person cited shall demand an earlier hearing.

i) Whenever the alleged violator refuses to sign or accept the Penalty Assessment Notice, tender of such Notice by the citing officer to the alleged violator shall constitute service of a Summons and Complaint.

j) In the event a person who has been cited for a non-criminal traffic offense fails to pay the penalty assessment within the time period specified in the Penalty Assessment Notice, he/she shall make an appearance and answer the Complaint against him/her. If the alleged violator answers that he/she is liable, judgment shall be entered against him/her, and he/she shall be assessed the appropriate penalty on the Complaint and if he/she denies liability, a trial shall be held within the time period prescribed in Rule 248 of the Colorado Municipal Court Rules of Procedure. If the

alleged violator fails to appear for a final hearing, a default judgment shall be entered against him/her, and he/she shall be assessed the appropriate penalty and applicable Court costs.

k) In the event a person who has been cited for a non-criminal traffic offense fails to pay the penalty assessment within the time period specified in the Penalty Assessment Notice and fails to appear at the time and place specified in the Notice a default judgment shall be entered against him/her, and he/she shall be assessed the appropriate penalty and Court costs. The Clerk of the Municipal Court may proceed to collect this judgment as provided by law, and shall certify the same to the Department of Revenue as provided in Section 42-4-1709(7), C.R.S.

l) A Police Officer coming upon an unattended vehicle which is an apparent violation of any provision of the Model Traffic Code may place upon the vehicle a penalty assessment notice indicating the non-criminal traffic offense and directing the owner/operator of the vehicle to remit the penalty assessment to the Municipal Court within twenty (20) days. If the penalty assessment is not paid within twenty (20) days of the issuance of such notice, the Court shall mail a notice to the registered owner of the vehicle, setting forth the non-criminal traffic offense and the time and place where it occurred and directing the payment of the penalty assessment within twenty (20) days from the issuance of the notice. If the penalty assessment is not paid within twenty (20) days from the date of mailing of such notice, the Court shall request the Police Officer who issued the original penalty assessment notice to file a complaint with the Court and issue and serve upon the registered owner of the vehicle a summons to appear in Court at a time and place specified therein.

m) If the alleged violator is cited for a non-criminal traffic offense, he or she shall be privileged to answer the complaint made against him or her in the manner provided in the Colorado Municipal Court Rules of Procedure. The maximum penalty which may be imposed shall not exceed the penalty set forth in the penalty assessment notice.

n) The provisions of this Section shall not apply to violations specified in Section 8-6(b), nor shall they apply when it appears that the alleged violator has, in the course of the same transaction, violated one (1) of the provisions referred to in Section 8-6(b), and has also violated one (1) or more of the other provisions of the Model Traffic Code.

o) If a person receives a Penalty Assessment Notice for a violation under this Article I and such person pays the fine and surcharge for the violation on or before the date the payment is due, the points assessed for the violation are reduced as follows, in the manner and to the extent permitted by Sections 42-2-127(5.5) and (5.6), C.R.S.

1) For a violation having an assessment of three (3) or more points, the points are reduced by two (2) points.

2) For a violation having an assessment of two (2) points, the points are reduced by one (1) point.

#### **Sec. 8-8. Procedure for parking violations.**

a) Whenever any motor vehicle without a driver is found parked or stopped in violation of any of the parking, standing or stopping provisions of the Model Traffic Code, the officer finding such vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user and shall conspicuously affix to the vehicle a penalty assessment notice directing the driver to respond and answer the charge at a place and time specified in said notice.

