



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 West 7th Street

April 28, 2020
6:00 pm Virtual Meeting

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLLCALL**
- IV. AGENDA ADOPTION**
- V. ANNOUNCEMENTS**
 - A. Update on COVID-19 Protocols**
 - B. Farmer's Market is an Essential Business**
- VI. PRESENTATIONS**
 - A. Teacher Appreciation Week May 4, 2020 – May 8, 2020 Proclamation – Read by Trustee Somerville**
- VII. CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.

 - A. Expenditures**

Approval of Bills from Various Town Funds – April 10, 2020 – April 24, 2020
 - B. Minutes**

Minutes from April 14, 2020, Regular (Virtual) Board Meeting
- VIII. PUBLIC COMMENT**
- IX. UNFINISHED BUSINESS**
 - A. Sewer Fees Abatement from 2017**
- X. RECESS**
- XI. OUTGOING BOARD MEMBER PRESENTATIONS**
- XII. INCOMING BOARD MEMBER SWEARING IN CEREMONY**
- XIII. MEETING CALLED BACK TO ORDER**
- XIV. ROLLCALL WITH NEW BOARD MEMBERS**
- XV. NEW BUSINESS**
 - A. Resolution 2020-09**

Should the Board of Trustees for the Town of Palisade, Colorado, approve Resolution 2020-09 entitled "A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Reappointing the Town Administrator as the Town Clerk and Town Treasurer."?
 - B. Appointment of Mayor Pro-Tem**

Palisade Municipal Code Sec. 2-24. Mayor pro-tem.
At its first meeting following each biennial election, the Board of Trustees shall choose one (1) of the Trustees as Mayor Pro-Tem. The Mayor Pro-Tem shall, in the absence of the Mayor from any meeting of the Board of Trustees or during the absence of the Mayor from the Town or his or her inability to act, perform the duties of the Mayor. (Ord. 685 §1, 1993)

- C. Introduction of options Regarding Filling Trustee Vacancy
- D. Budget Amendment for Tourism Advisory Board: \$15,000.00 for Post-COVID 19 Small Business Recovery Efforts
- E. Should the Board of Trustees Authorize the sale of specific equipment owned by the Town of Palisade?
- F. Request to approve the 2020 Budgeted Expense of purchasing a new Kubota lawnmower for the use at our parks.
- G. Shall the Palisade Bluegrass and Roots Festival be postponed until 2021?

XVI. OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other topics of importance, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.

XVII. STAFF/COMMITTEE REPORTS

VIII. ADJOURNMENT



TOP Board of Trustees Regular Scheduled Virtual Meeting
Electronic Participation Instructions

Do to the COVID19 (coronavirus) social isolation mandates, the regular scheduled Board of Trustee meeting will be held through the meeting program Zoom.

Time: *call in starts at 5:30 pm
Meeting: starts at 6:00 pm

To Join Zoom Meeting:

By Computer: Click on <https://zoom.us/j/91229973341> and follow the instructions. Participants from the audience will be able to speak during public comment. There is a hand symbol to push that will allow the meeting moderator to see who wants to speak and enable this feature. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

***By Telephone:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:30 pm and 5:45 pm. During that time, the moderator of the call will ask your name and the agenda item or if you wish to speak to an item, not on the Agenda. Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: 1 (253) 215 8782, then there will be a prompt to enter the meeting **ID nuber 912 2997 3341**, and the User ID is the pound (#) sign.

By Electronic Mail: Members of the public may also provide public comment or comment on a specific agenda item by sending an email to kfrasier@townofpalisade.org. The email must be received by 5:50 pm. The Town Clerk will read the email into the record during public comment or public comment for the agenda item.

Thank you for your participation in maintaining community health by following the social distancing regulations.



Teacher Appreciation Week

May 4 - 8, 2020

WHEREAS, Mesa County Valley School District 51 employs 2,848 teachers and staff currently serving 22,046 students in 46 schools throughout the Grand Valley; and

WHEREAS, teachers work hard in schools throughout the nation every day to provide a safe, high quality, and stable learning environment for children; and

WHEREAS, the education teachers provide has the power to strengthen our economy and our society as a whole by growing students who graduate prepared to become successful members of society and the workplace; and

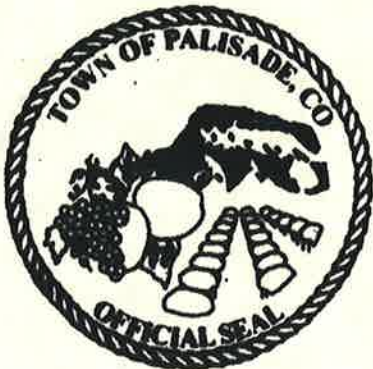
WHEREAS, teachers often do not receive the pay or praise they deserve for dedicating their lives to the children of our community.

NOW, THEREFORE, BE IT RESOLVED THAT THE PALISADE BOARD OF TRUSTEES proclaims May 4 - 8, 2020, as:

Teacher Appreciation Week

throughout this community and calls upon all members of our community to express their appreciation for the educators who engage, equip, and empower our learning community today for a limitless tomorrow.

IN WITNESS WHEREOF, I hereunto set my hand and cause to be affixed the official seal of the Town of Palisade this 28th day April 2020.



