

MINUTES OF MEETING
PALISADE BOARD OF TRUSTEES
March 24, 2020

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Granat with Trustees present: Bonds, Somerville, Mayor Pro-Tem Mikolai, and Trustees Chase and L'Hommedieu. Trustee Sundermeier was absent. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Travis Boyd, Utilities Director Matt Lemon, Police Chief Deb Funston, and Community Development Director Allyson Shellhorn

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee L'Hommedieu, to approve the agenda as amended to include an item under New Business to ratify the decision of the Town Administrator to allow the Colorado Weedery and Happy Camper to have curb-side pick-up during the COVID-19 pandemic. Additionally, item C under New Business was amended to remove the time limit imposed on the discussion.

A voice vote was requested
Motion carried unanimously

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – March 6, 2020 – March 19, 2020
- **Minutes**
Minutes from March 10, 2020, and March 20, 2020 Board Meetings

Motion #2 by Mayor Pro-Tem Mikolai, seconded by Trustee Chase, to approve the Consent Agenda as presented.

A roll call vote was requested.

Yes: Trustee Bonds, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase and Trustee L'Hommedieu

No: None

Absent: Trustee Sundermeier

Motion carried.

PUBLIC COMMENT

None was offered.

PUBLIC HEARING I

Ordinance #2020-05

Should the Board of Trustees for the Town of Palisade, Colorado, approve Ordinance 2020-07 entitled "An Ordinance Of The Town Of Palisade, Colorado, Adopting And Amending The Latest Edition Of The International Fire Code; Repealing All Ordinances Of The Town Of Palisade, In Conflict Or Inconsistent Herewith, Including Article Xi Of Chapter 18 Of The Palisade Municipal Code; Providing Penalties For Violation Of The Provisions Of This Primary Code; And Providing For The Effective Date Of This Ordinance And The Code Adopted Herein By Reference."?

Mayor Granat opened the public hearing at 6:06 p.m.

Town Manager Janet Hawkinson briefly stated that this ordinance is adopting the International Fire Code.

Mayor Granat opened the Public Hearing to Public Comment. None was offered.

Mayor Granat opened the meeting to Board comment. None was offered.

Motion #3 by Trustee Chase, seconded by Trustee Somerville to approve Ordinance 2020-07 entitled "An Ordinance Of The Town Of Palisade, Colorado, Adopting And Amending The Latest Edition Of The International Fire Code; Repealing All Ordinances Of The Town Of Palisade, In Conflict Or Inconsistent Herewith, Including Article Xi Of Chapter 18 Of The

Palisade Municipal Code; Providing Penalties For Violation Of The Provisions Of This Primary Code; And Providing For The Effective Date Of This Ordinance And The Code Adopted Herein By Reference" as presented.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, and Trustee Bonds

No: None

Absent: Trustee Sundermeier

Motion carried.

Mayor Granat closed the public hearing at 6:09 pm.

PUBLIC HEARING II

PRO 2020-7

Should the Board of Trustees for the Town of Palisade, Colorado, approve an application for a variance on the side yard setback requirements located at 453 W 4th St. (Parcel # 2937-092-16-008).

Mayor Granat opened the public hearing at 6:09 p.m.

Community Development Director Allyson Shellhorn reviewed her staff report.

An application was submitted to the Town of Palisade to request a variance on the side yard setback requirements under Low-Density Residential zoning located at 453 W. 4th St. as applied for by Theo Otte. The applicant is requesting a variance to encroach upon the interior side yard setback requirements along the eastern property boundary. Low-Density Residential zoning requires a minimum 10 feet of an interior side yard setback. The current residence is approximately 8 feet from the eastern property boundary, which would constitute an existing non-conforming structure.

Although the current residence is considered existing non-conforming, any new permits must comply with the standards outlined within the Land Development Code. The property owner is looking to construct a small addition to the house on the eastern side, which would encroach further upon the side yard interior setback, therefore requiring a variance application and approval process. The applicant would like to construct the addition to provide for additional space inside the residence allowing for an ADA bathroom.

Applicant Theo Otte spoke briefly and thanked the Board for having the meeting.

Mayor Granat asked for public comment. None was offered.

Mayor Granat asked for Board comments and discussion. Board members had a very brief discussion ensuring that notices went out to surrounding property owners.

