



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 West 7<sup>th</sup> Street**  
**September 8, 2020**  
**6:00 pm Virtual Meeting**  
**Work Session for Discussion Regarding**  
**Truck Routes to follow**

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. AGENDA ADOPTION**
- V. ANNOUNCEMENTS**

**A. Zoom Meeting Etiquette:** *In order to comply with Colorado Open Meeting Laws, the “chat” ability has been disabled for all participants on the Zoom platform we are using to conduct this meeting. Additionally, the video and audio have been disabled for all participants except for staff and Board members. If you wish to speak to the Board of Trustees during Public Comment or on a single Agenda Item, please log-in or call into the meeting early and advise the meeting Host of which topic you wish to speak on. Staff and Board members, please mute your microphone at all times unless you are speaking.*

**B. 4 Corners Rugby Tournament will be September 10-12, 2020**

**VI. TOWN MANAGER REPORT**

**VII. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

Approval of Bills from Various Town Funds – August 22, 2020 – September 2, 2020

**B. Minutes**

Minutes from August 25, 2020, Regular (Virtual) Board Meeting

**VIII. PUBLIC COMMENT**

**IX. NEW BUSINESS**

**A. Resolution 2020-20 Accepting the 2019 Audit**

*This Resolution is to review and accept or reject the 2019 financial audit of the Town of Palisade performed by Chadwick, Steinkirchner, Davis & Co., PC.*

- 1. Staff Presentation
- 2. Board Comment
- 3. Decision - Motion, Second and Rollcall Vote

**B. Resolution 2020-22 Adoption of the 2020 Mesa County Hazard Mitigation Plan**

*This Resolution is to review and accept or reject the multi-jurisdictional hazard mitigation plan led by Mesa County*

1. Staff Presentation
2. Board Comment
3. Decision - *Motion, Second and Rollcall Vote*

**X. OPEN DISCUSSION**

*This is a chance for the Board of Trustees to voice concerns, opportunities, or other topics of importance, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.*

**XI. COMMITTEE REPORTS**

**XII. ADJOURNMENT**

**XIII. WORK SESSION**

**A. Discussion Regarding Truck Routes**



**TOP Board of Trustees Regular Scheduled Virtual Meeting**  
**Electronic Participation Instructions**

*Due to the COVID-19 (coronavirus) social isolation mandates, the regular scheduled Board of Trustee meeting will be held through the meeting program Zoom.*

**Time: \*call-in/log-in starts at 5:45 pm**

**Meeting: starts at 6:00 pm**

To Join Zoom Meeting:

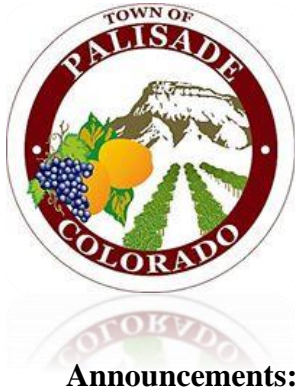
**By Computer:** Click on <https://zoom.us/j/99235237220> and follow the instructions. Participants from the audience will be able to speak during public comment. There is a hand symbol to push that will allow the meeting moderator to see who wants to speak and enable this feature. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

**\*By Telephone:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:45 pm and 5:59 pm. During that time, the moderator of the call will ask your name and the agenda item or if you wish to speak to an item not on the Agenda. Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: 1 (253) 215 8782, then there will be a prompt to enter the meeting **ID Number 992 3523 7220**, and the User ID is the pound (#) sign.

**By Electronic Mail:** Members of the public may also provide public comment or comment on a specific agenda item by sending an email to [kfrasier@townofpalisade.org](mailto:kfrasier@townofpalisade.org). The email must be received by 4:00 pm. The Town Clerk will read the email into the record during public comment or public comment for the agenda item.

Thank you for your participation in maintaining community health by following the social distancing regulations.



**Announcements:**

- RFQ – Request for Qualifications: TAP Grant – Sidewalks from Lincoln Street to Palisade High School – the Town has received proposals for qualified Engineering Firms – the selection committee to meet to select a firm.

*Timeline: The engineering & design and CDOT approval process are estimated to take one year, July 2021 – then move to RFP and into construction by fall 2021 and completion April 2022.*

- COVID 19 – posting signs and practicing social distancing in community areas. Please visit Mesa County Public Health website for details and more information.

**List of on-going long term projects:** highlight new information

<b><u>Capital Improvement Projects</u></b>	
<p>Master Sewer Plan Study Completed</p> <p>Meeting with potential financial partners for loans and grants</p>	<p>Staff working with DOLA to acquire funding resources and options for the Design &amp; Engineering for the consolidation as well as construction.</p> <p>TOP sent a letter to Clifton Sanitation requesting an interest in sewer consolidation.</p> <p>JUB will be presenting the Sewer Study to the Board June 23 work session before the board meeting.</p> <p>DOLA has awarded TOP \$20,000 funding; Palisade has signed a contract, and the study has begun.</p>
<p>MPPO GRANT AWARD: \$912,000</p>	<p>JUB Engineering Firm was selected to perform design/engineering for this project.</p>

Highway 6 between Main street and Iowa COVID 19 – CARES Act Funding	TOP has been awarded the total grant with the match relief: \$912,000.00 for work on highway 6 – completed IGA and RFQ with CDOT – Town received 3 RFQ's for design and engineering work
TAP Grant Awarded: \$1 million dollars –  Build sidewalks from Lincoln St to High School.	<b>Proposals received for Design/ Engineering</b> TOP awarded a 1 million dollar grant for sidewalks from Lincoln to the high school on the south side of Highway 6 Have hired and completed the ICE – Independent Contractor Estimate for design work required by grant Completing IGA with CDOT.
CARES Act Funding	<b>Staff is listing expenses to Town due to Covid19 - will be submitting for reimbursement</b>
A stage at Veterans Memorial	Met with Chamberlin Architecture, who had plans of the building prior to the ADA ramp. Proposing a cost estimate for the project to design a stage at Veterans Memorial for future use.
<b>Main Street – COVID19 Grant</b> <b>\$50,000 for Parklets on Main Street</b>	<b>Town awarded a grant for the parklet construction – the project has begun. Genesis Architect firm is designing the parklets with staff and businesses.</b>
Old High School	<b>Discussion on possibilities</b>
<b><u>Administration</u></b>	
<b>Palisade Comprehensive Plan –</b> <b>DOLA Tier 1 Grant</b>	<b>Submitting Tier 1 Grant in October with a request for \$80,000</b>



## **PALISADE BOARD OF TRUSTEES Staff Report**

**Meeting Date:** September 11, 2020

**Department:** Police Department

**Department Director:** Chief Debra Funston

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### **Stats for August**

#### **August**

272 Calls for Service, 60 less than July.

#### **August Reports and Summons**

12 Case Reports

17 Supplemental Reports

0 Arrests

15 - Summons:

1 Criminal:

1 – Driving Under the Influence

14 Traffic Summons:

2 – Speeding (10-19 MPH  
over)

2 – Speeding (5-9 MPH over)

1 – Speeding (20-24 mph)

1 - Lane violation

1 - Equipment Violation

1 - Unsafe backing

1 - Lane Violation

2 - Expired Tags

2 - License under restraint  
(Denied)

1 - Drove without valid  
license

1 - Driving Under Revocation

**Total for 2020**

**2139 Calls year to date in 2020**

## **Code Compliance**

- Compiled list of addresses with low hanging tree branches over the roadway from Public Works-Street Sweeper. 44 notices were issued for low hanging branches over the sidewalks and roadways in Palisade.
- Weed Inspection program continued in August. 39 weed violation notices were issued. All but 5 violations have been corrected.

Open Issues prior to August: 13

### August Issues:

•	<u>PMC Sec. 7-3, 7-4</u>	<u>Public Nuisance</u>	<u>4</u>
•	<u>PMC Sec. 7-92(a)</u>	<u>Weeds</u>	<u>13 incidents</u>
			<u>39 notices</u>
•	<u>PMC Sec. 8-4 (w) (h)</u>	<u>Recreational Vehicle parked on street</u>	<u>2</u>
•	<u>PMC Sec. 8-42</u>	<u>Abandoned/Junked Vehicle</u>	<u>3</u>
•	<u>PMC Sec. 11-4</u>	<u>Trees/ Bushes over roads, sidewalks, alleys</u>	<u>6 incidents</u>
			<u>49 notices</u>
•	<u>LDC Sec. 4:08</u>	<u>Planning Clearance</u>	<u>4</u>
•	<u>LDC Sec. 10.10 E</u>	<u>Prohibited Signs</u>	<u>1</u>
•	<u>Other</u>	<u>Neighbor Dispute</u>	<u>1</u>
	<b><u>Total</u></b>		<b><u>34</u></b>

Issues Closed in August: 28

Open at end of August: 19

**Year to date for 2020: 143**

## **TRAINING**

No formal training due to COVID 19.

Field Training continues for our newest officers, Caleb Clarkson and Rob Segers.

All Palisade Officers completed the new firearm transition which took place throughout the month of August with a total of 12 hours per officer.



## **PALISADE BOARD OF TRUSTEES**

### **Staff Report**

**Meeting Date:** September 3, 2020

**Department:** Parks, Recreation and Events

**Department Director:** Troy Ward

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Town staff assisted Principle Bollinger and Palisade High School with the use of one of our Bluegrass tents. This large tent will be used as an outdoor teaching and learning environment. The marching band will use this tent to escape the elements while honing their skills. Outdoor fitness classes, sports teams, and students will also be able to utilize this tent to escape the elements. Thank you to the staff and students of Palisade High School for helping us set this tent up. Pictured below, you can see a couple of Bulldogs having a tent stake driving competition!





On Wednesday, our cemetery had a special visitor!

Staff contacted area Colorado Parks and Wildlife Officer Bob Morris to assist our feathered friend. We wish this young Red-tailed hawk a speedy and full recovery.



Thank you to the Palisade Sunrise Rotary for assisting Shelley with a little sprucing up of the entryway into Riverbend Park. We are fortunate to have such a great group of volunteers that routinely roll up their sleeves to help with the beautification of our Town.







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[www.townofpalisade.org](http://www.townofpalisade.org)

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## EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – September 8, 2020