Mayor Roger L. Granat
For the Palisade Board of Trustees



175 East Third Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
www.townofpalisade.org

EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – April 28, 2020

Date Range of Payables – 04/10/20 – 04/24/20

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 04/11/2020-04/24/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION PROGRAM REFU	021820 REFU	DEPOSIT REFUND	02/18/2020	100.00	.00		
RECREATION PROGRAM REFU	040220 AQUA	DEPOSIT REFUND	04/02/2020	125.00	.00		
RECREATION PROGRAM REFU	040220 REFU	DEPOSIT REFUND	04/02/2020	250.00	.00		
RECREATION PROGRAM REFU	041520 COTR	DEPOSIT REFUND	04/15/2020	100.00	.00		
RECREATION PROGRAM REFU	041520 REFU	DEPOSIT REFUND	04/15/2020	150.00	.00		
RECREATION PROGRAM REFU	2020 BUS LIC	REFUND BUS LIC	02/04/2020	50.00	.00		
Total :				775.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
FRASIER, KELI	MARCH 11 - A	CELL PHONE REIMBURSEMENT	04/17/2020	50.00	.00		
LINCOLN NATIONAL	MAR 2020 - PR	Life Insurance - Admin	03/31/2020	37.00	37.00	04/21/2020	
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Admin	03/31/2020	37.00	37.00	04/21/2020	
OFFICE DEPOT	404060093001	OFFICE SUPPLY - ADMIN	11/15/2019	24.50-	24.50-	04/21/2020	
OFFICE DEPOT	417815852001	OFFICE SUPPLY - ADMIN	12/18/2019	393.98	393.98	04/21/2020	
OFFICE DEPOT	41800524001	OFFICE SUPPLY - ADMIN	12/17/2019	129.85	129.85	04/21/2020	
OFFICE DEPOT	418005244001	OFFICE SUPPLY - ADMIN	12/17/2019	58.02	58.02	04/21/2020	
OFFICE DEPOT	422426961001	OFFICE SUPPLY - ADMIN	12/30/2019	136.07	136.07	04/21/2020	
OFFICE DEPOT	425651293001	OFFICE SUPPLY - ADMIN	01/08/2020	399.37	399.37	04/21/2020	
OFFICE DEPOT	425651360001	OFFICE SUPPLY - ADMIN	01/08/2020	15.99	15.99	04/21/2020	
OFFICE DEPOT	430855579001	OFFICE SUPPLY - ADMIN-CRED	01/22/2020	79.99-	79.99-	04/21/2020	
OFFICE DEPOT	433187254001	OFFICE SUPPLY - ADMIN	01/24/2020	109.98	109.98	04/21/2020	
OFFICE DEPOT	434245277001	OFFICE SUPPLY - ADMIN	01/27/2020	44.23	44.23	04/21/2020	
OFFICE DEPOT	434245370001	OFFICE SUPPLY - ADMIN	01/25/2020	14.09	14.09	04/21/2020	
OFFICE DEPOT	435288286001	OFFICE SUPPLY - ADMIN	01/29/2020	79.09	79.09	04/21/2020	
OFFICE DEPOT	435848517001	OFFICE SUPPLY - ADMIN	01/27/2020	69.98	69.98	04/21/2020	
OFFICE DEPOT	437343574001	OFFICE SUPPLY - ADMIN	02/03/2020	68.37	68.37	04/21/2020	
OFFICE DEPOT	437343574002	OFFICE SUPPLY - ADMIN	02/07/2020	117.99	117.99	04/21/2020	
OFFICE DEPOT	437461017001	OFFICE SUPPLY - ADMIN	01/31/2020	61.97	61.97	04/21/2020	
OFFICE DEPOT	438849669001	OFFICE SUPPLY - ADMIN	02/05/2020	12.06	12.06	04/21/2020	
OFFICE DEPOT	438849711001	OFFICE SUPPLY - ADMIN	02/05/2020	30.76	30.76	04/21/2020	
OFFICE DEPOT	440689175001	OFFICE SUPPLY - ADMIN	02/10/2020	47.75	47.75	04/21/2020	
OFFICE DEPOT	441815326001	OFFICE SUPPLY - ADMIN	02/12/2020	115.96	115.96	04/21/2020	
OFFICE DEPOT	443910316001	OFFICE SUPPLY - ADMIN	02/17/2020	24.46	24.46	04/21/2020	
OFFICE DEPOT	462347962001	OFFICE SUPPLY - ADMIN	03/20/2020	152.79	152.79	04/21/2020	
OFFICE DEPOT	470996974001	OFFICE SUPPLY - ADMIN	04/03/2020	44.13	.00		
OFFICE DEPOT	474330558001	OFFICE SUPPLY - ADMIN	04/10/2020	185.72	.00		
OFFICE DEPOT	479136511001	OFFICE SUPPLY - ADMIN	04/20/2020	59.21	.00		
XCEL ENERGY	676400183	ADMINISTRATION LIGHTS	03/12/2020	675.36	675.36	04/21/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Admin	02/01/2020	70.89	70.89	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Admin	03/01/2020	70.89	70.89	04/21/2020	
Total ADMINISTRATION:				3,208.47	2,869.41		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
LINCOLN NATIONAL	MAR 2020 - PR	Life Insurance - Comm Dev	03/31/2020	37.00	37.00	04/21/2020	
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Comm Dev	03/31/2020	18.50	18.50	04/21/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Comm Dev	02/01/2020	17.25	17.25	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Comm Dev	03/01/2020	17.25	17.25	04/21/2020	
Total COMMUNITY DEVELOPMENT:				90.00	90.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
ADAMSON POLICE PRODUCTS	INV324484	PD-TRAINING AMMO	04/07/2020	1,575.40	.00		
DRANGINIS, DAN	030520 FBP	FLEXIBLE BENEFIT PLAN REIM	03/05/2020	31.70	.00		
JIM DIBLE OIL COMPANY	108456	POLICE DEPT - GAS / DIESEL	03/27/2020	64.79	.00		
JIM DIBLE OIL COMPANY	108533	POLICE DEPT - GAS / DIESEL	04/03/2020	46.50	.00		
LINCOLN NATIONAL	MAR 2020 - PR	Life Insurance - Police	03/31/2020	367.50	367.50	04/21/2020	
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Police	03/31/2020	92.50	92.50	04/21/2020	
VERIZON WIRELESS	MARCH 2020	POLICE DEPARTMENT CELL PH	03/23/2020	463.32	463.32	04/21/2020	
VERIZON WIRELESS	MARCH 2020	POLICE DEPARTMENT MODEM	03/23/2020	360.09	360.09	04/21/2020	
COOP COUNTRY	MAR PD CAR	PD CAR WASH	03/25/2020	59.76	59.76	04/23/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Police	02/01/2020	15.15	15.15	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Police	03/01/2020	15.15	15.15	04/21/2020	
KINETIC LEASING, INC.	2307494	PD INTERCEPTOR LEASE	04/10/2020	3,869.04	.00		
BADGE & WALLET	278382	POLICE BADGES	03/03/2020	398.50	398.50	04/21/2020	
Total POLICE:				7,359.40	1,771.97		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
JIM DIBLE OIL COMPANY	108456	CEMETERY - GAS / DIESEL	03/27/2020	16.78	.00		
JIM DIBLE OIL COMPANY	108533	CEMETERY - GAS / DIESEL	04/03/2020	12.51	.00		
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Cemetery	03/31/2020	9.25	9.25	04/21/2020	
XCEL ENERGY	676400183	CEMETERY LIGHTS	03/12/2020	43.37	43.37	04/21/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Cemetery	02/01/2020	14.82	14.82	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Cemetery	03/01/2020	14.82	14.82	04/21/2020	
Total CEMETERY:				111.55	82.26		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOUND TREE MEDICAL, LLC	83389796	MEDICAL SUPPLIES/EMS	10/22/2019	416.78	416.78	04/21/2020	
BOUND TREE MEDICAL, LLC	83391319	MEDICAL SUPPLIES/EMS	10/22/2019	32.79	32.79	04/21/2020	
BOUND TREE MEDICAL, LLC	83397004	MEDICAL SUPPLIES/EMS	10/29/2019	42.79	42.79	04/21/2020	
BOUND TREE MEDICAL, LLC	83482018	MEDICAL SUPPLIES/EMS	01/22/2020	5.24	5.24	04/21/2020	
BOUND TREE MEDICAL, LLC	83491064	MEDICAL SUPPLIES/EMS	01/30/2020	1,071.60	1,071.60	04/21/2020	
BOUND TREE MEDICAL, LLC	83507861	MEDICAL SUPPLIES/EMS	02/14/2020	612.89	612.89	04/21/2020	
BOUND TREE MEDICAL, LLC	83509201	MEDICAL SUPPLIES/EMS	02/17/2020	4.08	4.08	04/21/2020	
BOUND TREE MEDICAL, LLC	83527066	MEDICAL SUPPLIES/EMS	03/03/2020	661.93	661.93	04/21/2020	
BOUND TREE MEDICAL, LLC	83543229	MEDICAL SUPPLIES/EMS	03/16/2020	195.00	195.00	04/21/2020	
BOUND TREE MEDICAL, LLC	83553400	MEDICAL SUPPLIES/EMS	03/23/2020	1,057.85	1,057.85	04/21/2020	
BOUND TREE MEDICAL, LLC	83556797	MEDICAL SUPPLIES/EMS	03/24/2020	97.50	97.50	04/21/2020	
BOUND TREE MEDICAL, LLC	83556798	MEDICAL SUPPLIES/EMS	03/24/2020	54.60	54.60	04/21/2020	
BOUND TREE MEDICAL, LLC	83574188	MEDICAL SUPPLIES/EMS	04/02/2020	764.38	764.38	04/21/2020	
BOUND TREE MEDICAL, LLC	83578092	MEDICAL SUPPLIES/EMS	04/06/2020	393.89	393.89	04/21/2020	
JIM DIBLE OIL COMPANY	108456	FIRE/EMS GAS & DIESEL	03/27/2020	60.53	.00		
JIM DIBLE OIL COMPANY	108533	FIRE/EMS GAS & DIESEL	04/03/2020	50.95	.00		
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Fire	03/31/2020	9.25	9.25	04/21/2020	
PALISADE PHARMACY	81965	EMS - MEDICAL SUPPLIES	11/02/2019	18.58	.00		
VERIZON WIRELESS	MARCH 2020	FIRE DEPT / CHIEF	03/23/2020	58.95	58.95	04/21/2020	
XCEL ENERGY	676400183	FIRE/EMS LIGHTS	03/12/2020	775.57	775.57	04/21/2020	
Total FIRE / EMS:				6,385.15	6,255.09		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
ADCOCK CONCRETE INC.	7111	STREET MAINTENANCE	03/20/2020	5,865.96	.00		
BOOKCLIFF AUTO PARTS INC	049581	STREETS / PARKS SHARED CO	03/05/2020	105.18	105.18	04/23/2020	
BOOKCLIFF AUTO PARTS INC	049632	STREETS / PARKS SHARED CO	03/05/2020	81.99-	81.99-	04/23/2020	
BOOKCLIFF AUTO PARTS INC	050528	STREETS / PARKS SHARED CO	03/06/2020	32.89	32.89	04/23/2020	
BOOKCLIFF AUTO PARTS INC	050529	STREETS / PARKS SHARED CO	03/06/2020	7.49	7.49	04/23/2020	
BOOKCLIFF AUTO PARTS INC	050532	STREETS / PARKS SHARED CO	03/06/2020	24.99	24.99	04/23/2020	
BOOKCLIFF AUTO PARTS INC	050534	STREETS / PARKS SHARED CO	03/06/2020	24.99	24.99	04/23/2020	
BOOKCLIFF AUTO PARTS INC	054894	STREETS / PARKS SHARED CO	03/16/2020	4.69	4.69	04/23/2020	
BOOKCLIFF AUTO PARTS INC	055474	STREETS / PARKS SHARED CO	03/17/2020	4.88	4.88	04/23/2020	
BOOKCLIFF AUTO PARTS INC	056951	STREETS / PARKS SHARED CO	03/20/2020	63.57	63.57	04/23/2020	
BOOKCLIFF AUTO PARTS INC	058823	STREETS / PARKS SHARED CO	03/26/2020	51.01	51.01	04/23/2020	
BOOKCLIFF AUTO PARTS INC	059071	STREETS / PARKS SHARED CO	03/26/2020	56.58	56.58	04/23/2020	
BOOKCLIFF AUTO PARTS INC	059073	STREETS / PARKS SHARED CO	03/26/2020	84.87	84.87	04/23/2020	
BOOKCLIFF AUTO PARTS INC	059277	STREETS / PARKS SHARED CO	03/27/2020	11.38	11.38	04/23/2020	
BOOKCLIFF AUTO PARTS INC	059281	STREETS / PARKS SHARED CO	03/27/2020	34.42	34.42	04/23/2020	
CC ENTERPRISES - TRAFFIC	8834	TRAFFIC CONTROLS	03/28/2020	190.00	.00		
JIM DIBLE OIL COMPANY	108456	STREETS - GAS / DIESEL	03/27/2020	41.96	.00		
JIM DIBLE OIL COMPANY	108533	STREETS - GAS / DIESEL	04/03/2020	31.26	.00		
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Streets	03/31/2020	27.75	27.75	04/21/2020	
QUIKRETE COMPANIES	20254026	STREET MAINTENANCE	04/01/2020	43.00	.00		
COOP COUNTRY	232867	STREETS / PARKS SHARED CO	03/05/2020	4.00	4.00	04/21/2020	
COOP COUNTRY	232891	STREETS / PARKS SHARED CO	03/06/2020	6.59	6.59	04/21/2020	
COOP COUNTRY	232918	STREETS / PARKS SHARED CO	03/09/2020	7.98	7.98	04/21/2020	
COOP COUNTRY	232921	STREETS / PARKS SHARED CO	03/09/2020	1.99	1.99	04/21/2020	
COOP COUNTRY	232995	STREETS / PARKS SHARED CO	03/12/2020	5.38	5.38	04/21/2020	
COOP COUNTRY	232999	STREETS / PARKS SHARED CO	03/12/2020	6.36	6.36	04/21/2020	
COOP COUNTRY	233086	STREETS / PARKS SHARED CO	03/16/2020	3.00	3.00	04/21/2020	
COOP COUNTRY	233099	STREETS / PARKS SHARED CO	03/17/2020	13.60	13.60	04/21/2020	
COOP COUNTRY	233105	STREETS / PARKS SHARED CO	03/17/2020	7.60	7.60	04/21/2020	
COOP COUNTRY	MAR PW CAR	PW CAR WASH	03/25/2020	43.63	43.63	04/23/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Streets	02/01/2020	46.68	46.68	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Streets	03/01/2020	46.68	46.68	04/21/2020	
MAYS CONSTRUCTION SPECIA	16987	WASH & SEAL MAIN PLAZA	03/19/2020	5,800.00	.00		
MAYS CONSTRUCTION SPECIA	17010	CONCRETE SIDEWALK	03/26/2020	800.00	.00		
WIDEGREN, TODD	033120 WORK	WORK BOOTS	03/31/2020	118.81	.00		
INTERSTATE BATTERY SYSTEM	104383	STREETS / PARKS SHARED CO	03/30/2020	119.95	.00		
INTERSTATE BATTERY SYSTEM	104398	STREETS / PARKS SHARED CO	03/31/2020	30.00-	.00		
Total STREETS:				13,627.13	646.19		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
AMERICAN LEAK DETECTION	2020032401	LEAK DETECTION	03/24/2020	486.00	.00		
FERGUSON WATERWORKS #11	1100920	HYDRANT REPAIRS	04/08/2020	2,467.04	.00		
HARRINGTON INDUSTRIAL PLA	008I0002	VALVE	03/20/2020	102.72	102.72	04/21/2020	
JIM DIBLE OIL COMPANY	108456	WATER - GAS / DIESEL	03/27/2020	58.74	.00		
JIM DIBLE OIL COMPANY	108533	WATER - GAS / DIESEL	04/03/2020	43.77	.00		
LINCOLN NATIONAL	MAR 2020 - PR	Life Insurance - Water	03/31/2020	27.75	27.75	04/21/2020	
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Water	03/31/2020	37.00	37.00	04/21/2020	
MILLER, FRED	041620 DOT P	DOT PYHSICAL	04/16/2020	150.00	.00		
MILLER, FRED	MAR 10 - APR	CELL PHONE REIMBURSEMEN	04/16/2020	50.00	.00		
QUIKRETE COMPANIES	20254026	WATER LINE MAINTENANCE	04/01/2020	174.76	.00		
SENSUS USA, INC.	ZA20204929	AUTOREAD SOFTWARE SUPPO	03/11/2020	1,715.95	1,715.95	04/21/2020	
UTE WATER CONSERVANCY	PAL320	COMPLIANCE ANALYSIS	03/18/2020	585.00	585.00	04/21/2020	
VERIZON WIRELESS	MARCH 2020	PUBLIC WORKS CELL PHONES	03/23/2020	114.74	114.74	04/21/2020	
VERIZON WIRELESS	MARCH 2020	PUBLIC WORKS CELL PHONES	03/23/2020	315.08	315.08	04/21/2020	
XCEL ENERGY	676400183	WATER LIGHTS	03/12/2020	542.26	542.26	04/21/2020	
XCEL ENERGY	676400183	STREET LIGHTS	03/12/2020	202.59	202.59	04/21/2020	
COOP COUNTRY	232723	WATER HEAVY EQUIP REPAIR	02/27/2020	4.32	4.32	04/21/2020	
COOP COUNTRY	233225	WATER LINE REPAIR	03/23/2020	4.99	4.99	04/21/2020	
COOP COUNTRY	233268	WATER REPAIRS & MAINT	03/25/2020	5.62	5.62	04/21/2020	
COOP COUNTRY	233582	WATER REPAIRS & MAINT	04/08/2020	3.71	3.71	04/21/2020	
COOP COUNTRY	233758	WATER VEHICLE REPAIRS	04/15/2020	14.99	14.99	04/21/2020	
COOP COUNTRY	233787	WATER LINE REPAIR	04/17/2020	14.89	.00		
MUTUAL OF OMAHA INSURANC	020120	LTD - Water	02/01/2020	48.22	48.22	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Water	03/01/2020	48.22	48.22	04/21/2020	
CORE & MAIN	M172615	LOCATING PAINT	04/08/2020	131.40	.00		
CORE & MAIN	M174379	FIRE HYDRANT REPAIR	04/08/2020	516.87	.00		
OPTIMUS COMMUNICATIONS, L	8390	INTERNET SERVICE	04/03/2020	287.00	287.00	04/21/2020	
Total WATER:				8,153.63	4,060.16		

