

**MINUTES OF VIRTUAL MEETING
PALISADE BOARD OF TRUSTEES
June 9, 2020**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: Turner, Somerville, Carlson, and Mayor Pro-Tem Chase. Trustee L'Hommedieu was absent. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Utilities Director Matt Lemon and Parks Recreation and Event Director Troy Ward. Community Development Director Allyson Shellhorn, Town Attorney Jim Neu, and Police Chief Deb Funston appeared via Zoom.

SWEAR IN NEW TRUSTEE

Mayor Mikolai swore in new Trustee Nicole Maxwell.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Chase, seconded by Trustee Somerville, to approve the agenda as presented.

A voice vote was requested.

Motion carried unanimously.

PRESENTATIONS

Sunday Market Manager Michelle Gossage gave an update to the Board regarding the Palisade Sunday Farmers Market COVID-19 preparations and the new online app for sales that is being implemented this year..

TOWN MANAGER REPORT

Town Manager Janet Hawkinson gave a brief update of Mesa County's COVID-19 Safer-At-Home plan and highlighted ongoing long-term projects being propelled by herself and staff.

Ms. Hawkinson asked for a work session with the Board to review 2020 budget goals and possible modifications due to impact from the COVID-19 pandemic.

After a brief discussion where members of the Board requested regular finance reports to be included in Board packets, possible revenue projections for the work session and specific tax information to be listed also for the work session, ***consensus of the Board is to have a work session next Tuesday (June 16,2020) at 5:00 pm.***

The Town Manager explained goals set in the budget last year to discuss moving forward on projects with COVID19 she would like Board direction on, and the ***consensus of the Board is to have a work session for this topic at the next regularly scheduled meeting (June 23, 2020) at 5:00 pm.***

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

• **Expenditures**

Approval of Bills from Various Town Funds – May 22, 2020 – June 4, 2020

• **Minutes**

Minutes from the May 26, 2020 and June 2, 2020 Board Meetings

Motion #2 by Mayor Pro-Tem Chase, seconded by Trustee Somerville, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell

No:

Absent: Trustee L'Hommedieu

Motion carried.

PUBLIC COMMENT

Town Clerk Keli Frasier read an email from Ron and Lynn Gearhart regarding trash services for the Town. *This email will be a permanent attachment to these minutes.*

Mayor Mikolai asked the Town Manager to respond to the email and after a brief discussion amongst the Board, Town Attorney Jim Neu stated that he was working on finalizing the contract with Waste Management.

PUBLIC HEARING I

ORDINANCE 2020-09 entitled "An Ordinance Of The Town Of Palisade, Colorado, Repealing And Reenacting Chapter 8, Article I Of The Palisade Municipal Code To Adopt By Reference The 2020 Edition Of The Model Traffic Code For Colorado; Repealing All Ordinances Of The Town Of Palisade, In Conflict Or Inconsistent Herewith; Providing Penalties For Violation Of The Provisions Of This Primary Code; And Providing For The Effective Date Of This Ordinance And The Code Adopted Herein By Reference."

Mayor Mikolai opened the public hearing at 6:36 pm.

Town Attorney Jim Neu reviewed his staff report, explaining that Ordinance 2020-09, if approved, will adopt the Model Traffic Code, 2020 Edition. The Model Traffic Code relates to comprehensive traffic control regulations and provides a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation.

As with other codes adopted by reference, local governments can make amendments to the Model Traffic Code to accommodate local conditions and preferences – so long as they do not change the "Rules of the Road." We worked with Chief Funston and Prosecutor Angela Roff to determine how to address the amendments. After comparing the text and existing amendments of the Model Traffic Code, 2010 Edition with the new version, we have carried over most of the existing amendments.

Mayor Mikolai opened the hearing to public comment. None was offered.

Motion #3 by Trustee Somerville, seconded by Mayor Pro-Tem Chase, to approve the Ordinance 2020-09 entitled "An Ordinance Of The Town Of Palisade, Colorado, Repealing And Reenacting Chapter 8, Article I Of The Palisade Municipal Code To Adopt By Reference The 2020 Edition Of The Model Traffic Code For Colorado; Repealing All Ordinances Of The Town Of Palisade, In Conflict Or Inconsistent Herewith; Providing Penalties For Violation Of The Provisions Of This Primary Code; And Providing For The Effective Date Of This Ordinance And The Code Adopted Herein By Reference." as presented.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai

No:

Absent: Trustee L'Hommedieu

Motion carried.

Mayor Mikolai closed the public hearing at 6:44 pm.

NEW BUSINESS

Bower Avenue Sewer Line Replacement

Utilities Director Matt Lemon and Town Engineer Bret Guillery with J-U-B Engineers, Inc. gave a Power Point presentation regarding existing sewer line complications and their effect on the homeowners in the area.