Date Range of Payables – 08/22/20 – 09/02/20

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 08/07/2020-08/21/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0808200	AFLAC After-Tax Pay Period: 8/8/	08/14/2020	55.80	.00		
AFLAC INSURANCE	PR0808200	AFLAC Pre-tax Pay Period: 8/8/2	08/14/2020	281.10	.00		
COLORADO DEPT OF REVENUE	PR0808200	State Withholding Tax Pay Period	08/14/2020	3,213.00	.00		
FICA/MED/ P/R TAXES	PR0808202	Federal Withholding Tax Pay Peri	08/14/2020	9,654.05	.00		
FICA/MED/ P/R TAXES	PR0808202	Social Security Pay Period: 8/8/2	08/14/2020	3,178.89	.00		
FICA/MED/ P/R TAXES	PR0808202	Social Security Pay Period: 8/8/2	08/14/2020	3,178.89	.00		
FICA/MED/ P/R TAXES	PR0808202	Medicare Pay Period: 8/8/2020	08/14/2020	1,347.62	.00		
FICA/MED/ P/R TAXES	PR0808202	Medicare Pay Period: 8/8/2020	08/14/2020	1,347.62	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA Fire DD Pay Period: 8/8/20	08/14/2020	129.67	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA 457 Pay Period: 8/8/2020	08/14/2020	50.00	.00		
FIRE AND POLICE PENSION	PR0808200	Police Pension Pay Period: 8/8/2	08/14/2020	3,931.98	.00		
FIRE AND POLICE PENSION	PR0808200	Police Pension Pay Period: 8/8/2	08/14/2020	2,859.62	.00		
FIRE AND POLICE PENSION	PR0808200	Fire Pension Pay Period: 8/8/202	08/14/2020	509.41	.00		
FIRE AND POLICE PENSION	PR0808200	Fire Pension Pay Period: 8/8/202	08/14/2020	370.48	.00		
FIRE AND POLICE PENSION	PR0808200	FPPA Police DD Pay Period: 8/8/	08/14/2020	1,000.88	.00		
ICMA TRST 401 - 107074	PR0808200	ICMA 401K Pay Period: 8/8/2020	08/14/2020	1,786.20	.00		
ICMA TRST 401 - 107074	PR0808200	ICMA 401K Pay Period: 8/8/2020	08/14/2020	1,786.20	.00		
ICMA TRST 457 - 304721	PR0808200	ICMA 457 Pay Period: 8/8/2020	08/14/2020	100.00	.00		
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	37.50	37.50	08/20/2020	
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	105.00	105.00	08/20/2020	
SUNDAY MARKET REFUNDS	PSM 2020 REF	REFUND SUNDAY MARKET FEE	08/10/2020	135.00	135.00	08/20/2020	
FAMILY SUPPORT REGISTRY	PR0808201	FIPS 056888833 Garnishment P	08/14/2020	280.15	280.15	08/14/2020	
RECREATION PROGRAM REFUND	4-28-20 DEPO	DEPOSIT REFUND	08/10/2020	275.00	275.00	08/20/2020	
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	74.88	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	77.47	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	49.95	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	190.72	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	67.17	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	101.69	.00		
CIGNA HEALTHCARE	PR0808201	Health and Dental Insurance Cig	08/14/2020	72.22	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employee	08/14/2020	24.66	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employee	08/14/2020	17.74	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employee	08/14/2020	11.48	.00		
ANTHEM BLUE CROSS AND BL	PR0808201	Vision Insurance Vision Employee	08/14/2020	54.66	.00		
Total :				36,356.70	832.65		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	17,992.61	17,992.61	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	207.11	207.11	07/09/2020	
QUADIENT LEASING	N8412535	POSTAGE MACHINE LEASE	07/29/2020	297.72	.00		
OFFICE DEPOT	112538974001	OFFICE SUPPLY - ADMIN	08/04/2020	63.64	63.64	08/20/2020	
OFFICE DEPOT	112571788001	OFFICE SUPPLY - ADMIN	08/05/2020	14.71	14.71	08/20/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	295.05	295.05	07/01/2020	
PROVELOCITY LLC	27598	INFORMATION TECHNOLOGY	08/06/2020	125.00	.00		
PROVELOCITY LLC	27599	INFORMATION TECHNOLOGY	08/06/2020	8,950.00	.00		
PROVELOCITY LLC	27643	TELEPHONES	08/17/2020	4,490.00	.00		
CENTURY LINK	08.01.2020	9016 - ADMIN. FAX	08/01/2020	103.63	103.63	08/20/2020	
CENTURY LINK	08.01.2020	MAIN PHONE LINES ADMIN 464-	08/01/2020	480.90	480.90	08/20/2020	
TROPHY CASE, THE	76161	NAME PLATE (2)	08/04/2020	35.90	.00		
XCEL ENERGY	696733136	ADMINISTRATION LIGHTS	08/12/2020	461.21	461.21	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Admin	06/01/2020	99.25	99.25	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Admin	07/01/2020	99.25	99.25	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Admin	08/01/2020	99.25	99.25	08/20/2020	
J-U-B ENGINEERS	0136184	DOLA	08/17/2020	15,179.36	15,179.36	08/20/2020	
REYNOLDS, LYDIA	08.19.20 FBP	FLEX PLAN REIMBURSEMENT	08/19/2020	255.78	.00		
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	103.23-	103.23-	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	75.96-	75.96-	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	75.96	75.96	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	65.10	65.10	08/14/2020	
ALPINE BANK CC	TW JULY 0381	BOARD EXPENSES	07/18/2020	53.17	53.17	08/14/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	07/25/2020	8.80	8.80	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	08/07/2020	10.56	10.56	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	08/03/2020	33.24	33.24	08/20/2020	
CENTURYLINK	131188884	ADM - INTERNET	07/20/2020	290.04	290.04	08/20/2020	
Total ADMINISTRATION:				49,608.05	35,453.65		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	122.39	122.39	07/09/2020	
COLORADO WEST LAND TRUS	TOP080720	BUFFER ZONE	08/07/2020	1,750.00	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	231.82	231.82	07/01/2020	
BABEL, PAUL ANDREW	MB-00000240	CEN-TEN ARTWORK FOR LOG	07/12/2020	540.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Comm Dev	06/01/2020	36.99	36.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Comm Dev	07/01/2020	36.99	36.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Comm Dev	08/01/2020	36.99	36.99	08/20/2020	
GARY L. HAUSCHULZ	PAV REIM 082	PAV	08/20/2020	452.26	.00		
J-U-B ENGINEERS	0133813	GENERAL ENGINEERING	05/14/2020	125.74	125.74	08/20/2020	
J-U-B ENGINEERS	0133813	RIVERBEND PARK IRRIGATION	05/14/2020	401.67	401.67	08/20/2020	
J-U-B ENGINEERS	0133813	N RIVER ROAD	05/14/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0133813	GENERAL LAND DEVELOPMEN	05/14/2020	115.20	115.20	08/20/2020	
J-U-B ENGINEERS	0133813	N RIVER ROAD	05/14/2020	1,151.42	1,151.42	08/20/2020	
J-U-B ENGINEERS	0133813	244 W 3rd Street	05/14/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0133813	CRESTHAVEN ACRES	05/14/2020	38.40	38.40	08/20/2020	
J-U-B ENGINEERS	0133813	SPOKE & VINE VARIANCE	05/14/2020	1,133.64	1,133.64	08/20/2020	
J-U-B ENGINEERS	0136184	244 W 3rd Street	08/17/2020	96.00	96.00	08/20/2020	
J-U-B ENGINEERS	0136184	CRESTHAVEN ACRES	08/17/2020	115.20	115.20	08/20/2020	
J-U-B ENGINEERS	0136184	CRESTHAVEN ACRES	08/17/2020	536.24	536.24	08/20/2020	
J-U-B ENGINEERS	0136184	GENERAL ENGINEERING	08/17/2020	1,533.31	1,533.31	08/20/2020	
RYAN, SAWYER & WHITNEY, LL	2099-6079	2020 BGF	08/14/2020	650.00	650.00	08/14/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	06/17/2020	14.52	14.52	08/20/2020	
ENOTICE INC	4E284DA7-000	PUBLIC HEARING NOTICE	07/23/2020	13.07	13.07	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	15.40	15.40	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	13.20	13.20	08/20/2020	
ENOTICE INC	5FD3CD23-000	PUBLIC HEARING NOTICE	07/01/2020	11.44	11.44	08/20/2020	
MAUER, MARC ERIC	07202020	PARKLET ENGINEERING	07/20/2020	1,000.00	1,000.00	08/20/2020	
WALTER ARCHITECTS	2004	PARKLET ENGINEERING	07/21/2020	1,000.00	1,000.00	08/20/2020	
Total COMMUNITY DEVELOPMENT:				11,363.89	8,621.63		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>RECREATION</b>							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	75.31	75.31	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	263.44	263.44	07/01/2020	
RICHARD A. COHEE	PSM 08.16.202	PSM ENTERTAINMENT	08/13/2020	250.00	250.00	08/14/2020	
RICK MANCUSO	PSM 082320	PSM ENTERTAINMENT	08/18/2020	250.00	250.00	08/20/2020	
HUNTER, SERAPHINA	07.30.20 EXP	PSM SUPPLIES	07/30/2020	35.47	.00		
Total RECREATION:				874.22	838.75		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COURT</b>							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	18.83	18.83	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	42.15	42.15	07/01/2020	
Total COURT:				60.98	60.98		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
BOOKCLIFF AUTO PARTS INC	119517	PD- VEHICLE MAINTENANCE	08/05/2020	36.19	.00		
BOOKCLIFF AUTO PARTS INC	119614	PD- VEHICLE MAINTENANCE	08/05/2020	17.17	.00		
CITY OF GRAND JUNCTION	2020-0008009	911 CHARGES PD	08/04/2020	9,326.06	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	376.57	376.57	07/09/2020	
DRANGINIS, DAN	08.10.20 FBP	FLEXIBLE BENEFIT PLAN REIM	08/10/2020	68.00	.00		
JIM DIBLE OIL COMPANY	109483	POLICE DEPT - GAS / DIESEL	07/03/2020	110.14	.00		
JIM DIBLE OIL COMPANY	109537	POLICE DEPT - GAS / DIESEL	07/10/2020	145.27	.00		
JIM DIBLE OIL COMPANY	109618	POLICE DEPT - GAS / DIESEL	07/17/2020	108.50	.00		
JIM DIBLE OIL COMPANY	109672	POLICE DEPT - GAS / DIESEL	07/24/2020	107.79	.00		
JIM DIBLE OIL COMPANY	109738	POLICE DEPT - GAS / DIESEL	07/31/2020	135.19	.00		
JIM DIBLE OIL COMPANY	109818	POLICE DEPT - GAS / DIESEL	08/07/2020	148.86	.00		
JIM DIBLE OIL COMPANY	109872	POLICE DEPT - GAS / DIESEL	08/13/2020	119.41	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	1,896.74	1,896.74	07/01/2020	
PROFORCE LAW ENFORCEME	419049	HOLSTERS	07/31/2020	699.86	.00		
PROFORCE LAW ENFORCEME	419534	HOLSTERS	08/05/2020	199.96	.00		
CENTURY LINK	08.01.2020	1343 - PD INTOXICATOR PORTI	08/01/2020	35.00	35.00	08/20/2020	
CENTURY LINK	08.01.2020	1343 - TOWN HALL INTERNET-R	08/01/2020	158.96	158.96	08/20/2020	
CENTURY LINK	08.01.2020	MAIN PHONE LINES POLICE 46	08/01/2020	240.45	240.45	08/20/2020	
TROPHY CASE, THE	76125	PD - RETIREMENT	07/29/2020	35.00	.00		
COOP COUNTRY	07252020PD	PD CAR WASH	07/25/2020	36.26	36.26	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Police	06/01/2020	15.15	15.15	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Police	07/01/2020	15.15	15.15	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Police	08/01/2020	15.15	15.15	08/20/2020	
FRIENDLY ROD'S	2907	DOCUMENT DESTRUCTION	07/31/2020	47.80	.00		
CENTURYLINK	131188884	POL INTERNET	07/20/2020	145.02	145.02	08/20/2020	
Total POLICE:				14,239.65	2,934.45		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	28.24	28.24	07/09/2020	
GOODWIN SERVICE, INC.	89530	TOILET CLEANING - CEMETARY	08/01/2020	90.00	.00		
JIM DIBLE OIL COMPANY	109483	CEMETERY - GAS / DIESEL	07/03/2020	27.95	.00		
JIM DIBLE OIL COMPANY	109537	CEMETERY - GAS / DIESEL	07/10/2020	33.42	.00		
JIM DIBLE OIL COMPANY	109618	CEMETERY - GAS / DIESEL	07/17/2020	29.13	.00		
JIM DIBLE OIL COMPANY	109672	CEMETERY - GAS / DIESEL	07/24/2020	33.20	.00		
JIM DIBLE OIL COMPANY	109738	CEMETERY - GAS / DIESEL	07/31/2020	35.89	.00		
JIM DIBLE OIL COMPANY	109818	CEMETERY - GAS / DIESEL	08/07/2020	37.07	.00		
JIM DIBLE OIL COMPANY	109872	CEMETERY - GAS / DIESEL	08/13/2020	28.29	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	189.67	189.67	07/01/2020	
XCEL ENERGY	696733136	CEMETERY LIGHTS	08/12/2020	131.61	131.61	08/20/2020	
COOP COUNTRY	236258	CEMETERY	08/07/2020	9.99	9.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Cemetery	06/01/2020	14.82	14.82	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Cemetery	07/01/2020	14.82	14.82	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Cemetery	08/01/2020	14.82	14.82	08/20/2020	
Total CEMETERY:				718.92	403.97		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
BOOKCLIFF AUTO PARTS INC	113046	FD VEHICLE REPAIRS	07/23/2020	16.94	16.94	08/20/2020	
BOOKCLIFF AUTO PARTS INC	119016	FD VEHICLE REPAIRS	08/04/2020	58.74	.00		
BOOKCLIFF AUTO PARTS INC	119016CM	FD VEHICLE MAINTENANCE	08/04/2020	10.00-	.00		
BOUND TREE MEDICAL, LLC	83707686	MEDICAL SUPPLIES/EMS	07/23/2020	455.11	.00		
BOUND TREE MEDICAL, LLC	83709235	MEDICAL SUPPLIES/EMS	07/24/2020	6.63	.00		
BOUND TREE MEDICAL, LLC	83716763	MEDICAL SUPPLIES/EMS	07/30/2020	97.50	.00		
CITY OF GRAND JUNCTION	2020-0008009	911 CHARGES FD	08/04/2020	2,331.52	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	150.63	150.63	07/09/2020	
JIM DIBLE OIL COMPANY	109483	FIRE/EMS GAS & DIESEL	07/03/2020	93.46	.00		
JIM DIBLE OIL COMPANY	109537	FIRE/EMS GAS & DIESEL	07/10/2020	67.01	.00		
JIM DIBLE OIL COMPANY	109618	FIRE/EMS GAS & DIESEL	07/17/2020	118.16	.00		
JIM DIBLE OIL COMPANY	109672	FIRE/EMS GAS & DIESEL	07/24/2020	186.82	.00		
JIM DIBLE OIL COMPANY	109738	FIRE/EMS GAS & DIESEL	07/31/2020	140.48	.00		
JIM DIBLE OIL COMPANY	109818	FIRE/EMS GAS & DIESEL	08/07/2020	114.69	.00		
JIM DIBLE OIL COMPANY	109872	FIRE/EMS GAS & DIESEL	08/13/2020	68.45	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	1,106.44	1,106.44	07/01/2020	
CENTURY LINK	08.01.2020	4735 - FIRE INTERNET	08/01/2020	312.30	312.30	08/20/2020	
CENTURY LINK	08.01.2020	9913 - FIRE ALARM	08/01/2020	202.55	202.55	08/20/2020	
CENTURY LINK	08.01.2020	0032 DATA - FIRE ALERT SYS.	08/01/2020	375.00	375.00	08/20/2020	
CENTURY LINK	08.01.2020	0032 PHONE - FIRE ALERT SYS.	08/01/2020	1,163.27	1,163.27	08/20/2020	
XCEL ENERGY	696733136	FIRE/EMS LIGHTS	08/12/2020	696.92	696.92	08/20/2020	
XEROX CORPORATION	010899127	FD COPY CHARGES	07/23/2020	216.99	216.99	08/20/2020	
MESA COUNTY DEPT. 5014	EM-000346	AMBULANCE TRANSPORT FEE	07/20/2020	2,570.00	.00		
CURTIS	INV406600	FD- EQUIPMENT MAINTENANC	07/20/2020	309.85	.00		
Total FIRE / EMS:				10,849.46	4,241.04		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOBCAT OF THE ROCKIES	12086789	SHARED STREETS & PARKS	06/03/2020	509.53	509.53	08/20/2020	
BOOKCLIFF AUTO PARTS INC	081868	STREETS / PARKS SHARED CO	05/20/2020	137.63	137.63	08/20/2020	
BOOKCLIFF AUTO PARTS INC	084073	STREETS / PARKS SHARED CO	05/26/2020	22.93	22.93	08/20/2020	
BOOKCLIFF AUTO PARTS INC	087622	STREETS / PARKS SHARED CO	06/02/2020	159.62	159.62	08/20/2020	
BOOKCLIFF AUTO PARTS INC	087623	STREETS / PARKS SHARED CO	06/02/2020	27.99	27.99	08/20/2020	
BOOKCLIFF AUTO PARTS INC	094390	STREETS / PARKS SHARED CO	06/16/2020	94.26	94.26	08/20/2020	
BOOKCLIFF AUTO PARTS INC	094397	STREETS / PARKS SHARED CO	06/16/2020	29.98	29.98	08/20/2020	
BOOKCLIFF AUTO PARTS INC	118659	STREETS / PARKS SHARED CO	08/04/2020	15.99	.00		
BOOKCLIFF AUTO PARTS INC	119349	STREETS / PARKS SHARED CO	08/05/2020	19.99	.00		
BOOKCLIFF AUTO PARTS INC	120182	STREETS / PARKS SHARED CO	08/06/2020	42.56	.00		
BOOKCLIFF AUTO PARTS INC	120310	STREETS / PARKS SHARED CO	08/06/2020	20.97	.00		
BOOKCLIFF AUTO PARTS INC	120620	STREETS / PARKS SHARED CO	08/07/2020	238.69	.00		
BOOKCLIFF AUTO PARTS INC	120802	STREETS / PARKS SHARED CO	08/07/2020	8.88	.00		
BOOKCLIFF AUTO PARTS INC	120845	STREETS / PARKS SHARED CO	08/07/2020	5.69	.00		
BOOKCLIFF AUTO PARTS INC	122769	STREETS / PARKS SHARED CO	08/11/2020	54.52	.00		
BOOKCLIFF AUTO PARTS INC	123024	STREETS / PARKS SHARED CO	08/12/2020	13.18	.00		
BOOKCLIFF AUTO PARTS INC	123864	STREETS / PARKS SHARED CO	08/13/2020	9.68	.00		
BOOKCLIFF AUTO PARTS INC	123866	STREETS / PARKS SHARED CO	08/13/2020	35.49	.00		
BOOKCLIFF AUTO PARTS INC	123871	STREETS / PARKS SHARED CO	08/13/2020	38.99	.00		
BOOKCLIFF AUTO PARTS INC	125470	STREETS / PARKS SHARED CO	08/17/2020	62.88	.00		
BOOKCLIFF AUTO PARTS INC	126123	STREETS / PARKS SHARED CO	08/18/2020	111.05	.00		
HEUTON TIRE COMPANY INC.	152296	SHARED EXPENSES	08/03/2020	118.80	.00		
HONNEN EQUIPMENT CO.	1189633	SHARED DEPT EXPENSES	08/06/2020	61.04	.00		
SIMMONS LOCK & KEY, INC	273582	SHARED COSTS - MULTI DEPT	08/04/2020	139.95	.00		
WESTERN IMPLEMENT	IN72012	SHARED EXPENSES	06/03/2020	162.59	162.59	08/20/2020	
WESTERN IMPLEMENT	IN72015	SHARED EXPENSES	06/03/2020	28.27	28.27	08/20/2020	
WESTERN IMPLEMENT	IN73394	SHARED EXPENSES	06/08/2020	104.28	104.28	08/20/2020	
WESTERN IMPLEMENT	IN75959	SHARED EXPENSES	06/17/2020	105.62	105.62	08/20/2020	
WESTERN IMPLEMENT	IN85008	SHARED EXPENSES	08/04/2020	45.54	45.54	08/20/2020	
WESTERN IMPLEMENT	IN87707	SHARED EXPENSES	08/04/2020	52.80	52.80	08/20/2020	
WESTERN IMPLEMENT	IN88194	SHARED EXPENSES	08/06/2020	119.53	119.53	08/20/2020	
WESTERN IMPLEMENT	IN89365	SHARED EXPENSES	08/11/2020	27.88	27.88	08/20/2020	
COOP COUNTRY	072520PW	PW CAR WASH	07/25/2020	16.84	16.84	08/20/2020	
COOP COUNTRY	119612	STREETS / PARKS SHARED CO	08/05/2020	17.17	17.17	08/20/2020	
COOP COUNTRY	121917	STREETS / PARKS SHARED CO	08/10/2020	123.76	123.76	08/20/2020	
COOP COUNTRY	121968	STREETS / PARKS SHARED CO	08/10/2020	35.96-	35.96-	08/20/2020	
COOP COUNTRY	122176	STREETS / PARKS SHARED CO	08/10/2020	11.38	11.38	08/20/2020	
COOP COUNTRY	236246	STREETS / PARKS SHARED CO	08/06/2020	8.99	8.99	08/20/2020	
COOP COUNTRY	236366	STREETS / PARKS SHARED CO	08/12/2020	13.88	13.88	08/20/2020	
COOP COUNTRY	236376	STREETS / PARKS SHARED CO	08/13/2020	14.97	14.97	08/20/2020	
COOP COUNTRY	236404	STREETS / PARKS SHARED CO	08/14/2020	14.97	14.97	08/20/2020	
COOP COUNTRY	236411	STREETS / PARKS SHARED CO	08/14/2020	7.69	7.69	08/20/2020	
ALPINE BANK CC	TW JULY 0381	SHARED EXPENSES	07/18/2020	160.38	160.38	08/14/2020	
Total EMS:				2,980.87	1,982.52		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
ADCOCK CONCRETE INC.	7306	SIDEWALK REPAIR	08/03/2020	12,375.00	12,375.00	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	47.07	47.07	07/09/2020	
JIM DIBLE OIL COMPANY	109483	STREETS - GAS / DIESEL	07/03/2020	69.88	.00		
JIM DIBLE OIL COMPANY	109537	STREETS - GAS / DIESEL	07/10/2020	83.54	.00		
JIM DIBLE OIL COMPANY	109618	STREETS - GAS / DIESEL	07/17/2020	72.84	.00		
JIM DIBLE OIL COMPANY	109672	STREETS - GAS / DIESEL	07/24/2020	83.00	.00		
JIM DIBLE OIL COMPANY	109738	STREETS - GAS / DIESEL	07/31/2020	89.72	.00		
JIM DIBLE OIL COMPANY	109818	STREETS - GAS / DIESEL	08/07/2020	92.66	.00		
JIM DIBLE OIL COMPANY	109872	STREETS - GAS / DIESEL	08/13/2020	70.72	.00		
NEWMAN SIGNS INC.	TRFINV023687	STREET SUPPLIES	08/07/2020	89.24	.00		
NEWMAN SIGNS INC.	TRFINV023832	STREET SIGNS	08/13/2020	464.62	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	421.50	421.50	07/01/2020	
XCEL ENERGY	696457475	307 MAIN -CHARGING STATION	08/12/2020	29.59	29.59	08/20/2020	
XCEL ENERGY	696733136	STREET LIGHTS	08/12/2020	103.10	103.10	08/20/2020	
COOP COUNTRY	236165	STREETS SUPPLIES	08/03/2020	3.60	3.60	08/20/2020	
KIMBALL MIDWEST	8110188	STREET SUPPLIES	07/27/2020	47.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Streets	06/01/2020	46.68	46.68	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Streets	07/01/2020	46.68	46.68	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Streets	08/01/2020	46.68	46.68	08/20/2020	
J-U-B ENGINEERS	0136184	PROJECT MANAGEMENT	08/17/2020	2,913.40	2,913.40	08/20/2020	
EQUIPMENT CO OF THE ROCKI	1592	STREET SWEEPER	07/29/2020	801.00	801.00	08/20/2020	
AM SIGNAL INC.	M24630-1	RADAR STREET SIGN	07/29/2020	310.00	.00		
NICHOLAS PAGAN	2020 WORK B	SAFETY BOOTS	08/14/2020	75.64	.00		
Total STREETS:				18,383.16	16,834.30		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
BOOKCLIFF AUTO PARTS INC	124878	SMALL EQUIPMENT	08/14/2020	482.58	.00		
BOOKCLIFF AUTO PARTS INC	125428	SMALL EQUIPMENT	08/17/2020	258.99	.00		
BOOKCLIFF AUTO PARTS INC	125440	SMALL EQUIPMENT	08/17/2020	315.00	.00		
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	5,140.75	5,140.75	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	150.63	150.63	07/09/2020	
JOHN DEERE FINANCIAL	H26764/16	CABIN RES	07/22/2020	453.99	453.99	08/20/2020	
FERGUSON WATERWORKS #11	1148178	WATER EQUIPMENT	08/06/2020	142.39	.00		
GRAND JUNCTION WINWATER	05542300	18" WATERLINE REPAIR	08/05/2020	1,231.96	.00		
GRAND JUNCTION WINWATER	05542399	18" WATERLINE REPAIR	08/05/2020	147.49	.00		
GRAND JUNCTION WINWATER	05543600	18" WATERLINE REPAIR	08/05/2020	125.22	.00		
HACH COMPANY	12050448	WATER MAINTENANCE SUPPLI	07/24/2020	45.38	.00		
HACH COMPANY	12050448	WATER TREATMENT PLANT EQ	07/24/2020	2,264.00	.00		
HACH COMPANY	12050448	WATER TREATMENT PLANT EQ	07/24/2020	128.04	.00		
HARRINGTON INDUSTRIAL PLA	00812242	WATER PLANT EQUIP	07/20/2020	105.64	.00		
JIM DIBLE OIL COMPANY	109483	WATER - GAS / DIESEL	07/03/2020	97.83	.00		
JIM DIBLE OIL COMPANY	109537	WATER - GAS / DIESEL	07/10/2020	116.96	.00		
JIM DIBLE OIL COMPANY	109618	WATER - GAS / DIESEL	07/17/2020	101.97	.00		
JIM DIBLE OIL COMPANY	109672	WATER - GAS / DIESEL	07/24/2020	116.19	.00		
JIM DIBLE OIL COMPANY	109738	WATER - GAS / DIESEL	07/31/2020	125.61	.00		
JIM DIBLE OIL COMPANY	109818	WATER - GAS / DIESEL	08/07/2020	129.73	.00		
JIM DIBLE OIL COMPANY	109872	WATER - GAS / DIESEL	08/13/2020	99.01	.00		
JOHNSTONE SUPPLY	1144229	SMALL EQUIP	07/29/2020	98.99	.00		
MUNRO SUPPLY INC.	418643	EQUIPMENT REPAIR AND MAIN	05/07/2020	51.09	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	684.94	684.94	07/01/2020	
CENTURY LINK	08.01.2020	PT TO PT DATA- WTR	08/01/2020	240.45	240.45	08/20/2020	
CENTURY LINK	08.01.2020	7148 - CARETAKER RESERVOI	08/01/2020	77.82	77.82	08/20/2020	
UTILITY NOTIFICATION	220070916	RTL TRANSMISSIONS	07/31/2020	128.14	.00		
XCEL ENERGY	696464220	175 1/2 E. 3RS - BULK WATER S	08/12/2020	42.62	42.62	08/20/2020	
XCEL ENERGY	696733136	WATER LIGHTS	08/12/2020	122.70	122.70	08/20/2020	
CDPHE	FGD20200507	DRINKING WATER FEE	07/29/2020	465.00	.00		
COOP COUNTRY	236219	WATER LINE REPAIR	08/05/2020	9.18	9.18	08/20/2020	
COOP COUNTRY	236223	WATER LINE REPAIR	08/05/2020	18.72	18.72	08/20/2020	
COOP COUNTRY	236240	WATER OFFICE SUPPLIES	08/06/2020	8.59	8.59	08/20/2020	
COOP COUNTRY	236241	WATER HEAVY EQUIP REPAIRS	08/06/2020	4.59	4.59	08/20/2020	
KIMBALL MIDWEST	8097880	SMALL EQUIPMENT	07/22/2020	15.96	.00		
DPE, LLC	6047	SITE LEASE-PAL PT.	07/31/2020	75.00	.00		
MUTUAL OF OMAHA INSURANC	06012020	LTD - Water	06/01/2020	73.88	73.88	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Water	07/01/2020	73.88	73.88	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Water	08/01/2020	73.88	73.88	08/20/2020	
CHAVEZ, BRYAN	08.11.20 EXP	WATER SUPPLIES	08/11/2020	16.70	.00		
J-U-B ENGINEERS	0136184	CABIN RESERVOIR	08/17/2020	322.65	322.65	08/20/2020	
CORE & MAIN	M784827	WATERLINE REPAIR	08/05/2020	514.31	.00		
CORE & MAIN	M790028	WATERLINE REPAIR	08/06/2020	180.96	.00		
LEMON, MATT	081120 EXP R	PHONE REIMBUREMENT	08/11/2020	189.86	.00		
LEMON, MATT	081120 EXP R	WATER SUPPLIES	08/11/2020	72.14	.00		
CENTURYLINK	131188884	WTR INTERNET	07/20/2020	145.02	145.02	08/20/2020	
Total WATER:				15,191.45	7,644.29		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	1,285.19	1,285.19	08/20/2020	
CITY OF GRAND JUNCTION	2020-0007613	LAB TESTS	06/30/2020	229.50	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	65.90	65.90	07/09/2020	
HACH COMPANY	12054993	SEWER PLANT SUPPLIES	07/28/2020	22.69	.00		
JIM DIBLE OIL COMPANY	109483	SEWER - GAS / DIESEL	07/03/2020	27.96	.00		
JIM DIBLE OIL COMPANY	109537	SEWER - GAS / DIESEL	07/10/2020	33.42	.00		
JIM DIBLE OIL COMPANY	109618	SEWER - GAS / DIESEL	07/17/2020	29.13	.00		
JIM DIBLE OIL COMPANY	109672	SEWER - GAS / DIESEL	07/24/2020	33.19	.00		
JIM DIBLE OIL COMPANY	109738	SEWER - GAS / DIESEL	07/31/2020	35.88	.00		
JIM DIBLE OIL COMPANY	109818	SEWER - GAS / DIESEL	08/07/2020	37.06	.00		
JIM DIBLE OIL COMPANY	109872	SEWER - GAS / DIESEL	08/13/2020	28.29	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	210.75	210.75	07/01/2020	
CENTURY LINK	08.01.2020	1319 - SEWER & CALL OUT	08/01/2020	159.39	159.39	08/20/2020	
THATCHER COMPANY	1501442	SEWER PLANT SUPPLIES	08/05/2020	759.99	.00		
USA BLUEBOOK	316226	PLANT SUPPLIES	08/03/2020	247.00	.00		
USA BLUEBOOK	316226 FRT	SEWER PLANT MAINTENANCE	08/03/2020	6.28	.00		
XCEL ENERGY	696733136	SEWER LIGHTS	08/12/2020	99.34	99.34	08/20/2020	
COOP COUNTRY	236011	PLANT SUPPLIES	07/23/2020	6.57	6.57	08/20/2020	
HERING, FRANK	07.23.20 EXP	SEWER PLANT SUPPLIES	07/23/2020	35.98	.00		
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	2,488.50	2,488.50	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	3,583.88	3,583.88	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	2,560.30	2,560.30	08/20/2020	
J-U-B ENGINEERS	0133813	DOLA	05/14/2020	1,668.08	1,668.08	08/20/2020	
J-U-B ENGINEERS	0136184	BOWER AVE SEWER	08/17/2020	1,035.10	1,035.10	08/20/2020	
Total SEWER PLANT:				14,689.37	13,163.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
CIRSA	201180	LIABILITY INSURANCE	07/01/2020	1,285.19	1,285.19	08/20/2020	
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	18.83	18.83	07/09/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	210.75	210.75	07/01/2020	
COOP COUNTRY	236177	SEWER SYSTEM MAINT	08/03/2020	13.10	13.10	08/20/2020	
COOP COUNTRY	236408	SEWER SYSTEM MAINT	08/14/2020	4.99	4.99	08/20/2020	
JOHNS, DAVID	08.12.20 FBP	FLEXIBLE BENEFIT REIMBURS	08/12/2020	75.00	.00		
Total SEWER COLLECTION:				1,607.86	1,532.86		

