

MINUTES OF MEETING  
PALISADE BOARD OF TRUSTEES  
February 25, 2020

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 p.m. by Mayor Granat with Trustees present: Bonds, Sundermeier, Somerville, Mayor Pro-Tem Mikolai, and Trustees Chase and L'Hommedieu. A quorum was declared. Also, in attendance were Town Manager Janet Hawkinson, Interim Town Clerk Keli Frasier, Finance Director Travis Boyd, Utilities Director Matt Lemon, Police Chief Deb Funston, Community Development Director Allyson Shellhorn, and Fire Chief Richard Rupp.

**AGENDA ADOPTION**

*Motion #1* by Trustee Bonds, seconded by Trustee Sundermeier, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Students from Palisade High School gave a presentation on their proposed "Music 4 Mental Health Concert" at Riverbend Park. They passed out a packet that *will be a permanent attachment to these minutes*. The consensus of the Board is that this is a great project, and the Town is fully supportive.

*Motion #2* by Mayor Pro-Tem Mikolai, seconded by Trustee Sundermeier to approve the date of May 16, 2020, for the "Music 4 Mental Health" concert put together by students from Palisade High School.

A roll call vote was requested.  
Yes: Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pr-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu  
No: None  
Absent: None

Motion carried.

*Motion #3* by Mayor Pro-Tem Mikolai, seconded by Trustee L'Hommedieu to waive the fees for park use for the "Music 4 Mental Health" concert put together by students from Palisade High School.

A voice vote was requested.  
Yes: Trustee Sundermeier, Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds  
No: None  
Absent: None

Motion carried.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – February 7, 2020 – February 20, 2020
- **Minutes**  
Minutes from February 11, 2020 Board Meeting

*Motion #4* by Mayor Pro-Tem Mikolai, seconded by Trustee L'Hommedieu, to approve the Consent Agenda as presented.

A roll call vote was requested.  
Yes: Trustee Somerville, Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier  
No: None  
Absent: None

Motion carried.

## PUBLIC COMMENT

Penny Prinster 309 W 5<sup>th</sup> Street thanked the Board for their continued support of her remaining on the EMS Council.

Bill Carlson 865 Montclair Drive alerted the Board that food trucks in the area need to have a place to dump their grease other than in our sewers and requested that the Town begin utilizing the new street sweeper. Utilities Director Matt Lemon responded, stating that the Town has had to wait for the weather to improve before starting to sweep the streets, but that it looked promising that they should be able to begin next week.

## PUBLIC HEARING I

### Ordinance #2020-05

Should the Board of Trustees for the Town of Palisade, Colorado, approve Ordinance #2020-05 entitled, "*An Ordinance Of The Town Of Palisade, Colorado Amending Land Development Code Section 5.04 And Section 6.01 To Remove Townhouse And Multifamily Residential Uses Allowed In Hospitality Retail Zoning And Amend The Proposed Location Of Hospitality Retail Zoning.*"?

Mayor Granat opened the public hearing at 6:26 p.m.

Community Development Director Allyson Shellhorn reviewed her staff report citing findings of fact and staff recommendations.

Since the update of the Town of Palisade Land Development Code in 2017, staff has determined that improvements to the Hospitality Retail zoning are necessary to ensure the intent of the HR zoning is upheld. Hospitality Retail zoning provides landowners the option of having both agriculture and commercial uses, such as an orchard or vineyard, and a winery or tasting room. Since Hospitality Retail zoning is considered a nonresidential zone, staff is proposing to remove the two allowable uses – Townhouse and Multifamily. Staff is also proposing an amendment to include Highway 6, as an entrance to Town from the west, as a preferred location for Hospitality Retail zoning. Currently, the text only includes Interstate 70 in the vicinity of Exit 42, as the location for this zoning.

The application was submitted to the Planning Commission for review during their public hearing on February 18th, 2020. After input from residents and property owners, the Planning Commission recommended to keep Townhouses and Multifamily as allowable uses under HR zoning. They recommended to approve the inclusion of Highway 6 as a location for Hospitality Retail zoning and not to remove Townhouses and Multifamily as allowable uses. This recommendation passed with a vote of 4-1. Staff is asking the Board of Trustees to review the recommendation from the Planning Commission and the application and make a final decision regarding the text amendment.