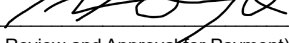
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
CITY OF GRAND JUNCTION	2020-0007602	LAB TESTS	02/29/2020	193.50	193.50	04/21/2020	
JIM DIBLE OIL COMPANY	108456	SEWER - GAS / DIESEL	03/27/2020	16.78	.00		
JIM DIBLE OIL COMPANY	108533	SEWER - GAS / DIESEL	04/03/2020	12.50	.00		
XCEL ENERGY	676400183	SEWER LIGHTS	03/12/2020	925.27	925.27	04/21/2020	
Total SEWER PLANT:				1,148.05	1,118.77		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
CANYON SYSTEMS, INC.	14439	LIFT STATION MAINTENANCE	03/27/2020	1,732.93	.00		
COOP COUNTRY	232772	SEWER SUPPLIES	03/02/2020	2.78	2.78	04/21/2020	
COOP COUNTRY	232806	SEWER SUPPLIES	03/03/2020	3.78	3.78	04/21/2020	
COOP COUNTRY	233666	SEWER PLANT MAINT	04/10/2020	16.37	16.37	04/21/2020	
COOP COUNTRY	233784	SEWER PLANT MAINT	04/17/2020	14.77	.00		
JOHNS, DAVID	040320 FBP	FLEXIBLE BENEFIT REIMBURS	04/03/2020	65.20	.00		
Total SEWER COLLECTION:				1,835.83	22.93		

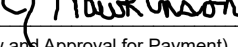
Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
JIM DIBLE OIL COMPANY	108456	PARKS - GAS / DIESEL	03/27/2020	33.57	.00		
JIM DIBLE OIL COMPANY	108533	PARKS - GAS / DIESEL	04/03/2020	25.01	.00		
LINCOLN NATIONAL	MAR 2020 - PR	Life Insurance - Parks	03/31/2020	92.50	92.50	04/21/2020	
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Parks	03/31/2020	27.75	27.75	04/21/2020	
XCEL ENERGY	676400183	PARKS LIGHTS	03/12/2020	159.77	159.77	04/21/2020	
COOP COUNTRY	233104	RIVERBEND PARK ELECTRICAL	03/17/2020	8.59	8.59	04/21/2020	
COOP COUNTRY	233230	REPAIRS	03/23/2020	5.99	5.99	04/21/2020	
COOP COUNTRY	233231	PARKS VEHICLE	03/23/2020	6.56	6.56	04/21/2020	
COOP COUNTRY	233263	REPAIRS	03/25/2020	3.39	3.39	04/21/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Parks	02/01/2020	26.68	26.68	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Parks	03/01/2020	26.68	26.68	04/21/2020	
Total PARKS:				416.49	357.91		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
XCEL ENERGY	676400183	POOL LIGHTS	03/12/2020	245.45	245.45	04/21/2020	
Total POOL:				245.45	245.45		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
LINCOLN NATIONAL	MARCH 2020	Life Insurance - Facilities	03/31/2020	9.25	9.25	04/21/2020	
XCEL ENERGY	676400183	FACILITIES LIGHTS	03/12/2020	405.33	405.33	04/21/2020	
COOP COUNTRY	232275	FACILITIES	03/25/2020	17.99	17.99	04/21/2020	
COOP COUNTRY	232705	FACILITIES	02/26/2020	18.95	18.95	04/21/2020	
COOP COUNTRY	232899	FACILITIES	03/07/2020	18.58	18.58	04/21/2020	
COOP COUNTRY	233093	FACILITIES	03/17/2020	34.84	34.84	04/21/2020	
COOP COUNTRY	233144	FACILITIES - SUPPLIES	03/19/2020	15.99	15.99	04/21/2020	
COOP COUNTRY	233150	FACILITIES	03/19/2020	8.99	8.99	04/21/2020	
COOP COUNTRY	233164	FACILITIES - SUPPLIES	03/20/2020	6.99	6.99	04/21/2020	
MUTUAL OF OMAHA INSURANC	020120	LTD - Facilities	02/01/2020	12.92	12.92	04/21/2020	
MUTUAL OF OMAHA INSURANC	030120	LTD - Facilities	03/01/2020	12.92	12.92	04/21/2020	
WESTERN PAPER DISTRIBUTO	3648339	DOGGIE BAGS	04/10/2020	108.00	.00		
Total FACILITIES:				670.75	562.75		
Grand Totals:				44,026.90	18,082.89		

Finance Director: 
(Finance Department Review and Approval for Payment)

Date: 4/24/2020

Town Manager: 
(Administrative Review and Approval for Payment)

Date: 4/24/2020

Mayor: _____
(Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
(Document Recorded)

Date: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input date = 04/11/2020-04/24/2020