- b) In any prosecution charging a violation of any provision of this Article, proof that the vehicle described in the notice was parked or stopped in violation of such provision, together with proof that the defendant named in the notice was at the time of such violation the registered owner of the vehicle, shall constitute prima facie evidence that the registered owner was the person who parked or stopped the vehicle at the time and place of the violation.
- c) In addition to any other liability provided for in the Model Traffic Code, the owner of a motor vehicle who is engaged in the business of leasing or renting motor vehicles is liable for payment of a parking violation fine unless the owner of the leased or rented motor vehicle can furnish sufficient evidence that the vehicle was, at the time of the parking violation, in the care, custody or control of another person. To avoid liability for payment, the owner of the motor vehicle is required, within a reasonable time after notification of the parking violation, to furnish to the Town Prosecutor the name and address of the person or company who leased, rented or otherwise had the care, custody or control of such vehicle. As a condition to avoid liability for payment of a parking violation, any person or company who leases or rents motor vehicles to another person shall attach to the leasing or rental agreement a notice stating that, pursuant to the requirements of this Article, the operator who has the care, custody or control of the motor vehicle is liable for parking citations. The notice shall inform the operator that the operator's name and address shall be furnished to the Town Prosecutor of the Town when a parking violation fine is incurred by the operator.
- d) Any person charged with a parking, stopping or standing violation under the Model Traffic Code for which a penalty assessment notice may be issued and for which payment of a fine may be made to the Municipal Court shall have the option of paying such fine within the date, time and at the place specified in said notice upon entering a plea of guilty and upon waiving appearance in Court; or may have the option of depositing any required lawful bail, and upon a plea of not guilty shall be entitled to a trial to the Court before the Municipal Judge.
- e) Payment of a penalty assessment notice by the person to whom the notice is tendered shall constitute an acknowledgment of guilt by such person of his or her violation of the offense stated in such notice.
- f) Payment of the prescribed fine shall be deemed a complete satisfaction for the violation, and the Municipal Court, upon accepting the prescribed fine, shall issue a receipt to the violator acknowledging payment thereof. A check tendered and accepted and on which payment is received shall be deemed sufficient.

### **Sec. 8-9. Interpretation.**

This Article shall be so interpreted and construed as to effectuate its general purpose to conform with the State's uniform system for the regulation of vehicles and traffic. Section headings of this Article and the adopted Model Traffic Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

### **Sec. 8-10. Copies on file and available for sale.**

At least one (1) copy of the Model Traffic Code for Colorado, 2020 Edition together with one (1) copy of the Ordinance codified in this Article shall be kept on file in the office of the Town Clerk, or in the office of the Police Department as provided by Section 31-16-206, C.R.S. The Clerk shall

at all times maintain a reasonable supply of copies of the Model Traffic Code for Colorado, 2020 Edition available for purchase by the public at a moderate price.

**Section 5.**     **Repeal.** Any ordinance of the Town of Palisade, or part thereof, whose provisions are in conflict with this ordinance, is hereby repealed.

**Section 6.**     **Severability.** Each section of this ordinance is an independent section and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part thereof.

**Section 7.**     **Public Notice.** Pursuant to Section 31-16-203, C.R.S., as amended, a public notice shall be published twice in a newspaper of general circulation within the Town, once at least fifteen (15) days preceding a public hearing, and once at least eight (8) days preceding the public hearing. The notice shall state the time and place of the hearing, shall state that copies of the primary code to be considered for adoption are on file with the Town Clerk and are open to public inspection, shall contain a description deemed sufficient to give notice to interested persons of the purpose of the primary code, the subject matters of said code and the name and address of the agency by which it has been enacted. The public hearing on the adoption of this ordinance is hereby set for June 9, 2020.

This ordinance shall be in full force and effect following adoption and approval by the Board of Trustees and thirty (30) days following the publication of the within ordinance.

INTRODUCED, READ, AND PUBLIC NOTICE ORDERED PUBLISHED, at a regular meeting of the Palisade Board of Trustees, on the 26 day of May 2020.

Public Notice Publication Dates:

May 24, 2020

May 31, 2020

INTRODUCED A SECOND TIME at a regular meeting of the Board of Trustees of the Town of Palisade, Colorado at a public hearing held on June 9, 2020, PASSED, ADOPTED AND ORDERED PUBLISHED PURSUANT TO LAW.

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk



**COLORADO**

**Department of Revenue**

Enforcement Division – Liquor & Tobacco

Physical Address:  
1697 Cole Boulevard, Suite 200  
Lakewood, CO 80401

Mailing Address:  
P.O. Box 17087  
Denver, Colorado 80217-087  
Fax: 303-866-2428

## Bulletin 20-07

REFERENCE: EMERGENCY REGULATIONS 47-302 (F) COVID-19 TEMPORARY MODIFICATION OF ON-PREMISES LICENSES AND 47-1102 COMPLIANCE WITH PUBLIC HEALTH ORDERS AND EXECUTIVE ORDERS ISSUED DURING DISASTER EMERGENCIES

DATE: May 15, 2020

Due to COVID-19, liquor establishments licensed for on-premises sales and consumption of alcohol beverages were closed, and take out and delivery methods were put into place. As Colorado now starts to re-open certain businesses, the Liquor Enforcement Division has been collaborating with local licensing authorities, various state and county public health departments, and various stakeholders, to re-open with limited capacity for on-site consumption of alcohol beverages and food service. It is, after all, the Division's mission "[t]o promote public safety, support economic growth, and the responsible sale and consumption of liquor and tobacco products, through the fair administration of liquor and tobacco/nicotine laws."