Mayor Granat asked for public comment.

Citizens spoke to the Board regarding the proposed text amendments expressing the following:

- This action will take away a valuable property right that existing property owners have with the current code
- Requests that there be a clause included in the amendment, if approved, that will grandfather in current properties.

Mayor Granat asked for Board comments and discussion.

A lengthy discussion ensued amongst the Board with the following points being made:

- The potential to rezone a property from HR zoning if the property owner wished to have townhomes and other multifamily homes.
- A large housing development within view of I-70 would be unsightly and unwelcoming.
- The history of HR zoning.
- Possibility of tabling this until the Board could have more information.

*Motion #5* by Trustee Somerville, seconded by Trustee Sundermeier to table this public hearing for a future meeting.

A roll call vote was requested.

Yes: Mayor Granat, Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville

No: None

Absent: None

Motion carried.

Mayor Granat closed the public hearing at 6:46 pm.

## **PUBLIC HEARING II**

### **Ordinance #2020-06**

Should the Board of Trustees for the Town of Palisade, Colorado, approve Ordinance #2020-06 entitled, " An Ordinance Of The Town Of Palisade, Colorado Enacting Land Development Code Section 10.01 To Require New Residential Development To Include Guest Parking. "?

Mayor Granat opened the public hearing at 6:46 p.m.

The Community Development Director reviewed her staff report.

Since the update of the Town of Palisade Land Development Code in 2017, staff has determined that improvements to parking requirements for residential developments are necessary. As new development applications are being proposed, parking is often a topic of concern. Currently, larger residential developments are not required to include parking for guests. Parking requirements are only included for residents, not guests. Staff is proposing that new residential developments be required to include no less than one guest parking space per every four dwelling units.

The application was submitted to the Planning Commission for review during their public hearing on February 18th, 2020. The Planning Commission recommended approval of the text amendment to require guest parking for new residential development with a vote of 4-1. Staff is asking the Board of Trustees to review the recommendation from the Planning Commission and the application at the public hearing scheduled for February 25th, 2020, and make a final decision regarding the text amendment.

Mayor Granat asked for public comment.

Citizens spoke to the Board regarding the proposed text amendments expressing the following:

- Any parking improvements should be applauded.
- Does this include on-street parking – to which the answer from staff was no.

Mayor Granat asked for Board comments and discussion.

A lengthy discussion ensued amongst the Board with the following points being made:

- There would be no one immediately impacted by this change, solely future applicants.
- Requests staff make it clear that on-street parking is not included.
- This is proposed for high-density developments only.
- Would like to see a picture of what this would look like.

*Motion #6* by Mayor Pro-Tem Mikolai, seconded by Trustee Somerville to table this for a future meeting when the Board can see the revisions requested.

A roll call vote was requested.

Yes: Mayor Pro-Tem Mikolai, Trustee Chase, Trustee L'Hommedieu, Trustee Bonds, Trustee Sundermeier, Trustee Somerville, Mayor Granat

No: None

Absent: None

Motion carried.

Mayor Granat closed the public hearing at 7:14 pm.

## **NEW BUSINESS**

### **Discussion regarding a new splash park.**

Trustee Bonds reviewed the staff report submitted in the packet and stated that she and the Town Manager met with a company that designs and builds splash pads.

A brief discussion ensued amongst the Board with the following points being made:

- Cost of retention facility for water?
- How much water would this go through?
- The idea is great, but need more information on upkeep and operational costs.

The consensus of the Board is to make the future location of a splash pad beside the current Palisade Municipal Swimming Pool, and directed staff to seek more information on maintenance and costs.

**Discussion regarding a Chamber of Commerce Father's Day Car Show**

The Town Manager stated that the Palisade Chamber of Commerce has applied for a new event that requires review and approval by the Board of Trustees.

Andrew Webber, Palisade Chamber of Commerce Director, stated that Graff Dairy in Grand Junction has put on a Father's Day car show for many years, but the event has outgrown their parking lot. The Chamber is requesting to host the event on Father's Day from 10:00 am – 4:00 pm in downtown Palisade with live music and free ice cream for fathers. Mr. Webber feels that the event would be well received by residents and business owners.

