AGENDA
for the Board of Trustees of the Town of Palisade, Colorado
341 W 7th Street (Board Chambers)
November 10, 2020
6:00 pm Regular (Virtual) Meeting

Due to the rise in COVID-19 (corona-virus) cases in Mesa County, the Town of Palisade has decided to return to virtual public attendance at meetings.

I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm.**

II. **PLEDGE OF ALLEGIANCE**

III. **ROLLCALL**

IV. **AGENDA ADOPTION**

V. **ANNOUNCEMENTS**

A. **Zoom Meeting Etiquette:** *In order to comply with Colorado Open Meeting Laws, the "chat" ability has been disabled for all participants on the Zoom platform we are using to conduct this meeting. Additionally, the video and audio have been disabled for all participants except for staff and Board members. If you wish to speak to the Board of Trustees during Public Comment or on a single Agenda Item, please log-in or call into the meeting early and advise the meeting Host of which topic you wish to speak on. Staff and Board members, please mute your microphone at all times unless you are speaking.*

B. **November 11, 2020, is Veteran's Day, and Town Hall offices will be closed**

VI. **PRESENTATIONS**

A. **2020 Law Enforcement Records Personnel Week Proclamation**

VII. **TOWN MANAGER REPORT**

VIII. **CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.

A. **Expenditures**
Approval of Bills from Various Town Funds – October 24, 2020 – November 6, 2020

B. **Minutes**
Minutes from October 27, 2020, Regular Board Meetings

C. **Supplemental Budget Appropriation for GIS TAG Grant**
This budget expense was approved at a previous meeting and needs to be appropriated in the budget.

D. **Supplemental Budget Appropriation for PAV**
This item is for the Board to consider appropriating sums to Palisade Art Vision from a donation received

E. **Supplemental Budget Appropriation for Police Department Body Cameras**
This item is for the Board to consider appropriating sums to purchase body cameras for the Palisade Police Department.

IX. PUBLIC COMMENT

X. UNFINISHED BUSINESS

A. 2021 Town of Palisade Budget Discussion

This item is to present the most recent updates to the proposed 2021 Town of Palisade Budget.

B. Ordinance 2020-14 Amending the Municipal Code Reestablishing the Minimum Distance Requirements Between Licensed Liquor Establishments and Schools.

This item is for the Board to consider reestablishing the 500ft minimum distance requirement between licensed liquor establishments and schools.

1. Staff Presentation
2. Public Comment
3. Board Discussion
4. Decision - *Motion, Second and Rollcall Vote*

XI. OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other topics of importance, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.

XII. COMMITTEE REPORTS

XIII. ADJOURNMENT

TOP Board of Trustees Regular Scheduled Virtual Meeting Electronic Participation Instructions

Due to the rise in COVID-19 (coronavirus) cases in Mesa County, the Town of Palisade has decided to return to virtual public attendance at meetings.

Time: *call-in/log-in starts at 5:30 pm
Meeting: starts at 6:00 pm

To Join Zoom Meeting:

BY COMPUTER/SMARTPHONE: Click on https://zoom.us/j/91259328112 and follow the instructions. Participants from the audience will be able to speak during public comment. **There is a hand symbol to push that will allow the meeting moderator to see who wants to speak**. Please remember to state your name before speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes. **If using a smartphone, you must download the app.**

***BY TELEPHONE:** Members of the public who wish to provide public comment on any specific agenda item or during general public comment must call the number provided below between 5:15 pm and 5:29 pm. During that time, the **moderator of the call will ask your name and the agenda item or if you wish to speak to an item, not on the Agenda.** Once that information has been provided, your line will be muted. When it is time to talk during the meeting, the moderator will unmute the line, state the person's name who will be speaking. The person has three minutes to speak. The line will be muted at the end of the three minutes.

To participate, dial the following phone number: **1 (253) 215 8782**, then there will be a prompt to enter the meeting **ID Number 912 5932 8112**, and the User ID is the pound (#) sign.

BY ELECTRONIC MAIL: Members of the public may also provide public comment or comment on a specific agenda item by sending an email to kfrasier@townofpalisade.org. The email must be received by 4:00 pm on the day of the meeting. The **Town Clerk will read the email into the record during public comment or public comment for the agenda item.**

Law Enforcement Records Personnel Week
November 9 - 13, 2020

WHEREAS, dedicated law enforcement records serve the citizens of Colorado to provide them with vital services; and

WHEREAS, law enforcement records personnel are crucial to assisting law enforcement agencies to identify, pursue, capture, and process suspected criminals; and

WHEREAS, these professionals continually use their expertise and experience in maintaining criminal justice statistics and improving apprehension strategies; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff law enforcement records is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, law enforcement records personnel serving the State of Colorado have exhibited professionalism, efficiency, and compassion during the performance of their essential duties in the past year; and

WHEREAS, the State of Colorado has designated the second week in November to recognize law enforcement records personnel;

NOW, THEREFORE, BE IT RESOLVED THAT THE PALISADE BOARD OF TRUSTEES proclaims the period between November 9, 2020, and November 13, 2020, as:

Law Enforcement Records Personnel Week

throughout this community and calls upon all members of our community to express their appreciation for Law Enforcement Records Professionals that assist in keeping our Town safe.

IN WITNESS WHEREOF, I hereunto set my hand and cause to be affixed the official seal of the Town of Palisade this 10th day November 2020.

