



175 East Third Street
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Town of Palisade

Request for Proposal – Palisade Connecting Sidewalks September 23, 2024

The Town of Palisade, Colorado, is accepting proposals for sidewalk preparation and installation as part of the Town's Street Maintenance Program. This service is to be provided in accordance with the terms, conditions, and the product specification contained in this proposal document.

Bid Submittal

Bids must be delivered on <https://www.bidnetdirect.com/> on or before **2:00 p.m., Monday, October 28, 2024**. Bid must include the estimated project schedule and materials specifications to be used. The submittal will be a lump sum bid. Bid shall include price per unit for additional quantities, if deemed necessary. If the PALISADE CONNECTING SIDEWALK PROJECT 2024 project exceeds the funded amount, the Town of Palisade may reduce the amount of work to stay within our budget. It is the sole responsibility of the bidder to see that the proposal is received before the submission deadline. Late bids will not be considered.

The most responsive proposal or proposals will be determined by criteria determined essential to the Town. The criteria are not limited to the lowest price. The Town reserves the right to reject all proposals, reject portions of any proposal, or accept the proposal or proposals deemed most advantageous to the Town. All proposals received are subject to negotiation prior to any contract award.

This Request For Proposals is not a commitment to purchase, and the Town shall not reimburse any expenditure experienced by the Bidder in its preparation. Nor does the Town obligate itself with any action taken or cost incurred by Bidder in responding to this Request For Proposal. The responses to this Request For Proposal will be used to select a product supplier. This RFP will be non-exclusive. The Town reserves the right to purchase products from other vendors.

Questions should be addressed to the Special Projects Manager, Dennis Lytle, dlytle@townofpalisade.org. **Mandatory Bid meeting October 8, 2024 at 1:00PM. Please meet at Palisade Board Chambers, in the Fire Department Building at 341 W. 7th St. at 1:00 pm.** Thank you for your interest. We look forward to receiving your proposal.

**Palisade Connecting Sidewalks 2024
RFP-TOWN OF PALISADE 2024**

Objective

It is the Town's intent to contract with a qualified contractor for Sidewalk Installation on missing sections and dilapidated sections of Sidewalk within the Town.

Terms, Conditions and Product Specification are included on the attached page.

PRINT THE WORDS "NO EXCEPTIONS" HERE

_____ IF THERE ARE NO EXCEPTIONS TAKEN TO ANY OF THE TERMS, CONDITIONS, OR SPECIFICATIONS OF THESE PROPOSAL DOCUMENTS. IF THERE ARE EXCEPTIONS TAKEN TO ANY OF THESE TERMS CONDITIONS, OR SPECIFICATIONS OF THESE PROPOSAL DOCUMENTS, THEY MUST BE CLEARLY STATED ON A SEPARATE SHEET OF PAPER, ATTACHED TO THIS PROPOSAL SHEET AND RETURNED WITH YOUR PROPOSAL PACKAGE.

COMPANY

CONTACT

TELEPHONE _____ FAX _____

PRINT NAME AND TITLE

AUTHORIZED SIGNATURE

DATE _____

REFERENCES

Provide a list (which includes contacts and phone numbers) of three local firms for which you provide similar type of services described herein.