A brief discussion ensued amongst the Board with the following points being made:

- Will 75 cars fit on 3<sup>rd</sup> Street and Main St?
- Unsure local businesses would appreciate having the roads blocked for this event.
- This event would be the weekend after the Town's Bluegrass Festival – will staff be able to cover it?
- Palisade has a lot of festivals and events throughout the summer, as is.
- Some feel that locals will enjoy this event.

Consensus of the Board is for Mr. Webber to come back to the Board with a presentation that includes a visual idea of what this event would look like and for staff to review what would be needed from them to do this even.

**EXECUTIVE SESSION - (Closed to the Public)**

*Motion #7* by Mayor Granat, seconded by Trustee Somerville, to go into Executive Session at 8:00 p.m. for discussion of a Personnel Matter under CR.S. Section 24-6-402(4)(F)(I) except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting.

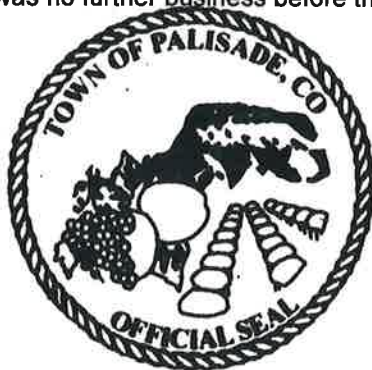
A voice vote was requested.  
Motion carried unanimously.

Those involved in the executive session were: Mayor Granat, Mayor Pro-Tem Mikolai, Trustees Bonds, Sundermeier, Somerville, Chase and L'Hommedieu, and Town Manager Janet Hawkinson.

The Executive Session adjourned at 8:45 p.m.

**ADJOURNMENT**

Mayor Granat, stating that there was no further business before the Board, adjourned the meeting at 8:46 p.m.



X 

Roger L. Granat  
Mayor

X   
Keli Frasier  
Interim Town Clerk

February 14, 2020

Palisade Senior High School

3679 G Road

Palisade, Colorado 81526

To Whom it May Concern,

We are juniors attending Palisade Senior High School, currently enrolled in the IB Diploma Programme. In order to graduate, we must complete a CAS (Community, Activity, Service) project that gives back to our local community. We are very passionate about combating mental health illnesses, as they are a prevalent issue throughout Mesa County, especially in high schools. Thus, we would like to hold a concert fundraiser to increase mental health awareness. We would like to invite local bands to perform, in the hopes of raising funds to support individuals suffering with mental health issues. Our group is planning on donating our proceeds from the concert to the Second Wind Fund, a fund that allows students to get counseling and other help without carrying the expenses.

As you know, funding a concert is no small feat. This is why we need generous businesses like this one to help us meet our goal amount of \$4000 in order to host the fundraiser. We would also like to be able to donate a base amount of \$2000 to the Second Wind Fund.

If you are able to sponsor our Music 4 Mental Health, please let us know by calling Monay at 970-201-1399, or emailing any of the emails below!

Thank you for your consideration and please do not hesitate to contact us with any questions.

Sincerely,

Eden Almgren  
wynnea30@gmail.com

Fiona Richards  
fionagrighards@gmail.com

Jennasea Licata  
jennasea444@icloud.com

Monay Licata  
nautum@icloud.com

# Jobs for CAS (day of event and before)

## Parking:

- Set up fence and parking day before (May 15th)
- Direct cars for event (May 16th)
- Set up parking signs and tape if needed

## Food Trucks:

- Show up to event 9 or 10am
- Clean up at 3 or 3:30

## Stage and sound equipment:

- Set up stage at 7:30-8
- Set up sound equipment at 8-8:30

## Bands:

- Show up and set up at 9:00am
- First band plays from: 11:30- 12:15 (12:30)
- Second Band plays from: 1:00-2:00
- Third band plays from 2:30-3:30

## Security:

- Show up at event at 10:30 and stay for whole event (10:30-4:00)
- Make sure people are safe