_____

Mayor Greg Mikolai
For the Palisade Board of Trustees

LEVEL ORANGE:
SAFER AT HOME
HIGH RISK

GUIDELINES AND RESTRICTIONS

P-12 Schools
Remote or hybrid suggested, limited in-person as appropriate

Group Sports
Virtual, or outdoors in groups less than 10

Higher Education
Remote or hybrid suggested, limited in-person as appropriate

Retail
25% capacity

Places of Worship
INDOORS: Unseated: 25%, 50 people with calculator
Seated: 25%, 50 people
OUTDOORS: 6ft between parties per local zoning

Personal Services
25% capacity or 25 people

Restaurants
INDOORS: 25% capacity, 50 people
OUTDOORS: 6ft between parties outdoors, per local zoning

Indoor Events
Unseated: 25%, 50 people with calculator
Seated: 25%, 50 people with 6ft distancing

Offices
25% capacity

Outdoor Events
Unseated: 25%, 75 people (with calculator)
Seated: 25%, 75 people with 6ft distancing

Bars
Closed

Outdoor Guided Services
25% capacity or 10 people

Gyms/Fitness
25% capacity, 25 indoors, or outdoors in groups less than 10

PALISADE BOARD OF TRUSTEES
Staff Report

Meeting Date: **November 10, 2020**

Department: **Police Department**

Department Director: **Chief Debra Funston**

Stats for October

October

328 Calls for Service, 26 more than September

October Reports and Summons

19 Case Reports

19 Supplement Reports

1 Arrest (Warrant-Fugitive from Justice-Juvenile Warrant transported to DYS)

14 – Summons

14-Criminal

2 - 1St Degree Criminal Trespass	2- Assault in the Third Degree
2 - Criminal Mischief	1- Defacing Property
1 - DUI	1 - Furnishing/Purchase/Tobacco1 –
1 - Harassment	1- Theft
1 - Theft-Less Than $50-From Motor Veh	1- Trespassing
1 - Violation of Bail Bonds Condition	

51 Traffic Summons (16 County, 35 Municipal)

1 - Driving Under Restraint	2 - Expired Plates
4 - No Auto Insurance	1 - No Vehicle Registration
1 - Speeding School Zone (10-19 over limit)	17 - Speeding (10-19 MPH Over)
1 - Speeding (25 MPH or more)	19 - Speeding (5-9 MPH Over)
1 - Parking Violation	1 - Reckless Driving
2 - Careless Driving	

Total for 2020
2769 Calls year to date in 2020

Code Compliance

- Code Compliance met with Public Works about Code Compliance and assisting each other with projects and compliance issues.

- Snow on Sidewalk after Oct. 25th snowfall: 36 PMC snow removal notices given out.

Open Issues before October: 16
October Issues:

• PMC Sec. 7-3, 7-4	Public Nuisance: 5
• PMC Sec. 7-4/Sec. 7-173	Odor/Agricultural exemption: 1
• PMC Sec. 7-92(a)	Weeds: 1
• PMC Sec. 7-112	Prohibited livestock-roosters: 1
• PMC Sec. 7-116	Barking Dog: 1
• PMC Sec. 8-4	Over 18 ft. long trailer parking on street: 3
• PMC Sec. 8-42	Abandoned/Junked Vehicle: 3
• PMC Sec. 10-88	Camping-Unlawful: 1
• PMC Sec. 10-227	Prohibited noise-Construction: 1
• PMC Sec. 11-1	Sidewalks clean and snow-free: 2
• PMC Sec. 11-4	Trim trees over roads/sidewalks: 1
• LDC Sec. 4:08	Planning Clearance: 5

Total: 25

Issues Closed in October: 30
Open at end of October: 11

Issues Year to Date: 196

TRAINING

No formal training due to COVID 19.

175 East Third Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
www.townofpalisade.org

EXPENDITURES - APPROVAL BY DEPT

Council Meeting Date – November 10, 2020

Date Range of Payables – 10/24/20 – 11/06/20

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.Input date = 10/24/2020-11/06/2020