1. Name: _____ Phone Number: _____

2. Name: _____ Phone Number: _____

3. Name: _____ Phone Number: _____

BID INFORMATION

REQUEST FOR PROPOSAL – PALISADE CONNECTING SIDEWALK 2024

1. All participating bidders, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this Request for Proposals as stated or implied herein. Should the Town omit anything from this package which is necessary to a clear understanding of the requirements, or should it appear that various instructions are in conflict, then the bidders shall secure instructions from Dennis Lytle, Special Projects Manager, dlytle@townofpalisade.org prior to the time and date of the proposal closing date shown in the Request For Proposals.
2. After Proposals are opened, a bidder may be given an opportunity to explain the nature of any error and may request their proposal be withdrawn. Such proposals may, with the approval of the Town, be withdrawn and not resubmitted. Errors determined by the Town to be minor may be allowed within an acceptable proposal.
3. Bidders are expected to examine the specifications, and all instructions contained in this proposal package. Failure to do so will be at the bidder's risk.
4. LATE OR UNSIGNED PROPOSALS WILL NOT BE ACCEPTED OR CONSIDERED. IT IS THE RESPONSIBILITY OF THE BIDDER TO ENSURE THAT THE PROPOSAL ARRIVES PRIOR TO THE TIME INDICATED ON THE REQUEST FOR PROPOSAL.
5. The contract shall be awarded to the most responsive bidder and will be determined by criteria determined essential to the Town. The criteria are not limited to the lowest price. The Town reserves the right to reject all proposals, reject portions of any proposal, or accept the proposal or proposals deemed most advantageous to the Town.
6. Important dates and times (all times are Mountain Daylight): The project can be constructed in the winter season to provide more time for competitive bids.

| | |
|-------------------------------------|--|
| RFP Advertised / packages available | September 27 th 2024 |
| Required Bid Meeting | October 8 th 2024 1:00PM Palisade Board Chambers |
| Bidder Questions Due | October 15 th 2024 |
| Answers Due | October 23 rd 2024 |
| Proposals Due to Town of Palisade | October 28 th 2024 |
| Award Contract | November 12, 2024 |
| Anticipated Construction Start | Fall/Winter 2024-2025 |
| Anticipated Substantial Completion | March 1 st , 2025 |
| Anticipated Final Completion | March 17 th , 2025 |
| | |

Palisade Connecting Sidewalk

2024 RFP-TOWN OF PALISADE

This page describes the Product Specification required by the Request for Proposals (RFP). This Product Specification should be used as a basis for preparing your estimated costs if your firm chooses to provide a proposal. It is the intent of the Town (at the time this RFP is issued) to award a single contract to supply the services referenced within this RFP.

The following service specifications will be met by the Contractor:

1.0 **General Scope of Work**

Utilize allocated funds to install sidewalks. Priority areas focus on nonexistent sidewalk areas in the old Town of Palisade. Propose a bid and quote to award a contractor with demolition, repair, replacement and installation of new sidewalk. The contractor shall provide all materials and labor necessary to prepare and install new concrete, sidewalks, ADA ramps, driveways, drains, curbs and gutters to meet the designed standards proposed for Palisade. In addition, the Contractor shall provide mobilization, traffic, and cleanup.

2.0 **Specifications**

- 2.1 The Town of Palisade utilizes the specifications described in: SECTION 608 - CURBS, GUTTERS, SIDEWALKS AND TRAILS. ([609010104.dgn \(codot.gov\)](#) [Microsoft Word - 2010SCDTitlePage.doc \(gjcity.org\)](#) [TEDS-Manual-ADA-Accessible \(gjcity.org\)](#)) of the City of Grand Junction Standard Contract Documents for Capital Improvements Construction.
- 2.2 Width of all sidewalks as specified in the drawing package.

3.0 **Special instructions**

- 3.1 Contractor shall remove and dispose of all debris and include those costs in the bid.
- 3.2 Contractor will field verify all quantities prior to bidding.
- 3.3 Time for completion of work for each location from disturbance of ground to construction of completed walkable sidewalk shall be timely so as not to stress residents access and egress and traffic flow.
- 3.4 A pre-construction meeting prior to the start of construction is mandatory. A photographic journal of conditions is highly recommended. Any decorative rock that needs removed is part of this bid. Grade to be left ½" below finished sidewalk.
- 3.5 The Town will take care of any finished landscaping as necessary. Landscaping is not part of this bid.