## Volunteers:

- Morning setup:
  - Set up tents for ticket boot people, counselors, (maybe seating areas), first aid station
  - Set up table for Second Wind fund information (info booth)
- Game setup:
  - Show up at event at 11:00 and set up games
  - Takedown at 3:30

- Ticket booth/wristbands:
  - Show up at event at 10:30
  - Set up cash box and block (for credit cards)
  - Sell tickets at gate and give wristbands (Adults: \$8, Kids: \$5, Students : \$5, Kids 6 and under: Free)
- Cleanup crew:
  - Be at the event at 3:15pm and clean up trash, trash cans, gates and tape, cones, tables etc.

#### Counselors and Second Wind Fund Reps:

- Show up at event at 11am and stay till 3:30pm
- Be there if people need to talk to a counselor
- Second wind fund should run a information booth on what they do and why

#### Core Team and Troy Ward:

- Show up at 7am an leave when everything is done (probably 5 or 6)
- Make sure power is on the day before and day of
- Make sure setup for everything goes smoothly
- Pay port-a-potty, bands, etc. for services after event

What Needs to be done	Who is doing it	When it needs to be done by	% Complete
<b>Venue</b>			
Date for concert	Core Team	12/20/2019	100%
Find venue	Monay	1/21/2020	100%
Book venue	Monay - Troy Ward	1/21/2020	100%
Meet with town of Palisade about venue	Core Team	1/15/2020	100%
Map of Venue	Jennasea	1/12/2020	90%
<b>Costs (\$3000-\$4000)</b>			
Get port-a-potties	Monay- Brandi Halterman	2/5/1930	100%
Get bathroom/trash amenities	Monay	2/7/2020	20%
Book stage	Eden	3/13/2020	0%
Get sound system	Eden - Mr. Mason	2/14/2020	50%
T-shirts? Stickers?	Jennasea, Fiona	TBD	25%
Figure out where to hold sponsor money	Core Team Western Rockies Federal Credit Union	TBD	20%
Tech guy to run equipment	Fiona/Eden- Mr. Mason	2/14/2020	20%
<b>Bands</b>			
Book Zoloft	Eden	3/28/2020	25%
Book Cosmo	Eden	3/28/2020	25%
Book Jack and Jill	Eden	3/28/2020	25%
<b>Food Trucks</b>			
Contact Jacob about his food truck	Jennasea	2/6/2020	100%
Contact Enstrom's for ice cream truck	Jennasea	2/28/2020	25%
Contact have cooker will travel food truck	Jennasea	2/28/2020	25%
<b>Volunteers</b>			
Security	Jennasea, Monay	2/3/2020	75%
Counselors/second wind fund reps	Fiona	3/19/2020	0%
Get people to run ticket booth	Bank? NHS?	4/30/2020	0%
Get people to run/set up games	Fiona	4/30/2020	0%
Get volunteers for cleanup	NHS? Community? Key club? Basketball team? Soccer team	4/30/2020	0%
Get people for parking/fencing	Fiona - Mr. Hawkins	4/30/2020	0%

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<b>What Needs to be done</b>	<b>Who is doing it</b>	<b>When it needs to be done by</b>	<b>% Complete</b>
<b>Media Presence/ advertising</b>			
Get interview with KJCT News 8	Fiona	5/1/2020	0%
Make instagram	Jennasea	4/17/2020	0%
Article in newspaper	Monay	5/1/2020	0%
Get connected with town Facebooks	Eden	5/1/2020	0%
Get into town of Palisade newsletter	Fiona	5/1/2020	0%
Fliers	Fiona	5/1/2020	0%
<b>Extra...</b>			
Wristbands for concert	Fiona	5/11/2020	0%
Insurance	Jenasea, Monay- Mr. Bollinger	2/11/2020	100%
Games and other activities at concert	Fiona	5/1/2020	0%
Figure out where to donate money	Core Team- Second wind fund	2/7/2020	100%
<b>Other Things to Consider</b>			
Pay for all costs after event	Core Team	5/16/2020	0%
Send out informational letter to people living in surrouding area	Jennasea Licata	5/8/2020	