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR1017200	AFLAC Pre-tax Pay Period: 10/17	10/27/2020	264.78	.00		
AFLAC INSURANCE	PR1017200	AFLAC After-Tax Pay Period: 10/	10/27/2020	55.80	.00		
COLORADO DEPT OF REVENU	PR1017200	State Withholding Tax Pay Period	10/27/2020	2,822.00	.00		
FICA/MED/ P/R TAXES	PR1017202	Medicare Pay Period: 10/17/2020	10/27/2020	1,290.95	.00		
FICA/MED/ P/R TAXES	PR1017202	Medicare Pay Period: 10/17/2020	10/27/2020	1,290.95	.00		
FICA/MED/ P/R TAXES	PR1017202	Social Security Pay Period: 10/17	10/27/2020	4,177.71	.00		
FICA/MED/ P/R TAXES	PR1017202	Social Security Pay Period: 10/17	10/27/2020	3,460.13	.00		
FICA/MED/ P/R TAXES	PR1017202	Federal Withholding Tax Pay Peri	10/27/2020	7,551.05	.00		
FIRE AND POLICE PENSION	PR1017200	FPPA Police DD Pay Period: 10/1	10/27/2020	528.04	.00		
FIRE AND POLICE PENSION	PR1017200	Fire Pension Pay Period: 10/17/2	10/27/2020	372.93	.00		
FIRE AND POLICE PENSION	PR1017200	Fire Pension Pay Period: 10/17/2	10/27/2020	512.77	.00		
FIRE AND POLICE PENSION	PR1017200	Police Pension Pay Period: 10/17	10/27/2020	1,508.67	.00		
FIRE AND POLICE PENSION	PR1017200	Police Pension Pay Period: 10/17	10/27/2020	2,074.44	.00		
FIRE AND POLICE PENSION	PR1017200	FPPA Fire DD Pay Period: 10/17/	10/27/2020	130.53	.00		
FIRE AND POLICE PENSION	PR1017200	FPPA 457 Pay Period: 10/17/202	10/27/2020	50.00	.00		
ICMA TRST 401 - 107074	PR1017200	ICMA 401K Pay Period: 10/17/20	10/27/2020	2,043.88	.00		
ICMA TRST 401 - 107074	PR1017200	ICMA 401K Pay Period: 10/17/20	10/27/2020	2,043.88	.00		
ICMA TRST 457 - 304721	PR1017200	ICMA 457 Pay Period: 10/17/202	10/27/2020	100.00	.00		
SUNDAY MARKET REFUNDS	HM FEE REFU	REFUND SUNDAY MARKET FEE	10/26/2020	75.00	.00		
FAMILY SUPPORT REGISTRY	PR1017201	FIPS 056888833 Garnishment P	10/27/2020	227.08	227.08	10/28/2020	
RECREATION PROGRAM REFU	DEPOSIT REF	DEPOSIT REFUND	08/03/2020	50.00	.00		
RECREATION PROGRAM REFU	DEPOSIT REF	DEPOSIT REFUND	10/14/2020	100.00	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	5,569.92	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	49.95	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	3,719.28	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	190.80	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	14,204.72	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	67.17	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	1,152.66	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	101.69	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	872.23	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	77.48	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	5,768.75	.00		
CIGNA HEALTHCARE	PR1017201	Health and Dental Insurance Cig	10/27/2020	74.79	.00		
ANTHEM BLUE CROSS AND BL	PR1017201	Vision Insurance Vision Employe	10/27/2020	21.16	.00		
ANTHEM BLUE CROSS AND BL	PR1017201	Vision Insurance Vision Employe	10/27/2020	17.72	.00		
ANTHEM BLUE CROSS AND BL	PR1017201	Vision Insurance Vision Employe	10/27/2020	11.48	.00		
ANTHEM BLUE CROSS AND BL	PR1017201	Vision Insurance Vision Employe	10/27/2020	54.66	.00		
BOYD, TRAVIS	PETTY CASH	PETTY CASH - FROM DM LOAN	10/28/2020	340.00	340.00	10/28/2020	
Total :				63,025.05	567.08		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
CAPITAL BUSINESS SYSTEMS	28096790	COPIER LEASE	11/05/2020	511.00	.00		
FRASIER, KELI	NOV 2020 PH	CELL PHONE REIMBURSEMEN	11/01/2020	50.00	.00		
FRASIER, KELI	OCT 2020 PH	CELL PHONE REIMBURSEMEN	10/29/2020	50.00	.00		
QUADIENT LEASING	N8560656	POSTAGE MACHINE LEASE	10/29/2020	297.72	.00		
ALPINE BANK CC	AS OCT 3087	ADMIN - OPERATING	10/18/2020	42.98	.00		
ALPINE BANK CC	JH OCT 3061	ADMIN - OPERATING	10/18/2020	42.07	.00		
ALPINE BANK CC	JH OCT 3061	COVID	10/18/2020	1,672.98	.00		
ALPINE BANK CC	KF OCT 3160	TRAINING	10/18/2020	205.50	.00		
ALPINE BANK CC	KF OCT 3160	PROFESSIONAL SERVICES	10/18/2020	26.27	.00		
ALPINE BANK CC	KF OCT 3160	PROFESSIONAL SERVICES	10/18/2020	383.75	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	34.60	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	27.76	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	3.95	.00		
ALPINE BANK CC	KF OCT 3160	ADMIN - OPERATING	10/18/2020	359.90	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	16.56	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	9.63	.00		
ALPINE BANK CC	KF OCT 3160	BOARD EXPENSES	10/18/2020	9.12	.00		
ALPINE BANK CC	KF OCT 3160	DUES	10/18/2020	45.00	.00		
ALPINE BANK CC	KF OCT 3160	ADMIN - OPERATING	10/18/2020	59.31	.00		
ALPINE BANK CC	KF OCT 3160	ADMIN - OPERATING	10/18/2020	130.00	.00		
Total ADMINISTRATION:				3,978.10	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
ALPINE BANK CC	KF OCT 3160	BGF	10/18/2020	64.99	.00		
ALPINE BANK CC	ML OCT 3103	BGF	10/18/2020	125.00	.00		
ALPINE BANK CC	TB OCT 3111	PAV	10/18/2020	629.80-	.00		
ALPINE BANK CC	TB OCT 3111	BGF	10/18/2020	53.00	.00		
MATTHEW LEWIS DUFFY	PAV2020ARTI	PAV ARTIST STIPEND	10/26/2020	750.00	.00		
Total COMMUNITY DEVELOPMENT:				363.19	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TOURISM FUND							
ALPINE BANK CC	KF OCT 3160	TAB	10/18/2020	84.99	.00		
Total TOURISM FUND:				84.99	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
CITY OF GRAND JUNCTION	2020-0006409	PD TRAINING	10/29/2020	1,000.00	.00		
GALLS, LLC	016653035	PD- UNIFORMS	10/07/2020	234.16	.00		
JIM DIBLE OIL COMPANY	110562	POLICE DEPT - GAS / DIESEL	10/23/2020	101.32	.00		
VERIZON WIRELESS	OCT 2020	POLICE DEPARTMENT CELL PH	10/15/2020	433.85	.00		
VERIZON WIRELESS	OCT 2020	POLICE DEPARTMENT MODEM	10/15/2020	360.09	.00		
ALPINE BANK CC	DF OCT 3129	PD - PROFESSIONAL SERVICE	10/18/2020	50.00	.00		
ALPINE BANK CC	KF OCT 3160	PD - OPERATING SUPPLIES	10/18/2020	364.79	.00		
ALPINE BANK CC	KF OCT 3160	PD - OPERATING SUPPLIES	10/18/2020	11.95	.00		
ALPINE BANK CC	TB OCT 3111	PD - PROFESSIONAL SERVICE	10/18/2020	428.55	.00		
ALPINE BANK CC	TB OCT 3111	PD - PROFESSIONAL SERVICE	10/18/2020	11.89	.00		
Total POLICE:				2,996.60	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
GOODWIN SERVICE, INC.	90920	TOILET CLEANING - CEMETARY	11/01/2020	60.00	.00		
JIM DIBLE OIL COMPANY	110562	CEMETERY - GAS / DIESEL	10/23/2020	26.41	.00		