175 East Third Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
www.townofpalisade.org

EXPENDITURES - APPROVAL BY VENDOR

Council Meeting Date – April 28, 2020

Date Range of Payables – 04/10/2020 – 04/24/2020

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 04/11/2020-04/24/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
87								
87	ADAMSON POLICE PRODUC	INV324484	PD-TRAINING AMMO	04/07/2020	1,575.40	.00		
Total 87:					1,575.40	.00		
90								
90	ADCOCK CONCRETE INC.	7111	STREET MAINTENANCE	03/20/2020	5,865.96	.00		
Total 90:					5,865.96	.00		
210								
210	AMERICAN LEAK DETECTIO	2020032401	LEAK DETECTION	03/24/2020	486.00	.00		
Total 210:					486.00	.00		
6014								
6014	BADGE & WALLET	278382	POLICE BADGES	03/03/2020	398.50	398.50	04/21/2020	
Total 6014:					398.50	398.50		
540								
540	BOOKCLIFF AUTO PARTS IN	049581	STREETS / PARKS SHARED	03/05/2020	105.18	105.18	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	049632	STREETS / PARKS SHARED	03/05/2020	81.99-	81.99-	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	050528	STREETS / PARKS SHARED	03/06/2020	32.89	32.89	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	050529	STREETS / PARKS SHARED	03/06/2020	7.49	7.49	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	050532	STREETS / PARKS SHARED	03/06/2020	24.99	24.99	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	050534	STREETS / PARKS SHARED	03/06/2020	24.99	24.99	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	054894	STREETS / PARKS SHARED	03/16/2020	4.69	4.69	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	055474	STREETS / PARKS SHARED	03/17/2020	4.88	4.88	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	056951	STREETS / PARKS SHARED	03/20/2020	63.57	63.57	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	058823	STREETS / PARKS SHARED	03/26/2020	51.01	51.01	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	059071	STREETS / PARKS SHARED	03/26/2020	56.58	56.58	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	059073	STREETS / PARKS SHARED	03/26/2020	84.87	84.87	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	059277	STREETS / PARKS SHARED	03/27/2020	11.38	11.38	04/23/2020	
540	BOOKCLIFF AUTO PARTS IN	059281	STREETS / PARKS SHARED	03/27/2020	34.42	34.42	04/23/2020	
Total 540:					424.95	424.95		
550								
550	BOUND TREE MEDICAL, LLC	83389796	MEDICAL SUPPLIES/EMS	10/22/2019	416.78	416.78	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83391319	MEDICAL SUPPLIES/EMS	10/22/2019	32.79	32.79	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83397004	MEDICAL SUPPLIES/EMS	10/29/2019	42.79	42.79	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83482018	MEDICAL SUPPLIES/EMS	01/22/2020	5.24	5.24	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83491064	MEDICAL SUPPLIES/EMS	01/30/2020	1,071.60	1,071.60	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83507861	MEDICAL SUPPLIES/EMS	02/14/2020	612.89	612.89	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83509201	MEDICAL SUPPLIES/EMS	02/17/2020	4.08	4.08	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83527066	MEDICAL SUPPLIES/EMS	03/03/2020	661.93	661.93	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83543229	MEDICAL SUPPLIES/EMS	03/16/2020	195.00	195.00	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83553400	MEDICAL SUPPLIES/EMS	03/23/2020	1,057.85	1,057.85	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83556797	MEDICAL SUPPLIES/EMS	03/24/2020	97.50	97.50	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83556798	MEDICAL SUPPLIES/EMS	03/24/2020	54.60	54.60	04/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
550	BOUND TREE MEDICAL, LLC	83574188	MEDICAL SUPPLIES/EMS	04/02/2020	764.38	764.38	04/21/2020	
550	BOUND TREE MEDICAL, LLC	83578092	MEDICAL SUPPLIES/EMS	04/06/2020	393.89	393.89	04/21/2020	
Total 550:					5,411.32	5,411.32		
690								
690	CANYON SYSTEMS, INC.	14439	LIFT STATION MAINTENANC	03/27/2020	1,732.93	.00		
Total 690:					1,732.93	.00		
756								
756	CC ENTERPRISES - TRAFFIC	8834	TRAFFIC CONTROLS	03/28/2020	190.00	.00		
Total 756:					190.00	.00		
845								
845	CITY OF GRAND JUNCTION	2020-00076023	LAB TESTS	02/29/2020	193.50	193.50	04/21/2020	
Total 845:					193.50	193.50		
1155								
1155	COLORADO WATER RESOU	MAY 1 2020	LOAN REPAYMENT	03/13/2020	33,333.33	33,333.33	04/24/2020	
Total 1155:					33,333.33	33,333.33		
5188								
5188	COOP COUNTRY	232275	FACILITIES	03/25/2020	17.99	17.99	04/21/2020	
5188	COOP COUNTRY	232705	FACILITIES	02/26/2020	18.95	18.95	04/21/2020	
5188	COOP COUNTRY	232723	WATER HEAVY EQUIP REPAI	02/27/2020	4.32	4.32	04/21/2020	
5188	COOP COUNTRY	232772	SEWER SUPPLIES	03/02/2020	2.78	2.78	04/21/2020	
5188	COOP COUNTRY	232806	SEWER SUPPLIES	03/03/2020	3.78	3.78	04/21/2020	
5188	COOP COUNTRY	232867	STREETS / PARKS SHARED	03/05/2020	4.00	4.00	04/21/2020	
5188	COOP COUNTRY	232891	STREETS / PARKS SHARED	03/06/2020	6.59	6.59	04/21/2020	
5188	COOP COUNTRY	232899	FACILITIES	03/07/2020	18.58	18.58	04/21/2020	
5188	COOP COUNTRY	232918	STREETS / PARKS SHARED	03/09/2020	7.98	7.98	04/21/2020	
5188	COOP COUNTRY	232921	STREETS / PARKS SHARED	03/09/2020	1.99	1.99	04/21/2020	
5188	COOP COUNTRY	232995	STREETS / PARKS SHARED	03/12/2020	5.38	5.38	04/21/2020	
5188	COOP COUNTRY	232999	STREETS / PARKS SHARED	03/12/2020	6.36	6.36	04/21/2020	
5188	COOP COUNTRY	233086	STREETS / PARKS SHARED	03/16/2020	3.00	3.00	04/21/2020	
5188	COOP COUNTRY	233093	FACILITIES	03/17/2020	34.84	34.84	04/21/2020	
5188	COOP COUNTRY	233099	STREETS / PARKS SHARED	03/17/2020	13.60	13.60	04/21/2020	
5188	COOP COUNTRY	233104	RIVERBEND PARK ELECTRIC	03/17/2020	8.59	8.59	04/21/2020	
5188	COOP COUNTRY	233105	STREETS / PARKS SHARED	03/17/2020	7.60	7.60	04/21/2020	
5188	COOP COUNTRY	233144	FACILITIES - SUPPLIES	03/19/2020	15.99	15.99	04/21/2020	
5188	COOP COUNTRY	233150	FACILITIES	03/19/2020	8.99	8.99	04/21/2020	
5188	COOP COUNTRY	233164	FACILITIES - SUPPLIES	03/20/2020	6.99	6.99	04/21/2020	
5188	COOP COUNTRY	233225	WATER LINE REPAIR	03/23/2020	4.99	4.99	04/21/2020	
5188	COOP COUNTRY	233230	REPAIRS	03/23/2020	5.99	5.99	04/21/2020	
5188	COOP COUNTRY	233231	PARKS VEHICLE	03/23/2020	6.56	6.56	04/21/2020	
5188	COOP COUNTRY	233263	REPAIRS	03/25/2020	3.39	3.39	04/21/2020	
5188	COOP COUNTRY	233268	WATER REPAIRS & MAINT	03/25/2020	5.62	5.62	04/21/2020	
5188	COOP COUNTRY	233582	WATER REPAIRS & MAINT	04/08/2020	3.71	3.71	04/21/2020	
5188	COOP COUNTRY	233666	SEWER PLANT MAINT	04/10/2020	16.37	16.37	04/21/2020	
5188	COOP COUNTRY	233758	WATER VEHICLE REPAIRS	04/15/2020	14.99	14.99	04/21/2020	
5188	COOP COUNTRY	233784	SEWER PLANT MAINT	04/17/2020	14.77	.00		
5188	COOP COUNTRY	233787	WATER LINE REPAIR	04/17/2020	14.89	.00		
5188	COOP COUNTRY	MAR PD CAR WASH	PD CAR WASH	03/25/2020	59.76	59.76	04/23/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5188	COOP COUNTRY	MAR PW CAR WASH	PW CAR WASH	03/25/2020	43.63	43.63	04/23/2020	
Total 5188:					392.97	363.31		
5767								
5767	CORE & MAIN	M172615	LOCATING PAINT	04/08/2020	131.40	.00		
5767	CORE & MAIN	M174379	FIRE HYDRANT REPAIR	04/08/2020	516.87	.00		
Total 5767:					648.27	.00		
1567								
1567	DRANGINIS, DAN	030520 FBP	FLEXIBLE BENEFIT PLAN REI	03/05/2020	31.70	.00		
Total 1567:					31.70	.00		
2190								
2190	FERGUSON WATERWORKS #	1100920	HYDRANT REPAIRS	04/08/2020	2,467.04	.00		
Total 2190:					2,467.04	.00		
1970								
1970	FRASIER, KELI	MARCH 11 - APRIL 1	CELL PHONE REIMBURSEME	04/17/2020	50.00	.00		
Total 1970:					50.00	.00		
2350								
2350	HARRINGTON INDUSTRIAL P	008I0002	VALVE	03/20/2020	102.72	102.72	04/21/2020	
Total 2350:					102.72	102.72		
6010								
6010	INTERSTATE BATTERY SYST	104383	STREETS / PARKS SHARED	03/30/2020	119.95	.00		
6010	INTERSTATE BATTERY SYST	104398	STREETS / PARKS SHARED	03/31/2020	30.00-	.00		
Total 6010:					89.95	.00		
2645								
2645	JIM DIBLE OIL COMPANY	108456	FIRE/EMS GAS & DIESEL	03/27/2020	60.53	.00		
2645	JIM DIBLE OIL COMPANY	108456	POLICE DEPT - GAS / DIESEL	03/27/2020	64.79	.00		
2645	JIM DIBLE OIL COMPANY	108456	CEMETERY - GAS / DIESEL	03/27/2020	16.78	.00		
2645	JIM DIBLE OIL COMPANY	108456	STREETS - GAS / DIESEL	03/27/2020	41.96	.00		
2645	JIM DIBLE OIL COMPANY	108456	PARKS - GAS / DIESEL	03/27/2020	33.57	.00		
2645	JIM DIBLE OIL COMPANY	108456	WATER - GAS / DIESEL	03/27/2020	58.74	.00		
2645	JIM DIBLE OIL COMPANY	108456	SEWER - GAS / DIESEL	03/27/2020	16.78	.00		
2645	JIM DIBLE OIL COMPANY	108533	FIRE/EMS GAS & DIESEL	04/03/2020	50.95	.00		
2645	JIM DIBLE OIL COMPANY	108533	POLICE DEPT - GAS / DIESEL	04/03/2020	46.50	.00		
2645	JIM DIBLE OIL COMPANY	108533	CEMETERY - GAS / DIESEL	04/03/2020	12.51	.00		
2645	JIM DIBLE OIL COMPANY	108533	STREETS - GAS / DIESEL	04/03/2020	31.26	.00		
2645	JIM DIBLE OIL COMPANY	108533	PARKS - GAS / DIESEL	04/03/2020	25.01	.00		
2645	JIM DIBLE OIL COMPANY	108533	WATER - GAS / DIESEL	04/03/2020	43.77	.00		
2645	JIM DIBLE OIL COMPANY	108533	SEWER - GAS / DIESEL	04/03/2020	12.50	.00		
Total 2645:					515.65	.00		
5584								
5584	JOHNS, DAVID	040320 FBP	FLEXIBLE BENEFIT REIMBUR	04/03/2020	65.20	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5584:					65.20	.00		
5880								
5880	KINETIC LEASING, INC.	2307494	PD INTERCEPTOR LEASE	04/10/2020	3,869.04	.00		
Total 5880:					3,869.04	.00		
2910								
2910	LINCOLN NATIONAL	MAR 2020 - PRIOR	Life Insurance - Admin	03/31/2020	37.00	37.00	04/21/2020	
2910	LINCOLN NATIONAL	MAR 2020 - PRIOR	Life Insurance - Police	03/31/2020	367.50	367.50	04/21/2020	
2910	LINCOLN NATIONAL	MAR 2020 - PRIOR	Life Insurance - Parks	03/31/2020	92.50	92.50	04/21/2020	
2910	LINCOLN NATIONAL	MAR 2020 - PRIOR	Life Insurance - Comm Dev	03/31/2020	37.00	37.00	04/21/2020	
2910	LINCOLN NATIONAL	MAR 2020 - PRIOR	Life Insurance - Water	03/31/2020	27.75	27.75	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Admin	03/31/2020	37.00	37.00	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Police	03/31/2020	92.50	92.50	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Cemetery	03/31/2020	9.25	9.25	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Fire	03/31/2020	9.25	9.25	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Streets	03/31/2020	27.75	27.75	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Parks	03/31/2020	27.75	27.75	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Comm Dev	03/31/2020	18.50	18.50	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Facilities	03/31/2020	9.25	9.25	04/21/2020	
2910	LINCOLN NATIONAL	MARCH 2020	Life Insurance - Water	03/31/2020	37.00	37.00	04/21/2020	
Total 2910:					830.00	830.00		
5533								
5533	MAYS CONSTRUCTION SPE	16987	WASH & SEAL MAIN PLAZA	03/19/2020	5,800.00	.00		
5533	MAYS CONSTRUCTION SPE	17010	CONCRETE SIDEWALK	03/26/2020	800.00	.00		
Total 5533:					6,600.00	.00		
3245								
3245	MILLER, FRED	041620 DOT PHYSIC	DOT PYHSICAL	04/16/2020	150.00	.00		
3245	MILLER, FRED	MAR 10 - APR 9 PH	CELL PHONE REIMBURSEME	04/16/2020	50.00	.00		
Total 3245:					200.00	.00		
5493								
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Admin	02/01/2020	70.89	70.89	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Police	02/01/2020	15.15	15.15	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Cemetery	02/01/2020	14.82	14.82	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Streets	02/01/2020	46.68	46.68	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Parks	02/01/2020	26.68	26.68	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Comm Dev	02/01/2020	17.25	17.25	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Facilities	02/01/2020	12.92	12.92	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	020120	LTD - Water	02/01/2020	48.22	48.22	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Admin	03/01/2020	70.89	70.89	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Cemetery	03/01/2020	14.82	14.82	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Comm Dev	03/01/2020	17.25	17.25	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Facilities	03/01/2020	12.92	12.92	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Parks	03/01/2020	26.68	26.68	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Police	03/01/2020	15.15	15.15	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Streets	03/01/2020	46.68	46.68	04/21/2020	
5493	MUTUAL OF OMAHA INSURA	030120	LTD - Water	03/01/2020	48.22	48.22	04/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5493:					505.22	505.22		
3465								
3465	OFFICE DEPOT	404060093001	OFFICE SUPPLY - ADMIN	11/15/2019	24.50-	24.50-	04/21/2020	
3465	OFFICE DEPOT	417815852001	OFFICE SUPPLY - ADMIN	12/18/2019	393.98	393.98	04/21/2020	
3465	OFFICE DEPOT	41800524001	OFFICE SUPPLY - ADMIN	12/17/2019	129.85	129.85	04/21/2020	
3465	OFFICE DEPOT	418005244001	OFFICE SUPPLY - ADMIN	12/17/2019	58.02	58.02	04/21/2020	
3465	OFFICE DEPOT	422426961001	OFFICE SUPPLY - ADMIN	12/30/2019	136.07	136.07	04/21/2020	
3465	OFFICE DEPOT	425651293001	OFFICE SUPPLY - ADMIN	01/08/2020	399.37	399.37	04/21/2020	
3465	OFFICE DEPOT	425651360001	OFFICE SUPPLY - ADMIN	01/08/2020	15.99	15.99	04/21/2020	
3465	OFFICE DEPOT	430855579001	OFFICE SUPPLY - ADMIN-CR	01/22/2020	79.99-	79.99-	04/21/2020	
3465	OFFICE DEPOT	433187254001	OFFICE SUPPLY - ADMIN	01/24/2020	109.98	109.98	04/21/2020	
3465	OFFICE DEPOT	434245277001	OFFICE SUPPLY - ADMIN	01/27/2020	44.23	44.23	04/21/2020	
3465	OFFICE DEPOT	434245370001	OFFICE SUPPLY - ADMIN	01/25/2020	14.09	14.09	04/21/2020	
3465	OFFICE DEPOT	435288286001	OFFICE SUPPLY - ADMIN	01/29/2020	79.09	79.09	04/21/2020	
3465	OFFICE DEPOT	435848517001	OFFICE SUPPLY - ADMIN	01/27/2020	69.98	69.98	04/21/2020	
3465	OFFICE DEPOT	437343574001	OFFICE SUPPLY - ADMIN	02/03/2020	68.37	68.37	04/21/2020	
3465	OFFICE DEPOT	437343574002	OFFICE SUPPLY - ADMIN	02/07/2020	117.99	117.99	04/21/2020	
3465	OFFICE DEPOT	437461017001	OFFICE SUPPLY - ADMIN	01/31/2020	61.97	61.97	04/21/2020	
3465	OFFICE DEPOT	438849669001	OFFICE SUPPLY - ADMIN	02/05/2020	12.06	12.06	04/21/2020	
3465	OFFICE DEPOT	438849711001	OFFICE SUPPLY - ADMIN	02/05/2020	30.76	30.76	04/21/2020	
3465	OFFICE DEPOT	440689175001	OFFICE SUPPLY - ADMIN	02/10/2020	47.75	47.75	04/21/2020	
3465	OFFICE DEPOT	441815326001	OFFICE SUPPLY - ADMIN	02/12/2020	115.96	115.96	04/21/2020	
3465	OFFICE DEPOT	443910316001	OFFICE SUPPLY - ADMIN	02/17/2020	24.46	24.46	04/21/2020	
3465	OFFICE DEPOT	462347962001	OFFICE SUPPLY - ADMIN	03/20/2020	152.79	152.79	04/21/2020	
3465	OFFICE DEPOT	470996974001	OFFICE SUPPLY - ADMIN	04/03/2020	44.13	.00		
3465	OFFICE DEPOT	474330558001	OFFICE SUPPLY - ADMIN	04/10/2020	185.72	.00		
3465	OFFICE DEPOT	479136511001	OFFICE SUPPLY - ADMIN	04/20/2020	59.21	.00		
Total 3465:					2,267.33	1,978.27		
6013								
6013	OPTIMUS COMMUNICATION	8390	INTERNET SERVICE	04/03/2020	287.00	287.00	04/21/2020	
Total 6013:					287.00	287.00		
3595								
3595	PALISADE PHARMACY	81965	EMS - MEDICAL SUPPLIES	11/02/2019	18.58	.00		
Total 3595:					18.58	.00		
3940								
3940	QUIKRETE COMPANIES	20254026	WATER LINE MAINTENANCE	04/01/2020	174.76	.00		
3940	QUIKRETE COMPANIES	20254026	STREET MAINTENANCE	04/01/2020	43.00	.00		
Total 3940:					217.76	.00		
5685								
5685	RECREATION PROGRAM RE	021820 REFUND	DEPOSIT REFUND	02/18/2020	100.00	.00		
5685	RECREATION PROGRAM RE	040220 AQUA REFU	DEPOSIT REFUND	04/02/2020	125.00	.00		
5685	RECREATION PROGRAM RE	040220 REFUND	DEPOSIT REFUND	04/02/2020	250.00	.00		
5685	RECREATION PROGRAM RE	041520 COTR REFU	DEPOSIT REFUND	04/15/2020	100.00	.00		
5685	RECREATION PROGRAM RE	041520 REFUND	DEPOSIT REFUND	04/15/2020	150.00	.00		
5685	RECREATION PROGRAM RE	2020 BUS LIC REFU	REFUND BUS LIC	02/04/2020	50.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5685:					775.00	.00		
4295								
4295	SENSUS USA, INC.	ZA20204929	AUTOREAD SOFTWARE SUP	03/11/2020	1,715.95	1,715.95	04/21/2020	
Total 4295:					1,715.95	1,715.95		
4870								
4870	UTE WATER CONSERVANCY	PAL320	COMPLIANCE ANALYSIS	03/18/2020	585.00	585.00	04/21/2020	
Total 4870:					585.00	585.00		
4890								
4890	VERIZON WIRELESS	MARCH 2020	POLICE DEPARTMENT CELL	03/23/2020	463.32	463.32	04/21/2020	
4890	VERIZON WIRELESS	MARCH 2020	POLICE DEPARTMENT MODE	03/23/2020	360.09	360.09	04/21/2020	
4890	VERIZON WIRELESS	MARCH 2020	PUBLIC WORKS CELL PHON	03/23/2020	114.74	114.74	04/21/2020	
4890	VERIZON WIRELESS	MARCH 2020	PUBLIC WORKS CELL PHON	03/23/2020	315.08	315.08	04/21/2020	
4890	VERIZON WIRELESS	MARCH 2020	FIRE DEPT / CHIEF	03/23/2020	58.95	58.95	04/21/2020	
Total 4890:					1,312.18	1,312.18		
5598								
5598	WESTERN PAPER DISTRIBU	3648339	DOGGIE BAGS	04/10/2020	108.00	.00		
Total 5598:					108.00	.00		
5915								
5915	WIDEGREN, TODD	033120 WORK BOO	WORK BOOTS	03/31/2020	118.81	.00		
Total 5915:					118.81	.00		
5155								
5155	XCEL ENERGY	676400183	PARKS LIGHTS	03/12/2020	159.77	159.77	04/21/2020	
5155	XCEL ENERGY	676400183	FACILITIES LIGHTS	03/12/2020	405.33	405.33	04/21/2020	
5155	XCEL ENERGY	676400183	ADMINISTRATION LIGHTS	03/12/2020	675.36	675.36	04/21/2020	
5155	XCEL ENERGY	676400183	FIRE/EMS LIGHTS	03/12/2020	775.57	775.57	04/21/2020	
5155	XCEL ENERGY	676400183	SEWER LIGHTS	03/12/2020	925.27	925.27	04/21/2020	
5155	XCEL ENERGY	676400183	CEMETERY LIGHTS	03/12/2020	43.37	43.37	04/21/2020	
5155	XCEL ENERGY	676400183	WATER LIGHTS	03/12/2020	542.26	542.26	04/21/2020	
5155	XCEL ENERGY	676400183	STREET LIGHTS	03/12/2020	202.59	202.59	04/21/2020	
5155	XCEL ENERGY	676400183	POOL LIGHTS	03/12/2020	245.45	245.45	04/21/2020	
Total 5155:					3,974.97	3,974.97		
Grand Totals:					77,360.23	51,416.22		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Finance Director: 
(Finance Department Review and Approval for Payment)