Motion #4 by Mayor Pro-Tem Mikolai, seconded by Mayor Granat to approve the application for a text amendment to the Land Development Code, section 10.01, to require new residential development to include guest parking as presented.

A roll call vote was requested.

Yes: Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, and Trustee Somerville

No: None

Absent: Trustee Sundermeier

Motion carried.

Mayor Granat closed the public hearing at 6:21 pm.

NEW BUSINESS

Should the Board approve Resolution 2020-10 entitled "A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado Supporting The Grant Application For The Consolidation Of Fire Districts From The Department Of Local Affairs."

Town Manager Janet Hawkinson stated that the Town of Palisade has been in discussions with multiple fire departments about the possibility of consolidating local area fire districts. This Resolution would allow the Town to apply for a grant from DOLA to fund professional support to lead this effort.

Motion #5 by Mayor Pro-Tem Mikolai, seconded by Trustee L'Hommedieu to approve Resolution 2020-10 entitled " A Resolution Of The Board Of Trustees For The Town Of Palisade, Colorado Supporting The Grant Application For The Consolidation Of Fire Districts From The Department Of Local Affairs" as presented.

A roll call vote was requested.

Yes: Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Somerville, and Mayor Granat

No: None

Absent: Trustee Sundermeier

Motion carried.

Should the Board approve an Intergovernmental Agreement (IGA) For Provision Of Colorado Discharge Permit System Municipal Separate Storm Sewer System Stormwater Phase II Permit Services?

Trustee Somerville explained that this is what has been proposed in lieu of the 5-2-1 Drainage district that was recently dissolved.

The Board had a brief discussion regarding the proposed agreement that was included in the Board packet.

Motion #6 by Trustee Somerville, seconded by Trustee Chase to approve the Intergovernmental Agreement (IGA) For Provision Of Colorado Discharge Permit System Municipal Separate Storm Sewer System Stormwater Phase II Permit Services as presented.

A roll call vote was requested.

Yes: Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Somerville, Mayor Granat, and Mayor Pro-Tem Mikolai

No: None

Absent: Trustee Sundermeier

Motion carried.

Should the Board of Trustees ratify the decision of the Town Administrator to allow the Colorado Weedery and Happy Camper to have curbside pick-up during the COVID-19 pandemic?

Town Manager Janet Hawkinson explained that due to the COVID-19 pandemic and social distancing restrictions, Governor Polis announced that medical and recreational marijuana stores are allowed to participate in curbside pick-up of their products, as long as the local licensing authority gives permission. The Town Manager responded to a request from Colorado Alternative Health Care and granted permission on behalf of the Town per Resolution 2020-07 and is requesting that the Board of Trustees ratify that decision.

Motion #7 by Mayor Pro-Tem Mikolai, seconded by Trustee L'Hommedieu to ratify the decision of the Town Administrator to allow the Colorado Weedery and Happy Camper to have curbside pick-up during the COVID-19 pandemic.

A roll call vote was requested.

Yes: Trustee L'Hommedieu, Trustee Bonds, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, and Trustee Chase

No: None

Absent: Trustee Sundermeier

Motion carried.

Discussion Regarding COVID-19 Response/Resources for Local Businesses and Citizens

After a lengthy discussion amongst the Board regarding what other municipalities are doing to aid their citizens and businesses, as well as what the Town of Palisade can do to aid our locals during the COVID-19 pandemic, the consensus of the Board is to:

- Don't turn off water for non-payment. The Board will reassess this policy monthly.
- The Town Manager will work with the Tourism Advisory Board (TAB) and the Palisade Chamber of Commerce to work on a plan to help local businesses.
- TAB needs to create an aggressive plan for when the stay-at-home order is lifted to get tourists back into Town.
- TAB's current budget is guaranteed to stay the same throughout this crisis.

Mayor Granat requested a moment of silence for local citizen Gary Rupp, brother of our Fire Chief Richard Rupp, who recently passed away.

ADJOURNMENT

Mayor Granat, stating that there was no further business before the Board, adjourned the meeting at 7:38 p.m.



X Roger L. Granat
Roger L. Granat
Mayor

X Keli Frasier
Keli Frasier
~~Interim~~ Town Clerk