Emergency Regulation 47-302(F) is being adopted to allow on-premises liquor licensed businesses to apply for temporary modifications with their local and state licensing authority and to pre plan for temporary outdoor seating areas that support social distancing requirements. If your local jurisdiction does not have an approved variance, you are still unable to open at this time for on-premises consumption of alcohol beverages and food service, but you can begin planning for outdoor seating areas. If your local jurisdiction has obtained a variance which includes on-premises consumption, or when a Statewide Executive Order or Public Health Order is entered allowing bars and restaurants to reopen including for on-premises alcohol consumption, the temporary modification can be approved by the Division to permit licensees to begin operations as soon as permitted by executive and/or public health orders.

If the Local Licensing Authority has a licensee that this model will not provide relief please reach out to the Liquor Enforcement Division so we can work in partnership to review these matters on a case by case basis.

### [Emergency Regulation 47-302 \(F\)](#)

The temporary amendment to Regulation 47-302 1 C.C.R. 203-2, is available **only to on-premises businesses** such as Hotel and Restaurant; Brew pub; Distillery pub; Vintner's Restaurant; Fermented Malt Beverage (FMB) on-premises; Tavern; Beer and Wine; Lodging and Entertainment; Optional premises license; Club license; Arts license; Breweries, Wineries and Distilleries with an approved sales room. This emergency regulation permits these on-

premises licensees to temporarily expand their licensed premises into sidewalks, streets, and parking lots to increase social distancing measures while being able to operate a productive and economically sustainable business. This emergency regulation is not available to off-premises liquor licensees.

The emergency regulation requires that on-premises liquor licensees who want to apply for a temporary modification of premises must do so through both local and state licensing authorities, and pay all required fees upon submission of their application. For this COVID-19 relief measure of a temporary premise modification, licensees will only have to pay the initial application fee to turn the modification on. There will be no fee to turn this relief measure off as the local and state licensing authorities will work to notify licensees when this relief has been removed and the liquor licensed premises shall be returned to its original approved licensed premises diagram.

Both state and local licensing authorities need to review the modification and make sure that the following criteria are met prior to the final approval of the application:

#### **1. Location and Public Thoroughfares**

If the licensee wants to add outside seating/service areas to their current location, the location must be contiguous or adjacent to the currently licensed premises, and must be appropriately monitored by the licensee. Yes, public right-of-ways and the Americans with Disabilities Act (ADA) requirements remain in effect. Only liquor licensed servers may cross any public sidewalk to serve alcoholic beverages to the public. The public cannot consume alcoholic beverages on public sidewalks.

Regulation 47-302(A)(7) remains in effect. That regulation provides nothing herein shall prohibit a licensee from modifying its licensed premises to include in the licensed premises a public thoroughfare, if the following conditions are met:

- a. The licensee has been granted an easement for the public thoroughfare for the purpose of transporting alcohol beverages.
- b. The public thoroughfare is authorized solely for pedestrian and non-motorized traffic.
- c. The inclusion of the public thoroughfare is solely for the purpose of transporting alcohol beverages between licensed areas, and no sale or consumption will occur on or within the public thoroughfare.
- d. Any other conditions as established by the local licensing authority.

#### **2. Boundaries**

The area to be added/modified must clearly be delineated by barriers. Warning signs regarding laws against public consumption of alcohol beverages, for example, "No alcoholic beverages beyond this point," must be posted in areas visible to the public at all points of ingress and egress. A control plan must be submitted to address the following:

- Ingress and egress,
- Control of the licensed premises. No alcohol beyond the licensed premises and no outside alcoholic beverages to be brought onto the licensed premises,
- No alcoholic beverages sold to minors, and
- No alcoholic beverages sold to intoxicated parties.

### **3. Local building and zoning laws**

The area to be added/modified must comply with local building and zoning laws and ordinances.