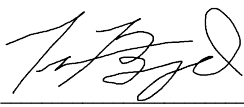
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WASTE MANAGEMENT INC -	1676566-0576-	DUMPSTER SERVICE	07/29/2020	1,631.87	1,631.87	08/20/2020	
WASTE MANAGEMENT INC -	1676764-0576-	GARBAGE SERVICE	08/03/2020	14,648.07	14,648.07	08/20/2020	
Total :				16,279.94	16,279.94		



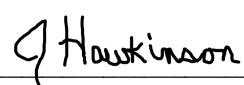
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
BATTERIES PLUS #085	P26886569	PARKS - BATTERIES	05/19/2020	84.48	.00		
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	84.73	84.73	07/09/2020	
GOODWIN SERVICE, INC.	89530	TOILET CLEANING - RIVERBEN	08/01/2020	90.00	.00		
GOODWIN SERVICE, INC.	89530	BIKE TREK CLEANING	08/01/2020	90.00	.00		
GOODWIN SERVICE, INC.	89530	VAULT CLEANING	08/01/2020	450.00	.00		
FERGUSON WATERWORKS #11	1148395	PARK SUPPLIES	08/06/2020	40.20	.00		
JIM DIBLE OIL COMPANY	109483	PARKS - GAS / DIESEL	07/03/2020	55.90	.00		
JIM DIBLE OIL COMPANY	109537	PARKS - GAS / DIESEL	07/10/2020	66.83	.00		
JIM DIBLE OIL COMPANY	109618	PARKS - GAS / DIESEL	07/17/2020	58.27	.00		
JIM DIBLE OIL COMPANY	109672	PARKS - GAS / DIESEL	07/24/2020	66.40	.00		
JIM DIBLE OIL COMPANY	109738	PARKS - GAS / DIESEL	07/31/2020	71.77	.00		
JIM DIBLE OIL COMPANY	109818	PARKS - GAS / DIESEL	08/07/2020	74.13	.00		
JIM DIBLE OIL COMPANY	109872	PARKS - GAS / DIESEL	08/13/2020	56.58	.00		
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	632.25	632.25	07/01/2020	
CENTURY LINK	08.01.2020	1207 - RIVERBEND PARK	08/01/2020	125.90	125.90	08/20/2020	
SIMMONS LOCK & KEY, INC	273816	PARK IMPROVEMENTS	08/06/2020	457.92	.00		
MESA YOUTH SERVICES	WCCC2241	TAMARISK REMOVAL	07/30/2020	5,000.00	5,000.00	08/20/2020	
WESTERN IMPLEMENT	IN61011	PARK EQUIP.MAINTENANCE &	04/30/2020	572.31	572.31	08/20/2020	
WESTERN IMPLEMENT	IN61440	PARKS - SMALL EQUIPMENT	05/01/2020	4.34	4.34	08/20/2020	
WESTERN IMPLEMENT	IN61502	PARKS - SMALL EQUIPMENT	05/01/2020	38.18	38.18	08/20/2020	
WESTERN IMPLEMENT	IN62903	PARKS - SMALL EQUIPMENT	05/05/2020	49.94	49.94	08/20/2020	
XCEL ENERGY	696733136	PARKS LIGHTS	08/12/2020	643.14	643.14	08/20/2020	
COOP COUNTRY	235715	PARKS SUPPLIES	07/09/2020	19.46	19.46	08/20/2020	
COOP COUNTRY	236006	PARKS SUPPLIES	07/23/2020	9.77	9.77	08/20/2020	
COOP COUNTRY	236441	PARKS SUPPLIES	08/17/2020	30.98	30.98	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Parks	06/01/2020	38.90	38.90	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Parks	07/01/2020	38.90	38.90	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Parks	08/01/2020	38.90	38.90	08/20/2020	
YOUR SIGN COMPANY	4394	PARK VEHICLES	08/03/2020	920.25	.00		
GERBER COLLISION & GLASS	2020413904	PARKS - VEHICLE REPAIRS	05/28/2020	978.73	978.73	08/20/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	30.88	30.88	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	55.00	55.00	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	139.44	139.44	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - VEHICLE	07/18/2020	100.00	100.00	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	135.15	135.15	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - VEHICLE	07/18/2020	61.85	61.85	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	23.99	23.99	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	28.36	28.36	08/14/2020	
ALPINE BANK CC	TW JULY 0381	PARKS - SUPPLIES	07/18/2020	66.62	66.62	08/14/2020	
Total PARKS:				11,530.45	8,947.72		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
HOME DEPOT CREDIT SERVICE	07292020	POOL SUPPLIES	07/29/2020	521.40	521.40	08/20/2020	
CENTURY LINK	08.01.2020	1067 - POOL INTERNET	08/01/2020	159.39	159.39	08/20/2020	
XCEL ENERGY	696733136	POOL LIGHTS	08/12/2020	534.71	534.71	08/20/2020	
COOP COUNTRY	236220	POOL SUPPLIES	08/05/2020	60.91	60.91	08/20/2020	
CEM SALES & SERVICE	152320	POOL SUPPLIES	07/06/2020	30.00	.00		
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	228.77	228.77	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	187.08	187.08	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	71.49	71.49	08/14/2020	
ALPINE BANK CC	TW JULY 0381	COVID	07/18/2020	56.74	56.74	08/14/2020	
Total POOL:				1,850.49	1,820.49		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
COLORADO STATE TREASURE	Q2 2020 UI PR	UNEMPLOYMENT INSURANCE	07/01/2020	37.66	37.66	07/09/2020	
DORA ORTIZ	LVTH3	JANITORIAL SERVICES	08/16/2020	1,240.00	1,240.00	08/20/2020	
PEACHTREE HARDWARE AND	427820	PD REMODEL	08/06/2020	117.10	117.10	08/20/2020	
PINNACOL ASSURANCE COMP	20059727	WORKERS COMP 2020	06/11/2020	421.50	421.50	07/01/2020	
XCEL ENERGY	696432571	711 IOWA - GYM	08/12/2020	1,245.81	1,245.81	08/20/2020	
XCEL ENERGY	696733136	FACILITIES LIGHTS	08/12/2020	217.25	217.25	08/20/2020	
COOP COUNTRY	235650	FACILITIES	07/06/2020	28.56	28.56	08/20/2020	
COOP COUNTRY	235684	FACILITIES	07/08/2020	15.99	15.99	08/20/2020	
COOP COUNTRY	235700	FACILITIES	07/08/2020	6.85	6.85	08/20/2020	
COOP COUNTRY	235727	FACILITIES	07/09/2020	9.96	9.96	08/20/2020	
COOP COUNTRY	235865	FACILITIES	07/16/2020	57.56	57.56	08/20/2020	
COOP COUNTRY	236193	FACILITIES	08/04/2020	21.00	21.00	08/20/2020	
COOP COUNTRY	236197	FACILITIES	08/04/2020	19.08	19.08	08/20/2020	
COOP COUNTRY	236199	FACILITIES	08/05/2020	36.98	36.98	08/20/2020	
COOP COUNTRY	236452	FACILITIES	08/18/2020	16.99	16.99	08/20/2020	
MUTUAL OF OMAHA INSURANC	06012020	LTD - Facilities	06/01/2020	12.92	12.92	08/20/2020	
MUTUAL OF OMAHA INSURANC	07012020	LTD - Facilities	07/01/2020	12.92	12.92	08/20/2020	
MUTUAL OF OMAHA INSURANC	08012020	LTD - Facilities	08/01/2020	12.92	12.92	08/20/2020	
WESTERN PAPER DISTRIBUTO	3789600	FACILITIES - SUPPLIES	08/06/2020	151.71	.00		
WESTERN PAPER DISTRIBUTO	3799746	FACILITIES - SUPPLIES	08/17/2020	402.04	.00		
WESTERN PAPER DISTRIBUTO	3799747	FACILITIES - SUPPLIES	08/18/2020	97.70	.00		
CORRECYCLING, INC.	780	EWASTE - TOWN CLEAN UP	06/19/2020	67.20	.00		
Total FACILITIES:				4,249.70	3,531.05		
Grand Totals:				210,835.16	125,123.29		

Finance Director:   
(Finance Department Review and Approval for Payment)

Date: 8/21/2020

Town Manager:   
(Administrative Review and Approval for Payment)

Date: 8/21/2020

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

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Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 08/07/2020-08/21/2020

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## **MINUTES OF THE REGULAR (VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES**

**August 25, 2020**

A work session of the Board of Trustees for the Town of Palisade to interview candidates for the Tourism Advisory Board (TAB) began at 5:00 pm. Present at the work session were Mayor Mikolai, Trustees, Somerville, Carlson, and Maxwell. Mayor Pro-Tem Chase and Trustees Turner and L'Hommedieu appeared via Zoom. Also present were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Community Development Director Allyson Shellhorn.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: Somerville, Carlson, and Maxwell. Mayor Pro-Tem Chase and Trustees Turner and L'Hommedieu appeared via Zoom. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Allyson Shellhorn, and Utilities Director Matt Lemon.

### **AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Trustee Maxwell, to approve the agenda as presented.

A voice vote was requested.  
The motion carried unanimously.

### **TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed her report and offered to answer any questions from the Board.

### **CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – August 6, 2020 – August 21, 2020
- **Minutes**  
Minutes from the August 11, 2020 and August 19, 2020 Board Meetings

*Motion #2* by Trustee Somerville, seconded by Trustee L'Hommedieu, to approve the Consent Agenda as presented.

A roll call vote was requested.  
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell  
No:  
Absent:

The motion carried.

### **PUBLIC COMMENT**

None was offered.



## **NEW BUSINESS**

### **Tourism Advisory Board (TAB) Appointments**

Mayor Mikolai reiterated that the Board interviewed candidates at the work session preceding this meeting and stressed that each candidate must have a minimum of four votes to be appointed. The Mayor also reminded the Board that they would be voting to fill four seats on TAB.

A Ballot Vote was Requested, and the votes were as follows:

3	Janet Hastie
1	Keith Ehlers
7	<b>Tim Wenger</b>
0	John Sabal
6	<b>Will McGough</b>
0	Simone Pearman
5	<b>Ryan Robinson</b>
2	Carol Calacino
4	<b>L. Brooke Ranney</b>

*Votes of each Board member will be a permanent attachment to these minutes.*

**Motion #3** by Trustee Carlson, seconded by Trustee Turner, to appoint Tim Wenger, Will McGough, Ryan Robinson, and L. Brooke Ranney to the Tourism Advisory Board.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai

No:

Absent:

The motion carried

### **Ordinance 2020-10 entitled "An Ordinance of the Town of Palisade, Colorado Amending Chapter 7, Article IX of the Palisade Municipal Code" regarding Storm Water Permits**

Utilities Director Matt Lemon explained that due to the dissolution of the 5-2-1 Authority and move to regulatory compliance with Mesa County, the Town of Palisade needs to upgrade our Storm Water Management Ordinance. The changes include changing 5-2-1 Drainage Authority to Mesa County Stormwater Division, conforming the Town's code to Mesa County's, and revising definitions and terms to fit modern practices.

**Motion #4** by Trustee Somerville, seconded by Mayor Pro-Tem Chase to approve Ordinance 2020-10 entitled "An Ordinance of the Town of Palisade, Colorado Amending Chapter 7, Article IX of the Palisade Municipal Code" regarding Storm Water Permits as presented.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent:

The motion carried

### **Downtown Parklets**

Town Manager Janet Hawkinson advised the Board that Staff has applied for a Main Street Revitalization Grant in the amount of \$50,000 for construction of the parklets and is estimating the total project cost to be approximately \$150,000. That total will include design and construction. As a requirement of the Main

Street Grant, the project must be shovel ready within 30 days of approval. To accommodate this short timeframe, Staff would like to move forward with an architect firm to design the construction plans for the project and would then bring the contract to the Board of Trustees for final approval. The construction costs associated with the project will be submitted through the allocated CARES Act funding for possible reimbursement.

Board members inquired about the function of the parklets in front of the art studios, the number of parklets planned, if we have reached out and heard from all of the downtown businesses, and if cleaning the gutters and general upkeep will be the business' responsibility. Overall the Board expressed favor of the structures but were uncomfortable with the speed of the process; acknowledging the speedy process is no fault of Staff.

The Town Manager stated that Staff received numerous letters of support from the downtown businesses that she will have included in the next packet for the Board.

*Motion #5* by Trustee Turner, seconded by Mayor Pro-Tem Chase to approve an amendment to the 2020 budget to include up to \$150,000.00 for the design and construction of parklets in downtown Palisade.

A roll call vote was requested.

Yes: Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent:

The motion carried

### **GIS Grant Agreement**

Town Manager Janet Hawkinson advised the Board that the Town of Palisade, with assistance from the Town Engineer, JUB, applied for and was granted a Technical Assistance Grant for Pipeline Safety. This grant was created to provide technical assistance relating to pipeline safety.

The grant will help the Town complete a GIS driven risk assessment and develop an asset management system to better understand the risks associated with the pipelines in Town and how best to educate local representatives and the public.

The grant covers costs for technical equipment, including a tremble and technical training assistance to create a GIS asset management system. This grant will help the Town complete a GIS driven risk assessment and develop an asset management system to understand better the risks associated with the pipelines in Town and how best to educate local representatives and the public. The Town will prepare an emergency evacuation zone and hazardous pipeline evacuation area map, and electronically map the pipelines to improve emergency response capabilities and will conduct a public outreach campaign to promote the risk assessment. Staff also plans to develop a series of emergency scenarios to better understand the risks, including planning for how to handle a possible incident in the Riverbend Park where the natural gas pipeline is located.

Trustee Carlson asked where these funds would be allocated, and the Town Manager stated that they would most likely be placed in the General Fund.

*Motion #6* by Trustee Somerville, seconded by Trustee Carlson to approve authorizing the Town Manager to enter into a contract with Pipeline and Hazardous Materials Grant Award for \$99,660.00.

A roll call vote was requested.

Yes: Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson

No:

Absent:

The motion carried

### **MMOF Grant Agreement**

Town Manager Janet Hawkinson advised the Board that the Town of Palisade was awarded an MMOF Grant to assist with reducing the current four-lane configuration of highway 6 (from Main Street to Iowa Ave) to a two-lane section with widened sidewalks, bike lanes, improved pedestrian features, solar-powered street lighting, and median plantings.

The Town put out an RFQ for three weeks to obtain competitive bids, and the selection committee chose JUB as the most qualified firm for this project. The design & engineering phase of this project will take until July 2021, and CDOT will assist with this process and approvals for changes to the highway. Construction is estimated to begin in October 2021, after the festival season.

*Motion #7* by Trustee Maxwell, seconded by Trustee Somerville to approve authorizing the Town Manager to enter into a contract with JUB Engineering for \$133,445.00.

A roll call vote was requested.

