



175 East Third Street  
P.O. Box 128  
Palisade, CO 81526  
[www.palisade.colorado.gov](http://www.palisade.colorado.gov)

Phone: (970) 464-5602  
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## Town of Palisade

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### Request for Quotation – Palisade Crack Seal 2023

The Town of Palisade, Colorado, is accepting bids for crack seal road maintenance to repair several streets in the Town. This service is to be provided in accordance with the terms, conditions, and the product specification contained in this bid document.

Proposals must be submitted by providing a response in accordance with the terms and conditions and the product specification, placed in a sealed envelope bearing the return address of the bidder, and clearly marked “**2023 Crack Seal Project**”. Proposals must be sent or delivered in a manner to arrive at the Palisade Town Hall, 175 E. Third St, P.O. Box 128, Palisade, CO, 81526, NO LATER THAN 2:00 p.m., Wednesday, March 15 2023.

This Request For Quotation (RFQ) is not a commitment to purchase, and the Town shall not reimburse any expenditure experienced by the Bidder in its preparation. Nor does the Town obligate itself with any action taken or cost incurred by Bidder in responding to this RFQ. The responses to this RFQ will be used to select a product supplier. This RFQ will be non-exclusive. The Town reserves the right to purchase product from other vendors.

Questions should be addressed to the Utilities Director, Jack Nickerson, at 970-464-5602 Thank you for your interest. We look forward to receiving your proposal.

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### BID INFORMATION

1. All participating bidders, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this Request For Quotation as stated or implied herein. Should the Town omit anything from this package which is necessary to a clear understanding of the requirements, or should it appear that various instructions are in conflict, then the bidders shall secure instructions from Jack Nickerson, Utilities Director, at 970-464-5602 prior to the time and date of the quotation closing date shown in the RFQ.
2. After the submittals are opened, a bidder may be given an opportunity to explain the nature of any error and may request their bid be withdrawn. Such bids may, with the approval of the Town, be withdrawn and not resubmitted. Errors determined by the Town to be minor may be allowed within an acceptable bid.
3. Bidders are expected to examine the specifications and all instructions contained in this proposal package. Failure to do so will be at the bidder's risk.
4. LATE OR UNSIGNED SUBMITTALS WILL NOT BE ACCEPTED OR CONSIDERED. IT IS THE RESPONSIBILITY OF THE BIDDER TO ENSURE THAT THEIR BID ARRIVES AT PALISADE TOWN HALL PRIOR TO THE TIME INDICATED ON THE REQUEST FOR QUOTATION.
5. The contract shall be awarded to the most responsive bidder and will be determined by criteria determined essential to the Town. The criteria are not limited to the lowest price. The Town reserves the right to reject all bids, reject portions of any bid, or accept the bid or bids deemed most advantageous to the Town. All proposals received are subject to negotiation prior to any contract award.
6. Important dates and times (all times are Mountain Time):

RFQ Advertised	<b>Starting Tuesday February 28</b>
RFQ packages available	<b>2/28/23</b>
Submittals due to Town of Palisade	<b>3/14/23 2 PM</b>
Completion of vendor selection (estimated)	<b>3/15/2023</b>

**REQUEST FOR QUOTATION - Palisade Crack Seal 2023**

It is the Town's intent to contract with a qualified contractor for the preparation for and application of crack seal to repair multiple streets within the Town of Palisade. Terms, Conditions, and Product Specification are included as part of this bid package.

PRINT THE WORDS "NO EXCEPTIONS" HERE: \_\_\_\_\_

IF THERE ARE NO EXCEPTIONS TAKEN TO ANY OF THE TERMS, CONDITIONS, OR SPECIFICATIONS OF THESE PROPOSAL DOCUMENTS. IF THERE ARE EXCEPTIONS TAKEN TO ANY OF THESE TERMS, CONDITIONS, OR SPECIFICATIONS OF THESE PROPOSAL DOCUMENTS, THEY MUST BE CLEARLY STATED ON A SEPARATE SHEET OF PAPER, ATTACHED TO THIS PROPOSAL SHEET, AND RETURNED WITH YOUR PROPOSAL PACKAGE.