### **4. Authorization for statement of use or ownership of the area**

The licensee must provide proof to both the state and local licensing authorities of their ability to use any street, sidewalk, parking area, or other area, which does not belong to them prior to expanding their licensed premises footprint. In addition to ownership and statement of use, acceptable proof of possession includes lease, rental, or another arrangement.

### **5. Nearby liquor licensed premises**

The area to be added/modified must not encroach upon or overlap with the licensed premises of any other liquor licensed premises.

### **6. Colorado Liquor Code and Rules**

The licensee and licensed premises comply with all other restrictions and requirements imposed by the Colorado Liquor Code and Rules.

### **Sidewalk Service Areas**

Applications for COVID-19 Temporary Modification of Premises are separate from, and in addition to, sidewalk service area applications, as sidewalk service area permits are permanent changes to the licensed premises and can be renewed annually, which extends beyond the timeframe of the relief in this emergency regulation.

Licensees who would like to apply for a sidewalk service area in addition to COVID-19 Temporary Modification of Premises will need to submit an application to the local and state licensing authorities.

### **Social Distancing**

In respect to public health orders, both local and state licensing authorities will review diagrams and safety plans submitted by licensees for the temporary modification of premises to ensure it will promote social distancing and public safety. This includes, and is not limited to, the distance between tables, the capacity of the premises and area to be added/modified, access to the area and premises, and the requirement for patrons and employees to wear masks to the extent required by executive or public health orders.

### **Expiration of the Emergency Rule 47-302 (F)**

As mentioned in the emergency regulation, any temporary modification of premises, approved by both licensing authorities, expires 120 days from the date the emergency regulation is adopted by the State Licensing Authority. In the event that the emergency regulation is extended, or other actions are taken by the State Licensing Authority about this matter, no additional fee or further approval will be required from licensees to maintain the previously approved temporarily modified premises. Additionally, no fee or approval will be required upon the expiration of the emergency regulation, for licensees to remove the temporarily modified premises.

### **Temporary Modification of Premises After COVID-19**

In the event that a licensee had been approved for a temporary modification of premises due to COVID-19, and later desires to make the modification permanent after the emergency rule expires, a new application for a permanent modification of premises would have to be submitted to, and approved by, both local and state licensing authorities along with the required fees.

### **Payments Online**

The Liquor Enforcement Division is pleased to offer an online payment service. Any type of fee or fine owed to the LED can be paid through the service. Please visit the link below for more information and instructions. The payment site is only for state license fees or fines, and any required paperwork must be submitted to the LED via mail or email using [dor\\_led\\_renewals@state.co.us](mailto:dor_led_renewals@state.co.us).

Online payments can be made here: <https://secure.colorado.gov/payment/liquor>

Please consult your local licensing authority regarding available payment options for local licensing authority fees owed by retail applicants or licensees.

### **Compliance with Public Health Orders and Executive Orders Issued During Disaster Emergencies**

Regulation 47-1102, 1 C.C.R. 1 203-2, has been adopted on an emergency basis to assist the Colorado Department of Public Health and Environment, County Health Departments, City and County Law Enforcement Partners and the Colorado Liquor Enforcement Division by providing for potential administrative action against a licensee that refuses to comply with the Public Health Orders and Executive Orders issued during this emergency. The Colorado Liquor Enforcement Division is committed to educating the public and liquor licensees about the evolving changes in public health orders related to the sale and consumption of alcoholic beverages on liquor license premises and the social distancing requirements that must be maintained during this pandemic for business to thrive while keeping everyone safe.

#### **[Regulation 47-1102](#)**

As a courtesy the Liquor Enforcement Division has provided signage as guidance to customers on social distancing measures and cloth face masks for licensees to post upon the licensed premises, if they so choose. See the link below for a printable sign.



### [Social Distancing Guidance Signage](#)

If you see a violation, please make a report by email to [dor\\_led@state.co.us](mailto:dor_led@state.co.us). Our enforcement team takes these reports very seriously and will thoroughly investigate every complaint.

The Division reserves the right to amend or withdraw the relief provided in the emergency regulations or industry bulletins at any time but will provide at least three days' notice prior to any withdrawal of emergency rules or industry bulletin(s). If the Division determines that any licensee has violated any regulation or any of the relief provided in any industry bulletin or that the licensee's actions jeopardize public health, safety, or welfare, the Division may recommend that the State Licensing Authority pursue administrative action seeking to suspend or revoke such license.