Yes: Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu

No:

Absent:

The motion carried

### **OPEN DISCUSSION**

Trustee Somerville reiterated how outstanding all of the candidates for the Tourism Advisory Board were and how he wished the Board could have somehow chosen them all. He also stated how great it was to see all of the grants come in.

Trustee Maxwell asked Staff if we could put an electronic speed sign by the railroad tracks at Elberta Ave due to speed concerns raised by a citizen. Chief Funston stated she would look into it.

Mayor Mikolai mentioned the idea of arranging a tour of the Watershed and Sewer Lagoons on a Saturday or Sunday in October.

### **COMMITTEE REPORTS**

Trustees gave brief updates about the various committees and meetings they attended.

### **ADJOURNMENT**

*Motion #7* by Trustee Somerville, seconded by Trustee L'Hommedieu to adjourn the meeting at 6:54 pm.

A voice vote was requested.

The motion carried unanimously.

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X

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Greg Mikolai  
Mayor

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X

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Keli L. Frasier  
Town Clerk

### Trustee Susan L'Hommedieu

	Janet	Hastie
	Keith	Ehlers
✓	Tim	Wenger
	John	Sabal
✓	Will	McGough
	Simone	Pearman
✓	Ryan	Robinson
	Carol	Calacino
✓	L. Brooke	Ranney

### Trustee Jamie Somerville

	Janet	Hastie
	Keith	Ehlers
	Tim	Wenger
	John	Sabal
	Will	McGough
	Simone	Pearman
	Ryan	Robinson
	Carol	Calacino
	L. Brooke	Ranney

### Mayor Greg Mikolai

	Janet	Hastie
	Keith	Ehlers
✗	Tim	Wenger
	John	Sabal
✗	Will	McGough
	Simone	Pearman
✗	Ryan	Robinson
	Carol	Calacino
✗	L. Brooke	Ranney

### Mayor Pro-Tem Thea Chase

✓	Janet	Hastie
	Keith	Ehlers
✓	Tim	Wenger
	John	Sabal
✓	Will	McGough
	Simone	Pearman
	Ryan	Robinson
	Carol	Calacino
✓	L. Brooke	Ranney

### Trustee Nicole Maxwell

✓	Janet	Hastie
✓	Keith	Ehlers
✓	Tim	Wenger
	John	Sabal
✓	Will	McGough
	Simone	Pearman
	Ryan	Robinson
	Carol	Calacino
	L. Brooke	Ranney

### Trustee Bill Carlson

	Janet	Hastie
	Keith	Ehlers
✗	Tim	Wenger
	John	Sabal
	Will	McGough
	Simone	Pearman
✗	Ryan	Robinson
✗	Carol	Calacino
✗	L. Brooke	Ranney

### Trustee Ellen Turner

	Janet	Hastie
	Keith	Ehlers
✓	Tim	Wenger
	John	Sabal
✓	Will	McGough
	Simone	Pearman
✓	Ryan	Robinson
✓	Carol	Calacino
	L. Brooke	Ranney



TOWN OF PALISADE, COLORADO  
FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORT

December 31, 2019

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INDEPENDENT AUDITOR'S REPORT

July 20, 2020

Board of Trustees  
Town of Palisade, Colorado

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Palisade, Colorado, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.





Board of Trustees  
Town of Palisade, Colorado  
July 20, 2020  
Page Two

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Palisade, Colorado, as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension information on pages 4-11 and 42-47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Palisade's basic financial statements. The non-major governmental fund combining statements, the Capital Improvement, Tourism, Conservation Trust, Palisade Rural Fire Protection District, Water and Utility Funds budgetary schedules, and the Local Highway Finance Report are presented for purposes of additional analysis and are not a required part of the basic financial statements.



Board of Trustees  
Town of Palisade, Colorado  
July 20, 2020  
Page Three

The combining statements and budgetary schedules for the aforementioned funds and the Local Highway Finance Report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Chadwick, Steinkirchner, Davis & Co., P.C.*

## Management's Discussion and Analysis

As Town of Palisade Management, we offer the users of the Town of Palisade financial statements this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2019.

### Financial Highlights

- The Town of Palisade's assets and deferred outflows of resources of \$33.7 million exceeded Town liabilities and deferred inflows of resources of \$5.8 million by \$27.9 million as of December 31, 2019. Of this amount, \$9.6 million is unrestricted, \$18.1 million is invested in capital assets such as land and improvements, buildings, vehicles, furniture and equipment and \$177,482 is held for emergencies in compliance with Article X of the Colorado State Constitution.
- Total revenue for the Town increased 5.3% in 2019 due to increases in sales tax revenue. Total expenses increased by 8.9% in 2019 as compared to 2018. This resulted in an increase in the Town's net position of \$1.8 million in 2019.
- Access to financial resources allows the Town to meet obligations and continue to provide day-to-day services necessary for the health, safety, and welfare for our citizens. One measure of this access is liquidity and can be measured as a ratio between current assets and current liabilities known as the current ratio. Current assets is the name for cash and things likely to be converted to cash within the next year. Current liabilities is the name for financial obligations that the Town will have to fulfill within the next year. A larger ratio between these elements indicates that the Town has greater liquidity and thus a more secure position. In 2019, the Town has a government-wide current ratio of 15.3. This is a very strong current asset position.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Palisade's basic financial statements, which are comprised of government-wide financial statements, governmental funds financial statements, proprietary fund financial statements, fiduciary fund financial statements and notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements.

### Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of Palisade finances in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in the Town's net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed over the past year. All changes in the Town's net position are reported when an "event" causing a change occurs, regardless of when related cash flows actually take place. As a result, some revenues and expenses, reported in this statement, will result in cash flows in future financial periods. Examples include grants, not yet reimbursed or vacation leave earned, but not used.

Both of the government-wide financial statements distinguish activities of the Town of Palisade that are primarily supported by taxes and state or federal monies (intergovernmental activities) from activities that are intended to be funded primarily from user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, public works and parks, culture and recreation and cemetery. The business-type activities of the Town include water, sewer, and refuse.

## **Fund Financial Statements**

A *fund* is a balancing set of accounts that is used to maintain control over resources that have been set aside for specific activities or purposes. The accounting within a fund is akin to accounting for an individual business. The Town of Palisade uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Town's funds can be categorized into two fund types: governmental and proprietary.

**Governmental Funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, governmental fund financial statements focus on near-term flows of spendable resources, as well as on balances of spendable resources available at the end of the year. This information is helpful in evaluating the Town's near-term financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements, as readers may better understand the impact of the Town's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison.

The Town of Palisade maintains four governmental funds. The *General Fund*, the only major governmental fund, is distinctly identified in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balance. The other governmental funds are combined as non-major governmental funds in the basic financial statements. These funds are articulated distinctly in the Required Supplemental Information (RSI) section of the financial statements.

**Proprietary Funds.** The Town of Palisade maintains three proprietary funds. There are two types of proprietary funds, Internal service funds and Enterprise funds, of which the Town only maintains Enterprise funds. *Enterprise funds* are used to report business-like interactions and are presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for water, sewer and refuse activities. The enterprise funds financial statements provide separate information for the water and sewer and refuse funds, which are considered to be major funds of the Town.

**Budgetary Comparisons.** The Town of Palisade adopts an annual appropriated budget for all of its funds. Budget to actual comparisons for each fund are provided elsewhere in this report.

**Notes to the Financial Statements.** These notes provide additional information that is necessary in gaining a full understanding of the data provided in the government-wide and fund financial statements.

## **FINANCIAL ANALYSIS**

**Net Position.** Net position may serve over time as a useful indicator of a government's financial position. As of December 31, 2019, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$27.9 million. The Town's net position as of December 31, 2018 was \$26.1 million.

The following table provides a summary of the Town's governmental and business-type net position as of December 31, 2019 with comparison to December 31, 2018.

Net Position						
		Governmental		Business-Type		Total 2019
		Activities		Activities		
		2018	2019	2018	2019	
<b>Assets</b>						
	Current Assets	\$ 4,728,700	\$ 6,120,006	\$ 3,521,998	\$ 4,038,298	\$ 10,158,304
	Capital Assets	8,979,992	9,253,655	13,600,610	13,218,862	22,472,517
	Net Pension Asset	747,198	553,417	-	-	553,417
<b>Total Assets</b>		<b>14,455,890</b>	<b>15,927,078</b>	<b>17,122,608</b>	<b>17,257,160</b>	<b>33,184,238</b>
	Deferred Outflows of Resources	287,103	584,760	-	-	584,760
<b>Total Assets and Deferred Outflows of Resources</b>		<b>14,742,993</b>	<b>16,511,838</b>	<b>17,122,608</b>	<b>17,257,160</b>	<b>33,768,998</b>
<b>Liabilities</b>						
	Current Liabilities	396,346	527,937	393,091	428,345	956,282
	Long-Term Liabilities	-	117,565	4,375,968	4,103,070	4,220,635
<b>Total Liabilities</b>		<b>396,346</b>	<b>645,502</b>	<b>4,769,059</b>	<b>4,531,415</b>	<b>5,176,917</b>
	Deferred Inflows of Resources	617,216	643,273	-	-	643,273
<b>Total Liabilities and Deferred Inflows of Resources</b>		<b>1,013,562</b>	<b>1,288,775</b>	<b>4,769,059</b>	<b>4,531,415</b>	<b>5,820,190</b>
<b>Net Position</b>						
	Net Investment in Capital Assets	8,979,992	9,253,655	8,959,697	8,845,356	18,099,011
	Restricted for Emergencies	159,246	177,483	-	-	177,483
	Unrestricted	4,590,193	5,791,925	3,393,852	3,880,389	9,672,314
<b>Total Net Position</b>		<b>13,729,431</b>	<b>15,223,063</b>	<b>12,353,549</b>	<b>12,725,745</b>	<b>27,948,808</b>

The Town of Palisade's assets and deferred outflows of resources were 5.7 times the Town's total liabilities and deferred inflows of resources at December 31, 2019. Total current assets were 10.6 times total current liabilities. The

total amount of the long-term liabilities includes two water fund loans from the drinking water revolving fund disadvantaged community loan program with the Colorado Water Resources & Power Development Authority to rebuild the water treatment plant. In addition, in 2012 the Town issued \$995,000 in water revenue bonds with interest rates ranging between 2.63% and 3.00%. The bonds are special revenue obligations of the Town, payable from the net pledged water revenues derived from the Town's Water Activity Enterprise. These bonds were used to pay off two existing water fund loans with interest rates of 4.00%.

Approximately 64.8% of the Town's net position is invested in capital assets that are being used in the operation of the Town and infrastructure assets that are provided and maintained by the Town. Infrastructure assets completed before January 1, 2004, and still in place, are not included in net position. In prior years, capital assets for non-proprietary funds were only shown on the combined balance sheet as the "general fixed assets" account group. These assets were not included with other assets in governmental fund type funds.

**Changes in Net Position.** Governmental and business-type activities increased the Town's net position by \$1,865,828 in 2019. The following table indicates the changes in net position for governmental and business-type activities for 2018 and 2019.

<b>Changes in Net Position</b>						
	<b>Governmental</b>		<b>Business-Type</b>		<b>Total</b>	
	<b>Activities</b>		<b>Activities</b>			
	<b>2018</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>
<b>Revenues</b>						
<b>Program Revenues</b>						
Charges for Services	1,937,757	972,685	1,749,166	1,780,984	3,686,923	2,753,669
Operating Grants and Contributions	27,521	34,200			27,521	34,200
Capital Grants and Contributions	74,997	130,782	330,392	80,182	405,389	210,964
<b>General Revenues</b>						
Property Taxes	496,079	511,371			496,079	511,371
Other Taxes	2,694,723	4,186,373			2,694,723	4,186,373
Other Revenue	77,130	80,663	53,846	62,793	130,976	143,456
<b>Total Revenues</b>	<b>5,308,207</b>	<b>5,916,074</b>	<b>2,133,404</b>	<b>1,923,959</b>	<b>7,441,611</b>	<b>7,840,033</b>
<b>Expenses</b>						
General Government	1,388,147	1,819,711			1,388,147	1,819,711
Public Safety	1,374,790	1,565,234			1,374,790	1,565,234
Public Works	445,811	469,804			445,811	469,804
Culture & Recreation	511,071	488,236			511,071	488,236
Cemetery	71,523	79,457			71,523	79,457
Water			968,548	950,597	968,548	950,597
Sewer and Refuse			727,807	601,166	727,807	601,166
<b>Total Expenses</b>	<b>3,791,342</b>	<b>4,422,442</b>	<b>1,696,355</b>	<b>1,551,763</b>	<b>5,487,697</b>	<b>5,974,205</b>
<b>Change in Net Position</b>	<b>1,516,865</b>	<b>1,493,632</b>	<b>437,049</b>	<b>372,196</b>	<b>1,953,914</b>	<b>1,865,828</b>
<b>Net Position</b>						
Beginning of Year	12,212,566	13,729,431	11,916,500	12,353,549	24,129,066	26,082,980
End of Year	13,729,431	15,223,063	12,353,549	12,725,745	26,082,980	27,948,808

Total revenues for combined governmental and business-type activities increased 5.4% for 2019 when compared to 2018 due mainly to increased revenue from sales taxes. Total combined revenues were made up of 38% direct program revenues and 62% general revenues.

- The major program revenues for governmental activities were as follows:
  - ❖ Charges for services and fees were 85% of program revenues. The sources of this revenue were: general government charges for services, fees, fines, etc., public safety, public works and parks, culture and recreation and cemetery.
  - ❖ Capital and operational grants were 15% of program revenues. These grants were received for general government operations and public works and parks.
- The general revenues for governmental activities were 81% of total governmental revenues. The major governmental general revenue activities were as follows:
  - ❖ Property taxes were 9% of total revenues and 11% of general revenues.
  - ❖ Other taxes, which includes sales taxes were 71% of total revenues and 88% of general revenues.
  - ❖ Other revenues were 1% of total revenues and 2% of general revenues.
- The major program revenues for business-type activities were:
  - ❖ Charges for services were 93% of total business-type activities revenues. Each business-type activity charges for the specific products and/or services for which the activity was established. The major revenues for 2019 were water service fees \$1,063,914 and sewer fees \$717,070.

The total expenses for combined governmental and business-type activities were made up of \$4,422,442 of expenses for governmental activities and \$1,551,763 of expenses for business-type activities. Of the total expenses, 74% were for governmental activities and 26% for business-type activities.

- The percentage of Town expenses for each type of governmental activity is:
  - ❖ 41% – General Government
  - ❖ 35% – Public Safety
  - ❖ 11% – Public Works
  - ❖ 11% – Culture and Recreation
  - ❖ 2% – Cemetery
- The percentage of total Town expenses for each business-type activity is:
  - ❖ 61% – Water
  - ❖ 39% – Sewer & Refuse Collection

## **FINANCIAL ANALYSIS OF THE TOWN'S FUNDS**

The Town of Palisade uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of 2019, the combined ending fund balances of the Town of Palisade's governmental funds were \$5,250,313. Of this amount, 93% is unassigned fund balance, which is available as working capital and for current spending in accordance with the purposes of the specific funds. Of the remaining, \$43,786 is non-spendable funds, \$67,355 is restricted for park improvements, \$177,482 is restricted for emergencies and not available for new spending, \$7,431 is assigned for marketing and \$57,808 is assigned for public safety.

The Town has one major governmental fund: The General Fund.

#### *General Fund*

The fund balance of the general fund was \$5,117,719 at December 31, 2019. Of this balance, 96% is unassigned. Of the remaining, \$43,786, is non-spendable funds and \$177,482, is restricted for emergencies in compliance with Title X of the Colorado constitution.

The unassigned fund balance is available for working capital and will be used for subsequent operations. Working capital is also available for immediate cash disbursements in the subsequent period.

Most of the ratios that are used in the financial analysis of business organizations provide only limited information in an analysis of a governmental type fund; however, governmental funds that are in severely bad liquidity condition can often be recognized by such an analysis. Therefore, the following items and relationships are presented for the Town of Palisade's general fund at December 31, 2019:

1. Working Capital (assets minus liabilities and deferred inflows of resources) of the General Fund was \$5,117,719. The general fund balance on the fund balance sheet is the fund's "working capital." However, a portion of the fund balance is restricted or non-spendable and may not be available for use as working capital. Therefore, the unassigned fund balance of \$4,896,450 is considered "working capital" as a measure of liquidity for the fund.
2. Current Ratio (current assets divided by current liabilities and deferred inflows of resources) 8.0:1  
Modified Current Ratio (current assets less property tax accrual divided by current liabilities): 19.8:1  
The current ratio is used, by business organizations, to display the ability to meet currently maturing obligations.

While the analysis provided above must be combined with other information in order to develop a certain conclusion as to the liquidity and the probability of continuation of financial operations by the Town of Palisade general fund, it is reasonable to conclude that the Town's general fund level of liquidity is not deficient.

**Proprietary Funds.** The Town's proprietary fund statement provides the same type of information found in the government-wide financial statements, but in greater detail.

As of the end of 2019, the combined ending net position of the Town of Palisade's enterprise funds was \$12,725,745. Of this amount 30% is unrestricted net position, which is available as working capital and for current spending.

The Town has three major enterprise funds, *the Water Fund, the Utility Fund and the Solid Waste Fund*. The Water Fund is used to account for water activities. The Utility Fund is used to account for sewer collections and treatment activities. The Solid Waste Fund is used to account for the solid refuse activities for the Town. For presentation in the financial statements, the Solid Waste Fund and Utilities Fund are combined. At December 31, 2019, the *Water Fund, Utility Fund, and Solid Waste Fund* had total assets, which equaled 3.8 times the total liabilities. 70% of the funds' net position was invested in capital assets. 30% of the funds' net position is unrestricted and available as working capital and to be used for subsequent operations. The Water Fund and the Utility Fund are enterprise funds with a large ratio of capital assets. The Solid Waste Fund does not have significant capital assets because the Town contracts these services with a private entity. The funds with significant capital asset requirements require significant cash flow planning to maintain infrastructure.



## GENERAL FUND BUDGETARY HIGHLIGHTS

The Town's budget is prepared and approved according to Colorado statutes.

The Town of Palisade's Trustees budgeted \$4,993,971 for 2019 general fund revenues.

The Town's General Fund Budget is shown below:

	Original Budget	Final Budget	Actual
<b>Beginning Balance</b>	\$ -	\$ -	\$ 3,920,046
Revenues and Other Financing Sources	4,993,971	4,993,971	5,813,695
Expenditures and Other Financing Uses	4,903,410	4,903,410	4,616,022
<b>Ending Balance</b>	<u>\$ 90,561</u>	<u>\$ 90,561</u>	<u>\$ 5,117,719</u>

## CAPITAL ASSET AND DEBT ADMINISTRATION

The Town's capital assets at December 31, 2019 are presented in the following table. Also see Note D in the footnotes for further detail.

Capital Assets, Net of Depreciation December 31, 2019			
	Governmental Activities	Business-Type Activities	Total
Land	\$1,876,406	\$226,126	\$2,102,532
Water Rights	-	234,247	\$234,247
Construction in Progress	-	-	-
Swimming Pool/Community Center	167,690	-	\$167,690
Water/Sewer System	-	12,673,515	\$12,673,515
Building and Improvements	3,664,993	-	\$3,664,993
Equipment and Furniture	442,915	84,974	\$527,889
Infrastructure	3,101,651	-	\$3,101,651
<b>Total</b>	<b>9,253,655</b>	<b>13,218,862</b>	<b>22,472,517</b>

Business-type activities, specifically the Water Fund, currently have two notes payable and one outstanding bond issue as noted above. Debt was incurred for repair and replacement of a water line and reservoir expansion and to rebuild the water treatment plant. The total amount due at December 31, 2019 was \$4,373,506, which includes unamortized debt premiums of \$22,152. See Note E in the footnotes for further detail.