COMPANY

\_\_\_\_\_

CONTACT

\_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

PRINT NAME AND TITLE

\_\_\_\_\_

\_\_\_\_\_

AUTHORIZED SIGNATURE

\_\_\_\_\_

DATE \_\_\_\_\_

**REFERENCES**

Provide a list (which includes contacts and phone numbers) of three local firms for which you provide similar type of services described herein.

1. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# REQUEST FOR QUOTATION - Palisade Crack Seal 2023

## 1.0 **General Scope of Work**

1.1 It is the purpose and intent of the accompanying specifications to include all labor, materials, tools, equipment, skills, and services necessary or required to produce the finished results described herein. The Contractor shall thoroughly acquaint themselves with the requirements of these specifications, and shall provide all items of material, services, labor, skill, and equipment called for in the specification to complete the project in accordance with the specification.

### 1.2 **Guarantee**

The Contractor shall repair or replace any crack sealer judged to be defective within a period of one (1) year of final acceptance. This judgment shall be based solely on the opinion of the Town Public Works Director or designee of the Public Works Director. The Contractor shall also guarantee any replacement or repair work, as required for any defective improvements, for a minimum period of one (1) year from the date of final acceptance of the replacement or repair work.

### 1.3 **Work Zone Traffic Control, Protection, and Safety**

Contractor shall be responsible for traffic control during the project. Road closures will not be permitted. All work within the roadway shall be conducted under traffic. At a minimum, one-way traffic shall be maintained at all times. All work zones shall be properly signed and set-up in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), latest edition.

On-street parking may be removed by the Contractor to facilitate construction and maintain traffic flow. The Contractor shall notify the Public Works Department 48 hours in advance of proposed parking removal. Once approved, the Contractor shall obtain, from the Town of Palisade, and place "No Parking" signs (cardboard) on the particular street. "No Parking" must be posted a minimum of 48 hours prior to construction.

Costs of traffic control are incidental to the Contract.

## 2.0 **Specifications**

### 2.1 **Cleaning and Sealing of Cracks and Joints**

All cracks and joints, including longitudinal joints and edge joints, are to be sealed according to the following specifications:

The cleaning and sealing of crack must be conducted on the same day. The cleaning of cracks prior to the day of sealing shall not be permitted. The crack sealing shall not be applied unless the ambient air temperature is 45 °F and rising.

Immediately before placing of the sealant in the cracks, the cracks shall be

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blown clean and dried with an air minimum of 150 psi or other devices approved by the Public Works Director. If blowing fails to provide a finished crack with the desired results, then wire brushing or sandblasting may be required followed by blowing to provide bonding faces which are free of moisture, dust, and other contaminants.

All cracks must be dry, heated with a torch or other approved device, and free of loose particles before sealant is applied. The sealant mixture shall be heated in an applicator designed for this purpose with a temperature controlling device. The sealant material shall be constantly agitated in the applicator dispensing tank to maintain a homogeneous mixture.

Sealant should be applied as hot as possible consistent with the manufacturer's recommended pour temperature and safe heating temperature (usually 390°F to 410°F). Cracks/joints should be slightly overfilled with sealant and then squeegeed to conform to the level of the existing pavement and leave a strip extending at least 1" to either side of the crack with a maximum film thickness of the overband limited to 0.125" thick.