We recommend all licensees sign up on our email subscription via

<https://www.colorado.gov/pacific/enforcement/liquor-enforcement-division-email-subscription>

If you have any further questions, please contact LED by sending an email to [dor\\_led@state.co.us](mailto:dor_led@state.co.us).

Colorado Liquor Enforcement Division

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2020-12**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, AMENDING ITS LOCAL DISASTER DECLARATION TO PROVIDE FOR THE ADMINISTRATIVE MODIFICATION OF LIQUOR LICENSED PREMISES AND THE ISSUANCE OF ENCROACHMENT LICENSES TO FACILITATE OUTDOOR DINING WITHIN THE TOWN'S RIGHTS-OF-WAY.**

**WHEREAS**, by Resolution No. 2020-07, the Board of Trustees declared a local disaster emergency on March 20, 2020 pursuant to Section 24-33.5-709, C.R.S.; and

**WHEREAS**, pursuant to Section 2-124 of the Palisade Municipal Code, the Liquor Licensing Authority for the Town is the Board of Trustees, and the Town Clerk is vested with the authority to assist the Liquor Licensing Authority by receiving all applications and exercising discretion in forwarding matters to the Liquor Licensing Authority; and

**WHEREAS**, pursuant to Section 31-15-401(b), C.R.S., the Town Manager may authorize encroachment over or upon the public right-of-way by the issuance of an encroachment permit; and

**WHEREAS**, on May 15, 2020, due to public health concerns raised by the presence of COVID-19 in the state, the Liquor Enforcement Division for the State of Colorado issued Emergency Regulation 47-302 in Bulletin 20.07 ("Emergency Regulation 47-302") establishing procedures for a licensee seeking to temporarily modify the licensed premises, including into outdoor areas contiguous or adjacent to the existing licensed premises; and

**WHEREAS**, pursuant to Emergency Regulation 47-302, a licensee must seek permission of the relevant Local Licensing Authority in addition to the State Licensing Authority to temporarily modify its licensed premises to facilitate social distancing by employees and customers; and

**WHEREAS**, in order to facilitate the business of licensees and be consistent with Emergency Regulation 47-302, the Board of Trustees wishes to authorize administrative review and approval of modifications to licensed premises; and

**WHEREAS**, in order to facilitate the business needs during periods of mandated social distancing, the Board of Trustees wishes to authorize administrative review and approval of permits to encroach in the Town's rights-of-way; and

**WHEREAS**, the Board of Trustees finds and declares that it is in the best interests of the health, welfare, and safety of the residents of the Town of Palisade to permit administrative review and approval of liquor licensed premises modifications and permits to encroach in the Town's rights-of-way to accommodate business during the local disaster emergency and mandatory social distancing.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO THAT:**

Section 1. The above recitals are hereby incorporated as findings by the Town of Palisade.

Section 2. Resolution No. 2020-07 is hereby amended to provide the following:

A. The Town Manager is authorized to administratively review and approve modifications of premises licensed pursuant to the Palisade Municipal Code Chapter 2, Article V, in accordance with Emergency Regulation 47-302.

B. The Town Manager is authorized to administratively review and approve temporary permits to encroach upon the Town's rights-of-way in order to facilitate expansion of outdoor seating areas for dining, in accordance with Colorado Department of Public Health and Environment social distancing requirements.

Section 3. Notwithstanding the foregoing, nothing herein shall excuse a licensee from complying with applicable provisions of Article V of Chapter 2 of the Palisade Municipal Code or under state law, Sections 44-3-101 *et seq.* and 44-4-101 *et seq.*, C.R.S, or other conditions of the license.

Section 4. This Resolution shall stay in effect until termination of the Town's emergency declaration.