### Items of Interest for 2019

- Government wide revenue increased by 5% when compared to government wide revenue in 2018. This increase is due to a combination of increasing property values driving increases in property taxes, strong consumer activity driving sales tax, and consistent demand for Town provided public utilities. Sales tax continues to be the largest source of funding for governmental type activities and charges for service continue to primarily fund the Town's utility activities. We expect both revenue streams to remain capable of supporting services at the same levels in the next fiscal year.

## **ECONOMIC FACTORS AND CONDITIONS**

The Town continues to pursue areas of capital improvement and economic development. The 2019 operating budget focused on public safety, utility service delivery, and infrastructure maintenance. The maintenance of facilities and systems, infrastructure, and equipment as well as updating ineffective, obsolete, and end of service life equipment and systems to support the delivery of high quality, and cost-effective services remains a priority. The Town has had some changes in staff, but the overall number of FTE's remained close to 2018 staff levels.

The Town responded to limited tax revenue increases in 2019 by continuing to monitor expenses, pursue grant funding and delaying discretionary capital projects.

### **Board Direction for 2020**

The Palisade Board of Trustees continues to support the town mission statement that supports opportunities for agriculture, business, recreation and protecting our diverse community and our citizen's quality of life. We continue to actively seek economic development for the Town.

The Town will also continue to study new options for revenue to perform much needed capital improvement projects to our streets, parks, and utility infrastructure. We are focused on maintaining what we have and making investments that will have a positive impact on the quality of life and experience of our residents, visitors, and wider community.

### **Conclusion**

The primary revenue streams for the Town remain strong and capable of supporting fundamental services on which our citizens rely. The 2020 budget has an expansion of revenues and expenditures when compared to 2019. This increase is largely due to grant funding opportunities for capital projects on Highway 6. We believe sales tax and property tax revenues will show some growth in 2020 and moving forward.

The Town will remain focused on executing a strategic vision that is aimed at increasing the quality of life for our citizens and creating a Town that residents and visitors alike hold in the highest esteem.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of Town of Palisade's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Town of Palisade Trustees, P.O. Box 128, Palisade, CO 81526.

## **Basic Financial Statements**

Town of Palisade, Colorado  
STATEMENT OF NET POSITION

December 31, 2019

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and investments	\$ 4,579,338	\$ 3,835,550	\$ 8,414,888
Property taxes receivable	593,127	-	593,127
Accounts receivable	900,853	160,033	1,060,886
Lodging tax receivable	2,902	-	2,902
Prepaid expenses	43,786	-	43,786
Inventory (at cost)	-	42,715	42,715
Total current assets	6,120,006	4,038,298	10,158,304
Capital assets			
Land	1,876,406	226,126	2,102,532
Water rights	-	234,247	234,247
Infrastructure (net of depreciation)	3,101,651	-	3,101,651
Swimming pool (net of depreciation)	92,820	-	92,820
Community center (net of depreciation)	74,870	-	74,870
Sewer system (net of depreciation)	-	3,009,588	3,009,588
Water system (net of depreciation)	-	9,663,930	9,663,930
Buildings and improvements (net of depreciation)	3,664,993	-	3,664,993
Equipment and furniture (net of depreciation)	442,915	84,971	527,886
Net pension asset - agency plan	553,417	-	553,417
Total assets	15,927,078	17,257,160	33,184,238
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to pensions	584,760	-	584,760
Total assets and deferred outflows of resources	16,511,838	17,257,160	33,768,998
<b>LIABILITIES</b>			
Accounts payable	156,765	59,047	215,812
Accrued expenses	85,285	16,018	101,303
Accrued interest	-	39,582	39,582
Unearned revenue	34,516	-	34,516
Compensated absences payable	251,371	43,262	294,633
Current portion long-term liabilities	-	270,436	270,436
Total current liabilities	527,937	428,345	956,282
Long-term liabilities due more than one year:			
Bonds, notes and capital leases payable	-	4,103,070	4,103,070
Net pension liability - cost sharing plan	117,565	-	117,565
Total liabilities	645,502	4,531,415	5,176,917
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes	593,127	-	593,127
Deferred inflows related to pensions	50,146	-	50,146
Total deferred inflows of resources	643,273	-	643,273
Total liabilities and deferred inflows of resources	1,288,775	4,531,415	5,820,190
<b>NET POSITION</b>			
Net investment in capital assets	9,253,655	8,845,356	18,099,011
Restricted for emergencies	177,482	-	177,482
Unrestricted	5,791,925	3,880,389	9,672,314
Total net position	\$ 15,223,063	\$ 12,725,745	\$ 27,948,808

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado  
STATEMENT OF ACTIVITIES  
Year ended December 31, 2019

	Expenses	Program Revenues			Net (expense) revenue		
		Charges for Services and Fees	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	Total
Functions/Programs							
Governmental Activities:							
General government	\$ 1,819,711	\$ 95,602	\$ -	\$ -	\$ (1,724,109)		\$ (1,724,109)
Public safety	1,565,234	332,695	-	-	(1,232,539)		(1,232,539)
Public works and parks	469,804	43,765	85	130,782	(295,172)		(295,172)
Culture and recreation	488,236	466,623	34,115	-	12,502		12,502
Cemetery	79,457	34,000	-	-	(45,457)		(45,457)
Total governmental activities	4,422,442	972,685	34,200	130,782	(3,284,775)		(3,284,775)
Business-type Activities:							
Water	950,597	1,063,914	-	46,203		\$ 159,520	159,520
Sewer and refuse	601,166	717,070	-	33,979		149,883	149,883
Total business-type activities	1,551,763	1,780,984	-	80,182		309,403	309,403
Total primary government	<u>\$ 5,974,205</u>	<u>\$ 2,753,669</u>	<u>\$ 34,200</u>	<u>\$ 210,964</u>	(3,284,775)	309,403	(2,975,372)
General revenues:							
Taxes:							
Property taxes					511,371	-	511,371
Sales taxes					3,543,825	-	3,543,825
Other					642,548	-	642,548
Interest income					73,236	62,793	136,029
Miscellaneous					7,427	-	7,427
Total general revenues					4,778,407	62,793	4,841,200
Change in net position					1,493,632	372,196	1,865,828
Net position - beginning of year					13,729,431	12,353,549	26,082,980
Net position - end of year					<u>\$ 15,223,063</u>	<u>\$ 12,725,745</u>	<u>\$ 27,948,808</u>

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado

BALANCE SHEET - GOVERNMENTAL FUNDS

December 31, 2019

	General Fund	Non-major Governmental Funds	Total
<b>Assets</b>			
Cash and investments	\$ 4,445,889	\$ 133,449	\$ 4,579,338
Accounts receivable			
Fire, rescue and other (net of allowance)	161,166	-	161,166
Other governments	726,927	-	726,927
Franchise taxes	12,760	-	12,760
Property tax receivable	457,873	135,254	593,127
Lodging and other tax receivable	-	2,902	2,902
Prepaid expenses	43,786	-	43,786
<b>Total assets</b>	<b>5,848,401</b>	<b>271,605</b>	<b>6,120,006</b>
<b>Liabilities</b>			
Accounts payable	153,008	3,757	156,765
Accrued liabilities	85,285	-	85,285
Unearned revenue	34,516	-	34,516
<b>Total liabilities</b>	<b>272,809</b>	<b>3,757</b>	<b>276,566</b>
<b>Deferred inflows of resources</b>			
Property taxes	457,873	135,254	593,127
<b>Total deferred inflows of resources</b>	<b>457,873</b>	<b>135,254</b>	<b>593,127</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>730,682</b>	<b>139,011</b>	<b>869,693</b>
<b>Fund balances</b>			
Non-spendable	43,786	-	43,786
Restricted for emergency reserve	177,482	-	177,482
Restricted for park improvements	-	67,355	67,355
Assigned for marketing	-	7,431	7,431
Assigned for public safety	-	57,808	57,808
Unassigned	4,896,450	-	4,896,450
<b>Total fund balances</b>	<b>\$ 5,117,719</b>	<b>\$ 132,594</b>	<b>\$ 5,250,313</b>
<b>Total governmental fund balances (as reported above)</b>			<b>\$ 5,250,313</b>
Amounts reported for governmental activities in the statement of net position are different because:			
Compensated absences reported as long-term liabilities in governmental activities are not reported in the funds.			(251,371)
Capital assets used in governmental activities are not financial resources and are not reported in the funds.			9,253,655
Net pension asset (liability) is not available soon enough to pay for the current year's expenditures and therefore is not reported in the funds			435,852
The amount by which deferred outflows of resources are greater than deferred inflows of resources related to pensions, both of which are not recorded in the funds (\$584,760 - \$50,146)			534,614
<b>Net position of governmental activities</b>			<b>\$ 15,223,063</b>

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS

Year ended December 31, 2019

	General Fund	Non-major Governmental Funds	Total
<b>Revenues</b>			
Taxes and special assessments	\$ 4,491,801	\$ 201,513	\$ 4,693,314
License and permits	58,133	-	58,133
Intergovernmental	227,533	31,114	258,647
Fines and forfeitures	26,441	-	26,441
Charges for services	744,646	-	744,646
Interest income	70,884	2,352	73,236
Miscellaneous	57,907	3,750	61,657
Total revenues	<u>5,677,345</u>	<u>238,729</u>	<u>5,916,074</u>
<b>Expenditures</b>			
Current:			
General government	1,405,239	54,082	1,459,321
Public safety	1,566,663	16,275	1,582,938
Public works and parks	457,772	-	457,772
Culture and recreation	442,366	-	442,366
Cemetery	75,751	-	75,751
Capital outlay:			
General government	5,375	-	5,375
Public works and parks	339,483	7,964	347,447
Culture and recreation	323,373	-	323,373
Total expenditures	<u>4,616,022</u>	<u>78,321</u>	<u>4,694,343</u>
Excess of revenues over (under) expenditures	1,061,323	160,408	1,221,731
<b>Other financing sources (uses)</b>			
Transfers in	136,350	-	136,350
Transfers (out)	-	(136,350)	(136,350)
Total other financing sources (uses)	<u>136,350</u>	<u>(136,350)</u>	<u>-</u>
Net change in fund balance	1,197,673	24,058	1,221,731
Fund balance, January 1	<u>3,920,046</u>	<u>108,536</u>	<u>4,028,582</u>
Fund balance, December 31	<u>\$ 5,117,719</u>	<u>\$ 132,594</u>	<u>\$ 5,250,313</u>

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES

Year ended December 31, 2019

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Change in fund balance from the Statement of Revenues, Expenditures and Changes in Fund Balance	\$ 1,221,731
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds do not report accrued compensated absences as part of expenditures. However, they are reported as expenses in the statement of activities. This is the amount accrued compensated absences changed in the Statement of Net Position from the prior year.	(41,990)
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Governmental funds report expenditures related to pension obligations measured by the amount of financial resources used (essentially, the amounts actually paid to the pension plan), whereas, in the statement of activities, they are measured on the full accrual basis. This is the amount of the change in deferred outflows of resources (\$584,760 - \$287,103), the change in net pension asset (liability) (\$435,852 - \$747,198), and the change in deferred inflows of resources (\$50,146 - \$104,063).	40,228
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Governmental funds do not report capital assets and, therefore, do not report the net book value of capital assets and any gain or loss on their disposal.	-
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Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of capital assets is allocated over estimated useful lives and reported as depreciation expense. This is the amount that capital outlays were greater than depreciation in the current period (\$639,745 - \$366,082).	<u>273,663</u>
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Change in net position of governmental activities	<u><u>\$ 1,493,632</u></u>
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The accompanying notes are an integral part of this financial statement.



Town of Palisade, Colorado

STATEMENT OF NET POSITION - PROPRIETARY FUNDS

December 31, 2019

	Water Fund	Utility Fund	Total Business-type
<b>Assets</b>			
Cash and investments	\$ 1,686,874	\$ 2,148,676	\$ 3,835,550
Customer accounts receivable (net of allowance)	85,454	74,579	160,033
Inventory (at cost)	42,715	-	42,715
Total current assets	1,815,043	2,223,255	4,038,298
<b>Capital assets</b>			
Land	-	226,126	226,126
Water rights	234,247	-	234,247
Sewer system (net of depreciation)	-	3,009,588	3,009,588
Water system (net of depreciation)	9,663,930	-	9,663,930
Equipment and furniture (net of depreciation)	68,846	16,125	84,971
Total assets	11,782,066	5,475,094	17,257,160
<b>Liabilities</b>			
Accounts payable	31,630	27,417	59,047
Accrued wages	9,892	6,126	16,018
Accrued interest	39,582	-	39,582
Compensated absences	24,431	18,831	43,262
Long-term liabilities - current portion	270,436	-	270,436
Total current liabilities	375,971	52,374	428,345
Long-term liabilities	4,103,070	-	4,103,070
Total liabilities	4,479,041	52,374	4,531,415
<b>Net Position</b>			
Net investment in capital assets	5,593,517	3,251,839	8,845,356
Unrestricted	1,709,508	2,170,881	3,880,389
Total net position	\$ 7,303,025	\$ 5,422,720	\$ 12,725,745

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION -  
PROPRIETARY FUNDS

Year ended December 31, 2019

	Water Fund	Utility Fund	Total Business-type
Operating revenues			
Charges for service	\$ 1,063,914	\$ 717,070	\$ 1,780,984
Total operating revenues	1,063,914	717,070	1,780,984
Operating expenses			
Direct costs to provide service	514,047	430,991	945,038
Depreciation	329,232	170,175	499,407
Total operating expenses	843,279	601,166	1,444,445
Operating income (loss)	220,635	115,904	336,539
Nonoperating revenues (expenses)			
Interest income and penalties	24,462	38,331	62,793
Tap fees	46,203	33,979	80,182
Interest expense	(107,318)	-	(107,318)
Total nonoperating revenues (expenses)	(36,653)	72,310	35,657
Change in net position	183,982	188,214	372,196
Net position, beginning	7,119,043	5,234,506	12,353,549
Net position, ending	\$ 7,303,025	\$ 5,422,720	\$ 12,725,745

The accompanying notes are an integral part of this financial statement.

Town of Palisade, Colorado

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

Year ended December 31, 2019

	Water Fund	Utility Fund	Total Business-type
Increase (Decrease) in Cash and Cash Equivalents			
Cash flows from operating activities:			
Cash received from customers	\$ 1,308,767	\$ 709,978	\$ 2,018,745
Cash payments to employees	(203,898)	(115,511)	(319,409)
Cash payments to suppliers	(250,072)	(303,932)	(554,004)
Net cash provided (used) by operating activities	854,797	290,535	1,145,332
Cash flows from capital and related financing activities:			
Tap fees	46,203	33,979	80,182
Capital asset acquisitions	(101,676)	(15,983)	(117,659)
Principal payments long-term debt	(267,407)	-	(267,407)
Interest payments on notes	(108,806)	-	(108,806)
Net cash provided (used) by capital and related financing activities	(431,686)	17,996	(413,690)
Cash flows from investing activities:			
Interest income	24,462	38,331	62,793
Net cash provided (used) by investing activities	24,462	38,331	62,793
Increase (decrease) in cash and cash equivalents	447,573	346,862	794,435
Cash and cash equivalents at beginning of year	1,239,301	1,801,814	3,041,115
Cash and cash equivalents at end of year	<u>\$ 1,686,874</u>	<u>\$ 2,148,676</u>	<u>\$ 3,835,550</u>
Reconciliation of operating income (loss ) to net cash provided by operating activities			
Operating income (loss)	\$ 220,635	\$ 115,904	\$ 336,539
Adjustments to reconcile net operating income (loss) to net cash provided by operating activities			
Depreciation	329,232	170,175	499,407
Changes in assets and liabilities:			
(Increase) decrease in accounts receivable customers	244,853	(7,092)	237,761
(Increase) decrease in inventory and prepaids	40,136	238	40,374
Increase (decrease) in accounts payable	29,186	12,390	41,576
Increase (decrease) in accrued wages and compensated absences	(9,245)	(1,080)	(10,325)
Total adjustments	634,162	174,631	808,793
Net cash provided by operating activities	<u>\$ 854,797</u>	<u>\$ 290,535</u>	<u>\$ 1,145,332</u>

The accompanying notes are an integral part of this financial statement.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**1. Organization**

The Town of Palisade, Colorado, (the Town) a statutory municipality operates under a Board of Trustees-Mayor form of government. The Town provides its residents with police protection, sewer service, water service, sanitation service, fire protection, recreation, swimming pool, streets, cemetery, and parks. The Town is governed by an elected mayor and a six member Board of Trustees.

**2. Reporting Entity**

The reporting entity consists of (a) the primary government; i.e., the Town, and (b) organizations for which the Town is financially accountable. The Town is considered financially accountable for legally separate organizations if it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the Town. Consideration is also given to other organizations, which are fiscally dependent; i.e., unable to adopt a budget, levy taxes, or issue debt without approval by the Town. Organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are also included in the reporting entity.

The Town's financial statements include the activities of the First Street Special Improvement District, the Palisade Downtown Improvement District, and the Palisade Rural Fire Protection District as blended component units in the General Fund and governmental activities. The Districts do not issue separate financial statements.

**3. Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and user charges for support. The Town has no discretely presented *component units*.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**4. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes and interest associated with the current period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when the cash is received by the government.

The government reports the following major governmental funds:

The General Fund is the Town's operating fund. It accounts for all financial resources of the government except for those required to be reported in another fund.

The government reports the following major proprietary funds:

The Water Fund accounts for the water treatment and distribution system.

The Utility Fund accounts for the sewage treatment and collection system and refuse collection.

Additionally, the government reports the following non-major fund types:

The Tourism Special Revenue Fund accounts for lodging tax received and used for tourism based marketing of the Town.

The Conservation Trust Fund accounts for the proceeds of lottery funds received from the State of Colorado.

The Palisade Rural Fire Protection District Fund accounts for property tax received and used for fire protection provided by volunteers for the Town.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water, sewer and refuse functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Town's policy is to first apply the expense toward restricted resources and then toward unrestricted resources. In governmental funds, the Town's policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications—committed and then assigned fund balances before using unassigned fund balances.

**5. Estimates**

The preparation of financial statements in accordance with accounting principals generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**6. Risk Management**

The Town is one of several local governments that are members of the Colorado Intergovernmental Risk Sharing Agency (CIRSA). CIRSA is an organization created by an intergovernmental agreement in 1982 solely to provide property and casualty coverage to its members. Coverage is provided through pooling of self-insured losses and the purchase of stop-loss insurance coverage. CIRSA is governed by a seven-member board elected by and from its members. The governing board is autonomous as to budgeting and fiscal matters.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**7. Capital Assets**

Capital assets, which include property, plant and equipment, are defined by the Town as assets with an initial, individual cost of at least \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Depreciation is provided on the straight-line method over the assets estimated useful lives, as follows:

Water distribution and collection system	10 – 60 years
Sewer collection and treatment system	10 – 50 years
Buildings and building improvements	10 – 100 years
Swimming pool	15 – 40 years
Equipment and furniture	5 – 20 years

**8. Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Town considers investments purchased with a maturity of three months or less to be cash equivalents.