Total CEMETERY:				86.41	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOOKCLIFF AUTO PARTS INC	113046 CM	FD VEHICLE REPAIRS	07/23/2020	.45-	.00		
BOOKCLIFF AUTO PARTS INC	160796	FD VEHICLE REPAIRS	10/28/2020	80.50	.00		
BOUND TREE MEDICAL, LLC	83808813	MEDICAL SUPPLIES/EMS	10/14/2020	470.21	.00		
BOUND TREE MEDICAL, LLC	83852039	MEDICAL SUPPLIES/EMS	10/27/2020	922.47	.00		
BOUND TREE MEDICAL, LLC	CREDT000000	MEDICAL SUPPLIES/EMS	10/01/2020	60.00-	.00		
CLIFTON FIRE PROTECTION	20-10-001	MEDICAL SUPPLIES	10/09/2020	165.70	.00		
JIM DIBLE OIL COMPANY	110562	FIRE/EMS GAS & DIESEL	10/23/2020	97.39	.00		
PROVELOCITY LLC	28419	PD - OPERATING SUPPLIES	10/22/2020	325.00	.00		
VERIZON WIRELESS	OCT 2020	FIRE DEPT / CHIEF	10/15/2020	97.24	.00		
SPECTRUM BUSINESS	10212020	INTERNET FIRE DEPT.	10/21/2020	82.97	.00		
IMAGE TREND, INC	122841	FD-RESCUE SOFTWARE	06/23/2020	1,808.53	.00		
ALPINE BANK CC	JL OCT 4051	FD - SUPPLIES	10/18/2020	871.81	.00		
Total FIRE / EMS:				4,861.37	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOOKCLIFF AUTO PARTS INC	090921	STREETS / PARKS SHARED CO	06/09/2020	3.59	.00		
BOOKCLIFF AUTO PARTS INC	091364	STREETS / PARKS SHARED CO	06/10/2020	57.70	.00		
BOOKCLIFF AUTO PARTS INC	091561	STREETS / PARKS SHARED CO	06/10/2020	40.65	.00		
BOOKCLIFF AUTO PARTS INC	091567	STREETS / PARKS SHARED CO	06/10/2020	33.48	.00		
BOOKCLIFF AUTO PARTS INC	094395	STREETS / PARKS SHARED CO	06/16/2020	26.63	.00		
BOOKCLIFF AUTO PARTS INC	098801	STREETS / PARKS SHARED CO	06/24/2020	251.28	.00		
BOOKCLIFF AUTO PARTS INC	120924	STREETS / PARKS SHARED CO	08/07/2020	51.99-	.00		
BOOKCLIFF AUTO PARTS INC	155106	STREETS / PARKS SHARED CO	10/16/2020	29.61-	.00		
BOOKCLIFF AUTO PARTS INC	156255	STREETS / PARKS SHARED CO	10/19/2020	40.45	.00		
BOOKCLIFF AUTO PARTS INC	156311	STREETS / PARKS SHARED CO	10/19/2020	17.94	.00		
BOOKCLIFF AUTO PARTS INC	156585	STREETS / PARKS SHARED CO	10/20/2020	22.98-	.00		
BOOKCLIFF AUTO PARTS INC	156742	STREETS / PARKS SHARED CO	10/20/2020	38.70	.00		
BOOKCLIFF AUTO PARTS INC	157031	STREETS / PARKS SHARED CO	10/20/2020	187.76	.00		
BOOKCLIFF AUTO PARTS INC	157228	STREETS / PARKS SHARED CO	10/21/2020	59.97	.00		
BOOKCLIFF AUTO PARTS INC	157242	STREETS / PARKS SHARED CO	10/21/2020	88.39	.00		
BOOKCLIFF AUTO PARTS INC	157255	STREETS / PARKS SHARED CO	10/21/2020	161.92	.00		
BOOKCLIFF AUTO PARTS INC	157319	STREETS / PARKS SHARED CO	10/21/2020	58.48-	.00		
BOOKCLIFF AUTO PARTS INC	157813	STREETS / PARKS SHARED CO	10/22/2020	36.62	.00		
BOOKCLIFF AUTO PARTS INC	157888	STREETS / PARKS SHARED CO	10/22/2020	64.59	.00		
BOOKCLIFF AUTO PARTS INC	157990	STREETS / PARKS SHARED CO	10/22/2020	189.56	.00		
BOOKCLIFF AUTO PARTS INC	158057	STREETS / PARKS SHARED CO	10/22/2020	4.24-	.00		
BOOKCLIFF AUTO PARTS INC	158187	STREETS / PARKS SHARED CO	10/22/2020	127.65	.00		
BOOKCLIFF AUTO PARTS INC	158389	STREETS / PARKS SHARED CO	10/23/2020	251.16	.00		
BOOKCLIFF AUTO PARTS INC	158440	STREETS / PARKS SHARED CO	10/23/2020	37.20	.00		
BOOKCLIFF AUTO PARTS INC	159269	STREETS / PARKS SHARED CO	10/26/2020	266.46	.00		
BOOKCLIFF AUTO PARTS INC	159270	STREETS / PARKS SHARED CO	10/26/2020	48.89	.00		
BOOKCLIFF AUTO PARTS INC	159285	STREETS / PARKS SHARED CO	10/26/2020	107.25	.00		
BOOKCLIFF AUTO PARTS INC	159756	STREETS / PARKS SHARED CO	10/27/2020	16.20	.00		
BOOKCLIFF AUTO PARTS INC	159765	STREETS / PARKS SHARED CO	10/27/2020	207.68	.00		
BOOKCLIFF AUTO PARTS INC	161046	STREETS / PARKS SHARED CO	10/29/2020	105.80	.00		
BOOKCLIFF AUTO PARTS INC	161912	STREETS / PARKS SHARED CO	10/30/2020	105.80	.00		
BOOKCLIFF AUTO PARTS INC	161913	STREETS / PARKS SHARED CO	10/30/2020	14.01	.00		
HEUTON TIRE COMPANY INC.	153839	SHARED EXPENSES	10/20/2020	534.75	.00		
HIGH COUNTRY GAS & SUPPLY	317765	WELDING SUPPLIES - SHARED	08/13/2020	660.17	.00		
HIGH COUNTRY GAS & SUPPLY	319195	WELDING SUPPLIES - SHARED	10/16/2020	180.91	.00		
WESTERN IMPLEMENT	IN02676	SHARED EXPENSES	10/20/2020	12.58	.00		
WESTERN SLOPE AUTO	128026	STREETS/PARKS SHARED COS	10/28/2020	24.00	.00		
TYLER BATTERY	101930	SHARED COSTS	10/19/2020	593.40	.00		
TYLER BATTERY	101932	SHARED COSTS	10/19/2020	54.00-	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	8.57	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	11.58	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	29.99	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	11.90	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	32.59	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	6.84	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	64.34	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	18.66	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	23.59	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	90.00	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	48.25	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	32.59	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	22.48	.00		
ALPINE BANK CC	DJ OCT 4424	SHARED EXPENSES	10/18/2020	187.71	.00		
Total EMS:				4,960.93	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
JIM DIBLE OIL COMPANY	110562	STREETS - GAS / DIESEL	10/23/2020	66.03	.00		
COOP COUNTRY	237717	STREETS SUPPLIES	10/26/2020	15.99	.00		
Total STREETS:				82.02	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
FERGUSON WATERWORKS #11	1173875	WATER REPAIRS & MAINT	10/22/2020	34.98	.00		
JIM DIBLE OIL COMPANY	110562	WATER - GAS / DIESEL	10/23/2020	92.44	.00		
U S POSTOFFICE	10.31.2020 UTI	WATER	10/31/2020	165.16	165.16	11/02/2020	
VERIZON WIRELESS	OCT 2020	PUBLIC WORKS CELL PHONES	10/15/2020	144.68	.00		
VERIZON WIRELESS	OCT 2020	PUBLIC WORKS CELL PHONES	10/15/2020	153.72	.00		
VERMEER SALES AND SERVIC	20012768	VAC TRAILER REPAIR	10/21/2020	556.36	.00		
VERMEER SALES AND SERVIC	20012825	VAC TRAILER REPAIR	10/26/2020	140.40	.00		
VERMEER SALES AND SERVIC	20012827	VAC TRAILER REPAIR	10/26/2020	83.49	.00		
ALPINE BANK CC	BF OCT 4622	WATER LINE REPAIR	10/18/2020	80.00	.00		
ALPINE BANK CC	BF OCT 4622	WATER LINE REPAIR	10/18/2020	24.18	.00		
ALPINE BANK CC	BF OCT 4622	WATER LINE REPAIR	10/18/2020	53.55	.00		