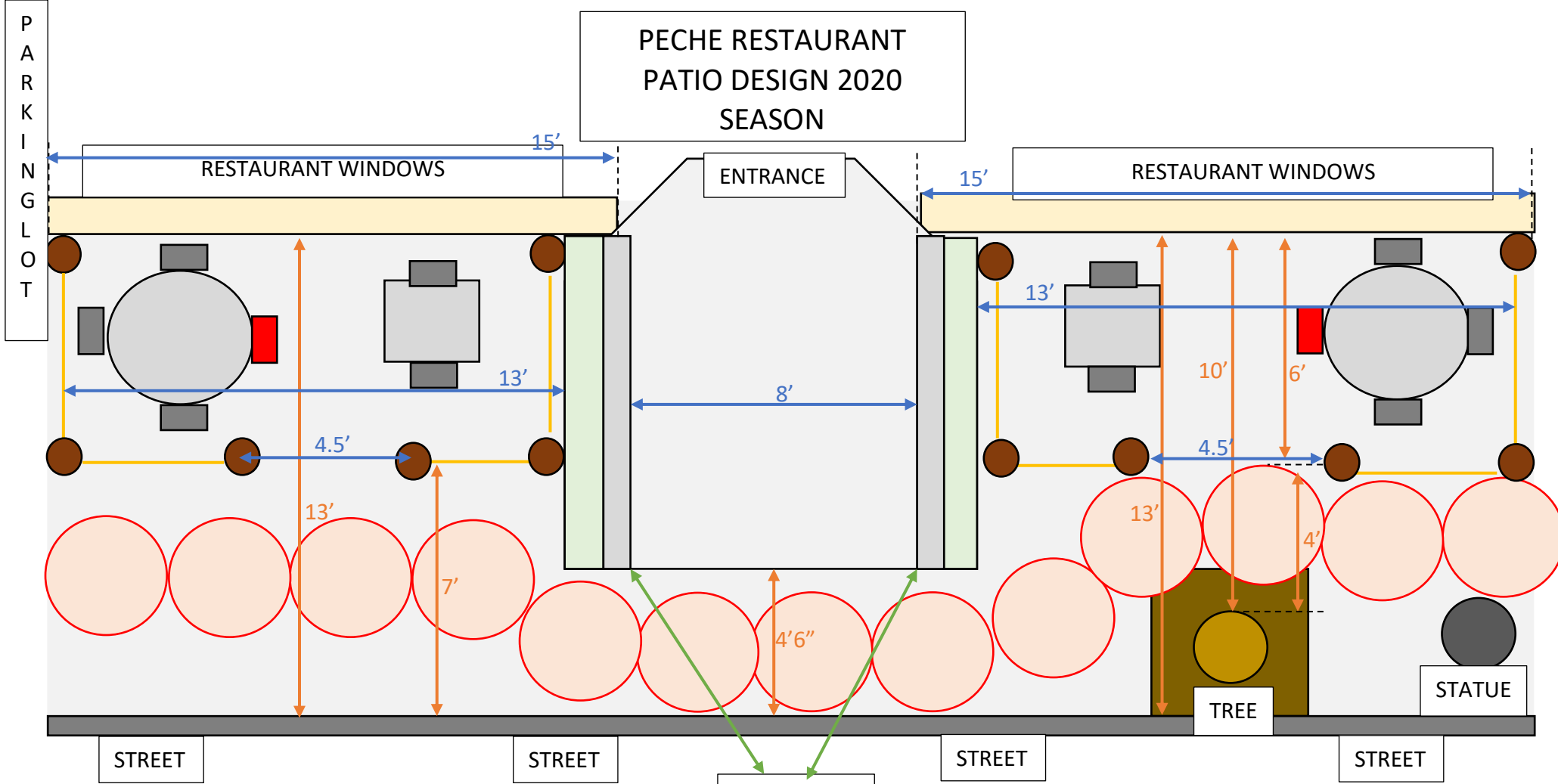
**RESOLVED, APPROVED, AND ADOPTED** this 26th day of May 2020.