**9. Receivables and Payables**

The Town has no interfund loans. Balances outstanding between funds are reported as “due to/from other funds”. Residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances”.

Emergency service receivables are shown net of an allowance for uncollectible accounts. Property tax, Water Fund and Utility Fund accounts receivable do not have an allowance for uncollectible accounts as the receivables are considered to be fully collectible.

**10. Inventory**

Inventory consists of supplies and materials for the Water Fund. Inventory is recorded at cost using the first-in first-out method.

**11. Compensated Absences**

Full-time employees accrue twelve (12) to twenty-four (24) vacation days per year depending on years of service. Accrued and unpaid vacation earned is paid upon termination and is recognized as a current liability in all of the funds. Accrued sick leave is not accrued as it is only payable upon termination by direction of the Board of Trustees.

**12. Long-term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**13. Seized Funds**

The Town received \$0 in 2019 from the seizure of contraband (seized funds) under the Colorado Contraband Forfeiture Act. The act requires that seized funds be used for law enforcement activities.

**14. Fund Equity and Fund Balances**

GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions," provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. In the fund financial statements the following classifications describe the relative strength of the spending constraints. Note that not all of these classifications may be used in a given year.

- *Non-spendable fund balance* - The portion of fund balance that cannot be spent because it is either not in spendable form (such as inventory) or is legally or contractually required to be maintained intact.
- *Restricted fund balance* - The portion of fund balance constrained to being used for a specific purpose by external parties (such as grantors or bondholders), constitutional provisions or enabling legislation.
- *Committed fund balance* - The portion of fund balance constrained for specific purposes according to limitations imposed by the Town's highest level of decision making authority, the Board of Trustees, prior to the end of the current fiscal year. The constraint may be removed or changed only through formal action of the Board.
- *Assigned fund balance* - The portion of fund balance set aside for planned or intended purposes. The intended use may be expressed by the Board or other individuals authorized to assign funds to be used for a specific purpose. Assigned fund balances in special revenue funds will also include any remaining fund balance that is not restricted or committed. This classification is necessary to indicate that those funds are, at a minimum intended to be used for the purpose of that particular fund.
- *Unassigned fund balance* - The residual portion of fund balance that does not meet any of the above criteria. The Town will only report a positive unassigned fund balance in the General Fund.

**15. Property Taxes**

Property taxes are certified by the Board of Trustees and collected by Mesa County. Property taxes are remitted to the Town by the 10th day of the month following collection. Property taxes receivable represents 2019 taxes that will be collected in 2020.

Property taxes attach as an enforceable lien on property as of January 1 of the year in which they are payable. Taxes are payable either in full on or before April 30 or one half on or before February 28 and the remaining half on or before June 15.



NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED**

**16. Pensions**

The Town participates in the Statewide Defined Benefit Plan (SWDB), a cost-sharing multiple-employer defined benefit pension plan administered by the Fire & Police Pension Association of Colorado (FPPA). The Town also participates in the Palisade Volunteer Fire Department Pension Fund (PVFDP), an agent multiple-employer Public Employee Retirement System (PERS), also administered by FPPA, which represents the assets of numerous separate plans that have been pooled for investment purposes. The net pension liabilities or assets, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the pensions have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**NOTE B – BUDGETS**

Annual budgets are adopted for all funds, except fiduciary funds, of the Town. The Treasurer submits a proposed operating budget for the following calendar year to the Board of Trustees prior to October 15 of each year. The budget is prepared using the modified accrual basis of accounting. The operating budget includes proposed expenditures/expenses and the anticipated revenues. As required by statute, public hearings are conducted to obtain citizen's comments. Prior to the levy of property tax, the budget is legally adopted through the passage of a budget adoption and appropriation resolution no later than December 31. There was one supplemental appropriation made during 2019 to the Tourism fund.

**NOTE C – CASH AND INVESTMENTS**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2019, the Town's cash deposits had a bank balance of \$2,557,544 of which \$275,781 was covered by federal depository insurance and \$2,281,763 was collateralized.

At December 31, 2019 the Town's cash and cash equivalents consisted of the following:

Cash on hand	\$ 3,600
Demand accounts	2,549,705
Total cash and equivalents	<u>\$ 2,553,305</u>

Colorado state statutes authorize the Town to invest in U.S. Treasury bills, obligations of any other U.S. agencies, obligations of the World Bank, general obligation bonds of any state or any of their subdivisions, revenue bonds of any state or any of their subdivisions, bankers acceptance notes, commercial paper, repurchase agreements, money market funds and guaranteed investment contracts. All investments must be held by the Town in its name, or in custody of a third party on behalf of the local government.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE C – CASH AND INVESTMENTS – CONTINUED**

The Town has adopted Governmental Accounting Standards Board Statement No. 40, Deposit and Investment Risk Disclosure (GASB 40). GASB 40 establishes and modifies disclosure requirements related to investment risks including credit risk, custodial risk, interest rate risk and foreign currency risk.

Credit Risk

Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligation.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of a bank failure, the Town will not be able to recover deposits or will not be able to recover collateral securities that are in possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. The Town's deposits are either covered by depository insurance or are collateralized under the Colorado Public Deposits Protection Act and are therefore not deemed to be exposed to custodial credit risk. The Town's investments are not deemed to be exposed to custodial credit risk because they are held by the Town or by the Town's custody agent in the Town's name.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Town places no limit on the amount the Town may invest in any one issuer.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment.

The Town also places money in public entity cash investment pools authorized by Colorado statutes. On December 31, 2019 the Town had \$4,354,727 and \$1,506,856, respectively, invested in the Colorado Government Liquid Asset Trust (COLOTRUST) and C-SAFE, investment vehicles established for local government entities in Colorado to pool surplus funds. COLOTRUST and C-SAFE consist of U.S. Treasury notes, U.S. Government Agency Securities, repurchase agreements collateralized by U.S. Treasury securities, and Commercial Paper. Designated custodial banks provide safekeeping and depository services to COLOTRUST and C-SAFE in connection with the direct investment and withdrawal functions of COLOTRUST and C-SAFE. Substantially all securities owned by COLOTRUST and C-SAFE are held by the Federal Reserve Bank in the account maintained for the custodial banks. The custodian's internal records identify the investments owned by COLOTRUST and C-SAFE.

The State of Colorado's Division of Securities is responsible for regulatory oversight for these pools. These pools are not required to and are not registered with the SEC. COLOTRUST funds carry a Standard & Poors AAAm rating. C-SAFE is also rated AAAm by Standard and Poors.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles and GASB Statement No. 72. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE C – CASH AND INVESTMENTS – CONTINUED**

COLOTRUST and C-SAFE each operate like a 2a-7 external investment pool and investments in the pool are valued at \$1 net asset value (NAV) per share. The underlying investments held by COLOTRUST are valued at fair market value. The underlying investments held by C-SAFE, and the Town's investment in CSAFE, are valued at amortized cost which approximates fair value. There are no limitations on withdrawals.

At December 31, 2019 the Town's investments consisted of the following:

COLOTRUST	\$4,354,727
C-SAFE	<u>1,506,856</u>
Total investments	<u>\$5,861,583</u>

Reconciliation of cash and investments to statement of net position:

Cash and cash equivalents	\$2,553,305
Investments	<u>5,861,583</u>
Total cash and investments	<u>\$8,414,888</u>

**NOTE D – CAPITAL ASSETS**

The following is a summary of activity in the capital assets for the year ended December 31, 2019:

<i>Governmental activities:</i>	Balance 01/01/19	Additions	Deletions/ Adjustments	Balance 12/31/19
Capital assets not being depreciated				
Land	\$ 1,876,406	\$ -	\$ -	\$ 1,876,406
Total capital assets not being depreciated	<u>1,876,406</u>	<u>-</u>	<u>-</u>	<u>1,876,406</u>
Capital assets being depreciated				
Infrastructure	4,195,392	318,658	-	4,514,050
Swimming pool	517,939	45,841	3,500	560,280
Community Center	649,645	35,000	-	684,645
Buildings and improvements	8,933,048	-	-	8,933,048
Equipment and furniture	<u>1,632,576</u>	<u>240,246</u>	<u>52,980</u>	<u>1,819,842</u>
Total capital assets being depreciated	15,928,600	639,745	56,480	16,511,865
Less accumulated depreciation				
Infrastructure	1,241,260	171,139	-	1,412,399
Swimming pool	459,364	11,596	3,500	467,460
Community Center	607,318	2,457	-	609,775
Buildings and improvements	5,165,584	102,471	-	5,268,055
Equipment and furniture	<u>1,351,488</u>	<u>78,419</u>	<u>52,980</u>	<u>1,376,927</u>
Total accumulated depreciation	<u>8,825,014</u>	<u>366,082</u>	<u>56,480</u>	<u>9,134,616</u>
Total capital assets being depreciated, net	<u>7,103,586</u>	<u>273,663</u>	<u>-</u>	<u>7,377,249</u>
Governmental activities capital assets, net	<u>\$ 8,979,992</u>	<u>\$ 273,663</u>	<u>\$ -</u>	<u>\$ 9,253,655</u>

Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE D – CAPITAL ASSETS – CONTINUED**

<i>Business-type activities:</i>	Balance 01/01/19	Additions	Deletions/ Adjustments	Balance 12/31/19
Capital assets not being depreciated				
Land	\$ 226,126	\$ -	\$ -	\$ 226,126
Water rights	<u>234,247</u>	<u>-</u>	<u>-</u>	<u>234,247</u>
Total capital assets not being depreciated	460,373	-	-	460,373
Capital assets being depreciated				
Water system	17,038,930	51,436	-	17,090,366
Utility system	5,708,877	15,983	-	5,724,860
Equipment and furniture – Utility	327,463	-	-	327,463
Equipment and furniture – Water	<u>354,956</u>	<u>50,240</u>	<u>-</u>	<u>405,196</u>
Total capital assets being depreciated	23,430,226	117,659	-	23,547,885
Less accumulated depreciation				
Water system	7,106,693	319,747	-	7,426,440
Utility system	2,550,762	164,509	-	2,715,271
Equipment and furniture – Utility	305,673	5,666	-	311,339
Equipment and furniture – Water	<u>326,861</u>	<u>9,485</u>	<u>-</u>	<u>336,346</u>
Total accumulated depreciation	<u>10,289,989</u>	<u>499,407</u>	<u>-</u>	<u>10,789,396</u>
Total capital assets being depreciated, net	<u>13,140,237</u>	<u>(381,748)</u>	<u>-</u>	<u>12,758,489</u>
Business-type activities capital assets, net	<u>\$ 13,600,610</u>	<u>\$ (381,748)</u>	<u>\$ -</u>	<u>\$ 13,218,862</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

<i>Governmental activities:</i>	
General government	\$ 180,890
Public works and parks	11,596
Cemetery	2,457
Infrastructure	<u>171,139</u>
Total depreciation expense-governmental activities	<u>\$ 366,082</u>
<i>Business-type activities:</i>	
Water utility	\$ 329,232
Sewer utility	<u>170,175</u>
Total depreciation expense-business-type activities	<u>\$ 499,407</u>

Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE E – LONG-TERM DEBT**

In 2006, the Town borrowed \$2,000,000 from the Colorado Water Resources and Power Development Authority Revolving Loan Fund as part of its disadvantaged Communities Program. The Note is interest free and requires annual payments of \$66,667 through 2036. The Town pledged Water revenues as collateral on this debt.

The following is a summary of note principal and interest requirements:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 66,667	\$ –	\$ 66,667
2021	66,667	–	66,667
2022	66,667	–	66,667
2023	66,667	–	66,667
2024	66,667	–	66,667
2025-2029	333,333	–	333,333
2030-2034	333,333	–	333,333
2035-2036	133,333	–	133,333
Total	<u>\$ 1,133,334</u>	<u>\$ –</u>	<u>\$ 1,133,334</u>

In 2006, the Town borrowed \$3,976,045 from the Colorado Water Resources and Power Development Authority Revolving Loan Fund (CWRPD). The note has an interest rate of 3.47% with annual payments due through 2028. The Town pledged Water revenues as collateral on this debt. In February 2019 the Town refunded certain bonds associated with this debt. The savings will be passed through as payment credits and will total \$192,261. Credits will apply first to loan interest and then principal.

The following is a summary of note principal and interest requirements:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 153,770	\$ 57,987	\$ 211,757
2021	197,704	54,489	252,193
2022	208,687	48,552	257,239
2023	269,097	42,285	311,382
2024	280,081	36,041	316,122
2025-2028	1,213,682	79,568	1,293,250
Total	<u>\$ 2,323,021</u>	<u>\$ 318,922</u>	<u>\$ 2,641,943</u>

Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE E – LONG-TERM DEBT – CONTINUED**

In 2012, the Town issued \$995,000 in water revenue bonds with interest rates ranging between 2.63% and 3.0%. The bonds are special revenue obligations of the Town, payable out of the net pledged water revenues derived from the Town's Water Activity Enterprise. The bonds constitute an irrevocable, non-exclusive first lien on the net pledged water revenues.

The following is a summary of revenue bonds principal and interest requirements:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 50,000	\$ 26,006	\$ 76,006
2021	60,000	24,506	84,506
2022	75,000	22,706	97,706
2023	80,000	20,737	100,737
2024	70,000	18,638	88,638
2025-2029	290,000	78,450	368,450
2030	<u>270,000</u>	<u>8,100</u>	<u>278,100</u>
Total	<u>\$ 895,000</u>	<u>\$ 199,143</u>	<u>\$ 1,094,143</u>

Changes in long-term obligations for the year ended December 31, 2019 are as follows:

	<u>Balance 01/01/19</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 12/31/19</u>
<i>Business-type Activities</i>				
Notes payable	\$ 3,671,299	\$ –	\$ (214,945)	\$ 3,456,354
Bonds payable	945,000	–	(50,000)	895,000
Notes premium	<u>24,614</u>	<u>–</u>	<u>(2,462)</u>	<u>22,152</u>
Total Business-type Activities	<u>\$ 4,640,913</u>	<u>\$ –</u>	<u>\$ (267,407)</u>	<u>\$ 4,373,506</u>

**NOTE F – LEASES**

The Town entered a 10-year operating lease for solar panels for the water treatment facility. The lease requires monthly payments of \$1,812 beginning in June of 2013. The monthly payments are offset by solar credits the Town receives for using the solar panels. Total lease expense under this lease during 2019 was \$23,089, which was offset by \$10,538 in solar credits.

Future minimum lease payments under the operating lease for the years following December 31, 2018, without regard to future solar credits, are as follows:

<u>Year</u>	
2020	\$ 21,744
2021	21,744
2022	21,744
2023	<u>8,912</u>
Total	<u>\$ 74,144</u>

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE G – DEFINED BENEFIT PENSION PLAN – FIRE AND POLICE PENSION**

**General Information about the Pension Plan**

*Plan Description.* The Town contributes to the Statewide Defined Benefit Plan (SWDB), a cost-sharing multiple-employer defined benefit pension plan administered by the Colorado Fire and Police Association. The Statewide Defined Benefit Plan provides retirement benefits for members and beneficiaries. Death and disability coverage is provided for members through the Statewide Death and Disability Plan which is also administered by the Colorado Fire and Police Pension Association. This is a non-contributory plan. All full-time, paid police officers/firefighters of the Town are members of the Statewide Defined Benefit Plan and the Statewide Death and Disability Plan. Title 31, Article 30 of the Colorado Revised Statutes (CRS), as amended, assigns the authority to establish benefit provision to the state legislature. FPPA issues a publicly available annual financial report that includes financial statements and required supplementary information for both the Statewide Defined Benefit Plan and the Statewide Death and Disability Plan. FPPA issues a publicly available comprehensive annual financial report that can be obtained on FPPA's website at <http://www.fppaco.org>.

*Benefits Provided.* A member is eligible for a normal retirement pension once the member has completed twenty-five years of credited service and has attained the age of 55. The annual normal retirement benefit is 2 percent of the average of the member's highest three years' base salary for each year of credited service up to ten years, plus 2.5 percent for each year of service thereafter. The benefit earned prior to January 1, 2007 for members of affiliated Social Security employers will be reduced by the amount of Social Security income payable to the member annually. Effective January 1, 2007, members currently covered under Social Security will receive half the benefit when compared to the Statewide Defined Benefit Plan. Benefits paid to retired members are evaluated and may be re-determined every October 1. The amount of any increase is based on the Board's discretion and can range from 0 to the higher of 3 percent or the Consumer Price Index.

A member is eligible for an early retirement after completion of 30 years of service or attainment of age 50 with at least five years of credited service. The early retirement benefit equals the normal retirement benefit reduced on an actuarially equivalent basis. Upon termination, an employee may elect to have member contributions, along with 5 percent as interest, returned as a lump sum distribution. Alternatively, a member with at least five years of accredited service may leave contributions with the Plan and remain eligible for a retirement pension at age 55 equal to 2 percent of the member's average highest three years' base salary for each year of credited service up to ten years, plus 2.5 percent for each year of service thereafter.

*Contributions.* Contribution rates for the SWDB are set by state statute. Employer contribution rates can only be amended by state statute. Member contribution rates can be amended by state statute or election of the membership.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE G – DEFINED BENEFIT PENSION PLAN – FIRE AND POLICE PENSION – CONTINUED**

Members of the SWDB plan and their employers are contributing at the rate of 10 percent and 8 percent, respectively, of base salary for a total contribution rate of 18 percent in 2018. In 2014, the members elected to increase the member contribution rate to the SWDB plan beginning in 2015. Member contribution rates will increase 0.5 percent annually through 2022 to a total of 12 percent of base salary. Employer contributions will remain at 8 percent resulting in a combined contribution rate of 20 percent in 2022.

Contributions from members and employers of departments re-entering the system are established by resolution and approved by the FPPA Board of Directors. The re-entry group has a combined contribution rate of 22 percent of base salary in 2018. It is a local decision as to whether the member or employer pays the additional 4 percent contribution. Per the 2014 member election, the re-entry group also had their required member contribution rate increase 0.5 percent annually beginning in 2015 through 2022 for a total combined member and employer contribution rate of 24 percent in 2022.

The contribution rate for members and employers of affiliated social security employers is 5 percent and 4 percent, respectively, of base salary for a total contribution rate of 8 percent in 2018. Per the 2014 member election, members of the affiliate social security group had their required contribution rate increase 0.25 percent annually beginning in 2015 through 2022 to a total of 6 percent of base salary. Employer contributions will remain at 4 percent resulting in a combined contribution rate of 10 percent in 2022.

Employer contributions are recognized by the SWDB in the period in which the compensation becomes payable to the member and the Town is statutorily committed to pay the contributions to the SWDB. Employer contributions recognized by the SWDB from the Town were \$50,391 for the year ended December 31, 2019.

**Pension Liability/(Asset), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension**

At December 31, 2019, the Town reported a liability of \$117,565, for its proportionate share of the net pension liability/(asset). The net pension liability/(asset) was measured as of December 31, 2018, and the collective total pension liability used to calculate the net pension liability/(asset) is based upon an actuarial valuation as of January 1, 2019. The collective total pension asset as of December 31, 2019 is based upon an actuarial valuation as of January 1, 2018. The Town proportion of the net pension liability/(asset) was based on the Town's contributions to the SWDB for the calendar year 2019 relative to the total contributions of participating employers to the SWDB.

