



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 W 7<sup>th</sup> Street (Palisade Civic Center)**

**September 27, 2022**

**5:30 pm**  
**Police Department Badge Pinning**

**6:00 pm Regular Meeting**  
**A live stream of the meeting may be viewed at:**  
<https://us06web.zoom.us/j/3320075780>

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ADOPTION
- V. ANNOUNCEMENTS
  - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
  - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7<sup>th</sup> Street):**
    1. **Palisade Planning Commission** – Tuesday, October 4, 2022, at 6:00 pm
    2. **Board of Trustees** – Tuesday, October 11, 2022, at 6:00 pm w/ Sewer pre-treatment work session at 5:30 pm
    3. **Tourism Advisory Board** – Thursday, October 13, 2022, at 9:00 am
    4. **Palisade Planning Commission** – Tuesday, October 18, 2022, at 6:00 pm
    5. **Board of Trustees** – Tuesday, October 25, 2022, at 6:00 pm
- VI. PRESENTATIONS
  - A. **Lavender Festival Poster Presentation** – Presented by Juliann Adams
  - B. **National Code Compliance Month** – Presented by Mayor Pro-Tem Turner
- VII. TOWN MANAGER REPORT
  - A. Update on the Palisade Game Plan – Comprehensive Plan Update
  - B. RFQ for Water Attorney

**VIII. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – September 8, 2022 – September 23, 2022

**B. Minutes**

- Minutes from August 23, 2022, Regular Board of Trustees Meeting
- Minutes from September 13, 2022, Regular Board of Trustees Meeting

**C. Appointment of Tim Graves as Municipal Court Prosecuting Attorney****IX. NEW ITEMS****A. Interviews and Appointments for the Palisade Planning Commission**

*The Board of Trustees will interview two (2) candidates for one (1) open seat on the Palisade Planning Commission. A silent priority vote will occur after the interviews to fill the one (1) position, with the highest votes serving the term ending in February 2023. A rollcall vote will appoint the commissioner to the respective seat.*

1. Applicant Interviews (organized alphabetically by last name)
  - Johnson, Tracy
  - Seymour, Ed
2. Board Discussion
3. Silent Ballot Vote
4. Decision - Motion, Second, and Rollcall Vote

**B. Resolution 2022-19 - Opting the Town of Palisade Out of the State of Colorado Family Medical Leave Insurance (FAMLI) Program**

*The Board of Trustees will consider Resolution 2022-19 opting the Town of Palisade out of the State of Colorado Family Medical Leave Insurance (FAMLI) Program.*

1. Staff Presentation
2. Public Comment
3. Board Discussion
4. Decision - Motion, Second, and Rollcall Vote

**C. Full-Time Fire Department Staff**

*The Board of Trustees will consider increasing the number of full-time staff positions in the Fire Department.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote

**D. Approval to purchase a Backhoe**

*The Board of Trustees will consider directing the Town Manager to purchase a backhoe for an amount not to exceed \$180,000.00.*

1. Staff Presentation
2. Board Discussion

### 3. Decision - Motion, Second, and Rollcall Vote

#### E. **Resolution 2022-20 Accepting the 2021 Audit**

*The Board of Trustees will review the 2021 financial audit of the Town of Palisade performed by Chadwick, Steinkirchner, Davis & Co., PC, and consider Resolution 2022-20 accepting the audit.*

1. Staff Presentation
2. Auditors' Presentation
3. Board Comment
4. Decision - *Motion, Second, and Rollcall Vote*

#### X. PUBLIC HEARING I

##### A. **Resolution 2022-21 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Tourism Fund**

*The Board will consider amending the 2021 budget by adjusting both revenues and expenditures in the Tourism Fund.*

1. Staff Presentation
2. Public Comment
3. Board Discussion
4. Decision – Motion, Second, Rollcall Vote

#### XI. PUBLIC HEARING II

##### A. **Resolution 2022-22 Amending the Fiscal Year 2021 Budget by Supplemental Appropriation of Money to the Solid Waste Fund**

*The Board will consider amending the 2021 budget by adjusting both revenues and expenditures in the Solid Waste Fund.*

1. Staff Presentation
2. Public Comment
3. Board Discussion
4. Decision – Motion, Second, Rollcall Vote

#### XII. PUBLIC COMMENT

**All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address.** Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

#### XIII. BOARD OF TRUSTEES OPEN DISCUSSION

*This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three (3) minutes apiece to speak*

#### XIV. COMMITTEE REPORTS

#### XV. ADJOURNMENT

**SAVE THE DATE(s):**

- **September 28, 2022, at 9:30 am BOARD OF TRUSTEES WATERSHED TOUR**
- **October 11, 2022 5:30 pm Board of Trustees Work Session Re: Sewer Pre-Treatment**