ALPINE BANK CC	BF OCT 4622	WATER REPAIR & MAINT EQUIP	10/18/2020	15.74	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	2.48	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	27.72	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	26.24	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	178.50	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	2.78	.00		
ALPINE BANK CC	FM OCT 3145	WATER - SUPPLIES	10/18/2020	12.37	.00		
ALPINE BANK CC	KF OCT 3160	WATER - SUPPLIES	10/18/2020	10.99	.00		
ALPINE BANK CC	ML OCT 3103	WATER - UNIFORMS	10/18/2020	322.00	.00		
Total WATER:				2,127.78	165.16		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
JIM DIBLE OIL COMPANY	110562	SEWER - GAS / DIESEL	10/23/2020	26.42	.00		
U S POSTOFFICE	10.31.2020 UTI	TRASH	10/31/2020	41.29	41.29	11/02/2020	
CDPHE	WU211109151	WATER PERMITS- PRE-TRMT B	10/12/2020	92.00	.00		
ALPINE BANK CC	FM OCT 3145	SEWER TRAINING	10/18/2020	85.00	.00		
Total SEWER PLANT:				244.71	41.29		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
ALL SEASONS RENTAL	88909	SEWER PLANT SUPPLIES	10/14/2020	41.43	.00		
U S POSTOFFICE	10.31.2020 UTI	SOLID WASTE	10/31/2020	82.58	82.58	11/02/2020	
U S POSTOFFICE	10.31.2020 UTI	SEWER	10/31/2020	41.29	41.29	11/02/2020	
JOHNS, DAVID	FBP 102820	FLEXIBLE BENEFIT REIMBURS	10/28/2020	38.61	.00		
ALPINE BANK CC	FH OCT 4614	SEWER PLANT SUPPLIES	10/18/2020	80.42	.00		
ALPINE BANK CC	FH OCT 4614	SEWER PLANT SUPPLIES	10/18/2020	8.50	.00		
ALPINE BANK CC	FH OCT 4614	SEWER PLANT SUPPLIES	10/18/2020	314.97	.00		
ALPINE BANK CC	FH OCT 4614	SEWER PLANT SUPPLIES	10/18/2020	36.72	.00		
ALPINE BANK CC	FH OCT 4614	SEWER PLANT SUPPLIES	10/18/2020	12.63	.00		
ALPINE BANK CC	FM OCT 3145	SEWER COLLECTION SUPPLIE	10/18/2020	92.00	.00		
ALPINE BANK CC	ML OCT 3103	SEWER PLANT SUPPLIES	10/18/2020	80.52	.00		
Total SEWER COLLECTION:				829.67	123.87		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WASTE MANAGEMENT INC -	1684148-0576-	DUMPSTER SERVICE	10/29/2020	1,455.30	.00		
Total :				1,455.30	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
GOODWIN SERVICE, INC.	90920	TOILET CLEANING - RIVERBEN	11/01/2020	120.00	.00		
GOODWIN SERVICE, INC.	90920	BIKE TREK CLEANING	11/01/2020	60.00	.00		
GOODWIN SERVICE, INC.	90920	VAULT CLEANING/ TOILET CLE	11/01/2020	300.00	.00		
FERGUSON WATERWORKS #11	1163438	SPRINKLERS	09/29/2020	1,359.70	.00		
JIM DIBLE OIL COMPANY	110562	PARKS - GAS / DIESEL	10/23/2020	52.82	.00		
WESTERN PAPER DISTRIBUTO	3860949	PARKS SUPPLIES	10/22/2020	330.00	.00		
ALPINE BANK CC	AS OCT 3087	PARKS & RECS - PROJECTS	10/18/2020	5.80	.00		
ALPINE BANK CC	AS OCT 3087	PARKS & RECS - PROJECTS	10/18/2020	441.70	.00		
ALPINE BANK CC	DM OCT 4309	PARKS & RECS - PROJECTS	10/18/2020	355.80	.00		
ALPINE BANK CC	DM OCT 4309	PARKS & RECS - PROJECTS	10/18/2020	52.50	.00		
ALPINE BANK CC	DM OCT 4309	PARKS & RECS - PROJECTS	10/18/2020	88.98	.00		
ALPINE BANK CC	DM OCT 4309	PARKS - TRAINING	10/18/2020	56.00	.00		
ALPINE BANK CC	DM OCT 4309	PARKS - SUPPLIES	10/18/2020	7.98	.00		
ALPINE BANK CC	DM OCT 4309	PARKS - SUPPLIES	10/18/2020	53.64	.00		
ALPINE BANK CC	DM OCT 4309	PARKS & RECS - PROJECTS	10/18/2020	111.96	.00		
ALPINE BANK CC	DM OCT 4309	PARKS & RECS - PROJECTS	10/18/2020	17.99	.00		
ALPINE BANK CC	DM OCT 4309	PARKS - TRAINING	10/18/2020	46.92	.00		
ALPINE BANK CC	FM OCT 3145	PARKS - SUPPLIES	10/18/2020	18.00	.00		
ALPINE BANK CC	TWARD OCT 0	PARKS - SUPPLIES	10/18/2020	4.99	.00		
GOBBO TURF FARM, LLC	2161	SOD FOR PARKS	10/06/2020	1,400.00	.00		
GOBBO TURF FARM, LLC	2161	RIVERBEND IMPROVEMENTS	10/06/2020	1,600.00	.00		
WIDEGREN, BENJAMIN	2020 SAFETY	SAFETY BOOTS	10/20/2020	50.00	.00		
Total PARKS:				6,534.78	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
CURRENT SOLUTIONS, LLC.	9335	COMMUNITY CENTER CARD R	10/15/2020	537.45	.00		
JIM DIBLE OIL COMPANY	1022222-IN	TANK MAINTENANCE	10/21/2020	38.45	.00		
PEACHTREE HARDWARE AND	138733	PD REMODEL	10/06/2020	1,434.60	.00		
PEACHTREE HARDWARE AND	703302	PD REMODEL	09/29/2020	41.11	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	60.26	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	166.59	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	55.07	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	18.17	.00		
ALPINE BANK CC	BC OCT 3152	BLDG - REPAIR & MAINT	10/18/2020	5.18	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	41.97	.00		
ALPINE BANK CC	BC OCT 3152	BLDG - REPAIR & MAINT	10/18/2020	6.00	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	91.51	.00		
ALPINE BANK CC	BC OCT 3152	PD - REMODEL	10/18/2020	47.98	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	31.10	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	41.87	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	41.12	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	12.86	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	32.87	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	115.84	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	28.63	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	397.25	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	28.95	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	34.16	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	256.43	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	437.58	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	51.42	.00		
ALPINE BANK CC	DF OCT 3129	PD - REMODEL	10/18/2020	175.91	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	18.15	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	6.78	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	60.15	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	56.52	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	5.18	.00		
ALPINE BANK CC	DM OCT 4309	PD - REMODEL	10/18/2020	4.98	.00		
ALPINE BANK CC	FM OCT 3145	PD - REMODEL	10/18/2020	269.17	.00		
ALPINE BANK CC	TB OCT 3111	PD - REMODEL	10/18/2020	104.49	.00		
ALPINE BANK CC	TWARD OCT 0	BLDG - REPAIR & MAINT	10/18/2020	22.52	.00		
ALPINE BANK CC	TWARD OCT 0	BLDG - REPAIR & MAINT	10/18/2020	38.94	.00		
ALPINE BANK CC	TWARD OCT 0	BLDG - REPAIR & MAINT	10/18/2020	21.04	.00		
Total FACILITIES:				4,838.25	.00		
Grand Totals:				96,469.15	897.40		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