Date: 04/24/2020

Town Manager: 
(Administrative Review and Approval for Payment)

Date: 4/24/2020

Mayor: _____
(Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
(Document Recorded)

Date: _____

MINUTES OF VIRTUAL MEETING
PALISADE BOARD OF TRUSTEES
April 14, 2020

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Granat with the following Trustees present: Bonds, Sundermeier, Somerville, Mayor Pro-Tem Mikolai, Chase and L'Hommedieu. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Finance Director Travis Boyd, Police Chief Deb Funston, Fire Chief Richard Rupp, Community Development Director Allyson Shellhorn, Utilities Director Matt Lemon and Parks Recreation and Event Director Troy Ward.

AGENDA ADOPTION

Motion #1 by Trustee Chase, seconded by Trustee Sundermeier, to approve the agenda as amended to remove Public Hearing I.

A voice vote was requested.
Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as noncontroversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – March 21, 2020 – April 10, 2020
- **Minutes**
Minutes from March 24, 2020 Board Meeting

Motion #2 by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase and Trustee L'Hommedieu

No:

Absent:

Motion carried.

PUBLIC COMMENT

None was offered.

PUBLIC HEARING I

Should the Board of Trustees for the Town of Palisade, Colorado, approve a Hotel and Restaurant liquor license for Spoke and Vine Motel located at 424 W 8th Street, as applied for by owners Jeff Snook and Jody Corey?

This item was removed from the agenda.

NEW BUSINESS

Sewer Fees Abatement from 2017

Town Attorney Jim Neu and Finance Director Travis Boyd explained that the Town was made aware of a 2017 sewer improvement project that the associated sewer tap fees were never filed correctly by the previous Town staff. Mr. Boyd filed these fees in December 2019 per Town Ordinance 2017-30 with the Mesa County Treasurer's office. Mr. Wedel, owner of 3809 and 3815 North River Road, contacted the Town and submitted a claim agreed upon by the Town in 2018 for the previously stated fees to be abated on his two properties.

Mr. Neu stated he had been in contact with CIRSA and that staff at the time of this agreement had been in contact with them regarding this matter, but no documentation other than what Mr. Wedel has provided to the Town could be located.

Staff decided to bring this to the Board's attention to ratify the agreement made between previous Town staff and Mr. Wedel.

Mayor Granat asked for comments from Mr. Wedel, but due to technical issues, Mr. Wedel was unable to be heard.

After a lengthy discussion amongst the Board, the consensus was to have Mayor Pro-Tem Mikolai, Town Attorney Jim Neu, Town Manager Janet Hawkinson and Finance Director Travis Boyd meet with Mr. Wedel and discuss this matter further. After this discussion, Mayor Pro-Tem Mikolai and staff will come back to the Board with more information to make a final decision.

STAFF / COMMITTEE REPORTS

Department Heads and Board members briefly explained their submitted staff reports and meetings that had recently been attended.

Trustee Somerville stated that once the stay-at-home restrictions are lifted, he would like to give a proper send-off to outgoing Board members as well as a fitting welcome to incoming Board members. Consensus agreed.

ADJOURNMENT

Mayor Granat, stating that there was no further business before the Board, adjourned the meeting at 7:38 p.m.

X

Roger L. Granat
Mayor

X

Keli L. Frasier
Town Clerk



Palisade Board of Trustees

Regular Meeting

Meeting Date: April 28, 2020

Presented By: Travis Boyd

Department: Finance

Reference: Tim Wedel Sewer Fees Abatement

Subject: I was given direction from the Board of Trustees to follow up on the economic transactions and the timeline for the North River Road Sewer Project of 2017 as it relates to Tim Wedel's claims for sewer tap fee abatement in exchange for withdrawing claimed damages incurred to his property during the sewer construction project. The attached report is my response to that direction so given.

Action required: In order to honor the agreement made between Joe Vlach and Tim Wedel, the board must ratify the agreement. A motion passed by the board is required to ratify the agreement. Upon consideration of the evidence presented, the board may choose to ratify the agreement, nullify the agreement, request more information and continue this matter.

Attachments: Finance Director's Summary of Findings



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Palisade, CO 81526

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www.townofpalisade.org

Town of Palisade, Colorado

Finance Department

April 17, 2020

Palisade Board of Trustees

Ref: Wedel Claim of Damages from 2017 North River Road Sewer Project

Summary of Findings

The purpose of this document is to summarize the progression and timeline of the 2017 North River Road sewer line project as it relates to Tim Wedel's claim of damages and subsequent agreement between Joe Vlach and Wedel to abate Wedel's sewer tap fees for two distinct properties in contradiction to ordinance 2017-30 North River Road Sewer 2017 SID.

February 28, 2017	Palisade Board of Trustees resolves to award the North River Road Construction Project to Hudspeth and Associates for the bid amount of \$570,689.59.
March 28, 2017	Palisade Board of Trustees resolves to amend the North River Road Construction Project to Hudspeth and Associates for the amount of \$603,442.00. This additional amount was to install conduit for future fiberoptic cabling. This amendment was recommended in a memorandum to the Board of Trustees by Frank Watt, Public Works Director, also dated March 28, 2017.
April 3, 2017	Notice to Proceed is authorized by the Town of Palisade to Hudspeth and Associates. This notice reiterates the contractual requirement to substantially complete the project within 80 days from the order of commencement and final completion within 100 days. This requires substantial completion by June 22, 2017 and final completion by July 12, 2017. Per the contract, \$1,000 and \$2,000 penalties are assessed for each day in excess of these deadlines.
May 25, 2017	Tim Wedel and Rachel Cope, owners of various properties along North River Road, apply for annexation to the Town of Palisade in order to connect to the sewer line being installed.
June 13, 2017	Memorandum to the Board of Trustees from Frank Watt, Public Works Director, stating that the North River Road Project is behind schedule by 2 weeks but the contract is trying to make up time.
June 13, 2017	Board of Trustees resolves to set a public hearing for Wedel/Cope property annexation.



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June 22, 2017	SGM, the design engineering firm for the project, submits a memorandum for a change order for the North River Road project to Frank Watt on behalf of Hudspeth and Associates. This change order totals \$264,857.04 for work that was outside the original scope of work submitted by Hudspeth and Associates. \$5,935.60 of this additional cost is attributed to providing services to Tim Wedel's pottery shop and Rachel Cope's vacant lot. It is noted in this memo that it is their understanding that these expenses will be offset by tap fees later assessed.
June 27, 2017	The Board of Trustees resolves to accept the Hudspeth change order of \$264,857.04. This increases the total contract price to Hudspeth to \$860,355.88.
July 11, 2017	Memorandum to the Board of Trustees from Frank Watt stating the North River road project is picking up and could be completed by the end of July.
July 25, 2017	The Wedel/Cope annexation is completed and recorded.
August 22, 2017	Memorandum from Frank Watt to the Board of Trustees states that substantial completion of the North River Road project by the end of the week.
November 14, 2017	The Board of Trustees receives a report requesting the creation of the North River Road Sewer 2017 Special Improvement District (SID.) No formal complaints or objections were noted in this report to create the SID. The Board of Trustees passed an ordinance creating the SID.
January 2, 2018	Notice of final payment for Hudspeth and Associates made in Grand Junction Sentinel.
January 9, 2018	Notice of final payment for Hudspeth and Associates made in Grand Junction Sentinel.
January 20, 2018	Letter drafted by Tim Wedel claiming damages caused by Hudspeth and Associates to his property and business. This was signed January 20 and January 21, 2018 but the receipt of the letter by the town is undocumented.
January 22, 2018	Hudspeth agreed to forgo the collection of \$3,900 for asphalt repair on Troyer Ave. at an estimated cost of \$7,737.10
January 23, 2018	Memorandum drafted by Frank Watt to the Board of Trustees recommending final payment to Hudspeth and Associates stating that "All appropriate actions have been completed to ensure that there are no liens against the project and that it is free and clear of all financial liability."
January 23, 2018	Hudspeth and Associates, submits final claim for payment which totals \$838,355.88. This was a change order of -\$40,000 for contracted costs that were not incurred.