At December 31, 2018, the Town's proportion was .09299%, which was an increase of .00274 from its proportion measured as of December 31, 2017.



Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE G – DEFINED BENEFIT PENSION PLAN – FIRE AND POLICE PENSION – CONTINUED**

For the year ended December 31, 2019, the Town recognized pension expense of \$17,560. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to the pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 151,061	\$ 1,256
Net difference between projected and actual earnings on pension plan investments	92,483	–
Changes of assumptions or other inputs	113,858	–
Changes in proportion and differences between contributions recognized and proportionate share of contributions	23,763	8,724
Contributions subsequent to the measurement date	50,391	–
Total	<u>\$ 431,556</u>	<u>\$ 9,980</u>

\$50,391 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2020	69,814
2021	50,507
2022	43,348
2023	70,244
2024	35,357
Thereafter	101,915

*Actuarial Assumptions.* The actuarial valuations for the SWDB were used to determine the total pension liability and actuarially determined contributions for the fiscal year ending December 31, 2018. The valuations used the following actuarial assumptions and other inputs:

Actuarial Method	Entry Age Normal
Amortization Method	Level % of Payroll, Open
Amortization Period	30 Years
Long-term investment Rate of Return*	7.50 percent
Projected Salary Increases*	4.0% - 14%
Cost of Living Adjustments (COLA)	0.0%
*Includes Inflation at	2.5%

## NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE G – DEFINED BENEFIT PENSION PLAN – FIRE AND POLICE PENSION – CONTINUED**

For determining the total pension liability, the post-retirement mortality tables for non-disabled retirees uses the 2006 central rates from the RP-2014 Annuitant Mortality Tables projected to 2018 using the MP-2017 projection scales, and the projected prospectively using the ultimate rates of the scale for all years. The pre-retirement off-duty mortality tables are adjusted to 50% of the RP-2014 mortality tables for active employees. The on-duty mortality rate is 0.00015.

For determining the actuarial determined contributions, the post-retirement mortality tables for non-disabled retirees is a blend of the Annuitant Employee RP-2014 generational mortality tables with ble collar adjustment projected with Scale BB. The pre-retirement off-duty mortality tables are adjusted to 55% of the RP-2014 mortality tables for active employees. The on-duty mortality rate is 0.00020.

At least every five years the FPPA's Board of Directors, in accordance with best practices, reviews its economic and demographic actuarial assumptions. At its July 2018 meeting, the Board of Directors reviewed and approved recommended changes to the actuarial assumptions. The recommendations were made by the FPPA's actuaries based upon their analysis of past experience and expectations of the future. The assumption changes were effective for actuarial valuations beginning January 1, 2019 and were used in the rollforward calculation of total pension liability as of December 31, 2018. Actuarial assumptions effective for actuarial valuations prior to January 1, 2019 were used in the determination of the actuarially determined contributions as of December 31, 2018. The actuarial assumptions impact actuarial factors for benefit purposes such as purchases of service credit and other benefits where actuarial factors are used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation (assumed at 2.5 percent). Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation as of December 31, 2018 are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Global Equity	37%	8.03%
Equity Long/Short	9%	6.45%
Private Markets	24%	10.00%
Fixed Income	15%	2.90%
Absolute Return	9%	5.08%
Managed Futures	4%	5.35%
Cash	2%	2.52%
Total	100%	

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE G – DEFINED BENEFIT PENSION PLAN – FIRE AND POLICE PENSION – CONTINUED**

The discount rate used to measure the total pension liability was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the Board's funding policy, which establishes the contractually required rates under Colorado statutes. Based on those assumptions, the SWDB plan fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Discount Rate.* Projected benefit payments are required to be discounted to their actuarial present values using a Single Discount Rate that reflects (1) a long-term expected rate of return on pension plan investments (to the extent that the plan's fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the plan's projected fiduciary net position is not sufficient to pay benefits).

For the purpose of this valuation, the expected rate of return on pension plan investments is 7.00%; the municipal bond rate is 3.71% (based on the weekly rate closest to but not later than the measurement date of the "state & local bonds" rate from Federal Reserve statistical release (H.15)); and the resulting Single Discount Rate is 7.00%.

Regarding the sensitivity of the net pension liability/(asset) to changes in the Single Discount Rate, the following presents the Town's proportionate share of the SWDB net pension liability/(asset), calculated using a Single Discount Rate of 7.00%, as well as what the plan's net pension liability/(asset) would be if it were calculated using a Single Discount Rate that is one percent lower or one percent higher:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Town's proportionate share of the net pension liability/(asset)	\$455,902	\$117,565	\$(163,080)

*Pension Plan Fiduciary Net Position.* Detailed information about the SWDB's fiduciary net position is available in FPPA's comprehensive annual financial report which can be obtained at [http://www.fppaco.org/toc\\_frames.html](http://www.fppaco.org/toc_frames.html).

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE H – DEFINED BENEFIT PENSION PLAN – VOLUNTEER PENSION**

**General Information about the Pension Plan**

*Plan Description.* The Town contributes to the Palisade Volunteer Fire Department Pension Fund (PVFDP), an agent multiple-employer Public Employee Retirement System (PERS) administered by the Fire & Police Pension Association (FPPA). The PERS represents the assets of numerous separate plans that have been pooled for investment purposes. The pension plans have elected to affiliate with FPPA for plan administration and investment only. FPPA issues a publicly available comprehensive annual financial report that can be obtained on FPPA's website at <http://www.fppaco.org>. For the measurement period ending December 31, 2018, the PVFDP included membership of 16 retirees and beneficiaries, 4 inactive, non-retired members, and 26 active members for a total of 46 members.

*Benefits Provided.*

Normal Retirement

A member is eligible for a normal retirement pension once the member has completed twenty years of credited service and has attained the age of 50. The monthly regular retirement benefit is \$300. A supplemental monthly pension payment to a volunteer who has attained the age of 50 years and who has been in active service in excess of 20 years can receive an extended service amount up to 5% of the monthly pension amount per additional year of service. The amount cannot exceed a maximum of ten additional years.

Vested Retirement

A member with 10 or more but less than 20 years of service is eligible to receive a benefit of \$15 per month times the number of vesting years.

Disability Retirement Benefit

A member is eligible for short and long term disability for injuries in the line of duty. Short term payments of \$150 per month last for a maximum of one year. Long term disability is a lifetime amount after one year of service of \$300 per month.

Survivor Benefits

Survivor benefits are available at one-half of the amount of the normal retirement pension, or \$150 per month. This amount is available to a survivor following death after normal retirement, following death in the line of duty as a volunteer firefighter before retirement eligible, and following death after disability retirement. An additional amount of \$7.50 per month is available following death after normal retirement with extended service amount per year of service and following death after vested retirement with 10 to 20 years of service per year of service. Survivors may include spouse, child under 18 years of age, or dependent parent. This annuity shall cease if the surviving spouse or dependent parent remarries and dissolution of a subsequent marriage does not reinstate the annuity.

Whenever the pension board increases the retirement pension payable to volunteer firefighters, that increase will also be applied to the pension benefits of survivors of firefighters killed in the line of duty.

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE H – DEFINED BENEFIT PENSION PLAN – VOLUNTEER PENSION – CONTINUED**

**Funeral Benefits**

A one-time funeral benefit is paid of \$100 in the event of a death of a member.

*Contributions.* The Town contributes from proceeds of a property tax mill levy. The Plan is construed and enforced in accordance with Colorado Revised Statute Title 31, Article 30. Per CRS 31-30-1112, State contributions to any municipality or district must equal ninety percent of all amounts contributed by the municipality or district under section 31-30-1110 in the previous year, but, notwithstanding any other provision of this part 11, the state contribution shall not exceed one-half mill on the previous net valuation for assessment of the municipality or district assuming one hundred percent collection. For 2019 the Town contributed \$10,500 and the state's matching contribution was \$0.

**Pension Liabilities/(Asset), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2019, the Town reported a net pension liability/(asset) of \$(553,417). The net pension liability/(asset) was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability/(asset) was determined by an actuarial valuation as of January 1, 2019.

For the year ended December 31, 2019, the Town recognized pension expense of \$3,103. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to the pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 23,586	\$ –
Changes of assumptions or other inputs	22,407	–
Net difference between projected and actual earnings on pension plan investments	80,687	40,166
Contributions subsequent to the measurement date	26,524	–
Total	<u>\$ 153,204</u>	<u>\$ 40,166</u>

\$26,524 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2020	33,403
2021	18,160
2022	10,642
2023	19,141
2024	3,465
Thereafter	1,703

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE H – DEFINED BENEFIT PENSION PLAN – VOLUNTEER PENSION – CONTINUED**

*Actuarial Assumptions.* Actuarially determined contribution rates are calculated as of January 1 of odd numbered years. The contribution rates have a one-year lag, so the actuarial valuation as of January 1, 2017 determines the contribution amounts for 2018 and 2019. The valuation used the following actuarial assumptions and other inputs:

Actuarial Method	Entry Age Normal
Amortization Method	Level Dollar, Open*
Amortization Period	20 Years*
Asset Valuation Method	5-Year Smoothed fair value
Inflation	2.5%
Investment Rate of Return	7.0%
Projected Salary Increases	N/A
Retirement Age	50% per year of eligibility until 100% at age 65
Mortality	Pre-retirement: 2006 central rates from the RP-2014 Employee Mortality Table for males and females projected to 2018 using the MP-2017 projection scales, and then projected prospectively using the ultimate rates of the scale for all years, 50% multiplier for off-duty mortality. Post retirement: 2006 central rates from the RP-2014 Annuitant Mortality Tables for males and females projected to 2018 using the MP-2017 projection scales, and then projected prospectively using the ultimate rates of scale for all years. Disabled: 2006 central rates form RP-2014 Disabled Mortality Tables for males and females projected to 2018 using the MP-2017 projection scales, and then projected prospectively using the ultimate rates of the scale for all years.

*\* Plans that are heavily weighted with retiree liabilities use an amortization period based on the expected remaining lifetime of the participants.*

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic nominal rates of return for each major asset class included in the Fund's target asset allocation as of December 31, 2018 are summarized in the following table:

## NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE H – DEFINED BENEFIT PENSION PLAN – VOLUNTEER PENSION – CONTINUED**

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Cash	2.0%	2.52%*
Fixed Income	15.0%	2.90%
Managed Futures	4.0%	5.35%
Absolute Return	9.0%	5.08%
Equity Long/Short	9.0%	6.45%
Global Equity	37.0%	8.03%
Private Markets	24.0%	10.00%
Total	100.0%	

*Discount Rate.* Projected benefit payments are required to be discounted to their actuarial present values using a Single Discount Rate that reflects (1) a long-term expected rate of return on pension plan investments (to the extent that the plan's fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the plan's projected fiduciary net position is not sufficient to pay benefits).

For the purpose of this valuation, the long-term expected rate of return on pension plan investments is 7.00%; the municipal bond rate is 3.71% (based on the weekly rate closest to but not later than the measurement date of the "state & local bonds" rate from Federal Reserve statistical release (H.15)); and the resulting Single Discount Rate is 7.00%.

Regarding the sensitivity of the net pension liability/(asset) to changes in the Single Discount Rate, the following presents the PVFDP's net pension liability/(asset), calculated using a Single Discount Rate of 7.00%, as well as what the PVFDP's net pension liability/(asset) would be if it were calculated using a Single Discount Rate that is one percent lower or one percent higher:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Proportionate share of the net pension liability/(asset)	\$(494,801)	\$(553,417)	\$(600,873)

Town of Palisade, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

**NOTE H – DEFINED BENEFIT PENSION PLAN – VOLUNTEER PENSION – CONTINUED**

**Schedule of Changes in Net Pension Liability/(Asset) and Related Ratios Current Period – Measurement Period Ended December 31, 2018**

<b>A. Total pension liability</b>	
1. Service Cost	\$ 19,995
2. Interest on the Total Pension Liability	32,859
3. Benefit changes	–
4. Difference between expected and actual experience of the Total Pension Liability	3,286
5. Changes of assumptions	19,207
6. Benefit payments	<u>(57,977)</u>
7. Net change in total pension liability	17,370
8. Total pension liability – beginning	<u>456,764</u>
9. Total pension liability – ending	<u><u>\$ 474,134</u></u>
<b>B. Plan fiduciary net position</b>	
1. Contributions – employer	\$ 19,775
2. Net investment income	455
3. Benefit payments	(57,977)
4. Pension plan administrative expense	(8,819)
5. State of Colorado supplemental discretionary payment	<u>–</u>
6. Net change in plan fiduciary net position	(46,566)
7. Plan fiduciary net position – beginning (Market value of assets at beginning of year)	<u>1,074,117</u>
8. Plan fiduciary net position – ending (Market value of assets at end of year)	<u><u>\$1,027,551</u></u>
<b>C. Net pension liability/(asset)</b>	<u><u>\$(553,417)</u></u>
<b>D. Plan fiduciary net position as a percentage of the total pension liability</b>	216.72%
<b>E. Covered payroll</b>	N/A
<b>F. Net pension liability/(asset) as a percentage of covered payroll</b>	N/A

**NOTE I – DEFINED CONTRIBUTION PLAN**

The Town participates in a defined contribution plan administered by the International City Manager's Association Retirement Corporation (ICMA Retirement.) Plan provisions are established or amended by Town Council resolution. The Town and participants are required to contribute 5% each of annual covered payroll. For the year ended December 31, 2019, actual contributions by the Town and plan participants were \$39,996 each.

ICMA Retirement includes all full time employees after one year of service, except police and fire employees. Participants vest at 20% per year and are entitled to 100 percent of vested contributions. The plan is a money purchase plan qualified under section 401(a) of the Internal Revenue Code.



NOTES TO FINANCIAL STATEMENTS

December 31, 2019

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**NOTE J – CUSTOMER ACCOUNTS RECEIVABLE**

The total accounts receivable for rescue fees at December 31, 2019 was \$209,990 with an allowance for doubtful accounts of \$48,824 for a net of \$161,166. The allowance is estimated based on the past collection rate of the rescue fee revenue.

**NOTE K – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damages to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town pays an annual premium to CIRSA Property/Casualty and Workers' Compensation for its general and workmen's' compensation insurance coverage.

The agreement with CIRSA members provides that CIRSA will be self-sustaining through member premiums. CIRSA rate-setting policies are established by the Board of Directors, in consultation with independent actuaries. The Board of Directors may credit member municipalities' future contributions in the event of a surplus. Although it has never occurred, CIRSA member municipalities are subject to a supplemental assessment in the event of a deficiency.

**NOTE L – TAX, SPENDING AND DEBT LIMITATIONS**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations including revenue raising, spending abilities, and other specific requirements of state and local governments. The amendment is complex and subject to judicial interpretation. The Town believes it is in compliance with the requirements of the amendment. However, the Town has made certain interpretations of the amendments language in order to determine its compliance. The amendment also requires 3% emergency reserve to be set up on all Town expenditures covered by the amendment. The Town has set this required emergency reserve for all amendment expenditures in the General Fund Balance under Emergency Reserve.

**NOTE M – LAND TRANSFER**

In 2016 the Town purchased land for the Cameo Shooting Sports Complex for \$1.3 million using grant funds received from the State of Colorado Department of Local Affairs (DOLA). The Town subsequently entered a lease agreement to lease the land to the State of Colorado Department of Natural Resources who built and operates the Shooting Complex on the land. The lease agreement states that when the State has spent \$1.5 million on the project, the land ownership will transfer to the State. However, the DOLA grant requires that the land be held by the Town for 10 years from the purchase date. Therefore, \$1.3 million in land currently showing as a Town asset will transfer to the State of Colorado in the future, although the timing of the transfer is uncertain.

**NOTE N – SUBSEQUENT EVENTS**

During 2020 there was a worldwide pandemic from the Coronavirus. It is clear that there will be potential short and long-term effects from local to global economies. It is unclear what these effects will be for the Town at the date of the auditor's report.

**REQUIRED**

**SUPPLEMENTARY INFORMATION**

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND

Year ended December 31, 2019

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>				
Taxes - property	\$ 383,984	\$ 383,984	\$ 381,226	\$ (2,758)
Taxes - other	3,695,227	3,695,227	4,110,575	415,348
Cemetery revenue	40,500	40,500	34,085	(6,415)
Swimming pool	45,000	45,000	38,344	(6,656)
Community Center	263,500	263,500	293,383	29,883
Licenses and permits	42,200	42,200	58,133	15,933
Intergovernmental	80,700	80,700	227,533	146,833
Fines and forfeitures	15,800	15,800	26,441	10,641
Charges for services	215,660	215,660	378,834	163,174
Interest income	39,500	39,500	70,884	31,384
Miscellaneous	49,900	49,900	57,907	8,007
Total revenues	4,871,971	4,871,971	5,677,345	805,374
<b>Expenditures</b>				
Current:				
General government	1,334,819	1,334,819	1,405,239	(70,420)
Public safety	1,523,223	1,523,223	1,566,663	(43,440)
Public works and parks	671,690	671,690	457,772	213,918
Culture and recreation	456,581	456,581	442,366	14,215
Cemetery	79,353	79,353	75,751	3,602
Capital outlay:				
General government	5,000	5,000	5,375	(375)
Public works and parks	489,600	489,600	339,483	150,117
Culture and recreation	343,144	343,144	323,373	19,771
Total expenditures	4,903,410	4,903,410	4,616,022	287,388
Excess (deficiency) of revenues over expenditures	(31,439)	(31,439)	1,061,323	1,092,762
<b>Other financing sources (uses)</b>				
Transfers in	122,000	122,000	136,350	14,350
Total other financing sources (uses)	122,000	122,000	136,350	14,350
Net change in fund balance	90,561	90,561	1,197,673	1,107,112
Fund balance, January 1	-	-	3,920,046	3,920,046
Fund balance, December 31	\$ 90,561	\$ 90,561	\$ 5,117,719	\$ 5,027,158

Town of Palisade, Colorado

SCHEDULE OF NET PENSION LIABILITY/(ASSET) - FPPA  
STATEWIDE DEFINED BENEFIT PLAN

December 31, 2019

	Employer proportion of NPL/NPA	Employer proportionate share of NPL (NPA)	Covered payroll	Employer proportionate share of NPL (NPA) as a percentage of covered payroll	Pension plan's fiduciary net position as a percentage of total pension liability
<u>Measurement date:</u>					
December 31, 2018	0.09299%	\$ 117,565	\$ 605,513	19%	95%
December 31, 2017	0.09025%	(129,845)	548,988	-24%	106%
December 31, 2016	0.10301%	37,221	549,963	7%	98%
December 31, 2015	0.11287%	(1,990)	521,562	0%	100%
December 31, 2014	0.10999%	(124,129)	494,615	-25%	107%

Town of Palisade, Colorado

SCHEDULE OF PENSION CONTRIBUTIONS -  
FPPA STATEWIDE DEFINED BENEFIT PLAN

December 31, 2019

	Required employer contribution	Employer contributions recognized by the plan	Difference	Covered payroll	Contributions as a percentage of covered payroll
December 31, 2019	\$ 50,391	\$ 50,391	\$ -	\$ 629,883	8%
December 31, 2018	48,441	48,441	-	605,513	8%
December 31, 2017	43,919	43,919	-	548,988	8%
December 31, 2016	43,997	43,997	-	549,963	8%
December 31, 2015	41,725	41,725	-	521,562	8%

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - STATEWIDE DEFINED  
BENEFIT PLAN

Note 1: Factors that Significantly Affect Trends in the Amounts Reported

There were no changes in benefit terms, size or composition of the population covered by the benefit terms or assumptions used that significantly affect trends in the amounts reported.