Finance Director: _____ Date: 11/6/2020
(Finance Department Review and Approval for Payment)

Town Manager: _____ Date: 11/6/2020
(Administrative Reveiw and Approval for Payment)

Mayor: _____ Date: _____
(Board of Trustees Reveiw and Approval for Payment)

Town Clerk: _____ Date: _____
(Document Recorded)

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.Input date = 10/24/2020-11/06/2020

MINUTES OF THE REGULAR (and VIRTUAL) MEETING OF THE PALISADE BOARD OF TRUSTEES
October 27, 2020

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Mikolai with Trustees present: Somerville, Turner, Carlson, Maxwell, and L'Hommedieu. Mayor Pro-Tem Chase appeared via Zoom. Also present were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Travis Boyd, and Parks Recreation and Event Director Troy Ward. Town Attorney Jim Neu and Police Chief Debra Funston appeared via Zoom.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee Turner, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed her report that was included in the packet. No further questions or comments from the Board were offered.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
  Approval of Bills from Various Town Funds – October 9, 2020 – October 23, 2020

- **Minutes**
  Minutes from the October 13, 2020 Board Meeting

- **Parklet Contract**

- **Supplemental Appropriation to the 2020 Budget to Purchase Mobile COVID-19 Testing Tents**
  This item was removed from the Consent Agenda by Trustee Maxwell

- **Supplemental Appropriation to the 2020 Budget to Purchase Water Bottle Fillers**
  This item was removed from the Consent Agenda by Mayor Pro-Tem Chase

Motion #2 by Trustee L'Hommedieu, seconded by Trustee Turner, to approve the Consent Agenda as amended.

A roll call vote was requested.
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell
No:
Absent:

Motion carried.

PUBLIC COMMENT

None was offered.

NEW BUSINESS

2021 Budget Requests

Palisade Chamber of Commerce (PCOC)

Andrew Weber, Director of the Palisade Chamber of Commerce, gave a PowerPoint presentation to the Board on what benefits the PCOC offers the Palisade and requested $40,000.00 for the 2021 budget year in support from the Town.

Board members and Mr. Weber had a lengthy conversation regarding the Town's relationship with the PCOC as well as how the Town currently supports the PCOC financially and in-kind.

Motion #3 by Mayor Pro-Tem Chase to approve $20,000.00 for the Palisade Chamber of Commerce for 2021 to acknowledge their support of the visitpalisade.com website and acting as a tourism office, including being open and available on the weekends.

There was no second; the motion failed.

The consensus of the Board is for Mr. Weber to schedule a meeting with Town Manager Hawkinson to work together on updating a Memorandum of Understanding (MOU) and to include a list of the exact amount of in-kind donations are provided by the Town of Palisade.

Palisade Historical Society

Priscilla Walker, with the Palisade Historical Society, gave a brief presentation on the Historical Society, passed out a current list of donors (*this will be a permanent attachment to these minutes*), and requested a $10,000.00 donation from the Town of Palisade.

The Board had a brief discussion with Mrs. Walker regarding what the funds will be utilized for in 2021.

Motion #4 by Trustee Turner, seconded by Trustee Somerville to approve $10,000.00 for the Palisade Historical Society in the 2021 budget.

A roll call vote was requested.
Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai
No:
Absent:

Motion carried.