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Town of Palisade, Colorado

Finance Department

January 24, 2018 Final check issued to Hudspeth and Associates. Total amount of contract paid by the Town of Palisade to Hudspeth and Associates was \$834,455.89.

February 15, 2018 A letter from CIRSA (Palisade's General Insurance provider) to Forsberg Engerman Company (Wedel's Insurance company) responding to a claim of damages made by Wedel. The letter states that Hudspeth and Associates indemnifies the Town for any claims against the same.

March 16, 2018 A letter drafted by Joseph Vlach to Tim Wedel proposing to abate the sewer tap fees for 3815 North River Road Parcel 2937-091-00-028 and 3809 North River Road Parcel 2937-091-00-074 in exchange for the relinquishment of all claims of damages to the town.

There is no evidence that the Town of Palisade withheld any amounts from Hudspeth and Associates to settle any of the damages claimed by Tim Wedel during the construction of the sewer line on North River Road. The town incurred additional costs to annex and provide water services to Wedel's property during the construction project. These costs were anticipated to be offset by the assessment of tap fees to Wedel's property. There were 4 months between Frank Watt's report of substantial completion to the Board of Directors and Wedel's claim of damages. In Wedel's claim of damages, there were references to town employees being notified of Wedel's concerns. There was a report by Frank Watt that no claims against Hudspeth and Associates were present and authorized final payment after Wedel's notification of damages was drafted. Wedel claims to have delivered the claim of damages prior to the board meeting resolving final payment to Hudspeth and Associates.

All payments made to Hudspeth and Associates were identified and supported with invoices. There was an underpayment of \$3,900 to Hudspeth and Associates to cover paving damages on Troyer Ave.

Please let me know if you require any additional information in this matter.

Sincerely,

Travis R. Boyd, CPA

Finance Director

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

James S. Neu
Partner/Shareholder

jsn@mountainlawfirm.com

Direct: 970.928.2121

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

TO: Palisade Board of Trustees

FROM: Karp Neu Hanlon, P.C.

RE: Resolution No. 2020-09
Appointing the Town Administrator Town Clerk and Town Treasurer

DATE: April 23, 2020

Following the general municipal election held on April 7, 2020, C.R.S. §31-4-304 requires the Board of Trustees to appoint a clerk and treasurer. The Board of Trustees spent last year reviewing the organizational structure of Town employees as positions evolved, staff changed, and lessons were learned from past practices. The Board adopted an Organization Chart that is enclosed that shows the current chain of command.

The Town Treasurer and Town Clerk are appointed officers pursuant to state statute and the Palisade Municipal Code; however, they perform day-to-day duties at Town Hall that requires a level of management that the Board of Trustees cannot exercise. This became very evident with the departure of the Town Treasurer last year with no notice or transition. The Town was left without passwords to computers and programs, no indication where files were kept, no record of deadlines or procedures, etc. Therefore, the Organizational Chart places these town officers/employees in the relevant department under the Town Administrator rather than directly under the Board, which is how most municipalities are structured. This allows the Town Administrator to create redundancies and backup for these critical town positions.

As mentioned, C.R.S. §31-4-304 requires the Board of Trustees to appoint a clerk and treasurer, but these appointments include statutory provisions in conflict with modern employment practices. Specifically, to remove an officer, there is a very cumbersome public process that needs to be conducted by the Board of Trustees. Therefore, the Town Administrator cannot utilize the provisions of the personnel manual for officers, even though they are employees under the management of the Town Administrator.

Chapter 10 from CIRSA's Ethics, Liability & Best Practices Handbook for Elected Officials regarding appointment of officers. You will see the Conclusion of this Chapter states:

A town board's powers of appointment are effective tools. They can be used to timely fill a board vacancy and appoint key staff who will help drive the town's vision and success. But, if not handled appropriately, appointments can become the source of intractable disputes and potential liability. Thus, board members should work together to understand their options, duties and obligations when it comes to making appointments, and make wise use of their appointment powers.

Likewise, a town board's power of removal is undoubtedly an important one; but, an imprudent or improper removal proceeding can be the source of significant liability. As noted, recently resurrected case law suggests the bar for exercising the removal power is high, for situations where serious misconduct or malfeasance in office can be proven. Further, the removal power should be exercised only with the procedural safeguards summarized above in place, and only with the assistance of legal counsel. Otherwise, the governing body may be taking on an unacceptable risk of liability. (emphasis added).

I have discussed this at length with the Town's insurer, CIRSA, and there is great need for a statutory fix amending the archaic requirement of the appointment of town officers. Since that has yet to occur, and rather than ignoring the statutory requirement, CIRSA recommended that the Town Administrator be appointed Clerk and Treasurer and allow them to delegate the duties of those positions to employees under their supervision. That way, the Board of Trustees only manages the Town Administrator who is then accountable for ensuring the duties of Clerk and Treasurer are performed. This is how home-rule municipalities are structured in a manager form of government.

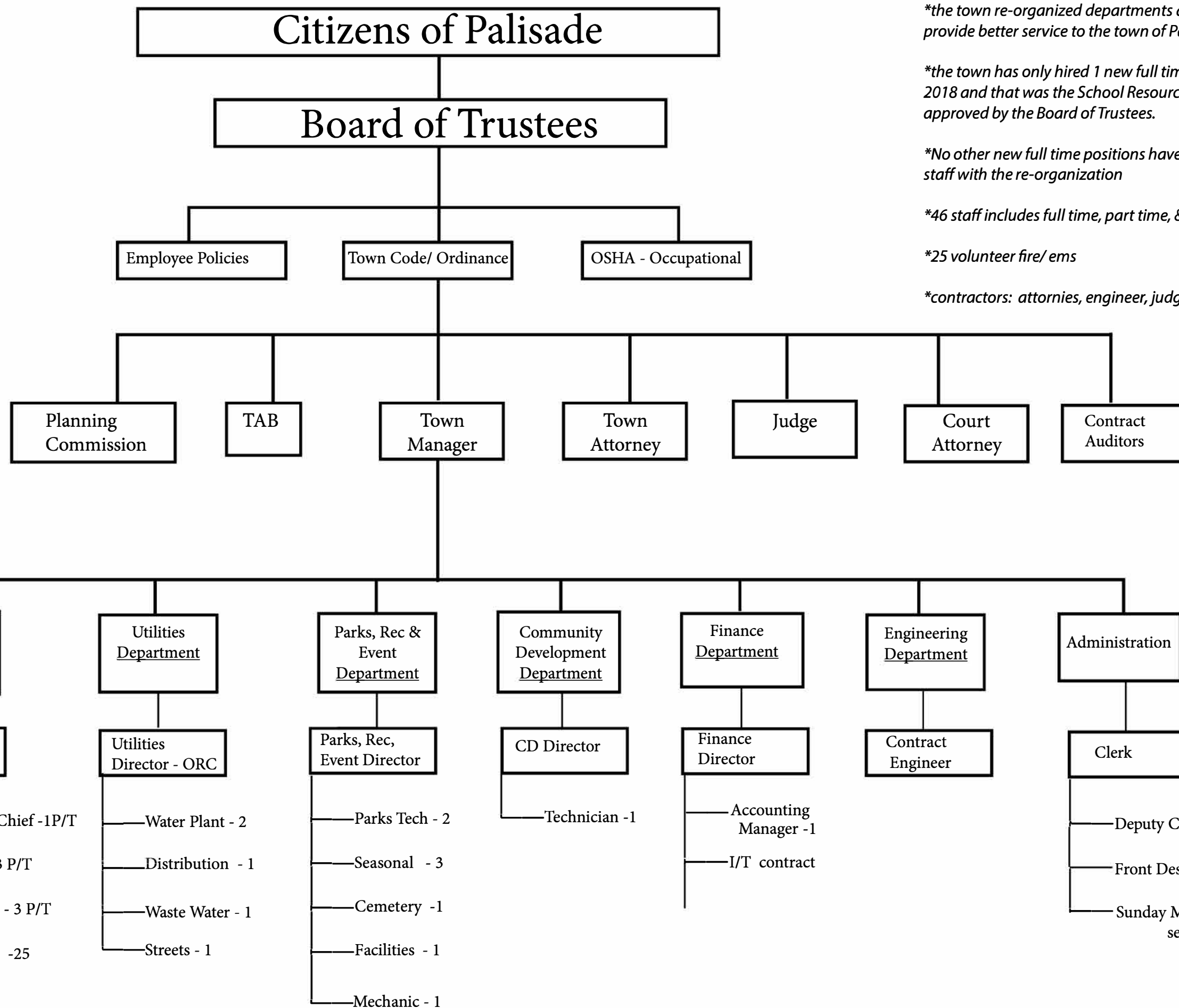
Appointing the Town Administrator the Clerk and Treasurer does not afford any additional power to the Town Administrator not already granted. It simply consolidates the statutory requirements and responsibilities in one person and position that can be effectively managed by the Board of Trustees. The removal provisions in C.R.S. §31-4-307 are then also consolidated in just one person with an employment contract, rather than in multiple officers that are also employees. The termination of Town Administrators is almost always a negotiated matter under their contract and the statutory hearing is avoided. Absent amendments to C.R.S. §31-4-304 or C.R.S. §31-4-307, or the Town adopting a Home Rule Charter, this is the best option for a statutory town.

Resolution No. 2020-09 appoints the Town Administrator the Town Clerk and Town Treasurer to comply with state law and still implement the Town's Organizational Chart.

There is no statutory requirement to appoint a Town Administrator as an officer and the Town Administrator is an employee with an employment contract. For the reasons stated above, we see no reason to make this position an appointment. Karp Neu Hanlon, P.C. is the Town Attorney for the Town under an independent contractor agreement. Our services can be terminated at any time by the Board of Trustees. Again, there is no reason to formally appoint me as a Town Officer for the reasons set forth above. If you have any questions regarding these items, we can discuss during the meeting.



July 19, 2019



**the town re-organized departments and positions to provide better service to the town of Palisade*

**the town has only hired 1 new full time position since 2018 and that was the School Resource Officer approved by the Board of Trustees.*

**No other new full time positions have been added to staff with the re-organization*

**46 staff includes full time, part time, & seasonal*

**25 volunteer fire/ ems*

**contractors: attornies, engineer, judge, auditors*

**TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2020-09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO,
APPOINTING THE TOWN ADMINISTRATOR AS THE TOWN CLERK AND TOWN TREASURER
PURSUANT TO C.R.S. §31-4-304**

WHEREAS, Sec. 2-51 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the Board of Trustees adopted an organizational chart for the Town to reflect modern employment practices whereby the Town Administrator is responsible for supervision and management of all employees of the Town and the Board of Trustees directs and holds the Town Administrator accountable for such duties; and

WHEREAS, C.R.S. §31-4-304 requires the Board of Trustees to appoint a clerk and treasurer and those positions require day to day supervision and management, best undertaken by the Town Administrator since the Board of Trustees do not have continuous interaction with these employees; and

WHEREAS, modern employment practices and risk management dictate that the Board of Trustees not personally participate with the supervision and management of employees since a majority of the Board of Trustees is required to take action with proper notice and individual Board of Trustee direction of employees lacks authority, creates confusion, and disrupts the organization's hierarchy exposing the Town to liability under employment laws; and

WHEREAS, to properly implement the Town's organizational chart, the Board of Trustees finds it in the best interests of the Town to make the Town Administrator responsible for the clerk and treasurer positions and delegate the duties of those positions to employees that can be assigned such titles.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO that the following shall be and is hereby appointed as Town Clerk and Town Treasurer pursuant to C.R.S. §31-4-304:

Town Administrator, Janet Hawkinson, is appointed Town Clerk and Town Treasurer pursuant to C.R.S. §31-4-304 and accountable to the Board of Trustees for the duties of the clerk and treasurer; however, such duties shall be delegated to employees by the Town Administrator and such employees may be assigned and utilize such titles on behalf of the Town, all under the supervision and management of the Town Administrator.

