



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

March 28, 2023

6:00 pm Regular Meeting

A live stream of the meeting may be viewed at:

<https://us06web.zoom.us/j/3320075780>

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
 - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
 - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7th Street):**
 1. **Board of Trustees Work Session** – Tuesday, April 4, 2023, at 6:00 pm
 2. **Board of Trustees**– Tuesday, April 11, 2023, Work Session with the Tourism Advisory Board to begin at 6:00 pm, Regular Meeting to begin at 7:00 pm
 3. **Tourism Advisory Board** – Thursday, April 13, 2023, at 6:00 pm
 - C. **April 29, 2023, Is the Final Day to Submit an Application for the Full or First Half of the Palisade Sunday Farmers Market**
 - D. **The Palisade Tourism Advisory Board has two openings. The Town Clerk is accepting letters of interest and applications until April 14, 2023.**
- VI. **TOWN MANAGER REPORT**
 - A. **Fiber Construction Begins March 29, 2023**
 - B. **Clinic Grand Opening May 13, 2023, 10:00 am – 12:00 pm**
- VII. **CONSENT AGENDA**
The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a

single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – March 10, 2023 – March 22, 2023

B. Minutes

- Minutes from March 14, 2023, Regular Board of Trustees Meeting

VIII. PUBLIC HEARING I

A. PRO 2023-06 – Cadez Building Height Variance

Acting as the Board of Adjustment, the Board of Trustees will consider an application for a variance from Section 7.05.A.5 of the Palisade Land Development Code (LDC) to allow for an accessory structure whose height is greater than fifteen (15) feet, located at 404 W. 1st Street (Parcel # 2937-092-10-011 and # 2937-092-00-023), as applied for by the owner Michael Cadez, pursuant to Section 4.12 of LDC.

1. Staff Presentation
2. Applicant Presentation
3. Public Comment (*Please limit comments to **three (3) minutes** or less, and state your name & address*)
4. Applicant Closing Remarks
5. Board Discussion
6. Decision – Motion, Second, Rollcall Vote to:
Approve, deny, or table (until April 11, 2023) PRO-2023-06 Cadez Building Height Variance, finding that the criteria of Section 4.17.F have/have not been met.

IX. NEW BUSINESS

A. Water System Hydraulic Study Agreement

The Board of Trustees will consider directing the Town Manager to enter into an agreement with JUB Engineers to provide a Hydraulic Study of the Town of Palisade water distribution system

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:
Approve, deny, or table (until April 11, 2023) directing the Town Manager to enter into contract with JUB Engineers to provide a Hydraulic Study of the Town of Palisade water distribution system for an amount not to exceed \$60,100.00 to be expended from the Water Fund, and to move forward with applying for a \$25,000.00 DOLA grant to help defray costs if awarded.

B. Crack Seal Project Contract

The Board of Trustees will consider directing the Town Manager to enter into contract with Valley Pavement Maintenance for the 2023 Crack Seal Project.

1. Staff Presentation
2. Board Discussion

3. Decision - Motion, Second, and Rollcall Vote to:
Approve, deny, or table (until April 11, 2023) directing the Town Manager to enter into contract with Valley Pavement Maintenance for the 2023 Crack Seal Project for an amount not to exceed \$48,829.00.

C. Resolution 2023-05 – Fee Schedule Amendment for Transportation Impact Fees

The Board of Trustees will consider amending the Palisade Fee Schedule to reflect the exclusion of outdoor dining square footage from the calculation of Transportation Impact Fees.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:
Adopt, deny, or table (until April 11, 2023) Resolution 2023-05 Amending the Town of Palisade Fee Schedule to exclude outdoor dining square footage from the calculation of Transportation Impact Fees.

D. Resolution 2023-06 – Fee Schedule Update

The Board of Trustees will consider amending the Town of Palisade fee schedule to update various Town fees.

1. Staff Presentation
 - a. SO Fees
 - b. Trash Rates
 - c. EMS/Fire Department Fees
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:
Adopt, deny, or table (until April 11, 2023) Resolution 2023-06 Amending the Town of Palisade Fee Schedule to reflect various Town fee updates.

E. Purchase of Personal Protective Equipment (PPE) for Female Firefighters

The Board of Trustees will consider directing the Fire Chief to purchase properly fitted personal protective equipment for female firefighters.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:
Approve, deny, or table (until April 11, 2023) directing the Fire chief to purchase properly fitted personal protective equipment for female firefighters for an amount not to exceed \$19,600.00.

F. Donation of Old Ambulance

The Board of Trustees will consider donating an old ambulance to Longmont Emergency Unit based in Longmont, Colorado.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or table (until April 11, 2023) directing the Fire chief to donate an old ambulance to Longmont Emergency Unit based in Longmont, Colorado.

X. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

XI. COMMITTEE REPORTS

XII. ADJOURNMENT