



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

October 22, 2024

6:00 pm Regular Meeting

A live stream of the meeting may be viewed at:

<https://us06web.zoom.us/j/3320075780>

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
 - A. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7th Street):**
 - 1. **Board of Trustees** – Tuesday, November 5, 2024, at 6:00 pm TRAINING ROOM – Special Meeting and Work Session
 - 2. **Planning Commission** – Tuesday, November 5, 2024, at 6:00 pm
 - 3. **Board of Trustees**– Tuesday, November 12, 2024, at 6:00 pm
 - 4. **Tourism Advisory Board** – Wednesday, November 20, 2024, at 9:00 am
 - B. **PALISADE HALLOWEEN TRICK-OR-TREAT STREET is Thursday, October 31, 2024, in downtown Palisade. Please visit <https://palisade.colorado.gov/> for more information.**
 - C. **PALISADE LEAF PICK-UP will begin Monday, October 28, 2024. Please visit <https://palisade.colorado.gov/> to view the map of pick-up days and instructions on what will be picked up.**
 - D. **TOWN HALL WILL BE CLOSED on Monday, November 11, 2024, in observance of VETERANS DAY.**
- VI. **PRESENTATIONS**
 - A. Palisade Little League 2025 Funding Request
 - B. State of Colorado—Division of Oil and Public Safety (OPS) Presentation
- VII. **TOWN MANAGER REPORT**

VIII. CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – September 27, 2024 – October 10, 2024

B. Minutes

- Minutes from October 08, 2024, Regular Board of Trustees Meeting

C. Resolution 2024-25 - Parklet Lease Agreement

- Resolution 2024-25 formalizes a lease agreement with El Rey’s Mexican Food, LLC, for the use of a downtown parklet at 528 Iowa Avenue (formerly Palisade Picnic).

I. NEW BUSINESS

A. Troyer Avenue Lift Station Change Order Request

The Board of Trustees will consider granting a change order to the contract with MA Concrete for the Troyer Lift Station project.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 12, 2024), a change order for the contract with MA Concrete for the Troyer Avenue Lift Station project to reflect project materials saving of \$22,172.29, an increase to construction fees of \$7,494.20 for repairs to the Troyer Avenue irrigation line, and an additional \$31,337.42 for the cost of Xcel Energy electrical installation, for a total increase of \$16,659.33.

B. Ordinance 2024-07 – Palisade Municipal Code Amendment regarding Tobacco Products

The Board of Trustees will consider amending the Municipal Code to prohibit the furnishing of or possession of cigarettes or tobacco and nicotine products to individuals under the age of 21.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 12, 2024), Ordinance 2024-07 to Prohibit the Furnishing of Cigarettes, Tobacco Products, or Nicotine Products to Individuals Under the Age of 21 and Possession of Cigarettes and Tobacco Products by Individuals Under the Age of 21.

C. Audit Company Contract for the Town of Palisade 2024 Audit

The Board of Trustees will consider directing the Mayor to enter into a contract with Hinkle & Company, PC, for 2024 financial audit services for the Town of Palisade.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 12, 2024), directing the Mayor to enter into a contract with Hinkle & Company, PC, for 2024 financial audit services for the Town of Palisade.

D. Emergency Sewer Line Replacement

The Board of Trustees will consider directing the Town Manager to have the sewer line in the alley between 6th and 7th Street replaced.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until November 12, 2024), directing the Town Manager to have the sewer line in the alley between 6th and 7th Street replaced for an amount not to exceed \$30,000.00 from the Sewer budget.

II. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

III. COMMITTEE REPORTS

IV. ADJOURNMENT