The sanitary sewer line and potable water line along Bower Avenue (see map) needs to be upgraded. This upgrade is to install approximately 800 lineal feet of sewer and water line, including replacing service lines within the street rights of way.

During July of 2019 there was a blockage in the sanitary sewer main causing sewage to back-up into the main residence at 131 Bower Avenue. The town assisted with the clean-up.

In February 2020 Town of Palisade was notified of a sewer backup into the residence of 745 Bower Avenue. To repair this problem, we hired an outside contractor to open the sewer line. This required work from the manhole as well as clean outs along Bower Ave. and the residence at 745 Bower. This repair provided temporary service of the sewer main. The residence at 745 Bower required extensive clean-up which was covered by the Town's insurance. At this time, present staff became aware that this homeowner has experienced three sewer backups into the home due to mainline blockages over the last several years.

The following week a homeowner within the trailer park off Bower informed our Utilities Supervisor of a blocked sewer manhole. During this blockage, we performed video footage of the condition of both water and sewer lines in the area.

The water line in this area is a four-inch Cast Iron (CI) pipe that has exceeded its useful life. This line supplies water to the entire trailer park along with Bacon Circle, Davis Court, and residents North of the High Line Canal. This is the only feed in this area. The area is not fed through a looped system.

To maximize construction value to the Town, while the sewer line is replaced, it is recommended the existing waterline within the construction area be replaced as well.

Mr. Lemon and Mr. Guillery asked the Board to give direction to the Town Manager to enter into agreement with J-U-B Engineers, Inc. to develop design plans and technical specifications for replacement of the sewer and water lines along the project area of Bower Avenue in the amount of \$36,288.

The Board had a lengthy discussion, including where the funds would come from, what the timeframe of the project would be and once the study and designs were completed, if the Town would go out to bid for construction.

Motion #4 by Trustee Somerville, seconded by Trustee Turner, to amend the 2020 budget and direct the Town Manager to enter into agreement with J-U-B Engineers, Inc. to develop design plans and technical specifications for replacement of the sewer and water lines along the project area of Bower Avenue in the amount of \$36,288.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner

No:

Absent: Trustee L'Hommedieu

Motion carried.

Proposed Truck Route Presentation and Discussion

Community Development Director Allyson Shellhorn explained that staff is looking for direction from the Town of Palisade Board of Trustees regarding the update of the Truck Route. Staff has been working on updating the former truck route to accommodate the growth in Palisade and concerns from the residents.

Town of Palisade staff have been working together to update the truck route to meet the concerns of the citizens, as well as the needs of the local businesses. With the increase in traffic of larger delivery trucks, staff determined an update of the truck route was necessary to illustrate the ideal path for trucks to access business locations, as well as safely navigate through the Town of Palisade. Designating these routes through Town allows for proper enforcement of the truck routes from safety personnel and ensures the Town can plan for future maintenance and improvements of the specified streets.

Included in the truck route map are ideal routes for trucks to navigate within Town. Marked on the map are businesses that may require larger delivery trucks or semis, as well as the Golden Gate truck stop. These marked locations were represented on the map to properly show the dispersion of the routes and businesses. The former truck route needed to be slightly expanded upon to accommodate the needs and growth of the Town. The route also leaves areas where future development could occur, along North River Road, Highway 6, Elberta Avenue, and the Town Center.

Staff worked within departments to ensure the truck route was properly reviewed by safety personnel. Palisade Fire Chief Rupp, and Police Chief Funston, have both reviewed the truck route to resolve any safety concerns for staff, residents, and drivers. Both Chiefs have officially given their thumbs up of approval in regard to the update.

After a very lengthy discussion amongst the Board, ***consensus is to have a work session to discuss alternatives to the proposed truck route on June 30, 2020.***

Boards/Committees Assignment Discussion

Mayor Mikolai stated that he would like to see the Board make a motion for each of the proposed new committees, and once the boards and committees were agreed upon, to hear a nomination or volunteer for each committee/board and then vote on each. He emphasized that each motion needed to have a majority vote or the motion would fail.

81526 Economic Development Committee

Mayor Pro-Tem Chase explained the purpose of the proposed 81526 Economic Development Committee and the need to assist local businesses due to the COVID-19 pandemic's effect on economic development. Ms. Chase also suggested that the Board review the necessity of this new committee in one year.

The Board had a brief discussion about the similarity of this proposed committee and existing groups in the community.

Motion #5 by Mayor Pro-Tem Chase.

The motion failed due to lack of a second.

East Valley Effort Committee

Town Manager Janet Hawkinson explained that the fire districts in the area are looking at consolidating, and a committee is required to help spearhead the effort and move the project forward.

Motion #6 by Trustee Somerville, seconded by Trustee Turner, to create and appoint Board representation to a new committee called the *East Valley Effort Committee*.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent: Trustee L'Hommedieu

Motion carried

Stating that the committees were set, Mayor Mikolai started the voting process to appoint Board representation to each Board/Committee.

GVRTC – Grand Valley Regional Transportation Committee

Mayor Mikolai stated he was interested in serving on this committee.

Motion #7 by Trustee Somerville, seconded by Trustee Turner, to appoint Mayor Mikolai to the GVRTC – Grand Valley Regional Transportation Committee.

A roll call vote was requested.

Yes: Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent: Trustee L'Hommedieu

Motion carried

TAB – Tourism Advisory Board

Trustee Turner stated she was interested in serving on this board.

Motion #8 by Trustee Somerville, seconded by Trustee Carlson, to appoint Trustee Turner to the TAB – Tourism Advisory Board.

A roll call vote was requested.

Yes: Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson

No:

Absent: Trustee L'Hommedieu

Motion carried

Palisade Chamber of Commerce Board

Trustee Maxwell stated she was interested in serving on this board.

Motion #9 by Trustee Somerville, seconded by Trustee Turner, to appoint Trustee Maxwell to the Palisade Chamber of Commerce Board.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell

No:

Absent: Trustee L'Hommedieu

Motion carried

Colorado West Land Trust

Trustee Somerville stated he was interested in continuing to serve on this committee.

Motion #10 by Mayor Pro-Tem Chase, seconded by Trustee Turner, to appoint Trustee Somerville to the Colorado West Land Trust.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai

No:

Absent: Trustee L'Hommedieu

Motion carried

One River Front Commission

Mayor Pro-Tem Chase stated she was interested in serving on this commission.

Motion #11 by Trustee Somerville, seconded by Trustee Maxwell, to appoint Mayor Pro-Tem Chase to the One River Front Commission.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai

No:

Absent: Trustee L'Hommedieu

Motion carried

CML – Colorado Municipal League

Trustee Carlson stated he was interested in serving on this board.

Motion #12 by Trustee Somerville, seconded by Trustee Maxwell, to appoint Trustee Carlson to the Colorado Municipal League.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner

No:

Absent: Trustee L'Hommedieu

Motion carried

East Valley Effort

Town Manager Hawkinson stated that they were looking for two Board members to be representatives in this committee.

Trustee Carlson stated he was interested in serving on this board.

Motion #13 by Trustee Somerville, seconded by Mayor Pro-Tem Chase, to appoint Trustee Carlson to the East Valley Effort Committee.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent: Trustee L'Hommedieu

Motion carried

Trustee Somerville stated he was interested in serving on this board.

Motion #14 by Trustee Carlson, seconded by Trustee Turner, to appoint Trustee Somerville to the East Valley Effort Committee.

A roll call vote was requested.

Yes: Trustee Carlson, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent: Trustee L'Hommedieu

Motion carried

OPEN DISCUSSION

Trustee Turner proposed consideration of an Ordinance defining the procedure for filling a vacant Trustee seat.
Consensus is to have the Town Attorney create an ordinance for discussion at a future meeting.

Trustee Maxwell asked for an update on the 4th of July event. Town Manager Hawkinson stated the staff has met with the Chamber of Commerce and begun discussions and planning.

COMMITTEE REPORTS

Trustees gave brief updates about the various committees and meetings they attended.

ADJOURNMENT

Motion #15 by Mayor Pro-Tem Chase, seconded by Trustee Somerville to adjourn the meeting at 8:35 pm.

A voice vote was requested.
Motion carried unanimously.

X 

Greg Mikolai
Mayor

X 

Keli L. Frasier
Town Clerk



From: [Janet Hawkinson](#)
To: [Keli Frasier](#)
Cc: [Frances Gearhart](#)
Subject: RE: Trash Vendor - AMENDED LETTER
Date: Friday, May 29, 2020 11:06:08 AM

Hello Keli-

Can you please read the email below at Public Comment at the next Board meeting.

Thanks-

Janet

From: Frances Gearhart <holtijg@aol.com>
Sent: Friday, May 29, 2020 10:29 AM
To: Janet Hawkinson <jhawkinson@townofpalisade.org>
Subject: Trash Vendor - AMENDED LETTER

First of all, we would like this letter to be read in Public Comment at the beginning of the next regularly scheduled board meeting, which is scheduled for June 9th, 2020.

If we understand the Follow Up on Board Director for Clarification on Trash Vendor, under Option 1: Curbside Recycling Option, we have **no choice** but to Opt-in curbside recycling option?? What is the fee for this **forced** opt-in option? We are not interested in recycling; therefore we do **should not have to pay** for this service and we don't want the two 18-gallon bins on our property.

Thank you.

Ron and Lynn Gearhart
809 Lincoln Ct.
Palisade, CO 81526