4.0 Required Submittals

- 4.1** Each Bid shall contain a completed and signed Bid Form. A Bid Form will not be considered complete unless all spaces for inserting either unit prices or total prices are filled in. Lump Sums and Unit Costs will be considered contractual obligations. Total BASE BID will be used for bid comparison purposes in determining the lowest responsive bidder. Any blank on the Bid Form, that is not filled in with a number, shall be assumed to be zero.
- 4.2** The Bid Form shall be signed by a principal of the company having the authority to enter contractual relationships on behalf of the company.
- 4.3** Each Bid shall include a copy of insurance certificates or other evidence of the following minimum insurance requirements:
 - (1) Workers' Compensation insurance to cover obligations imposed by the Workers' Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract, and Employers' Liability insurance with minimum limits of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each accident, FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - policy limit, and FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - each employee.
 - (2) Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
 - (3) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate with respect to each of Contractor's owned, hired and/or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision.
- 4.4** Bid Bond will not be required for this project. Contractor shall provide a \$5,000.00 Performance Bond to the Town of Palisade. All insurance certificates shall have the Town of Palisade listed as certificate holder.
- 4.5** Each Bid shall be submitted, via <https://www.bidnetdirect.com/>; and clearly marked on the “**Palisade Connecting Sidewalks 2024**”.
- 4.6** Altering and Withdrawing Biddings. Any handwritten alteration to a bid must be

initialed by the signer of the bid, guaranteeing authenticity. Bids cannot be altered or amended after the submission deadline but may be withdrawn entirely at any time prior to the execution of the final Contract.

- 4.7 Information detailing the qualifications of the firm or team is not required but may be requested after the bid opening.
- 4.8 **Bid Deadline.** All Bids must be received in the Town of Palisade no later than **2:00 PM. Monday, October 28th, 2024.** Late or unsigned bids will not be accepted or considered.
- 4.9 **Responsiveness.** At the Bid Opening, each bid will be evaluated for responsiveness according to the checklist below. The Town reserves the right to waive minor discrepancies in the form or content of the bids, but the minimum requirements for responsiveness must be met. Any missing item from the checklist below may cause rejection of the entire bid.
- Signed Bid Form
 - Acknowledgement of all Addendum issued
 - Total BASE BID amount
 - Unit Price
 - Insurance Certificates – Workman’s Comp, Liability
 - Job schedule with start and finish times and dates

5.0 Conflict of Interest

No Town public official and/or Town employee shall have a direct financial interest in any firm submitting a Bid under this Request. Any indirect interest in an Offeror firm by a Town public official and/or Town employee by virtue of blood or marriage shall be disclosed within the Bid.

6.0 Only One Bid Accepted

More than one Bid from an individual, firm, partnership, or corporation under the same or different names, will not be considered. Evidence that any primary Offeror has an interest in more than one Bid for the same Work will be cause for rejection of all such bids. Evidence of collusion or other illegal activities between firms will be considered sufficient cause for the rejection of all Bids, so affected. A subcontracted person or entity (such as the Surveyor or Traffic Control Firm), which has quoted prices to one bidder is not disqualified from quoting prices to other bidders but may not submit a direct bid on its own behalf.

The Town of Palisade reserves the right to reject any or all Bids, and to waive any informalities or irregularities, therein.

7.0 Description of Bid Items

Bid Item Descriptions are included in the Special Provisions. All Bid Items shall be priced as complete, in place.

8.0 Measurement & Payment

The Bid Schedule is comprised of Lump Sum and Unit Price items of work that collectively covers all the work for this project. The Bid Schedule shows estimated quantities, based on the Engineer's Estimate. Actual quantities may be more or less than the Bid Schedule quantity. All quantities will be paid at the listed Unit Price. If there is a need to change the amount of work for a Unit Price Item, the schedule of Unit Prices will be the contractual basis for establishing the associated cost impact. Lump sum prices will only be changed via a negotiated Change Order.

END OF BID INSTRUCTIONS

9.0 Bid Submittal

Bids must be submitted, via <https://www.bidnetdirect.com/>; and clearly marked on the “Palisade Connecting Sidewalks 2024” on or before **2:00 PM. Monday. October 28th 2024.** The bid must include the estimated project schedule and materials specifications to be used. The submittal will be a lump sum bid. The bid shall include price per square yard for additional SIDEWALK INSTALLATION, if deemed necessary. If the SIDEWALK INSTALLATION project exceeds the funded amount, the Town of Palisade may reduce the number of square yards to stay within our budget. It is the sole responsibility of the bidder to see that the proposal is received before the submission deadline. Late bids will not be considered.