Sections of pavement that contain alligator cracking shall not be routed, but shall be crack sealed by "flooding" the cracked area. ***The areas designated for the "flooding" technique shall be inspected and approved by the Town before the start of this work.***

Sealant shall be covered with sand or other approved curing agents to eliminate the risk of sealant "tracking" by passing traffic. **Utilization of toilet paper or any other type of paper for this purpose is prohibited.**

### 2.2 Crack Sealer

Joint sealant shall be a mixture of 100% virgin polymer, asphalt, plasticizers, and inert reinforcing fillers that will form a resilient and adhesive compound capable of effectively sealing joints and cracks in concrete and asphalt pavements against the infiltration of moisture and foreign material during cycles of expansion and contraction with temperature changes and that will not, at ambient temperatures, flow from the joint or be picked up by vehicle tires. Sealant shall conform to ASTM- D 6690 type II specification. Among others, the specification requires the following:

- A. Penetration of 77 °F, 150g, 5s; shall not exceed 90.
- B. Flow at 140 °F shall not exceed 3.0 mm.
- C. Resistance requirement is 60% minimum.
- D. Bond testing performed at -29 °C for 50% extension.

### 2.3 Debris Cleanup & Street Sweeping

It is the responsibility of the Contractor to sweep or blow all debris created during the sealing process out of the driving lane and into the curb line after the sealant has been placed and cured. This debris is a nuisance to the travelling public and

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should be removed from the driving lane as soon as possible. Any method used to complete this work shall not damage the newly placed sealant. Any damage to the sealant must be repaired.

The Town will provide street sweeping services after completion of crack sealing, provided that 48 hours' notice is given by the Contractor to the Town.

### **3.0 Special instructions**

- 3.1 Contractor will field verify all quantities prior to bidding.
- 3.2 Unless instructed otherwise by the Town, work shall continue on all consecutive weather permitting non-holiday weekdays until the Contract limit has been reached, or the City indicates work is to end. Work hours shall be limited from 7:00 a.m. to 7:00 p.m. Monday through Saturday.
- 3.3 All public and private property, improvements, landscaping, and utilities, above or below ground, that are not part of the project scope of work, will be restored to equal or better condition than existed prior to start of construction. A meeting with the Town prior to the start of construction is mandatory. A photographic journal of conditions is highly recommended.

### **4.0 Required Submittals**

- 4.1 Each Bid shall contain a completed and signed Bid Form. A Bid Form will not be considered complete unless all spaces for inserting either unit prices or total prices are filled in. Lump Sums and Unit Costs will be considered contractual obligations. Total BASE BID will be used for bid comparison purposes in determining the lowest responsive bidder. Any blank on the Bid Form, that is not filled in with a number, shall be assumed to be zero.
- 4.2 The Bid Form shall be signed by a principal of the company having the authority to enter into contractual relationships on behalf of the company.
- 4.3 Each Bid shall include a copy of insurance certificates or other evidence of the following minimum insurance requirements:
  - (1) Workers' Compensation insurance to cover obligations imposed by the Workers' Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract, and Employers' Liability insurance with minimum limits of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each accident, FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease – policy limit, and FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - each employee.
  - (2) Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury,

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broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

(3) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate with respect to each of Contractor's owned, hired and/or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision.

- 4.4** Bid Bond will be required for this project. Contractor shall provide a \$5,000.00 Performance Bond to the Town of Palisade. All insurance certificates shall have the Town of Palisade listed as certificate holder.
- 4.5** Each Bid shall be submitted, in duplicate; placed in a sealed envelope; and clearly marked on the outside **“Crack Seal Project 2023”**.
- 4.6** Altering and Withdrawing Biddings. Any handwritten alteration to a bid must be initialed by the signer of the bid, guaranteeing authenticity. Bids cannot be altered or amended after the submission deadline, but may be withdrawn entirely at any time prior to the execution of the final Contract.
- 4.7** Information detailing the qualifications of the firm or team are not required, but may be requested after the bid opening.
- 4.8 Bid Deadline.** All Bids must be received in the Town of Palisade Town Hall no later than **2:00 PM, March 14, 2023**. Late or unsigned bids will not be accepted or considered.
- 4.9 Responsiveness.** At the Bid Opening, each bid will be evaluated for responsiveness according to the checklist below. The Town reserves the right to waive minor discrepancies in form or content of the bids, but the minimum requirements for responsiveness must be met. Any missing item from the checklist below is cause for rejection of the entire bid.
- Signed Bid Form
  - Acknowledgement of any and all Addendum issued
  - Total BASE BID amount
  - Insurance Certificates – Workman’s Comp, Liability
  - Job schedule with start and finish dates

