



MINUTES OF THE REGULAR (VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES

June 23, 2020

A work session of the Board of Trustees for the Town of Palisade began at 5:14 pm, which included a presentation from J.U.B Engineers, Inc. regarding a sewer study that proposed plans to connect Palisade sewer to Clifton Sanitation. Present at the work session were Mayor Mikolai, Trustees L'Hommedieu, Turner, Somerville, Carlson, Maxwell, and Mayor Pro-Tem Chase. Also present were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Utilities Director Matt Lemon, and Town Engineer Bret Guillery with J.U.B. Engineers, Inc.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: L'Hommedieu, Turner, Somerville, Carlson, Maxwell, and Mayor Pro-Tem Chase. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Parks Recreation and Event Director Troy Ward. Community Development Director Allyson Shellhorn and Police Chief Deb Funston appeared via Zoom.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Chase, seconded by Trustee Turner, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PRESENTATIONS

Mayor Mikolai presented the 2020 Palisade proclamation for Juneteenth to David Combs, president of Black Citizens and Friends.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson stated that most of the items in her Manager's Report would be discussed under New Business on tonight's agenda.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – June 5, 2020 – June 19, 2020
- **Minutes**
Minutes from the June 9, 2020 Board Meeting

• **Ratify the contract for solid waste removal by Waste Management**

Mayor Pro-Tem Chase mentioned an expense in the expenditures for Sawyer & Whitney for \$5,882.50 for Palisade Tourism online marketing. She stated that the invoice was dated on April 2 and she assumes the work was done prior to COVID, but she just wanted to get this on the radar for Trustee Turner who was recently appointed to the Tourism Advisor Board, so the Board can be updated on their plans in the future for any use of marketing funds that the Board approves.

Motion #2 by Trustee Somerville, seconded by Trustee L'Hommedieu, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell

No:

Absent:

Motion carried.

PUBLIC COMMENT

None was offered.

NEW BUSINESS

Sewer Study – consensus from the Board for the direction of staff

Mayor Mikolai pointed out the questions the Town Manager was asking for direction on within the packet.

1. Does the Board give direction to pursue funding sources and grants? After a brief discussion, the **consensus of the Board is yes.**
2. Who does the Board want to appoint to a committee to assist with the project? After a brief discussion amongst the Board, with Trustee Carlson, Mayor Pro-Tem Chase, and Mayor Mikolai volunteering for the two positions requested, the **consensus of the Board was to appoint Trustee Carlson and Mayor Mikolai** after Mayor Pro-Tem Chase withdrew her request.

Mayor Mikolai asked for a motion to confirm the Board's appointments to the sewer committee.

Motion #3 by Trustee Somerville, seconded by Trustee L'Hommedieu, to appoint Trustee Carlson and Mayor Mikolai to the sewer committee.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai

No:

Absent:

Motion carried

3. Does the Board give direction to send a letter of interest to Clifton Sanitation? **The consensus of the Board is to send a letter of interest and support to Clifton Sanitation.**

4. Does the Board of Trustees want to pursue one of the options outlined in the study? Trustees briefly discussed the options presented, and the **consensus is to pursue option number 3** because of regionalization, future expansion, and growth. The Board clarified that at an upcoming meeting, they would like to see a presentation to the public about their choice.

Resolution 2020-14 entitled "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO ADOPTING A COVID-19 BOARD MEETINGS POLICY."

Town Manager Janet Hawkinson explained that the Board directed staff and the Town Attorney to draft a Resolution detailing a policy for health safety at public meetings during the COVID-19 pandemic.

After a lengthy discussion amongst the Board, including

- adding staff to the resolution
- adding guests of staff, Boards and Committee members to the resolution
- including all travel, not just flights
- clarify "Western Colorado" as Mesa, Delta, and Garfield counties.
- Modify the resolution to not say "Board Member" throughout due to it including all boards, committees, and staff

Mayor Mikolai introduced the idea of using this resolution as a pledge to each other and the citizens of Palisade instead of approving it as is. The rest of the Board all agreed to make this pledge.

Mayor Mikolai asked for a motion to approve or deny this resolution. No motion was made, and the resolution failed.

Resolution 2020-15 entitled "A Resolution of The Board of Trustees for The Town Of Palisade, Colorado Approving The Intergovernmental Agreement With The Colorado Department Of Transportation For The Us Highway 6 Sidewalk Improvement Project # TAP M021-001 (23616)."

Town Manager Hawkinson stated that staff submitted a T.A.P. grant for sidewalks on the south Highway 6 frontage road from Iowa Avenue to Palisade High School. The Town won the grant and was awarded one million dollars for building these sidewalks, and now needs to enter into an Intergovernmental Agreement (I.G.A.) with the Colorado Department of Transportation (CDOT) to receive funding and build the project.

Motion #4 by Mayor Pro-Tem Chase, seconded by Trustee Somerville to approve Resolution 2020-15 entitled "A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado Approving The Intergovernmental Agreement With The Colorado Department Of Transportation For The Us Highway 6 Sidewalk Improvement Project # TAP M021-001 (23616)" as presented.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

No:

Absent:

Motion carried

Request to Purchase Hydraulic Dump Trailer - for the yard-waste recycling program

Parks, Recreation, and Events Director Troy Ward requested permission for the Town Manager to purchase a new Hydraulic Dump Trailer. The trailer will be used for Town residents to drop off yard-waste and lawn clippings Friday afternoons through Monday mornings. The waste will be turned into mulch for Town-owned and operated parks. Monday afternoons through Friday mornings, the trailer will be utilized by Town staff for construction and other work purposes. The purchase will not exceed \$10,000, and funding will be from 001-065-5864 (Utility Task Vehicle).

A brief discussion was had amongst the Board asking if the trailer would be consistently used and where it would be placed for residents to drop off their yard waste. Mr. Ward stated that the current plan is to place the trailer at the Palisade Fire Station, where drop-off recycling is currently and that the trailer will definitely be utilized by staff.

Motion #5 by Trustee Maxwell, seconded by Trustee L'Hommedieu to approve the purchase of a hydraulic pump trailer for the yard-waste recycling program.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent:

Motion carried

CARES Act I.G.A.

Town Manager Hawkinson requested a five-minute recess to check her email to see if the agreement had been emailed to her from Mesa County, as they were still working on finalizations earlier today.

Trustees agreed that a recess was unnecessary.

Motion #6 by Trustee Somerville, seconded by Trustee Turner for the Town Manager to enter an Intergovernmental Agreement (I.G.A.) with Mesa County for CARES funding due to COVID-19.

A roll call vote was requested.

Yes: Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent:

Motion carried

OPEN DISCUSSION

Trustees used this time to present general observations, questions, and concerns gathered since the last Board of Trustees meeting.

COMMITTEE REPORTS

Trustees gave brief updates about the various committees and meetings they attended.

ADJOURNMENT

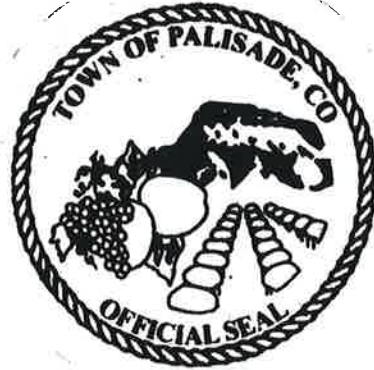
Motion #7 by Trustee Somerville, seconded by Trustee L'Hommedieu to adjourn the meeting at 7:04 pm.

A voice vote was requested.
Motion carried unanimously.

X



Greg Mikolai
Mayor



X



Keli L. Frasier
Town Clerk