Additional bid documents and/or additional information may be received at the following location:

Town of Palisade
175 E. 3rd Street
Palisade, CO 81526
(970) 464-5602
Attn: Dennis Lytle, Project Manager

The successful bidder will be given NOTICE OF AWARD within 10 working days of bid opening, and NOTICE TO PROCEED as soon as successful bidder provides the signed acknowledgement of Notice of Award, a signed Agreement, and Notice to Proceed.

The Town of Palisade is exempt from all local, state and federal taxes.

The successful bidder must have a current Town of Palisade Business License.

Engineering Estimated Quantities

See Attached documents:

240927_Connecting_Sidewalk_RFP
240927_Connecting_Sidewalk_Survey_Spreadsheet
240927_Connecting_Sidewalk_Mapbook
240927_Connecting_Sidewalk_ArcGIS_Story_Board or, use the link below
<https://storymaps.arcgis.com/stories/bb0f60d59da641a68c23b65eb00c727c>

**PALISADE CONNECTING SIDEWALK
INSTALLATION RFP TOWN OF
PALISADE - 2024
QUOTATION SHEET 1 – PROPOSED PRICING**

A. BIDDER INFORMATION:

| | |
|-----------------------|--|
| Company Name: | |
| Mailing Address: | |
| City, State, Zip Code | |
| Phone Number: | |

B. DESCRIPTION AND COST OF WORK:

| Bid Summary | | | | | | |
|--|------------------------|---|-----------------|-------------------|------------------------------------|-----------------------|
| 2024 Connecting Sidewalks Project | | | | | | |
| Bid Opening: | | August 25th, 2023 | | | | |
| By: | | Dennis Lytle, Project Manager | | | | |
| Item No. | CDOT, City Ref. | Description | Quantity | Units | Company Name Unit Price | Extended Price |
| 1 | 202 | Saw Cut Concrete | 511 | LF | | |
| 4 | 401 | Hot Mix Asphalt (Patching)(4"thick)(Grading SX, Binder Grade 64-22) to include 6" of Aggregate Base Course (Class 6) | 116. | SY | | |
| 6 | 608 | Concrete Curb and Gutter (2' Wide)To include 6" of Class 6 Aggregate Base Course | 520. | LF | | |
| 9 | 608 | Concrete Sidewalk (4" Thick) to include 6" of Aggregate Base Course (Class 6) | 744. | SY | | |
| 12 | 608 | Concrete Curb Ramp Return Joint (8" Thick) 15' Radius Without Fillet to include 6" of Aggregate Base Course (Class 6) | 75. | SY | | |
| 14 | 608 | Concrete Driveway Section (6" Thick) to include 6" of Aggregate Base Course (Class 6) | 111. | SY | | |
| 15 | 608 | Concrete Driveway Section (8" Thick) to include 6" of Aggregate Base Course (Class 6) | 78. | SY | | |
| 16 | 608 | Detectable Warning (Cast Iron, Wet Set)(2' X 2') | 9. | EA | | |
| 17 | 108 | Storm Drain Pipe 12" (RCP) | 20. | LF | | |
| 20 | 620 | Sanitary Facility | 1. | LS | | |
| 21 | 626 | Mobilization | 1. | LS | | |
| 22 | 630 | Traffic Control (Complete In Place) to include Traffic Control Plan(s) | 1. | LS | | |
| MCR | | Minor Contract Revisions | 1 | --- | | |
| | | | | TOTAL BID: | | |
| [1] - | | corrected extension | | | | |
| [2] - | | corrected total | | | | |

C. INSURANCE CERTIFICATES:

YES

NO

D. SCHEDULE FOR COMPLETION OF WORK:

Start Date: _____ Completion Date: _____

E. INSURANCE REQUIREMENTS

Workers' Compensation insurance to cover obligations imposed by the Workers' Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract, and Employers' Liability insurance with minimum limits of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each accident, FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - policy limit, and FIVE HUNDREDTHOUSAND DOLLARS (\$500,000) disease - each employee.

- (1) Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- (2) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate with respect to each of Contractor's owned, hired and/or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision.

F. SPECIAL CONDITIONS:

Acknowledgement of any and all Addendum issued:

YES

NO

Authorized Signature

Date

Please Print Signature and Title