



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

April 27, 2021

5:00 pm Work Session

**to Discuss an Intergovernmental Agreement (IGA) with
Clifton Sewer and to Interview Applicants for Planning Commission**

6:00 pm Regular and Virtual Meeting w/ In-Person Seating

- I. **WORK SESSION BEGINS AT 5:00 pm**
- II. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL**
- V. **AGENDA ADOPTION**
- VI. **ANNOUNCEMENTS**
 - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear (virtually or in-person) at the meeting and make said statements to the Board directly.
 - B. **The Town of Palisade has a NEW WEBSITE!** www.palisade.colorado.gov
 - C. **Town Hall Offices Are Now Open to the Public: Monday – Friday, 8:30 am – 4:30 pm**
- VII. **PRESENTATIONS**
 - A. **Proclamation for Teacher Appreciation Week** Presented by Trustee Somerville
 - B. **Proclamation for National Police Week** Presented by Trustee Maxwell
- VIII. **TOWN MANAGER REPORT**

IX. CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

Approval of Bills from Various Town Funds – April 10, 2021 – April 22, 2021

B. Minutes

Minutes from April 13, 2021, Regular Board Meeting

X. PUBLIC COMMENT

Please keep comments to 3 MINUTES OR LESS, and state your name and address. IF ATTENDING VIRTUALLY, PLEASE TURN ON YOUR CAMERA WHEN SPEAKING TO THE BOARD. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting.

XI. PUBLIC HEARING I

A. PRO 2021-5 – Harvest Host at Colorado Vintners CUP

The Board of Trustees will consider a request for a Conditional Use Permit (CUP) at 3674 G Rd. (2937-083-00-060) to allow for Harvest Host RV (Recreational Vehicle) parking on the subject property, as applied for by the Colorado Vintner's Collective LLC.

1. Staff Presentation
2. Applicant Presentation
3. Public Comment (***Please keep comments to 3 minutes or less and state your name and address. If attending virtually, please turn on your camera when speaking to the Board.***)
4. Board Discussion
5. Applicant Closing Remarks
6. Decision – Motion, Second, Rollcall Vote

XII. PUBLIC HEARING II

A. PRO 2021-06 - 3719 G Road Fence Variance

The Board of Trustees, acting as the Board of Adjustment, will consider an application for a variance from Section 7.05 D6 of the Palisade Land Development Code for the height of a fence at 3719 G Road (2941-032-00-069), as applied for by Marshall Roach, pursuant to Section 4.12 of the Land Development Code.

1. Staff Presentation
2. Applicant Presentation
3. Public Comment (***Please keep comments to 3 minutes or less and state your name and address. If attending virtually, please turn on your camera when speaking to the Board.***)
4. Board Discussion
5. Applicant Closing Remarks
6. Decision – Motion, Second, Rollcall Vote

XIII. NEW BUSINESS

A. Appointment of Planning Commissioner

The Board of Trustees will appoint a member to the Palisade Planning Commission to fulfill a four-year term from 2021-2025.

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

B. Clifton Sewer IGA

The Board will consider directing the Town Manager to enter into an intergovernmental agreement with Clifton Sewer for services to the Town of Palisade.

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

C. Resolution 2021-03 - Fee Schedule Update

The Board will consider updating the Town of Palisade's fee schedule.

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

D. Transportation Alternatives Program (TAP) Grant Sidewalks Engineering Contract

The Board will consider directing the Town Manager to enter into an agreement with Stolfus and Associates for design/ engineering of sidewalks to High School, funded by a \$1 Million Federal TAP Grant.

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

E. Chamber of Commerce Memorandum of Understanding (MOU)

The Board will consider entering into an MOU with the Palisade Chamber of Commerce.

1. Staff Presentation
2. Chamber of Commerce Representative Presentation
3. Board Discussion
4. Decision – *Motion, Second, Rollcall Vote*

XIV. OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.

XV. COMMITTEE REPORTS

XVI. ADJOURNMENT



TOP Board of Trustees Regular Scheduled Virtual Meeting Electronic Participation Instructions

Due to the increase in public participation in Town meetings, the Town of Palisade has decided to continue virtual public attendance. with in-person seating at the Board Chambers

Work Session starts at 5:00 pm

Regular meeting starts at 6:00 pm

<https://zoom.us/j/3320075780>

Meeting ID Number: 332 007 5780

To Join Zoom Meeting:

BY COMPUTER/SMARTPHONE: Click on the link above and follow the instructions. Participants from the audience will be able to speak during public comment. **There is a hand symbol to push that will allow the meeting moderator to see who wants to speak.** Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes. **If using a smartphone, you must download the app.**

***BY TELEPHONE:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:40 pm and 5:59 pm. During that time, the **moderator of the call will ask your name and the agenda item or if you wish to speak to an item not on the Agenda.** Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: **1 (253) 215 8782**, then there will be a prompt to enter the meeting **ID. Number Noted Above**, and the User ID is the pound (#) sign.

BY ELECTRONIC MAIL: Members of the public may also provide public comments or comment on a specific agenda item by sending an email to kfrasier@townofpalisade.org. The email must be received by 2:00 pm on the day of the meeting. **The Town Clerk will FORWARD THE EMAIL TO THE BOARD OF TRUSTEES.** *Any member of the public who wishes to have a statement read into the Minutes is required to appear (virtually) at the meeting and make said statements to the Board directly.*