TOWN OF PALISADE, COLORADO

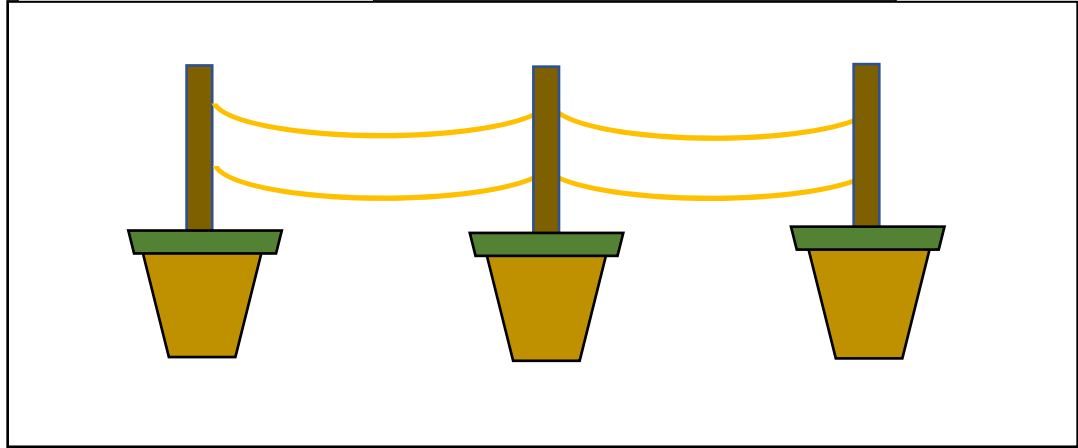
By: \_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk



FENCING FOR PATIO

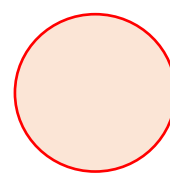


HERB BOXES  
8' Long X 3'

Designated ADA  
Seat Locations



Designated ADA  
Walkway, 36"





**Palisade Board of Trustees**  
**Regular Meeting**

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**Meeting Date:** May 26, 2020

**Presented By:** Travis Boyd

Janet Hawkinson

**Department:** Finance

**Reference:** Follow up on Board Direction for Clarification on Trash Vendor

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**Subject:** The board gave the town manager the direction to enter contract negotiations with Waste Management as a trash collection service provider. The board had questions regarding items eligible for recycling, cost increase clause, and implementation specifics for recycling. Staff has obtained clarification on these questions and want to apprise the board.

- Action Items:**
1. Selection of recycling option: curbside or central drop off.
  2. Selection of price increase method over the multiple year contract:  
Does the town want a Fixed 3% or CPI Indexed which ranges from 2.5 - 4.5%
  3. Preliminary approval of fees to customers.
  4. Implementation timeline for curbside recycling.

**Attachments:** Follow up on Board Direction for Clarification on Trash Vendor Memorandum



# Town of Palisade, Colorado

## Finance Department

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May 20, 2020

To: Town of Palisade Board of Trustees

Ref: Follow Up on Board Director for Clarification on Trash Vendor

During the May 12, 2020 board meeting, staff presented the board with the trash collection proposals in response to the Town's request for proposal published. The board directed the Town Manager to enter contract negotiations with Waste Management and had some questions to be addressed during these discussions. This memorandum endeavors to answer those questions for the board.

### **Recycling Options**

#### **Option 1: Curbside Recycling Option**

Waste Management utilizes dual stream recycling where two different bins are used for various recyclables:

- Bin #1 shall contain recycling of: aluminum, tin and steel cans, glass bottles and jars, and plastics #1 to #7. All containers should be empty and clean.
- Bin #2 shall contain recycling of: newspapers, magazines, paper, cardboard, and boxboard. This list exceeds what the town currently accepted for recycle. This recycling is available for centralized or curbside recycling.

Waste Management does not have an "Opt-In" curbside recycling option. Curbside recycling will be mandatory for all trash customers of the town should the Board choose this option. Waste Management will provide each trash customer two 18-gallon bins for recycling in addition to the garbage bins being utilized. Recycling will be collected every two weeks.

#### **Option 2: Centralized Collection**

Waste Management is requesting that we keep the collection point attended by town personnel to monitor drop offs and the contents of drop offs to minimize contamination and enforce the dual stream sorting requirement. This is currently being conducted by town staff and the town does absorb these resource costs in the Utilities & Parks budgets.



# Town of Palisade, Colorado

## Finance Department

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### **Annual Price Adjustments**

The Board has 2 options with Waste Management to handle the annual cost of living increase:

Option 1: prices annually based on a fixed 3% rate

Option 2: prices annually based on the Water, Sewer and Trash Consumer Price Index as published by the Federal Bureau of Labor Statistics which average between 2.5% - 4.5%

### **Implementation**

If we sign the contract and have direction on which recycling option by June 1, 2020, then Waste Management can implement trash collection and either recycling option by July 1, 2020.

### **Customer Price Analysis**

Note: Presently Central Drop – off Recycling Costs: .50 cents for residential \$1.00 for commercial

\*These recycling fees do not cover all the centralized recycling costs. Presently we have hauling fees, tipping fees, processing fees, as well as staff time, that are subsidized through everyone's trash service rates. For example: a business that has a lot of recyclable waste, pays \$1.00 a month for the central drop off location and this contribution does not cover the actual costs of processing that waste. Residential garbage customers are heavily subsidizing that business' waste disposal through the current system. This situation exemplifies the economic 'free-rider' problem where entities do not pay for all the services they actually utilize.



# Town of Palisade, Colorado

## Finance Department

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### Below are Trash Price Table Comparisons:

#### Option 1: Central Recycling Costs

versus

#### Option 2: Curb Side Recycling Costs

#### Option 1: Central Recycling Costs

The following table illustrates costs from Waste Management and the Town's cost recovery for operating a centralized recycling drop off point. The costs associated with this drop off point are variable and are based on the quantity and type of material deposited, contamination of the material, and town employee labor to monitor and maintain the drop off location.

#### Trash Prices with Central Drop-off Recycling

Service	WM Cost to Town	Recycling Cost	Town Cost Recovery	Consumer Price
35 Gallon Can	11.81	2.00	1.75	15.56
68 Gallon Can	12.68	2.00	1.75	16.43
95 Gallon Can	13.39	2.00	1.75	17.14
1 - 68 / 1 - 95 Gallon Can	19.77	2.00	1.75	23.52
2 - 68 Gallon Cans	19.06	2.00	1.75	22.81
2 - 95 Gallon Cans	23.56	2.00	1.75	27.31
Commercial		1.00		

Note: The Finance Department recommends a cost recovery of \$1,500 per month, to cover Town internal costs to ensure Trash Fund is self-sustaining.

Town Cost Recovery: at \$1.75 is calculated to cover the towns direct costs to include: non-payment of services, personnel costs and supplies for the operation of the centralized drop off location Commercial businesses are only charged \$1.00 a month.

Calculation of cost recovery: 826 trash customers at \$1.75 = \$ 1445.50

Recycling Cost: Covers the projected expense for the recycling program, including: hauling, processing and tipping fees.





# Town of Palisade, Colorado

## Finance Department

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### **Option 2: Curb Side Recycling Costs**

The following table illustrates costs from Waste Management and the Town's cost recovery for curbside recycling.

Note: Waste Management's costs are greater due to a \$4.25 fee for curbside recycling.

### **Trash Prices with Curbside Recycling**

Service	WM Cost to Town	Town Cost Recovery	Consumer Price
35 Gallon Can	16.06	1.75	17.81
68 Gallon Can	16.93	1.75	18.68
95 Gallon Can	17.64	1.75	19.39
1 - 68 / 1 - 95 Gallon Can	24.02	1.75	25.77
2 - 68 Gallon Cans	23.31	1.75	25.06
2 - 95 Gallon Cans	27.81	1.75	29.56

\*Commercial Recycling: contact separately with their waste services

\*WM can provide recycling to apartment units with a dumpster

### **Capacity Increase**

The proposals received necessitated a fee increase to the end users of the town's trash services. There is an opportunity to offset this increase for the end user due to an increase of capacity for curbside bins.

Each trash user will get 72 additional gallons of trash volume every month to use for recycling items. This increase in capacity may allow some users to reduce their need for a secondary trash can thus allowing them to reduce their trash bill.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2020-13**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO:

**Section 1.** The following persons are authorized signatories for all bank, or financial institution accounts maintained by the Town of Palisade:

- A. Greg Mikolai, Mayor
- B. Janet Hawkinson, Town Administrator
- C. Keli L. Frasier, Town Clerk

All checks or other instruments evidencing the withdrawal of Town funds from any bank or other financial institution shall be signed by Mayor Greg Mikolai and by Janet Hawkinson, Town Administrator or Keli L. Frasier, Town Clerk.

**Section 2.** All Resolutions of the Town of Palisade, which are inconsistent herewith, are hereby repealed.

**Section 3.** This Resolution shall become effective upon adoption.

**RESOLVED, APPROVED, and ADOPTED this 26<sup>th</sup> day of May 2020.**

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Greg Mikolai, Mayor

By: \_\_\_\_\_  
Town Clerk, Keli L. Frasier