Lion's Club Electric Sign

Rick Fox, with the Palisade Lion's Club, spoke with the Board about the disrepair of the electric sign in Palisade Memorial Park and questioned who should be in charge of repair or replacement of the sign.

The consensus of the Board is for staff to look into pricing for repair or replacement of the sign.

Resolution 2020-23 Approving A Grant Application To The U.S. Environmental Protection Agency For Asbestos Remediation For The Demolition Of The Old Palisade High School And Construct A Clinic At The Location

Town Manager Hawkinson reviewed her staff report and added that this resolution is required as part of the grant application for $500,000 + 20% match.

Karla Oglesbee, 305 Main Street, expressed her concern that the request for letters of support did not indicate that the asbestos removal would include the demolition of the building known as "the old high school," and stressed that transparency with the citizens is key to this project.

Priscilla Walker, 3718 G 4/10 Road, remarked that she would love to see some of the attributes of the building be preserved and incorporated into the new designs. She also announced that she has the original drawings of the structure if the Town was interesting in using them for the new designs when that time comes.

Gail Evans, 126 Majestic Court, explained that she understands the necessity of getting this grant submitted quickly and that there will be more meetings about the process.

The Board had a brief discussion about future steps with this project and assured the community that there would be work sessions, open houses, and multiple meetings before this process moves into completion.

Motion #5 by Trustee Maxwell, seconded by Mayor Pro-Tem Chase to approve Resolution 2020-23.

Motion #6 by Mayor Pro-Tem Chase, seconded by Trustee Turner to amend Resolution 2020-23 as to modify the estimated project cost to $615,800.00.

A roll call vote was requested.
Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville
No:
Absent:

Motion #5 by Trustee Maxwell, seconded by Mayor Pro-Tem Chase to approve Resolution 2020-23 as amended to modify the estimated project cost to $615,800.00.

Motion carried.
A roll call vote was requested.
Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner
No:
Absent:

Motion carried.

Ordinance 2020-14 Amending the Municipal Code Reestablishing the Minimum Distance Requirements Between Licensed Liquor Establishments and Schools.

Town Attorney Jim Neu explained why this ordinance was in front of the Board and that it cannot be amended within the Land Development Code, but rather in the Municipal Liquor Code. Town Attorney Neu went on to detail the two options included in the ordinance that the Board can decide on as to which direction they would like the code to read.

Motion #7 by Trustee Somerville, seconded by Trustee Turner, to table this item until the next regularly scheduled Board meeting on November 10, 2020.

A roll call vote was requested.
Yes: Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase
No:
Absent:

Motion carried

The consensus of the Board was to have the Town Attorney revise the ordinance to include all liquor establishments in the 500' minimum distance rule.

Bower Sewer and Water Project

Town Manager Hawkinson reiterated that this project was previously brought before the Board, and this agenda item is to approve the contractor for the project, chosen through an RFP process.

Motion #8 by Trustee Somerville seconded by Trustee L'Hommedieu to direct the Town Manager to enter into an agreement and sign a contract with Skyline Contracting, Inc. for the Bower sewer and water line project.

A roll call vote was requested.
Yes: Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson
No:
Absent:

Motion carried

Ordinance 2020-13 Adopting Procurement Policy and Procedures

Town Attorney Neu stated that this was brought to his attention due to a requirement for the EPA grant application and explained the importance of the Town having a procurement policy.

The Board had a lengthy discussion regarding the policy details and how much Section 4-86 should specify.

Motion #9 by Trustee Maxwell seconded by Trustee Somerville to approve Ordinance 2020-13, adopting a procurement policy and procedures with adding $10,000.00 to Section 4-86.

A roll call vote was requested.
Yes: Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu
No:
Absent:

Motion carried

Mobile COVID 19 Testing Tents

Town Administrator Hawkinson explained that this item was discussed at a previous meeting under the approval of the CARES Act funding request/ budget appropriation and this is a discriptive title of what the tents would be used for.

Motion #10 by Trustee Somerville seconded by Trustee Turner to approve a supplemental budget appropriation to purchase tents that may be used as mobile COVID-19 testing facilities.

A roll call vote was requested.
Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell
No:
Absent:

Motion carried

Water Bottle Fillers
Town Manager Hawkinson confirmed that the Board was emailed a final price for the drinking fountains earlier in the day.

Motion #11 by Trustee Turner seconded by Trustee Maxwell to approve a supplemental budget appropriation to purchase drinking fountains that double as water bottle fillers.

A roll call vote was requested.
Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai
No:
Absent:

Motion carried

OPEN DISCUSSION
None was offered.

COMMITTEE REPORTS
Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT
Motion #12 by Trustee Somerville, seconded by Trustee Maxwell to adjourn the meeting at 9:02 pm.

A voice vote was requested.
Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli L. Frasier
Town Clerk

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: November 10, 2020

Presented By: Travis Boyd, Fiance Director

Department: Finance

Re: Request for Supplemental Budget Appropriation for PHMSA TAG Grant

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SUBJECT: 2020 Supplemental Budget Appropriation for PHMSA TAG Grant

SUMMARY: The Pipeline and Hazardous Materials Safety Administration (PHMSA) has awarded the Town a grant for $100,000 to map a high-pressure gas pipeline and other town infrastructure. The engineers performing this work are ready to start on this project ahead of the anticipated start date of FY 2021. They estimate that they can complete $50,000 of the work by year end. This is 50% of the grant total.

Staff is requesting an amendment to the 2020 budget to budget $50,000 in Federal Grand Revenue in the General Fund and $50,000 in additional appropriated expenditures for professional services in the Streets department.

BOARD DIRECTION: Approve the Appropriation Request under the Consent Agenda

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: November 10, 2020

Presented By: Travis Boyd, Finance Director

Department: Finance

Re: Supplemental Budget Appropriation for PAV

SUBJECT: Supplemental Budget Appropriation for PAV

SUMMARY: The Palisade Art Vision received a donation from a local business of $1,500 to install an addition art pedestal on the north west corner of West 3rd Street and Kluge Street. The donor's intent for the donation was to pay for one year of an artist's stipend and cover the installation costs of the art pedestal.

Staff is requesting a supplemental budget expenditure appropriation of an additional $1,500 to the Paliasade Art Vision to use this donation in FY 2020.