The FPPA Board completed an actuarial experience study and approved changes to the actuarial assumptions effective January 1, 2019. The inflation assumption will remain at 2.5%. The investment return assumption will be reduced from 7.5% to 7.0 % which will increase the cost of pension benefits. The change in the investment return assumption reflects the reduced real return expectations from recent capital market data.

Town of Palisade, Colorado

SCHEDULE OF NET PENSION LIABILITY/(ASSET) - VOLUNTEER  
FIRE DEPARTMENT PENSION FUND

December 31, 2019

	Total pension liability	Plan fiduciary net position	Net pension liability/ (asset)	Plans fiduciary net position as a percentage of the total pension liability	Covered payroll	Net pension liability as a percentage of covered payroll
<u>Measurement date:</u>						
December 31, 2018	\$ 474,134	\$ 1,027,551	\$ (553,417)	217%	N/A	N/A
December 31, 2017	456,764	1,074,117	(617,353)	235%	N/A	N/A
December 31, 2016	462,686	970,837	(508,151)	210%	N/A	N/A
December 31, 2015	405,419	910,862	(505,443)	225%	N/A	N/A
December 31, 2014	418,045	929,006	(510,961)	222%	N/A	N/A

Town of Palisade, Colorado

SCHEDULE OF CHANGES IN NET PENSION LIABILITY/(ASSET) -  
VOLUNTEER FIRE DEPARTMENT PENSION FUND

December 31, 2019

Measurement period ending December 31,	2018	2017	2016	2015	2014
<b>Total Pension Liability</b>					
Service cost	\$ 19,995	\$ 19,995	\$ 16,840	\$ 16,840	\$ 4,715
Interest on the total pension liability	32,859	33,259	29,667	29,791	7,906
Benefit changes	-	-	-	-	284,549
Difference between expected and actual experience	3,286	-	34,342	-	37,526
Changes of assumptions	19,207	-	13,344	-	-
Benefit payments	(57,977)	(59,176)	(36,926)	(59,257)	(38,794)
Net change in total pension liability	17,370	(5,922)	57,267	(12,626)	295,902
Total pension liability - beginning	456,764	462,686	405,419	418,045	122,143
Total pension liability - ending	<u>\$ 474,134</u>	<u>\$ 456,764</u>	<u>\$ 462,686</u>	<u>\$ 405,419</u>	<u>\$ 418,045</u>
<b>Plan Fiduciary Net Position</b>					
Employer contributions	\$ 19,775	\$ 17,804	\$ 30,597	\$ 10,465	\$ 19,399
Pension plan net investment income	455	138,461	49,455	16,931	58,804
Benefit payments	(57,977)	(59,176)	(36,926)	(59,257)	(38,794)
Pension plan administrative expense	(8,819)	(12,188)	(1,728)	(3,743)	(1,739)
State of Colorado supplemental discretionary payment	-	18,379	18,577	17,460	17,754
Net change in plan fiduciary net position	(46,566)	103,280	59,975	(18,144)	55,424
Plan fiduciary net position - beginning	1,074,117	970,837	910,862	929,006	873,582
Plan fiduciary net position - ending	<u>\$ 1,027,551</u>	<u>\$ 1,074,117</u>	<u>\$ 970,837</u>	<u>\$ 910,862</u>	<u>\$ 929,006</u>
<b>Net Pension Liability/(Asset) - Ending</b>	<u>\$ (553,417)</u>	<u>\$ (617,353)</u>	<u>\$ (508,151)</u>	<u>\$ (505,443)</u>	<u>\$ (510,961)</u>
<b>Plan Fiduciary Net Position as a Percentage of Total Pension Liability</b>					
Pension Liability	217%	235%	210%	225%	222%
Covered Employee Payroll	N/A	N/A	N/A	N/A	N/A
<b>Net Pension Liability as a Percentage of Covered Employee Payroll</b>					
Employee Payroll	N/A	N/A	N/A	N/A	N/A

Town of Palisade, Colorado

SCHEDULE OF PENSION CONTRIBUTIONS -  
VOLUNTEER FIRE DEPARTMENT PENSION FUND

	December 31, 2019				
	Actuarially determined contribution	Employer contributions recognized by the plan	Contribution Deficiency (Excess)	Covered payroll	Contributions as a percentage of covered payroll
December 31, 2019	\$ -	\$ 10,500	\$ (10,500)	N/A	N/A
December 31, 2018	-	19,775	(19,775)	N/A	N/A
December 31, 2017	-	17,804	(17,804)	N/A	N/A
December 31, 2016	-	30,597	(30,597)	N/A	N/A
December 31, 2015	-	10,465	(10,465)	N/A	N/A

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - VOLUNTEER FIRE DEPARTMENT  
PENSION FUND

Note 1: Factors that Significantly Affect Trends in the Amounts Reported

There were no changes in benefit terms, size or composition of the population covered by the benefit terms, or assumptions used that significantly affect trends in the amounts reported, except for the following:

Reducing the current nominal investment assumption from 7.50% to 7.00%;

Removing the blue collar adjustment from the mortality tables being used and update the mortality projection scale from Scale BB to the ultimate rates of the MP-2017 projection scale; and

Increasing the withdrawal rates by 10%.

Note 2: Significant Methods and Assumptions Used in Actuarially Determined Calculations

Valuation Date: Actuarially determined contribution rates are calculated as of January 1 of odd numbered years. The contribution rates have a one-year lag, so the actuarial valuation as of January 1, 2017 determines the contribution amounts for 2018 and 2019.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Dollar, Open*
Remaining Amortization Period	20 Years*
Asset Valuation Method	5-Year smoothed fair value
Inflation	2.50%
Investment Rate of Return	7.50%
Projected Salary Increases	N/A
Retirement Age	50% per year of eligibility until 100% at age 65
Mortality	Pre-retirement: RP-2014 Combined Mortality Tables for Blue Collar Employees, projected with Scale BB, 55% multiplier for off-duty mortality. Post retirement: For ages less than 55, RP-2014 Combined Mortality Tables for Blue Collar Employees. For ages 65 and older, RP-2014 Mortality Tables for Blue Collar Healthy Annuitants. For ages 55 through 64, a blend of the previous tables. All tables are projected with Scale BB.

*\* Plans that are heavily weighted with retiree liabilities use an amortization period based on the expected remaining lifetime of the participants.*



Town of Palisade, Colorado

COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS

December 31, 2019

	Tourism Fund	Conservation Trust Fund	Palisade Rural Fire Protection District	Total
<b>Assets</b>				
Cash and investments	\$ 7,372	\$ 69,519	\$ 56,558	\$ 133,449
Property tax receivable	-	-	135,254	135,254
Lodging and other tax receivable	1,434	-	1,468	2,902
Total assets	8,806	69,519	193,280	271,605
<b>Liabilities</b>				
Accounts payable	1,375	2,164	218	3,757
Total liabilities	1,375	2,164	218	3,757
<b>Deferred inflows of resources</b>				
Property taxes	-	-	135,254	135,254
Total deferred inflows of resources	-	-	135,254	135,254
Total liabilities and deferred inflows of resources	1,375	2,164	135,472	139,011
<b>Fund balances</b>				
Restricted for park improvements	-	67,355	-	67,355
Assigned for marketing	7,431	-	-	7,431
Assigned for public safety	-	-	57,808	57,808
Total fund balances	\$ 7,431	\$ 67,355	\$ 57,808	\$ 132,594

Town of Palisade, Colorado

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS

Year ended December 31, 2019

	Tourism Fund	Conservation Trust Fund	Palisade Rural Fire Protection District	Total
Revenues				
Taxes and special assessments	\$ 51,469	\$ -	\$ 150,044	\$ 201,513
Intergovernmental	-	31,114	-	31,114
Interest income	-	-	2,352	2,352
Miscellaneous	-	3,000	750	3,750
Total revenues	51,469	34,114	153,146	238,729
Expenditures				
Current:				
General government	54,082	-	-	54,082
Public safety	-	-	16,275	16,275
Capital outlay:				
Park improvements	-	7,964	-	7,964
Total expenditures	54,082	7,964	16,275	78,321
Excess of revenues over (under) expenditures	(2,613)	26,150	136,871	160,408
Other financing sources (uses)				
Transfers in (out)	-	-	(136,350)	(136,350)
Total Other Financing Sources(Uses)	-	-	(136,350)	(136,350)
Net change in fund balance	(2,613)	26,150	521	24,058
Fund balance, January 1	10,044	41,205	57,287	108,536
Fund balance, December 31	\$ 7,431	\$ 67,355	\$ 57,808	\$ 132,594

## **SUPPLEMENTARY INFORMATION**

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - TOURISM SPECIAL REVENUE FUND

Year ended December 31, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues				
Lodging taxes	\$ 52,000	\$ 52,082	\$ 51,469	\$ (613)
Expenditures				
Marketing	<u>54,000</u>	<u>54,082</u>	<u>54,082</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	(2,000)	(2,000)	(2,613)	(613)
Fund balance, January 1	<u>2,000</u>	<u>2,000</u>	<u>10,044</u>	<u>8,044</u>
Fund balance, December 31	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,431</u>	<u>\$ 7,431</u>

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - CONSERVATION TRUST FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Lottery funds	\$ 27,500	\$ 31,114	\$ 3,614
Miscellaneous	-	3,000	3,000
Total revenues	27,500	34,114	6,614
Expenditures			
Park improvements	27,500	7,964	19,536
Total expenditures	27,500	7,964	19,536
Excess (deficiency) of revenues over expenditures	-	26,150	26,150
Fund balance, January 1	-	41,205	41,205
Fund balance, Decembert 31	\$ -	\$ 67,355	\$ 67,355

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - PALISADE RURAL FIRE PROTECTION DISTRICT

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Taxes - property	\$ 131,084	\$ 130,145	\$ (939)
Taxes - other	16,500	19,899	3,399
Interest income	2,150	2,352	202
Grant revenue	50,000	-	(50,000)
Miscellaneous income	750	750	-
Total revenues	<u>200,484</u>	<u>153,146</u>	<u>(47,338)</u>
Expenditures			
Public safety	18,172	16,275	1,897
Capital outlay	50,000	-	50,000
Contingency	4,000	-	4,000
Total expenditures	<u>72,172</u>	<u>16,275</u>	<u>55,897</u>
Excess (deficiency) of revenues over expenditures	128,312	136,871	8,559
Other financing sources (uses)			
Transfers out	<u>(128,300)</u>	<u>(136,350)</u>	<u>(8,050)</u>
Net change in fund balance	12	521	509
Fund balance, January 1	<u>55,079</u>	<u>57,287</u>	<u>2,208</u>
Fund balance, December 31	<u>\$ 55,091</u>	<u>\$ 57,808</u>	<u>\$ 2,717</u>

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION  
BUDGET AND ACTUAL - (NON-GAAP BUDGETARY BASIS) - WATER FUND

Year ended December 31, 2019

	Original	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>				
Charges for service	\$ 1,040,000	\$ 1,040,000	\$ 1,063,914	\$ 23,914
Tap fees	12,000	12,000	46,203	34,203
Grant revenue	-	-	-	-
Interest income, penalties, and miscellaneous	19,500	19,500	24,462	4,962
Total revenues	1,071,500	1,071,500	1,134,579	63,079
<b>Expenses</b>				
Operating expenses	611,841	611,841	459,855	151,986
Debt service payments	395,518	395,518	372,263	23,255
Capital outlay	154,138	154,138	155,868	(1,730)
Total expenditures	1,161,497	1,161,497	987,986	173,511
Excess (deficit) of revenues over expenditures	<u>\$ (89,997)</u>	<u>\$ (89,997)</u>	146,593	<u>\$ 236,590</u>
Reconciliation of change in net position				
Adjustments to GAAP basis:				
Depreciation			(329,232)	
Capitalized capital outlay			101,676	
Debt service principal payments			264,945	
Change in net position			<u>\$ 183,982</u>	

Town of Palisade, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION  
BUDGET AND ACTUAL - (NON-GAAP BUDGETARY BASIS) - UTILITY FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Charges for service	\$ 720,200	\$ 717,070	\$ (3,130)
Tap fees	-	33,979	33,979
Interest income and miscellaneous	31,000	38,331	7,331
Total revenues	751,200	789,380	38,180
Expenses			
Operating expenses	530,792	427,680	103,112
Capital outlay	104,000	19,294	84,706
Total expenditures	634,792	446,974	187,818
Excess (deficit) of revenues over expenditures	\$ 116,408	342,406	\$ 225,998
Reconciliation of change in net position			
Adjustments to GAAP basis:			
Capitalized capital outlay		15,983	
Depreciation		(170,175)	
Change in net position		\$ 188,214	



The public report burden for this information collection is estimated to average 380 hours annually.

<b>LOCAL HIGHWAY FINANCE REPORT</b>	City or County: Palisade, Colorado YEAR ENDING : December 2019
This Information From The Records Of (example - City of _ or County of _) Palisade, Colorado	Prepared By: Travis Boyd Phone: 970-464-5602

**I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE**

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

**II. RECEIPTS FOR ROAD AND STREET PURPOSES**

ITEM	AMOUNT
<b>A. Receipts from local sources:</b>	
1. Local highway-user taxes	
a. Motor Fuel (from Item I.A.5.)	
b. Motor Vehicle (from Item I.B.5.)	
c. Total (a.+b.)	
2. General fund appropriations	171,894
3. Other local imposts (from page 2)	396,240
4. Miscellaneous local receipts (from page 2)	23,461
5. Transfers from toll facilities	
6. Proceeds of sale of bonds and notes:	
a. Bonds - Original Issues	
b. Bonds - Refunding Issues	
c. Notes	
d. Total (a. + b. + c.)	0
7. Total (1 through 6)	591,594
<b>B. Private Contributions</b>	
<b>C. Receipts from State government</b> (from page 2)	86,829
<b>D. Receipts from Federal Government</b> (from page 2)	0
<b>E. Total receipts (A.7 + B + C + D)</b>	678,423

**III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES**

ITEM	AMOUNT
<b>A. Local highway disbursements:</b>	
1. Capital outlay (from page 2)	0
2. Maintenance:	496,269
3. Road and street services:	
a. Traffic control operations	
b. Snow and ice removal	
c. Other	
d. Total (a. through c.)	0
4. General administration & miscellaneous	
5. Highway law enforcement and safety	182,154
6. Total (1 through 5)	678,423
<b>B. Debt service on local obligations:</b>	
1. Bonds:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
2. Notes:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
3. Total (1.c + 2.c)	0
<b>C. Payments to State for highways</b>	
<b>D. Payments to toll facilities</b>	
<b>E. Total disbursements (A.6 + B.3 + C + D)</b>	678,423

**IV. LOCAL HIGHWAY DEBT STATUS**

(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>				0
1. Bonds (Refunding Portion)				
<b>B. Notes (Total)</b>				0

**V. LOCAL ROAD AND STREET FUND BALANCE**

A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	678,423	678,423		0

Notes and Comments:

<b>LOCAL HIGHWAY FINANCE REPORT</b>		STATE: Colorado YEAR ENDING (mm/yy): December 2019	
<b>II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL</b>			
<b>ITEM</b>	<b>AMOUNT</b>	<b>ITEM</b>	<b>AMOUNT</b>
<b>A.3. Other local imposts:</b>		<b>A.4. Miscellaneous local receipts:</b>	
a. Property Taxes and Assessments		a. Interest on investments	
b. Other local imposts:		b. Traffic Fines & Penalties	23,461
1. Sales Taxes		c. Parking Garage Fees	
2. Infrastructure & Impact Fees	186,450	d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	209,790	g. Other Misc. Receipts	
6. Total (1. through 5.)	396,240	h. Other	
c. Total (a. + b.)	396,240	i. Total (a. through h.)	23,461
(Carry forward to page 1)		(Carry forward to page 1)	
<b>III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL</b>			
<b>ITEM</b>	<b>AMOUNT</b>	<b>ITEM</b>	<b>AMOUNT</b>
<b>C. Receipts from State Government</b>		<b>D. Receipts from Federal Government</b>	
1. Highway-user taxes	81,464	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	5,365	d. Federal Transit Admin	
d. Other (Specify) - DOLA Grant		e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	5,365	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	86,829	3. Total (1. + 2.g)	
		(Carry forward to page 1)	
<b>III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL</b>			
	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
<b>A.1. Capital outlay:</b>			
a. Right-Of-Way Costs			0
b. Engineering Costs			0
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation			0
(4). System Enhancement & Operation			0
(5). Total Construction (1) + (2) + (3) + (4)	0	0	0
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	0	0
		(Carry forward to page 1)	
Notes and Comments:			

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2020-20**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE,  
COLORADO, ACCEPTING THE 2019 AUDIT FOR THE TOWN OF PALISADE,  
COLORADO**

**WHEREAS**, the audit report for the 2019 calendar year for the Town of Palisade has been submitted to the Town by Chadwick, Steinkirchner, Davis, and Company, P.C. and;

**WHEREAS**, the Board of Trustees for the Town of Palisade, Colorado has examined said audit report, and;

**WHEREAS**, the financial statements referred to above present fairly, in all material aspects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Palisade, Colorado, as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR  
THE TOWN OF PALISADE, COLORADO:**

Section 1. The Board of Trustees hereby accepts the 2019 Audit for the Town of Palisade, Colorado prepared by Chadwick, Steinkirchner, Davis, and Company, P.C., that was presented to the Board of Trustees on Tuesday, September 08, 2020.

**RESOLVED, APPROVED, and ADOPTED** this 08<sup>th</sup> day of September 2020.

**TOWN OF PALISADE, COLORADO**

(Seal)

\_\_\_\_\_  
Mayor, Greg Mikolai

ATTEST:

\_\_\_\_\_  
Town Clerk, Keli Frasier

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2020-22**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE,  
COLORADO APPROVING ADOPTION OF THE 2020 MESA COUNTY HAZARD  
MITIGATION PLAN**

**WHEREAS**, The Town of Palisade Board of Trustees recognizes the threat that natural hazards pose to people and property within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, an adopted hazard mitigation plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the Colorado Division of Homeland Security and Emergency Management and Federal Emergency Management Agency, Region VIII, officials have reviewed the 2020 Mesa County Hazard Mitigation Plan and have approved said plan as meeting the requirements of 44 C.F.R. 201.6; and

**WHEREAS**, Town of Palisade staff fully participated in the mitigation planning process to prepare the 2020 Mesa County Hazard Mitigation Plan and recommends approval by the Town of Palisade.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES  
FOR THE TOWN OF PALISADE, COLORADO THAT:**

Section 1. The Board of Trustees hereby adopts the 2020 Mesa County Hazard Mitigation Plan as the multi-hazard mitigation plan for the Town of Palisade.

**RESOLVED, APPROVED, and ADOPTED this 8<sup>th</sup> day of September, 2020.**

TOWN OF PALISADE, COLORADO

(Seal)

\_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk