

**MINUTES OF VIRTUAL MEETING
PALISADE BOARD OF TRUSTEES
May 26th, 2020**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: Turner, Somerville, Carlson, and L'Hommedieu. Mayor Pro-Tem Chase appeared via Zoom. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Finance Director Travis Boyd, Police Chief Deb Funston, Fire Chief Richard Rupp, and Parks Recreation and Event Director Troy Ward. Community Development Director Allyson Shellhorn, Town Clerk Keli Frasier, Town Attorney Jim Neu, and Utilities Director Matt Lemon appeared via Zoom.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee L'Hommedieu, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PRESENTATIONS

Introduction of New Police Officer and presentation of the Life Saver Award was postponed until after Public Comment to allow officers, EMS, and Fire Staff to be present.

New Planning Commissioners introduced themselves to the public and the Board.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson gave a brief update of Mesa County's COVID-19 Safer-At-Home plan and highlighted ongoing long term projects being propelled by herself and staff. Mayor Mikolai and Trustee Somerville volunteered to be the Board representatives for the selection committee for the RFQ for Engineering Services for the Highway 6 multi-modal grant project. Ms. Hawkinson asked the Board if they wished to move forward or cancel a 4th of July event, and consensus from the Board is to move forward with planning the event, but they will reconsider the state of COVID-19 restrictions at the June 9th, 2020, regularly scheduled meeting.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – May 9th, 2020 – May 21st, 2020

- **Minutes**
Minutes from the May 19th, 2020 Board Meeting

Motion #3 by Trustee L'Hommedieu, seconded by Trustee Turner, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu

No:

Absent:

Motion carried.

PUBLIC COMMENT

None was offered.

PRESENTATIONS CONTINUED

Police Chief Deb Funston introduce a new officer hired to the Palisade Police Department – Caleb Clarkson.

Chief Funston and Fire Chief Richard Rupp presented Life Saver Awards to Police Officer James Baker, and Fire Department First Responders Jerrod Christensen, Thomas Creel, Levi Lujan, Zach Adams, Charisse Swetnam, and Matt Childs.

UNFINISHED BUSINESS

Town Attorney Jim Neu advised the Board of their options on interviewing and selecting a new Board member to complete the term for the trustee seat vacated by Mayor Mikolai upon being voted in as Mayor in the April 2020 election.

After a lengthy discussion, the consensus of the Board is to adopt the following guidelines for interviews and voting for new Trustee:

- Create a ballot with each voting member's name at the top to meeting Colorado Open Records laws
- Number each ballot in case there are multiple rounds of voting required
- Continue voting until a majority vote is reached
- Interviews will take place at a special meeting on Tuesday, June 2nd, 2020, at 5:30 pm

NEW BUSINESS

First Reading of Resolution 2020-09 - Model Traffic Code

Town Attorney Jim Neu advised the Board that this proposed resolution is being presented as a first reading to introduce the Board and public to the proposed changes to the Municipal Code. The public hearing for this matter will be on June 9th and will have been posted in the newspaper twice before that time. Multiple Board members asked questions about specific regulations in the Model Traffic Code. Mr. Neu stated that once this resolution is adopted to get our laws up to date with the rest of the state, we can have a work session to discuss particular items within the code that the Board would like to see added or amended.

Should the Board of Trustees for the Town of Palisade, Colorado, approve Resolution 2020-12 amending the Emergency Local Disaster Declaration (Resolution #2020-07)?

Due to COVID-19, liquor establishments licensed for on-premises sales and consumption of alcohol beverages were closed, and take out, and delivery methods were put into place. As Colorado now starts to re-open certain businesses, the Liquor Enforcement Division has been collaborating with local licensing authorities, various state and county public health departments, and various stakeholders, to re-open with limited capacity for on-site consumption of alcohol beverages and foodservice. It is, after all, the Division's mission "[t]o promote public safety, support economic growth, and the responsible sale and consumption of liquor and tobacco products, through the fair administration of liquor and tobacco/nicotine laws."

The emergency regulation requires that on-premises liquor licensees who want to apply for a temporary modification of premises must do so through both local and state licensing authorities, and pay all required fees upon submission of their application. For this COVID-19 relief measure of a temporary premise modification, licensees will only have to pay the initial application fee to turn the modification on. There will be no fee to turn this relief measure off as the local and state licensing authorities will work to notify licensees when this relief has been removed, and the liquor licensed premises shall be returned to its original approved licensed premises diagram.

This emergency regulation permits these on-premises licensees to temporarily expand their licensed premises into sidewalks, streets, and parking lots to increase social distancing measures while being able to operate a productive and economically sustainable business.

Both state and local licensing authorities need to review the modification and make sure that certain criteria are met prior to the final approval of the application.

Any temporary modification of premises, approved by both licensing authorities, expires 120 days from the date the emergency regulation is adopted by the State Licensing Authority. In the event that the emergency regulation is extended, or other actions are taken by the State Licensing Authority about this matter, no additional fee or further approval will be required from licensees to maintain the previously approved temporarily modified premises.

Town Attorney Jim Neu and Town Manager Janet Hawkinson also stated that this amendment to Resolution #2020-07 would allow the Town Manager to approve temporary Right of Way Permit, which allows businesses to expand into the Town Right of Way.

Motion #4 by Trustee Somerville, seconded by Trustee Turner to approve Resolution 2020-12 entitled "A Resolution Of The Board Of Trustees Of The Town Of Palisade, Colorado, Amending Its Local Disaster Declaration To Provide For The Administrative Modification Of Liquor Licensed Premises And The Issuance Of Encroachment Licenses To Facilitate Outdoor Dining Within The Town's Rights-Of-Way" as presented.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L'Hommedieu

No: Trustee Carlson, Mayor Mikolai

Absent:

Motion carried

Trash Service Contract with Waste Management

Finance Director Travis Boyd stated that During the May 12th, 2020 Board meeting, staff presented the trash collection proposals. The Board directed the Town Manager to enter contract negotiations with Waste Management and had some questions to be addressed before entering into a final contract. Mr. Boyd gave a presentation addressing the proposed contract and questions voiced previously by various Board members.

After a lengthy discussion, the consensus of the Board is to have the following items in the contract to be signed by the Town Manager:

- Curbside Recycling instead of a central recycling location
- Fixed-rate price increase method instead of a variable rate

Should the Board of Trustees for the Town of Palisade, Colorado, approve Resolution #2020-13 amending the Authorized Bank Signers?

The Town Manager stated that this resolution is a house-cleaning item, as we are required to have a staff member able to sign checks from the Town's Bank account as a back up for the Town Manager.

Motion #5 by Trustee Somerville, seconded by Trustee Turner to approve Resolution #2020-13 Amending the Authorized Bank Signers as presented.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Mayor Mikolai, Trustee Turner

No:

Absent:

Motion carried.

OPEN DISCUSSION

Trustee Carlson asked that staff take pictures of the new trees planted in Riverbend Park, so in 20 years we can have a side by side comparison of how they've grown.

Trustee Chase acknowledged the changes in how the agenda has been arranged in the last few meetings and commented that a lot of her knowledge was gained in speaking with senior Town staff about their reports during the staff report section of the agenda.

Mayor Mikolai assured the Board that if any of them have a topic that they would like discussed at length, they can let him or the Town Manager know, and it will be included on a future agenda.

COMMITTEE REPORTS

Trustees gave brief updates about the various committees and meetings they attended.

ADJOURNMENT

Motion #6 by Trustee Somerville, seconded by Trustee Turner to adjourn the meeting at 8:00 pm.

A voice vote was requested.

Motion carried unanimously.

X

Greg Mikolai
Mayor



X *Keli Frasier*

Keli L. Frasier
Town Clerk