### **5.0 Conflict of Interest**

No Town public official and/or Town employee shall have a direct financial interest in any firm submitting a Bid under this Request. Any indirect interest in an Offeror firm by a Town public official and/or Town employee by virtue of blood or marriage shall

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be disclosed within the Bid.

### **6.0 Only One Bid Accepted**

More than one Bid from an individual, firm, partnership, or corporation under the same or different names, will not be considered. Evidence that any primary Offeror has an interest in more than one Bid for the same work will be cause for rejection of all such bids. Evidence of collusion or other illegal activities between firms will be considered sufficient cause for the rejection of all Bids, so affected. A subcontracted person or entity (such as a Surveyor or Traffic Control Firm), which has quoted prices to one bidder is not disqualified from quoting prices to other bidders but may not submit a direct bid on its own behalf.

**The Town of Palisade reserves the right to reject any or all Bids, and to waive any informalities or irregularities, therein.**

### **7.0 Description of Bid Items**

The following list corresponds to the attached map (see Exhibit A). Road lengths are in centerline miles.

• Sunset Circle:	0.24
• Shiraz Dr:	0.23
• S Elberta Ave:	0.21
• 1 <sup>st</sup> St (Bower Ave to 37.1 Rd):	0.73
• 3 <sup>rd</sup> St (Bower Ave to Iowa Ave):	0.40
• Main St (US6 to 3 <sup>rd</sup> St):	0.29
• Iowa Ave (US6 to 3 <sup>rd</sup> St)	0.22
• <u>Moss Way:</u>	<u>0.21</u>
<b>Total Miles:</b>	<b>2.53</b>

### **8.0 Measurement & Payment**

Section 7.0 and Exhibit A collectively describe all the work for this project. Actual quantities may be more or less than the described quantity. All work will be paid at the listed Lump Sum Price. Lump sum prices will only be changed via negotiated Change Order.

### **9.0 Bid Submittal**

***The successful bidder will be given NOTICE OF AWARD within 5 (five) working days of bid opening, and NOTICE TO PROCEED as soon as successful bidder provides the signed acknowledgement of Notice of Award, a signed Agreement, and Notice to Proceed.***

The Town of Palisade is exempt from all local, state and federal taxes.

The successful bidder must have a current Town of Palisade Business License.



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**PROPOSAL SHEET – PROPOSED PRICING**

**A. BIDDER INFORMATION:**

Company Name:	
Mailing Address:	
City, State, Zip Code	
Phone Number:	

**B. DESCRIPTION AND COST OF WORK:**

Street	Estimated CL Length	Price/mile	Lump Sum
Sunset Circle:			
Shiraz Dr			
S Elberta Ave			
1 <sup>st</sup> St (Bower Ave to 37.1 Rd)			
3rd St (Bower Ave to Iowa Ave):			
Main St (US6 to 3rd St):			
Iowa Ave (US6 to 3rd St)			
Moss Way			
<b>Totals</b>			

**C. INSURANCE CERTIFICATES:**

YES

NO

**D. SCHEDULE FOR COMPLETION OF WORK:**

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**E. SPECIAL CONDITIONS:**

Acknowledgement of any and all Addendum issued:

YES

NO

**REQUEST FOR QUOTATION - Palisade Crack Seal 2023**

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Authorized Signature

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Date

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Please Print Signature and Title

END of Request for Quotation: Palisade Crack Seal Project June 2023

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**EXHIBIT A**