RESOLVED, APPROVED, AND ADOPTED this 28th day of April 2020.

TOWN OF PALISADE, COLORADO

By: _____
Greg Mikolai, Mayor

ATTEST:

Town Clerk

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

DATE: April 23, 2020
TO: Town of Palisade Board of Trustees
FROM: Karp Neu Hanlon, P.C.
RE: Appointment of Vacant Board of Trustees Seat

At the general municipal election held April 7, 2020, Greg Mikolai was elected Mayor of the Town of Palisade and a vacant seat now exists on the Board of Trustees. The Board of Trustees asked us to prepare a memorandum on how best to fill that seat. There are several considerations for this process, including legal, ethical, and practical implications. After reviewing these considerations, we recommend that the Board advertise the vacancy, conduct interviews if necessary, and select the most qualified candidate to fill the vacancy.

The filling of a vacancy on the Board is governed by both the Colorado Revised Statutes and the Town of Palisade Municipal Code. Neither authority requires any specific process, aside from identical language granting the Board the “power of appointment, to fill all vacancies in the Board...” See C.R.S. § 31-4-303¹; PMC § 2-23. As such, it is entirely within the Board’s discretion to choose how to fill a vacancy in the Board. Only the appointee must receive majority support from the Board, preferably on a roll call vote, as required for any major decision.

The person selected to fill the vacancy must be qualified under the Colorado Constitution, state, and Town law to serve on the Board. These qualifications include: at least 18 years old as of the date of the appointment; a U.S. citizen; a resident of Colorado for at least 22 days prior to the or appointment; a resident of the Town for at least 12 consecutive months prior to the date of appointment; not serving a sentence in any public prison; and registered to vote.

While the Board has complete discretion in how to select the replacement, there are ethical and practical considerations for how to proceed in filling a vacancy. CIRSA and CML have included these considerations in their publication: *Ethics, Liability & Best Practices Handbook for Elected Officials*. The guidance specific to statutory municipalities recommends that Boards initiate a “formal process with sufficient advertisement of the vacancy to provide transparency and ample opportunity

¹ The state law additionally provides the option of holding an election. An election is required if an appointment is not made within 60 days of the vacancy occurring. This is quite time-consuming, expensive and burdensome for the Town and we do not recommend holding a special election to fill a Board vacancy unless the Board of Trustees cannot come to agreement on a process.

for participation.” Furthermore, Boards are cautioned to avoid appointing a replacement that benefits or appears to benefit any member of the Board, or who will create turmoil or dysfunction within the Board.

After reviewing state and Town law, and the guidance from CIRSA and CML, we recommend the following course of action

1. Advertise the vacancy for a period of 14 days, requesting applicants respond in writing to a series of questions regarding their qualifications and desire to serve.
2. If the Board desires, select finalists to interview in-person with the Board.
3. Select by majority roll-call vote a qualified individual to serve for two years in the vacant seat.

The appointed Board member’s term will be until April 2022, when that seat will be up for election for a four-year term.



Palisade Board of Trustees

Meeting Date: April 24, 2020

Presented By: Janet Hawkinson, Town Manager
Travis Boyd, Finance Director

Information

SUBJECT: Budget Amendment of \$15,000 to assist the Palisade Tourism Advisory Board with funding for marketing after the restrictions from the COVID19 are lifted.

ACTION: The Board of Trustees realize the importance of tourism to the health of our local businesses and the Town of Palisade.

Because local businesses have had to temporarily close down for public health and safety due to the COVID19 pandemic, the Tourism Advisory Board will not have funding for marketing the town.

Because the town values its local businesses and their success, the Board of Trustees have requested staff to present a budget amendment for allocation of funding in the amount of \$15,000 for the Tourism Advisory Board to be able to move forward with marketing Palisade when the restrictions of tourism and travel have been lifted from the COVID19 'stay at home order'.

The Town Manager and Finance Director are presenting this budget amendment to the Board for approval of \$15,000 to the TAB board budget.



Palisade Board of Trustees

Regular Meeting

Meeting Date: April 28, 2020

Presented By: Matt Lemon

Department: Utilities

Re: Sale of Equipment

Information

SUBJECT:

Authorize the sale of equipment owned by the Town of Palisade:

Grader- John Deere 570-A

Dozer- John Deere TD-8

2003 GMC ¾ Ton Reg cab pick-up

Leaf vacuum

RECOMMENDATION:

Vote and Approve the sale of listed equipment.

EXECUTIVE SUMMARY:

This equipment is outdated and in a used condition. It will take excessive resources to keep these pieces of equipment in operating conditions. Dozer and Grader are rarely used. Leaf Vac has been replaced with new machine. GMC truck has several costly repairs.





Palisade Board of Trustees

Regular Meeting

Meeting Date: 4-28-20

Presented By: Troy Ward

Department: Parks

Re: Purchase of a new Kubota Lawn Mower

Information

SUBJECT:

Permission for the Town Manager to purchase a new Kubota lawn mower for use at the Parks. This was approved in the 2020 budget. Please see attached quote.

RECOMMENDATION:

Allow Town Manager to Purchase new Kubota Lawn Mower for Parks

EXECUTIVE SUMMARY:

Attachments

-



GM - 062117, CE - 040319, AG - 021815
NJPA Arkansas 4600041718
NJPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi (CE Only) 820036654

ZD1021-60 WEB QUOTE #1622215

Date: 4/24/2020 11:20:26 AM

-- Customer Information --

Ward, Troy
Town of Palisade
tward@townofpalisade.org
970-464-5602

Quote Provided By
WESTERN IMPLEMENT CO., INC.
Kyle Coltrinari
2919 NORTH AVE.
GRAND JUNCTION, CO 81504
email: k.coltrinari@westernimplement.com
phone: 9702508638

-- Standard Features --

-- Custom Options --



ZD1000 Series

ZD1021-60

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

3 Cylinder, Model # D902
21.6 Gross HP @ 3200 rpm
54.8 cu. in. Displacement
12v 430 Amp Hr. Battery
14 Amps Charging Output

SAFETY EQUIPMENT

Electric Key Shut Off
Control Lever Safety Switch
Parking Brake Safety Switch
Foldable ROPS
Seat Safety Switch

TRANSMISSION

Hydrostatic Drive
(2) HST w/Gear Reduction
Brake - Wet Multi Disks
Forward Speeds 0 - 9 mph
Reverse Speeds 0 - 5 mph

DIMENSIONS

Height 74.4"
Length 88.6"
Width Overall 73.8"
Wheelbase 54.3"

STEERING / MOTION CONTROL

(2) Hand Levers, Adjustable
Hydraulically Damped,
Adjustable

OPERATING FEATURES

Zero Turn Radius
Dual Element Air Filter
Adj. Front Axle: Rigid/Oscillating
Deluxe Suspension Seat
Hands-free Hydraulic Deck Lift
Hands-free Parking Brake
Cup Holder

POWER TAKE OFF

Hydraulic Independent PTO
Shaft Drive Mower Deck
Wet Disk Clutch

MOWER

6" Deep, Pro Deck w/ACS
1-5" Cut Height, Adjustable
1/4" Increments
Flexible Discharge Cover
3 Blades
ZD1021-60, 8 Gauge, 60" Cut

FLUID CAPACITY

Fuel Tank 5.8 gal
Engine Coolant w/ Recovery
Tank 3.11 qts
Crankcase w/ Filter 3.7 qts
Transmission Case and Axle
Gear 7.9 qts

+ Manufacturer Estimate

TIRES AND WHEELS

Front 13 x 6.5 - 6 Rear 24 x 12 - 14 Turf, Low Profile

ZD1021-60 Base Price: \$14,599.00

(1) MULCHING KIT FOR 60" SIDE DISCHARGE
MOWER DECK \$319.00
ZG3157-MULCHING KIT FOR 60" SIDE DISCHARGE MOWER
DECK

Configured Price: **\$14,918.00**

Sourcewell Discount: **(\$3,281.96)**

SUBTOTAL: **\$11,636.04**

Dealer Assembly: **\$42.50**

Freight Cost: **\$255.00**

PDI: **\$250.00**

Total Unit Price: \$12,183.54

Quantity Ordered: 1

Final Sales Price: \$12,183.54

**Purchase Order Must Reflect
the Final Sales Price**

**To order, place your Purchase Order directly with the quoting
dealer**

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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Town Manager Report

April 28, 2020

COVID19 Pandemic:

For up to date and accurate information on COVID19 – please visit:

Mesa County Public Health website <https://health.mesacounty.us/covid19/>

– there is information on the latest cases in Mesa County, steps to keep your home sanitized, Governor Polis direction, small business assistance during this time of stay at home order, and much more information.

-note: per patient privacy act – COVID patients addresses are not shared, so there is not a count of how many residents in a particular jurisdiction in Mesa County is known.

Questions? Call Mesa County COVID-19 hotline at (970) 683-2300.

*There are weekly zoom meetings with representatives from Mesa County, Fruita, Grand Junction and Palisade – to keep unified information updated, needs and concerns addressed.

***Mesa County has a phased approach for re-opening businesses April 27, 2020.
This document is posted on the Town website and Mesa County.***

Town staff has been very busy keeping the town operating as well as managing issues with COVID19. This has added more work to everyone's schedules.

- All staff are working and can be reached by phone or email.
- The \$1 million dollar TAP grant for sidewalks on highway 6 to the high school – is under way – per grant requirements, the town has hired an engineering firm, Inter-Mountain Engineering, to perform the ICE – Independent Cost Estimate – for the project.

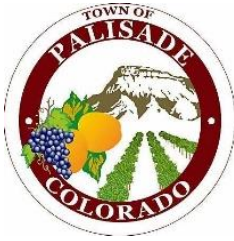
- The Parks Department has been busy with Riverbend Park Improvements, see attached report. The Parks Department is also following COVID19 guidelines and are daily washing the public park restrooms.
- The Utilities Department is very busy with day to day operations of water and sewer. Work on 2 street projects to define roadways with sidewalk, curb and gutter will begin soon. These are on Peach Street & Kluge – see attached report.

Thank you for your support staying home and keeping a distance to ‘lessen the curve’ of the COVID19 – may this end soon and we are all healthy.

List of on-going long term projects:

<u>Capital Improvement Projects</u>	
Master Sewer Plan Study	DOLA has awarded TOP funding, Palisade has signed contract and study has begun. JUB will be presenting information of study in May
MPPO GRANT SUBMITTED for Highway 6 between Main street and Iowa	TOP has been awarded the total grant with the match relief: \$912,000.00 for work on highway 6 – working on IGA and RFQ with CDOT to start design.
New Palisade Park on River	Working with CDOT on long term contract for a park north side of highway 6 bridge.
RFP for construction of bulb outs on Main Street and Kluge for stop signs	This has been completed
Palisade Comprehensive Plan	Submitting Administrative grant request 4/30/2020 for \$20,000 with 50% town match – needed to be awarded funding before we can begin. Possible July start date.
TAP Grant – Transportation Alternative Pedestrian Grant -	<ul style="list-style-type: none"> • TOP awarded \$1 million dollar grant for sidewalks from Lincoln to the high school on the south side of Highway 6 The \$912,000.00 MMOF grant for Highway 6 is at first stage of working on an IGA with CDOT. • Have hired and completed the ICE – Independent Contractor Estimate for design work required by grant • Completing RFQ with CDOT to move to publishing the RFQ for engineering design services.
Town Administration Consolidation	Board of Trustees approved funding to hire architect for schematic drawings for remodel for all staff to be consolidated in one building to save town money from operating 2 buildings & create opportunity at existing town hall.