BOARD DIRECTION: Approve the Appropriation Request under the Consent Agenda

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: November 10, 2020

Presented By: Debra Funston, Police Chief and Janet Hawkinson, Town Manager

Department: Police Department

Re: Supplemental Budget Appropriation for Police Department Body Cameras

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SUBJECT: Palisade Police Department Body Camera Program

SUMMARY: In 2020, Senate Bill 217 was passed, mandating body cameras for law enforcement. Most law enforcement agencies in the Grand Valley are utilizing cameras from Axon, the same company where we purchased our Taser equipment. Axon, as well as other body camera companies, are being inundated with orders from law enforcement around the country. The Town of Palisade has approved the financing to institute a body camera program for our police department in the 2021 budget. Due to supply and demand issues, the police department is requesting a budget appropriation of $20,000 to order the system in 2020 rather than January 2021. The initial package purchase (20K) includes the equipment, software, licensing, and data management to initiate the program. It continues for $7,900/year afterward for continued licensing and data management. It is estimated the equipment will not arrive until 2021.

We are scheduled to place an order in November with Axon with approval from the Town of Palisade Board, approving a budget appropriation in 2020 for $20,000.

BOARD DIRECTION: Approve a supplemental budget appropriation for police department body cameras.

PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: November 10, 2020

Presented By: Travis Boyd, Finance Director

Department: Finance

Re: 2021 Budget version 3 discussion

SUBJECT: 2021 Budget Version 3 Discussion

SUMMARY: This is the final formal budget discussion for the 2021 budget prior the Board of Trustees voting to approve the 2021 budget for 2021. This version of the budget has been updated to reflect the changes discussed in prior budget workshops and public hearning.

This is an opportunity for the Board of Trustees to hear public comment on the 2021 budget and give direction to staff as appropriate.

BOARD DIRECTION: Give staff direction for final budget items.

Karp.Neu.Hanlon PC
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TO: Palisade Board of Trustees

FROM: Karp Neu Hanlon, P.C.

RE: Ordinance No. 2020-14
Liquor Code Amendments Reestablishing 500 Foot Distance Requirement

DATE: November 6, 2020

The Town in 2005 eliminated the minimum distance requirement between licensed liquor establishments and schools in the B-1 Business Zone District and the B-2 Business Zone District, which is now Commercial Business Zone District. The Board of Trustees directed staff to reestablish the minimum distance requirement, which the enclosed Ordinance No. 2020-14 does. After discussing two options at your last meeting, the Ordinance also provides the Board of Trustees discretion to issue a license inside that distance on a case by case basis with the following language:

> *The restrictions on the location of buildings in which liquor is sold within five hundred (500) feet of land used for school purposes, set forth in Section 44-3-313(d), C.R.S., may be eliminated or reduced by the Liquor Licensing Authority on a case-by-case basis upon the request of the license holder. Any waiver or modification of the distance requirements otherwise applicable to such licenses shall only be granted after review and comment by the governing body of the applicable school or university. A request to waive or modify the statutory distance requirements will be reviewed based on the following criteria:*
>
> *a. Type of school property and uses involved;*
> *b. Schedules of school operation;*
> *c. Type of liquor license involved;*
> *d. Hours of operation of the proposed establishment or event;*
> *e. Potential for disruption of school activities; and*
> *f. Likelihood of increase in liquor-related violations by minors.*

TOWN OF PALISADE, COLORADO
ORDINANCE NO. 2020-14

AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO, AMENDING ARTICLE II OF CHAPTER 6 OF THE PALISADE MUNICIPAL CODE REESTABLISHING THE MINIMUM DISTANCE REQUIREMENT BETWEEN LICENSED LIQUOR ESTABLISHMENTS AND SCHOOLS

WHEREAS, the Town of Palisade ("Palisade" or the "Town") is a Colorado municipality organized pursuant to Title 31 of the Colorado Revised Statutes and with the authority set forth therein; and

WHEREAS, Article II, Intoxicating Liquor, of Chapter 6, Business Licenses and Regulations, of the Palisade Municipal Code regulates the issuance of liquor licenses within the Town; and

WHEREAS, by Ordinance No. 2005-06, the Town eliminated the minimum distance requirement between licensed liquor establishments and schools in the B-1 Business Zone District and the B-2 Business Zone District, which is now Commercial Business Zone District; and

WHEREAS, the Board of Trustees desires to reestablish the 500 foot distance requirement between licensed liquor establishments and schools in all zone districts as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Article II, Intoxicating Liquor, of Chapter 6, Business Licenses, Section 6-33 of the Palisade Municipal Code is hereby amended as follows, with underlined text added and ~~strike through language deleted~~:

Sec. 6-33. ~~**Distance Between Schools and Licensed Liquor Establishments in the B-1 Business Zone District and the B-2 Business Zone District.** Pursuant to the authority granted in 12-47-313(1)(d)(III), C.R.S., there shall be no required minimum distance between a building in which malt, vinous or spirituous liquor is sold pursuant to the issuance of any license specified in Articles 46 or 47 of Title 12, C.R.S. within the B-1 Business Zone District or the B-2 Business Zone District and any public or parochial school or the campus of any college, university or seminary.~~

Distance Between Schools and Licensed Liquor Establishments. The restrictions on the location of buildings in which liquor is sold within five hundred (500) feet of land used for school purposes, set forth in Section 44-3-313(d), C.R.S., may be eliminated or reduced by the Liquor Licensing Authority on a case-by-case basis upon the request of the license

holder. Any waiver or modification of the distance requirements otherwise applicable to such licenses shall only be granted after review and comment by the governing body of the applicable school or university. A request to waive or modify the statutory distance requirements will be reviewed based on the following criteria:

a. Type of school property and uses involved;
b. Schedules of school operation;
c. Type of liquor license involved;
d. Hours of operation of the proposed establishment or event;
e. Potential for disruption of school activities; and
f. Likelihood of increase in liquor-related violations by minors.

INTRODUCED, READ, PASSED, APPROVED AND ORDERED PUBLISHED BY TITLE, at the regular meeting of the Board of Trustees of the Town of Palisade, Colorado held on November 10, 2020.

TOWN OF PALISADE, COLORADO

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Greg Mikolai, Mayor

ATTEST:

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Town Clerk