



**AGENDA**  
**for the Board of Trustees**  
**of the Town of Palisade, Colorado**  
**341 W 7<sup>th</sup> Street (Palisade Civic Center)**

**January 23, 2024**

**6:00 pm Regular Meeting**  
**A live stream of the meeting may be viewed**  
**at: <https://us06web.zoom.us/j/3320075780>**

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
  - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
  - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7<sup>th</sup> Street):**
    - 1. **Board of Trustees** – Tuesday, February 13, 2024, at 6:00 pm
    - 2. **Tourism Advisory Board** – Thursday, February 15, 2024, at 11:00 am
- VI. **PRESENTATIONS**
  - A. **Palisade Chamber of Commerce check to Fire Department Presentation.**
  - B. **State of Palisade High School** – Presented by PHS Principal Dan Bollinger and PHS Community Advisory Council (CAC) President David Miller
  - C. **Slate Communications Marketing Update** – Presented by Ryan Burke & Melita Paelowski with Slate Communications
- VII. **TOWN MANAGER REPORT**
  - A. **Sewer Consolidation Update**
  - B. **Martin Luther King Jr. Day Celebration**

**C. Palisade Police Officer Recognition**

**VIII. CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – January 5, 2024 – January 19, 2024

**B. Minutes**

- Minutes from January 9, 2024, Regular Board of Trustees Meeting

**IX. PUBLIC HEARING**

**A. PRO 2024-01 – Matchett-Goody Accessory Height Variance**

*Serving as the Board of Adjustment, The Board of Trustees will consider an application for a variance from Section 7.05.A of the Palisade Land Development Code (LDC) to allow for an Accessory Structure whose height is greater than fifteen (15) feet, located at 350 W. 5th Street.*

1. Staff Presentation
2. Applicant Presentation
3. Public Comment
4. Board Discussion
5. Decision – *Motion, Second, Rollcall Vote*

*Approve, deny, or postpone (until February 13, 2024) PRO 2024-01, granting a variance from Section 7.05.A of the Palisade Land Development Code (LDC) to allow for an Accessory Structure whose height is greater than fifteen (15) feet, located at 350 W. 5th Street (Parcel # 2937-092-14-025), as applied for by the owners Sarah Matchett & Kathy Goody, pursuant to Section 4.12 of the Palisade Land Development Code.*

**X. NEW BUSINESS**

**A. RESOLUTION 2024-04 - Fire Department Grant Support for new Fire Apparatus**

*The Board of Trustees will consider supporting a grant for a new Quint for the fire department. (A Quint is a combination of a ladder truck and a fire engine).*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

*Approve, deny, or postpone (until February 13, 2024) Resolution 2024-04 supporting a grant and match funding in 2025 for a new Quint for the Palisade Fire Department.*

**B. RESOLUTION 2024-05 - Fire Department Grant Support for Medical Supplies**

*The Board of Trustees will consider supporting a grant for a new LUCAS CPR device for the Palisade Fire Department.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

*Approve, deny, or postpone (until February 13, 2024) Resolution 2024-05 supporting a grant and match funding in 2025 for a new LUCAS CPR device for the Palisade Fire Department.*

**C. ORDINANCE 2024-01 Approving Sewer Rates for Restaurants**

*The Board of Trustees will consider approving Ordinance 2024-01 setting sewer rates for restaurants.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

*Approve, deny, or postpone (until February 13, 2024) Ordinance 2024-01 setting new sewer rates for restaurants.*

**D. One Full-Time position for Police Records and Code Enforcement**

*The Board of Trustees will consider directing the Town Manager to create one new full-time position in the Police Department for a Records Technician/Code Compliance Officer.*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

*Approve, deny, or postpone (until February 13, 2024) directing the Town Manager to create one new full-time position in the Police Department for a Records Technician/Code Compliance Officer.*

**E. Approve Contract for Land Development Code and Capital Improvement Planning**

*The Board of Trustees will consider*

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

*Approve, deny, or postpone (until February 13, 2024) directing the Town Manager to enter into contract with Community Planning Strategies for the Palisade Land Development Code update project and the Community Master Plan project.*

**XI. PUBLIC COMMENT**

*All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.*

**XII. COMMITTEE REPORTS**

**XIII. ADJOURNMENT**