<u>Administration</u>	
Bluegrass Festival	COVID19 direction to see if this event needs to be post-poned.
CPDHE Grant Wood Chipper	TOP has been awarded a commercial grade wood chipper – no cost to the town – for \$37,000 to purchase the new equipment – will assist with the tamarisk and Russian olive mitigation
Palisade Plunge Trail	Construction on hold for winter. Town is working with Mesa County on expanding Rim Trail Parking lot & putting in vault restroom
Splash Pad at Peach Bowl Park	Researching water usage for a splash pad. Delayed do to COVID19



Staff Report: Allyson Shellhorn - Community Development Department
Town of Palisade
April 28, 2020

The Community Development Department is currently working in three different areas: Planning and Development, Grant Applications, and Geographic Information Systems.

1. Planning & Development

a. Planning Commission

- i. Previous meeting: This public hearing was scheduled for April 21st, 2020. The agenda included an application to approve a site plan for a short term vacation rental at 909 ½ Iowa Ave. This application was approved as a final decision by the Planning Commission.

ii. Next meeting: TBD

- b. **Training.** The Community Development Director was approved to attend a class on Adobe InDesign software. This class is put on by Western Colorado Community College. This will be beneficial during the process of updating the Comprehensive Plan.
- c. Working to update and improve the current forms for Planning Clearances.
- d. Staff is working with local artist, Gary Hauschulz, to add new signs in Riverbend Park for doggy waste disposal. Gary designed the signs for the park and staff is working with local companies to design and implement the new signage.
- e. Staff is working with the Colorado Department of Transportation to lease the open space property located northeast of the bridge along 38 Rd.

2. Grant Applications

- a. Energy Impact Assistance Fund (Administrative Grant): Application for assistance with updating the Town's Comprehensive Plan with the Department of Local Affairs.
- b. AGNC Technical Assistance Grant: Staff is working with AGNC and DOLA personnel on a mini-grant application.
- c. GOCO: Staff is beginning to research possible grants with Great Outdoors Colorado to include funding for a splash pad, and funding to update the Town pool.

3. Geographic Information Systems

- a. Working with staff to map the proposed CDOT property to show property uses for both Palisade and CDOT.
- b. Working with the Utilities Director to create a map illustrating street classifications.
- c. Working with the Utilities Director and staff to update the leaf pickup map for 2020.
- d. Will work with Town Manager and department leads to map and prioritize projects within departments as preparation for Comprehensive Plan updating.
- e. Will work with Utilities Department to map priority areas for street, sewer line, and water line maintenance and improvements.

If you have any questions or comments, please let me know. Thank you!

Sincerely,

Allyson Shellhorn

Town of Palisade – Community Development Director



Town of Palisade, Colorado
MINUTES
PLANNING COMMISSION
April 21, 2020

1. CALL TO ORDER

Chairman Bosch called the regular meeting of the Palisade Planning Commission to order at 6:02 pm.

2. ROLL CALL

Present were: Chairman Don Bosch, Commissioners; Betsy McLaughlin, Charlotte Wheeler, Stan Harbaugh, and Riley Parker. Also, in attendance were Community Development; Director Allyson Shellhorn and Planning Technician; Lydia Reynolds. A quorum was declared.

Commissioner Prinster joined the meeting during the presentation.
Also in attendance was Sarah Owens and Gail Evans

3. APPROVAL OF AGENDA

Motion #1 by Commissioner Wheeler, seconded by Commissioner Parker, to approve the Agenda as presented.

A voice vote was requested, and the motion carried unanimously.

4. APPROVAL OF MINUTES

Motion #2 by Commissioner McLaughlin, to approve the minutes, seconded by Commissioner Wheeler to approve the Minutes from the March 3rd, 2020 Planning Commission meeting.

A voice vote was requested, and the motion carried with Chairman Bosch abstaining.

5. ANNOUNCEMENTS

Allyson Shellhorn, Community Development Director, announced that the April 4th Town Clean-Up day was postponed until May 30th

Ms. Shellhorn announced that there will be a Board of Trustees work session tomorrow, (April 22, 2020) at 5:30 that is open to the public. The Mesa County Board of Health will give a presentation of a draft to “reopen” Mesa County, and what that roll-out will look like.

6. PUBLIC COMMENT

None

7. PUBLIC HEARINGS

PRO 2020-9 Application to approve a site plan to operate a short term vacation rental located at 909 ½ Iowa Ave (Parcel # 2941-031-00-181)

STAFF PRESENTATION

Allyson Shellhorn, Community Development Director, explained that the applicant is applying to use her home for a short term vacation rental and gave a brief overview of the proposal that was in her staff report.

APPLICANT PRESENTATION

Sara Owens, 909 ½ Iowa Ave stated that she had bought the house over a year ago. She stated that she feels this 5 story A-frame is somewhat of an icon in Palisade. Ms. Owens displayed pictures of the grounds and the main floor where she resides. Ms. Owens explained that the second floor is the common area with a kitchen and dining room and study. Ms. Owens showed pictures of the third floor and stated it had two bedrooms and a bathroom. The fourth floor had two bedrooms and share a bathroom. All of the floors have balconies. Ms. Owens stated she has a Business degree in Hospitality Management and over 15 years' experience in that industry.

Commissioner Wheeler said she had been in that house about 3 years ago and complimented Ms. Owens on the improvements. Commissioner Parker complimented Ms. Owens on the improvements to the yard. Commissioner McLaughlin asked if Ms. Owens lives in the house. Ms. Owens stated she lives on the first floor. The kitchen on the second floor is for guest use. Ms. Prinster asked if she planned to use the kitchen and Ms. Owens stated she will not be using it when there are guests.

COMMISSIONER DISCUSSION

Commissioner Harbaugh asked if she could correct the property management plan to show that she lives at this address. Commissioner Harbaugh asked if the second contact address, Paula Owens, is a Palisade address. Ms. Owens stated it was and she will correct the address in the plan.

PUBLIC COMMENT

None

Motion #3 by Commissioner Prinster, seconded by Commissioner McLaughlin, to approve item PRO-2020-9 as presented.

A roll call vote was requested.

YES: Chairman Bosch, Commissioners: Harbaugh, McLaughlin, Prinster, Parker and Wheeler

NO: none

ABSENT: none

The motion passed 6-0

8. NEW BUSINESS

None

9. ADJOURNMENT

Motion #4 by Commissioner Parker, seconded by Commissioner Wheeler, to adjourn the meeting.

A voice vote was requested, and the motion carried unanimously.

Meeting was adjourned at 6:26 p.m.

X

Don Bosch
Planning Commission Chairman

ATTEST:

X

Lydia Reynolds
Planning Technician



Staff Report: Matt Lemon/ Utilities Department - Town of Palisade

Date: April 28, 2020

Water (Treatment and Distribution):

- Water Treatment SCADA control upgrade is partially complete. Mountain Peaks control installed new PLC for Pall filter skids. New HMI touch screen installed to control system. Still to be installed is the CP100 that interfaces with the other plant process, brings the information in a usable format to the computer system to interface with operator.
- Water leak repair at 333 West 5th Street
- Fire hydrant replaced at 38 3/4 and G1/4. Hydrant was hit sometime in late winter and was leaking from underground.
- 8-inch cast iron line leak repaired in front of 3993 North River Road.
- 28 locates through the 811 Locator system. Construction seems to be picking up after winter lull.

- **wer (Collection and Treatment):**

- Aerator for lagoon 3 failed evening of April 16. Currently the motor is at Stout Electric for repair and will be installed when complete with new stabilizing cables and possible electric cable.
- Iowa lift station pump number 1 was completely rebuilt in house.
- Weeds sprayed inside lagoon fencing

- **Plunge:**

- Moving slowly from unexpected rock ledge needing to be leveled with electric jack hammers, picks, bars, and hard work.

Storm Water:

- All storm drains have been cleaned. Aspinall Court and one Highway storm drain are in poor condition. They cannot facilitate drainage as they were designed.

Regional Transportation:

- Continue to facilitate communication with CDOT ADA ramps project and how this project affects both our TAP and MMOF grant. Our administrator has been a big part of this communication as well.

Streets Sidewalk and Signage:

- Victoria Court had a subsidence under the asphalt created by a water line leak back in December 2019. Crew had to remove square feet of asphalt. The patch area has been added to Asphalt repair list.
- 6 Street signs were installed with street names that either were not installed or have disappeared over time. Riverside Drive sign disappeared within 3 days a Police report was filed for this incident.

- Cement curb installed along with ADA ramp at Kluge and 2nd. 25-foot curb gutter and ADA ramp installed at Peach and 2nd. Both projects provide space for landscaping. This project provides safety for pedestrians and structure for better vehicle lane identification.



****Employee Recognition:** Everything will be ok: #OKGJ

- Brian Flenniken and his family were featured in a news story on KKCO Thursday April 23. I have included the story as posted on the website. I admire his constant positive outlook at home, and he carries that everyday into work. Thank You!

GRAND JUNCTION, Colo. (KKCO) A local resident and his family took it upon themselves to make yard signs in order to spread positivity throughout the community.

Brian Flenniken made signs and placed them in his front yard. His fiancé shared it on social media where it inspired others to do the same. Brian says his 18-year old step-daughter, Kathryn was the one who came up with the #OKGJ. Kathryn couldn't attend prom or graduation because of COVID-19, which was part of the inspiration for Brian to make the signs.

"It's easy to get caught up in the sort of in the negative spiral of all the bad things that are going on. Sometimes it really helps to just pause for a second and say you know, we'll get through it somehow. As long as we stay positive we'll find a way through it in the end," says Brian Flenniken

Brian says if there is a large interest, he would take donations and it would go towards and outdoor concert for local musicians. You can make your own sign right at home and post it to Instagram using the #OKGJ.



Staff Report:

Troy Ward – Director of Parks, Recreation and Events - Town of Palisade

Date 4/24/20

Work in Riverbend park continues to progress.

The electrical upgrade project continues to move along. Grand River Electric has pulled the wire thru the conduit from the transformer to the pedestals. The photos show the new pedestals and transformer that were installed. The pedestals were moved closer to the concrete path which provides safer vehicle access for festival vendors. This upgrade is based on the requests of event organizers for more reliable power and from park users and festival goers to move the old pedestals away from the shaded areas of the park.



We will trench a new electrical line from the transformer to the existing conduit that fed the center electrical pedestals. These were the pedestals that park users and festival goers found obtrusive. We are replacing those above ground pedestals with an inground version. This will open this area up and fix the problem. We are also going to install drinking fountains close to the Lions club shelter and near the restrooms. The picture shows where the new inground box will be installed.



Next, we will trench a new line and install a new transformer that will be closer to the mainstage for Palisade Bluegrass Festival. Moving power closer to the stage, into the backstage area, will greatly enhance power delivery and safety.

Irrigation water is flowing, and we have begun to water the parks. We encountered broken sprinkler heads and damaged pipes that delayed the initial startup.

Initial efforts to reduce the spread of the Foxtail weed in Riverbend Park were successful. We still have a long way to go but plan to continue to work toward the goal of drastic reductions of this harmful weed. This will help make the experience for our four-legged friends in the park safer and better.

Once all irrigation issues are resolved, we will begin chipping tree limbs for mulch. We will announce the process for residents to schedule tree limb drop-off shortly after.

Pictures of the new paint upstairs at the Veteran's Memorial Building.

